



Day/Time: August 15, 2017 at 11:30a.m
Location: TPCG Government Towers
Main Street, Houma, LA

Terrebonne Parish Tree Board Agenda

1. **Call to order** Trudy Hebert, Chair <Quorum- (YES) (NO)>
 1. **Present**
 2. **Absent**
2. **Invocation:** Said by all
3. **Approval of Minutes:** June 2017 S. Myers McAllister, Secretary (Notes from July mtg)
4. **Greeting and introduction** of guests
5. **Old Business**

Reports of Officers, Projects, and Committees

- Chair's Report -Trudy
- Financial Report as per Terrebonne Parish Finance Department *-Monica
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Status on Projects- Committee Chairs' reports

- Civic Center Screen planting –Status-Sandy/Chris
- Dumas Auditorium Tree & Planting Project –Waiting on Quotes Trudy/Chris
- North Campus-Status-Seeking planner-David/Sandy
- TreeMendous Signage- project- L. Brashier
 - Amount to approve for signage
- Office Supplies Budget for 2018
 - Financial plan to include \$50 for Certificate paper & 4 jackets per annum
 - Watering bags for trees –Vote to buy more and costs
- Tunnel Medians Eastside- Status-Seeking planner/DOTD contact needed Chris/Trudy
- Memorial Project-Sybil Guidry –Plaque costs –Sandy/Barton
- Publications Committee Report –Trudy-Grant App Counter offer HACTB
 - Vote to accept or reject HACTB offer. 100% Financing for printing
- Report of Working Project's budgets- 2 to 13 Monica/Trudy
- Annual Arbor Day Tree Give Away Apache Grant sent-Linda H/Chris
 - Vote to approve date of Jan 27, 2018.

6. New Business -Formation of new committees-Two volunteers needed for each project as co-chairs.

EX: **Median Adoptions/Plaques**-To gain maintenance volunteers for medians included in Approved Tree Board projects. Need liason to Contact Terrebonne Beautiful org. to see if they can assist with projects.

EX: **Awards Committee** to be in charge of all awards and schedule presentation events as needed and preparing formal status report for monthly meetings. To write Press Releases, to write presentation speech for Tree Board Chair to present awards and to act in the absence of the chair as presenters.

7. Announcements

- Seeking to fill one vacancy of Tree Board member

8. Adjourn

Next meeting Tuesday, September 19th, 2017 at TP Gov't towers 6th floor