

**MINUTES**  
**HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC)**  
**ZONING & LAND USE COMMISSION**  
**MEETING OF DECEMBER 20, 2018**

- A. The Chairman, Dr. L.A. “Budd” Cloutier, Jr., called the meeting of December 20, 2018 of the HTRPC, convening as the Zoning and Land Use Commission, to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by him and the Pledge of Allegiance led by Mr. Jeremy Kelley.
- B. Upon Roll Call, present were: Mr. Joseph “Joey” Cehan; Dr. L.A. “Budd” Cloutier, Jr., Chairman; Mrs. Angi Falgout, Secretary/Treasurer; Mr. Kyle Faulk; Mrs. Gloria Foret; Mr. Jeremy Kelley; and Mr. Phillip Livas. Absent at the time of Roll Call was: Mr. Keith Kurtz and Mr. Wayne Thibodeaux. Also present was Mr. Christopher Pulaski, Director, Department of Planning & Zoning and Mr. Laddie Freeman, Legal Advisor.
- C. **CONFLICTS DISCLOSURE:** The Chairman reminded the Commissioners that if at any time tonight, a conflict of interest exists, arises or is recognized, as to any issue during this meeting, he or she should immediately disclose it, and is to recuse himself or herself from participating in the debate, discussion, and voting on that matter.
- D. **APPROVAL OF THE MINUTES:**
1. Mrs. Falgout moved, seconded by Mr. Kelley: “THAT the HTRPC, convening as the Zoning & Land Use Commission, accept the minutes, as written, for the Zoning and Land Use Commission for the regular meeting of November 15, 2018.”
- The Chairman called for a vote on the motion offered by Mrs. Falgout. **THERE WAS RECORDED: YEAS:** Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, Mr. Livas; **NAYS:** None; **ABSTAINING:** Dr. Cloutier; **ABSENT:** Mr. Kurtz and Mr. Thibodeaux. **THE CHAIRMAN DECLARED THE MOTION ADOPTED.**
- E. The Chairman recognized Mr. Alex Ostheimer and Mr. Jim Erny, former Commissioners, and presented them a plaque for their years of service to the Planning Commission. He also welcomed new members Mr. Kyle Faulk and Mr. Phillip Livas.
- F. **COMMUNICATIONS:** None.
- G. **NEW BUSINESS:**
1. **Home Occupation:**  
The Chairman called to order the Home Occupation application by Heidi Domangue requesting to allow for massage therapy, graphic design and art classes at 903 Aycock Street.
- a) Heidi Domangue, applicant, discussed the application and indicated she would not have more than 1-3 clients per day.
- b) No one from the public was present to speak on the matter.
- c) Mr. Pulaski discussed the Staff Report and stated Staff would recommend approval.
- d) Discussion ensued with regard to signage being no more than 1x1 and located on the building itself.
- e) Mrs. Falgout moved, seconded by Mr. Kelley: “THAT the HTRPC, convening as the Zoning & Land Use Commission, grant approval of the Home Occupation application to allow for massage therapy, graphic design and art classes at 903 Aycock Street.”
- The Chairman called for a vote on the motion offered by Mrs. Falgout: **THERE WAS RECORDED: YEAS:** Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, and Mr. Livas; **NAYS:** None; **ABSTAINING:** Dr. Cloutier; **ABSENT:** Mr. Kurtz and Mr. Thibodeaux. **THE CHAIRMAN DECLARED THE MOTION ADOPTED.**
2. **Planning Approval:**  
The Chairman called to order the Planning Approval application by Faith Baptist Church requesting to establish a church in an R-1 (Single-Family Residential) zoning district at 1855 Prospect Boulevard.
- a) Pastor Richard Way, applicant, discussed the application and stated the church had approximately 60 members.
- b) No one from the public was present to speak on the matter.
- c) Mr. Pulaski discussed the Staff Report and stated Staff would recommend approval.

- d) Mr. Cehan moved, seconded by Mrs. Falgout: “THAT the HTRPC, convening as the Zoning & Land Use Commission, grant approval of the Planning Approval application to establish a church in an R-1 (Single-Family Residential) zoning district at 1855 Prospect Boulevard.”

The Chairman called for a vote on the motion offered by Mr. Cehan: THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, and Mr. Livas; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Kurtz and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

H. STAFF REPORT:

1. Mr. Pulaski informed the Commission there would be a Planning Commissioner training workshop on January 26, 2019 from 8:00 am through 12:00 pm at the Folk Life Museum for the new members as well as anyone who hadn't had training yet or would like a refresher. He thanked Mr. Mart Black for making this possible.

I. COMMISSION COMMENTS:

1. Planning Commissioners' Comments: None.  
2. Chairman's Comments: None.

J. PUBLIC COMMENTS: None.

- K. Mrs. Falgout moved, seconded by Mr. Kelley: “THAT there being no further business to come before the HTRPC, convening as the Zoning and Land Use Commission, the meeting be adjourned at 6:14 p.m.”

The Chairman called for a vote on the motion offered by Mrs. Falgout. THERE WAS RECORDED: YEAS: Mr. Cehan, Mrs. Falgout, Mr. Faulk, Mrs. Foret, Mr. Kelley, and Mr. Livas; NAYS: None; ABSTAINING: Dr. Cloutier; ABSENT: Mr. Kurtz and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

L.A. “Budd” Cloutier, Jr., O.D., Chairman  
Zoning & Land Use Commission

Becky M. Becnel, Minute Clerk  
Zoning & Land Use Commission

**CERTIFICATION**

**CERTIFIED TO BE A TRUE AND CORRECT COPY OF THE PROCEEDINGS OF THE ZONING AND LAND USE COMMISSION MEETING OF DECEMBER 20, 2018.**

**CHRISTOPHER PULASKI, PLA, DIRECTOR  
PLANNING & ZONING DEPARTMENT**