

**MINUTES**  
**HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION**  
**MEETING OF APRIL 21, 2022**

- A. The Chairman, Mr. Robbie Liner, called the meeting of April 21, 2022 of the HTRPC to order at 6:03 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by him and the Pledge of Allegiance led by Ms. Ellender.
- B. Upon Roll Call, present were: Mr. Ross Burgard; Ms. Rachael Ellender, Secretary/Treasurer; Robbie Liner, Chairman; Mr. Travion Smith; Mr. Barry Soudelier; and Mr. Wayne Thibodeaux. Absent at the time of Roll Call were: Mr. Kyle Faulk; Rev. Corion Gray; and Mr. Jan Rogers, Vice-Chairman. Also present were Mr. Christopher Pulaski, Director, Department of Planning & Zoning, Ms. Joan Schexnayder, TPCG Engineering Division; and Mr. Derick Bercegeay, Legal Advisor.
- C. **CONFLICTS DISCLOSURE:** The Chairman reminded the Commissioners that if at any time tonight, a conflict of interest exists, arises or is recognized, as to any issue during this meeting, he or she should immediately disclose it, and is to recuse himself or herself from participating in the debate, discussion, and voting on that matter. *There were no conflicts to report.*
- D. **APPROVAL OF THE MINUTES:**
1. Ms. Ellender moved, seconded by Mr. Thibodeaux: “THAT the HTRPC accept the minutes as written, for the Regional Planning Commission for the regular meeting of March 17, 2022.”
- The Chairman called for a vote on the motion offered by Ms. Ellender. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- E. Ms. Ellender moved, seconded by Mr. Thibodeaux: “THAT the HTRPC remit payment for the April 21, 2022 invoices and approve the Treasurer’s Report of March 2022.”
- The Chairman called for a vote on the motion offered by Ms. Ellender. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- F. **COMMUNICATIONS:**
1. Mr. Pulaski read a letter from T. Baker Smith, LLC, dated April 21, 2022, requesting to table the application by Daniel Henry, et ux until the next regular meeting of May 19, 2022 as per the Developer’s request [See *ATTACHMENT A*].
- a) Ms. Ellender moved, seconded by Mr. Thibodeaux: “THAT the HTRPC table the application by Daniel Henry, et ux, Process D, Minor Subdivision, for Tracts “1-A1” & “1-A2”, A Redivision of “Tract 1-A” belonging to Daniel D. Henry, et ux until the next regular meeting of May 19, 2022 as per the Developer’s request [See *ATTACHMENT A*].
- The Chairman called for a vote on the motion offered by Ms. Ellender. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- G. **OLD BUSINESS:**
- Ms. Ellender moved, seconded by Mr. Burgard: “THAT the Old Business be removed from the table and be considered at this time.”
- The Chairman called for a vote on the motion offered by Ms. Ellender. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
1. The Chairman called to order the Public Hearing for an application by CAVLAND Investments, LLC, requesting approval for Process D, Minor Subdivision, for Garden Estates Subdivision.
- a) Mr. Tre Chauvin, Leonard Chauvin P.E., P.L.S., Inc., discussed the location and division of property. He stated the application was previously submitted and

tabled indefinitely in order to install the waterline and fire hydrants as well as a drainage ditch that was dug to the rear including the servitude.

- b) There was no one from the public present to speak on the matter.
- c) Mr. Thibodeaux moved, seconded by Ms. Ellender: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Pulaski discussed the Staff Report and stated Staff would recommend conditional approval provided upon an approval letter from Consolidated Waterworks District No. 1, an approval letter from TPCG Engineering Division, and municipal addresses being depicted on the plat.
- e) Discussion was held regarding the drainage flow to the CCC ditch acting somewhat of a retaining pond and the 17 lots being within a forced drainage system.
- f) Mr. Thibodeaux moved, seconded by Mr. Burgard: “THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for Garden Estates Subdivision conditioned upon the submittal of an approval letter from Consolidated Waterworks District No. 1, submittal of an approval letter from TPCG Engineering Division, and municipal addresses being depicted on the plat.”

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 2. *Tabled until the next regular meeting of May 19, 2022.* Tracts “1-A” & “1-A2,” A Redivision of “Tract 1-A” belonging to Daniel D. Henry, et ux. [See *ATTACHMENT A*]
- 3. The Chairman called to order the application by Evangeline Business Park, L.L.C. requesting final approval for Process C, Major Subdivision, for Parc Evangeline Subdivision, Phase B.

- a) Mr. David Waitz, David A. Waitz Engineering & Surveying, Inc., stated there was a long punch list at the previous meeting so the matter was tabled in order to get some things completed and a lot of the items were complete.
- b) Mrs. Brooke Domangue, on behalf of the TPCG Engineering Division, read a memo dated March 18, 2022 with regard to the punch list items for the development [See *ATTACHMENT B*].
- c) Mr. Pulaski discussed the Staff Report and stated Staff would recommend conditional approval provided the applicant agrees to meet all the comments on TPCG Engineering Division’s punch list.
- d) Discussion was held regarding the long punch list read by Engineering versus the few items Mr. Waitz stated were remaining. Ms. Domangue stated the letter was the same one that was read at the March 18<sup>th</sup> meeting because Pollution Control and Drainage did not have a chance to go out and reinspect so those items remained on the list.
- e) Discussion ensued regarding there being a bad batch of concrete, so a few panels had to be repaired.
- f) Mr. Burgard moved, seconded by Mr. Soudelier: “THAT the HTRPC grant final approval of the application for Process C, Major Subdivision, for Parc Evangeline Subdivision, Phase B, conditioned upon the Developer complying/resolving all remaining punch list items per TPCG Engineering Division’s memo dated March 18, 2022 [See *ATTACHMENT C*].”

The Chairman called for a vote on the motion offered by Mr. Burgard. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

H. APPLICATIONS / NEW BUSINESS:

1. The Chairman called to order the Public Hearing for an application by Sebrina A. Scurlock, requesting approval for Process D, Minor Subdivision, for Survey and Division of Property belonging to Sebrina A. Scurlock, et al (Tracts 1-A & 1-B, 2-A thru 2-E, and 3-A thru 3-C).

- a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division of property.
- b) The Chairman recognized Mr. James Verdin, 5562 Shrimpers Row, who clarified the said property was considered to be in Houma, not Dulac. Mr. Rembert stated he was referring to Dulac as the general area of the property division.
- c) Mr. Burgard moved, seconded by Ms. Ellender: "THAT the Public Hearing be closed."

The Chairman called for a vote on the motion offered by Mr. Burgard. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Pulaski discussed the Staff Report and stated Staff would recommend conditional approval provided upon approval of the variance from the fire hydrant distance requirements for Tract 2-A for 260' in lieu of the required 250' (10% allowance) and municipal addresses being depicted on the plat.
- e) Discussion was held regarding the property being serviced with mechanical treatment plants.
- f) Mr. Thibodeaux moved, seconded by Ms. Ellender: "THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for the Survey and Division of Property belonging to Sebrina A. Scurlock, et al (Tracts 1-A & 1-B, 2-A thru 2-E, and 3-A thru 3-C) with a variance granted from the fire hydrant distance requirements for Tract 2-A for 260' in lieu of the required 250' (10% allowance) and conditioned upon municipal addresses being depicted on the plat."

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

2. The Chairman called to order the Public Hearing for an application by Carroll P. Naquin, requesting approval for Process D, Minor Subdivision, for Revised Lot A & Lot C, a Redivision of Property belonging to Carroll Pierre Naquin, et ux.

- a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division of property.
- b) There was no one from the public present to speak on the matter.
- c) Mr. Thibodeaux moved, seconded by Mr. Burgard: "THAT the Public Hearing be closed."

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Pulaski discussed the Staff Report and stated Staff would recommend conditional approval provided upon municipal addresses being depicted on the plat.
- e) Mr. Soudelier moved, seconded by Mr. Smith: "THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for Revised Lot A & Lot C, a Redivision of Property belonging to Carroll Pierre Naquin, et ux conditioned upon municipal addresses being depicted on the plat."

The Chairman called for a vote on the motion offered by Mr. Soudelier. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner;

ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

3. The Chairman called to order the Public Hearing for an application by Debbie Maisog, requesting approval for Process D, Minor Subdivision, for Tracts A & B, A Redivision of Property belonging to Marcus J. McElroy.

- a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division of property.
- b) There was no one from the public present to speak on the matter.
- c) Mr. Thibodeaux moved, seconded by Ms. Ellender: "THAT the Public Hearing be closed."

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Pulaski discussed the Staff Report and stated Staff would recommend conditional approval provided upon municipal addresses being depicted on the plat and submittal of an approval letter from the Department of Health.
- e) Ms. Ellender moved, seconded by Mr. Soudelier: "THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for Tracts A & B, A Redivision of Property belonging to Marcus J. McElroy conditioned upon municipal addresses being depicted on the plat and submittal of an approval letter from the Department of Health."

The Chairman called for a vote on the motion offered by Ms. Ellender. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

4. The Chairman called to order the Public Hearing for an application by James G. Fister, Sr. requesting approval for Process D, Minor Subdivision, for Lot "D-3" and Revised Lot "D-2", A Redivision of Property belonging to James G. Fister, Sr., et ux.

- a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division of property. He requested to table the matter after the public hearing because the drainage calculations were submitted to TPCG Engineering in not enough time for them to review.
- b) There was no one from the public present to speak on the matter.
- c) Mr. Thibodeaux moved, seconded by Mr. Smith: "THAT the Public Hearing be continued."

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE PUBLIC HEARING CONTINUED.

- d) Ms. Ellender moved, seconded by Mr. Thibodeaux: "THAT the HTRPC table the application for Process D, Minor Subdivision, for Lot "D-3" and Revised Lot "D-2", A Redivision of Property belonging to James G. Fister, Sr., et ux until the next regular meeting of May 19, 2022 as per the Developer's request."

The Chairman called for a vote on the motion offered by Ms. Ellender. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

5. The Chairman called to order the Public Hearing for an application by Beverly G. Castagnos requesting approval for Process D, Minor Subdivision, for Lots 4-A & 4-B, Block 2 of Breaux-Morrison Addition.

- a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division of property.
- b) There was no one from the public present to speak on the matter.

- c) Mr. Thibodeaux moved, seconded by Mr. Burgard: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Pulaski discussed the Staff Report and stated Staff would recommend conditional approval provided upon submittal of all utility service letters, location and description of at least one permanent type benchmark be depicted on the plat, approval of the lot size variance by the Commission, and approval of a variance for the 3,526 sq. ft. lot size for Lot 4-B by the Houma Board of Adjustment.

- e) Discussion was held regarding as to whether or not this matter came to the Commission previously.

- f) Mr. Burgard moved, seconded by Ms. Ellender: “THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for Lots 4-A & 4-B, Block 2 of Breaux-Morrison Addition conditioned upon the submittal of all utility service letters, location and description of at least one permanent type benchmark be depicted on the plat, approval of the lot size variance by the Commission, and approval of a variance for the 3,526 sq. ft. lot size for Lot 4-B by the Houma Board of Adjustment.”

The Chairman called for a vote on the motion offered by Mr. Burgard. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, & Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Liner & Mr. Thibodeaux; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 6. The Chairman called to order the Public Hearing for an application by Henry J. Richard requesting conceptual & preliminary approval for Process C, Major Subdivision (PUD), for Vicari Ridge Subdivision.

- a) Mr. David Waitz, David A. Waitz Engineering & Surveying, Inc., discussed the location and division of property.

- b) There was no one from the public present to speak on the matter.

- c) Mr. Smith moved, seconded by Mr. Burgard: “THAT the Public Hearing be closed.”

The Chairman called for a vote on the motion offered by Mr. Smith. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, Mr. Soudelier, & Mr. Thibodeaux; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Pulaski discussed the Staff Report and stated Staff would recommend conditional approval provided upon the proposed street names be depicted on the plat, submittal of all utility letters, and submittal of a Vehicular Circulation Plan indicating average daily trips (ADT) on the proposed and existing streets.

- e) Discussion was held regarding the subdivision being a Planned Unit Development (PUD) and why the lot sizes are smaller and that there is a similar subdivision across the street.

- f) Ms. Ellender moved, seconded by Ms. Ellender: “THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for Lots 4-A & 4-B, Block 2 of Breaux-Morrison Addition conditioned upon the submittal of all utility service letters, location and description of at least one permanent type benchmark be depicted on the plat, approval of the lot size variance by the Commission, and approval of a variance for the 3,526 sq. ft. lot size for Lot 4-B by the Houma Board of Adjustment.”

The Chairman called for a vote on the motion offered by Ms. Ellender. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, & Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Liner & Mr. Thibodeaux; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

I. STAFF REPORT:

1. Staff stated that the Annual Report had not yet been completed due to the current workload from Hurricane Ida and current staff shortage due to Covid.

J. ADMINISTRATIVE APPROVAL(S):

Mr. Soudelier moved, seconded by Mr. Thibodeaux: "THAT the HTRPC acknowledge for the record the following Administrative Approvals 1-14."

1. Revised Lots 1 and 2, A Redivision of Lots 1, 2, and 10, Block 2 of Lewis Subdivision in Sugar Mill Point belonging to Michael D. Bergeron, et al; Section 102, T17S-R17E, Terrebonne Parish, LA (205 & 106 Regency Lane / Councilman Darrin Guidry, District 6)
2. Survey of a Portion of Property belonging to Wills M. Boquet, Jr., et ux and Revised Lot 8, A Redivision of Lot 8, Block 6 of South Terrebonne Estates Subdivision; Section 40, T17S-R18E, Terrebonne Parish, LA (164 Texas Gulf Road / Councilman Steve Trosclair, District 9)
3. Division of Property belonging to DJW Property Management, L.L.C.; Section 6, T16S-R16E, Terrebonne Parish, LA (129 Roddy Court / Councilman John Amedée, District 4)
4. Division of Property belonging to Sandra Lapeyrouse Livingston, or assigns; Section 5, T16S-R16E, Terrebonne Parish, LA (209 Frontage Road A / Councilman John Amedée, District 4)
5. Division of Property belonging to Elmer J. & Myrtis R. Duplantis Trust, et al, or assigns; Section 4 & Section 5, T16S-R16E, Terrebonne Parish, LA (1049 Frontage Road A / Councilman John Amedée, District 4)
6. Division of Property belonging to Neal J. Prejean, et ux; Section 6, T16S-R16E, Terrebonne Parish, LA (4100 West Main Street / Councilman John Amedée, District 4)
7. Revised Tract 2 and Tract 3, A Redivision of Property belonging to Blake M. Dufrene, et al; Section 37, T17S-R18E, Terrebonne Parish, LA (417 & 421 Bayou Blue Road / Councilman Steve Trosclair, District 9)
8. Revised Tract 15 of Boudreaux Canal Subdivision, Addendum No. 1, Property of Lido, LLC, et al; Section 95, T19S-R18E, Terrebonne Parish, LA (Tave Drive & Highway 56 / Councilman Dirk Guidry, District 8)
9. Revised Lots 4 and 5, Block 2 of Bergeron Subdivision belonging to Thomas A. Stevens, et ux; Section 27, T17S-R17E, Terrebonne Parish, LA (106 & 108 Nancy Street / Councilman Steve Trosclair, District 9)
10. Division of Property belonging to Ronald Cortez, or assigns; Section 6, T16S-R16E, Terrebonne Parish, LA (4272 Connie Street / Councilman John Amedée, District 4)
11. Tracts 1, 2, and 3, A Redivision of Property belonging to Nolan J. Portier, Jr., et al; Section 21, T18S-R18E & Section 1, T19S-R18E, Terrebonne Parish, LA (5270 Highway 56 / Councilman Dirk Guidry, District 8)
12. Lots "D-1" and "D-2," A Redivision of Property belonging to James G. Fister, Sr., et ux; Section 104, T7S-R17E, Terrebonne Parish, LA (3449 Bayou Black Drive / Councilman Danny Babin, District 7)
13. Lot Line Shift between Properties belonging to Christopher P. Vitrano, Jr., et ux (Tracts A & B); Section 48, T18S-R19E, Terrebonne Parish, LA (4816 & 4817 Highway 56 / Councilman Dirk Guidry, District 8)
14. Lot Line Shift between Property belonging to Chester J. LeCompte or Assigns (Tracts 1 & 2); Section 2, T16S-R16E, Terrebonne Parish, LA (2639 West Park Avenue / Councilman Carl Harding, District 2)

The Chairman called for a vote on the motion offered by Mr. Soudelier. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, & Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Liner & Mr. Thibodeaux; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

K. COMMITTEE REPORT:

1. Subdivision Regulations Review Committee: None.

L. COMMISSION COMMENTS:

1. Planning Commissioners' Comments: None.
2. Chairman's Comments: None.

M. PUBLIC COMMENTS: None.

N. Mr. Thibodeaux moved, seconded by Mr. Smith & Mr. Burgard: “THAT there being no further business to come before the HTRPC, the meeting be adjourned at 6:42 p.m.”

The Chairman called for a vote on the motion offered by Mr. Thibodeaux. THERE WAS RECORDED: YEAS: Mr. Burgard, Ms. Ellender, Mr. Smith, & Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Liner & Mr. Thibodeaux; ABSENT: Mr. Faulk, Rev. Gray, and Mr. Rogers. THE CHAIRMAN DECLARED THE MOTION ADOPTED.



*Becky M. Becnel, Minute Clerk  
Houma-Terrebonne Regional Planning Commission*

Item G.2.

**Christopher Pulaski**

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**From:** Kim Knight, P.L.S. <Kim.Knight@tbsmith.com>  
**Sent:** Thursday, April 21, 2022 3:46 PM  
**To:** Becky Becnel  
**Cc:** Christopher Pulaski  
**Subject:** RE: HTRPC Meeting Notice & Agenda, April 21, 2022 - Tracts "1-A1" & "1-A2" redivision of property for Daniel Henry, et ux

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Becky,

We would like to pull/table the project for Daniel Henry, et ux from tonight's agenda and place on next month's agenda (to give more time for the hydrant to be installed). The hydrant tap was shipped on April 7<sup>th</sup> and we are still waiting for Waterworks to install any day now. If you have any questions or need anything else give me a call.

Thanks,

**Kim A. Knight, PLS**  
*Project Manager*  
**T. BAKER SMITH, LLC**  
985.223.9202 (o) | 985.688.6578 (m) | [www.tbsmith.com](http://www.tbsmith.com)

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**From:** Becky Becnel <bbecnel@tpcg.org>  
**Sent:** Tuesday, April 12, 2022 8:14 AM  
**To:** Becky Becnel <bbecnel@tpcg.org>  
**Subject:** HTRPC Meeting Notice & Agenda, April 21, 2022



## Meeting of April 21, 2022

Please find attached the meeting notice and agenda for the Houma-Terrebonne Regional Planning Commission's Meeting of **April 21, 2022** at 6:00 p.m. The complete meeting packets can be found using the link below.





TERREBONNE PARISH  
CONSOLIDATED GOVERNMENT

P.O. BOX 2768 • HOUMA, LOUISIANA 70361  
985-868-5050 • WWW.TPCG.ORG



March 18, 2022

TO: **Christopher M. Pulaski**

FROM: **Joan E. Schexnayder, P.E.** *JES*  
**Staff Engineer**

SUBJECT: **Parc Evangeline Phase B**  
**Final Inspection**

A final inspection of the above referenced subdivision was held by representatives of the Department of Public Works. The following punch list items remain and need to be addressed:

1. Lot grading is incomplete.
2. Rear of lots are not flagged.
3. Curbs needs to be poured.
4. Seal expansion joints.
5. Cracks in curbs need to be replaced.
6. Cracked panels need to be replaced.
7. A panel on Marie Claire Drive is less than 5 feet.
8. Drainage:
  - a. Wood form needs to be removed from catchbasin at station 1+11.7 CB-02 #5.
  - b. Clean mud out of all catchbasins.
9. Pollution Control:
  - a. Mark all sewer services on the curb.
  - b. Clean all the lines of rock and mud.
  - c. Leak at lot 16/17 Sta. 8+53 on Sophie Drive.
  - d. Broken service line on lot 11 Sta 6+10.4 - broken close to the gravity main on Marie Claire Drive.
  - e. Lots of mud coming from service line for lot 44/45 Sta 11+22.5 on Marie Claire Drive.
  - f. Sewer Charge agreement required.
10. Lights are not connected.
11. Final approval from Waterworks is required.
12. No street signs are installed.
13. Center natural ground elevation of each proposed lot needs to be shown on the plat.
14. Benchmarks are not stamped.
15. Final survey plat shall record the location, three-point tie, datum, date, and elevation for the referenced public set benchmark.

**Parc Evangeline Phase B**

**Final Inspection**

JES Memo to CP dated 03/18/2022

16. All property surveyed within Terrebonne Parish shall tie to one of the following:
  - a. If the property is located within a two thousand foot radius of a National Geodetic Survey Monument or a Terrebonne Parish GIS monument, the survey plat shall show the state plane coordinate of a least two points within the subdivision.
  - b. If the property is located outside of the two thousand foot radius as specified above, but within a four thousand foot radius of any state, parish or municipal road intersection, the survey plat shall show at least two ties, with bearings and approximate distances.

Please feel free to contact me at 873-6720 if you have any questions or comments.

cc: Jacob A. Waitz, P.E., L.S.I  
Planning Commission  
Ernest Brown  
Engineering Division  
Reading File  
Council Reading File