### Houma-Terrebonne Regional Planning Commission

Kyle Faulk	Chairman
Robbie Liner	
Rachael Ellender	Secretary/Treasurer
Ross Burgard	Member
L.A. "Budd" Cloutier, O.D	Member
Phillip Livas	
Jan Rogers	
Barry Soudelier	Member
Waune Thibodeaux	Member

## MARCH 18, 2021, THURSDAY 6:00 P.M.

#### MUNICIPAL AUDITORIUM 880 Verret Street, Houma, Louisiana

(Temperature Screening and Face Masks Required)

 $A \cdot G \cdot E \cdot N \cdot D \cdot A$ 

#### I. CONVENE AS THE ZONING & LAND USE COMMISSION

- A. INVOCATION & PLEDGE OF ALLEGIANCE
- B. ROLL CALL
- C. CONFLICTS DISCLOSURE
- D. APPROVAL OF MINUTES
  - 1. Approval of Minutes of Zoning & Land Use Commission for the Regular Meeting of February 25, 2021
- E. COMMUNICATIONS
- F. STAFF REPORT
- **G. COMMISSION COMMENTS:** 
  - 1. Zoning & Land Use Commissioners' Comments
  - 2. Chairman Comments
- H. PUBLIC COMMENTS
- I. ADJOURN

#### II. CONVENE AS THE REGIONAL PLANNING COMMISSION

- A. INVOCATION & PLEDGE OF ALLEGIENCE
- B. ROLL CALL
- C. CONFLICTS DISCLOSURE
- D. ACCEPTANCE OF MINUTES:
  - 1. Houma-Terrebonne Regional Planning Commission Minutes for the Regular Meeting of February 25, 2021

### E. APPROVE REMITTANCE OF PAYMENT FOR THE MARCH 18, 2021 INVOICES AND THE TREASURER'S REPORT OF FEBRUARY 2021

- 1. Martin & Pellegrin, CPAs to present 2020 Annual Audit for ratification and acceptance
- F. COMMUNICATIONS

#### G. OLD BUSINESS:

1. a) Subdivision: Redivision of Parcels B, D, F, F1, G, H, and I into Tract A and Lots 1

through 10 of Gulf South Square being a Portion of Lot 172, Honduras

Plantation Subdivision

Approval Requested: Process D, Minor Subdivision

Location:991 Grand Caillou Road, Terrebonne Parish, LAGovernment Districts:Council District 1 / City of Houma Fire DistrictDeveloper:Arthur A. DeFraites, Jr. & John M. DeFraites

Surveyor: <u>Providence Engineering & Environmental Group, LLC</u>

b) Public Hearing

c) Consider Approval of Said Application

2. a) Subdivision: <u>Division of Property belonging to the Estate of Antoine H. Bourg, or</u>

<u>Assigns</u>

Approval Requested: <u>Process D, Minor Subdivision</u>

Location: <u>6784 & 6785 Grand Caillou Road, Terrebonne Parish, LA</u>

Government Districts: Council District 7 / Grand Caillou Fire District

Developer: Blaine & Wanda Bourg

Surveyor: <u>Charles L. McDonald Land Surveyor, Inc.</u>

b) Public Hearing

c) Variance Request: Variance from the minimum lot size requirement; batture lot will be used

for boat mooring purposes only

d) Consider Approval of Said Application

#### H. STAFF REPORT

1. Discussion and possible action regarding the ratification of the 2020 HTRPC Annual Report

2. Roll Call with regard to those who have completed the annual Ethics Training Course as required by the State Legislature for 2021

#### I. ADMINISTRATIVE APPROVAL(S):

1. Revised Lot 10 into Rev. 2 Lot 10, Revised Phases C & D, A portion of Trinity Commercial Park, Add. 2, Section 4, T16S-R17E, Terrebonne Parish, LA

2. Revised Lot 7-A and Lots 7-B-1 & 7-B-2, A Redivision of Lots 7-A & 7-B of Lot 5-A of Ellender Plantation Subdivision, Sections 58 & 65, T18S-R19E, Lafourche & Terrebonne Parishes, LA

#### J. COMMITTEE REPORT:

1. Subdivision Regulations Review Committee

#### **K. COMMISSION COMMENTS:**

- 1. Planning Commissioners' Comments
- 2. Chairman's Comments

#### L. PUBLIC COMMENTS

#### M. ADJOURN

#### **MINUTES**

## HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC) MEETING OF FEBRUARY 25, 2021

- A. The Chairman, Mr. Kyle Faulk, called the meeting of February 25, 2021 of the HTRPC to order at 6:07 p.m. at the Municipal Auditorium with the Invocation led by Dr. Cloutier and the Pledge of Allegiance led by him.
- B. Upon Roll Call, present was: Mr. Ross Burgard; Dr. L.A. "Budd" Cloutier, Jr.; Ms. Rachael Ellender, Secretary/Treasurer; Mr. Kyle Faulk, Chairman; Mr. Robbie Liner, Vice-Chairman; Mr. Jan Rogers; and Mr. Barry Soudelier. Absent at the time of Roll Call was: Mr. Phillip Livas & Mr. Wayne Thibodeaux. Also present was Mr. Christopher Pulaski, Director, Department of Planning & Zoning; Mr. Derick Bercegeay, Legal Advisor; and Joan Schexnayder, TPCG Engineering Division
- C. CONFLICTS DISCLOSURE: The Chairman reminded the Commissioners that if at any time tonight, a conflict of interest exists, arises or is recognized, as to any issue during this meeting, he or she should immediately disclose it, and is to recuse him or herself from participating in the debate, discussion, and voting on that matter. *There were no conflicts to report*.

#### D. ACCEPTANCE OF MINUTES:

1. Mr. Liner moved, seconded by Mr. Rogers: "THAT the HTRPC accept the minutes, as written, for the Regional Planning Commission for the regular meeting of January 21, 2021."

The Chairman called for a vote on the motion offered by Mr. Liner. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

E. Ms. Ellender moved, seconded by Mr. Liner: "THAT the HTRPC remit payment for the February 25, 2021 invoices and approve the Treasurer's Report of January 2021."

The Chairman called for a vote on the motion offered by Ms. Ellender. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

1. Mr. Liner moved, seconded by Mr. Rogers: "THAT the HTRPC accept the Louisiana Compliance Questionnaire for the 2020 Audit."

The Chairman called for a vote on the motion offered by Mr. Liner. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

#### F. COMMUNICATIONS:

- 1. Mr. Pulaski read an email from Providence Engineering & Environmental Group, LLC, dated February 23, 2021, requesting to table Item G.2 regarding Gulf South Square until the next regular meeting of March 18, 2021 [See *ATTACHMENT A*].
  - a) Mr. Liner moved, seconded by Mr. Soudelier: "THAT the HTRPC table the application by Arthur A. DeFraites and John M. DeFraites for the Redivision of Parcels B, D, F, F1, G, H, and I into Tract A and Lots 1 through 10 of Gulf South Square being a portion of Lot 172, Honduras Plantation Subdivision until the next regular meeting of March 18, 2021 as per the Developer's request [See *ATTACHMENT A*]."

The Chairman called for a vote on the motion offered by Mr. Liner. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 2. Mr. Pulaski read a letter from Charles L. McDonald Land Surveyor, Inc., dated February 25, 2021, requesting to table Item H.3 regarding Antoine H. Bourg until the next regular meeting of March 18, 2021 [See *ATTACHMENT B*].
  - a) Mr. Liner moved, seconded by Dr. Cloutier: "THAT the HTRPC table the application by Blaine and Wanda Bourg for the Division of Property belonging to the Estate of Antoine H. Bourg, or assigns until the next regular meeting of March 18, 2021 as per the Developer's request [See *ATTACHMENT B*]."

RPC / D

The Chairman called for a vote on the motion offered by Mr. Liner. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

#### G. OLD BUSINESS:

Ms. Ellender moved, seconded by Dr. Cloutier: "That the Old Business be removed from the table and considered at this time."

The Chairman called for a vote on the motion offered by Ms. Ellender. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 1. The Chairman called to order the Public Hearing for an application under Old Business by Gail Thibodaux for Process D, Minor Subdivision, Property being carved from Tract II to create Tract III belonging to Gail Thibodaux, now or formerly being a portion of Lot 40 of the Waubun, St. George, & Isle of Cuba Plantation Subdivision.
  - a) Mr. Tré Chauvin, Leonard Chauvin, P.E., P.L.S., Inc., discussed the location and division or property.
  - b) There was no one from the public to speak on the matter.
  - c) Dr. Cloutier moved, seconded by Mr. Rogers: "THAT the Public Hearing be closed."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- d) Mr. Pulaski discussed the Staff Report and stated Staff recommended conditional approval provided upon the submittal of all utility service availability letters and a benchmark depicted on the plat.
- e) Discussion was held regarding the 35' servitude reserved for future road near the north property line. Mr. Pulaski indicated that 35' would not allow enough of a servitude for a public road should that property be developed into a major subdivision in the future.
- f) Mr. Liner moved, seconded by Dr. Cloutier: "THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for Property being carved from Tract II to create Tract III belonging to Gail Thibodaux, now or formerly being a portion of Lot 40 of the Waubun, St. George, & Isle of Cuba Plantation Subdivision conditioned upon the submittal of all utility service availability letters and the benchmark be depicted on the plat."

The Chairman called for a vote on the motion offered by Mr. Liner. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 2. Tabled until the March 18, 2021 meeting. Redivision of Parcels B, D, F, F1, G, H, and I into Tract A and Lots 1-10 of Gulf South Square being a portion of Lot 172, Honduras Plantation Subdivision. [See ATTACHMENT A]
- 3. The Chairman called to order the Public Hearing for an application under Old Business by A. St. Martin Co., Ltd. for Process D, Minor Subdivision, Tracts 15-A, 15-B, 15-C, 15-D, 15-E, 15-F, 15-G, 15-A1, 15-B1 & 15-C1, Boudreaux Canal Subdivision, Addendum No. 1, Property of A. St. Martin Co., Ltd.
  - a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division or property.
  - b) Discussion was held regarding the owner of the top portion of the property. Mr. Rembert indicated that that portion remains as raw land and he will revise the plat to indicate the owner.
  - c) The Chairman recognized Travis Price, 7084 East Woodlawn Ranch Road, who expressed concerns of zoning and having a subdivision build next to an existing shipyard. He further expressed concerns of drainage, access, and Tave Street not

- being maintained by the Parish. Mr. Pulaski indicated there was no zoning within this area of the parish.
- d) Ms. Schexnayder stated that the area would not require drainage calculations. Mr. Rembert indicated that the property would be utilized for camps and not intended for everyday living.
- e) Mr. Rogers moved, seconded by Mr. Burgard: "THAT the Public Hearing be closed."

The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.

- f) Mr. Pulaski discussed the Staff Report and stated Staff recommended conditional approval provided upon the submittal of all utility service availability letters, submittal of approval letter for the draft site from the local fire district, and municipal addresses being depicted on the plat.
- g) Discussion was held regarding the existing shipyard and sandblasting/painting. Mr. Pulaski indicated the Department of Quality and EPA have certain regulations they have to abide by and that would be a civil matter between any nearby residents and the shipyard.
- h) Dr. Cloutier moved, seconded by Ms. Ellender: "THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for Tracts 15-A, 15-B, 15-C, 15-D, 15-E, 15-F, 15-G, 15-A1, 15-B1 & 15-C1, Boudreaux Canal Subdivision, Addendum No. 1, Property of A. St. Martin Co., Ltd. conditioned upon the submittal of all utility service availability letters, submittal of approval letter for draft site from the local fire district, and the municipal addresses being depicted on the plat."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 4. The Chairman called to order the application under Old Business by Evangeline Business Park, LLC requesting final approval for Process C, Major Subdivision, for Parc Evangeline Subdivision, Phase A.
  - a) Mr. David Waitz, David A. Waitz Engineering & Surveying, Inc., was present to discuss the application.
  - b) Ms. Schexnayder, on behalf of the TPCG Engineering Division, read a memo dated February 25, 2021 regarding the punch list items for the development [See *ATTACHMENT C*].
  - c) Mr. Waitz stated they would comply/resolve all items on the punch list and requested 45 days for completion.
  - d) Dr. Cloutier moved, seconded by Mr. Burgard: "THAT the HTRPC grant final approval of the application for Process C, Major Subdivision, for Parc Evangeline Subdivision, Phase A conditioned upon the Developer complying/resolving all punch list items per TPCG Engineering Division's memo dated February 25, 2021 and allow 45 days for completion [See *ATTACHMENT C*]."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

#### H. APPLICATIONS:

- 1. The Chairman called to order the Public Hearing for an application by Paris Broussard for Process D, Minor Subdivision, Tracts 3-A & 3-B, A Redivision of Tract 3 belonging to Millicent B. Bourgeois, et al.
  - a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division or property.
  - b) There was no one from the public to speak on the matter.



- c) Mr. Rogers moved, seconded by Ms. Ellender: "THAT the Public Hearing be closed."
  - The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.
- d) Mr. Pulaski discussed the Staff Report and stated Staff recommended conditional approval provided upon municipal addresses being depicted on the plat.
- e) Mr. Liner moved, seconded by Mr. Soudelier: "THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for Tracts 3-A & 3-B, A Redivision of Tract 3 belonging to Millicent B. Bourgeois, et al conditioned upon municipal addresses being depicted on the plat."
  - The Chairman called for a vote on the motion offered by Mr. Liner. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- 2. The Chairman called to order the Public Hearing for an application by Poule D'eau Properties, LLC for Process D, Minor Subdivision, Revised Lots 1-A thru 8-A & Revised Tract "A", A Redivision of Revised Tract "A" and Lots 1-A thru 9-A, Property of Poule D'eau Properties, LLC.
  - a) Mr. Ken Rembert, Keneth L. Rembert Land Surveyors, discussed the location and division or property. He stated that Waterworks couldn't serve water until the culverts were installed.
  - b) There was no one from the public to speak on the matter.
  - c) Mr. Soudelier moved, seconded by Mr. Liner: "THAT the Public Hearing be closed."
    - The Chairman called for a vote on the motion offered by Mr. Soudelier. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.
  - d) Discussion was held regarding the culverts being significant infrastructure and whether the application should be broken up into two applications as to not hold up one over the other.
  - e) Mr. Pulaski indicated the development was along a state highway and LA DOTD would have to approve the driveway culverts and it would also be part of the building permit process for which Ms. Schexnayder agreed. He stated he was comfortable with this process and would flag the lots in the permit software to make sure engineering is involved with the review and inspection process.
  - f) Mr. Pulaski discussed the Staff Report and stated Staff recommended conditional approval provided upon the property corners being monumented and flagged and municipal addresses being depicted on the plat.
  - g) Mr. Rogers moved, seconded by Mr. Liner: "THAT the HTRPC grant approval of the application for Process D, Minor Subdivision, for Revised Lots 1-A thru 8-A & Revised Tract "A", A Redivision of Revised Tract "A" and Lots 1-A thru 9-A, Property of Poule D'eau Properties, LLC conditioned upon the property corners being monumented and flagged and municipal addresses being depicted on the plat."
    - The Chairman called for a vote on the motion offered by Mr. Rogers. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- 3. *Tabled until the March 18, 2021 meeting.* Division of Property belonging to the Estate of Antoine H. Bourg, or Assigns. [See *ATTACHMENT B*]

- 4. The Chairman called to order the application by Gadwall Properties, LLC requesting engineering approval for Process C, Major Subdivision, for Summerfield Place Subdivision, Addendum No. 18, Phase B.
  - a) Mr. Gene Milford, Milford & Associates, Inc., was present to discuss the application.
  - b) Ms. Schexnayder, on behalf of the TPCG Engineering Division, read a memo dated February 18, 2021 regarding the punch list items for the development [See *ATTACHMENT D*].
  - c) Mr. Milford requested a variance from Item 5.a and stated they would comply/resolve all remaining items on the punch list.
  - d) Discussion was held regarding the retention pond and encroaching the property line and liability of the same. Discussion ensued regarding the pond being a water feature.
  - e) Dr. Cloutier moved, seconded by Mr. Rogers: "THAT the HTRPC grant engineering approval of the application for Process C, Major Subdivision, for Summerfield Place Subdivision, Addendum No. 18, Phase B with a variance granted for Item 5.a and conditioned upon the Developer complying/resolving all remaining punch list items per TPCG Engineering Division's memo dated February 18, 2021 [See *ATTACHMENT D*]."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

#### I. STAFF REPORT:

- 1. Mr. Pulaski stated the Annual Report would be presented at the March 18, 2021 meeting. It was requested the Commissioners get a hard copy of the report.
- 2. Discussion was held regarding the American Planning Association's National Planning Conference, NPC21, to be held online May 5-7, 2021. Mr. Pulaski encouraged everyone to attend since it was virtual and cheaper.
  - a) Dr. Cloutier moved, seconded by Mr. Liner: "THAT the HTRPC authorize up to \$3,000.00 for the APA's NPC21 virtual conference registration fees to be held May 5-7, 2021."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

- 3. Mr. Pulaski discussed Act 859 which requires all new Commissioners to receive four (4) hours of training within one year after being appointed the Planning Commission. He informed them of an upcoming training on March 27 in Covington, Louisiana that could be attended or done virtual.
- 4. Mr. Pulaski also reminded everyone of the annual Ethics Training that must be completed every year and certificate forwarded to Becky Becnel.

#### J. ADMINISTRATIVE APPROVALS:

Dr. Cloutier moved, seconded by Mr. Liner: "THAT the HTRPC acknowledge for the record the following Administrative Approvals 1-9."

- 1. Lot Line Shift between Lots 7A and 8A of Phase 2 to Shady Forest Subdivision, Section 5, T16S-R17E, Terrebonne Parish, LA
- 2. Lot Line Shift between Property belonging to Lester P. Boudreaux, Sr. and Lester Paul Boudreaux, Jr., (Tracts B-C-D-E-B & A-B-C-E-F-A) Section 78, T15S-R16E, Terrebonne Parish, LA
- 3. Lot Line Shift between Property belonging to Glenn R. Walther and John Theriot, et ux, or assigns (Tract G-H-E-F-G), Sections 56, 57, & 11, T16S-R16E, Terrebonne Parish, LA
- 4. Lot Line Shift between Lots 8, 9, 10, & 11, Block 1 of Addendum No. 5 to Patrick L. LeBlanc Subdivision, Section 72, T16S-R17E, Terrebonne Parish, LA
- 5. Revised Tracts "A" & "B", A Redivision of Property belonging to David P. Barrilleaux, et ux, Sections 54, 55, 56, & 57, T16S-R14E, Terrebonne Parish, LA



- 6. Revised Lots A and B, A Redivision of Revised Lots A and B, belonging to Rodney G.Huffaker, et ux, Section 72, T17S-R16E, Terrebonne Parish, LA
- 7. Revised Lots 4 and 5, Block 1, of Cenac Subdivision belonging to Coastal Outdoor Properties, Section 6, T17S-R17E, Terrebonne Parish, LA
- 8. Revised Parcels 8 & 10, A Redivision of Parcels 8 & 10 belonging to Four Point Holdings, Inc., Section 22, T20S-R17E, Terrebonne Parish, LA
- 9. Lot Line Shift between Property belonging to Randy Mathern and Lot 3, Block 4 of Revision No. 3 to Oakwood Terrace Subdivision, Section 95, T17S-R17E, Terrebonne Parish, LA

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

#### K. COMMITTEE REPORT:

1. Subdivision Regulations Review Committee: None.

#### L. COMMISSION COMMENTS:

- 1. Planning Commissioners' Comments:
  - a) Mr. Burgard discussed rear lot drainage in residential subdivisions. Mr. Pulaski stated a Subdivision Regulations Review Committee meeting could be scheduled to discuss the matter.
  - b) It was undetermined if there were any active members of the current committee and that the Chairman would have to appoint three members who were interested. Members who expressed interest were Ms. Ellender, Mr. Burgard, and Mr. Liner.
- 2. Chairman's Comments: None.
- M. PUBLIC COMMENTS: None.
- N. Dr. Cloutier moved, seconded by Mr. Liner: "THAT there being no further business to come before the Houma-Terrebonne Regional Planning Commission, the meeting be adjourned at 7:15 p.m."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Mr. Burgard, Dr. Cloutier, Ms. Ellender, Mr. Liner, Mr. Rogers, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Faulk; ABSENT: Mr. Livas and Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

Becky M. Becnel, Minute Clerk Houma-Terrebonne Regional Planning Commission

Item G.2

From:

Terral Martin, Jr., PLS <terralmartin@providenceeng.com>

Sent:

Tuesday, February 23, 2021 2:53 PM

To:

Becky Becnel Christopher Pulaski

Cc: Subject:

RE: [E] Preliminary Review Letter(s) - January 21, 2021

#### **External Sender**

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Becky,

We will need to table Gulf South Square to the March Meeting. We are still working on utility service and fire protection to one of the lots.

Thanks,

Terral

#### Terral J. Martin, Jr., PLS Professional Land Surveyor

terralmartin@providenceeng.com

Main: 985-876-6380 Cell: 985-226-4785 Fax: 985-876-0621 Extension: 174

www.providenceeng.com

Providence Engineering and Environmental Group LLC 1297 St. Charles Street Suite H, Houma, LA 70360







PROVIDENCE

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From: Becky Becnel <br/>
Sent: Wednesday, January 20, 2021 12:46 PM

To: Terral Martin, Jr., PLS <terralmartin@providenceeng.com> Subject: [E] Preliminary Review Letter(s) - January 21, 2021

Becky M. Becnel, HTRPC Minute Clerk

1

RPC / D

#### Charles L. McDonald

Land Surveyor, Inc. P O Box 1390 Gray, Louisiana 70359 Tele: (985) 876-4412 Fax: (985) 876-4806

Charles L. McDonald, PLS

Galen F. Bollinger, PLS

February 25, 2021

Houma Terrebonne Regional Planning Commission Attn: Becky Becnel P O Box 1446 Houma, LA 70361

Re: Developer: Blaine & Wanda Bourg -Agenda Item: Reference to a Minor Subdivison for Blaine Bourg, Melanie Bourg Fabre & Deron Bourg — 6784 & 6785 Grand Caillou Road, Dulac, LA

Dear Becky:

Please table this agenda item until the next upcoming meeting.

Feel free to call me if you have any questions.

Sincerely,

Alisa Champagne, (agent for Blaine Bourg)

PEB 25 2021

HOUMA TERREBONNE
REGIONAL PLANNING COMM.

RPC / D

ATTACHMENT B

Page 1 of 1



## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

P.O. BOX 2768 • HOUMA, LOUISIANA 70361 985-868-5050 • WWW.TPCG.ORG



February 25, 2021 Item No. G-4

TO:

Christopher M. Pulaski

FROM:

Joan E. Schexnayder, P.E.

Staff Engineer

SUBJECT:

Parc Evangeline Phase A

Final Inspection

A final inspection of the above referenced subdivision was held by representatives of the Department of Public Works. The following punch list items remain and need to be addressed:

1. Lot grading is incomplete.

2. Lots are not flagged.

3. Debris needs to be cleaned from lots.

4. Panel and curbs needs to be poured.

5. Seal expansion joints in the curbs.

Fill behind median curb needs to be compacted.

Drainage culvert has not been inspected.

8. Panels and curbs damaged due to construction of subdivision need to be replaced.

Please feel free to contact me at 873-6720 if you have any questions or comments.

cc:

Jacob A. Waitz, P.E., L.S.I

Planning Commission

Ernest Brown

**Engineering Division** 

Reading File

Council Reading File

RPC / D

ATTACHMENT C

Page 1 of 1



## TERREBONNE PARISH CONSOLIDATED GOVERNMENT

P.O. BOX 2768 • HOUMA, LOUISIANA 70361 985-868-5050 • WWW.TPCG.ORG



February 18, 2021
Ist Review
Hem No. H-4

TO:

Christopher M. Pulaski

FROM:

Joan E. Schexnayder, P.E.

SUBJECT:

Summerfield Add. 18 Phase B

Review of Engineering Approval

The Engineering Division of the Terrebonne Parish Department of Public Works has reviewed the plans and calculations for the above referenced subdivision. The plans and calculations fail to comply with Parish Ordinances and Subdivision Regulations in the following areas:

- 1. Provide permit for wetland impacts.
- 2. Mitigation for fill below tailwater is required.
- 3. 24.7.1.2.8 Existing contours (1) foot intervals or less shown on final drainage plan.
- 4. 24.7.6.2.2.ii Required width of servitude Fifteen (15) feet on one side of the ditch and twenty (20) feet on the other side of the ditch for ditches greater than four feet in depth or greater than eighteen (18) feet in width.
- 5. 24.7.6.2.6 Does not conform to the SDDM:
  - a. V.A.1 The rear of the lots of block 46 are below tailwater.
  - b. V.A.1 One (1) foot contours required on exiting site plan.
  - c. V.A.1 Profiles on the existing topography are not labeled.
  - d. V.A.3 Legend needs to show what CPEPDW stands for.
  - e. V.A.3 Culverts 16 & 24 are not shown on the profile. Culvert 44 is inconsistent between its plan and profile.
  - f. V.A.3 Two separate cross-sections should be shown for the ditch connected to the pond.
  - g. V.A.8 Cross-sections should continue to the property line.
  - h. VI.A.4 Plan, profile and cross-section of the pond is required.
  - i. VI.A.9 Adequate access for maintenance personnel is required around the pond.
  - j. VIII.A Servitudes are required for all ditches.

RPC / D

ATTACHMENT D

Page 1 of 2

#### Summerfield Add. 18 Phase B Review of Engineering Approval

JES Memo to CP dated 2/18/2021

- 6. 24.5.4.6.7 Approval letters should be provided from the following utilities:
  - a. Waterworks
  - b. Gas Utility
  - c. Electric Utility
  - d. Department of Health and Hospitals for water and sewer
  - e. TPCG Pollution Control
- 7. 24.7.5.2 Approval from TPCG Utilities for street lights should be provided.

This review does not imply that this subdivision submitted complies with all other requirements of the Parish Codes. Please feel free to contact me if you have any questions or comments.

#### JES/bbd

cc: F.E. Milford, III, P.E. (email)

Ernest Brown (email)
Engineering Division
Reading File (electronic)

Council Reading File (electronic)

RPC / D

KYLE FAULK Chairman

ROBBIE LINER Vice Chairman

RACHAEL ELLENDER Secretary / Treasurer

Ross Burgard

L.A. "BUDD" CLOUTIER, JR., O.D.

PHILLIP LIVAS

JAN ROGERS

BARRY SOUDELIER

WAYNE THIBODEAUX



CHRISTOPHER M. PULASKI, PLA Director

> BECKY M. BECNEL Minute Clerk

DERICK BERCEGEAY Legal Advisor

Terrebonne Parish Consolidated Government Planning & Zoning Department www.tpcg.org/planning

Post Office Box 1446 Houma, Louisiana 70361-1446 Phone (985) 873-6793 Fax (985) 580-8141

#### FEBRUARY, 2021 HOUMA TERREBONNE REGIONAL PLANNING COMMISSION

BALANCE BROUGHT FORWARD

74,229.11

**EXPENDITURES:** 

HOUMA-TERR PLANNING COMM, MEMBERS

(Per Diems)

323.19

**TPCG** 

(Postage Fees -Jan. 2021)

277.48

(Nov. Legal Bill)

1,155.70

THE COURIER

(Publications)

330.03

**CHASE BANK** 

(Service Fees)

30.00

**EVANGELINE BUSINESS PARK** 

(Bond Release Phase B)

15,000.00

LEDET INSURANCE

500.00

HOUMA-TERREBONNE CIVIC CENTER

1,150.00

(Jan Rental)

TOTAL EXPENDITURES SUBTOTAL

18,766.40

ACCOUNTS RECEIVABLE

55,462.71

**ENDING BALANCE** 

2,805.08

Chase Bank - Savings Account Chase One Bank - Checking Account TOTAL

50,330.94 7,936.85

58,267.79

58,267.79

RPC / E

#### HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION 2021 - FEBRUARY TREASURER'S REPORT PAGE 2

#### ACCOUNTS RECEIVABLE:

Interest on Money Market Account Interest on Checking Account Sierra S. Mebane Kenneth L. Rembert Land Surveyors Kenneth L. Rembert Land Surveyors Charles L. McDonald Land Surveyor, Inc. Gadwall Properties, LLC Charles L. McDonald Land Surveyor, Inc. Charles L. McDonald Land Surveyor, Inc. Charles L. McDonald Land Surveyor, Inc.	2.54 0.06 10.00 323.84 330.80 152.84 860.00 125.00
Kenneth L. Rembert Land Surveyors Kenneth L. Rembert Land Surveyors Kenneth L. Rembert Land Surveyors Coastal Outdoor Properties, LLC Kenneth L. Rembert Land Surveyors Charles L. McDonald Land Surveyor, Inc.	125.00 125.00 125.00 125.00 125.00
	2,805.08

Approved by:

RPC / E

## HOUMA TERREBONNE REGIONAL PLANNING COMMISSION P. O. BOX 1446 HOUMA, LA. 70361

Outstanding invoices and disbursements

#### OPERATING ACCOUNT

3/18/2021

Date

3/18/2021

Date

Date	Invoice Number	Vendor	Description	Amount
3/18/2021	rumou	Dr. L. Arnold Cloutier, Jr.	Per Diem	46.17
3/18/2021		Keith Kurtz	Per Diem	46.17
3/18/2021		Wayne Thibodeaux	Per Diem	46.17
3/18/2021		Joseph Cehan	Per Diem	46.17
3/18/2021		Rachael Ellender	Per Diem	46.17
3/18/2021		Kyle D. Faulk	Per Diem	46.17
3/18/2021		Robbie R. Liner	Per Diem	46.17
3/18/2021		Barry Soudelier	Per Diem	46.17
3/18/2021	300223361	The Courier	Advertising	672.99
3/18/2021	GA-04301	TPCG	Dec. 2020 Legal	660.40
3/18/2021	P8682	Raganit Stamps & Printing	Envelopes	765.02
		TOTAL OPERATING EXPENDITURES		2,467.77
Date	Invoice	Vendor	Description	Amount
3/18/2021		H-T Reg. Plan Comm	Transfer	-

Approved by:

Approved by:

## RPC/E

Title

Accountant

Title

Receipts March 1, 2021 through March 31, 2021

Delta Coaast Construction Kenneth L. Rembrert Land Surveyors Leonard Chauvin P.E., P.L.S. Inc.

125.00
125.00
171.00
421.00

Chase Bank Savings Account Balance \$50,751.94 Chase Bank Checking Account Balance \$5,469.08

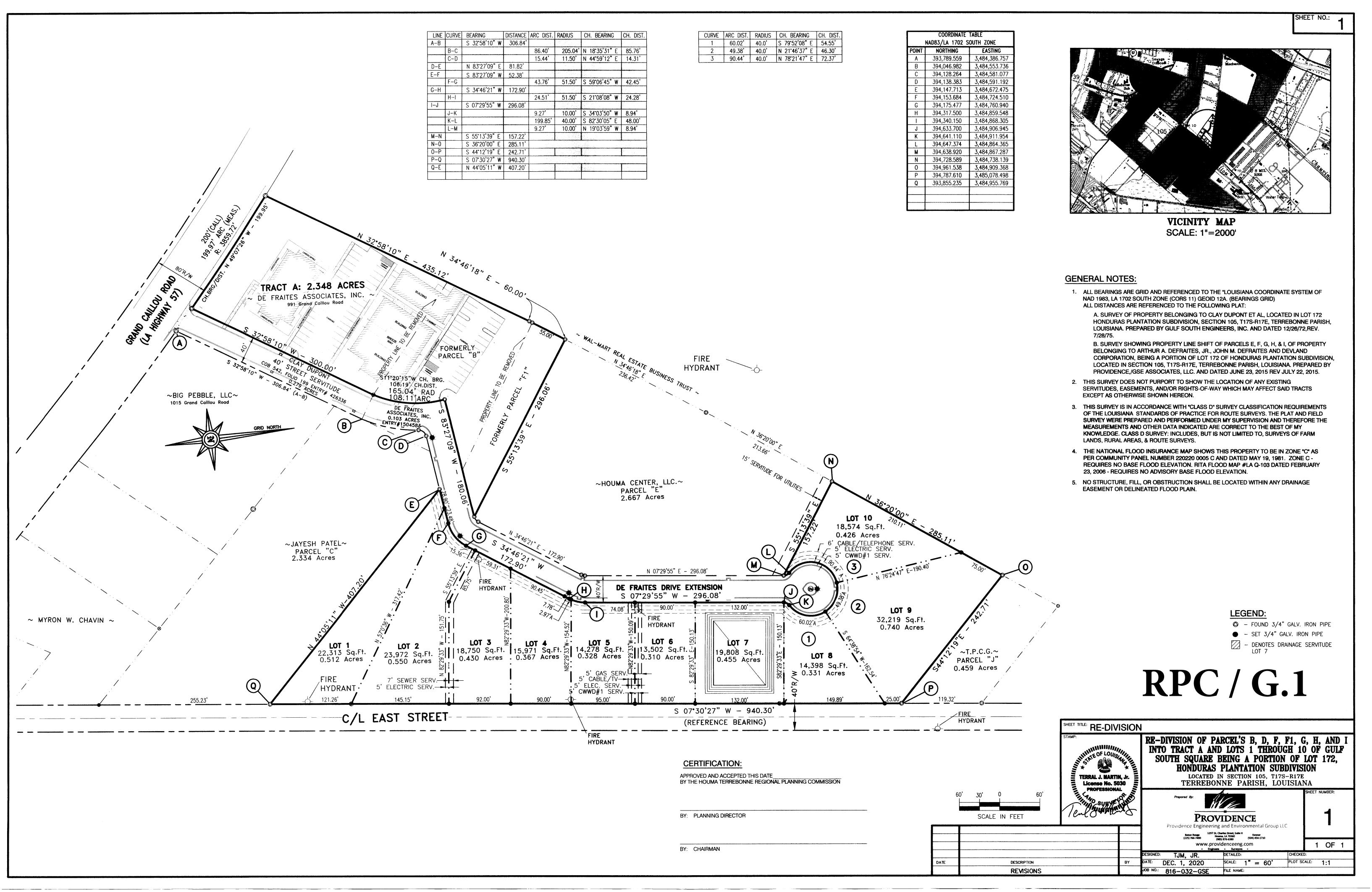
### Houma-Terrebonne Regional Planning Commission

P.O. Box 1446, Houma, Louisiana 70361 Ph. (985) 873-6793 – Fax (985) 580-8141

### APPLICATION SUBDIVISION OF PROPERTY

APP	PROVAL REQUESTED:			
Α.	Raw Land	B.		Mobile Home Park
	Re-Subdivision			Residential Building Park
C	Major Subdivision			Conceptual/Preliminary
	Conceptual			Engineering
	Preliminary			Final
	Engineering	D.	X	Minor Subdivision
	Final			
885	Variance(s) (detailed description):			
	FOLLOWING MUST BE COMPLETE TO EN	SURE F	ROCES	S OF THE APPLICATION:
1.	Name of Subdivision: Gulf South Square			
2.	Developer's Name & Address: Arthur A. De			
	*Owner's Name & Address: 991 Grand ( [* All owners must be listed, attach additional sheet	Caillou I	Road, Ho	uma, LA 70363
3.	Name of Surveyor, Engineer, or Architect:			Ir PI S
	ITE INFORMATION:	1 Ci i ai 3	. war an,	J1, 1 . L.D.
4.	Physical Address: 991 Grand Caillou I	Road		
5.	Location by Section, Township, Range: Sec		5. T17S-1	217E
6.	Purpose of Development: To reconfigure le		, , , , , ,	<u> </u>
7.	Land Use:	101	Sewerag	e Type:
	Single-Family Residential	_		Community
	Multi-Family Residential  X Commercial			Individual Treatment
	Industrial			Package Plant Other
9.	Drainage:	10. I	Date and	Scale of Map:
	X Curb & Gutter		2/1/2020	), Scale: 1" = 60'
	Roadside Open Ditches Rear Lot Open Ditches		Council I 3	District:
	Other		,	
12.	Number of Lots: 10	13. I	Filing Fe	es: \$250.28
1,	Terral J. Martin Jr. , certify this applicat	tion inclu	uding the	attached date to be true and correct.
				21/12
TE	ERRAL J. MARTIN JR.	-/	Cul	MCXX
Print	t Applicant or Agent	Sigr	nature of	Applicant or Agent
Date	2/8/2020			
The undersigned certifies:  1) That he/she is the owner of the entire land included within the proposal,				
and concurs with the Application, or (2) That he/she has submitted with this Application a complete,				
true and correct listing of all of the owners of the entire land included within the proposal, that each of the listed				
owne	ers concur with this Application, and that he/she has	been gi	ven spec	fic authority by each listed owner to
subm	nit and sign this Application on their behalf.		Λ.	A
AR-	THUR A.DE FRANTES JR.	1	1 the	or a. Ul treater fr.
Print	THUR A, DE FRAITES, JR. t Name of Signature	Sigr	nature	
	12/8/2020			

RPGeviser 3/25/1010 G.1



# Houma-Terrebonne Regional Planning Commission P.O. Box 1446, Houma, Louisiana 70361 Ph. (985) 873-6793-Fax (985) 580-8141

### APPLICATION SUBDIVISION OF PROPERTY

PPR	ROVAL REQUESTED:			
۸	Raw Land	В.		Mobile Home Park
	Re-Subdivision			Residential Building Park
)	Major Subdivision			Conceptual/Preliminary
	Conceptual			Engineering
	Preliminary			Final Final
	Engineering	D.	X	Minor Subdivision
	Final			
X	Variance(s) (detailed description):	Variance fr	om the mi	nimum lot size requirement. The batture
ot wil	ll only be used for boat morring purposes.			
		TO ENGLIBE	PPACES	SO OF THE APPLICATION:
THE	FOLLOWING MUST BE COMPLETE	the Division of	Property l	belonging to the Estate of Antoine H.
1.	Name of Subdivision: Bourg, or assign	gns		
2.	Developer's Name & Address: Blain	ne & Wanda B	ourg 1501	Chantilly Drive Houma, LA 70360
	Blair	ne Bourg, Meld	anie Bourg	Fabre & Deron Bourg 1501 Chantilly
	*Owner's Name & Address: <u>Driv</u> [* <u>All</u> owners must be listed, attach addition	e Houma, LA i onal sheet if nec	essary]	
3.	Name of Surveyor, Engineer, or Archi			onald, Land Surveyor, Inc.
	TE INFORMATION:			
<u>ي</u> 4.		5 Grand Caillo	u Road D	ulac, LA 70353
5.	Location by Section, Township, Rang			
6.	Purpose of Development:	te 2 Lots of rec	ord along	Grand Caillou Road (LA STate Hwy. 57)
o. 7.	Land Use:	8.		ge Type:
۲.	X Single-Family Residential			Community
	Multi-Family Residential		X	Individual Treatment
	Commercial Industrial			Package Plant Other
_		10.	Date an	nd Scale of Map:
9.	Drainage: Curb & Gutter	10.	Februar	y 5, 2021 / Scale = 1'' = 60'
	X Roadside Open Ditches	11.		District:
	Rear Lot Open Ditches		7	
	Other			
12.	Number of Lots: 2	13.	Filing F	ees:
Same				
j,	Alisa Champagne , certify thi	s application i	neluding t	he attached date to be true and correct.
	*		131	Phina
	a Champagne		ignature	of Applicant or Agent
	nt Applicant or Agent	6	MAI INTERIO	at Likkussur at Liderir
	ebruary 2021			
Dat				
The	undersigned certifies:1) The	t he/she is the	ewner of t	he entire land included within the preposal,
and	sensurs with the Application, or BB	2) That he/sh	e has sub	mitted with this Application a complete,
	and correct listing of all of the owners of th	ie entire lend ir	neluded wi	thin the proposal, that each of the listed
	ners concur with this Application, and that h			
			11 \$11 OF	
SUD	mit and sign this Application on their behalt	12	X	
1	Slaine Donny	-	18	
Prir	nt Name of Signature		ignature	$\nu$
	2/8/202/			~ .
-15	- / /			

Revised 3/25/2010

