

Houma-Terrebonne Regional Planning Commission

Robbie Liner.....	Chairman
Jan Rogers.....	Vice-Chairman
Barry Soudelier.....	Secretary/Treasurer
Michael Billiot.....	Member
Terry Gold.....	Member
Clarence McGuire.....	Member
Angele Poiencot.....	Member
Travion Smith.....	Member
Wayne Thibodeaux.....	Member

OCTOBER 8, 2025, THURSDAY

3:00 P.M.

**TERREBONNE PARISH COUNCIL MEETING ROOM
Government Tower, 8026 Main Street, 2nd Floor, Houma, Louisiana**

A • G • E • N • D • A

A. INVOCATION & PLEDGE OF ALLEGIENCE

B. ROLL CALL

C. APPROVAL OF MINUTES:

1. Approval of the Houma-Terrebonne Regional Planning Commission Minutes for the Special Meeting of September 25, 2025

D. SUBDIVISION REGULATIONS REVIEW COMMITTEE:

1. Discussion and possible action regarding proposed RV Park Regulations

E. ADJOURN

MINUTES
HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION
SPECIAL MEETING OF SEPTEMBER 25, 2025

- A. The Chairman, Mr. Robbie Liner, called the meeting of September 25, 2025 of the HTRPC to order at 3:00 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by him and the Pledge of Allegiance led by Mrs. Angele Poencot.
- B. Upon Roll Call, present were: Mr. Michael Billiot; Mr. Robbie Liner, Chairman; Mrs. Angele Poencot; Mr. Travion Smith; Mr. Barry Soudelier, Secretary/Treasurer. Absent at the time of Roll Call were: Mr. Terry Gold, Mr. Clarence McGuire; Mr. Jan Rogers, Vice-Chairman; and Mr. Wayne Thibodeaux. Also, present were Mr. Christopher Pulaski, Department of Planning & Zoning and Mr. Derick Bercegeay, Legal Advisor.
- C. Subdivision Regulations Review Committee:
1. The Chairman called the Public Hearing to order for the discussion and possible action regarding the proposed RV Park Regulations.
 - a) Mr. Bercegeay made it clear that they were discussing the proposed RV Park Regulations and that the Commission was not responsible for the moratorium and there should be no discussion of it.
 - b) Section 17-01, Purpose: The Chairman suggested omitting this section altogether. Mr. Pulaski disagreed, stating this language was common in all ordinances and that it provides a clear overview of why the regulations exist. Mr. Billiot agreed but stated it could be changed if necessary.
 - 1) The Chairman recognized Kevin Belanger, 323 Highway 55, who questioned the statement in Section 17-01(c), “Authorizing the licensing of owners and/or operators and the inspection of recreational vehicles...”
 - 2) Mr. Billiot gave a history of the transportation and the creation of recreational vehicles and parks as they became more popular and the need for regulations to protect the health, safety, and welfare of the general public.
 - 3) Discussion was held regarding omitting the section of licensing and leave that to the Sales & Use Tax office.
 - 4) Proposed changes to Section 17-01(c) will read: “(c) ~~Authorizing the licensing of owners and/or operators and the inspection of recreational vehicle parks which are subject to this chapter and by d~~ Defining duties and responsibilities of owners and operators in making recreational vehicle parks clean, sanitary and fit for temporary human habitation; and”
 - c) Section 17-02, Scope: It was clarified that a revision was made and added on at the August meeting and not everyone had the revised version.
 - 1) Section 17-02 should read: “The regulations contained in this chapter shall apply to the placement and use of recreational vehicles; and the ownership, development and operation of recreational vehicle parks, as herein defined, situated in all areas of Terrebonne Parish except for locations in the South Terrebonne Development Zone.”
 - 2) Mr. Pulaski stated Mr. Wayne Thibodeaux had concerns of the northern parts of the parish but there is no North Terrebonne Development Zone to incorporate.
 - d) Section 17-03, Definitions: The Chairman mentioned the definition of “Recreational Vehicle (RV) Park and changing the placement of three (3) or fewer to two (2) or more.”
 - (1) The Chairman recognized Timmy Fanguy, 369 Tulip Drive, who expressed concerns of someone not being able to place one camper in their yard in Mulberry should there be a hurricane that wipes everything out as well as the cost of flood insurance.
 - (2) Mr. Pulaski discussed state and FEMA regulations when in a state of emergency. He explained that the section was only a definition, not a law. Mr. Fanguy wanted to get rid of the definition of “FEMA Temporary Housing Unit” altogether. Mr. Bercegeay attempted to explain it was a definition, defining words, not a regulation at this point in the review.

- (3) Discussion ensued regarding the definition of “Recreational Vehicle (RV) Park” and changing to “two (2) or more” to constitute a park rather than “three or fewer.”
- (4) Proposed changes to Section 17-03, definition of Recreational Vehicle (RV) Park will read: “...Placement of ~~three (3) or fewer~~ two or more recreational vehicles for one’s own use on a single parcel, whether owned or leased, shall ~~not~~ constitute an RV Park.”
- e) Section 17-04, Recreational vehicles generally: There were no changes desired for this section.
- f) Section 17-05 – 17-06: This section is “Reserved.”
- g) Section 17-07, Recreational vehicle parks.
 - 1) The Chairman recognized Gene Milford, 1538 Polk Street, who discussed the first paragraph where it states RV Parks shall be subject to the Planning Commission and zoning compliance and that zoning has no authority to locations outside of zoning district boundaries.
 - 2) Discussion ensued with removing the Houma-Terrebonne Regional Planning Commission and adding “when applicable” to the zoning compliance section.
 - 3) Discussion was held regarding the RV Parks not having to go to the Planning Commission for approval and enforcement of the regulations going through the Planning & Zoning Department. Unless of course, the Commission wanted it to be approved by the Planning Commission as mobile home parks currently are. Mr. Pulaski further discussed minor and major mobile home parks and the ongoing hopes of changing minor mobile home parks to not have Planning Commission approval and possibly handle the RV Parks the same. It was determined that 17-09 was for the application and approval process through the Houma-Terrebonne Regional Planning Commission and it is a one meeting approval process.
 - 4) The Chairman recognized Joey Verdin, 204 Constance Street, who discussed concerns of the recreational vehicles having to be 10' apart and how would that work for the Civic Center during Mardi Gras with all the recreational vehicles they have. Discussion ensued as to whether it was considered a “park” and existing parks being legal, non-conforming unless adding on. [Section 17-07(b)]
 - 5) The Chairman recognized Connie Foret, 201 Mes Amis Lane, who expressed concerns of her purchasing property in phases prior to the moratorium and regulation changes for the intent of expanding her RV Park and whether she’ll have to abide by the 10' spacing when wanting the units to be back-to-back. Mr. Pulaski spoke of a mobile home park that expanded and had to do the same but did not know when the property was purchased. Mr. Bercegeay discussed the moratorium’s expiration and the approval of the proposed regulations. Discussion was held about trusting fire code and why would they want to approve less than what was considered safe. Mr. Pulaski and Mr. Bercegeay stated they would check with minimum separation standards for campers in the fire code. [Section 17-07(b)]
 - 6) The Chairman recognized Mr. Milford who confirmed it was 10' between buildings in the fire code but may be different when speaking of mobile structures. Discussion ensued as to looking into the language and be specific as to the spacing/structure requirements and excluding awnings and such. Discussion was also held for the 75% area to be calculated for the RV only. [Sections 17-07(a) & (b)]
 - 7) The Chairman recognized Mr. Belanger who expressed concerns of access [Section 17-07(c)]. He said he understood about keeping traffic out of neighborhood streets, but it may be difficult the way the long highways in the Parish are situated and may be hard to do as well as possibly having ingress and egress out onto a highway. Discussion was held regarding the variance process for all regulations.
 - 8) Discussion was held regarding landscaping/fencing/height and not complying if in the South Terrebonne Development Zone. [Section 17-07(e)]

- 9) Mr. Pulaski asked what the public thought of open spaces and recreation [Section 17-07(f)] and the possibility of a variance to not provide one.
 - 10) Discussion was held regarding site plans and whether it be established by an engineer or land surveyor which is costly. The Chairman recognized Mr. Belanger who suggested the site plan may be drawn by the applicant but “may be requested” to use an engineer or land surveyor if site plan is inadequate, illegible, etc. [Section 17-07(i)]
 - 11) The Chairman recognized Mr. Belanger who discussed primitive camping and ensuring a place for common facilities [Section 17-07(k)]. He suggested changing the verbiage to “may be subject to” and not be mandated. He suggested it read “RV Parks may be subject to provide service buildings and sanitary service station requirements of the Louisiana State Uniform Construction Codes....”
- g) Section 17-08, General provisions for recreational vehicle parks.
- 1) The Chairman recognized Lloyd Poiencot, 103 LeCompte Lane, who stated his RV Park is 65 years old and was concerned about this section. Mr. Pulaski stated his park would be grandfathered in.
 - 2) The Chairman recognized Mrs. Foret who questioned existing parks that are grandfathered in but would have to follow new regulations for any expansions, i.e. Mr. Poiencot’s park. Mr. Pulaski stated that if it is an existing mobile home park and an RV is moving in a space, the park itself is grandfathered in and not considered an “expansion” of park. It was determined that Mr. Poiencot’s park was in the South Terrebonne Development Zone and would not apply to the proposed regulations.
 - 3) Mr. Pulaski discussed Section 17-08(a) and stated that the separation of mobile homes and recreational vehicles is already in existence in the mobile home park regulations. He stated that if someone is opening an RV Park, they will not be bringing mobile homes in and suggested taking that section out completely.
 - 4) The Chairman recognized Mr. Poiencot who stated the portion in green of Section 17-08(b) was put in the regulations when he spoke up at the 2014 regulations review. He makes all his tenants have their RVs road ready and they must sign a form saying so. He said when there is a mandatory evacuation, he makes all his tenants move their campers out [Section 17-08(b)].
 - 5) Mr. Pulaski suggested changing “shall” to “may” in Section 17-08(c) and removing “telephone facilities.” The Chairman recognized Mrs. Foret who questioned coin operated laundry equipment and management facility or office, but Mr. Pulaski stated they were changing it to “may” include such amenities.
 - 6) Mr. Pulaski discussed Section 17-08(d) as it pertains to ensuring parking spaces for additional vehicles and visitors. Mr. Bercegeay suggested changing “shall” to “may” since the required parking seemed a little excessive.
 - 7) The Chairman recognized Mr. Belanger who expressed concerns of long, elongated bayous and 1000' setback from an approved subdivision seems excessive [Section 17-08(e)]. They were comparing alcohol near church distances. He suggested 300' or 500'. It was clarified that Point-aux-chene is not shown on the map of the South Terrebonne Development Zone, but it is an error and indeed within the zone. Mr. Belanger expressed concerns of bars being close to churches but not RV Parks close to subdivisions, the Chairman argued that was not a fair comparison. Mr. Pulaski discussed the meaning of an “approved subdivision” and maybe look into what it meant of an approved subdivision. Mr. Billiot spoke of existing RV Parks that were built with no regulations and may not be aesthetically pleasing when these regulations are intended to change where it would make the parks nicer and be okay next to a subdivision. Mr. Belanger took offense and stated there are no parks that are intrusive to neighbors.
 - 8) Mrs. Foret stated that two (2) or more recreational vehicles are considered a park as far as LA Department of Health is concerned and now aligned with the proposed regulations as amended.

- D. Mr. Pulaski stated the next special meeting to resume discussing the proposed RV Park Regulations would be Wednesday, October 8, 2025 at 3:00 p.m.
- E. Mr. Smith moved, seconded Mr. Billiot: "THAT there being no further business to come before the HTRPC, the meeting be adjourned at 4:30 p.m."

The Chairman called for a vote on the motion offered by Mr. Smith. THERE WAS RECORDED: YEAS: Mr. Billiot, Mrs. Poiencot, Mr. Rogers, Mr. Smith, and Mr. Soudelier; NAYS: None; ABSTAINING: Mr. Liner; ABSENT: Mr. Gold, Mr. McGuire, & Mr. Thibodeaux. THE CHAIRMAN DECLARED THE MOTION ADOPTED.



*Becky M. Becnel, Minute Clerk
Houma-Terrebonne Regional Planning Commission*

Note: Red ~~strikethroughs~~ indicate language to be removed. Green underlines are language that has been added. Blue *italics* denotes general comments.

Chapter 17 MOBILE HOME AND RESIDENTIAL BUILDING PARKS

Proposal:

1. **RETITLE Ch. 17 AS: MOBILE HOME PARKS, RESIDENTIAL BUILDING PARKS AND RECREATIONAL VEHICLE PARKS**
2. **ADD NEW: ARTICLE IV. - Recreational Vehicles Parks, as follows:**

ARTICLE I. – RECREATIONAL VEHICLES & RV PARKS

DIVISION I. - GENERALLY

Sec. 17-01. Purpose.

The purpose and objective of this Article is to recognize the value of recreational vehicles and recreational vehicle parks (RV Parks) as leisure facilities in Terrebonne Parish and to regulate their use and development for the benefit of the general public and those utilizing recreational vehicles and such parks or facilities while also preventing overcrowding and undue congestion of the population; to provide adequate and convenient open space for vehicular traffic and parking, utilities and access for emergency and service apparatus by:

- (a) Establishing regulations to control the placement of recreational vehicles;
- (b) Establishing minimum standards and requirements for the design, construction and maintenance of recreational vehicle parks and the related utilities and facilities which are subject to the jurisdiction of these regulations as herein set forth;
- (c) Defining duties and responsibilities of owners and operators in making recreational vehicle parks clean, sanitary and fit for temporary human habitation; and
- (d) ~~Specifying a period for compliance for all nonconforming recreational vehicle parks and~~ By fixing penalties for violations.

Sec. 17-02. Scope.

The regulations contained in this chapter shall apply to the placement and use of recreational vehicles; and the ownership, development and operation of recreational vehicle parks, as herein defined, situated in all areas of Terrebonne Parish, Except for locations in the South Terrebonne Development Zone.

Sec. 17-03. Definitions.

FEMA Temporary Housing Unit means a post disaster transportable emergency living unit designed and constructed to standards determined and specified by the Federal Emergency Management Agency of the US Department of Homeland Security (FEMA), to meet immediate and short-term basic housing needs for persons rendered homeless in consequence of a declared disaster. Such units are neither designed nor constructed to meet the minimum standards for a residential structure in the state of Louisiana as set out in the Louisiana State Uniform Construction Code, or minimum housing standards as determined by the US Department of Housing and Urban Development (HUD) except in instances where FEMA or other agency utilizes HUD plated mobile homes.

Mobile Home (See Mobile Home & Mobile Home Parks Article).

Park Model Recreational Vehicle (also known as a recreational park trailer) means a trailer type towable vehicle that is too large for normal vehicle towing and designed to provide temporary accommodation for recreation, camping, or seasonal use. Such recreational vehicles are built on a single chassis, mounted on wheels, do not exceed four hundred (400) square feet in set-up mode, and are manufacturer certified as compliant with the American National Standards Institute (ANSI) Standard A119.5 for recreational park trailers. These trailers are designed for occasional recreational purposes and are neither designed nor intended by their manufacturers to be used as permanent residences (Recreational Vehicle Industry Association).

Permitted means placed under the authority of a valid and legally obtained permit issued by the Planning & Zoning Department of the Parish.

Primary Residence means a person's principle abode, a permanent dwelling, being a house, townhouse, apartment, or US Department of Housing & Urban Development (HUD) plated mobile home, that is the principle accommodation in which a person resides, has declared homestead or which constitutes their home address for the purposes of legal filings and records. Where a person habitually uses a box number for their mailing address, the physical address connecting them to that box number may, in the absence of significant contradicting factors, be deemed to be their primary residence.

Recreational Vehicle (RV) means a motorized or towable vehicle that combines transportation and temporary living quarters for travel, recreation, and camping. For purposes of this Chapter, a "recreational vehicle" includes new and used motor homes, new and used travel trailers, new and used fifth-wheel travel trailers, new and used folding camper trailers, and slide-in truck campers[LARS Title 32 §1252.47]. ~~A towable Recreational Vehicle shall have a gross area of less than 320 square feet, and shall not exceed the weight or size limitations for legal road use without a special highway movement permit when towed by a motorized vehicle [LAC Title 51 §1503].~~ RVs shall be registered with the appropriate Department of Motor Vehicles for their state of origin.

Recreational Vehicle (RV) Park means a defined area of land, lawfully approved for commercial use as a facility to accommodate transient leisure needs for the parking and use of recreational vehicles, which complies in all respects with the requirements of Title 51, Chapter 15, (Public Health Sanitary Code) of the Louisiana Administrative Code. An RV Park may be a stand-alone facility, or an identifiably separate area adjoining a lawfully approved Mobile Home Park. Placement of two (2) or more recreational vehicles for one's own use on a single parcel, whether owned or leased, shall constitute an RV park.

Sanitary Service Station means a sewage inlet, with cover, surrounded by a concrete apron sloped inwards to a drain, and watering facilities to permit

periodic wash down of the immediately adjacent areas, to be used as a disposal point for the contents of intermediate waste holding tanks.

Service Building means a building housing toilet and bathing facilities for men and women, with laundry facilities.

Structure means that which is built or constructed, whether permanent, or temporary, and either fixed or portable and shall include recreational vehicle or travel trailer as defined by LAC Title 51, Public Health Sanitary Code.

Sec. 17-04. Recreational vehicles generally.

Restrictions on Use: Recreational vehicle construction standards are not governed by the Louisiana State Uniform Construction Code or regulations of the US Department of Housing and Urban Development and, being only designed to meet transient short term lodging needs associated with leisure activities, do not conform to any recognized standards for residential housing. Neither, a recreational vehicle, nor a park model recreational vehicle, nor a FEMA temporary housing unit shall in any circumstances, other than permitted use for a limited time in direct consequence of a declared emergency, be used as a primary residence or home.

Sec. 17-05 – 17-06. Reserved.

~~Sec. 17-06. Recreational Camps.~~

~~A recreational vehicle placed under the authority of a permit allowing for its use as a recreational camp; and which is the subject of the Louisiana State Law Act 12 Exemption (2005) affidavit of use; and which meets all of the restrictions placed on such approvals under State and local law; and which is in compliance with the Parish Floodplain Ordinances found in Ch. 9 of the Terrebonne Parish Code of Ordinances; shall still not be permitted for use as a primary or permanent dwelling.~~

DIVISION II. – RECREATIONAL VEHICLE PARK CONSTRUCTION

Sec. 17-07. Recreational vehicle parks.

Whether developed as an adjunct to an approved mobile home park or as a stand-alone facility, RV Parks shall be subject to the **Houma-Terrebonne Regional Planning Commission (HTRPC)**, zoning compliance when necessary, permitting approval, and shall conform to the following standards:

- (a) **Maximum density and site occupancy:** There shall not be more than eighteen (18) spaces per acre; and the occupied area of any recreational vehicle space (RV, slides, canopies, etc.) shall not exceed **seventy-five (75)** percent of the area of its individual space. *The following was also suggested: The minimum width of any recreational vehicle space shall be **twenty-four (24) feet**.*
- (b) **Setbacks:** Recreational vehicles shall be located a minimum of ten (10) feet from any side or rear line defining the individual space.
 - i. There shall be a minimum spacing of **ten (10) feet** between recreational vehicles or between recreational vehicles and other structures.
- (c) **Access:** Access to RV parks shall be only from collector streets, arterials, or highways. No RV park space shall have direct access to or from local residential streets. RV parks shall not be located where it is necessary for traffic movement from the park to pass through an existing or proposed residential development. No main access or egress road shall be located within 125 feet (or such greater distance as may be otherwise prescribed by law) of any external road intersection and each individual space shall front onto an internal collector road. Stop signs shall be provided at all intersections of egress driveways with public streets. *Several comments about the 125' offset. This is same requirement for streets in subdivision regulations. The following was also suggested:*
 - (i) *RV parks with more than thirty (30) spaces shall provide a secondary means of egress.*
 - (ii) *RV parks shall provide one additional secondary means of egress for every forty-five (45) spaces above sixty (60) spaces.*
 - (a) *Five to thirty (30) spaces, one primary access.*
 - (b) *Thirty-one (31) to sixty (60) spaces, one primary and one secondary access.*
 - (c) *Sixty-one (61) spaces to one-hundred five (105), one primary and two secondary accesses*
 - (d) *One hundred six (106) through one hundred fifty (150), one primary and three secondary accesses.*
 - (iii) *Secondary means of egress may be to any local, collector, arterials, or highways.*
- (d) **Driveways:** Internal access shall provide a minimum of 20' crushed aggregate surface constructed to DOTD standards within a private servitude of access having a minimum width of thirty (30) feet and, where only one (1) driveway is provided, shall include an adequate turnaround at the rear of the site for emergency vehicles. *Several comments about this one. This is the same standard found in Terrebonne Parish minor mobile home park requirements. Sec 17-32 (d)(1). The intent is to help ensure that the driveways are constructed to a minimum standard and don't become fields of potholes making it difficult for parkgoers, visitors, and emergency vehicles to access.*

(e) Landscape Buffer Requirements: Recreational vehicle parks shall provide a landscaped strip of green space twenty-five (25) feet wide along major highways and local streets. The perimeter boundaries of recreational vehicle parks shall provide for a five (5) foot green space between interior property lines of the park and the adjoining space, tract or parcel.

- i. The landscape buffer area, identified as the required green space abutting all public rights-of-way, shall contain small trees, shrubs and other landscape elements.
- ii. Trees shall be planted at the rate of one (1) per twenty-five (25) feet of street frontage. These trees may be spaced evenly or planted in groups or clusters.
- iii. Due to their compatibility with conditions in southeast Louisiana, acceptable tree species are limited to Bald Cypress, Pond Cypress, Southern Magnolia, Swamp Red Maple, Red Oak, Water Oak, Live Oak, Green Ash, Sweet Gum, Shumard Oak, Sycamore, ~~Slash Pine, Logleaf Pine~~, River Birch, Sweet Gum, Cherry Bark Oak, Pin Oak, Willow Oak, Wax Myrtle, Crape Myrtle, Chinese Elm, Cabbage Palm and Date Palm. Trees shall be a minimum of twelve (12) feet in height with a minimum two-inch caliper trunk size at the time of planting. Multi-trunk Wax Myrtles and Crape Myrtles must be a minimum two-inch caliper trunk size and eight (8) feet in height at the time of planting and cannot make up more than fifty (50) percent of the total required trees.
- iv. Other species may be included but may not be counted toward fulfilling the requirements of this section.
- v. Landscape areas with shrubs shall be installed in a mulched bed with a minimum of ~~three (3)~~ one (1) square feet of bed per linear foot of street frontage. Shrubs shall be a minimum height of two (2) feet when planted.
- vi. Plant material within the five (5) foot vegetative area along interior property lines shall be maintained in a clean and neat condition. When used, shrubs shall be a minimum height of two (2) feet when planted. Landscaping within these areas may be designed to preserve vistas and allow for cross-breezes.
- vii. In lieu of a landscape buffers along the perimeter, a brick, wood, or vinyl fence, which is at least six (6) feet in height may be used. Or it was also suggested that RV parks placed adjacent to an existing residential structure shall install a minimum 4' high opaque fence or 10-ft wide vegetation screen along the common lot line. The fence or screen shall extend fifty (50) feet beyond the last RV park space.

(f) Open Space and Recreation: Recreational vehicle parks shall contain one or more open space areas intended primarily for the use of park occupants on a minimum ratio of 250 square feet for every recreational vehicle space, provided that the buffer zones shall not be included as part of such requirement.

- (g) **Landscaping:** A landscape plan for the site, to include all buffer strips, open spaces, common areas, and recreational areas shall be ~~prepared by a state licensed professional landscape architect or landscape contractor~~ provided as part of the RV park application. Planting areas shall be drawn to scale and labeled in accordance with current conventions for such plans, which shall also be subject to the approval of the Planning & Zoning Department staff.
- (h) **Signs:** All internal roadways and individual spaces shall be clearly and consistently labeled to standards approved by ~~the local fire authorities~~ Parish 911 Addressing. RV Parks shall be permitted up to two (2) signs at a size of one (1) square foot per linear footage of lot frontage with a maximum of 70 one hundred (100) square feet of signage area visible from external roadways and/or adjoining property. ~~The maximum permitted 70 square feet may be split between one (1) free standing sign, which may be located in the external buffer strip, and one (1) wall or fence mounted sign.~~
- (i) **Site Plan: Planning Director can accept hand draws or require drawings from a licensed professional.** There shall be a site plan, in such form as shall be approved by the Planning Commission, which shall locate and show dimensions for all external and internal space lines, buffer strips, roadways, utility connections, fire fighting and suppression systems, waste disposal points, core health & hygiene facilities, permanent structures, easements, and rights of way. Also shown on this plan shall be the elevations above mean sea level for each individual space and each permanent structure, and may be requested to be established by a Louisiana licensed land surveyor or professional engineer. Each individual space or structure shall be identified on the plan by a number approved by the administrator of the 911 addressing service, and identified on the ground by the corresponding label. Additional requirements may be imposed by other relevant building controls.
- (j) **Fire Prevention:** The installation of equipment and services for the prevention and fighting of fires shall be subject to separate approval by state fire authorities and/or local relevant fire district.
- (k) **Health & Hygiene:** All spaces may be required by the Department of Health to have access to common facilities provided to meet the service building and sanitary service station requirements of the Louisiana State Uniform Construction Codes and Louisiana Public Health Sanitary Code and subject to approval by either the Louisiana Department of Health and Hospitals or the Pollution Control Division of Terrebonne Parish Public Works Department as applicable. *In areas where the sewerage connection is a community sewer, TPCG Pollution Control approval shall also be required – same as with any building permit, subdivision, or mobile home park.*
- (l) **Other Laws and Regulations:** A recreational vehicle park shall also comply with requirements imposed by other regulatory controls including, but not limited to, federal, state and local floodplain regulations, state health and hygiene regulations, local zoning and property maintenance regulations, state and local building codes, state and local fire codes. *While these regulations cover a lot of area, we also recognize that they are not all-encompassing and certain federal,*

state, and local codes such as building and fire safety codes may still apply. It was also suggested that service buildings shall not be required in RV parks with twenty (20) or fewer spaces and that the service building requirement may be waived by the local Chief Building Official, LA Department of Health, or Judicial order. We will need to check other codes to make sure this isn't in conflict.

Sec. 17-08. General provisions for recreational vehicle parks.

- (a) **Restrictions on Use:** RV parks are designated for the transient use and occupancy of recreational vehicles. No person may use, cause, or permit the use by any person of any part of an approved RV park, nor any vehicle placed therein, as their primary or long term (in excess of 180 days) residence unless the RV remain fully licensed and ready for highway use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions.
- (b) **Permitted accessory uses:** Subject to restrictions imposed by the parish code and permitting processes, accessory uses which are not available to the general public, but serve the needs of park users, may be permitted within the interior of the park and may include, but not be limited to, amenities such as:
- i. Coin operated laundry equipment or car wash.
 - ii. Vending machines ~~and telephone facilities.~~
 - iii. A management facility or office.
 - iv. Recreational facilities or clubhouses.
 - v. Common storage facilities.
 - vi. Manager's single family residence, which may also include the park office.
 - vii. Sale of recreational vehicles between private parties, but not for new or used RV sales as a commercial business.
- (c) **Parking standards:** Guest parking may be provided at the rate of one (1) additional space per three (3) RV spaces and may be located in a centralized area(s) or on or adjacent to each cluster of individual RV lots/sites. Parking areas should be screened from roads, activity areas, and adjoining property whenever possible. Parking for registration facilities, if present, shall be at a minimum of two (2) parking spaces for persons arriving at the park. The minimum size of each parking space shall be 180 square feet and at least one (1) space shall be of a sufficient depth to allow for the trailer and tow vehicle.
- (d) **Setbacks from Approved Subdivisions:** No RV park shall be located within 1,000' of an approved subdivision. An approved subdivision is a subdivision (residential or commercial/industrial) approved by the HTRPC.
- (f) **Minimum lot size:** Minimum lot size for an RV park shall be five (5) acres.
- (g) **RV parks shall be regulated as a commercial business.**
- i. See TPCG Code Chapter 14, Articles VIII and IX.

DIVISION II. – RECREATIONAL VEHICLE PARK APPLICATION & APPROVAL PROCESS

Sec. 17-09. Application procedure and approval process.

- (a) **Approving Authority:** Each application for the development and establishment of a recreational vehicle park shall be submitted for approval to the Houma-Terrebonne Regional Planning Commission.
- (b) **Consideration of applications for park approval:** The Houma-Terrebonne Regional Planning Commission will use the same procedure as provided in Section 17-31 of the parish code for the purpose of approving a mobile home park, as though the words “*recreational vehicle*” were substituted for the words “*mobile home*” throughout those provisions, for the approval process only except that Conceptual, Preliminary, and Engineering Phases may be combined. This shall not extend to design standards for Mobile Home Parks, since these are separately detailed within these Recreational Vehicle Park Regulations.

Sec. 17-10. Violations.

- (a) **Process, procedures and penalties:**
 - i. It shall be unlawful for any person or corporation to develop, establish, or operate a recreational vehicle park, or to place, or use a recreational vehicle, or to cause to be placed or use any recreational vehicle, except as provided for herein.
 - ii. It shall be unlawful for any recreational vehicle park owner to allow abandoned, junked, dilapidated, stripped, or broken down recreational vehicles to be stockpiled, located, or remain in any such park for a period of more than thirty (30) days.
 - iii. It shall be unlawful for any person or corporation to operate a recreational vehicle park without obtaining and maintaining a valid occupational license from the Parish.
 - iv. All violations shall be strict liability offenses to be dealt with as if they were violations of the Terrebonne Parish Consolidated Building Code, under procedures and penalties established by Section 114 of that code.
- (b) **Revocation of park approval:** The Planning Commission, upon recommendation of the Director of Planning and Zoning for the Parish, shall have authority to revoke its approval for a recreational vehicle park:
 - i. where such recommendation is supported by clear evidence of repeated refusal or failure to resolve violations, notice of which has been duly served on the operator or manager of the park; **or**

- ii. where the operation of the park has resulted in the conviction of an owner or its manager for “*Keeping a Disorderly Place*” or “*Letting a Disorderly Place*” under section 19-204 or 19-205 of the parish code; **or**
- iii. where, on report by the Director of Planning and Zoning for the Parish, in the view of the Planning Commission, there is other good and sufficient cause for such action in the interests of public safety, health or welfare.
- iv. Once revoked, approval for the operation of a recreational vehicle park shall not be granted to the to the same owner(s), or corporation, or a corporation in which the same owners have an interest until two years shall have elapsed and the circumstances leading to revocation shall have been remedied. Any application for re-approval shall be treated as a new application and no prior non-conforming conditions shall be allowed to continue.
- v. An occupational license to maintain and operate a recreational vehicle park may be revoked when the owner, operator, or person in charge has been found guilty by a court of competent jurisdiction of, or has pleaded *no contest* to, violating any provision of this article. After revocation, the occupational license may be reissued after the lapse of one (1) year, if the circumstances leading to revocation have been remedied and an undertaking is rendered, by sworn affidavit, that the park will be maintained and operated in full compliance with the law.
- vi. Recreational vehicle parks which were established and lawfully operated under a valid occupational license prior to ~~January 1st 2015~~ the adoption date of these ordinances may continue as a nonconforming use provided they shall not be discontinued for a period of twelve (12) months or more. Nonconforming parks shall automatically lose the benefit of prior nonconforming status if there is any increase in the extent to which they fail to conform to the requirements of this Article; nor shall they be permitted to expand in area or to increase the number of spaces or recreational vehicles accommodated without obtaining recreational vehicle park approval as provided for herein.

Sec. 17-11. Variances.

- (a) Where it can be shown by the owner or the owner’s designated representative that any provision of these regulations would cause any unnecessary hardship if strictly adhered to because of topographical or other conditions peculiar to the specific site, then a variance must be petitioned for in writing and submitted to the Planning Commission. The petitions shall state fully the petitioners special conditions and reasoning for the requested variance.
- (b) The Planning Commission will study the variance requested and all comments, and approve or disapprove the variance. If, in the opinion of the Planning Commission, a departure can be made without damaging the intent of these regulations, the requested variance may be approved, with or without such attached conditions as the commission may, in its absolute discretion deem appropriate, ~~UNLESS~~ unless the Planning Commission finds that it would not be in the best interest and welfare of the parish or neighboring

properties to approve the requested variance; and the reasons for the approval or disapproval shall be entered into the minutes of the meeting; with the party requesting the variance being informed of the decision in writing.

- (c) In no case shall any variance, modification or waiver be more than a minimum easing of the requirements.

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Sec. 17-12. Appeals.

- (a) Upon denial of a recreational vehicle park development, the Houma-Terrebonne Regional Planning Commission shall communicate its reasons to the Terrebonne Parish Council and developers within seven (7) days of said denial. Included with the notice of denial to the developer shall be the appeal process provided herein.
- (b) Applicants may appeal a denial decision rendered by the Houma-Terrebonne Regional Planning Commission to the Terrebonne Parish Council. A denial appeal shall be filed within thirty (30) days of the Planning Commission decision. The notice of appeal shall include the names and addresses of all adjacent property owners of said affected development, and the development's name and location. A denial appeal shall be filed in writing with the Terrebonne Parish Council clerk.
- (c) Upon receipt of request for appeal, the Terrebonne Parish Council must hear the appeal within thirty (30) days of receipt of the request. The Terrebonne Parish Council may override the decision of the Planning Commission by a majority vote of the full Council.
- (d) Upon receipt of request of appeal, the Terrebonne Parish Council shall notify the Houma-Terrebonne Regional Planning Commission and adjacent property owners of said request for appeal.
- (e) Included in the notice of appeal shall be: the notice of the hearing date, list of adjacent property owners, the name and location of said development, and name of the developer.

Secs. 17-13—17-25. Reserved.