

PROCEEDINGS
OF THE
TERREBONNE PARISH COUNCIL
IN REGULAR SESSION
NOVEMBER 10, 2010

The Chairwoman, Ms. A. Williams, called the meeting to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. Following the Invocation, led by Mr. B. Hebert, Mr. A. Tillman led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert, A. Tillman and A. Williams. A quorum was declared present.

Mr. A. Tillman moved, Mr. K. Voisin seconded by, "THAT, the Council approve the minutes of the Regular Council Session held on 10/13/10."

The Chairwoman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert, A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Mr. A. Tillman moved, seconded by Mr. J. Cehan, "THAT, the Council approve the Parish Bill Lists dated 11/01/2010 and 11/08/2010."

The Chairwoman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Mr. A. Tillman moved, seconded by Mr. K. Voisin, "THAT, the Council approve the Parish Manual Check List for September 2010."

The Chairwoman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

The Chairwoman recognized Commander Jim Kelly of the United States Coast Guard, along with Ms. Chelsea Murphy of Entrix, Mr. Andy Graham and Mr. Ivor VanHeerden of the Shoreline Cleanup Assessment Team (SCAT), who updated the Council on the progress of the Deepwater Horizon oil spill response efforts by the Area Unified Command Center for NOAA. A power point presentation by Ms. Murphy, and a map of the affected areas shown by Mr.

Graham, indicated evidence that the oil spill has diminished tremendously in Terrebonne Parish and that the coast is no longer in an immediate threat of danger related to the oil spill.

Mr. Clayton Voisin moved, seconded by Mr. K. Voisin, "THAT, it now being 6:30 p.m., the Council open public hearings at this time."

The Chairwoman called for a vote on the motion offered by Mr. Clayton Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

The Chairwoman recognized the public for comments on the following:

- A. A proposed ordinance to declare an excavator, computer equipment and miscellaneous equipment from various departments as surplus and authorizing said items to be disposed of by any legally approved method.

There were no comments from the public on the proposed ordinance.

Mr. K. Voisin moved, seconded by Mr. P. Lambert, "THAT, the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. K. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

OFFERED BY: Mr. K. Voisin

SECONDED BY: Mr. P. Lambert.

ORDINANCE NO. 7920

An Ordinance to declare an excavator, computer equipment and miscellaneous equipment from the Animal Shelter, Civic Center, Drainage, Electric Generation, Fleet Maintenance, Health Unit, Parish Jail and Risk Management Departments as surplus as presented in Exhibit "A" and authorizing said items to be disposed of by public bid, negotiated sale, junked or by any other legally approved method.

SECTION I

NOW THEREFORE BE IT ORDAINED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby declare Exhibit "A" as surplus and authorizes the Parish President to dispose of said items by public bid, negotiated sale, junked or by any other legally approved method.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, P. Lambert, A. Tillman and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 10th day of November, 2010.

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EXHIBIT 'A'

Surplus List October 2010

Animal Shelter:

1-Computer Table

Civic Center:

1- Food Processor

1- Cheese Dispenser

1- Popcorn Machine

1- Portable Buffet

1- Pan Holder

Drainage:

1- 2003 Daewoo Excavator (unit 3262)

Electric Generation:

6- Printer

4- CPU

4- Monitors

1- Scanner

1- Water Heater

2- Air Conditioner

2- Television

1- Heater

1- DVD Recorder

1- Water Fountain

Fleet Maintenance:

1- A/C Recycler

1- A/C Charger

3- Computer Systems

1- Printer

1- Fax Machine

1- Typewriter

Health Unit:

1- CPU

3- Monitor

1- Printer

1- Mouse

Human Resources:

1- Computer System

Parish Jail:

9- Industrial Kitchen Utensils

Risk Management:

2- Fax Machine

1-Keyboard Tray

The Chairwoman recognized the public for comments on the following:

B. A proposed ordinance authorizing the Parish President to execute a Cooperative Endeavor Agreement for the lease of Hazard Mitigation Grant Program (HMGP) property located at 120 Clausen Drive with Mr. William Burley.

There were no comments from the public on the proposed ordinance.

Ms. T. Cavalier moved, seconded by Mr. A. Tillman, “THAT, the Council close the aforementioned public hearing.”

The Chairwoman called for a vote on the motion offered by Ms. T. Cavalier.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

OFFERED BY: Ms. T. Cavalier.

SECONDED BY: Mr. A. Tillman.

ORDINANCE NO. 7921

AN ORDINANCE AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT FOR LEASE OF PARISH PROPERTY LOCATED AT 120 CLAUSEN DRIVE BETWEEN TPCG AND WILLIAM BURLEY

WHEREAS, the Terrebonne Parish Consolidated Government (“TPCG”) received a ten million dollar grant from the FEMA Hazard Mitigation Grant Program in January of 2003; and

WHEREAS, TPCG is in the process of the “buy-back” portion of the program and has purchased several different properties in Terrebonne Parish; and

WHEREAS, FEMA imposes stringent deed restrictions consistent with their “open space” philosophy on the property obtained by TPCG through the grant monies; and

WHEREAS, TPCG requires assistance in the healthy and sanitary maintenance of these properties and to assure that the use of the property remains consistent with FEMA requirements; and

WHEREAS, WILLIAM BURLEY desires to lease the property located at 120 Clausen Drive subject to maintenance requirements and FEMA restrictions; and

WHEREAS, TPCG and WILLIAM BURLEY believe that entering into this Cooperative Endeavor Lease Agreement will serve a public purpose and have a public benefit commensurate with the cost;

NOW, THEREFORE BE IT ORDAINED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President to negotiate and to execute a Cooperative Endeavor Lease Agreement with WILLIAM BURLEY containing substantially the same terms as those set out in the aforementioned agreement.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, P. Lambert, A. Tillman and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 10th day of November, 2010.

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The Chairwoman recognized the public for comments on the following:

C. A proposed ordinance to amend the 2010 adopted operating budget and the 5 year capital outlay of the Terrebonne Parish Consolidated Government for the following items:

- I. LA Dept of Transportation & Development (DOTD), \$ 11,000.00
- II. Office of Community Develop-Disaster Recovery Unit, \$ 300,000.00
- III. Sewer Lift Station Repairs (PW 3597), \$ 26,799.00
- IV. Comprehensive Resiliency Program, \$222,200.00
- V. Severe Repetitive Loss (SRL-PJ-06-LA-2009-014), <\$168,367.00>.

There were no comments from the public on the proposed ordinance.

Ms. T. Cavalier moved, seconded by Mr. J. Cehan, "THAT, the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Ms. T. Cavalier.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J.Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

OFFERED BY: Ms. T. Cavalier.

SECONDED BY: Mr. J. Cehan.

ORDINANCE NO. 7922

AN ORDINANCE TO AMEND THE 2010 ADOPTED OPERATING BUDGET AND THE 5 YEAR CAPITAL OUTLAY OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS:

- I. LA DEPT OF TRANSPORTATION & DEVELOPMENT (DOTD), \$11,000.00
- II. OFFICE OF COMMUNITY DEVELOP – DISASTER RECOVERY UNIT, \$300,000.00
- III. SEWER LIFT STATION REPAIRS (PW 3597) , \$26,799.00
- IV. COMPREHENSIVE RESILIENCY PROGRAM, \$222,200.00
- V. SEVERE REPETITIVE LOSS (SRL-PJ-06-LA-2009-014), <\$168,367.00>

SECTION I

WHEREAS, the contract between the Parish and DOTD which was approved by Resolution Number 10-280 provides for 100% of the cost of the five computers for a total of \$11,000, and

WHEREAS, the five computers will be used by the Council on Aging for the Rural Transit Program, and

WHEREAS, these computers are funded through the American Recovery and Reinvestment Act.

BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2010 Adopted Budget be amended for the DOTD Grant. (Attachment A)

SECTION II

WHEREAS, the State, Office of Community Development Disaster Recovery Unit, has executed a cooperative endeavor agreement for \$300,000, and

WHEREAS, the purpose of this funding is for the implementation of the selected fisheries infrastructure recovery projects for the Bourg Company Canal Emergency Mooring Piles.

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2010 Adopted Budget and the 5 Year Capital Outlay be amended for the Bourg Company Canal. (Attachment B)

SECTION III

WHEREAS, Due to Hurricane Gustav, PW #3597 was created to repair thirteen Sewer Lift Stations Roof Repairs which is now obligated for \$26,799, and

WHEREAS, the estimated bid price is \$51,572 for the repairs and the parish's share is already budgeted.

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2010 Adopted Budget be amended for the Sewer Lift Stations. (Attachment C)

SECTION IV

WHEREAS, the Parish has received a grant from the State of Louisiana, Division of Administration, Office of Community Development – Disaster Recovery Unit in the amount of \$222,200 for the purpose of funding the Parish's activities under the Resiliency Program, and

WHEREAS, the purpose of this grant is for the developing Phase III of the Terrebonne Parish's Comprehensive Plan and updating and developing a floodplain ordinance amendment for the Parish.

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2010 Adopted Budget be amended for the Comprehensive Resiliency Program. (Attachment D)

SECTION V

WHEREAS, in the grant application, the Parish was originally approved for 26 units, and

WHEREAS, one of the properties was removed due to the fact that the owner did not have flood insurance, and

WHEREAS, the amount to be reduced because of the property being removed from the list is \$168,367.

BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2010 Adopted Budget be amended for the Severe Repetitive Loss Grant adjustment. (Attachment E)

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, P. Lambert, A. Tillman and A. Williams.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 10th day of November, 2010.

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ATTACHMENT A - DOTD Grant

	2010		
	Adopted	Change	Amended
Computer Equipment	-	11,000	11,000
ARRA Revenue	-	(11,000)	(11,000)

ATTACHMENT B - Bourg Company Canal

	2010		
	Adopted	Change	Amended
Bourg Company Canal	-	300,000	300,000
Office of Community Dev Disaster Rec Unit	-	(300,000)	(300,000)

ATTACHMENT C - Sewer Lift Stations

	2010		
	Adopted	Change	Amended
Hurricane Gustav	35,000	26,799	61,799
Net Assets/FEMA Reimbursement	N/A	(26,799)	N/A

ATTACHMENT D - Comprehensive Resiliency Program

	2010		
	Adopted	Change	Amended
OCD Comp Plan Ph3/Floodplain	-	222,200	222,200
OCD Comp Plan Ph3/Floodplain Revenue	-	(222,200)	(222,200)

ATTACHMENT E - Severe Repetitive Loss Adjustment

	2010
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	<u>Adopted</u>	<u>Change</u>	<u>Amended</u>
SRL-PJ-06-LA-2009-014	5,650,117	(168,367)	5,481,750
SRL-PJ-06-LA-2009-014 - FEMA	(5,085,105)	151,530	(4,933,575)
SRL-PJ-06-LA-2009-014 - Citizens' Participation	(565,012)	16,837	(548,175)

Mr. A. Tillman moved, seconded by Mr. J. Cehan, “THAT, the Council continue with the regular order of business”.

The Chairwoman called for a vote on the motion offered by Mr. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

The Chairwoman recognized Mr. James Small, a resident of Levron St., who addressed the Council concerning the safety of the downtown Houma area. Discussion ensued and the Council agreed, along with HPD Chief Todd Duplantis, that measures should be taken that would not allow landlords to get permits for property that is scheduled for condemnation to ensure the safety of the residents in Houma. The Council commended the Houma Police Department on a job well done with the “Walk and Talk” Program.

The Chairwoman recognized Ms. Clarisa Marant, a TPCG employee, who addressed the Council with questions about the Customer Service Division and the Parish Human Resources policies, and noted complaints from customers regarding applications for bar cards. Ms. Jamie Elfert, Chief Finance Officer, suggested that Ms. Marant use the official chain of command with this issue by expressing her concerns to her immediate supervisor.

The Chairwoman called for a report on the Policy, Procedure & Legal Committee meeting held on 11/08/10, whereupon the Committee Chairman rendered the following:

POLICY, PROCEDURE, & LEGAL COMMITTEE

NOVEMBER 8, 2010

The Chairman, Johnny Pizzolatto, called the Policy, Procedure, & Legal Committee meeting to order at 5:33 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by J. Cehan and the Pledge of Allegiance led by P. Lambert. Upon roll call, Committee Members recorded as present were: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams. A quorum was declared present.

Mr. C. Voisin moved, seconded by Mr. A. Tillman, “THAT, the Policy, Procedure, & Legal Committee concur with the recommendation of Administration to co-sponsor the annual YMCA Downtown Family Fun Festival and 5-K Run on November 13 and 14, 2010 by providing the following: 1) Charge poles for utility usage in festival area; 2) Lighting for tents on festival grounds; 3) Grease trap to avoid grease being poured on grounds; 4) Manifold for water use; 5) Tables and chairs in food court and seating areas; and 6) Barricades.”

The Chairman called for the vote on the motion offered by Mr. C. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. K. Voisin moved, seconded by Mr. C. Voisin, "THAT, the Policy, Procedure, & Legal Committee concur with the recommendation of Administration to co-sponsor the security costs for the Bayou Country Cyclists' Half Marathon for Runners & Walkers on January 8, 2011."

The Chairman called for the vote on the motion offered by Mr. K. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Committee Member K. Voisin challenged his colleagues to participate in the aforementioned marathon.

Mr. B. Hebert moved, seconded by Mr. A. Tillman, "THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. B. Hebert.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 5:36 p.m.

Johnny Pizzolatto, Chairman

Suzette Thomas, Minute Clerk

Mr. J. Pizzolatto moved, seconded by Mr. K. Voisin, "THAT, the Council accept and ratify the minutes of the Policy, Procedure & Legal Committee held on 11/08/10."

The Chairwoman called for a vote on the motion offered by Mr. J. Pizzolatto.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert, A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Public Services Committee meeting held on 11/08/10, whereupon the Committee Chairman rendered the following:

PUBLIC SERVICES COMMITTEE

NOVEMBER 8, 2010

The Chairman, Joey Cehan, called the Public Services Committee meeting to order at 5:46 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by A.

Williams and the Pledge of Allegiance led by A. Tillman. Upon roll call, Committee Members recorded as present were: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams. A quorum was declared present.

OFFERED BY: Mr. C. Voisin.
SECONDED BY: Ms. T. Cavalier.

RESOLUTION NO. 10-530

A resolution authorizing the execution of Change Order No. 1 to the Construction Agreement for Parish Project No. 06-SEW-14, Ashland Major Sewer Force Main Construction, Task 3, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a construction agreement June 8, 2010 with Digco Utility Construction, LP, d/b/a Ranger Field Services, Recordation Number 1349173, for Parish Project No. 06-SEW-14, Ashland Major Sewer Force Main Construction, Task 3, Terrebonne Parish, Louisiana, and

WHEREAS, this change order will not increase the contract days and will add the installation of a 10" sewer force main tie-in to the new Ashland Major Lift Station, and

WHEREAS, this change order will increase the overall contract price by Fifty-Three Thousand, Nine Hundred Seventy-Nine Dollars and Eight Cents (\$53,979.08), and

WHEREAS, this Change Order No. 1 has been recommended by the Engineer, GSE Associates, LLC, for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Michel Claudet of Change Order No. 1 to the construction agreement with Digco Utility Construction, LP, d/b/a Ranger Field Services for Parish Project No. 06-SEW-14, Ashland Major Sewer Force Main Construction, Task 3, Terrebonne Parish, Louisiana for a increase in the contract amount of Fifty-Three Thousand, Nine Hundred Seventy-Nine Dollars and Eight Cents (\$53,979.08), and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, GSE Associates, LLC.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 8th day of November, 2010.

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OFFERED BY: Mr. P. Lambert.
SECONDED BY: Mr. K. Voisin.

RESOLUTION NO. 10-531

A Resolution awarding and authorizing the signing of a Construction Contract to the firm of G & W Construction Company, Inc., for Parish Project No.09-DRA 49, Ephie Street Drainage Improvements, Terrebonne Parish, Louisiana and authorizing the issuance of the Notice to Proceed to commence construction of said Project.

WHEREAS, the Terrebonne Parish Consolidated Government did receive construction bids for Parish Project No. 09-DRA-49, Ephie Street Drainage Improvements, Terrebonne Parish, Louisiana, and

WHEREAS, the lowest, responsive and responsible bid for base, and alternate bids 1 & 2 for the construction of the project was that submitted by the firm of G & W Construction Company, Inc., in the amount of \$146,556.00 and

WHEREAS, the Engineer for this project, T. Baker Smith, Inc. has recommended that the award of the contract be made to G & W Construction Company, Inc., and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the lowest, responsive and responsible base and alternate bids 1 & 2 submitted by the firm of G & W Construction Company, Inc., in the total bid amount of \$146,556.00 as per attached bid forms, for Ephie Street Drainage Improvements, Terrebonne Parish, Louisiana, and

NOW, THEREFORE BE IT FURTHER RESOLVED, the Parish President of Terrebonne Parish Consolidated Government, Michel H. Claudet, be authorized and empowered to sign a construction contract for and on behalf of the Terrebonne Parish Consolidated Government with G & W Construction Company, Inc., and

NOW, THEREFORE BE IT FURTHER RESOLVED, that upon receipt of the required Certificate of Insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all contract documents, T. Baker Smith, Inc. is hereby authorized to issue the Notice to Proceed to G & W Construction Company, Inc., to commence construction of said project, and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Engineer, T. Baker Smith, Inc.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 8th day of November, 2010.

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OFFERED BY: Ms. A. Williams.

SECONDED BY: Mr. K. Voisin.

RESOLUTION NO. 10-532

A resolution authorizing the execution of Change Order No. 3 for the Construction Agreement for Parish Project No. 08-BRG-17, Little Bayou Black Bridge, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated February 24, 2010, with Cecil D. Gassiot, L.L.C. Recordation Number 1341849, for Parish Project No. 08-BRG-17, Little Bayou Black Bridge, Terrebonne Parish, Louisiana, and

WHEREAS, this change order is necessary to install a new dedicated right turning lane and road signs per LA DOTD plans for a future signal light at the intersection of Equity Blvd. and LA Hwy 311, and

WHEREAS, this change order will add fourteen (14) working days to the contract as a result of Change Order No. 3, and

WHEREAS, this change order will increase the overall contract price by Nine Thousand Nine Hundred and Twenty Eight Dollars and Ninety-Four Cents (\$9,928.94), and

WHEREAS, this change order No. 3 had been recommended by the Engineer, Milford & Associates, Inc., for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Michel Claudet of Change Order No. 3 to the construction agreement with Cecil D. Gassiott, L.L.C. for parish Project No. 08-BRG-17, Little Bayou Black Bridge, Terrebonne Parish, Louisiana, for an increase to the contract amount in the amount of Nine Thousand Nine Hundred Twenty-Eight Dollars and Ninety-Four Cents (\$9,928.94), and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Milford & Associates, Inc.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 8th day of November, 2010.

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OFFERED BY: Mr. C. Voisin.

SECONDED BY: Mr. J. Pizzolatto.

RESOLUTION NO. 10-533

WHEREAS, the Code of Federal Regulations, as enacted by the United States Congress, mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity, and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each state, and

WHEREAS, the responsibility to inspect, rate and load post those bridges under the authority of Terrebonne Parish, in accordance with those standards, is delegated by the Louisiana Department of Transportation and Development.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that for the period January 2, 2011 through December 31, 2011:

1. The Terrebonne Parish Consolidated Government will perform all interim inspections on all Parish-owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. All bridges owned or maintained by the Terrebonne Parish Consolidated Government will be structurally analyzed and rated by the Parish as to the safe load capacity in accordance with the AASHTO manual for maintenance inspection of bridges. The load posting information that has been determined by the Louisiana Department of Transportation and Development for all bridges

where the maximum legal load under Louisiana State Law exceeds the load permitted under the operating rating as determined above will be critically reviewed by the Parish. Load posting information will be updated by the Parish to reflect all structural changes, any obsolete structural ratings or any missing instructional ratings.

3. All Terrebonne Parish Government-owned or maintained bridges which require load posting or closing shall be load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8. All bridges shall be critically reviewed by the Terrebonne Parish Consolidated Government prior to load posting.

4. All bridges owned or maintained by the Terrebonne Parish Consolidated Government are shown on the attached list in the format specified by the Department of Transportation and Development.

BE IT FURTHER RESOLVED, that the Terrebonne Parish Consolidated Government is cognizant that these stipulations are prerequisites for participation by the Terrebonne Parish Consolidated Government in the Off-System Bridge Replacement Program.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 8th day of November, 2010.

* * * * *

OFFERED BY: Mr. C. Voisin.

SECONDED BY: Mr. J. Pizzolatto.

RESOLUTION NO. 10-534

A Resolution providing for the ratification of the appointment, by Parish President Michel Claudet, of the firm of GSE Associates, LLC to provide engineering services for the Redirection of Flows from the Elysian and Chabert Medical Center Sewer Lift Stations to the Ashland Sewer Lift Station, and authorizing the Parish President to execute the appropriate engineering contract documents for this project.

WHEREAS, the Terrebonne Parish Consolidated Government is desirous to reduce the potential of sanitary sewer overflows (SSO) in the Parish Sewerage System, in the East Houma and Woodlawn Sewer Service Areas, and

WHEREAS, Parish President Michel Claudet has recommended that the firm of GSE Associates, LLC, be retained to provide the necessary profession services for this project, and

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that the Parish President's recommendation be ratified and that the engineering firm of GSE Associates, LLC be retained to provide the necessary professional services for the Redirection of Flows from the Elysian and Chabert Medical Center Sewer Lift Stations to the Ashland Sewer Lift Station, and the Parish president Michel Claudet be authorized to execute any and all documents with said firm for this project.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 8th day of November, 2010.

* * * * *

OFFERED BY: Mr. C. Voisin.

SECONDED BY: Mr. K. Voisin.

RESOLUTION NO. 10-535

Resolution authorizing the filing of an application with the Louisiana Department of Transportation and Development for a grant under 49 CFR 5311, Non-Urbanized Area Formula Program and/or 49 CFR 5309, Discretionary Capital Program.

WHEREAS, the Secretary of Transportation and Development is authorized to make grants for mass transportation projects;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs;

WHEREAS, it is required by the Louisiana Department of Transportation and Development in accord with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the Applicant that minority business enterprise be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction contracts, supplies, equipment, or consultant and other services:

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government:

1. That the Parish President is authorized to execute and file an application on behalf of the Terrebonne Parish Consolidated Government with the Louisiana Department of Transportation and Development, to aid in the financing of operating and/or capital assistance projects pursuant to the Rural Public Transit Program, 49 CFR 5311 and/or the Discretionary Capital Program, 49 CFR 5309.
2. That the Parish President is authorized to execute and file with such applications an assurance or any other document required by the Louisiana Department of Transportation and Development effectuating the purposes of Title VI of the Civil Rights Act of 1964, as amended.
3. That the Parish President is authorized to furnish such additional information as the Louisiana Department of Transportation and Development may require in connection with the application or the project.
4. That the Parish President is authorized to set forth and execute affirmative minority business policies in connection with the project's procurement needs.
5. That the Parish President is authorized to execute grant contract agreements on behalf of the Terrebonne Parish Consolidated Government with the Louisiana Department of

Transportation and Development for aid in the financing of the operating or capital assistance projects.

6. This resolution is applicable for a period of one year unless revoked by the governing body and copy of such revocation shall be furnished to the DOTD.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 8th day of November, 2010.

* * * * *

OFFERED BY: Mr. J. Pizzolatto.

SECONDED BY: Mr. K. Voisin and Mr. P. Lambert.

RESOLUTION NO. 10-536

A resolution rejecting all bids for Parish Project No. 08-ROAD-52, Island Road Restoration & Hazard Mitigation, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government did receive construction bids on Parish Project No. 08-ROAD-52, Island Road Restoration & Hazard Mitigation, Terrebonne Parish, Louisiana, and,

WHEREAS, the bids received have come in over budget, and

WHEREAS, the Parish Administration has recommended that all bids received for the Island Road Hazard & Mitigation Project, be rejected.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne parish Consolidated Government, that the recommendation of the Parish Administration be approved and that all bids received for the Island Road Hazard & Mitigation Project, be rejected.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 8th day of November, 2010.

* * * * *

Public Works Director Greg Bush stated that the engineer has indicated that the complete submittal packet should be ready by November 15th; that bids will be let thereafter; and that after the 30-day bid period, the contract could be awarded if satisfactory. He added that the new contract on the aforementioned project will mirror the public works scope as presented by FEMA.

Committee Member P. Lambert noted that cold fronts cause as much damage to the roadway as does hurricanes.

Mr. P. Lambert moved, seconded by Mr. C. Voisin, “THAT, the Public Services Committee request Administration to take all steps necessary to secure a U. S. Army Corps of Engineers permit to construct bank stabilization and place a screw gate along Company Canal and Ledet Street, ending at M&M Bumper.”

The Chairman called for the vote on the motion offered by Mr. .P. Lambert.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Coastal Restoration and Preservation Director Leslie Suazo stated that the amount of material being dredged from Cat Island Pass is not sufficient enough to warrant the additional expense of running pipe to discharge it on Wine Island, as per the United States Army Corps of Engineers’ “least cost, environmentally acceptable” standard. She continued that the upper reaches of Terrebonne Bay are unsuitable sediments which are more clay than sand; that the sediments placed in 2007 on Wine Island did not stay in place; that oyster lease issues remain with respect to the creation of marsh areas on the east and west side of Wine Island and expanding the area on East Island and extending westward to Trinity Island.

Mr. K. Voisin moved, seconded by Mr. J. Cehan, “THAT, the Public Services Committee submit a letter to the United States Army Corps of Engineers requesting that it re-evaluate the placement of all dredged materials from Terrebonne Parish onto its barrier islands for restoration and protection.” (**MOTION ADOPTED AFTER DISCUSSION)

Upon additional questioning, Mrs. Suazo stated that approximately 200,000 cubic yards from Cat Island Pass and 1,000,000 cubic yards from the Terrebonne Bay area will be dredged. She continued that dredged material from Terrebonne Bay is generally more suitable for marsh creation and is typically discharged at a single point in open water, with the hope that the materials will accumulate at that point. Mrs. Suazo stated that a letter has been drafted for submission to the Corps regarding the aforementioned matter, and that the letter will be e-mailed to the Assistant Council Clerk.

Committee Member C. Voisin requested that a copy of the aforementioned letter be sent to Terrebonne Parish’s current and future Congressional Delegation.

Committee Member P. Lambert inquired about the possibility of the dredged materials being placed behind Terrebonne’s barrier islands.

Committee Member B. Hebert requested that a representative from the Army Corps of Engineers appear to discuss what materials are not usable.

Committee Member K. Voisin requested that the Legal Department investigate the possibility of billing the U.S. Army Corps of Engineers for dredged materials taken from Terrebonne Parish waterways and discharged in areas outside of the Parish.

**The Chairman called for the vote on the motion offered by Mr. K. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. C. Voisin moved, seconded by Mr. B. Hebert, "THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. C. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 6:12 p. m.

Joey Cehan, Chairman

Suzette Thomas, Minute Clerk

Mr. J. Cehan moved, seconded by Mr. C. Voisin, "THAT, the Council accept and ratify the minutes of the Public Services Committee meeting held on 11/08/10."

The Chairwoman called for a vote on the motion offered by Mr. J. Cehan.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, C. Voisin, K. Voisin, J. Cehan, P. Lambert A. Tillman and A. Williams

NAYS: None

ABSENT: J. Pizzolatto

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Community Development & Planning Committee held on 11/08/10, whereupon the Committee Chairman, noting that ratification of the minutes calls a public hearing on 12/1/10, rendered the following:

COMMUNITY DEVELOPMENT & PLANNING COMMITTEE

NOVEMBER 8, 2010

The Chairman, Billy Hebert, called the Community Development & Planning Committee meeting to order at 6:18 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by A. Tillman and the Pledge of Allegiance led by J. Pizzolatto. Upon roll call, Committee Members recorded as present were: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams. A quorum was declared present.

OFFERED BY: Ms. A. Williams.

SECONDED BY: Mr. A. Tillman.

RESOLUTION NO. 10-537

A resolution providing approval of Amendment No. 1 to the Professional Services Agreement between Terrebonne Parish Consolidated Government and Waggoner Engineering, Inc.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a Professional Services Agreement dated September 20, 2010 with Waggoner Engineering, Inc. for the design and management services of the Gustav-Ike Community Development Block Grant Disaster Recovery Owner-Occupied Housing Development Project, and

WHEREAS, the Professional Services Agreement between Terrebonne Parish Consolidated Government and Waggoner Engineering, Inc. contemplates the provision of legal services in the preparation of regulatory agreements and mortgage documents, and

WHEREAS, neither Waggoner Engineering, Inc. nor its personnel are lawyers duly admitted to practice law within Louisiana and therefore cannot directly provide legal services in the State of Louisiana, and

WHEREAS, this amendment will remove all references to the development of regulatory agreements, mortgage documents and assumable mortgage documents from the Scope of Work reducing the compensation schedule by \$28,727.00

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize Parish President, Michel H. Claudet to execute Amendment No. 1 to the Professional Services Agreement between Terrebonne Parish Consolidated Government and Waggoner Engineering, Inc. for the design and management services of the Gustav-Ike Community Development Block Grant Disaster Recovery Owner-Occupied Housing Development Project.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 8th day of November, 2010.

* * * * *

OFFERED BY: Mr. K. Voisin.

SECONDED BY: Mr. P. Lambert.

RESOLUTION NO. 10-538

A Resolution authorizing the Parish President, Michel H. Claudet, to enter into a sub-recipient agreement with Terrebonne Readiness and Assistance Coalition (TRAC) for the provision of case management services in conjunction with the Terrebonne Parish Consolidated Government Disaster Housing Rehabilitation Program in the amount of \$130,000.00.

WHEREAS, Hurricanes Gustav and Ike caused significant damage to owner-occupied housing throughout Terrebonne Parish; and

WHEREAS, the Disaster Recovery Unit of the Louisiana Office of Community Development has approved Terrebonne Parish Consolidated Government's Disaster Housing Rehabilitation Program application in the amount of \$1,990,000.00; and

WHEREAS, the Terrebonne Parish Consolidated Government's Department of Housing & Human Services is interested in contracting with TRAC for case management services that include Parish-wide outreach, application in-take, eligibility, initial inspections and ranking; and

WHEREAS, TRAC is an award winning private non-profit 501(c) (3) organization dedicated to the recovery and rebuilding of Terrebonne Parish; and

WHEREAS, TRAC possesses the experience, expertise and resources required to provide case management services to the homeowners of Terrebonne Parish that suffered housing damages as a result of Hurricanes Ike and/or Gustav.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of Terrebonne Parish Consolidated Government authorizes the Parish President, Michel H. Claudet, to enter into an

agreement with TRAC for case management services in conjunction with the Terrebonne Parish Consolidated Government Disaster Housing Rehabilitation Program in the amount of \$130,000.00.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 8th day of November, 2010.

* * * * *

OFFERED BY: Mr. C. Voisin.

SECONDED BY: Mr. J. Pizzolatto.

RESOLUTION NO. 10-539

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM C-5 (COMMERCIAL BUSINESS PARK) TO C-3 (NEIGHBORHOOD COMMERCIAL DISTRICT), 2161 GRAND CAILLOU ROAD, TERREBONNE PARISH, LOUISIANA; TERREBONNE PARISH SCHOOL BOARD, APPLICANT; AND CALLING A PUBLIC HEARING ON SAID MATTER FOR WEDNESDAY, DECEMBER 1, 2010 AT 6:30 P.M.

BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), that notice be hereby given to adopt an ordinance to amend the Zoning Map of the Parish of Terrebonne so as to rezone from C-5 (Neighborhood Commercial District) to C-3 (Neighborhood Commercial District), 2161 Grand Caillou Road, Terrebonne Parish, Louisiana; and

NOW, THEREFORE, BE IT RESOLVED that a public hearing be called on said matter for Wednesday, December 1, 2010 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 8th day of November, 2010.

* * * * *

The Chairman recognized Mr. Alan Luke who commented on indication given by the firm of Snow/Butler/O'Mara/Stevens/Cannada, PLLC to utilize client/attorney privilege to discuss matters with respect to reapportionment and those discussions not being disclosed publicly.

Ms. A. Williams moved, seconded by Mr. A. Tillman, "THAT, the Community Development & Planning Committee concur with the majority recommendation of the Advisory Committee on Reapportionment 2011 and approve the proposal from Redistricting, LLC to provide 2011 reapportionment/redistricting consulting services." (**SUBSTITUTE MOTION OFFERED IMMEDIATELY)

Mr. J. Pizzolatto offered a *substitute* motion, seconded by Mr. C. Voisin, “THAT, the Community Development & Planning Committee take a voice vote to determine which of the following three consultant firms will provide 2011 Reapportionment/Redistricting services for Terrebonne Parish:

Butler/Snow/O’Mara/Stevens/Cannada, PLLC
Redistricting, LLC

South Central Planning & Development Commission.”

(**SECOND SUBSTITUTE MOTION OFFERED AND FAILED; SUBSTITUTE MOTION ADOPTED)

Mr. K. Voisin moved, “THAT, the Community Development & Planning Committee retain the matter relative to the selection of a firm to provide 2011 Reapportionment/Redistricting consultant services in committee for further evaluation.” (**DIED DUE TO THE LACK OF A SECOND)

At this time, discussion transpired relative to the selection of a firm from the three respondents to provide the aforementioned services, and the appropriate group to decide upon a consultant. During the discussion, the wisdom of disregarding the majority recommendation of the Advisory Committee was questioned after requesting that the committee take time out of their schedules to meet with the firms, and after asking for individual recommendations.

**The Chairman called for the vote on the *substitute* motion offered by Mr. J. Pizzolatto.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, C. Voisin, and K. Voisin.

NAYS: T. Cavalier, A. Tillman, and A. Williams.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman called for a voice vote of the Committee at this time, as per the above stated motion.

BUTLER/SNOW/O’MARA/STEVENS/CANNADA, PLLC

REDISTRICTING, LLC

T. Cavalier

A. Tillman

A. Williams

SOUTH CENTRAL PLANNING & DEVELOPMENT COMMISSION

J. Cehan

B. Hebert

P. Lambert

J. Pizzolatto

C. Voisin

K. Voisin

The Chairman stated that, as per the vote taken, South Central Planning & Development Commission has been selected to provide 2011 Reapportionment/Redistricting consultant services according to the results of the 2010 Census.

Ms. A. Williams moved, seconded by Mr. J. Cehan, “THAT, there being no further business to come before the Community Development & Planning Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Ms. A Williams.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 6:41 p.m.

Billy Hebert, Chairman

Suzette Thomas Minute Clerk

Mr. B. Hebert moved, seconded by Mr. A. Tillman, "THAT, the Council accept and ratify the minutes of the Community Development & Planning Committee meeting held on 11/08/10."

The Chairwoman called for a vote on the motion offered by Mr. B. Hebert.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Budget & Finance Committee meeting held on 11/08/10, whereupon the Committee Chairman, noting that ratification of the minutes calls a public hearing on 12/1/10, rendered the following:

BUDGET & FINANCE COMMITTEE

NOVEMBER 8, 2010

The Chairman, Alvin Tillman, called the Budget & Finance Committee meeting to order at 6:48 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by K. Voisin and the Pledge of Allegiance led by P. Lambert. Upon roll call, Committee Members recorded as present were: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, K. Voisin, C. Voisin, and A. Williams. A quorum was declared present.

OFFERED BY: Mr. J. Cehan.

SECONDED BY: Mr. B. Hebert.

RESOLUTION NO. 10-540

WHEREAS, on July 28, 2010 the Terrebonne Parish Council adopted Ordinance No. 7854 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owner of record of Elgin J. Malbrough & Connie, as surplus:
60 X 128' LOT 1 BLOCK 1 FANGUY SUBD.CB 2039/50 (101 Jerry Ann Street), and

WHEREAS, on October 20, 2010, bids were received by the Terrebonne Parish Consolidated Government for Bid No. 10-S/P-60 Surplus Sale of Adjudicated Property Located at 101 Jerry Ann Street (Account #A07-35141), and

WHEREAS, after careful review by Parish Administration it has been determined that the highest bid received is that of Mitchell J. White in the amount of Ten Thousand, One Hundred Dollars (\$10,100.00) and that the bid should be accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 7854, and

WHEREAS, the Parish Administration has recommended the acceptance of the aforementioned bid for Bid No. Bid No. 10-S/P-60 Surplus Sale of Adjudicated Property Located at 101 Jerry Ann Street (Account #A07-35141) as described in attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration is approved and the bid of Mitchell J. White is accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 7854.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 8th day of November, 2010.

* * * * *

OFFERED BY: Mr. J. Cehan.

SECONDED BY: Mr. C. Voisin.

RESOLUTION NO. 10-541

WHEREAS, on July 28, 2010 the Terrebonne Parish Council adopted Ordinance No. 7852 declaring the following described property adjudicated to the Terrebonne Parish Consolidated Government, with an owner of record of Beverly Daigle Brown, Etal - 80%, Paul R. Arceneaux - 4/5 & Beverly Daigle Brown Etal- 1/5, as surplus:
LOT 10 BLOCK 2 ADDEN. 1 LAPEYROUSE VILLAGE S/D. CB 2038/592 (315 Northland Drive), and

WHEREAS, on October 20, 2010, bids were received by the Terrebonne Parish Consolidated Government for Bid No. 10-S/P-68 Surplus Sale of Adjudicated Property Located at 315 Northland Drive, and

WHEREAS, after careful review by Parish Administration it has been determined that the highest bid received is that of Dianna LeBouef in the amount of Nine Thousand, Six Hundred Five Dollars (\$9,605.00) and that the bid should be accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 7852, and

WHEREAS, the Parish Administration has recommended the acceptance of the aforementioned bid for Bid No. Bid No. 10-S/P-68 Surplus Sale of Adjudicated Property Located at 315 Northland Drive as described in attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration is approved and the bid of Dianna LeBouef is accepted as per attached bid forms and pursuant to all the terms and conditions as stated in Ordinance 7852.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 8th day of November, 2010.

* * * * *

OFFERED BY: Mr. K. Voisin.

SECONDED BY: Mr. J. Pizzolatto.

RESOLUTION NO. 10-542

A resolution introducing an ordinance to declare dump trucks, computer and other miscellaneous equipment from the Fleet Maintenance, Government Buildings, Head Start, Police and Solid Waste Departments as surplus as presented in Exhibit "A" and authorizing said items to be disposed of by public bid, negotiated sale, junked or any other legally approved method.

NOW THEREFORE BE IT RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby introduce an ordinance which will declare Exhibit "A" as surplus and authorizes the Parish President to dispose of said items by public bid, negotiated sale, junked or any other legally approved method, and that a public hearing on said matter be called for Wednesday, December 1, 2010 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 8th day of November, 2010.

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Mr. J. Pizzolatto moved, seconded by Mr. K. Voisin, "THAT, the Budget & Finance Committee introduce an ordinance to amend the 2010 Adopted Operating Budget of the Terrebonne Parish Consolidated Government for the following items:

I. Fire Department, \$40,000.00

II. Louisiana Highway Safety Commission Grant, \$58,601.00

III. Local Law Enforcement Block Grant, \$36,015.00

and call a public hearing on said matter on December 1, 2010 at 6:30 p.m."

The Chairman called for the vote on the motion offered by Mr. J. Pizzolatto.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the motion adopted.

Assistant Council Clerk Charlette Poché informed the Committee of the submission of a revised resolution for the next item on the agenda, and that two additional projects have been added to the application for State Local Government Assistance Program funds.

OFFERED BY: Mr. J. Pizzolatto.

SECONDED BY: Mr. P. Lambert.

RESOLUTION NO. 10-543

A resolution expressing support of the application for funds to be received from the State Local Government Assistance Program for the following projects:

Construction of a pavilion at the Grand Bois Park and Campsite;
East Side Walking Trail pavilion/parking;
Veterans' Park additional bulk heading.

WHEREAS, the State of Louisiana has allocated funds to be set aside for local governing bodies to decide how and where funds could be spent to help local communities; and

WHEREAS, according to the Louisiana Division of Administration, Office of Community Services, Local Government Assistance Program, the Terrebonne Parish Consolidated Government has been budgeted \$139,000 for the 2010-2011 Project Year to be used for local permanent projects; and

WHEREAS, the Council wishes to submit application for funding of projects that will be beneficial to Terrebonne Parish.

NOW THEREFORE, BE IT RESOLVED, by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that this body expresses its support of the application for funding through the 2010-2011 Local Government Assistance Program for the following projects:

Construction of a Pavilion at the Grand Bois Park and Campsite, \$75,000.00;
East Side Walking Trail pavilion/parking, \$25,000.00; and,
Veterans' Park Additional bulk heading, \$39,000.00.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 8th day of November, 2010.

* * * * *

Parish Manager Al Levron stated that \$36,500.00 remains in the Grand Bois Park improvements/renovations account.

Committee Member C. Voisin requested that the aforementioned resolution be amended to include a stipulation which allocates that the remaining \$36,500.00 be utilized only on Grand Bois Park improvements.

Mr. Levron explained that Administration has received an internal pricing from Recreation Director Sterling Washington which indicates a total expense of \$90,000.00 for the construction of the entire pavilion in Grand Bois Park, out parcels, and the installation of lighting; that \$18,000.00 is expected to be received from FEMA; and then requested consideration for the respective Council representative to "derive creative funding" and reallocate the \$36,000.00 for other needs in District 9.

The Chairman recognized Mr. Ernest Dardar, Grand Bois Park Manager, who stated that the quote submitted by Mr. Washington was for the pavilion (\$75,000.00) only, and does not include lighting (\$18, 000.00).

Committee Member P. Lambert indicated a willingness to utilizing the remaining \$36,000.00 in the Grand Bois Fund for other projects in District 9.

Mr. Dardar interjected that Grand Bois Park is also in need of electrical plug-ins on the campgrounds and a bathhouse in the rear of the park. He added that the rear bathhouse has a crack in the wall separating from the frame and noted that with improvements Grand Bois Park would pay for itself over time.

Mr. Levron noted that the aforementioned action does not entail a budget amendment, but authorizes Administration to apply for the grant. He continued that once the grant is awarded, a budget amendment will be presented for entering the funds into the TPCG budget; that a written purchase order has been obtained to restore the existing pavilion to its pre-existing condition at a cost of \$18,000.00, and that Administration has the ability to request FEMA to apply the funding to a new improvement project.

Parish President Michel Claudet stated that Administration is committed to restoring the pavilion at Grand Bois Park and that the remaining funding in the Grand Bois Park Fund cannot be moved without a budget amendment, which requires prior Council approval.

Additional discussion transpired with respect to funding the renovation/construction of a pavilion at Grand Bois Park.

Committee Member P. Lambert stated that he would not agree to moving the remaining money out of the Grand Bois Park Fund, due to other projects needing to be completed at the park.

Chief Finance Officer Jamie Elfert presented the bi-weekly BP funds expenditure report, noting that \$563,854.00 has been expended to date. (NO ACTION TAKEN)

A review of the proposed 2011 Budget began on the following departmental budgets:

a) Terrebonne Council on Aging (Sm. Bk. 359) – Chief Finance Officer Jamie Elfert highlighted the proposed 2011 Terrebonne Council on Aging Budget noting that the Council on Aging receives a 7.5 mill ad valorem tax generating \$5,200,000.00; State Revenue sharing of \$181,000.00, Total collected revenue \$7,700,000.00; and Total expenditures of \$7,500,000.00. (NO ACTION TAKEN)

b) Library (Sm. Bk. 357) - Chief Finance Officer Jamie Elfert presented the proposed 2011 Library Budget stating that the Library receives a .25% sales tax which generates approximately \$6,000,000.00 in revenue and estimates total expenditures to be \$6,200,000.00.

Committee Member K. Voisin noted the Grand Opening of the North Branch Library on December 11, 2010.

Librarian Mary LeBouef explained that the Fund Balance includes the Construction Fund, which contains funding to pay off the North Terrebonne Branch Library construction, and under \$2,000,000.00 remains in the fund for renovation of all other branches. Mrs. LeBouef stated that four smaller branches (Gibson, Montegut, Chauvin, and Bourg) will be renovated; that no additional expansion will transpire in the Schriever area. (NO ACTION TAKEN)

c) Registrar of Voters (Fund 151-141; Sm. Bk. 36; Big Bk. 22) – Chief Finance Officer Jamie Elfert highlighted the proposed 2011 Registrar of Voters Budget noting a reduction in travel and training from \$3,000.00 to \$2,500.00 and that the State- imposed 2011 Cost of Living Adjustment has not been budgeted. (NO ACTION TAKEN)

d) Capital Area Legal Services (fund 151-157; Sm. Bk. 44; Big Bk. 30) – Chief Finance Officer Jamie Elfert stated that representatives for Capital Area Legal Services have been invited to attend this evening's meeting to discuss the proposed 2011 Budget, and that Administration has allocated a supplement of \$24,000.00 to Capital Area Legal Services.

Capital Area Legal Services Attorney Salyria Gumms stated that a funding proposal has been submitted; that 1,400 residents of Terrebonne Parish have been served by Capital Area Legal Services within the past year; and that the Capital Area Legal Services agency provides legal services for indigent persons.

In response to questioning, Mrs. Elfert stated that Administration has read the audit for Capital Area Legal Services which indicated problem areas in internal control procedures, and that Administration recommends that Capital Area Legal Services provide documentation that it has made changes in its internal controls to prevent future adverse findings.

Committee Member A. Williams requested that the Committee consider a tentative approval of the aforementioned budget subject to the receipt of documentation of the necessary internal control changes.

Ms. Gumms stated that the Board of Directors has revised the Financial Manual in order to address the internal control findings and that a new accountant has been hired.

Mrs. Elfert interjected that the \$24,000.00 allocation assists Capital Area Legal Services by paying a portion of rent and utilities.

In response to questioning, Ms. Gumms stated that Terrebonne Parish has the second largest client population in the 12-Parish service area. She added that the Board will meet in Baton Rouge on Wednesday, November 10, 2010 at 12:00 p.m. in the Board Room of Capital Area Legal Services office located at 200 3rd Street, Baton Rouge, LA. (NO ACTION TAKEN)

e) Housing and Human Services (Fund 151-653; Sm. Bk. 71; Big Bk. 53) – Chief Finance Officer Jamie Elfert highlighted the proposed 2011 Housing & Human Services Budget – General Fund noting expenditures of \$310,985.00 which is a reduction of 15.7%. (NO ACTION TAKEN)

f) Recap Housing and Human Services Grants (Fund 218-236/239; Sm. Bk. 122; Big Bk. 138)– Chief Finance Officer Jamie Elfert presented the proposed 2011 Recap of the Housing & Human Services Grants stating that the budget includes Community Development Block Grant (CDBG), Head Start, the HOME Program, and Energy Assistance for a total of \$8,500,000.00. (NO ACTION TAKEN)

g) Juvenile Detention Center (Fund 202-122; Sm. Bk. 87; Big Bk. 66) - Chief Finance Officer Jamie Elfert highlighted the proposed 2011 Juvenile Detention Center Budget noting that the center receives revenue from two ad valorem taxes (1 mill for 10 years and 1 mill for 20 years); that the taxes generate \$1,400,000.00 in special assessments and taxes; and total expenditures of \$2,800,000.00 which is an overall reduction of 10.2%. She continued that one (1) Administrative Coordinator, two (2) Juvenile Care Associates, two (2) Administrative Technicians, one (1) License Counselor, and three (3) part-time Juvenile Care Associates are being eliminated and adding two (2) Part-time EMT. Mrs. Elfert stated that the General Fund Supplement is a decrease of \$65,000.00.

Juvenile Detention Center Director Jason Hutchinson stated that two Assistant Directors were approved in June in order to spread the presence of Administrators throughout a longer period of the day because the facility is a 24/7 facility and that Administration wanted to have a presence in the building until at least 10:30 p.m. In response to questioning, he explained that he favors relocation of the facility based upon logistics; the layout of the building; and to locate in an area that is not considered to be hurricane evacuation prone.

Parish President Michel Claudet stated that he has been in contact with six other Parish Presidents with respect to housing some of their juveniles and the prospect of relocating. He noted that no commitments have been made. (NO ACTION TAKEN)

h) Office of Coastal Restoration/Preservation (Fund 215; Sm. Bk. 115; Big Bk. 20) – Chief Finance Officer Jamie Elfert highlighted the proposed 2011 Office of Coastal Restoration/Preservation Budget stating that the department has expenditures of \$295,825.00 with one General Fund transfer-in - \$28,500.00 (Morganza Coalition \$15,000.00 and Restore or Retreat \$13,500.00); and Capital Outlay requests for one (1) computer, one (1) printer, and one (1) digital camera with GPS encryption - \$2,000.00.

Coastal Restoration and Preservation Director Leslie Suazo stated that when problems arise with an application, Administration makes an attempt to negotiate the matter rather than issuing letters of no objection; that overall 100 applications were received; and that 3% of the applications submitted were issued letters of no objection. (NO ACTION TAKEN)

i) Road & Bridge Fund (Fund 251; Sm. Bk. 153; Big Bk. 246) - Chief Finance Officer Jamie Elfert presented the proposed 2011 Road & Bridge Fund Budget stating that the budget is being revisited and that the Fund contains total revenues of \$5,845,000.00, total expenditures of \$6,629,000.00; and General Fund Transfer of \$1,045,000.00 which is a 45% reduction. She continued that one (1) Equipment Operator II, one (1) Field Technician, one (1) Sign Technician, one(1) Administrative Technician, and one (1) Part-time Engineering Analyst are being eliminated and one (1) Equipment Operator I is being added.

Public Works Superintendent Perry Blanchard stated that the curb and road repairs funds are being reduced from \$500,000.00 to \$400,000.00.

Committee Member B. Hebert stated that he has inspected several areas where broken curbs are occurring in the middle of driveways.

Mr. Blanchard explained that when Administration constructs streets the curbs are already constructed and then the homeowner pours the drive way. He added that homeowners are encouraged to construct driveways with expansion joints at the curb, although it's not being done. In response to questioning, Mr. Blanchard stated that Administration has been conducting one-year warranty inspections on roadways and that there have been many problems for which the owners/developers have been requested to make repairs.

Committee Chairman A. Tillman requested that Administration inspect the area near 117 Olympe Drive. (NO ACTION TAKEN)

j) Drainage Tax Fund (Fund 252; Sm. Bk. 156; Big Bk. 253) - Chief Finance Officer Jamie Elfert highlighted the proposed 2011 Drainage Tax Fund noting that the budget is being revisited of which the fund has revenue of \$10,271,000.00 which includes \$10,000,000.00 in taxes, a .25% sales tax, and 7.31 mill ad valorem tax. She continued that one (1) Equipment Operator II and two (2) part-time Pump Attendants are being eliminated and one (1) Crew Leader is being added to the budget.

Public Works Superintendent Perry Blanchard stated that one person in the Vegetation Department has been assigned to do strictly inspections of levees and laterals, and ditch maintenance along with the contractor. He continued that no progress has been made with regards to acts of vandalism and that there are twelve (12) Pump Attendants.

Mrs. Elfert stated that there are currently fourteen (14) full-time Pump Attendants and three (3) Part-time Pump Attendants are being proposed. She added that there are currently two (2) Part-time Pump Attendants.

Parish Manager Al Levron stated that the Parish is in the third and final year of the existing contract with the Consolidated Waterworks District for the Bayou Black Maintenance; that Waterworks Executive Director Barry Blackwell has indicated a desire to continue the contract; that Administration is awaiting a cost proposal; that \$33,000.00 has been allocated and the cost

may be less than budgeted. He added that the Parish's responsibility is to pay the bill for the maintenance and that Waterworks has assumed the responsibility of maintaining the area because it is a drinking water protection area. (NO ACTION TAKEN)

k) Animal Shelter (Fund 151-442; Sm. Bk. 64; Big Bk. 46) - Chief Finance Officer Jamie Elfert presented the proposed 2011 Animal Shelter Budget noting that funding is derived from \$74,300.00 estimated for animal shelter fees of which the difference in the budget of \$672,247.00 comes from the Sanitation Fund; Capital Outlay request for a new animal shelter facility - \$50,000.00; three (3) truck kennel bodies - \$9,000.00; one (1) vehicle replacement - \$18,000.00; and two (2) computers - \$2,000.00.

Members of the Committee thanked the staff for a job well done at the Animal Shelter.

The Chairman relinquished the chair to the Vice Chairman.

Committee Chairman A. Tillman requested that Administration investigate safety concerns with respect to the pit bulls located at 3635 Friendswood Drive. (NO ACTION TAKEN)

l) Recap Utility Funds (Electric/Gas/GIS) (Fund 300/301; Sm. Bk. 190; Big Bk. 355) - Chief Finance Officer Jamie Elfert highlighted the proposed 2011 Recap Utility Funds noting total revenues of \$52,494,000.00 which represents electric; \$14,900,000.00 in gas; and \$2,300,000.00 to direct residential income. She continued that expenditures total \$51,856,000.00. and that there are no personnel changes.

Committee Member T. Cavalier exited the proceedings at 7:50 p.m. (NO ACTION TAKEN)

m) Sanitation Fund (Fund 353-441; Sm. Bk. 214; Big Bk. 410) - Chief Finance Officer Jamie Elfert presented the proposed 2011 Sanitation Fund Budget of \$16,200,000.00 in revenue; total expenditures of \$13,900,000.00; and said that the fund operates on an 11.9-mill ad valorem tax that is in effect until 2029 and is estimated to generate \$8,100,000.00. (NO ACTION TAKEN)

n) Dedicated Emergency Fund (Fund 200; Sm. Bk. 83; Big Bk. 61) - Chief Finance Officer Jamie Elfert stated that the proposed 2011 Dedicated Emergency Fund includes a transfer of \$9,000.00 from the General Fund to bring the total fund amount to \$2,500,000.00. She explained that as established, the fund would go up from \$2,250,000.00 to \$2,500,000.00. (NO ACTION TAKEN)

o) Road District #6 O&M (Fund 258; Sm. Bk. 160; Big Bk. 266) - Chief Finance Officer Jamie Elfert presented the proposed 2011 Road District #6 O & M Budget noting a 4.8-mill ad valorem tax that generates \$30,000.00, with street repairs costing \$38,000.00. (NO ACTION TAKEN)

p) Road Lighting Districts (Fund 267-276; Sm. Bk. 161; Big Bk. 270) - Chief Finance Officer Jamie Elfert highlighted the proposed 2011 Road Lighting Districts Budget by presenting a consolidated report, noting proposed revenue of \$1,700,000.00 and total expenditures of \$1,800,000.00. (NO ACTION TAKEN)

Mr. J. Pizzolatto moved, seconded by Mr. K. Voisin, "THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned."

The Vice Chairman called for the vote on the motion offered by Mr. J. Pizzolatto.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Vice Chairman declared the motion adopted, and the meeting was adjourned at 7:52 p.m.

Alvin Tillman, Chairman

Suzette Thomas, Minute Clerk

Mr. A. Tillman moved, seconded by Mr. B. Hebert and Mr. K. Voisin, "THAT, the Council accept and ratify the minutes of the Budget & Finance Committee meeting held on 11/08/10."

The Chairwoman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Mr. B. Hebert moved, seconded by Mr. K. Voisin, "THAT, the Council hold nominations open for the vacant position on the Broadmoor Tree Fund Advisory Committee."

The Chairwoman called for a vote on the motion offered by Mr. B. Hebert.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert, A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Mr. C. Voisin moved, seconded by Mr. P. Lambert, "THAT, the Council hold nominations open for the expiring terms of Ms. Connie Townsend (Convention Bureau) and Mr. Ronald Jackson (Arts & Humanities Council) on the Downtown Development Corporation."

The Chairwoman called for a vote on the motion offered by Mr. C. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, J. Cehan, P. Lambert, A. Tillman and A. Williams.

NAYS: None

ABSENT: K. Voisin

The Chairwoman declared the motion adopted.

Mr. C. Voisin moved, seconded by Mr. J. Pizzolatto, "THAT, the Council appoint Mr. Travis Theriot to represent the Houma Police Department on the Municipal Fire and Police Civil Service Board, and that nominations remain open for the expiring term of Mr. Lanny Brunet (Fire)."

The Chairwoman called for a vote on the motion offered by Mr. C. Voisin.

UPON ROLL CALL THERE WAS A RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert, A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Mr. P. Lambert moved, seconded by Mr. K. Voisin,” THAT, the Council re-appoint Mr. Rodney Boudreaux and Mr. Gerald Arceneaux to another term on the Recreation District No. 5 Board.”

The Chairwoman called for a vote on the motion offered by Mr. P. Lambert.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert, A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Mr. J. Cehan moved, seconded by Mr. A. Tillman and Mr. P. Lambert, “THAT, the Council re-appoint Ms. Effie Bennett to another term on the Recreation District No. 7 Board.”

The Chairwoman called for a vote on the motion offered by Mr. J. Cehan.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert, A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Mr. C. Voisin moved, seconded by Mr. K. Voisin, “THAT, the Council introduce an ordinance to create a 4-way ‘Stop’ at the intersection of Denley Road and West Woodlawn Ranch Road, and call a public hearing on said matter on December 1, 2010 at 6:30 p.m.

The Chairwoman called for a vote on the motion offered by Mr. C. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert , A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Mr. K. Voisin asked that the introduction of an ordinance to create a 4-way “Stop” at North Moss Drive and Cottage Road be put on the next Public Services Committee meeting agenda in order to call a public hearing on said matter on December 1, 2010.

Council Members made the following announcements:

- Councilwoman T. Cavalier expressed her concerns about keeping the downtown Houma area clean on the weekends by possibly using the Sheriff’s Work Release Program inmates
- Councilman K. Voisin announced that the Mulberry 4-H Club is presenting their 16th Annual Veterans Day Program on November 11, 2010 at 9:30 a.m. at the Houma Terrebonne Civic Center
- Councilman K. Voisin announced that the Vietnam Veterans Wall Replica will be on display at the Morgan City Municipal Auditorium December 2 through December 5, 2010
- Councilman J. Pizzolatto announced that the St. Charles Street Bridge will be closed on November 15, 2010 to replace the existing bridge and the project should be completed by April of 2011. Also Councilman J. Pizzolatto thanked everyone who voted for Constitutional Amendment 2 on the recent election ballot
- Councilwoman T. Cavalier announced the Hot Dog Sale on Friday, November 12, 2010 in the courtyard to benefit the Friends of the Animal Shelter Program
- Chairwoman A. Williams announced the hiring of the South Central Planning and Development Commission to prepare the 2011 reapportionment plan for Terrebonne Parish; listed appointees to a committee to work on the plan with SCP&DC; and stated that the first

meeting of the committee will be held on December 1, 2010 on the 6th Floor in the Council Conference Room at 5:00 p.m.

No action was necessary on agenda item 7B – Information List

Parish President M. Claudet had no staff reports at this time.

Mr. Curtis Marcello, Marcello and Associates, gave a brief summary of the status of his firm's following ongoing Parish Government Projects:

- West Houma Gymnasium Repairs
- East Houma Gymnasium Repairs
- Montegut Fire Department Repairs

Mr. A. Tillman moved, seconded by Mr. J. Cehan, "THAT, the Council accept the following Monthly Engineering Reports:

- A) Marcello and Associates
- B) Milford and Associates, Inc.
- C) Duplantis Design Group, PC
- D) T. Baker Smith, Inc.
- E) GSE Associates, LLC."

The Chairwoman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P.Lambert, A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Mr. K. Voisin moved, seconded by Mr. A. Tillman, "THAT, there be no further business to come before the Council, the meeting be adjourned."

The Chairwoman called for a vote on the motion offered by Mr. K. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: B. Hebert, T. Cavalier, J. Pizzolatto, C. Voisin, K. Voisin, J. Cehan, P. Lambert, A. Tillman and A. Williams

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted and the meeting adjourned at 7:25 p.m.

TAMMY E. TRIGGS, MINUTE CLERK

ATTEST:

/S/ ARLANDA J. WILLIAMS, CHAIRWOMAN
TERREBONNE PARISH COUNCIL

/S/ CHARLETTE D. POCHÉ
ASSISTANT COUNCIL CLERK
TERREBONNE PARISH COUNCIL