

PROCEEDINGS
OF THE
TERREBONNE PARISH COUNCIL
IN REGULAR SESSION

NOVEMBER 10, 2021

The Chairman, Mr. D. W. Guidry, Sr., called the meeting to order at 6:23 p.m. in the Terrebonne Parish School Board Meeting Room then led an Invocation and the Pledge of Allegiance. Upon roll call, Council Members recorded as present were: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin and D. J. Guidry. A quorum was declared present.

Mr. D. Babin moved, seconded by Mr. J. Amedée, “THAT, the Council approve the minutes of the Regular Council Session held on October 13, 2021.”

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Council Chairman announced that the Council does hereby convene as the Board of Review for the purpose of hearing and considering written protests on the 2021 Parish Tax Assessments, as presented by the Parish Assessor.

Mr. Loney Grabert, Parish Assessor, stated that he stands by the values presented by the Terrebonne Parish Assessor’s Office and that no appeals were received. He then requested that the Council accept the 2021 Property Assessment List as presented.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, “THAT the Terrebonne Parish Council, sitting as a Board of Review for Parish Assessments, and after considering any written protests and hearing from the Parish Assessor, accepts the 2021 Property Assessment List as presented by the Parish Assessor.”

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. J. Amedée, “THAT the Council approve the Accounts Payable Bill Lists dated 11/1/2021 and 11/8/2021.”

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Council Member J. Domangue read a proclamation proclaiming November 11, 2021 as Veterans Day in Terrebonne Parish.

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The Chairman recognized all the veterans in attendance for the evening's proceedings. He then recognized the Nicholls State University Nursing students and former Council Member Wayne Thibodeaux who were also attending the evening's proceedings.

Mr. D. J. Guidry moved, seconded unanimously, "THAT the Council, in conformance with the requirements of the Parish Code, ratify the Parish President's appointment of Mr. Corey Henry as Chief of the Houma Fire Department."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Houma Fire Chief Corey Henry thanked the Council for their support and ratification of his appointment.

Several Council Members shared their appreciation and optimism of Mr. Henry's serving as Chief of the Houma Fire Department.

Mr. D. Babin moved, seconded by Mr. G. Michel, "THAT, at this time (6:33 p.m.), the Council open public hearings."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman recognized the public for comments on the following:

- A. An ordinance to amend the 2021 Adopted Operating Budget and Budgeted positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:
 - I. Animal Shelter-donations, \$2,500
 - II. Animal Shelter-donations, \$25,000
 - III. General Fund-Publicity, \$26,595
 - IV. Houma Fire Department, \$1,069
 - V. City Marshal, \$5,000
 - VI. Houma Police Department, -0-
 - a. delete Admin Coordinator II, Grade 106
 - b. add Administrative Assistant, Grade 107.

There were no comments from the public on the proposed ordinance.

Mr. D. J. Guidry moved, seconded by Mr. G. Michel, "THAT, the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

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OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. G. MICHEL

ORDINANCE NO. 9327

AN ORDINANCE TO AMEND THE 2021 ADOPTED OPERATING BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I.** ANIMAL SHELTER-DONATIONS, \$2,500
- II.** ANIMAL SHELTER-DONATIONS, \$25,000
- III.** GENERAL FUND-PUBLICITY, \$26,595
- IV.** HOUMA FIRE DEPARTMENT, \$1,069
- V.** CITY MARSHAL, \$5,000
- VI.** HOUMA POLICE DEPARTMENT, -0-
 - A.** DELETE ADMIN COORDINATOR II, GRADE 106
 - B.** ADD ADMINISTRATIVE ASSISTANT, GRADE 107

SECTION I

WHEREAS, the Animal Shelter received a donation from Petfinder Foundation for \$2,500, and

WHEREAS, the donation will be put into the other fees account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the Animal Control Department. (Attachment A)

SECTION II

WHEREAS, the Animal Shelter received a donation from Petco for \$25,000, and

WHEREAS, the donation will be put into the other fees account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the Animal Control Department. (Attachment B)

SECTION III

WHEREAS, General Fund received funds for expenses pertaining to the movie "Where the Crawdads Sign" for \$26,595, and

WHEREAS, the funds will be put into the Publicity expense account for the movie.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the General Fund Publicity account. (Attachment C)

SECTION IV

WHEREAS, the Houma Fire Department received \$1,069 reimbursement for damages to Engine 4, and

WHEREAS, the funds will be put in the auto & truck repairs account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended for the Houma Fire Department. (Attachment D)

SECTION V

WHEREAS, Administration is requesting to amend the Operating Budget of the Marshal's Office, and

WHEREAS, the group insurance account will be reduced by \$5,000 and put to the Marshal's fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget be amended to recognize the necessary change for the Marshal's Office. (Attachment E)

SECTION VI

WHEREAS, Administration is requesting to amend the Operating Budget and Budgeted Positions, deleting a full time Admin Coordinator II, Grade 106 and adding a full time Admin Assistant, Grade 107 for the Houma Police Department due to a change in Fire and Police Civil Services, and

WHEREAS, the budgeted dollars for the change is -0-.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2021 Adopted Operating Budget and Budgeted Positions be amended to recognize the necessary change for the Houma Police Department. (Attachment F)

SECTION VII

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION VIII

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 10th day of November 2021.

The Chairman recognized the public for comments on the following:

- B. The Proposed 2022 Parish Budget and Five-Year Capital Outlay Budget.

There were no comments from the public on the proposed ordinance.

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Mr. D. Babin moved, seconded by Mr. G. Michel, "THAT, the Council continue the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. J. Amedée moved, seconded by Mr. G. Michel, "THAT the Council return to the regular order of business."

The Chairman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. David Drury, Terrebonne Parish Building Facilities Manager, gave an update regarding the status of parish buildings and damage assessments following Hurricane Ida, highlighting that the Courthouse building was damaged and would require specific repairs as a historic building.

Discussion ensued relative to continuing damage assessment reports and rebuilding efforts for parish buildings.

TOHSEP Director Earl Eues presented statistics on Terrebonne Parish's current COVID-19 cases, the number of tests completed, death statistics, hospitalizations, and vaccine distributions. Mr. Eues announced that a vaccination event would be held at Marcel's Supermarket on November 11 to 13, 2021 and that Nicholls State University is regularly providing vaccinations and testing as well. He encouraged the public to continue practicing good hygiene to reduce the spread of COVID-19. Mr. Eues then gave an update on FEMA and SBA assistance programs, noting that plans for an additional Disaster Recovery Center in Montegut were being considered. He reported that the emergency shelters have been closed and that residents were being provided housing assistance. Mr. Eues gave a brief update on debris collections then announced that the Blue Roof tarping program has ended.

Planning and Zoning Director Christopher Pulaski presented a report on the current temporary housing solutions in Terrebonne Parish, highlighting four base camps currently in operation with additional sites being considered. Mr. Pulaski confirmed that food distributions should continue at base camp sites for local residents and that extensions have been issued for base camp operations. He reported on temporary housing provided to Terrebonne Parish residents through a state program and gave a brief overview of requirements for applying for temporary housing, encouraging residents to contact APTIM at (844) 268-0301 in order to register with the state. Mr. Pulaski then presented statistics on FEMA's temporary housing program in Terrebonne Parish, noting that additional group sites were still being sought and that expanded timelines were expected before a group site would be available. He then encouraged the public to contact FEMA at (800) 621-3362 should they have property available for use as a group site.

Discussion ensued relative to the procedures for deploying temporary trailers and prioritization of recipients. Several Council Members shared their concerns for the current delays and challenges in addressing temporary housing needs and policies to be reinforced to provide temporary housing to residents.

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. D. BABIN

RESOLUTION NO. 21-340

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE THE APPROPRIATE CHANGE ORDER AGREEMENT WITH WILCO MARSH BUGGIES AND DRAGLINES, INC FOR CONSTRUCTION SERVICES TO IMPLEMENT THE LA SAFE LIVING MITIGATION TERRACES PROJECT NORTH OF LAKE BOUDREAUX.

WHEREAS, the LA SAFE program has awarded \$3,600,000 by the State of Louisiana Office of Community Development Disaster Recovery Unit after a public process and voting that selected this project as a priority for Terrebonne Parish; AND

WHEREAS, the project is intended to create land again in the area above Lake Boudreaux protecting residences and Parish assets; and

WHEREAS, Wilco Marsh Buggies and Draglines, Inc (Wilco) is under contract with the Parish for the Living Mitigation Terraces construction and planting; and

WHEREAS, Wilco has requested additional days to complete the project because of staffing affected by COVID, and rain and Hurricane Ida delays; to build more terraces than the original drawings; and to reduce the planting due to plant losses in the unusually cold winter; and

WHEREAS; the engineer has recommended that the Council authorize the Parish President to enter into a change order to the original agreement with the firm to extend the period of performance and the scope of work as listed in the draft provided as Attachment A; and

WHEREAS; the state consultants have approved this course of action;

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President is hereby authorized to enter into the appropriate agreement with Wilco Marsh Buggies and Draglines, Inc to provide the needed construction services for the project referenced above.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 10th day of November 2021.

OFFERED BY: MR. J. AMEDÉE

SECONDED BY: MS. J. DOMANGUE

RESOLUTION NO. 21-341

A resolution ratifying the appointment of the Architect, Houston J. Lirette, Jr. to provide architectural services for the **Head Start HVAC Renovations Project**, and authorizing execution of an architectural agreement for these services.

WHEREAS, the Terrebonne Parish Consolidated Government wishes to make HVAC improvements to several Head Start buildings in the Terrebonne Parish, and

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WHEREAS, Parish President Gordon E. Dove has recommended that the Architect, Houston J. Lirette, Jr., be retained to provide the necessary professional services for this project, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council does hereby ratify the appointment of the Architect, Houston J. Lirette, Jr., by Terrebonne Parish President Gordon E. Dove for professional architectural services for HVAC improvements to several Head Start buildings, and

BE IT FURTHER RESOLVED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the execution of an architectural agreement with the Architect, Houston J. Lirette, Jr., by Terrebonne Parish President Gordon E. Dove, for HVAC improvements to several Head Start buildings.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 10th day of November 2021.

On Mr. S. Trosclair's request, Chief Finance Officer Kandace Mauldin clarified that the Parish pays for the rental of all floats for the Christmas parade and is then reimbursed by the individual organizations or other donations for use of the floats, adding that all floats have been accounted for with the 2021 parade. (***RESOLUTION ADOPTED AFTER DISCUSSION**)

OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 21-342

WHEREAS, a quote was obtained by the Terrebonne Parish Consolidated Government, Planning & Zoning Department for the purpose of renting floats for the 2021 Christmas Parade from Houma Float Sales and Rentals, LLC, and

WHEREAS, after careful review by Chris Pulaski, Planning and Zoning Director and Anne Picou, Cultural Resource Manager it has been determined that the price of FORTY THOUSAND, TWO HUNDRED FIFTY DOLLARS AND ZERO CENTS (\$40,250.00) from Houma Float Sales and Rentals, LLC, for rental of floats to be used at the 2021 Christmas Parade should be accepted as per the attached quote, and

WHEREAS, the Parish Administration has recommended the acceptance of the price for the float rental at a cost of Forty Thousand, Two Hundred Fifty Dollars and Zero Cents (\$40,250.00) as per the attached quote.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the above mentioned be approved and should be accepted as per the quote received.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

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The Chairman declared the resolution adopted on this the 10th day of November 2021.

Mr. Jonathan Foret, Houma resident, shared his support for the resolution as a measure for addressing crime in the local area then suggested that additional measures relative to policing misdemeanor crimes be considered.

Several Council Members shared their support for reviewing Parish park facilities that could benefit from similar regulations and offered suggestions for improving parks and their amenities. (***RESOLUTION ADOPTED AFTER DISCUSSION**)

OFFERED BY: MS. J. DOMANGUE
SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 21-343

A Resolution giving Notice of Intent to adopt an ordinance to amend Section 21-30(a) and Section 21-31 of Chapter 21, Recreation and Parks, Article II, Parish Generally, of the Parish Code to include Houma Heights Park in order to establish hours of operation and list it as a drug free zone for the use and enjoyment of the citizens of Terrebonne Parish.

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, that notice of intent is given for adopting an ordinance to amend Section 21-30(a) and Section 21-31 of Chapter 21, Recreation and Parks, Article II, Parish Generally, of the Parish Code to include Houma Heights Park in order to establish hours of operation and list it as a drug free zone.

BE IT FURTHER RESOLVED that a public hearing on said ordinance be called for Wednesday, December 1, 2021, at 6:30 p.m.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 10th day of November 2021.

OFFERED BY: MR. J. AMEDÉE
SECONDED BY: MR. C. HARDING

RESOLUTION NO. 21-344

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO R-3 (MULTI-FAMILY RESIDENTIAL); LOT 16, SQUARE 1, BARROWTOWN SUBDIVISION, 2620 BRYANT STREET; HOUMA, TERREBONNE PARISH, LOUISIANA; MABLE LYONS, APPLICANT; AND CALLING A PUBLIC HEARING ON SAID MATTER FOR WEDNESDAY, DECEMBER 15, 2021, AT 6:30 P.M.

BE IT RESOLVED by the Terrebonne Parish Council that notice be hereby given to adopt an ordinance to amend the Zoning Map of the Parish of Terrebonne so as to rezone from

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R-1 (Single-Family Residential) to R-3 (Multi-Family Residential), Lot 16, Square 1, Barrowtown Subdivision, 2620 Bryant Street, Houma, Terrebonne Parish, Louisiana; and

NOW, THEREFORE, BE IT RESOLVED that a public hearing be called on said matter for Wednesday, December 15, 2021, at 6:30 p.m.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 10th day of November 2021.

Mr. D. Babin moved, seconded by Mr. S. Trosclair, “THAT the Council introduce an ordinance amending the Terrebonne Parish Code of Ordinances, Chapter 26. Utilities, Article II. Electricity, Division 2. Service Rates and Charges, providing a fee therein for Renewable Resource Net Metering and call a public hearing on Wednesday, December 15, 2021, at 6:30 p.m.” (***MOTION ADOPTED AFTER DISCUSSION**)

Utilities Director Ernest Brown explained that the proposed ordinance would reflect the net metering laws implemented by the State of Louisiana which would allow residents to receive a credit for utilizing solar panels to generate electrical energy.

*The Chairman called for a vote on the aforementioned motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: S. Trosclair, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: J. Navy.

The Chairman declared the motion adopted.

Mr. J. Amedée moved, seconded by Mr. D. Babin, “THAT the Council introduce an ordinance to amend the 2021 Adopted Operating Budget, 5-Year Capital Outlay Budget and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Animal Shelter-donations, \$50,000
- II. American Rescue Plan, \$1,400,000
- III. Adaptive Park Bathroom, \$52,000
- IV. General Fund-grant, \$1,000
- V. Houma Downtown Development, \$145,359
- VI. Section 8 Voucher Program, \$13,250
- VII. Houma Downtown Development, \$6,580
- VIII. Section 8, -0-

- a. add Administrative Coordinator I, Grade 104

and call a public hearing on said matter on Wednesday, December 1, 2021, at 6:30 p.m.”

The Chairman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. J. Amedée, “THAT the Council introduce an ordinance amending and supplementing Ordinance No. 9267, which created the ‘North

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Terrebonne Parish Recreation District' in accordance with LA R.S. 33:4562 ET SEQ regarding recreation districts; and call a public hearing on, December 1, 2021, at 6:30 p.m.”

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Planning and Zoning Director Christopher Pulaski clarified that some backup information had to be corrected and that Desire Line, LLC was the highest scoring bidder. He continued that the data collection to be completed by February 25, 2022, was required through the parish's participation with the National Flood Insurance Program. (***RESOLUTION ADOPTED AFTER DISCUSSION**)

OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 21-345

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE THE APPROPRIATE AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND DESIRE LINE, LLC FOR SUBSTANTIAL DAMAGE DATA COLLECTION AND DETERMINATION SERVICES.

WHEREAS, the Terrebonne Parish Consolidated Government participates in the National Flood Insurance Program; and

WHEREAS, the National Flood Insurance Program (NFIP) requires that local governments adopt a Flood Damage Prevention Program that requires mitigation for any structure that is substantially damaged; and

WHEREAS, the term “substantially damaged” is defined to include all structures for which any owner/s has/have received losses from any source or improvements that are greater than 50 percent of the assessed value of the structure cumulatively over a rolling ten (10) year period; and

WHEREAS, the Parish is required to identify all substantially damaged structures and enforce the provisions of the ordinance; and

WHEREAS, the Parish staff, volunteer staff, State, and FEMA staff do not have the capacity to provide up to 34,500 inspections due to Hurricane Ida damage, and

WHEREAS, the Parish released a Request for Proposals for these services for contract support and received four (4) responses; Desire Line, LLC received the highest ranking from all submission;

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President is hereby authorized to execute the appropriate agreement with Desire Line, LLC, pending review by Parish Legal Department, to provide the substantial damage data needed to comply with the NFIP.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

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ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 10th day of November 2021.

Mr. S. Trosclair moved, seconded by Mr. G. Michel, “THAT, the Council, acting pursuant to La. R.S. 33:3819, authorizes the compensation of members of the Consolidated Waterworks District No. 1 Board of Commissioners by means of a per diem not to exceed \$161.00 per meeting for up to and including twenty-four meetings in each year and for each special meeting not to exceed twelve special meetings in each year.” (***MOTION ADOPTED AFTER DISCUSSION**)

Consolidated Waterworks General Manager Michael Sobert gave a brief review of the state legislation which would allow Waterworks Commissioners to be compensated with the same per diem rate given to state legislators then clarified that per diems are paid by Consolidated Waterworks District No. 1, not by Terrebonne Parish.

Parish Attorney Julius Hebert clarified that the Council can increase the per diem rate to a set amount less than or equal to the rate adopted by the state and that the state adopted the same per diem rate as approved for federal per diem rates.

Discussion ensued relative to the per diem rate being requested. Several Council Members shared their support for the Waterworks commissioners’ serving Terrebonne Parish and shared their opinions regarding increasing per diem rates for appointed positions.

*The Chairman called for a vote on the aforementioned motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. J. Guidry.

NAYS: D. W. Guidry, Sr. and D. Babin.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. Wilfred Joseph, an Octavia Street resident, reported several roadway and drainage issues in the Smithridge area.

Mr. D. J. Guidry moved, seconded by Mr. J. Amedée, “THAT, the Council extend Mr. Joseph’s time an additional minute.”

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. Joseph shared his concerns regarding potential issues due to overweight vehicular traffic and asked for information regarding previously completed sewerage repairs in the Johnson Ridge and Smithridge area.

Mr. Floyd Bergeron, a Kellie Drive resident, shared his concerns regarding an issue with limestone dust in connection with recent drainage repairs in his area.

Mr. D. Babin moved, seconded by Mr. G. Michel, “THAT, the Council extend Mr. Bergeron’s time to speak an additional minute.”

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

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YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue,
D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. Bergeron continued by sharing his concerns regarding the procedures for completing the drainage repairs and ongoing issues with limestone dust.

Mr. Paul Lapeyrouse, a Chauvin resident, shared his concerns relative to the closure of two courtrooms in the Courthouse building following Hurricane Ida and the potential issues with delaying processing criminal and civil proceedings.

Mr. Jonathan Foret, Helio Foundation President, gave a brief report on the foundation's fundraising efforts for relief efforts, including the restoration to operable condition of commercial fishing vessels and the replacement of traps, nets, and other supplies for local fishermen. On request, Mr. Foret clarified that donations to the Helio Foundation for relief could be processed through BayouFund.org.

Several Council Members shared their support of the relief efforts by the foundation in assisting those in need in the seafood industry.

The Chairman called for a report on the Budget and Finance Committee meeting held on 11/08/21, whereupon the Committee Chairman rendered the following:

BUDGET & FINANCE COMMITTEE

November 8, 2021

The Chairman, Mr. John Amedée, called the Budget & Finance Committee meeting to order at 5:30 p. m. in the Terrebonne Parish School Board Meeting Room then led an Invocation and the Pledge of Allegiance. Upon roll call, Committee Members recorded as present were: S. Trosclair, C. Harding, J. Amedée, D. W. Guidry, Sr., D. Babin, and D. J. Guidry. Committee Member J. Navy was recording as entering the proceedings at 5:43 p.m. Committee Member G. Michel was recorded as entering the proceedings at 5:47 p.m. Committee Member J. Domangue was recorded as absent. A quorum was declared present.

Chief Financial Officer Kandace Mauldin explained that the proposed budget being presented was prepared prior to the recent hurricanes that impacted Terrebonne Parish and that budget adjustments for hurricane responses and repairs would be included through budget amendments.

A review of the proposed 2022 Budget began on the following funds/departmental budgets:

- a) **Juvenile Detention (Fund 202; Sm. Bk. 125; Big Bk. 62)** – Chief Financial Officer Kandace Mauldin presented the proposed 2022 Budget noting that two ad valorem taxes, one at .96 mills and one at .94 mills, are levied to fund the center for twenty years with revenues from these taxes projected to be \$1,880,219 in 2022. She further explained that additional revenues from housing state DOC juveniles and the Office of Youth Development is estimated to be \$40,000 for 2022. Housing out-of-parish juveniles is estimated to be \$150,000 for 2022. Ms. Mauldin added that the Center received a General Fund Supplement of \$580,000, a decrease of \$509,553 from 2021. She then stated that \$250,000 is being transferred to the Criminal Court Fund for the Single Point Assessment and Resources Center (SPARC) and that \$42,000 was requested for capital purchases. (NO ACTION TAKEN)
- b) **Parish Prisoners (Parish Jail) (Fund 203-201; Sm. Bk. 131; Big Bk. 70)** - Chief Financial Officer Kandace Mauldin highlighted the proposed 2022 Budget explaining that, in September 2020, an agreement was executed between the Parish Government and the Sheriff of Terrebonne Parish for the maintenance and operation

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of the jail. She continued that, per the agreement, the Parish Government agreed to pay a \$12.61 per diem for the maintenance of non-Department of Corrections (DOC) prisoners and that the Sheriff shall share with the Parish Government 50% of the DOC reimbursements, adjusted over time to comply with the current Louisiana Revised Statute's approved reimbursement rate. Ms. Mauldin then added that, also per the agreement, the Sheriff of Terrebonne agreed to make a continuous good faith effort to maintain a total DOC prisoner population of two hundred (200) inmates. She then shared that the Parish is estimated to receive \$815,000 from the Sheriff of Terrebonne, \$147,324 more than 2021, and that a General Fund Supplement is estimated at \$3,765,000, which is a decrease of \$366,810 from 2021. Ms. Mauldin then noted that the Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for the DOC prisoners and \$12.61 per day for all others. She then summarized the proposed 2022 Budget for Parish Prisoners, projecting costs to be \$1,900,000 based on an average prison population of 650 prisoners. (NO ACTION TAKEN)

- c) **Prisoners Medical Department (Fund 203-202; Sm. Bk. 133; Big Bk. 73)** – Chief Financial Officer Kandace Mauldin summarized the proposed 2022 Budget stating that the Parish currently contracts with the Haydel Clinic for physician's care at \$90,000 per year. She added that, with the inclusion of dental care, ambulance, hospital care, and medical services, costs are estimated to be \$100,000 in 2022 and prescriptions and over-the-counter medications are estimated to be \$165,000. Ms. Mauldin then stated that, in September 2020, the Parish entered into an Intergovernmental Agreement with the Terrebonne Parish Sheriff's Office (TPSO) in which the medical administrator became an employee of TPSO, and that TPCG shall reimburse TPSO for the actual base salary paid to the Medical Administrator by TPSO for only those services rendered to the Parish under the agreement. (NO ACTION TAKEN)

On Mr. Babin's inquiry, Ms. Mauldin clarified that the Parish was still responsible for the housing and care of parish prisoners while outside of the parish due to Hurricane Ida. An adjustment would be needed should they remain out of the parish for a longer period, but those housing costs could be reimbursed by FEMA.

Ms. Mauldin explained that ad valorem taxes for the Public Safety Fund were proposed to be \$4,378,204 in 2022 from the levy of a 6.20 mills City Alimony tax, a 5.08 mills City Fire Protection tax, and a 5.08 mills City Police Protection tax renewed by voters on November 16, 2013, for years 2019-2028. She added that, in 1965, the Parish levied a 1% parishwide sales tax equally divided by the Parish Police Jury, City of Houma, and Parish School Board, and that the 1/3 City of Houma portion dedicated through the budget for use by the Public Safety Fund is projected to generate \$8,300,000, a 10.85% increase from 2020. Ms. Mauldin then shared that insurances for occupational licenses are proposed to collect \$900,000, an increase of \$85,000, occupational licenses (50% collected in the City) are proposed to collect \$208,000, \$49,000 less than in 2021, and court fines are proposed to collect \$75,000, \$5,000 less than in 2021. She then stated that a General Fund Supplement was estimated at \$500,000, a decrease of \$2,416,147.

- d) **Police Department (Fund 204-211; Sm. Bk. 136; Big Bk. 81)** – Chief Financial Officer Kandace Mauldin reviewed the proposed 2022 Budget highlighting that a 2% adjustment across the board was included as mandated by State law and an additional 2% increase would be included to match a 4% cost of living adjustment for parish employees. She then noted a request for Capital of \$290,670 for five new vehicles and one battery backup for the department. (NO ACTION TAKEN)

On inquiry, Ms. Mauldin clarified that American Rescue Plan (ARP) funding was being used to reduce the amount of the general fund supplement needed by the Public Safety Fund for 2022 and that future years would likely require additional supplements without additional ARP funding.

- e) **Fire Department (Fund 204-222; Sm. Bk. 139; Big Bk. 85)** – Chief Financial Officer Kandace Mauldin presented the proposed 2022 Budget noting that the

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following rates were adopted at the State Firefighters' Retirement Board meeting on January 21, 2021: 2020 – 32.25% and 2021 – 33.75%. She added that a 2% adjustment across the board was included as mandated by State law and an additional 2% increase would be included to match a 4% cost of living adjustment for parish employees. Ms. Mauldin then shared that requests for Capital expenses were budgeted at \$363,000, with \$300,000 toward a new fire truck. (NO ACTION TAKEN)

It was at this time that Mr. Navy was recorded as entering the proceedings.

Ms. Mauldin noted that the Non-District Recreation Fund will have a General Fund transfer for \$68,968, a decrease of \$50,000, and a Parishwide Recreation transfer of \$154,138, a decrease of \$109,109. She then explained that a 1/3 of 1% sales tax dedicated to the City of Houma (in 1964) is budgeted at \$111,000 for 2022.

- f) **Auditoriums (Fund 205-196; Sm. Bk. 143; Big Bk. 91)** – Chief Financial Officer Kandace Mauldin summarized the proposed 2022 Budget stating that there were no significant changes. (NO ACTION TAKEN)
- g) **Parks and Grounds (Fund 205-501; Sm. Bk. 145; Big Bk. 94)** - Chief Financial Officer Kandace Mauldin reviewed that the proposed 2022 Budget highlighting that the maintenance contract for grass cutting and park maintenance was budgeted at \$122,000, same as 2021. (NO ACTION TAKEN)
- h) **Airbase Splash Park (Fund 205-510; Sm. Bk. 146; Big Bk. 96)** – Chief Financial Officer Kandace Mauldin presented the proposed 2022 Budget noting that the department was added in the 2021 budget and that there were no significant changes for 2022. (NO ACTION TAKEN)
- i) **Parish Transportation Fund (Fund 250; Sm. Bk. 154; Big Bk. 241)** - Chief Financial Officer Kandace Mauldin highlighted the proposed 2022 Budget stating that its revenues were subject to annual state appropriation and that \$600,000 is estimated through the State's fiscal year end of June 30, 2022. She then stated that direct services for street repairs were estimated at \$806,676, based on the estimated 2022 revenue through June 30th and any unallocated fund balances as of December 31, 2021. (NO ACTION TAKEN)
- j) **Road and Bridge (Fund 251; Sm. Bk. 155; Big Bk. 244)** - Chief Financial Officer Kandace Mauldin summarized the proposed 2022 Budget highlighting that, in 1992, the voters of Terrebonne Parish approved a ¼% sales tax to fund this division, and 2022 revenues are estimated to be \$6,400,000, a .78% increase from 2021. (She added that an annual General Fund supplement will be \$0 for 2022.) She reported that their major operating expenditures are as follows: gasoline and oil, \$125,000, same as 2021; shells, \$175,000, same as 2021; urban street lights, \$168,320, same as 2021; and street repairs – contractors, \$1,412,621, same as 2021. Ms. Mauldin explained that one (1) Field Tech I, Grade 103, and one (1) Field Tech II, Grade 104, would be added and that two (2) Sign Technician positions would be transferred to Field Tech I, Grade 103. She added that Capital expenditures were estimated at \$942,300 and include various bridge work and equipment purchases. (NO ACTION TAKEN)

On Mr. D. W. Guidry's inquiry, Ms. Mauldin clarified that American Rescue Plan funding was not available for completing road overlay and repair projects at this time.

It was at this time that Mr. Michel was recorded as entering the proceedings.

- k) **Drainage (Fund 252; Sm. Bk. 159; Big Bk. 251)** - Chief Financial Officer Kandace Mauldin presented the proposed 2022 Budget explaining that, in 1992, the voters of Terrebonne Parish approved a ¼% sales tax to fund this division, and 2022 collections are estimated at \$6,400,000. She then stated that on November 16, 2013, an ad valorem tax was renewed for years 2018-2027 which will generate an

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estimated \$7,075,560 for 2022. Ms. Mauldin then reviewed the projected costs for major operating expenses as follows: other contracts for lateral maintenance and expansion on the acreage rotation, \$1,200,000, a decrease of \$14,441 from 2021; gasoline and oil, \$350,000, same as 2021; diesel/pumps, \$1,150,000, an increase of \$175,000; pump repairs, \$650,000, an increase of \$200,000; contractors repairs, \$400,000, same as 2021; canal and lateral ditch maintenance, \$120,000, same as 2021; collection canal cleaning, \$20,000, same as 2021; permit monitoring, \$46,000, same as 2021. She shared that additional personnel was being requested as follows: add one (1) Operations Supervisor - Inspections, Grade 109; eliminate one (1) Culvert Inspector, Grade 105; add one (1) Automation Analyst (Hardware), Grade 108; add one (1) Automation Analyst (Software), Grade 108; and add one (1) Pump Attendant, Grade 105. Ms. Mauldin then stated that \$2,169,000 in capital expenses was being requested for motor vehicles, axle dump trucks, Telemetry, a gradall, and miscellaneous drainage projects. (NO ACTION TAKEN)

Discussion ensued relative to the rising cost of gas prices compared to a decrease in the use of diesel resources by the Parish. Ms. Mauldin then clarified that the total for pump repairs was estimated based on previous years' figures and the addition of more pumps in the Parish.

Mr. David Rome, Public Works Director, clarified that the lateral maintenance contract was providing savings by enabling the Parish to determine areas in need of maintenance outside of a specific rotation.

- l) Health Unit (Fund 277; Sm. Bk. 169; Big Bk. 308)** – Chief Financial Officer Kandace Mauldin highlighted the proposed 2022 Budget noting stating that a 1.66 mill ad valorem tax approved by the voters November 12, 2012, for years 2020-2029 would generate an estimated \$653,993 in 2022. She stated that reimbursement of various expenditures incurred by the State was budgeted at \$400,000, same as 2021. (NO ACTION TAKEN)
- m) Terrebonne Elderly and Disabled (Fund 278; Sm. Bk. 172; Big Bk. 314)** – Chief Financial Officer Kandace Mauldin summarized the proposed 2022 Budget highlighting that the 7.50 mill ad valorem tax approved by voters on November 16, 2013, for years 2020-2029 would generate an estimated \$7,421,916 in 2022. Ms. Mauldin explained that a cooperative endeavor agreement with the Terrebonne Council on Aging to provide services to the elderly and disabled is estimated at \$7.5 million for 2022. She added that an independent budget adopted by the Terrebonne Council on Aging's governing authority for its fiscal year ending June 30th is submitted annually to the appointing authority. Ms. Mauldin then clarified that \$150,000 was budgeted for elderly programs at the Mechanicville Community Center and that \$2,400,000 was budgeted for Capital Improvements to the Lenox Hotard Post #31 of the American Legion. (NO ACTION TAKEN)
- n) Terrebonne ARC (Fund 279; Sm. Bk. 174; Big Bk. 318)** – Chief Financial Officer Kandace Mauldin reviewed the proposed 2022 Budget explaining that a 5.21 mill ad valorem tax renewed by voters November 16, 2013, will generate an estimated \$5,155,339 in 2022. She then stated that Terrebonne Parish currently has a Cooperative Endeavor Agreement with Terrebonne ARC to provide services at an estimated \$5,250,000 for 2022. Ms. Mauldin then shared that an independent budget is adopted by TARC's governing authority for its fiscal year ending June 30th and is submitted annually to the appointing authority. (NO ACTION TAKEN)
- o) Mental Health (Fund 281; Sm. Bk. 186; Big Bk. 347)** - Chief Financial Officer Kandace Mauldin presented the proposed 2022 Budget noting that an ad valorem tax of .42 mills approved by the voters November 16, 2013, for years 2020-2029 is estimated to generate \$415,594 in revenue for 2022. Based on precedent, the allocation of the ad valorem tax is 60% Mental Health (Treatment Center) and 40% Alcohol & Drug Abuse Clinic (Assessment Center). She added that a transfer would be made to the Criminal Court Fund for the Drug Court department for \$47,514. (NO ACTION TAKEN)

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- p) Parishwide Recreation (Fund 285; Sm. Bk. 177; Big Bk. 323)** – Chief Financial Officer Kandace Mauldin highlighted the proposed 2022 Budget stating that a 2.21 mill ad valorem tax funds the department with proposed revenues of \$2,186,991 for 2022. She stated that Registration Fees were estimated at \$77,915 for 2022, Senior Olympics, \$51,032 for 2022, and Summer Camps, \$200,000 for 2022. Ms. Mauldin then shared that the Recreation Administration department had no significant changes for 2022. (NO ACTION TAKEN)

On Mr. Navy's request, Ms. Mauldin clarified that the funding for summer camps is allocated yearly and is granted to Recreation districts through the Recreation Department; stating that any unused funding will be returned to the General Fund for future use.

Mr. Roddy Lerille, Recreation Director, gave an overview of the plans for providing recreational programming beginning in 2022 and the availability of recreation facilities for said programming in coordination with the Terrebonne Parish School Board.

Discussion ensued relative to the number of summer camps hosted annually in Terrebonne Parish.

- q) Bayou Country Sports Park (Fund 285; Sm. Bk. 193; Big Bk. 360)** - Chief Financial Officer Kandace Mauldin summarized the proposed 2022 Budget highlighting that its Hotel/Motel Tax collections, estimated to be \$300,000 for 2022, would be used for the sports park's annual debt service of \$203,550 with remaining funds being used to supplement the sports park. She noted that the Miscellaneous Revenues figures are from sponsorships for the Sports Park. Ms. Mauldin added that three positions would be transferred from the Vegetation department to the Bayou Country Sports Park as follows: one (1) Senior Equipment Operator, Grade 108, and two (2) Field Tech II, Grade 104.

Discussion ensued relative to the projected Hotel/Motel tax revenues and annual debt service for the Bayou Country Sports Park. Ms. Mauldin clarified that the \$500,000 being transferred out of the fund would go to Capital Projects including concession stands and common areas at the Sports Park. (NO ACTION TAKEN)

- r) Utilities Department (Funds 300-306; Sm. Bk. 206, Big Bk. 373)** Chief Financial Officer Kandace Mauldin summarized the proposed 2022 Budget noting that the electric residential and commercial sales revenues for 2022 were budgeted at \$15,013,099 and that gas residential and commercial sales were budgeted at \$2,350,000. She added that the sales from the gas distribution system to the power plant for fueling electricity production for 2022 were estimated to be \$1.8 million and a transfer to the GIS fund for the GIS Mapping System totaled \$230,000, same as 2021. Ms. Mauldin explained that the Electric Generation department had no significant changes then highlighted that the Electric Distribution department's budget included major operating expenses as follows: line clearing and maintenance, \$560,000; line repairs, \$324,500; and substation repairs, \$110,000. Ms. Mauldin added that Capital Improvements for Electric Distribution were requested at \$3,335,000, which included an outage management system along with system repairs and additions. She then reviewed the Gas Distribution's request for capital improvements of \$595,000 which included system additions, upgrades, and other projects. Ms. Mauldin stated that Utilities Administration was requesting Capital Improvements of \$109,000, which included some A/C units, computers, and new security cameras to replace the ones damaged by Hurricane Ida. She then shared that the GIS Mapping System department had no significant changes.

Discussion ensued relative to issues regarding gas supply and demand following the recent hurricanes and potential opportunities for federal funding to address those issues. (NO ACTION TAKEN)

- s) Pollution Control (Fund 310-312; Sm. Bk. 220; Big Bk. 399)** – Chief Financial Officer Kandace Mauldin reviewed the proposed 2022 Budget explaining that sewerage collections were estimated at \$7.4 million and major expenditures were

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estimated at \$473,000 for utility costs, same as 2021, \$160,000 for 2.25% collection fees of all sewerage revenue collected by Consolidated Waterworks, \$80,000 for sewer pump repairs, and \$180,000 for contractor's repairs, an increase of \$8,000 from 2021. Ms. Mauldin added that \$8,000 was requested as capital for the purchase of backup video camera and a transporter. She added that the Treatment Plant Department requested \$3,005,000 in capital for an ultraviolet disinfection system and various replacement projects and that the Administration department had no significant changes.

Mr. David Rome, Public Works Director, gave an update on the plans for repairs and replacement of SCADA monitoring system used for parish sewerage and methods for monitoring lift stations.

A discussion ensued relative to the Houma Tunnel and a potential water hazard to be addressed by the State department. Several Council Members shared their concerns regarding the source of the water hazard and connected sewer systems.

Mr. Mike Toups, Parish Manager, gave a brief update on the repairs to be completed by the state at the Houma Tunnel and accidents related to the water hazard. (NO ACTION TAKEN)

- t) **Sanitation (Fund 353; Sm. Bk. 231; Big Bk. 424)** – Chief Financial Officer Kandace Mauldin explained the proposed 2022 Budget highlighting that a 10.97 mills ad valorem tax approved on November 14, 2009, for years 2018-2029 was projected to generate \$9,866,200 in 2022. Ms. Mauldin stated that the 42,250 average units would produce approximately \$5,240,000 in collection fees with \$8.50 monthly user fee and \$1.50 mosquito abatement fee. She added that tipping fees at \$42.00 for commercial rates would generate \$2,400,000 for 2022. Ms. Mauldin clarified that the Solid Waste Services fund's major operating expenses for 2022 included \$3,846,533 for disposal expenses, \$1,813,073 for transportation, Solid Waste Contract at \$5,703,000, and \$616,176 for mosquito abatement. She shared that a Capital request for \$98,000 for a Tractor Loader was included and that three positions, one (1) Sr. Equipment Operator, Grade 108, and two (2) Field Tech II, Grade 104, were being transferred to the Bayou Country Sports Park. Ms. Mauldin clarified that five (5) Equipment Operator I, Grade 104, positions would be transferred to Equipment Operator II, Grade 106, for the Vegetation department, and that one (1) Equipment Operator II, Grade 106, and one (1) Mechanic II, Grade 106, would be added as well. She added that requests for Capital were estimated at \$512,000 and included a number of vehicles and additional mowers.

Mr. Clay Naquin, Solid Waste Director, clarified that all solid waste contracts include an annual cost-price index adjustment which would increase the cost. He shared that the two recently ordered mowers would not be available until April 2022, and that two additional mowers if ordered would not be available until the end of the 2022 grass cutting season. (NO ACTION TAKEN)

- u) **Civic Center (Fund 385; Sm. Bk. 239; Big Bk. 453)** – Chief Financial Officer Kandace Mauldin presented the proposed 2022 Budget noting that its special dedicated Hotel/Motel Tax funds were estimated at \$300,000 for 2022 and its self-generated revenue from rentals, marketing, celebrity promotions, and food and beverage sales were proposed to be \$602,266 for 2022. She added that there was a General Fund supplement for 2022 of \$986,915, same as 2021. (NO ACTION TAKEN)
- v) **Risk Management (Fund 354-357; Sm. Bk. 244; Big Bk. 435)** - Chief Financial Officer Kandace Mauldin highlighted the proposed 2022 Budget stating that premium revenues from departments and user agencies for major self-insured plans were estimated as follows: Workmen's Compensation, \$1.65 million; General Liability, \$3,017,674; Vehicle Insurance, \$700,000; Physical Plant, \$2,357,850; Gas and Electric Liability, \$605,000; Boiler Insurance, \$184,500; and Medical Professional Liability, \$350,000. She then explained that the major expenditures

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related to the self-insured plans premiums are as follows: Workmen's Compensation, \$377,532; Vehicle Insurance, \$184,405; General Liability, \$550,239; Boiler Insurance, \$184,500; Physical Plant, \$2.2 million; and Gas and Electric Liability, \$529,735. She then reported that claims for all coverages were budgeted for \$3,430,000, and that \$16,000 was budgeted for an Actuarial Audit as required for annual financial reporting. Ms. Mauldin then reported that the Group Health insurance premium revenue was estimated at \$17,204,116 with major expenditures being premiums for excess liability with administration fees at \$3,245,522 and claims at \$14,155,036. (NO ACTION TAKEN)

- w) **Human Resources (Fund 370; Sm. Bk. 250; Big Bk. 444)** – Chief Financial Officer Kandace Mauldin summarized the proposed 2022 Budget highlighting that the Human Resources Department is funded by a user charge paid by all departments/divisions which benefit from this service and that the charge for 2022 is 1.5% of salaries and wages, or \$596,000. She then highlighted that unemployment claims for the Parish were 100% self-funded and were estimated at \$30,000 for 2022, same as 2021. She added that Legal Consultant fees for 2021 were budgeted at \$75,000 and the Summer Intern Jumpstart Program for 2022 was budgeted at \$40,000. (NO ACTION TAKEN)
- x) **Purchasing (Fund 380; Sm. Bk. 253; Big Bk. 448)** – Chief Financial Officer Kandace Mauldin presented the proposed 2022 Budget noting that the Purchasing - Warehouse Division is funded by an allocation charge to all departments for processing purchase orders and requisitions as well as 6% of the adjudicated property sales. She stated that the total allocated revenues are projected at \$934,206 for 2022 with the addition of one (1) Warehouse Manager, Grade 210. (NO ACTION TAKEN)
- y) **Information Technology (Fund 390; Sm. Bk. 256; Big Bk. 459)** - Chief Financial Officer Kandace Mauldin highlighted the proposed 2022 Budget stating that the Information Systems Fund derives revenues from the departments that it services with 2022 user fees projected at \$2,219,701 and capital purchases projected at \$82,000 for a firewall, server upgrade, and computers. She added that one (1) Part-time Network Tech, Grade 108, position would be changed to a Full-time Network Tech, Grade 108, position. (NO ACTION TAKEN)
- z) **Fleet Maintenance (Fund 395; Sm. Bk. 260; Big Bk. 464)** – Chief Financial Officer Kandace Mauldin presented the proposed 2022 Budget noting that their major source of funding was user fees charged to user departments which was estimated at \$1,025,668 for 2022 and that one (1) Mechanic I, Grade 105, position was added. (NO ACTION TAKEN)
- aa) **Debt Service Funds (Fund 400s; Sm. Bk. 263; Big Bk. 469)** - Chief Financial Officer Kandace Mauldin highlighted the proposed 2022 Budget stating that the total expenditures on debt services for 2022 was estimated at roughly \$11.3 million. (NO ACTION TAKEN)
- bb) **Capital Projects (Fund 600s; Sm. Bk. 271; Big Bk. 520)** – Chief Financial Officer Kandace Mauldin summarized the proposed 2022 Budget highlighting that the proposed \$7,580,458 included \$1,000,000 for the Road Overlay Project, \$500,000 for Bayou LaCarpe, \$700,000 for Bayou Country Sports Park, various HVAC systems care of the American Rescue Plan funding, \$130,000 for a Juvenile Justice perimeter fence, repairs to the elevator and installation of security ramp gates for parking garage, and a Public Works Administrative Building. (NO ACTION TAKEN)

On Mr. Navy's request, Ms. Mauldin gave an overview on the remaining funds allotted for a Mechanicville Splash Park and how they could be transferred provided another project was also eligible per program guidelines.

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Mr. D. Babin moved, seconded by Mr. D. W. Guidry, Sr., "THAT, the Budget & Finance Committee continue the 2022 Budget review."

The Chairman called for the vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: J. Domangue.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. D. W. Guidry, Sr., "THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: J. Domangue.

The Chairman declared the motion adopted and the meeting was adjourned at 7:07 p.m.

John Amedée, Chairman

Keith Hampton, Minute Clerk

Mr. J. Amedée moved, seconded by Mr. D. J. Guidry, "THAT, the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 11/08/21."

The Chairman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Ms. J. Domangue, "THAT the Council open nominations for the three expiring terms on the Downtown Development Corporation, nominate Ms. Juana Woodard (representing the Chamber of Commerce), Ms. Sondra Corbitt (representing the Council), and Mr. James A. LeCompte (representing the Council), close nominations, and reappoint Ms. Woodard, Ms. Corbitt, and Mr. LeCompte to serve another term on the aforementioned board."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: S. Trosclair and J. Navy.

The Chairman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. D. Babin, "THAT the Council open nominations for the expiring term on the Houma Area Convention and Visitors Bureau representing the Regional Military Museum, nominate Ms. Andree Buquet-Casey, close nominations, reappoint Ms. Buquet-Casey to serve another term, and hold nominations open for the two expiring terms representing Civic Non-Profit Organizations on the aforementioned board."

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

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YEAS: C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: S. Trosclair and J. Navy.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. G. Michel, "THAT the Council open nominations for the expiring term on the Children and Youth Services Board representing the Office of the District Public Defender, 32nd JDC, nominate Ms. Keara Plaisance, close nominations, reappoint Ms. Plaisance to serve another term, and hold nominations open for the expiring term representing City Court on the aforementioned board."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: S. Trosclair, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: J. Navy.

The Chairman declared the motion adopted.

The Chairman announced the following vacancies:

- **Veterans' Memorial District:** One (1) unexpired term due to a resignation and one (1) expiring terms on 09/17/21 (Representing the Vietnam Veterans of America).
- **Recreation District No. 2,3:** One (1) unexpired term due to a resignation.
- **Recreation District No. 3A:** One (1) expired term and one unexpired term due to a resignation.
- **Recreation District No. 6:** One (1) expiring term.
- **Recreation District No. 7:** One (1) expired term.
- **Bayou Blue Fire Protection District:** One (1) expired term.
- **Terrebonne Parish Tree Board:** One (1) vacancy due to a resignation.
- **Children and Youth Services:** One expired term, representing City Court.
- **TEDA:** Two (2) expired terms; one representing each of the following: Terrebonne Parish Council and Houma Terrebonne Chamber of Commerce.
- **Coastal Zone Management and Restoration:** Three (3) expired terms; one representing the Public, one representing Recreational Fishing and one representing Property Owner(s).
- **Houma Area Convention and Visitors Bureau (HACVB):** Two (2) expiring terms on 12-31-21, both representing Civic Non-Profit Organization(s).
- **Planning Commission:** One (1) expired term.
- **Municipal Civil Service Board:** Two (2) expiring terms on 11-29-21.
- **Hospital Service District No. 1 Board:** One (1) vacancy due to a resignation.

Announcements–Parish President: None.

Announcements–Council Members:

- Mr. D. Babin thanked all veterans for their service to their country.
- The Chairman announced that meetings would be held the following week due to the Thanksgiving holiday and that the Council would resume holding committee meetings on Mondays and Regular Council Sessions on Wednesdays.

Mr. D. J. Guidry moved, seconded by Mr. J. Amedée, "THAT the Council accept the following monthly engineering reports:

A. Milford and Associates, Inc.

B. T. Baker Smith."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

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NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. D. J. Guidry, "THAT, there being no further business to come before the Council, the meeting be adjourned."

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue,
D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 8:53 p.m.

KEITH HAMPTON, MINUTE CLERK

/S/DARRIN W. GUIDRY, SR., CHAIRMAN
TERREBONNE PARISH COUNCIL

ATTEST:

/S/TAMMY E. TRIGGS
ASSISTANT COUNCIL CLERK
TERREBONNE PARISH COUNCIL