

2023 Annual Action Plan

Community Development Block Grant HOME Investment Partnerships Program



Terrebonne Parish Consolidated Government

Department of Housing and Human Services

Community Development Division



Reallocation of funds from HOME Housing Rehabilitation Program to Elderly Housing Initiative.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

*Terrebonne Parish Consolidated Government receives federal entitlement funding from two programs, the **Community Development Block Grant Program**, and the **HOME Investment Partnerships Program**. It is anticipated that in Year 4 of the 2020-2024 Strategic Plan, these two grant programs combined will bring \$1,303,423.00 into the Parish to support affordable housing, homeless, and community development projects. It is anticipated that in Year 4 of the plan, program income will bring \$20,000.00. Prior year resources in the amount of \$1,302,723.00 from the **Community Development Block Grant Program** and \$1,024,371.00 from the **HOME Investment Partnerships Program** bring the total resources for the fourth year of the Consolidated Plan to \$3,650,517.00.*

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Terrebonne Parish Consolidated Government Department of Housing & Human Services' specific objectives and outcomes to address identified needs include:

To ensure the sustainability of decent affordable housing for low-income homeowners;

To provide affordability and increase the availability of decent rental housing;

To provide availability and increase accessibility to economic opportunities; and

To continue to collaborate with homeless providers to offer a seamless continuum of services.

Specific activities to support these objectives and proposed outcomes can be found in Section AP-20 Annual Goals and Objectives.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Terrebonne Parish Consolidated Government's Department of Housing and Human Services has had a successful track record of providing programs and services to address the needs of its low-income citizens for over thirty years. One of the most long-running CDBG programs to address the condition of Terrebonne's housing stock is the owner-occupied housing rehabilitation program. This program provides housing repair activities for lower-income households, especially the elderly that independently cannot physically or financially preserve their homes. CDBG has also funded many sewer, water, and infrastructure projects to improve the quality of life in low-income communities throughout the Parish. Terrebonne Parish has provided over five hundred first-time homebuyers with down-payment and closing costs utilizing HOME Investment Partnerships Program funding. Unfortunately, Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds have been reduced by more than 50% in the last 20 years. Because of these continual annual cuts in funding, many programs including the First Time Homebuyer Program have been discontinued.

Details of past performance can be found in Terrebonne's Consolidated Annual Performance and Evaluation Reports (CAPERs).

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Terrebonne Parish Consolidated Government's Department of Housing and Human Services began the consolidated plan citizen participation process in August 2019 with the announcement of public meetings to be held on the 2020-2024 Consolidated Plan. To reach a maximum number of citizens, seven public meetings were held Parishwide. Four of the meetings were held at outlying parish sites, one at the Houma-Terrebonne Civic Center, one near the public housing authority (Senator Circle location) and one at the Department of Housing and Human Services in the Town Hall Building. Notice of the public meetings was advertised in Terrebonne Parish's official journal, The Houma Courier. The public was given the opportunity to comment on funding for future community development programs and to express their needs and priorities for consideration.

As part of the required consolidated plan consultation process, Terrebonne Parish Consolidated Government consulted with public and private not-for-profit agencies that provide human services, housing and homeless supportive services. These agencies include Start Corporation, Options for Independence, Houma-Terrebonne Housing Authority, Terrebonne Parish Section 8, Terrebonne Parish Head Start, the Louisiana Coastal Homeless Coalition and the Terrebonne Parish Human Development Division.

In accordance with the Terrebonne Parish Citizen Participation Plan, this amendment will be made available to the public for comment for a period of 30 days.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Community surveys and comments expressed a need for housing repair, affordable rental housing, and affordable homeowner housing.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments or views were rejected.

7. Summary

This plan was developed to address the needs of Terrebonne Parish's low-income community as a result of citizens' views and the experience of agencies that serve Terrebonne's low-income, elderly, homeless and disabled residents. The needs expressed during this process align with the results of the analytical parts of the document drawn from the U.S. Census Bureau's American Community Survey and CHAS data as provided by HUD.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for the administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	HOUMA	
CDBG Administrator	HOUMA	Department of Housing and Human Services
HOME Administrator	HOUMA	Department of Housing and Human Services
ESG Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The lead agency in coordinating the consolidated planning process is the Terrebonne Parish Department of Housing and Human Services. This institutional structure provides a suitable model for the coordination of this strategy since all federal and state programs that benefit low-income residents must in some way coordinate with the Housing and Human Services Department.

An important strength in the local system is that one primary Parish agency, the Department of Housing and Human Services, administers the funding for all HUD entitlement and State entitlement programs.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The Terrebonne Department of Housing and Human Services Community Development Division collaborates with public and private community service agencies on a continual basis to identify and address housing, homeless and public service needs.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The Terrebonne Parish Department of Housing and Human Services coordinates all Section 8, Family Self-Sufficiency, Community Development Block Grant Entitlement, HOME Entitlement, Head Start, Community Services Block Grant, Low Income Home Energy Assistance and Louisiana Emergency Solutions Grant Programs. Through a long-lasting partnership with the Houma-Terrebonne Housing Authority and many other private non-profit housing agencies in Terrebonne Parish that serve low-income and homeless citizens, coordination of services and referrals are made regularly. A relationship is maintained with mental health and homeless providers through the local Continuum of Care, the Houma Region of Louisiana Balance of State Continuum of Care.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Department's Community Development Division coordinates services with Start Corporation, the lead local Continuum of Care agency and other member service providers that assist the homeless and at-risk of homeless populations on a regular basis. Community Development Block Grant public service dollars are allocated annually to supplement Louisiana Emergency Solutions Grant Program funds for the operation of the Beautiful Beginnings Center; Terrebonne Parish’s homeless facility for families with children. In addition, HOME funds are used to support a Tenant-Based Rental Assistance Program that provides rental subsidies for up to 24 months to persons successfully exiting a homeless shelter and are working at least 30 hours per week. The Tenant-Based Rental Assistance Program also provides security and utility deposits. The Department was also awarded Rapid Re-Housing funds from HUD through the Continuum of Care application process. The Rapid Re-Housing Program addresses the unmet need of permanent housing and supportive services for homeless individuals and families. The Program is projected to provide rental housing subsidies for thirteen families annually.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate

outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Terrebonne Parish Consolidated Government is a member agency of the Louisiana Balance of State Continuum of Care and the local (Houma Region) Coalition. TPCG's Community Development Division participates in the development of the Continuum of Care's allocation of funds, performance standards, outcomes, and HMIS policy and procedures by attending regularly scheduled and grant planning meetings.

Terrebonne Parish Consolidated Government has a "good standing" member designation, which allows for participation in votes of the Continuum of Care full membership regarding funding, policies, and procedures. It also allows for the submission of project applications to the collaborative applicant for inclusion under the Continuum of Care collaborative application and eligibility to apply for statewide Emergency Solutions Grant Program funds.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	OPTIONS FOR AFFORDABLE HOUSING
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Persons with Disabilities Services-homeless Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Executive Director of Options for Affordable Housing completed a housing and non-housing needs assessment relating to the 2020-2024 Consolidated Plan. The Community Development Division coordinates with this agency that is a designated Community Housing Development Organization (CHDO) on a continual basis to address affordable rental housing needs.
2	Agency/Group/Organization	START CORPORATION
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Persons with Disabilities Services-homeless Services-Health Health Agency

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Start Corporation Operations Director and Youth Services Director completed a housing and non-housing needs assessment relating to the 2020-2024 Consolidated Plan. The Community Development Division coordinates with this agency that is a designated Community Housing Development Organization (CHDO) on a continual basis to address affordable rental housing and homeless needs. The Department is member of the local homeless continuum of care known as the Louisiana Coastal Homeless Coalition, in which Start is the lead agency. The Department also contracts with Start for the operational management of its homeless shelter, the Beautiful Beginnings Center on an annual basis.
3	Agency/Group/Organization	Bunkhouse Inn
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Bunk House Inn Owner/Operator completed a housing and non-housing needs assessment relating to the 2020-2024 Consolidated Plan. The Community Development Division coordinates with this agency that is a co-member of the Louisiana Coastal Homeless Coalition on a continual basis to address homeless needs.

4	Agency/Group/Organization	Terrebonne Parish Head Start
	Agency/Group/Organization Type	Services-Children Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Terrebonne Parish Head Start Administrator completed a housing and non-housing needs assessment relating to the 2020-2024 Consolidated Plan. This agency is a Department of Housing and Human Services Division and coordinates with the Community Development Division on a continual basis to address economic opportunities and anti-poverty strategies for families the Division serves.
5	Agency/Group/Organization	Terrebonne Parish Section 8 Program
	Agency/Group/Organization Type	Housing PHA Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Terrebonne Parish Housing Choice Voucher Program Administrator completed a housing and non-housing needs assessment relating to the 2020-2024 Consolidated Plan. This agency is a Department of Housing and Human Services Division and coordinates with the Community Development Division on a continual basis to address housing and non-housing special needs.
6	Agency/Group/Organization	Terrebonne Parish Human Development Division
	Agency/Group/Organization Type	Housing Services - Housing Services-homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Terrebonne Parish Human Development Administrator completed a housing and non-housing needs assessment relating to the 2020-2024 Consolidated Plan. This agency is a Department of Housing and Human Services Division and coordinates with the Community Development Division on a continual basis to address housing and non-housing special needs.
7	Agency/Group/Organization	Catholic Charities Archdiocese of Houma-Thibodaux
	Agency/Group/Organization Type	Services - Housing Services-Children Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	An Associate Director of Individual and Family Assistance completed a housing and non-housing needs assessment relating to the 2020-2024 Consolidated Plan. The Community Development Division coordinates with Catholic Charities on a continual basis by providing referrals for assistance to homeless families and non-homeless families in need of support services.
8	Agency/Group/Organization	Houma Terrebonne Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Director of the Houma-Terrebonne Housing Authority (HTHA) completed a housing and non-housing needs assessment relating to the 2020-2024 Consolidated Plan. The Community Development Division coordinates with the HTHA on a continual by providing referrals for assistance to homeless families and non-homeless families in need of support services.

9	Agency/Group/Organization	Terrebonne Parish School District/Title IX-McKinney-Vento Program
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Terrebonne Parish School District's Homeless Liaison completed a housing and non-housing needs assessment as it relates to the 2020-2024 Consolidated Plan. The Community Development Division coordinates with this agency that is a co-member of the Louisiana Coastal Homeless Coalition on a continual basis to address homeless needs.

Identify any Agency Types not consulted and provide rationale for not consulting

No specific agency types were intentionally left out of the public participation process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Louisiana Balance of State Continuum of Care (LA BOSCO)	The strategic plan provides for a set of goals for addressing homelessness that are in line with the goals set by the membership of the Louisiana Balance of State Continuum of Care.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Terrebonne Parish Consolidated Government works closely with the local non-profit partner agencies and other departments within the local government in the provision of programs to address local issues covered by the Consolidated Plan. The Community Development Division is part of the Housing and Human Services Department, which coordinates unduplicated services with the Section 8, Head Start and Human Development Divisions.

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The Department of Housing and Human Services began the citizen participation process in March of 2023. A public notice was published in the Houma Courier, which is the official journal of Terrebonne Parish Consolidated Government, announcing that the draft 2023 Annual Action Plan was available for review and public comment for a thirty (30) day period. The review and comment period began on Monday, March 28, 2023, and concluded on Wednesday, April 26, 2023. A public hearing was held on Wednesday, April 19, 2023, from 5:00 pm to 5:30 pm at the Department of Housing and Human Services.

Goal setting was based on the needs (request for assistance) of Terrebonne Parish’s low-income community, the experience of agencies that serve Terrebonne’s low-income, elderly, homeless, and disabled residents, as well as the needs expressed during the Annual Action Plan and 5-Year Consolidated Plan process.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community		No comments regarding the plan were received.	No comments were rejected.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

*Terrebonne Parish Consolidated Government receives federal entitlement funding from two programs, the **Community Development Block Grant Program** and the **HOME Investment Partnerships Program**. It is anticipated that in Year 4 these two grant programs combined will bring \$1,303,423.00 into the Parish to support affordable housing, homeless, and community development programs and projects. An anticipated additional \$20,000.00 in program income and prior year resources in the amount of \$1,302,723.00 from the **Community Development Block Grant Program** and \$1,024,371.00 from the **HOME Investment Partnerships Program** bring the total resources for the fourth year of the*

Consolidated Plan to \$3,650,517.00.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	883,237	0	1,302,723	2,185,960	883,237	The expected amount for the remainder of the Con Plan is Year 4 times 1.
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	420,186	20,000	1,024,371	1,464,557	420,186	The expected amount for the remainder of the Con Plan is Year 4 times 1.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funds will leverage Head Start dollars by funding the cost of two classrooms and supplementing program delivery. These funds will also leverage State Emergency Solutions Grant dollars that fund the operation of Terrebonne's homeless facility for families with children.

HOME match isn't required due to a Hurricane Ida waiver until October 1, 2023.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Terrebonne Parish Consolidated Government will continue to donate adjudicated property to non-profit developers for the development of affordable housing.

Discussion

The US Department of Housing & Urban Development has allocated 1.3 million in CDBG and HOME funds to Terrebonne Parish Consolidated Government for the FY 2023 program year. These funds will be used to provide housing and public service programs as described further in the 2023 Annual Action Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Head Start Operations	2020	2024	Non-Housing Community Development	Parishwide	Head Start/Child Care Centers	CDBG: \$20,000	Public service activities other than Low/Moderate Income Housing Benefit: 200 Persons Assisted
2	Tenant-Based Rental Assistance	2020	2024	Affordable Housing Public Housing	Parishwide	Affordable Rental Housing	HOME: \$50,000	Tenant-based rental assistance / Rapid Rehousing: 10 Households Assisted
3	Owner-Occupied Housing Rehabilitation	2020	2024	Affordable Housing	Parishwide	Affordable Owner Housing	CDBG: \$686,590 HOME: \$65,140	Homeowner Housing Rehabilitated: 15 Household Housing Unit
4	Homeless Shelter Operations	2020	2024	Homeless	Parishwide	Emergency Shelter	CDBG: \$0.00	Homeless Person Overnight Shelter: 70 Persons Assisted
5	Community Housing Development Organizations	2020	2024	Affordable Housing	Parishwide	Affordable Rental Housing	HOME: \$263,028	Rental units constructed: 1 Household Housing Unit

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Head Start Operations
	Goal Description	<i>Childcare development activities are an important component in securing self-sufficiency for low-income families. CDBG funds will supplement the cost of service delivery and afford the lease of two classrooms, which will benefit 200 low income families.</i>
2	Goal Name	Tenant Based Rental Assistance
	Goal Description	<i>Provision of rental subsidies to families successfully exiting temporary shelter for up to twenty-four months to ease the burden of rent while attempting to become self-sufficient. Provide security and utility deposits.</i>
3	Goal Name	Owner-Occupied Housing Rehabilitation
	Goal Description	<i>Housing rehabilitation, emergency repair, modifications for disabled homeowners to improve sustainability and affordability of owner-occupied housing.</i>
4	Goal Name	Homeless Shelter Operations
	Goal Description	<i>Provision of temporary housing and supportive services that promote self-sufficiency for families with children. CDBG will provide matching funds to leverage competitive Emergency Solutions Grant funding for the operation of the Beautiful Beginnings Center.</i>
5	Goal Name	Community Housing Development Organizations
	Goal Description	<i>Allocation of at least 15% of annual Home Investment Partnerships Program funds to certified Community Development Housing Organizations as required by HUD for the provision of affordable housing.</i>

Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects have been assigned for 2023 to address priority needs. Needs are based on demand, consultation from non-profit service providers and community input.

Projects

#	Project Name
1	CDBG Administration
2	CHDO Housing Development
3	Head Start Operations
4	HOME Administration
5	Homeless Shelter Operations
6	Housing Rehabilitation
7	Rehabilitation Administration
8	Tenant Based Rental Assistance
9	Elderly Housing Initiative

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The projects listed above were selected in accordance with their consistency with the priorities established through the Consolidated Plan public meetings, demand for services and agency surveys. These projects meet needs enumerated in the needs assessment and prioritization process to the extent that funding is available.

AP-38 Project Summary
Project Summary Information

1	Project Name	CDBG Administration
	Target Area	Parishwide
	Goals Supported	Head Start Operations Owner-Occupied Housing Rehabilitation Homeless Shelter Operations
	Needs Addressed	Head Start/Child Care Centers Emergency Shelter Affordable Owner Housing
	Funding	CDBG: \$176,647
	Description	Management, oversight, and coordination of the Community Development Block Grant Program.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	
	Planned Activities	Administration and oversight.
2	Project Name	CHDO Housing Development
	Target Area	Parishwide
	Goals Supported	Community Development Housing Organizations
	Needs Addressed	Affordable Rental Housing
	Funding	HOME: \$325,913
	Description	Loan assistance to designated CHDO's to develop, purchase and rehabilitate affordable housing units that will be made available to lower income families.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	This rental housing unit will provide affordable housing for low-income families. The affordability period will be 20 years.
	Location Description	
Planned Activities	Development of 1 affordable single family rental unit.	

3	Project Name	Head Start Operations
	Target Area	Parishwide
	Goals Supported	Head Start Operations
	Needs Addressed	Head Start/Child Care Centers
	Funding	CDBG: \$20,000
	Description	Activities include funding the rental cost of classroom sites and other costs associated with service delivery. Individual applications will be taken to determine income eligibility. CDBG National Objective Eligibility 570.208(a)(2)(B) Activities benefiting low- and moderate-income person/Limited clientele activities/Family size and income
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	Estimated 200 low-income households will benefit.
	Location Description	
	Planned Activities	Activities include funding the rental cost of classroom sites and other costs associated with service delivery. Individual applications will be taken to determine income eligibility. CDBG National Objective Eligibility 570.208(a)(2)(B) Activities benefiting low- and moderate-income person/Limited clientele activities/Family size and income
4	Project Name	HOME Administration
	Target Area	Parishwide
	Goals Supported	Tenant Based Rental Assistance Owner-Occupied Housing Rehabilitation Community Development Housing Organizations
	Needs Addressed	Affordable Rental Housing Affordable Owner Housing
	Funding	HOME: \$83,592
	Description	Program oversight, coordination, and planning
	Target Date	12/31/2023

	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	
	Planned Activities	Program oversight, coordination, and planning.
5	Project Name	Homeless Shelter Operations
	Target Area	Parishwide
	Goals Supported	Homeless Shelter Operations
	Needs Addressed	Employment Training Housing Counseling Emergency Shelter Homeless Supportive Services Affordable Rental Housing
	Funding	CDBG: \$120,000
	Description	Local match for the State Emergency Solutions Grant that finances the operation of the Beautiful Beginnings homeless shelter for families. CDBG National Objective Eligibility 570.208(a)(2)(i)(A) Activities benefiting low- and moderate-income person/Presumed low-income/homeless persons.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	Estimated that 35 extremely low-income, homeless families will benefit.
	Location Description	
	Planned Activities	Emergency housing and supportive services that promote self-sufficiency
6	Project Name	Housing Rehabilitation
	Target Area	Parishwide
	Goals Supported	Owner-Occupied Housing Rehabilitation
	Needs Addressed	Affordable Owner Housing
	Funding	CDBG: \$1,571,086 HOME: \$134,308

	Description	Rehabilitation of owner-occupied single-family units to meet code. Individual applications are taken to determine eligibility. CDBG National Objective Eligibility 570.208(a)(3) Activities benefiting low- and moderate-income persons/Housing activities/Home Investment Partnership Program Eligibility 92.205 (a)(1) and (4)
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that 15 low-income homeowner families with benefit from activities
	Location Description	
	Planned Activities	Owner occupied housing rehabilitation and emergency repair.
7	Project Name	Rehabilitation Administration
	Target Area	Parishwide
	Goals Supported	Owner-Occupied Housing Rehabilitation
	Needs Addressed	Affordable Owner Housing
	Funding	CDBG: \$298,227
	Description	Project delivery and service costs associated with the administration of the housing rehabilitation reconstruction program, which includes application intake, eligibility screening, case management, inspections and construction management. CDBG National Objective Eligibility 570.208(a)(3) Activities benefiting low- and moderate income persons/Housing activities
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 50 low-income homeowner families will benefit
	Location Description	
	Planned Activities	Inspections, application in-take, case management and construction management
8	Project Name	Tenant Based Rental Assistance
	Target Area	Parishwide
	Goals Supported	Tenant Based Rental Assistance

	Needs Addressed	Affordable Rental Housing
	Funding	HOME: \$100,744; Estimated \$20,000 PI to add
	Description	The Terrebonne Parish TBRA Program provides rental assistance payments to homeless families for up to 24 months. Individual applications are taken to determine if applicants meet HUD income guidelines and definition of homeless. A referral from a homeless assistance agency must be submitted with each application. Participants must be working or enrolled in school to remain eligible. HOME Investment Partnership Program Eligibility 92.209 Tenant Based Rental Assistance
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	10 Homeless families transitioning to self-sufficiency
	Location Description	
	Planned Activities	Rental subsidies for families successfully exiting temporary shelter or transitional housing
9	Project Name	Elderly Housing Initiative
	Target Area	Parishwide
	Goals Supported	Community Housing Development Organizations
	Needs Addressed	Affordable Rental Housing
	Funding	HOME: \$800,000
	Description	The project will re-house former elderly public housing residents that have been displaced as a result of the substantial damage caused by Hurricane Ida to Bayou Towers public housing for the elderly.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that at least 50 elderly persons will benefit from this project.
	Location Description	Parkwood Place Subdivision/East Houma
	Planned Activities	Construction of at least 50 one-bedroom duplexes.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Assistance will be available to eligible low-income citizens throughout the entire entitlement area parish-wide.

Geographic Distribution

Target Area	Percentage of Funds
Parishwide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Terrebonne Parish Consolidated Government adheres to the belief that it is important for community development activities to benefit the citizens and areas throughout the parish. As CDBG and HOME funds are targeted to benefit very low to low-income persons, these monies are used for parish-wide projects and programs that directly benefit the intended groups.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The annual goals listed previously specify the following production numbers for housing assistance and for homelessness, non-homeless, and special needs populations.

One Year Goals for the Number of Households to be Supported	
Homeless	10
Non-Homeless	15
Special-Needs	0
Total	25

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	10
The Production of New Units	1
Rehab of Existing Units	15
Acquisition of Existing Units	0
Total	26

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The goals listed above are projections for activities funded by the Community Development Block Grant and Home Investment Partnerships Programs. It is anticipated that TPCG will continue to work with local non- and for-profit agencies to provide additional programs that support affordable housing and sustainability.

AP-60 Public Housing – 91.220(h)

Introduction

The Houma-Terrebonne Housing Authority is a quasi-governmental entity that is not under the direction of Terrebonne Parish Consolidated Government; however, there is collaboration regarding programs and services of mutual interest.

Actions planned during the next year to address the needs to public housing

Hurricane Ida has severely damaged both public housing sites, Bayou Towers and Senator Circle. The Housing and Human Services Department has requested and received 265 Section 8 vouchers to assist the previous residents at Bayou Towers. LHC with the help of the department has issued Section 8 vouchers to the previous residents of Senator Circle. The Housing and Human Services Department has contracted with a local non-profit organization for case management to help find safe, decent, affordable housing for these voucher holders.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Resident meetings are held on the first Thursday of each month at a temporary location (320 Progressive Blvd.) to resolve any housing-related issues and make recommendations for improvement.

The Opportunity Now Program offered by the Houma-Terrebonne Housing Authority at Senator Circle offers self-sufficiency training, job readiness, and leadership programs.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The PHA is not designated as troubled.

Discussion

The Houma-Terrebonne Housing Authority Executive Director, Nikita Gilton can be contacted directly at 985-876-4755 for specific questions regarding the agency's mission, goals and overall objectives.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Terrebonne Parish Consolidated Government is a member of the Louisiana Balance of State Continuum of Care (LA BOSCOG)-Houma Region. As a member, Terrebonne Parish Consolidated Government adheres to the strategies and goals set forth by the membership. In addition to submitting an application to the annual U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program Notice of Funding Availability (NOFA), the LA BOSCOG's major functions are as follows:

- *Ensuring the efficient, effective, and ethical delivery of housing and supportive services;*
- *Providing training, technical assistance, and leadership to providers of homeless services;*
- *Promoting community-wide commitment to the goal of ending homelessness;*
- *Educating the public, public officials, and other stakeholders about homelessness and homeless services.*

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Persons experiencing homelessness will be directed to the LA BOSCOG coordinated entry staff for the Houma Region operated by Start Corporation's office located 106 School Street, Houma, LA. Assessment staff will follow the LA BOSCOG Coordinated Entry Policy and Procedures. A standardized assessment process will be used to gather information on needs, preferences and the barriers to regaining housing. Homeless Management Information System (HMIS) documentation will also be collected and recorded. Once the assessment has been completed, coordinated entry staff will follow established policies and procedures to prioritize households for referral to appropriate and available housing and supportive services resources.

Addressing the emergency shelter and transitional housing needs of homeless persons

Terrebonne Parish Consolidated Government and member agencies of the Louisiana Balance of State Continuum of Care (LA BOSCOG)-Houma Region intend to continue to provide the following facilities and services.

Beautiful Beginnings Center- This emergency shelter for families with children is owned and operated by Terrebonne Parish Consolidated Government's Housing and Human Services Department. Residents are required to work to remain sheltered. Supportive services and assistance in transitioning into permanent housing for each family is provided. The Department also offers a match savings program to families residing at the Beautiful Beginnings Center. Resident savings are matched up to \$500.00 for payment

directly to vendors for permanent housing costs upon exit. This facility will begin repairing from Ida.

Bunk House Shelter-This private non-profit agency provides emergency shelter to homeless men. Residents must be working or willing to work to remain sheltered. The Terrebonne Parish Section 8 Program administers a Single Room Occupancy Program (SRO) for single men transitioning from emergency shelters. The SRO units are located at the Bunk House facility.

The Haven- This private non-profit provides housing assistance to victims of domestic violence and operates Margaret's Home, an emergency shelter for up to 14 women and children. It also provides support services to victims suffering from emotional, physical, and sexual abuse.

Tenant Based Rental Assistance (TBRA)- Terrebonne Parish Consolidated Government's Housing and Human Services Department administers a Tenant Based Rental Assistance Program, which provides housing subsidies for up to 24 months to homeless families successfully transitioning from emergency shelter. This program is funded with Home Investment Partnerships Program funding. Also provides security and utility deposits to applicants on the Section 8 waiting list that are homeless, elderly, or disabled.

Fresh Start-A permanent supportive housing program offered by Start Corporation for families that are literally homeless and physically or mentally disabled.

Safe Start I-A permanent supportive housing program offered by Start Corporation for survivors of domestic violence that are literally homeless and physically or mentally disabled and fleeing domestic violence, stalking, etc.

Starting Over-A permanent supportive housing program offered by Start Corporation for a single adults that are literally homeless and severely, mentally disabled.

Visions 2-A permanent supportive housing program offered by Start Corporation for mentally disabled persons ages 18 and older. Preference is provided to veterans.

Supportive Services for Veteran Families-Skilled supportive services offered by Start Corporation to help veterans and their families obtain and maintain safe and affordable permanent housing.

New Start for Veterans-Owned and operated by Start Corporation, this 12-unit transitional housing apartment complex offers housing and supportive services to veterans with disabilities.

Rapid Re-Housing Program- This program provides permanent housing and supportive services to homeless individuals and families. A combination of medium-term tenant-based rental assistance and case management services will be provided following the Housing First approach which offers housing as quickly as possible for individuals and families experiencing homelessness. Rapid Re-Housing is a no-

barrier intervention with no preconditions to enrollment.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Many homeless individuals and families have complex barriers that must be addressed before they are able to maintain themselves in permanent housing. Social Workers and/or Case Managers will assist individuals in identifying these barriers, whether they are personal barriers requiring mental health or substance abuse treatment, or various other barriers, such as a lack of childcare or the need for employment training. Once barriers are identified, services to address these barriers must be identified and linkages to supportive services established. While some supportive services, such as training in daily living skills and budgeting, are available in shelters or transitional programs, most will be provided through linkages made to government programs and non-profit service providers by case managers.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The Louisiana Balance of State Continuum of Care - Houma Region provides homeless prevention through a network of member agencies to help prevent at-risk individuals and families from becoming homeless. These agencies provide crisis intervention that includes, but is not limited to case management, counseling, rental assistance, mortgage assistance, utility assistance, food, clothing, medicine, emergency home repair and job training. The coalition also participates in the statewide homeless prevention discharge plan. This results in a proactive coordinated system detailing protocols with local releasing institutions that have put them in place. The discharge plan addresses post-discharge needs including housing, case management, employment, health care, identification documents, mental health, substance abuse, and other supportive services.

The Department of Social Services (DSS), as the public child welfare agency in Louisiana along with Region III's Office of Community Services has implemented policies and procedures designed to avoid discharging foster care youth into homelessness to the maximum extent practicable.

The Department of Health and Hospitals (DHH) relative to "Addictive Disorders" along with Region III's Office for Addictive Disorders will not discharge people into homelessness and has developed a

continuum of care to allow individuals to go into housing. The discharge plan begins upon entry into the program. Supportive services are provided once temporary or permanent housing is located.

The Louisiana Office of Mental Health (OMH) along with Region III's Office of Mental Health has directed publicly funded mental health institutions to avoid discharging persons into homelessness, to the maximum extent practicable. Furthermore, upon an individual being diagnosed with a mental illness, an individualized discharge plan is created.

The Louisiana Department of Corrections (DOC) along with Region III's Department of Corrections has directed publicly funded correctional institutions to avoid discharging persons into homelessness, to the maximum extent practicable. Furthermore, each inmate has an individualized re-entry plan that begins upon arrival into the correctional facility. The plan covers areas including housing, education, risk assessment, substance abuse, health and mental health. Resource fairs are held for inmates just prior to release to allow them to connect with agencies providing the services they will need upon release. Housing has been identified by the Corrections Department as a key component in the discharge plan followed by employment. Online training was developed by the Department of Discharge Planning called, "Preventing Homelessness – Discharge Planning from Correctional Facilities". The state-wide training focuses on the housing needs of released prisoners.

Discussion

The member agencies of the Louisiana Coastal Homeless Coalition work closely together to meet the needs of homeless individuals and families through the continuum of unduplicated services coordinated through the partnership.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

No public policies have been identified that have a negative effect on affordable housing and residential investment.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

N/A

Discussion:

While there are several market forces at work that make affordable housing development difficult, such as construction and land costs, the impact of public policy is not a major factor.

AP-85 Other Actions – 91.220(k)

Introduction:

Terrebonne Parish Consolidated Government's Department of Housing and Human Services provides a variety of services to the residents of Terrebonne Parish that are funded by various Federal, State and local sources in addition to the Community Development Block Grant HOME Investment Partnership Program which provide additional resources to help meet underserved needs.

Actions planned to address obstacles to meeting underserved needs

The Parish will continue to seek new funding sources for programs to address underserved needs. The lack of adequate funding is the major obstacle in providing the services needed.

Actions planned to foster and maintain affordable housing

The Housing and Human Services Department will continue its Tenant Based Rental Assistance, Section 8 and Family Self-Sufficiency Programs, which foster affordable rental housing. The Department will also continue to provide the Housing Rehabilitation/Replacement and Weatherization Programs in an effort to sustain affordable owner housing in Terrebonne.

Actions planned to reduce lead-based paint hazards

The Section 8 and Tenant Based Rental Assistance Programs require that housing units meet HUD Housing Quality Standard regulations that include standards for peeling and/or chipping paint. Landlords will be given the opportunity to bring housing units into compliance with lead-based paint requirements; however failure to do so will result in the housing unit being disqualified.

Actions planned to reduce the number of poverty-level families

It is anticipated that the following Terrebonne Parish programs will reduce or assist in reducing the number of households living in poverty.

Section 8 Housing Assistance Program (985) 219-2912

This program allows families to pay no more than 40% of their household income to basic housing costs. When including the value of housing subsidy payments, many families on this program are able to avoid falling below the poverty line.

Family Self Sufficiency (985) 219-2912

The Section 8 Program provides all participants the opportunity to take part in this program that encourages families to enter into a five-year contract that sets specific goals to be obtained. As income

increases during the contract period rental payments that are reduced to the landlord are deposited into an escrow account. Once the self-sufficiency goals have been obtained and/or the participant no longer requires housing assistance payments, they are allowed to withdraw the funds that were deposited into their account.

Weatherization (985) 219-2911

Monies are received from the U.S. Department of Energy through the Louisiana State Department of Social Services to assist low-income families, particularly the elderly and handicapped, to make their homes more energy efficient, thus lowering utility costs.

CSBG Grants (985) 219-2909

The U.S. Department of Labor through its CSBG grant funds a variety of human and economic development services and activities for low-income families and individuals. These activities will be used to assist low income people to become financially stabilized through budget management, crisis intervention strategies, short term mortgages/rent, first month's rent and utilities.

LIHEAP (985) 219-2910

The Low-Income Home Energy Assistance Program provides emergency assistance for energy bills for low-income families. Funds are received from the U.S. Department of Energy through the Louisiana State Department of Social Services.

FEMA (985) 219-2911

These funds are received from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program. Emergency rent assistance or mortgage payments will be provided for needy low-income families.

Commodities (985) 219-2911

The U.S. Department of Agriculture Surplus Commodities Program provides food for low-income families on a quarterly basis. Approximately 1200 families utilize this program throughout the year. Monies typically used to purchase food can be expended on other family necessities.

Head Start (985) 219-2915

Daycare services are provided for 200 children yearly, allowing parents to become employed or to

participate in educational programs thus fostering economic opportunities.

Tenant Based Rental Assistance (985) 219-2908

Very-low and low-income homeless families with children exiting shelter or transitional housing can apply for rental subsidies for twelve months. When including the value of housing subsidy payments made by the Parish for rental assistance, many families on this program are able to avoid falling below the poverty line.

Actions planned to develop institutional structure

The Department will continue to coordinate with the Louisiana Balance of the State Continuum of Care, the Houma-Terrebonne Housing Authority, Community Housing Development Organizations and other local service providers to leverage funds and to provide a strong referral network of unduplicated services to address priority needs in Terrebonne.

Actions planned to enhance coordination between public and private housing and social service agencies

The Department will continue to work with the Houma Terrebonne Community Development Corporation, (HTCDC) Community Housing Development Organizations (CHDO), local lenders and other housing agencies to identify opportunities to create partnerships for project finance and development.

Discussion:

The actions planned are primarily the continuation of the existing synchronization with local agencies to leverage funding. No major obstacles in the institutional structure have been identified.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The following provides details on program specific requirements for the **Community Development Block Grant** and **HOME Investment Partnerships Program**.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Terrebonne Parish Consolidated Government is currently administering a CDBG Disaster In-Fill

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Housing Program. To date, 28 housing units have been developed by participating non-profit agencies and have been made available to low-income renters.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Due to funding constraints, no HOME funded homebuyer activities will be offered in 2023.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

HUD regulations require that 15% of each annual allocation be set aside for Community Housing Development Organizations (CHDO). It is anticipated that funds will be loaned to a CHDO for either new construction or acquisition and rehabilitation. Loan agreements typically have a 30-year term and require affordability for the life of the agreement. Sale of a property to another party may occur only with the approval of the PARISH; and the purchaser shall assume all obligations of the CHDO under the agreement, the note, the mortgage, and the deed covenants.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

HOME funds will not be used to rehabilitate multifamily housing.

Emergency Solutions Grant (ESG) Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)
2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.
3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).
4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions

regarding facilities and services funded under ESG.

5. Describe performance standards for evaluating ESG.