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2020

CONSOLIDATED ANNUAL PERFORMANCE  
AND EVALUATION REPORT



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YEAR 5 OF THE 2020-2024 STRATEGIC PLAN



## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

*Terrebonne Parish Consolidated Government's 2020 - 2024 Consolidated Plan and 2020 Annual Action Plan goals include the provision of temporary housing and supportive services for persons experiencing homelessness, transitional housing that includes rental subsidies for persons working toward self-sufficiency, development of single-family affordable housing, sustainability of homeownership by providing home repair assistance and supporting the Head Start Program by supplementing the cost of service delivery. Program goals met or exceeded expectations, with the exception of the Housing Rehabilitation Program and the Community Development Housing Organization (single-family housing) Program, due to COVID-19 Pandemic restrictions.*

### Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Community Development Housing Organizations	Affordable Housing	Rental units constructed	Household Housing Unit	3	0	0.00%	1	0	0.00%
Head Start Operations	Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1200	318	26.50%	200	318	159.00%

Homeless Shelter Operations	Homeless	Homeless Person Overnight Shelter	Persons Assisted	350	79	22.57%	70	79	113.00%
Owner-Occupied Housing Rehabilitation	Affordable Housing	Homeowner Housing Rehabilitated	Household Housing Unit	125	11	8.80%	25	11	44.00%
Tenant Based Rental Assistance	Affordable Housing Public Housing	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	50	16	32.00%	10	16	160.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

56% of the CDBG funds expended in 2020 provided Owner-Occupied Housing Rehabilitation. This program that improved sustainability of decent affordable housing for 11 low-income homeowners brought 2 housing units into code compliance and eliminated health and safety issues through emergency repair for 9 homeowners. 20% of CDBG funds expended in 2020 supplemented public service activities that include the Beautiful Beginnings Center for homeless families and the Head Start Program. The Beautiful Beginnings Center provided temporary emergency shelter to 79 homeless persons in 2020. The Beautiful Beginnings Center fulfills the objectives adopted by the Louisiana Coastal Homeless Coalition by providing shelter to families with children, increasing the number of homeless persons moving from temporary shelter to permanent housing and increasing the percentage of homeless persons becoming employed. The Head Start Program utilizes a center-based preschool setting to ensure that all the children enrolled have the school readiness and literacy skills necessary for Kindergarten. Head Start Program staff assists all children and families with other services that may include referrals for mental health, developmental services, nutritional and medical services. 318 children and families were served in the Head Start Program during the fiscal year 2020. 24% of CDBG funding expended supported administration related costs.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME
White	125	5
Black or African American	269	11
Asian	0	0
American Indian or American Native	13	1
Native Hawaiian or Other Pacific Islander	0	0
<b>Total</b>	<b>407</b>	<b>17</b>
Hispanic	26	0
Not Hispanic	381	17

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

Terrebonne Parish Consolidated Government’s Housing and Human Services Department identifies priority need and offers services and programs to eligible households regardless of race or ethnicity. This table is generated by the HUD Consolidated Annual Performance and Evaluation Report (CAPER) template and the information reported reflects demographic information provided by participants and is recorded in the HUD reporting system.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	1,588,986	664,283
HOME	public - federal	867,924	227,588

Table 3 - Resources Made Available

### Narrative

Terrebonne Parish Consolidated Government adheres to the belief that it is important for community development activities to benefit citizens throughout the parish. As CDBG and HOME funds are targeted to benefit very low to low-income persons, these monies are used for parish-wide projects and programs that directly benefit the intended groups.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation
Parishwide	100	100

Table 4 – Identify the geographic distribution and location of investments

### Narrative

The CDBG and HOME resources available in Table 3 include program income received in 2020 and carryover funds from 2019. The 2020 CDBG allocation was \$959,688.00, funds in the amount of \$626,298.39 were carried over from the previous year and program income in the amount of \$3,000.00 was collected. The HOME allocation was \$318,252.00, funds in the amount of \$529,671.76 were carried over from the previous year and program income in the amount of \$20,001.05 was collected.

## Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

*2020 CDBG and HOME allocations were leveraged with other federal, state, local and private resources of approximately \$1,330,000.00. Leveraged funds are comprised of local General Fund dollars, along with Federal Head Start, Louisiana Emergency Solutions Grant, and local Community Development Corporation contracts.*

*The HOME Program requires that participating jurisdictions provide match funds in an amount no less than 25% of the total HOME funds drawn down for project costs during the federal fiscal year. During FFY 2020, which was from October 1, 2019 – September 30, 2020 Terrebonne Parish met HUD fiscal and COVID-19 distress criteria, which allowed for a 100% match reduction.*

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

**Table 5 – Fiscal Year Summary - HOME Match Report**

## HOME MBE/WBE report

<b>Program Income – Enter the program amounts for the reporting period</b>				
<b>Balance on hand at begin-ning of reporting period</b>	<b>Amount received during reporting period</b>	<b>Total amount expended during reporting period</b>	<b>Amount expended for TBRA</b>	<b>Balance on hand at end of reporting period</b>
<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
1,109	20,001	21,110	15,641	0

**Table 6 – Program Income**

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	0	0	0			
Number	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 7 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	15	0	1	3	1	10
Dollar Amount	55,854	0	8,820	10,044	1,638	35,352

**Table 8 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 9 – Relocation and Real Property Acquisition**



## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	10	16
Number of Non-Homeless households to be provided affordable housing units	26	11
<b>Total</b>	<b>36</b>	<b>27</b>

Table 10 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	10	16
Number of households supported through The Production of New Units	1	0
Number of households supported through Rehab of Existing Units	25	11
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>36</b>	<b>27</b>

Table 11 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

*It was estimated that 36 households would be provided with affordable housing during the first year of the Strategic Plan. 27 households were actually served as reported in Table 11. The goal to provide affordable housing to at least 10 homeless households was met by providing Tenant Based Rental Assistance to 16 families successfully exiting a homeless shelter or transitional housing. Due to COVID-19 restrictions, the goal to provide affordable housing to 26 low-income non-homeless households was not met. 11 homeowner households were provided Housing Rehabilitation assistance in 2020.*

**Discuss how these outcomes will impact future annual action plans.**

*Overall TPCG exceeded its affordable housing goals during the fifth year of the 2015-2019 Strategic Plan. If not for the COVID-19 Pandemic, it is the belief of this department that TPCG would have met or exceeded 2020 goals. TPCG intends to continue making a positive impact utilizing the same techniques and strategies in the future as it did prior to the pandemic.*

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	332	11
Low-income	70	6
Moderate-income	5	0
<b>Total</b>	<b>407</b>	<b>17</b>

**Table 12 – Number of Households Served**

**Narrative Information**

*CDBG and HOME funds are targeted to benefit very low- to low-income persons by providing parish-wide programs that directly benefit the applicant household of such programs.*

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

*Terrebonne Parish Consolidated Government is a member of the Louisiana Balance of State Continuum of Care (LA BOSCO) – Houma Region. As a member, Terrebonne Parish Consolidated Government adheres to the strategies and goals set forth by the membership.*

*A network of service providers and governmental agencies have been identified by the Houma Region that provide an array homeless services. This network directs unsheltered homeless persons, as well as persons at-risk of homelessness to the LA BOSCO coordinated entry staff for the Houma Region operated by Start Corporation's office located 420 Magnolia Street, Houma, LA. A standardized assessment process is used to gather information on needs, preferences and the barriers to regaining housing. Once the assessment has been completed, coordinated entry staff follow established policies and procedures to prioritize households for referral to appropriate and available housing and supportive services resources.*

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

*Member agencies of the LA BOSCO – Houma Region provide the following facilities and services.*

#### *Beautiful Beginnings Center*

*This emergency shelter for families with children is owned and operated by Terrebonne Parish Consolidated Government's Housing and Human Services Department. Residents are required to work to remain sheltered. Supportive services and assistance in transitioning into permanent housing for each family is provided. The Department also offers a match savings program to families residing at the Beautiful Beginnings Center. Resident savings are matched up to \$500.00 for payment directly to vendors for permanent housing costs upon exit.*

#### *Bunk House Shelter*

*This non-profit agency provides emergency shelter to homeless men. Residents must be working or willing to work to remain sheltered. The Terrebonne Parish Section 8 Program administers a Single Room Occupancy Program (SRO) located at the facility for single men transitioning from emergency shelter.*

#### *The Haven*

*This private non-profit provides housing assistance to victims of domestic violence and operates Margaret's Home, an emergency shelter for up to 14 women and children. It also provides support services to victims suffering from emotional, physical, and sexual abuse.*

#### Tenant Based Rental Assistance (TBRA)

Terrebonne Parish Consolidated Government's Housing and Human Services Department administers a Tenant Based Rental Assistance Program, which provides housing subsidies for up to 24 months to homeless families successfully transitioning from emergency shelter. This program is funded with Home Investment Partnerships Program funding.

#### Transitional Living Center

TLC is an 8 bed transitional residential facility for persons with mental disabilities owned and operated by Start Corporation.

#### Visions 1

A permanent supportive housing program offered by Options for Independence for persons 18 to 30 years old that are homeless and mentally disabled.

#### Visions 2

A permanent supportive housing program offered by Start Corporation for mentally disabled persons ages 18 and older. Preference is provided to veterans.

#### Supportive Services for Veteran Families

Skilled supportive services offered by Start Corporation to help veterans and their families obtain and maintain safe and affordable permanent housing.

#### New Start for Veterans

Owned and operated by Start Corporation, this 12 unit transitional housing apartment complex offers housing and supportive services to veterans with disabilities.

#### PATH

PATH, provided by the South Central Louisiana Human Resources Authority, persons experiencing persistent and pervasive health disparities to mainstream and other supportive services. Collectively these efforts help homeless individuals with serious mental illness secure safe and stable housing, improve their health, and live a self-directed, purposeful life.

#### Rapid Re-Housing Program

This program provided by TPCG offers permanent housing and supportive services to homeless individuals and families. A combination of medium-term tenant based rental assistance and case management services are provided following the Housing First approach which offers housing as quickly as possible for individuals and families experiencing homelessness. Rapid Re-Housing is a no-barrier intervention with no preconditions to enrollment.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

*The LA BOSCO Houma Region provides homeless prevention through a network of member agencies to help prevent at-risk individuals and families from becoming homeless. These agencies provide crisis intervention that includes, but is not limited to case management, counseling, rental assistance, mortgage assistance, utility assistance, food, clothing, medicine, emergency home repair and job training. The Coalition also participates in the statewide homeless prevention discharge plan. This results in a proactive coordinated system detailing protocols with local releasing institutions that have put them in place. The discharge plan addresses post discharge needs including housing, case management, employment, health care, identification documents, mental health, substance abuse, and other supportive services.*

*The Department of Social Services (DSS), Office of Community Services, as the public child welfare agency in Louisiana along with Region III's Office of Community Services has implemented policies and procedures designed to avoid discharging foster care youth into homelessness to the maximum extent practicable.*

*The Department of Health and Hospitals (DHH) relative to "Addictive Disorders" along with Region III's Office for Addictive Disorders will not discharge people into homelessness and has developed a continuum of care to allow individuals to go into housing. The discharge plan begins upon entry into the program. Supportive services are provided once temporary or permanent housing is located.*

*The Louisiana Office of Mental Health (OMH) has directed publicly funded mental health institutions to avoid discharging persons into homelessness, to the maximum extent practicable. Furthermore, upon an individual being diagnosed with a mental illness, an individualized discharge plan is created.*

*The Louisiana Department of Corrections (DOC) has directed publicly funded correctional institutions to avoid discharging persons into homelessness, to the maximum extent practicable. Furthermore, each inmate has an individualized re-entry plan that begins upon arrival into the correctional facility. The plan covers areas including housing, education, risk assessment, substance abuse, health and mental health. Resource fairs are held for inmates just prior to release to allow them to connect with agencies providing the services they will need upon release. Housing has been identified by the Corrections Department as a key component in the discharge plan followed by employment. An online training was developed by the Department of Discharge Planning called, "Preventing Homelessness – Discharge Planning from Correctional Facilities". The state-wide training focuses on the housing needs of released prisoners.*

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

*Many homeless individuals and families have complex barriers that must be addressed before they are able to maintain themselves in permanent housing. Social Workers and/or Case Managers will assist individuals in identifying these barriers, whether they are personal barriers requiring mental health, substance abuse treatment or various other services, such as a lack of childcare or the need for employment training. Once barriers are identified, services to address these barriers must be identified and linkages to supportive services established. While some supportive services, such as training in daily living skills and budgeting are available in shelters or transitional programs, most will be provided through linkages made to governmental programs and non-profit service providers by case managers.*

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

*Public Housing in Terrebonne Parish is managed by the Houma-Terrebonne Housing Authority, which is a quasi-governmental agency that is not under the direct control of TPCG. Although the TPCG Department of Housing & Human Services does not participate in the management of the Houma-Terrebonne Housing Authority, there is collaboration between agencies. The Department of Housing and Human Services provides two Head Start classrooms that are located within the Senator Circle public housing complex and USDA Commodities are distributed quarterly by the Department at Bayou Towers, the public housing complex for the elderly and at a site within walking distance of Senator Circle. The TPCG Community Development Division also provides technical assistance to the Houma-Terrebonne Housing Authority for the completion of HUD Environmental Review requirements upon request.*

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

*Resident meetings are held on the first Thursday of each month at Bayou Towers location and the second Thursday of each month at the Senator Circle location in an effort to resolve any housing related issues and make recommendations for improvement.*

*The Opportunity Now Program offered by the Houma-Terrebonne Housing Authority at Senator Circle offers self-sufficiency training, job readiness and leadership programs.*

### **Actions taken to provide assistance to troubled PHAs**

*The Houma-Terrebonne Housing Authority is not designated as troubled.*

### **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

*No public policies have been identified that have a negative effect on affordable housing and residential investment.*

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

*TPCG continues to network with other service providers and seek new funding sources for programs to address underserved needs. The lack of adequate funding is the major obstacle in providing the services needed.*

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

*TPCG complies with the Federal Lead Based Paint Regulations that went into effect in September of 2000. In 2019, State licensed in-house inspectors utilized an XRF analyzer to conduct program required lead based paint inspections. Due to the COVID-19 Pandemic, no inspections were required in 2020.*

*The latest Louisiana Healthy Homes and Childhood Lead Poisoning Prevention Program Surveillance System Report stated that less than 1.4% of the children tested in Terrebonne had elevated lead levels. Because Terrebonne continues to have a low rate of lead poisoning and the cost of abatement greatly increases the cost of housing rehabilitation, homeowners that have applied for the Housing Rehabilitation Program with homes that have been found to have lead-based paint above what is considered de minimis will be considered ineligible for assistance. Above de minimis is equivalent to a total of 20 square feet on all exterior surfaces, 2 square feet on any interior surface in a single room or interior space or 10 percent of individual smaller components. (Windowsills or troughs, stair treads, any door or window trim, door, thresholds, etc.)*

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

*The federally and state funded programs listed below are operated within the Terrebonne Parish Department of Housing and Human Services, which provides for a one-stop-shop model. The Department also networks with other local public and private non-profit service agencies.*

#### *Section 8 Housing Assistance Program (985) 873-6799*

*This program allows families to pay no more than 40% of their household income to basic housing costs. When including the value of housing subsidy payments, many families on this program are able to avoid falling below the poverty line.*



Family Self Sufficiency (985) 873-6799

The Section 8 Program provides all participants the opportunity to take part in this program that encourages families to enter into a five-year contract that sets specific goals to be obtained. As income increases during the contract period, rental payments that are reduced to the landlord are deposited into an escrow account. Once the self sufficiency goals have been obtained and/or the participant no longer requires housing assistance payments, they are allowed to withdraw the funds that were deposited into their account.

CSBG Grants (985) 873-6817

The U.S. Department of Labor through its CSBG grant funds a variety of human and economic development services and activities for low-income families and individuals. These activities assist low income people to become financially stabilized through budget management, crisis intervention strategies, short term mortgages/rent assistance, first month's rent and utilities assistance.

LIHEAP (985) 873-6817

The Low-Income Home Energy Assistance Program provides financial assistance to low-income families to help keep them safe and healthy by defraying energy costs. Funds are received from the U.S. Department of Energy through the Louisiana State Department of Social Services.

FEMA (985) 873-6817

These funds are received from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program. Emergency rent payments or emergency shelter assistance is provided to low-income families for the prevention of homelessness.

Commodities (985) 873-6817

The U.S. Department of Agriculture Surplus Commodities Program provides food for low-income families on a quarterly basis. Approximately 1200 families utilize this program throughout the year. Household funds typically used to purchase food can be expended on other family necessities.

Head Start (985) 580-7273

Daycare services are provided for 200 children annually, allowing parents to become employed or to participate in educational programs thus fostering economical opportunities.

Tenant Based Rental Assistance (985) 873-6547

Very low and low-income homeless families with children existing shelter or transitional housing can apply for rental subsidies for up to 24 months. When considering the value of housing subsidy payments made, many families on this program can avoid falling below the poverty line.

Housing Rehabilitation/Reconstruction (985) 873-6798

Of the households to benefit from this program, 80% are expected to be below poverty. The housing program will not raise families out of poverty but will allow these families to make better use of their limited incomes and sustain their housing.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

*To overcome gaps in the institutional structure of service delivery, Terrebonne Parish Consolidated Government's Housing & Human Services Department coordinates services with the LA BOSCOG – Houma Region and the Terrebonne Parish Community Action Advisory Board.*

*The Department of Housing and Human Services provides all Section 8, Head Start, Community Services Block Grant, Weatherization Assistance Program, Community Development Block Grant, HOME Investment Partnerships Program, and State Emergency Shelter Grant activities. The Department also partners with several groups that receive other federal funds. Among these are the Houma-Terrebonne Housing Authority (Public Housing), Terrebonne Council on Aging (Section 202 Housing), START Corporation (811 Housing and Continuum of Care funds) and Options for Independence (Continuum of Care funds).*

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

*The TPCG Department of Housing and Human Services coordinates with Community Development Corporations, (CDCs) Community Housing Development Organizations (CHDO), lenders, public and social service agencies to identify opportunities to create private/public partnerships for project finance and development to leverage federal, state and local funds.*

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

*TPCG's latest analysis of impediments to fair housing choice found the following impediments:*

- 1. Insufficient state-wide fair housing system capacity to respond to questions or concerns to address fair housing needs,*
- 2. Lack of an effective referral system, as interested persons are referred to too many different places,*
- 3. Lack of sufficient fair housing outreach and education, and*
- 4. Lack of sufficient financial literacy.*

*Actions taken to overcome effects of the impediments found are as follows:*

- 1. Links to the publications "Equal Opportunity for All", "Reasonable Accommodations for Persons with Disabilities" and HUD's "Buying a Home Guide" are located on TPCG's Community Development webpage, [http://www.tpcg.org/index.php?f=community\\_development&p=related\\_info](http://www.tpcg.org/index.php?f=community_development&p=related_info) along with links to HUD's "Fair Housing Complaint" and "Multifamily Housing Complaint" pages;*
- 2. Fair housing complainants that have internet access will be referred to the HUD Housing Discrimination on-line form. Complainants that do not have internet access will be provided with*

*a printed form, HUD's 1-800 number and/or HUD's Office of Fair Housing and Equal Opportunity mailing address.*

- 3. The Department of Housing & Human Services placed a fair housing message on the TPCG main webpage with a link to public service announcements for the entire month of April "Fair Housing Month".*
- 4. Section 8 Landlords and prospective landlords are provided with Nan McKay's "The Owner Handbook" that covers HUD's fair housing requirements.*

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

*On the project level, compliance begins with the development of the Annual Action Plan. CDBG National Objective eligibility is documented for each proposed project. Administration and Public Services caps are also calculated and documented in the plan. Upon Annual Action Plan approval, an environmental clearance is conducted on each Project/Activity.*

*Funding spreadsheets encompassing all annual activities is updated following each funding draw to ensure expenditures are within the approved allocations and balance with HUD's Integrated Disbursement and Information System (IDIS) expenditure reports.*

*A program policy and eligibility checklist are used for all housing programs.*

*A contract is executed with Start Corporation for the operational management of the Beautiful Beginnings Center. Informal site visits are conducted weekly and formal monitoring is conducted annually by a State ESG and TPCG officials. In addition, annual reports listing the income level, race and ethnicity of each participant/family for entry into IDIS is required.*

*Head Start is an inter-departmental program that is supplemented by CDBG. Head Start utilizes poverty guidelines to determine eligibility and each classroom is located in a low-income area. Annual reports listing the income level, race and ethnicity of each participant/family for entry into IDIS is required.*

*All federally funded programs are monitored on a continual basis by the staff of the Housing and Human Services Department and the Parish Accounting Department by comparing IDIS reports to expenses keyed into the Parish's AS/400 financial application system and excel financial reports developed by both Departments. All CDBG and HOME funded programs are included in the Terrebonne Parish Consolidated Government annual audit conducted by a licensed certified public accountant.*

*This report, the "Consolidated Annual Performance Report (CAPER)" of the past year's activities and expenditure of funds summarizes actions taken to meet the goals and priorities of the 2020 Annual Action Plan. The performance report will be available to the public for review and comment prior to submittal to HUD. The performance report serves as a tool to measure the proposed outcomes of the specific objectives set forth in the Annual Action Plan.*

**Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

*A public notice was published in TPCG's official journal, The Courier, on May 13, 2021 announcing the availability to review and comment on the Consolidated Annual Performance Evaluation Report (CAPER) covering TPCG's Community Development Block Grant and HOME Investment Partnerships Program activity for the year ending 2020 and on the TPCG newsroom web page <http://www.tpcg.org/index.php?f=news> A hard copy of the CAPER was made available along with an electronic copy posted on TPCG's Community Development webpage [http://www.tpcg.org/index.php?f=community\\_development&p=index](http://www.tpcg.org/index.php?f=community_development&p=index)*

*The review and comment period was May 14, 2021 to May 28, 2021.*

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

*The Houma-Terrebonne CDBG program did not have any significant changes to program objectives in 2020.*

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

*All 16 HOME-assisted TBRA rental units were inspected prior to occupancy. Any deficiencies found are required to be addressed, prior to the signing of a lease agreement. HOME-assisted CHDO owned rental units are typically inspected more frequently than required by the Home Investment Partnerships Program because they are occupied by Housing Choice Voucher (Section 8) holders. The Housing Choice Voucher program requires housing units to be inspected not less than once every twenty four months.*

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

*Affirmative marketing consists of actions to provide information and otherwise attract eligible persons in the housing market area to available housing without regard to race, color, national origin, sex, religion, familial status, or disability.*

*The Department of Housing & Human Services provides information regarding fair housing on its community development webpage [http://www.tpcg.org/index.php?f=community\\_development&p=related\\_info](http://www.tpcg.org/index.php?f=community_development&p=related_info) that includes links to the HUD "Equal Opportunity for All" booklet and Fair Housing complaint forms. HUD fair housing posters are also displayed throughout the TPCG Department of Housing and Human Services.*

*Terrebonne Parish Consolidated Government partners with homeless agencies that provide emergency shelter and transitional housing, along with other member agencies of the Louisiana Coastal Homeless Coalition to inform persons residing in homeless shelters and transitional housing about the availability of permanent housing through the Tenant Based Rental Assistance Program (TBRA). This marketing process has been very successful. Referrals are received on a consistent basis.*

*Community Housing Development Organizations (CHDOs) that own single-family rental units funded by the HOME Program are encouraged to market their units to the Terrebonne Parish Section 8 Program and Start Corporation to attract eligible persons who may otherwise not be aware of and apply for available affordable housing.*

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

*CHDO project repayments in the amount of \$20,001.05 were collected in 2020 and reported in IDIS as program income. \$15,641.23 was expended on Tenant Based Rental Assistance subsidy payments. The total reported number of activities and owner/tenant characteristics are combined with the totals as reported in all other sections of the CAPER.*

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

*Parkwood Place is an affordable housing subdivision that has been developed in East Houma with strategic financing terms for the developer along with loans and subsidies available to first-time homebuyers from local lenders, USDA, The Houma Terrebonne Public Trust Finance Authority and Terrebonne Parish Consolidated Government. At least 51% of the homes constructed are mandated to be sold or rented to households at or below 80% of median income. This project that will provide for 144 new homes is funded with HUD dollars that were allocated to Terrebonne Parish by the Louisiana Office of Community Development as a result of Hurricanes Gustav and Ike.*

*Bayou Cane Apartments also funded in part with HUD dollars that were allocated to Terrebonne Parish by the Louisiana Office of Community Development as a result of Hurricanes Gustav and Ike, added 82 mixed income units to the Terrebonne Rental Market. This facility was development by Renaissance Neighborhood Development Corporation, a subsidiary of Volunteers of American in partnership with Terrebonne Parish Consolidated Government. HUD funds were leveraged with Louisiana Low Income Housing Tax Credits and private investments.*

*In 2017, Renaissance Neighborhood Development Corporation again partnered with TPCG to renovate a historic school building in downtown Houma. The renovation provided 47 studio apartments, along with the new construction of 56 additional units on the same site. This senior housing facility, known as Academy Place Apartments, offers 103 mixed income units for persons 62 years of age and older. The building and site were provided by Terrebonne Parish Consolidated Government and financed by Terrebonne Council on Aging, Louisiana Low Income Housing Tax Credits, Historic Tax Credits and private investments.*

*The Terrebonne Parish In-Fill Housing Program funded by HUD through the Louisiana Office of Community Development as a result of Hurricanes Gustav and Ike has added 26 affordable single-family rental units to Terrebonne's housing market to date. It is anticipated that at least three additional units will be added in 2021.*

*To sustain housing for low-income elderly and disabled persons, South Louisiana Bank and the Houma Terrebonne Community Development Corporation provide funding for the Owner-Occupied Handicap*



*Accessibility Program managed by the TPCG Department of Housing and Human Services. This local partnership provides for ADA compliance ramps and other accessibility components.*

*The TPCG Department of Housing and Human Services via HUD Continuum of Care funding that was made available in 2019 by the Louisiana Housing Corporation provides affordable rental housing to 13 literally homeless families annually through the Rapid Re-Housing Program.*

*Terrebonne Parish Consolidated Government is committed to addressing the affordable housing needs of its constituents and will continue to take advantage of viable funding opportunities as they become available.*