

2018 ADOPTED BUDGET



Terrebonne Parish Consolidated Government
Houma, Louisiana



About the Front and Back Cover

The Terrebonne Parish Consolidated Government has completed a new government complex to house its Terrebonne Parish Emergency Operations Center, Juvenile Detention Complex, Terrebonne Parish's Animal Shelter and Public Works Department.

The new Terrebonne Office of Homeland Security and Emergency Preparedness (TOHSEP) consist of an 11,000 square feet building with 8-inch concrete wall panels and is built to withstand a Category 5 hurricane. The TOHSEP also has impact-resistant glass, an incident command center that can seat 64 people and a 100 foot radio tower outside that can withstand 225 mph gusts winds. It also includes two dormitory-style bedrooms, with 12 beds in each room for officials to sleep in during storms.

The new Terrebonne Parish Animal Shelter has 56 spaces for dogs, including 20 for kennels for those ready for adoption. The rest of the spaces are for dogs waiting on medical evaluations, behavioral exams or quarantines. The new shelter has over 100 total spaces for cats. The new location has a special room for cats, featuring structures designed for cats to climb and play on. The new shelter also has an expanded vet room, where veterinarians have updated technology and more holding room.

The new Terrebonne Parish Juvenile Detention Complex is a 32-bed center. The complex has 4 blocks, or modules, each with 8 single cells so the juveniles get their own rooms. Each unit will be staffed at a ratio no higher than 8 children to one staff member.

The Terrebonne Parish Public Works Department has moved to the new government complex including the Public Works Administration, the Drainage Division, Fleet Maintenance and a new Survey and Telemetry Building.

Budget Layout: Ruby LeCompte

ADOPTED BUDGET

For the Year 2018



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Gordon E. Dove
PARISH PRESIDENT

Al Levron/Mike Toups
PARISH MANAGER

Kandace M. Mauldin
CHIEF FINANCIAL OFFICER

Kayla Dupre
COMPTROLLER

Jill Bechel
ACCOUNTANT

2017 PARISH COUNCIL MEMBERS

Dirk Guidry – Council Chair, District 8
Steve Trosclair – Council Vice-Chair, District 9
John Navy, District 1
Arlanda Williams, District 2
Gerald Michel, District 3
Scotty Dryden, District 4
Christa Duplantis-Prather - District 5
Darrin Guidry, District 6
Alidore “Al” Marmande, District 7

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Terrebonne Parish Consolidated Government
Louisiana**

For the Fiscal Year Beginning

January 1, 2017

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the Terrebonne Parish Consolidated Government for its annual budget for the fiscal year beginning January 1, 2017. This was the 15th consecutive year that the Finance Department has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. This national award is the highest professional recognition in governmental budgeting.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

LEGAL AUTHORIZATION

OFFERED BY: MR. S. TROSCLAIR
SECONDED BY: MR. S. DRYDEN

ORDINANCE NO. 8915

AN ORDINANCE TO ADOPT THE 2018 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; APPROVE A 2% COST OF LIVING INCREASE FOR THE HOUMA POLICE DEPARTMENT; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2018 Operations and Maintenance Budget, and the Five Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President and further amended by the Terrebonne Parish Council.

SECTION II

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

SECTION III

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: A. Williams, S. Dryden, C. Duplantis-Prather, D.W. Guidry, Sr., A. Marmande, D.J. Guidry, S. Trosclair and J. Navy.

NAYS: G. Michel.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 13th day of December 2017.

LEGAL AUTHORIZATION

Dirk J. Guidry

DIRK J. GUIDRY, CHAIRMAN
TERREBONNE PARISH COUNCIL

Venita H. Chauvin

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL

Date and Time Delivered to Parish President:

12/14/17 9:30 a.m. vhe

Approved

Gordon E. Dove

Vetoed

Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

12/18/17 2:04 p.m. vhe

I, VENITA H. CHAUVIN, Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 13, 2017, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 18~~th~~ DAY OF DECEMBER 2017.

Venita H. Chauvin

VENITA H. CHAUVIN
COUNCIL CLERK
TERREBONNE PARISH COUNCIL





GORDON F. DOVE
PARISH PRESIDENT

OFFICE OF THE PARISH PRESIDENT

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
P.O. Box 6097
HOUMA, LOUISIANA 70361-6097



(985) 873-6401
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E-MAIL: gdove@tpcg.org

September 27, 2017

Honorable Council Members:

I respectfully submit our proposals for the 2018 Terrebonne Parish Consolidated Government Financial Budget for your review.

The Financial Budget totals \$216.9 million and contains \$15.1 million in Operating Capital and Five-Year Capital Outlay. For comparison, the original 2017 Adopted Budget totaled \$193.9 million with \$11.8 million in Operating Capital and Capital Outlay. The increase in the overall budget is largely attributed to the increase in the Electric Generation Department and draw downs to Terrebonne Levee Conservation District for the Morganza to the Gulf Project.

In 2017, we have begun to see stabilization in State Mineral Royalties and Sales Tax Collections, which make up a large portion of our recurring operational revenue. These recurring revenues are still down in comparison to prior years, but collections in 2017 are within our budgeted amounts and have not been fluctuating as much as we have seen in the recent past. Administration continues to implement conservative budget practices and maintaining status quo budgets while also recognizing the importance of maintaining services and projects for all Parish citizens.

There has been overwhelming support and recommendations from the Parish Council to finance a pay adjustment for our men and women in blue. Included in this budget is a 2% pay adjustment across the board to Police Officers and support staff equal to the State mandated 2% adjustment granted to the Fire Department. Unfortunately, with falling revenues and use of reserves to balance this budget, we are unable to propose increases for other Parish employees.

The Police and Fire Pension rates continue to average 30% of direct salary costs, with no reductions anticipated in the foreseeable future. For most remaining departments whose employees participate in the Parochial Retirement System and Social Security, pension rates will be at 7.5%.

Nationally, health costs continue to rise. On the local level, we continue to monitor claims, promote the use of preventative care, and focus on healthy living and cost saving alternatives. During 2017, we changed our insurance providers and have seen some savings in fixed costs. Unfortunately, we have also seen a substantial increase in Parish claims activity. We are closely watching the overall health climate and Parish claims activity to determine the rates for 2018, which is expected to increase 10%.

Also included in this budget is a proposed change to the permitting process in Terrebonne Parish. We are proposing to bring the permitting process in-house to be handled by our Planning Department. This change would consist of us adding additional personnel and operating capital to provide such

services as well as cancelling our contract with South Central Planning and Development Commission in early 2018.

In 2017, we have begun the process of evaluating our utility rates in order to comply with bond ordinances and power purchase contracts. If any changes need to be implemented because of this evaluation it will be done in 2018. We continue to closely monitor the LEPA #1 generating station in Morgan City.

Capital and Special Projects

During 2017, we were able to fund projects in the amount of \$6.2 million using some of our reserves. These projects include the Bayou Black Pump Station, Bayou Terrebonne Pump Station, Petit Caillou Drainage and various pump stations throughout the Parish, which are vital to our improvements to the Parish drainage system. Included in this additional funding was the Brady Road Bridge Project. Also during 2017, we were able to fund projects in the amount of \$17.9 million using some local money as well as money from CDBG, FEMA, CPRA and DOTD. These projects include the Falgout Canal Road Levee, Reach E, Upper Little Caillou Pump Station, and Country Drive Improvements.

With the limited funds available, some of the non-recurring projects are proposed in the 2018 Budget from the General Fund, Parishwide Recreation Fund, Drainage Tax Fund, ¼% Capital Sales Tax, Utility System and Sewerage Systems.

Government Buildings

Cooling Towers/Government Towers	121,000
Courthouse Elevators	65,000
	\$ 186,000

Drainage Projects

Petit Caillou Drainage (LC Conveyance Channel)	1,500,000
Lower Little Caillou Pump Station (Lashbrooke)	670,000
Bourg Culverts/Gates	250,000
	\$ 2,420,000

Recreation / Quality of Life

Arts Program	7,500
Summer Camp Programs	200,000
Property in Deweyville Community	70,000
	\$ 277,500

Economic Development

Terrebonne Economic Development Authority	435,000
Rougarou Festival	20,000
Best of the Bayou	20,000
	\$ 475,000

Public Services and Safety

Public Safety Programs (Houma Police/Sheriff)	100,000
Crime Cameras	25,000
	\$ 125,000

Utility System

Electrical/ Distribution and System Additions	4,500,000
Electrical Generation/Unit 14, 15 and 16	1,200,000
Gas Distribution/Cast Iron Replacement	1,600,000
	<u>\$ 6,550,000</u>

Sewerage System

Lift Station Conversion	500,000
Texas Sewer Lift Station	600,000
Various replacements	540,000
	<u>\$ 1,200,000</u>

Distinguished Budget Presentation

The Finance Department has continued to receive the “Distinguished Budget Presentation Award” from the Government Finance Officers Association (GFOA) of the United States and Canada for the Years 2003 through 2017 Annual Operating Budget. This national award is the highest professional recognition in governmental budgeting. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device. Special effort has been made to continue pursuing the professional recognition and become one of few local governments to be honored statewide.

Conclusion

I am pleased to submit this balanced budget. It is with the support of each department this has been accomplished. As we look forward to the New Year and beyond we must continue to be vigilant in our spending practice, and closely monitor economic indicators as they occur and take decisive action when warranted.

In closing, I would like to thank the Terrebonne Parish Council for its continued support. I would also like to thank the employees of the Parish for their focus and dedication to the Parish and achieving our goals. Finally, I would like to thank the residents of our community for their support, tenacity and resilience in addressing the challenges we face as a united community. I look forward to working with each of these groups in order to move our Parish forward.

Respectfully,



Gordon E. Dove
 Parish President
 Terrebonne Parish Consolidated Government



BUDGET MESSAGE SUPPLEMENT

In the Budget Message submitted by the Parish President, brief highlights for 2018 were submitted to the Parish Council with the proposed budget as an introduction. The following supplemental pages provide the reader further overviews of various components of the Budget.

ECONOMIC OUTLOOK

Except for a brief time period in 2014-2015 when parish government housed economic development efforts, Terrebonne Economic Development Authority (TEDA) has worked to support existing business and further strengthen the parish's economic base since 2005. After streamlining the organization in 2015, the agency was re-launched with a chief executive officer, director of business retention and expansion and an executive assistant.

Economic Condition

Terrebonne Parish's economy is traditionally driven by the oil-and-gas industry and its supporting sectors, including manufacturing (machinery, metals fabrication, and shipbuilding and associated services). This sector has been in a depressed period since 2014 primarily due to increased global energy supply while global energy demand was decreasing. Capital expenditures by major exploration and production companies were postponed, thereby reducing the amount of available fabrication and service work. That led to layoffs and a total loss of nearly 16,000 jobs in three and a half years, as well as 22 percent of the area labor force. Contraction of the oil-and-gas service industry has included some larger companies leaving the market and some smaller, more highly leveraged companies either shutting their doors or being acquired by larger enterprises. That has had a spillover effect as less corporate spending and disposable income has been moving through the local economy.

In 2017, optimism and some activity started picking up as oil prices climbed to end the year at \$60 a barrel, partially due to global supply cuts and strong global demand. That activity, plus operating efficiencies and slight diversification of markets and service sectors by some companies, has contributed to a slight increase in employment opportunities. In November 2017, the Metropolitan Statistical Area's unemployment rate logged in at 4.4 percent (compared to 4.2 percent statewide and 3.9 percent nationally), down from 6 percent at the end of 2016. For November 2017, the Louisiana Workforce Commission reported a gain of 200 jobs over the month in the Houma MSA, with an overall decline of 1,100 jobs over the year. That caps 34 consecutive months with an over-the-year job loss. However, various sectors did add jobs in the year. Those included mining and its support activities, construction, administration & support services, leisure/hospitality, retail and employment services.

Some projects of note in 2017 include:

- *BP started operations at its Thunder Horse South Expansion project in the deepwater Gulf of Mexico.*
- *Announcement by Benoit Machine of construction of a new corporate office and research and development complex adjacent to its existing industrial facility.*
- *Gulf Island Fabrication gaining the contract for a new research vessel's construction.*
- *Groundbreaking and construction of a new retail strip center, Little Villages, on Grand Caillou Road, and Cajun Confections' new manufacturing facility on Enterprise Drive.*
- *Grand opening of Renaissance Neighborhood Development Corp's Academy Place, the renovated Houma Elementary School, as a senior-citizens' apartment complex with an additional new building on site to total 103 one- and two-bedroom apartments, a new retail/manufacturing facility for Fakier Jewelers in downtown Houma and a comprehensively renovated facility for Barker Honda.*
- *Smaller investments include the opening of Michelle's Creative Designs in Gray, Cedar Chest retail locations in Chauvin and Schriever, and new medical offices/services in dentistry, pediatrics, weight loss and plastic surgery.*
- *Creation of the Certified Lineman Program at Fletcher Technical Community College.*

With OPEC leading a push to rein in the global oil supply, experts predicted prices to average \$60-\$65 per barrel in 2018. The federal administration has opened nearly all federal U.S. coastal waters, including 12 lease areas in the Gulf of Mexico, to offshore energy production; that move aims to create jobs and generate billions in revenue. Also, the U.S. tax package that passed through Congress could spur investment, as it includes time limits on the expensing and amortization of exploration costs, and cuts the corporate tax rate from 35 percent to 21 percent.

LSU Economist Loren Scott predicted the Houma MSA returning to a growth path in 2019 after companies become comfortable in a stabilized price environment of upper \$50 per barrel and accounting for the time lag common between decisions to invest in oil-and-gas infrastructure, and the fabrication and service work trickling down the area companies.

BUDGET MESSAGE SUPPLEMENT

ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS

SHORT TERM GOALS

- To update and overhaul Personnel Manual
- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The Parish's short term goal was to complete the engineering for the projects and aggressively begin construction of each phase. The subject program consists of twenty-one (21) lift stations, which are complete; The largest contract was for construction and equipment replacement at the North Wastewater Treatment Plant in the amount of \$3.2 million, and is also complete. With remaining contingency funds, two (2) additional lift stations were added for renovation and also the replacement of the 60-inch effluent line from the existing concrete discharge structure from the South Wastewater Treatment Oxidation Pond.
- In early 2016, the Parish approved the sale and issuance of \$8.0 million of taxable sewer revenue bonds. The proceeds are being used for the purpose of financing the acquisition and construction of additions, extensions and improvements to the Parish's waste collection and disposal system. The sewerage improvements will enable the receipt of flows from an industrial corridor.
- In March 2009, the U.S. Department of Housing and Urban Development approved the Louisiana Office of Community Development's action plan for the utilization of CDBG Funds in response to Hurricanes Gustav and Ike. Terrebonne Parish was awarded in excess of \$135.0 million for infrastructure of non-federal levees; forced drainage improvements; government buildings, pollution control/sewerage improvements and affordable housing. To date, 23 of 25 Infill Housing units have been completed with an investment of \$3.4 million. The Bayou Cane apartments are 100% constructed with 82 apartments providing housing to a labor market shortage (\$5.8 million). The first time homeowner assistance program is 99% complete, with approximately \$28,000 remaining. An owner occupied housing development is 100% complete with the infrastructure, which will provide new homeowners affordable options. Two major drainage projects are under constructions totaling \$7.6 million
- At the end of 2011, the parish purchased property in excess of 30 acres. The relocation of critical governmental services into the northern section of Terrebonne Parish away from catastrophic flooding has enhanced government's ability to respond to emergency events. The Animal Shelter, Juvenile Detention and Public Works Administration Buildings and the Emergency Operations Center have all been opened and fully operational. The Multi-Agency Safe Room is the only building that remains to be completed and is scheduled for completion in the first quarter of 2019. The Safe Room East will also be in construction in 2018 as well to serve essential personnel on the east side of the Parish. The generation station, Houma Police Department, Courthouse Annex and Government Tower will all receive wind hardening upgrades with funding already secured from the Hazard Mitigation Grant Program.

LONG-TERM GOALS

- To continue working to connect to the I-49 Corridor, which the major Hurricane Evacuation Route for southern Louisiana.
 - Working with the Federal and State Government to implement partnered schedules for completion of each phase.
 - Identify long-term funding goals using local funds as leverage for Federal and State funding matches; and using goals to plan the five year capital outlay budget plans.
- To search every means of funding and partnerships for providing improved drainage and flood protection to all residents of Terrebonne Parish.
 - Continue meeting with the Levee District officials to identify priorities of all phases and make changes as needed.
 - During the budget process, parish officials will identify long-term funding goals using Terrebonne Parish excess taxes (non-recurring) and utilizing the sale of Public Improvement Bonds from 2013. (see Short Term Goal). The Levee District (a separate government entity) has designed long-range operational costs to maintain the levees constructed from two dedicated sales tax issues and ad valorem tax (property).
- To fund and update the Comprehensive Land Use Master Plan in compliance with the requirement to update every five years. The next year update will be done in 2018.
- Continue to promote sustainable growth management and resilient development practices in the Parish
 - Encourage growth and development in the Parish that promotes sustainability and resiliency
 - Preserve and enhance scenic qualities along major roadways, bayou and getaways to the Parish
- Promote Downtown Houma as the historic and cultural center of Terrebonne Parish
 - Continue to revitalize Downtown Houma by rebuilding its historic retain and business character
- To complete major projects funded by the State of Louisiana, Division of Administration, Office of Community Development Disaster Recovery Unit. The funding for the following projects is included in the current budget and five-year capital outlay budget, totaling \$123 million: Levee and Forced Drainage projects totaling \$48.0 million are in the construction phase with estimated completion dates by 2019.

BUDGET MESSAGE SUPPLEMENT

ORGANIZATIONAL SHORT-TERM AND LONG-TERM GOALS (continued)

- At the end of 2010, the Parish sold \$17.0 million of Sewer Revenue Bonds for sewer improvements to existing infrastructure. The long-term goal is to complete the approved projects for sewer lift stations, treatment plant, and infiltration / inflow improvements. The recognition of these funds are now included in the current budget and five-year capital outlay budget. Long-term revenue plans continue with a review of existing sewer rates which were adopted by ordinance for the period of 2010 through 2014. The sewer rate review was conducted in 2014, indicated the present rate will meet parity income requirements through fiscal year 2017. However, annual reviews will be undertaken to ensure projections of all debt obligations are met.
- To leverage funding secured to protect shorelines around Lake Chien and Tambour with natural oyster bed surge protection systems.
- To build terraces in the marsh above Lake Boudreaux to protect immediate critical facilities, homes business, the airport and City of Houma from saltwater intrusion and erosion to open water.
- To seek funding for lock systems to further protect from surge and saltwater intrusion.
- The Government Tower will be provided a generator for redundant power supply.

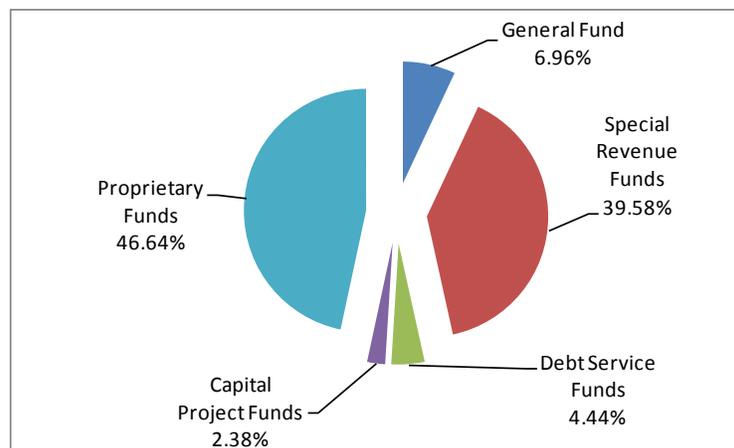
ALL FUND SUMMARY

The adopted budget for the year 2018 for all funds, including the operating capital and capital outlay, totals \$216.9 million. This is an increase of 10.7%, or \$20.9 million more than the original 2017 adopted budget. For comparison, the final 2017 budget was not used because it contained capital expenditures and grant contracts carried over from prior years. The chart below and the graph that follows depict the total annual operating budget by fund type for the original 2017 budget and the recently adopted 2018 budget. The revenue summary and appropriation assumptions are discussed in the “Understanding the Budget” section of this report.

2018 ANNUAL APPROPRIATIONS BY FUND TYPE

<u>Fund Type</u>	<u>2017 ADOPTED BUDGET</u>	<u>2018 ADOPTED BUDGET</u>	<u>2018 BUDGET OVER (UNDER) 2017 BUDGET</u>	
General	\$ 14,188,172	\$ 15,092,772	\$ 904,600	6.4%
Special Revenue	77,566,647	85,866,049	8,299,402	10.7%
Debt Service	9,599,831	9,622,159	22,328	0.2%
Capital Project	2,900,396	5,165,486	2,265,090	78.1%
Proprietary	91,749,813	101,182,459	9,432,646	10.3%
Grand Total	\$ 196,004,859	\$ 216,928,925	\$ 20,924,066	10.7%

2018 Annual Appropriations by Fund Type



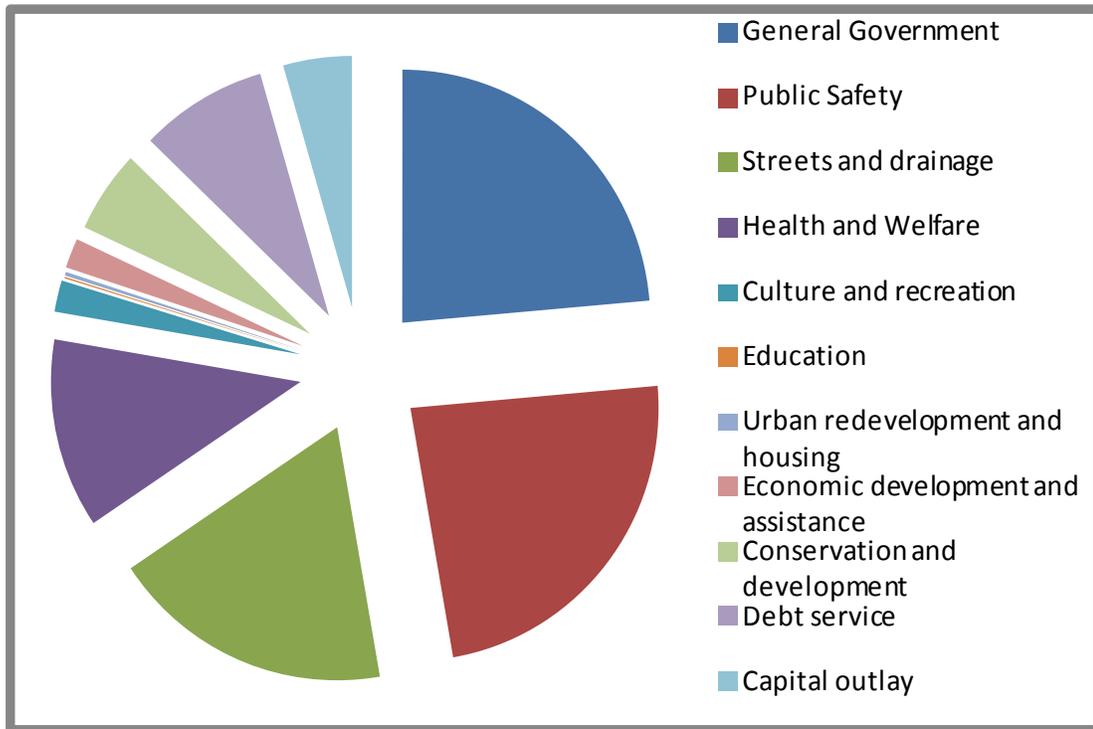
BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (continued)

Total appropriations for the Governmental Funds by Function for Years 2017 and 2018 are below. A net increase of 11.0% reflects the change between the two years.

Governmental Funds by Function

	2017 ADOPTED BUDGET	2018 ADOPTED BUDGET	2018 BUDGET OVER (UNDER) 2017 BUDGET	
General Government	\$ 25,104,695	\$ 27,308,355	\$ 2,203,660	8.8%
Public Safety	26,406,888	27,384,616	977,728	3.7%
Streets and drainage	20,565,861	21,199,919	634,058	3.1%
Health and Welfare	12,280,926	14,044,320	1,763,394	14.4%
Culture and recreation	2,391,802	2,316,629	(75,173)	-3.1%
Education	109,112	109,112	-	0.0%
Urban redevelopment and housing	275,386	276,976	1,590	0.6%
Economic development and assistance	2,925,941	2,199,867	(726,074)	-24.8%
Conservation and development	1,694,208	6,119,027	4,424,819	261.2%
Debt service	9,599,831	9,622,159	22,328	0.2%
Capital outlay	2,900,396	5,165,486	2,265,090	78.1%
Grand Total	\$ 104,255,046	\$ 115,746,466	\$ 11,491,420	11.0%

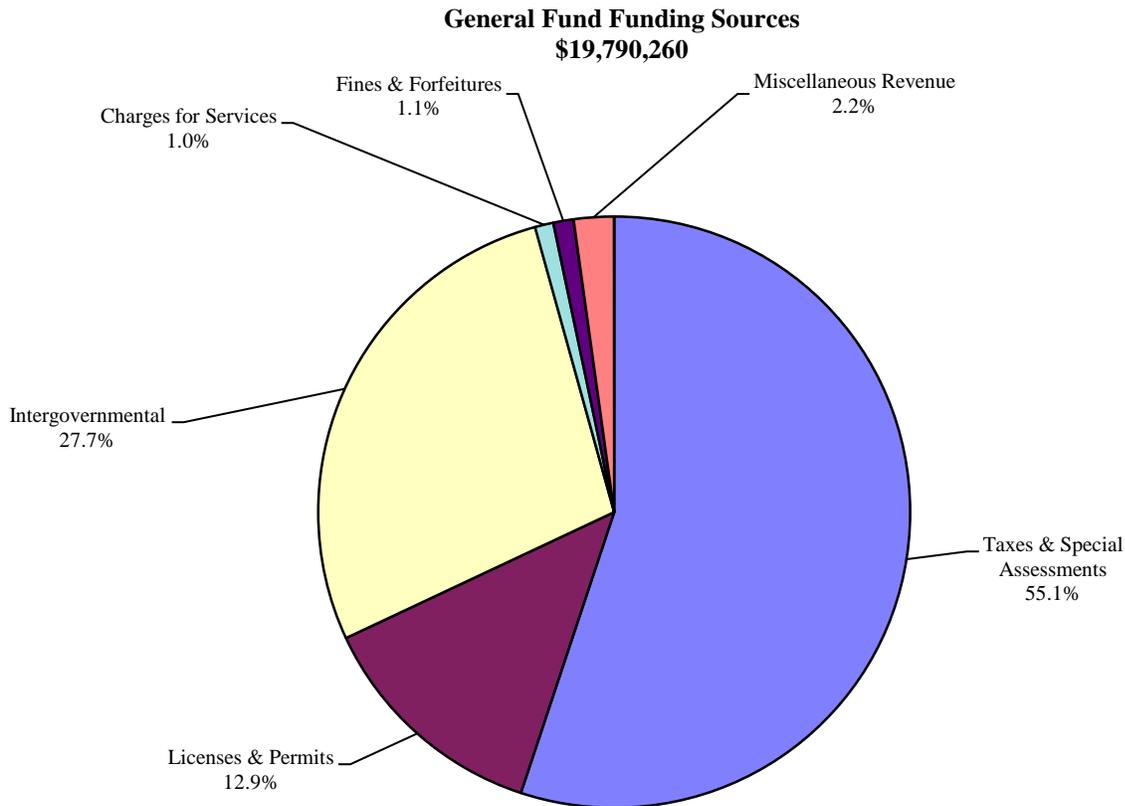


BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (continued)

GENERAL FUND

As shown in the chart on a previous page, the General Fund makes up 6.9% of the total Parish budget for the year 2018. The General Fund provides for the general operations of the government and includes all revenues that are not legally dedicated for a specific purpose. The primary revenue sources for the General Fund are shown below.



Total appropriations for the General Fund Annual Operating Budget increased from \$14.2 million in 2017 to \$15.1 million in 2018 or a 6.4% increase. The transfers out to other funds for grant matches and operation supplements in Special Revenue Funds and non-recurring capital is \$11.0 million in 2018, same as 2017.

SPECIAL REVENUE FUNDS

Approximately 39.6% of spending authorized in this budget relates to special operations from dedicated funding sources. The separation of these funds is mostly supported by legally dedicated taxes or grants with some supplemented by the General Fund.

The 2018 budgets totaling \$85.9 million for Special Revenue Funds increased by \$8.2 million, or 10.7% from the 2017 funding level of \$77.6 million. The change resulted from overall decreases in current revenues sources.

DEBT SERVICE FUNDS

Debt service requirements for 2018 basically stayed the same, with only a slight increase of \$22,320 or 0.2%.

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

CAPITAL PROJECT FUNDS

The Annual Operating Budget includes capital projects that are funded and/or constructed over multi-years on a pay as you go method, other than those financed through Enterprise Funds. For 2018, new projects or additional funding to existing projects totaled \$5,165,486. Terrebonne Parish is in the process of completing a number of capital improvements in the Parish, some important to the drainage infrastructure, which have been prioritized following the busy storm seasons in years 2002, 2005, 2008 and 2012. It should also be noted the anticipation of aggressive levee improvements following Hurricanes Katrina and Rita in 2005 and Gustav and Ike in 2008 are continuing additions over the next several years as plans for additional funding becomes more available. A detail of the budgeted projects can be found in the section of the budget entitled "Capital Improvements".

PROPRIETARY FUND TYPES

➤ Enterprise Funds

The Utility Fund is the largest of the Enterprise Funds with total operations of \$42.2 million, an increase of \$9.5 million over the \$32.7 million originally adopted in 2017 due to significant increases in the cost of purchasing energy. The services provided include both electric and gas and is funded by utility revenue.

The Parishwide Sewerage System is responsible for the operation, maintenance and repair of all wastewater collection and transport facilities with total operations budgeted at \$9.6 million, a 1.0 % change compared to \$9.7 million originally adopted in 2017. Sewer fees are charged to users of the services. The sewer rates were increased in 2010 following an independent study determining the ability of the sewer fees meeting the financial obligations of this fund over the next five years, without supplementation from the General Fund.

The Sanitation Fund is responsible for providing and maintaining garbage collections and disposal services. The 2018 budget of \$14.6 million is an increase of \$0.3 million, or 2.0% over the 2017 Original Budget of \$14.3 million.

The Civic Center Fund is the smallest of the Enterprise Funds with total operations of \$2.4 million for the 2018 Budget Year, a 4.0% increase from the 2017 Original Budget. Both user charges and a General Fund Supplement of \$802,379 fund this activity.

Proprietary Funds

	2017 ADOPTED BUDGET	2018 ADOPTED BUDGET	2018 BUDGET OVER (UNDER) 2017 BUDGET	
				<u>Percent</u>
Utilities Fund	\$ 32,677,029	\$ 42,151,651	\$ 9,474,622	29.0%
Pollution Control	9,677,762	9,578,653	(99,109)	-1.0%
Sanitation	14,320,126	14,641,184	321,058	2.0%
Civic Center	<u>2,344,529</u>	<u>2,448,612</u>	<u>104,083</u>	<u>4.0%</u>
	<u>\$ 59,019,446</u>	<u>\$ 68,820,100</u>	<u>\$ 9,800,654</u>	<u>17.0%</u>

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

PROPRIETARY FUND TYPES (Continued)

➤ Internal Service Funds

The Internal Service Funds include Risk Management, Human Resources, Purchasing, Information Systems, and Centralized Fleet Maintenance. The services provided by these departments are funded through user fees on a cost-reimbursement basis with operations totaling \$32.4 million, compared to 2017 of \$32.7 million, a 1.0% decrease.

The Human Resources Department collects revenue of 1.5% of gross payroll which is the same as the prior year. The revenues are used to pay the operations of this department, which includes the self-funded unemployment claims. In 2008, the Risk Management and Human Resources Departments were combined into one oversight department, resulting in a cost savings in the Parish.

The Risk Management Fund and Group (Benefits) Management Fund are funded by premiums charged to the user departments and agencies. The Parish anticipates a net \$0.4 million (1.0%) decrease.

The Purchasing/Warehouse and Information Technology, both divisions of the Finance department, are anticipating a decrease of 2.0% and an increase of 3.0% respectively.

The Fleet Maintenance Department is anticipating 1.0% decrease.

INTERNAL SERVICE FUNDS

	2017 ADOPTED BUDGET	2018 ADOPTED BUDGET	2018 BUDGET OVER (UNDER) 2017 BUDGET	Percent
Risk Management	\$ 7,931,211	\$ 8,342,901	\$ 411,690	5.0%
Group Management	20,250,642	19,444,078	(806,564)	-4.0%
Human Resources	654,748	654,996	248	0.0%
Purchasing/Warehouse	874,804	853,595	(21,209)	-2.0%
Information Technology	1,978,057	2,037,138	59,081	3.0%
Fleet Maintenance	1,040,905	1,029,651	(11,254)	-1.0%
	\$ 32,730,367	\$ 32,362,359	\$ (368,008)	-1.0%

BUDGET MESSAGE SUPPLEMENT

ALL FUND SUMMARY (Continued)

DEBT MANAGEMENT

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Detailed information may be found in the Debt Service Section of the budget.

	<u>Underlying Ratings</u>		<u>Insured Ratings</u>	
	Standard and Poor's	Fitch Ratings	Standard and Poor's	Fitch Ratings
Public Improvement Bonds:				
1998 B Refunding Certificates	AA	AA-	AA	A3
2003 Public Improvement Refunding Bonds	AA	AA-	AA	A3
2005 Public Improvement Bonds	AA	AA-	AA	A3
2008 Public Improvement Bonds	AA	AA-	AA	A3
2009 Public Improvement Bonds	AA	AA-	AA	A3
2011 Public Improvement Bonds	AA	AA-	AA	A3
2011 Public Improvement Bonds, Morganza Levee	AA	AA-	AA	A3
2013 Public Improvement Bonds	AA	AA-	AA	A3
2014 Limited Tax Bonds	AA	AA-	AA	A3
2015 Public Improvement Refunding Bonds	AA	AA-	AA	A3
General Obligation:				
2005 Drainage/Paving	AA	AA-	AA	A3
2005 Refunding	AA	AA-	AA	A3
2007 Drainage/Paving	AA	AA-	AA	A3
2008 Sewerage	AA	AA-	AA	A3
2015 Road/Drainage/Sewerage Refunding Bonds	AA	AA-	AA	A3
2016 Sewerage	AA		AA	

UNDERSTANDING THE BUDGET

The Parish of Terrebonne is a local governmental subdivision which operates under a Home Rule Charter and, subject to said Charter, is authorized as hereinafter provided to exercise any power and perform any function necessary, requisite or proper for the management of its local affairs. The plan of government provided by this Home Rule Charter shall be known as the “President-Council” form of government.

THE BUDGET PROCESS

➤ Operating Budget

The purpose of the Annual Operating Budget for Terrebonne Parish Consolidated Government is to provide direction for the next fiscal year. The goal of the budget process is to determine how the limited estimated revenues would be expended.

The Parish adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- (1) Home Rule Charter, Section 5-02. - Operating budget preparation and adoption.
 - a. *At least ninety (90) days prior to the beginning of each fiscal year, the president shall submit to the council a proposed operating budget in the form required by this charter. At the meeting of the council at which the operating budget is submitted, the council shall order a public hearing on it and shall cause it to be published in the official journal, at least ten (10) days prior to the date of such hearing, the time and place thereof, a general summary of the proposed budget and the times and places where copies of the proposed budget are available for public inspection. At the time and place so advertised, the council shall hold a public hearing on the budget as submitted. Changes in the proposed operating budget by the council shall be by the favorable vote of at least a majority of the authorized membership of the council. The budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Upon final adoption, the budget shall be in effect for the budget year and copies shall be filed with the clerk of the council. The budget as finally adopted shall be reproduced and sufficient copies shall be made available for use by all offices, departments and agencies of the parish government. Copies shall be available for public use in the office of the clerk and additional copies may be purchased at cost.*
 - b. *Upon failure of the council to adopt a budget within the prescribed time period, the budget for the prior year shall be in effect until such time as a new budget is adopted.*
- (2) Prior to October 1st of each year, the president submits to the Council a proposed operating budget for the year commencing January 1st. The actual dates for the 2018 budget process are as follows:

June 27	Prepared various reports to compute available revenue; benefit rates; debt.
July 7	Instructional Letter and Budget Packets sent to Departments for personnel services; supplies and materials; other services and charges; repairs and maintenance; and operating capital.
July 28	Council Members asked to prepare a list of top 3 priorities for their districts.
August 8 - 10	Various deadlines by departments for submission of budget requests.
August 5 - 12	Instructional letters for current accomplishments; goals and objectives; and performance measures/indicators.
August, September	President and his Administration review the various department budgets.
September 25	Final draft of the detail budget is balanced.
September 18 - 23	Narratives and recaps are finalized.
September 27	Presentation of budget to Council at a Regular Council Meeting.
October 9, 23; November 14, 27; December 11	Hearings during the Budget and Finance Committee Meetings.
December 13	Council approval of budget.
January 1, 2018	Effective date of Adopted Budget.

UNDERSTANDING THE BUDGET

THE BUDGET PROCESS (Continued)

- (3) The instructional letters and budget packets sent to the Departments requested budgets to be the same as 2017 funding level. Insurance costs (Workers Compensation, General Liability, Property, Auto and Professional liability) are to be budgeted at the actual costs for 2017 and Health Insurance with an estimated 12% increase. For those Departments requesting new positions or changes to existing positions, Administration and Human Resources must approve as to the need and correct classification/wage for job descriptions. Estimated wages are presented for both current staff and projected.
- (4) Each department requesting capital projects shall furnish a project description, priority status, estimated cost, and estimated operational impact. All contracts in excess of \$30,000 must be listed in their budget work papers to Administration.
- (5) The Council conducts public hearings from October through the first Wednesday in December to obtain taxpayer comments. During this process, the Council may call upon the Department Heads to present their budget and ask questions regarding their department's budget requests.
- (6) All actions necessary to adopt and otherwise finalize and implement the budget for an ensuing year are taken prior to the first regular meeting in December each year. The budget is legally enacted through passage of an ordinance.
- (7) The level of budgetary control is at the fund, department or project level and any amendment involving the transfer of monies from one fund, department or project to another or any amendment for amounts exceeding any current expenditure amount budgeted must be approved by the Council. The Parish President can control any transfers of unencumbered appropriations within departments.
- (8) All budgeted amounts lapse at year-end, except capital and those obligated by contracts.
- (9) Budgets for governmental, proprietary, and fiduciary fund types are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- (10) The budget may be amended by ordinance throughout the year. The amendments are in order to (1) carry over any encumbrances obligated but not recognized as an expenditure as of the end of the year and (2) to adjust revenues and expenditures in order to come within five percent of anticipated revenues and expenditures as required by state law. The financial statements reflect the amended budget amounts.

Budget-to-actual comparisons are presented for the Debt Service and Capital Project Funds. The indenture provisions of the bonds and certificates are used to dictate the budget amounts for the Debt Service Funds. See the Capital Improvement Section of this book for the budget process.

The 2017 Budget Amendments passed by Council after the submission of the 2018 Proposed Budget are maintained throughout the budget hearing process. The Adopted 2018 Budget will include all 2017 Budget Amendments, which are approved by Parish Council.

For budgetary control throughout the year, the Parish utilizes an encumbrance system under which purchase orders, contracts and other commitments are recorded in the financial reports. Encumbrances lapse at year-end.

BUDGETARY STRUCTURE

The accounts of the Parish are organized and operated on the basis of funds, each of which is considered a separate accounting entity. This budget is a balanced budget meaning that all funds have a favorable or zero fund balance or net position. The basis of budgeting and the basis of accounting are of the same for the Parish. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

The Parish has the following fund types:

➤ Governmental Funds

General Fund - The General Fund is the general operating fund of the Parish. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are restricted or committed to expenditures for specified purposes.

The following table shows how the general fund and special revenue funds are presented in regards to major and non-major funds.

	General Fund (Major)	Special Revenue Fund (Major)	Special Revenue Fund (Non-Major)
General Fund	X		
Dedicated Emergency Fund*	X		
Terrebonne Juvenile Detention Fund			X
Parish Prisoners Fund*	X		
Public Safety Fund		X	
Non-District Recreation Fund*	X		
Marshal's Fund*	X		
G.I.S. Technology Fund (Assessor)			X
Coastal Restoration and Preservation Fund*	X		
Parish Transportation Fund			X
Road and Bridge Fund		X	
Drainage Tax Fund		X	
1/4% Capital Improvements Sales Tax Revenue Fund			X
Road District No. 6 O&M			X
Road Lighting District Maintenance Fund			X
Health Unit Fund			X
Terrebonne Council on Aging			X
Terrebonne-ARC			X
Parishwide Recreation Fund			X
Mental Health Unit Fun			X
Terrebonne Levee & Conservation District		X	
Bayou Country Sports Park			X
Criminal Court Fund			X
Grant Funds		X	

* These funds are combined with General Fund for year-end financials; however kept separate for monitoring activity

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs. The Debt Service Funds are not considered major funds.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds). The Capital Projects Funds are reported as one major fund.

UNDERSTANDING THE BUDGET

BUDGETARY STRUCTURE (Continued)

➤ Proprietary Funds

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

➤ Fiduciary Funds

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Parish in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include Expendable Trust, Nonexpendable Trust, Pension Trust and Agency Funds. Nonexpendable Funds and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds since capital maintenance is critical. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations at this time.

FINANCIAL POLICIES

Accounting and Financial Reporting

The Parish accounting and financial reporting systems is maintained in conformance with generally accepted accounting principles and the standards of the Government Accounting Standards Board. TPCG has converted the accounting records to GASB 34 format as of fiscal year ended December 31, 2002. The fixed asset system will be maintained to identify all Parish assets, their location, historical costs, useful life, depreciation method, depreciation to date, and the individual responsible for asset control.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds, including General, Special Revenue, Debt Service and Capital Projects Funds, are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current position.

All proprietary funds and pension trust funds are accounted for on a flow of economic resources, cost of services or “capital maintenance” measurement focus. With this measurement focus, all assets and all liabilities (whether current or noncurrent) associated with the operation of these funds are included on the balance sheet. Operating statements for proprietary fund types present increases (revenues) and decreases (expenses) in net total position.

Governmental Funds and Agency Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available.

Basis of Budgeting

Budgets adopted for the governmental funds deviate from Generally Accepted Accounting Principles (GAAP) in the budgeting for encumbrances and capital leases. Encumbrances are shown as expenditures on the budget basis in the year of commitment. Capital leases are budgeted as departmental appropriations on the budget basis, while on a GAAP basis they are considered as debt service.

UNDERSTANDING THE BUDGET

FINANCIAL POLICIES (Continued)

Budgets adopted for proprietary funds and fiduciary funds deviate from GAAP to the extent that additional budget allocations are shown for information purposes only for capital outlays expected during the budget year for planned cash flow purposes. Budgets for proprietary and fiduciary funds serve as a management tool, but are not required by GAAP or Louisiana state law.

Budgetary Accounting

The Finance Department will maintain budgetary control at the major object level of appropriation (personal services, supplies, etc.) for management purposes. The legal level of control is the department or project level. Budget transfers within a department or project may be made with the approval of the Parish President. An internal policy requires the signatures of the Chief Financial Officer, Comptroller, and Parish Manager on these line item adjustments. Budget supplements are required before expenditures in excess of appropriations on a department level may be processed. Such supplemental appropriations must be approved by both the Parish President and the Council. Unexpended appropriations normally lapse at year-end, except those for projects of a continuing or capital nature, which remain open until the projects are completed or abandoned.

The Parish will subsidize the operations and maintenance of the Enterprise Funds unable to attain self-sufficiency. This is accomplished through budgeted interfund transfers of General Fund revenues.

All grants are included in the proposed budget. Funding from grants is included in both the Budget Detail section and the Budget Summary of the Annual Operating Budget. Those grant funds operating on a different fiscal year than the Parish's fiscal year are recorded upon receipt of the grant award, and any funding remaining at the Parish's fiscal year-end is carried forward via budget amendment after commencement of the new fiscal year.

Debt and Cash Management

The Parish uses interfund loans if cash is available rather than outside debt instruments to meet short-term cash flow needs. The Parish has several bank accounts to monitor cash flow, including one investment, one accounts payable and one payroll account for Parish needs.

The Parish confines long-term borrowing to capital improvements that cannot be funded from current revenues with the exception of two issues for the City of Houma Firefighters and Police Retirements. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

The Parish obtains approval from the State Bond Commission prior to the issuance of any type of long-term debt as required by state law. Periodic reviews of the outstanding debt are performed to determine the feasibility of refunding or refinancing the particular issues.

Long-term debt is recognized as a liability of a Governmental Fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from unexpendable available financial resources is reported as a fund liability of a Governmental Fund. The remaining portion of such obligations is reported in the General Long-Term Obligations Account Group. Long-term liabilities are expected to be financed from Proprietary Fund operations are accounted for in those funds.

Investments are stated at fair value as established by the open market, except for the Louisiana Asset Management Pool (LAMP). LAMP is an external pool, which is operated in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. Rule 2a7 allows SEC-registered mutual funds to use amortized cost rather than fair value to report net assets to compute share prices if certain conditions are met.

Securities traded in a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value. Realized gains and losses on investments recorded at fair value are included in investment income.

Investment policies are governed by state statutes and bond covenants. Under those terms, the Parish establishes an investment policy with the local banks that is adopted by the Parish Council.

UNDERSTANDING THE BUDGET

REVENUE POLICIES

Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recorded as revenue of the period for which levied, thus the current year property taxes which are being levied to finance the subsequent year's budget are recorded as revenue for the subsequent fiscal year. The 2017 tax levy is recorded as deferred inflows of resources in the Parish's 2017 financial statements and recorded as revenue in the 2018 Adopted Budget. Ad Valorem Tax Adjustments represent taxes paid under protest and other unremitted taxes that are recognized as general government expenditures when the related tax levy is recognized as revenues.

Sales taxes are considered "measurable" when in the hands of merchants and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as fund liabilities and reductions of revenue when they are measurable and valid. Special assessments for the Sewer Improvement and Paving Sinking Funds are recognized as revenues when installments are billed and unbilled assessments are reported as deferred inflows of resources. Intergovernmental revenues (federal and state grants) are recorded as revenues when the Parish is entitled to the funds. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash by the Parish or an intermediary collecting agency because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Non-recurring revenue is generally used for special projects non-recurring in nature such as not to allow the dependability of on going services that may become easily disrupted by their losses. Video Poker Revenue and excess State Mineral Royalties are unpredictable and are considered part of this category.

The Parish establishes fees and charges to cover the costs of services provided. All fees imposed by the Parish are submitted by Administration to the Council for adoption by ordinance and shall not be in conflict with State Law. The fees are established at a level, which will maintain the services over a period of several years. In 2005, a revenue review committee established by the Parish President recommended a bi-annual analysis of the user fees as compared to services. The Parish Council concurred with the recommendation and adopted an ordinance establishing the bi-annual analysis. To further enhance its use, the report has been made part of the annual budget. (*Reference Ordinance 05-6993*)

EXPENDITURE POLICIES

Expenditures are recognized in the accounting period in which the related fund liability is incurred, if measurable, except for the following: (1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, arbitrage payable, net pension obligation and compensated absences are recorded as expenditures in the governmental fund type when paid with expendable available financial resources. Allocations of cost such as depreciation and amortization are not recognized in the governmental funds.

The Parish will maintain a level of expenditures, which will provide for the public well-being and safety of the residents of the community. All expenditures made shall be for a public purpose, and no expenditures will be made which are prohibited by administrative directives, local ordinances, or federal and state statutes. The Parish departments and agencies will comply with the procedures of the State Procurement procedures.

The Finance Department conducts periodic forecasts of revenues and expenditures, and reports the results to the Parish President. If at any time the President determines a budget amendment is necessary, the revision will be submitted to the Parish Council for adoption by ordinance following a public hearing. In addition, the Finance Department will annually update and review long-range financial plans and projections.

Any contract requiring the cumulative expenditure of thirty thousand dollars (\$30,000) or more annually is approved by the council by resolution. (*Reference Ordinance 09-7713*).

UNDERSTANDING THE BUDGET

EXPENDITURE POLICIES (Continued)

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency ordinance as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the emergency fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

Accumulated vacation and sick leave are recorded as an expenditure of the period in which paid in all Governmental Funds. Furthermore, all vacation and up to 240 hours of sick leave benefits relating to employees of Governmental Funds are accrued and reported as a liability of the General Long-Term Obligations Account Group. The Proprietary Funds accrue benefits in the period, which they were earned.

Employees of the Primary Government can earn 96 hours or 136 hours of vacation leave, depending on their length of employment. Accumulated vacation leave is due to the employee at the time of termination or death. The vacation policy provides that employees are to take vacation within one year of being earned, with no carry forward provisions. Hours forfeited are transferred to sick leave and can be used for participants of the Parochial Employees' Retirement System in the calculation of their creditable service years.

Employees of the Parish earn 56 hours sick leave per year and are permitted to accumulate with no maximum. Upon retirement, sick leave is treated differently depending on the employee's retirement system as indicated below:

- (1) Parochial Employees' Retirement System (PERS) - participants in this system are paid for one-half of their accumulated sick leave to a maximum of 240 hours or time-off before official retirement begins. The unused sick leave hours will be turned over to PERS for the calculation of creditable service years.
- (2) Civil Service - (Police and Fire Retirement Systems) - participants in these systems receive no benefits for unused sick leave either through payment or computation of monthly retirement benefits.

REVENUE ASSUMPTIONS AND FACTORS

A comparison of 2017 and 2018 total sources of funds is on the following page:

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

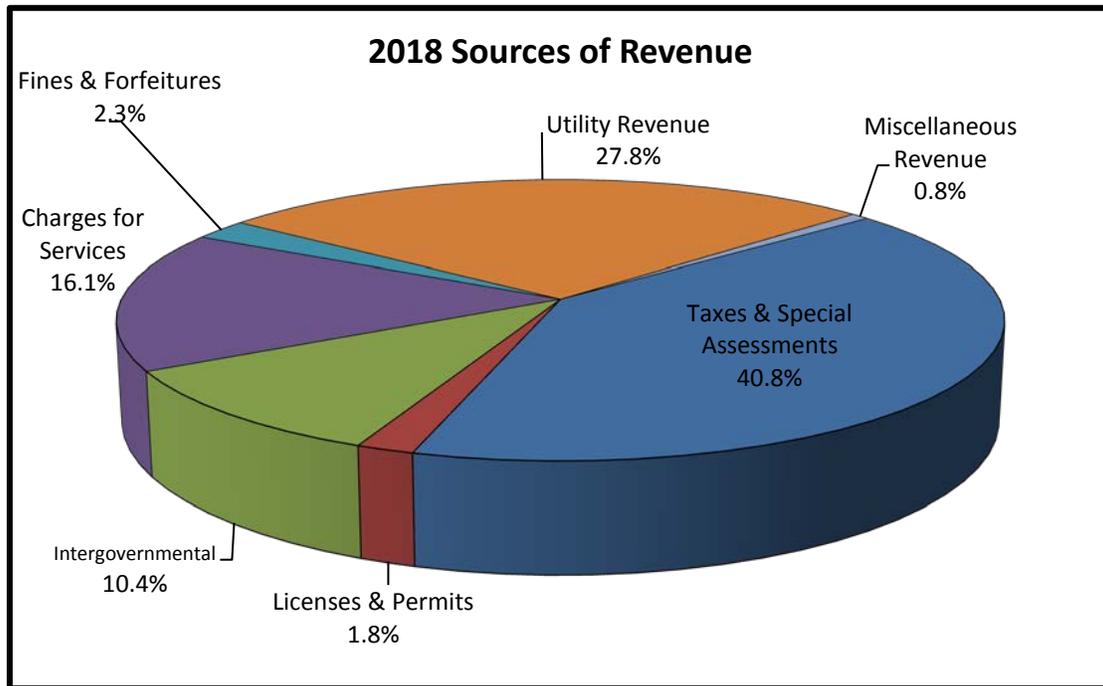


Figure 1

TAXES

The Taxes and Special Assessments revenue includes sales and use, property, cable franchise, hotel/motel, ad valorem (property), and special assessments on property. Taxes and Special Assessments make up for 40.8% of the total sources as shown in Figure 1 above, and is projected to generate \$81.2 million. A ten-year history of all tax revenues may be found in the “Miscellaneous Information” section of this budget. Two major sources, sales tax and property tax are discussed on the following pages.

Sales Taxes: Below is a comparison of the sales tax collections from Years 2009 through the Estimated 2018 Budget. In 2013 and 2014, sales tax collections included larger than normal multi-year audit collections. For 2015, we removed these non-recurring collections before making our projections.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS

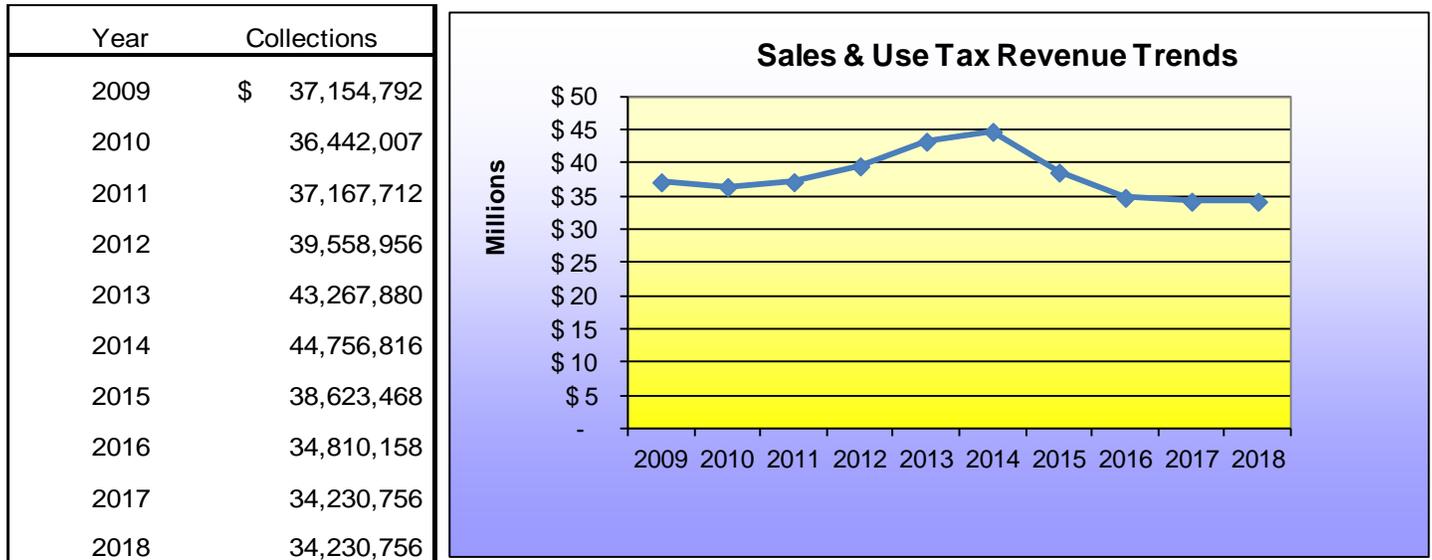


Figure 2

The Sales and Use Tax rate in Terrebonne Parish is presently 10.5% and is distributed as follows in Figure 3:

Sales and Use Tax Distribution 10.5% Total State and Local

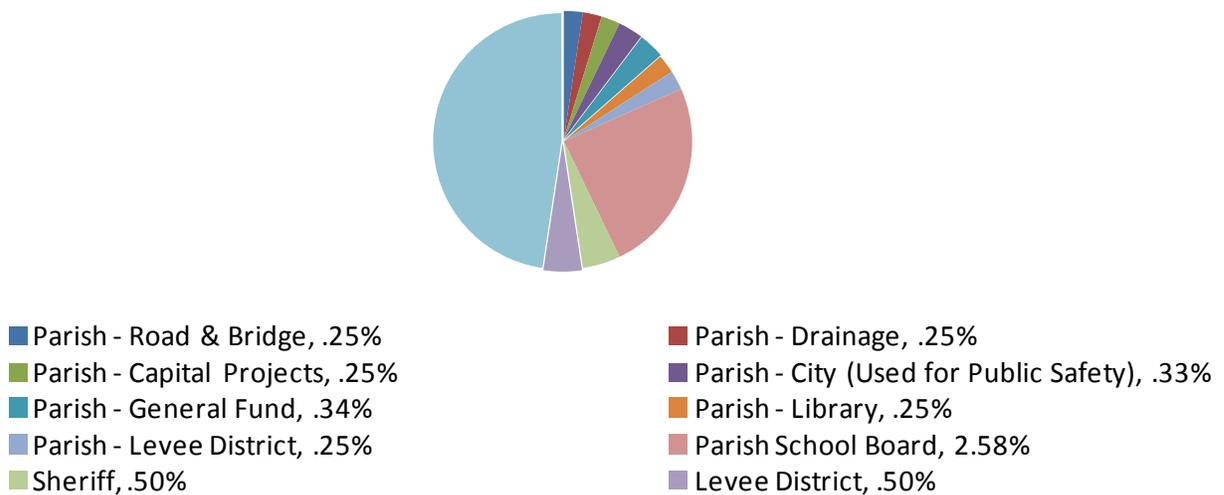


Figure 3

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

General property taxes are expected to continue the modest growth experienced in the last six years. The 2018 Budget has been proposed with a decrease of 1.5%. The total collections are estimated to be \$45.2 million.

Property is reassessed every four years, with 2016 the most recent year of the regular reassessment. Property subject to taxation is assessed as a percentage of its fair market value. Residential properties and all land are assessed at 10%, other property and electric cooperative properties, excluding land, are assessed at 15%, and public service properties, excluding land, are assessed at 25% of fair market value. The assessor completes the current year tax roll after the budget is submitted to the Council for approval with adjustments other than nominal made during the year.

Below is a comparison of the 2016 and 2017 levied millages and the estimated 2018 tax revenue. The “Maximum Authorized” reflects the taxing jurisdiction’s “Adjusted Millage” or “Roll-Forward Millage” adopted in 2016 Reappraisal; or the rate approved by the voters.

	Date Authorized	Effective Years	Original Taxpayer Authorized	Maximum Authorized *	2016 Levy	2017 Levy	2018 Estimated Revenue
Parish Tax - Alimony (Outside)	N/A	N/A		3.09	3.09	3.09	\$ 2,190,352
Parish Tax - Alimony (Inside)	N/A	N/A		1.55	1.55	1.55	331,173
Sewerage Tax - Bonds	11/2/2004	2008-2024		n/a	0.75	0.58	538,132
Health Unit - Maintenance	11/4/2008	2010-2019	1.66	1.66	1.66	1.66	1,531,370
Health Unit - Maintenance	11/6/2012	2020-2030	1.66	1.66			
Drainage Tax - Maintenance	11/7/2006	2008-2017	7.31	7.31	7.31	7.31	6,743,562
Drainage Tax - Maintenance	11/16/2013	2018-2027	7.31	7.31			
Drainage Tax - Bonds	11/2/2004	2004-2024		n/a	0.75	0.58	538,132
Road and Bridge - Bonds	11/2/2004	2004-2024		n/a	0.75	0.58	538,132
Mental Health	11/4/2008	2010-2019	0.42	0.42	0.42	0.42	387,455
Mental Health	11/16/2013	2020-2029	0.42	0.42			
Juvenile Detention (Houma) - Maintenance	7/18/1998	1998-2017	0.98	0.98	0.98	0.98	904,062
Juvenile Detention (Houma) - Maintenance	11/16/2013	2018-2037	0.98	0.98			
Juvenile Detention (Houma) - Maintenance	11/16/2013	2013-2032	0.96	0.96	0.96	0.96	885,611
Recreation Tax - Maintenance	11/4/2008	2011-2020	2.21	2.21	2.12	2.12	1,955,725
Terrebonne ARC Maintenance	11/7/2006	2008-2017	5.33	5.33	5.33	5.33	4,916,989
Terrebonne ARC Maintenance	11/16/2013	2018-2027	5.33	5.33			
Waste Collection & Disposal	11/7/2006	2008-2017	11.49	11.21	11.21	11.21	10,341,359
Waste Collection & Disposal	11/14/2009	2018-2029	11.21	11.21			
Council on Aging	11/4/2008	2010-2019	7.50	7.50	7.50	7.50	6,918,840
Council on Aging	11/16/2013	2020-2029	7.50	7.50			
Road District No. 6 - Maintenance	11/7/2006	2009-2018	0.82	0.82	0.82	0.82	37,381
Road District No. 6 - Maintenance	11/8/2016	2019-2028	0.82				
Road Lighting District No. 1 - Maintenance	11/3/2008	2010-2019	6.50	5.95	5.50	5.00	500,334
Road Lighting District No. 2 - Maintenance	11/15/2006	2008-2017	3.99	3.59	1.05	1.05	185,163
Road Lighting District No. 2 - Maintenance	11/8/2016	2018-2027	3.99				
Road Lighting District No. 3-A - Maintenance	10/17/2009	2010-2019	6.50	6.12	1.05	2.50	584,377
Road Lighting District No. 4 - Maintenance	11/15/2006	2008-2017	4.75	4.64	2.75	1.75	122,219
Road Lighting District No. 4 - Maintenance	11/8/2016	2018-2027	4.75				
Road Lighting District No. 5 - Maintenance	11/3/2008	2010-2019	6.50	5.84	3.50	1.75	43,785
Road Lighting District No. 6 - Maintenance	10/22/2011	2012-2021	4.77	4.77	1.75	1.75	79,777
Road Lighting District No. 7 - Maintenance	10/22/2011	2014-2023	6.22	6.04	1.05	3.50	227,119
Road Lighting District No. 8 - Maintenance	10/22/2011	2012-2021	4.63	4.63	3.00	1.50	54,474
Road Lighting District No. 9 - Maintenance	10/22/2011	2012-2021	6.50	6.50	2.50	1.25	63,239
Road Lighting District No. 10 - Maintenance	10/22/2011	2012-2021	4.89	4.89	3.25	2.50	113,232
City Ad Valorem Tax (General Alimony)	N/A	N/A		6.38	6.38	6.38	1,713,215
City of Houma - Fire Protection District	11/7/2006	2009-2018	5.08	5.08	5.08	5.08	1,364,127
City of Houma - Fire Protection District	11/16/2013	2019-2028	5.08	5.08			
City of Houma - Police Protection District	11/7/2006	2009-2018	5.08	5.08	5.08	5.08	1,364,127
City of Houma - Police Protection District	11/16/2013	2019-2028	5.08	5.08			
							\$ 45,173,463

In 2014, TPCG issued limited Tax Bonds for the Bayou Country Sports Complex infrastructure. The 3.09 General Alimony Tax was used to back the bonds; the Hotel Motel Tax is used to pay the principle and interest. The millage may not be levied below 3.09 until Bonds are paid out (20 years).

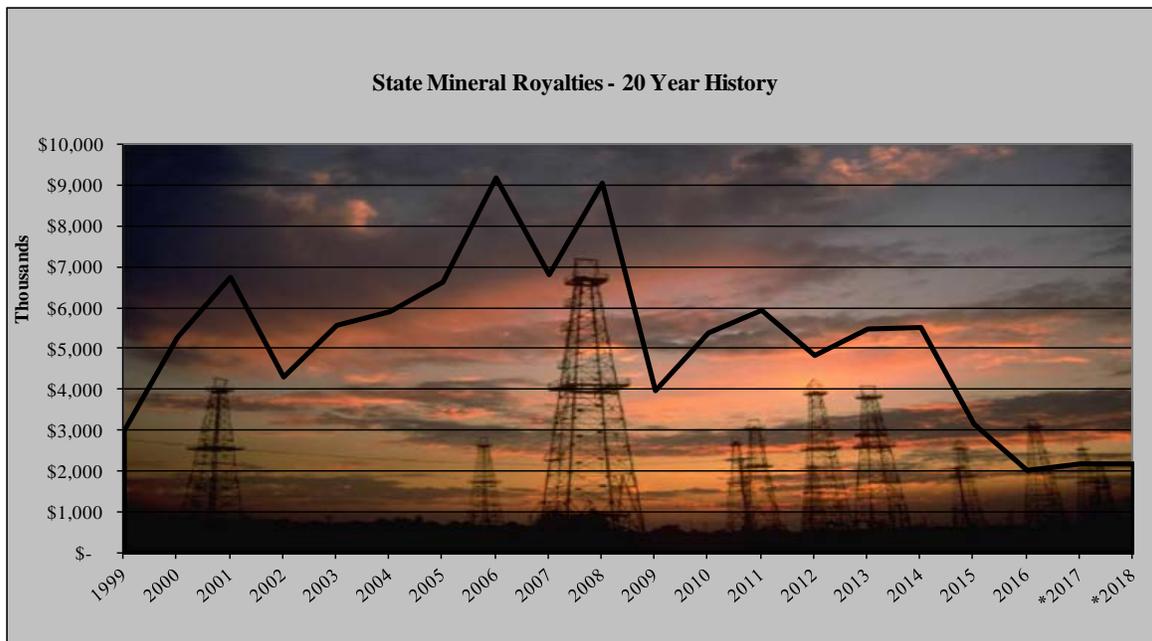
UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

INTERGOVERNMENTAL

Intergovernmental revenues include monies received from other governmental agencies such as federal and state offices. In some cases, these funds are grants to provide for the operation of a specific program such as Community Development Block Programs. Major intergovernmental revenue includes the Parish Transportation Royalties for road and bridge maintenance, Tobacco Tax, Video Poker Revenue, Severance Taxes, State Mineral Royalties and State Beer Tax.

State Mineral Royalties: It has been the practice of Terrebonne Parish to use only a portion of State Mineral Royalties for recurring operations and excess funds from non-recurring or special projects. The collections depend on the price of oil, production volume and the number of wells, which have all been heavily influenced by post-storm conditions. Below in Figure 4 and related chart is a past history of collections and the estimates for 2017 and 2018. As reflected, the actual collections are not consistent ranging from a low of \$2.0 million to a high of \$9.18 million in just the last 10 years. In early 2015, collections began dropping and this drop continued into 2017. The 2016 collections are estimated to be the lowest Terrebonne Parish has seen. With caution, the 2018 Budget reflects a repeat of 2017.



State Mineral Royalties			
Year	Collections	Year	Collections
1999	\$ 2,995,055	2009	\$ 3,973,217
2000	5,278,225	2010	5,389,015
2001	6,751,556	2011	5,940,900
2002	4,308,077	2012	4,835,884
2003	5,573,056	2013	5,484,808
2004	5,907,425	2014	5,519,760
2005	6,632,181	2015	3,153,303
2006	9,184,432	2016	2,022,458
2007	6,812,116	*2017	2,181,252
2008	9,055,810	*2018	2,180,000

* Estimated

Figure 4

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

Video Poker Proceeds:

Year	Collections	Year	Collections
1995	\$ 917,030	2007	2,714,301
1996	1,170,851	2008	2,762,322
1997	1,259,196	2009	2,602,913
1998	1,383,506	2010	2,441,515
1999	1,234,439	2011	2,457,721
2000	1,581,535	2012	2,443,541
2001	1,747,424	2013	2,491,419
2002	1,955,777	2014	2,491,750
2003	2,158,283	2015	2,325,703
2004	2,190,482	2016	2,082,211
2005	2,536,444	2017 Estimated	2,008,038
2006	\$ 2,952,235	2018 Proposed	2,008,000
Collections To Date			\$ 49,916,636

Video Poker revenue began in 1993 and has steadily grown from first year collections of \$332,000. In the months of October and November 2005, the collections spiked 51% and 69% respectively, which we have assumed to be from temporary emergency and insurance distributions to both residents and those relocating in our parish immediately following Hurricane Katrina. As reflected in Figure 5, this type of revenue is difficult to predict, therefore the parish has made a practice of using these funds for non-recurring type expenditures.

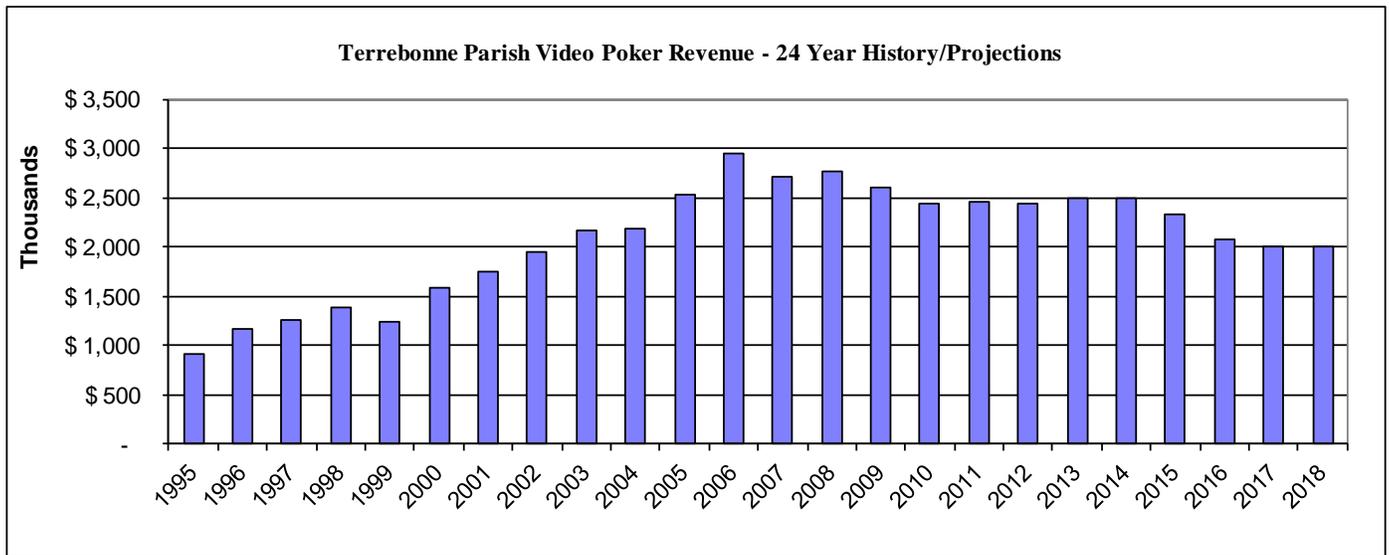


Figure 5

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES

The major charges for services are listed below with a comparison to the estimated 2016 cost of providing the services. The inclusion of this report is the result of a recommendation from the Revenue Review Committee assembled by the Parish President in 2004 and has been made a requirement in the Parish Code of Ordinances.

CHARGES FOR SERVICES		Revenue			Estimated Cost and Supplement		
		2016	2017	2018	2018		
FUND	DESCRIPTION	Actual	Adopted	Proposed	Estimated Costs	Supplement	Source
GENERAL FUND - PLANNING DEPARTMENT							
	Plumbing Permit Fee Parish Code Sec. 6-31	6,908	7,500	8,000			
	Electric Permit Fee Parish Code Sec. 6-56.	83,075	92,271	92,000			
	Mechanical Permit Fee Parish Code Sec. 6-76	10,625	7,071	7,000			
	Gas Permit Fee, Parish Code Sec. 106.5	19,500	20,571	20,000			
	Building Permit Fees. Parish Code Section 108, "Fees".	502,611	595,000	595,000			
	South Central Planning - Inspection Fees				577,600		
	Planning Department - Permits Section				339,692		
	Total	\$ 622,719	\$ 722,413	\$ 722,000	\$ 917,292	\$ 195,292	General Fund

In compliance with Act 12 of the La. Special Session, new building codes were adopted in April 2006 and included new building permit and inspections fees to reflect expenses in processing and inspecting building construction throughout the Parish. On March 2011, Resolution No. 10-140 was adopted to enter into a Cooperative Endeavor Agreement with South Central Planning and Development Commission (SCP) to provide inspection services. The Agreement calls for SCP to receive 80% of all above permits collected for their inspection efforts.(Ord. No. 7102, § I, 4-12-06; Ord. No. 7279, § I, 3-28-07; Ord. No. 7589, § I, 1-14-09)

JUVENILE DETENTION

	Detention Fees	105,701	40,304	60,000			
	Based on a per bed basis				150,284		
	Total	\$ 105,701	\$ 40,304	\$ 60,000	\$ 150,284	\$ 90,284	General Fund

Terrebonne Parish Consolidated Government provides for the housing of out of parish delinquents for other governments and sheriff's offices. In order to help reduce the cost of the housing, insurance, fuel and other expenses, a fee in the amount of one hundred five dollars \$105.00 per day will be charged. (Ord. NO. 7269, § II, 2-28-07)

COASTAL RESTORATION & PRESERVATION

	Coastal Impact Fees						Federal & State Grants
		\$ 107,800	\$ 100,000	\$ 100,000	\$ 256,761	\$ 156,761	

Coastal Impact Fees were enacted in 2004 and vary from \$100 to \$5,000 depending on the application and criteria. The Administration of this program is also supplemented with grants from state and local resources. (Ord. No. 4303, § 1, 3-8-89; Ord. No. 6877, 5-26-04; Ord. No. 7104, § II, 4-12-06)

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2016	2017	2018	2018		
FUND	DESCRIPTION	Actual	Adopted	Proposed	Estimated Costs	Supplement	Source

PUBLIC SAFETY FUND

Parking Meter Fees (City Code 1965, § 22-67)

	\$ 52,675	\$ 53,454	\$ 50,000	\$ 69,559	\$ 19,559	Fines & Court Costs
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The Houma Police Department took over the management of the Parking Meters in Downtown Houma in 2006. The transfer has provided the Downtown patrons and merchants a regular presence from the Police Department, at the same time monitoring the parking meters on a regular basis. The fees compared to the estimated costs is both measurable from the dollars saved from dual roles served by the patrolmen.

SANITATION FUND

Solid Waste Collection User Charges is collectible monthly as rendered. Ord. No. 6941 Code Chapter 11, Sections 11-21, 11-33 and 11-34

5,162,471	5,184,000	5,184,000
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Landfill Fees is collectible monthly as rendered. Ord. No. 6941 Code Ch. 11 Art. II Sec. 11-34.

2,421,807	2,424,500	2,424,500
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Total	\$ 7,584,278	\$ 7,608,500	\$ 7,608,500	\$ 14,641,184	\$ 7,032,684	Property Tax
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The Sanitation Fund has been a Special Revenue Fund through fiscal year ending December, 2007 that derives its resources from a dedicated property tax (11.21 mills) and user fees. A transition was made for fiscal year December, 2008 to begin accounting for the fund as an "Enterprise" Fund, which is financed and operated in a manner similar to that used in private business enterprises. The intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charge. (Parish Code 1979, § 9-28; Ord. No. 6538, § I, 12-19-01; Ord. No. 6941, § I, 11-17-04)

Animal Shelter Fees consists of Licensing (\$2.00), Sterilization (\$15 - \$35), Impoundment (\$2.00/day).

\$ 100,858	\$ 111,167	\$ 110,000	\$ 1,140,311	\$ 1,030,311	Sanitation Fund
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(Parish Code 1979, Chapter 5 -Article II § 5-4) State law references: Levy and collection of local annual per capita license taxes, R.S. 3:2731 et seq.; maximum amount to be paid for dog or cat license, certificate, records, R.S. 3:2772(B); time for paying dog license tax, R.S. 3:2776.

PARISHWIDE RECREATION FUND

Recreational Fees \$20 per child

\$ 120,931	\$ 93,100	\$ 91,000	\$ 1,983,393	\$ 1,892,393	Property Tax
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The fees were increased in 2005 from \$10.00 per child. The programs are funded with a property tax of 2.13 mills which pays the substantial portion of the costs. The minimal fee furnishes the participant with a basic supplies in the sport of their choice.

FTA GRANT FUND

Transit Bus Fees

\$ 136,558	\$ 140,184	\$ 120,000	\$ 2,454,720	\$ 2,334,720	Federal Grant & General Fund
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The Urban Transit System is funded with Federal and State Grants totaling \$894,978 and a General Fund supplement of \$514,343. The fees are determined by Administration based on a formula approved by the federal granting agency.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

CHARGES FOR SERVICES (Continued)		Revenue			Estimated Cost and Supplement		
		2016	2017	2018	2016		
FUND	DESCRIPTION	Actual	Adopted	Proposed	Estimated Costs	Supplement	Source

DRAINAGE FUND

							Drainage Fund's Tax Collections
	Culvert Installation Fees	\$ 29,845	\$ 42,201	\$ 40,000	\$ 30,000	\$ (10,000)	

Fee Schedule was adopted in April 2006 (Reference Ordinance 06-7105): Installation fee per foot (\$11.28); Minimum culvert length (16 ft.); Pre-fabricated catch basin installation fee (\$100 each).

CIVIC CENTER FUND

							General Fund, Hotel-Motel Tax, Net Position
	Civic Center Fees charged for various events and the fee varies with the event which are set by Ord Nos. 5747 and 5818	\$ 456,066	\$ 529,046	\$ 494,124	\$ 2,448,612	\$ 1,954,488	

As an investment in the Economic Value that the Civic Center brings to the Parish, a supplement from the General Fund is made, which has been proposed for 2010 in the amount of \$918,054.(Ord. No. 6241, § II, 5-24-00; Ord. No. 5747, § I (Exh. A (I-IX)), 3-12-97; Ord. No. 5818, § I, 8-27-97; Ord. No. 6074, § I-4, 6-23-99; Ord. No. 6481, § I, 9-26-01; Ord. No. 7202, § I, 9-27-06)

SEWERAGE FUND

							Net Position
	Sewer User Charges is to be paid monthly which is based on the water consumption. Ord. No. 6940 Code Ch. 23 Art. II Sec. 23-31.	\$ 7,848,921	\$ 7,816,130	\$ 7,560,500	\$ 9,578,653	\$ 2,018,153	

A sewer user rate study prepared by a local engineering firm during 2010, recommended sewer rates for fiscal years 2010 through 2014. The plan was adopted by council and is to provide necessary funding for projected expenditures. For the period beginning June 1, 2010, the fixed charge for each customer, other than a hotel or motel, shall be seven dollars (\$7.00) per month. In addition starting January 1, 2012, each customer shall pay a user charge of two dollars and eighteen cents (\$2.18) per one thousand (1,000) gallons of water used plus energy adjustment charge, for the operation, maintenance and replacement of the system. For this section, each occupied apartment and trailer space shall be considered a separate customer and subject to the imposition of the monthly fixed charge. The fixed charge for hotels and motels shall be three dollars (\$3.00) per month, per room, whether occupied or not. In addition, each hotel or motel shall pay a user charge of one dollar and seventy-six cents (\$1.76) per one thousand (1,000) gallons of water used, for the operation, maintenance and replacement of the system. (Parish Code 1979, § 19-230; Ord. No. 4254, § I, 11-30-88; Ord. No. 4293, § I, 3-8-89; Ord. No. 5999, § I, 12-16-98; Ord. No. 6940, § I, 11-17-04; Ord. No. 7822 § 5-26-10)

UTILITY REVENUE FUND

							Interest, Net Position
	Electric and Gas Fees are charged monthly, with a customer base in excess of 19,000.	\$ 39,097,562	\$ 37,355,380	\$ 40,004,295	\$ 46,120,897	\$ 6,116,602	

The Electric and Gas Utility rates are provided based on the customer charge, fixed commodities charge, energy cost and tax additions. (Ord. No. 5888, 3-11-98)

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

MISCELLANEOUS

Interest income, sale of surplus assets and bond proceeds are the major sources of the miscellaneous income.

- Interest income has also been added through-out the budget, in the anticipation of a return on our investments. Although difficult to estimate, we have added an amount close to comparable current rates.

FUND BALANCE

The Parish defines fund balance as amounts that remain unspent after all budgeted expenditures have been made. The use of fund balances as a source of financing current operations has been used in the 2017 Budget in the General Fund and several Special Revenue Funds. Conservative revenue estimates generate a fund balance, which allows the government to spend monies after it is assured of their collection. This policy continues to be this philosophy of the Finance Department, which should prevent the need for drastic budgetary adjustments that could result in the severe curtailment of vital services or undue uncertainty and hardship in the workplace.

In the General Fund, the fund balance has historically been used as a funding source for non-recurring programs, projects or unforeseen emergencies. In 2018, estimated ending fund balance has been reserved and/or designated as follows:

- **Restricted, \$69,115:**
 - As required for reporting in the annual Audited Financial Report, Long-term receivables and trust balance. The reserve for long-term receivables represents amounts due from other governmental entities not expected to be collected within one year. The reserve for maintenance of Broadmoor trees consists of a donation for the specific purpose of maintaining trees in the Broadmoor Subdivision.
- **Committed:**
 - Ordinance 6926, directed the total proceeds of the occupational license to be dedicated equally between government operations and Economic Development efforts. In prior and future years, most of the proceeds have been used for the operations of the Terrebonne Economic Development Authority, which was brought under the umbrella of the Parish in 2014 and 2015. In 2016, with changes made by the State Legislature, TEDA will again operate on behalf of the Parish's Economic Development programs. **\$0.2 Million**
 - The Dedicated Emergency Fund derives its balance from the General Fund surpluses. The Fund Balance estimated at the end of 2018 is \$2.76 million, which is more than the minimum required balance of \$2.75 million. The maximum balance allowed with the creation of the Dedicated Emergency Fund is \$5.0 million. **\$2.7 million**
- **Assigned:**
 - Federal and State Grants generally are on a reimbursement basis. The General fund provides the cash flow for the programs assuming a 45 to 60 day turnover in the reimbursements. **\$2.0 million**
 - The Parish has a large portion of self-insured claims in the employee group benefits plan, casualty and property insurance. In 2002 and 2003, the Parish supplemented the Group Insurance Fund for \$800,000 and \$1,000,000 until 2010 when it became stable and funds were returned to General Fund. The General Fund maintains a designation relative to all insurance coverage's. **\$2.0 Million**
 - The Revenue Review Committee established by the Parish President in Year 2004, recommended the parish to establish a "fixed asset replacement fund" to insure that sufficient funds are available for timely replacement of significant assets. **\$1.4 Million**

The table on the following page provides the change in fund balance for all major government funds and non-major governmental funds in aggregate.

UNDERSTANDING THE BUDGET

REVENUE ASSUMPTIONS AND FACTORS (Continued)

	2017 Projected Ending Fund Balance	2018 Adopted Ending Fund Balance	Change in Fund Balance
General Fund*	\$ 8,124,327	\$ 8,076,151	\$ (48,176)
Public Safety Fund	1,994,105	1,085,876	(908,229)
Grant Fund	2,728,703	2,711,098	(17,605)
Road and Bridge			
Maintenance Fund	1,092,935	896,358	(196,577)
Drainage Maintenance Fund	3,720,962	1,121,158	(2,599,804)
Terrebonne Levee &			
Conservation District Fund	5,591,149	1,439,594	(4,151,555)
Capital Projects Fund	1,149,675	899,675	(250,000)
Non-major Funds (in aggregate)	<u>27,519,457</u>	<u>25,409,697</u>	<u>(2,109,760)</u>
	<u>\$ 51,921,313</u>	<u>\$ 41,639,607</u>	<u>\$ (10,281,706)</u>

* Includes the funds that are reported as general fund for financial reporting purposes but shown separately in the budget for monitoring activity (see page 77).

APPROPRIATION ASSUMPTIONS AND FACTORS

2018 SUMMARY OF ALL EXPENDITURES BY TYPE

	ORIGINAL	%	2017 BUDGET CHANGES *	FINAL	2017 PROJECTED	2018 BUDGET	%	%	Inc/Dec**
Personal Services	\$ 54,501,191	27.8%	\$ 884,399	\$ 55,385,590	\$ 52,600,912	\$ 56,396,050	26.00%		3.48%
Supplies and Materials	5,502,104	2.8%	543,102	6,045,206	5,481,254	5,947,986	2.74%		8.10%
Other Services and Charges	99,639,136	50.8%	50,519,707	150,158,843	143,238,749	105,507,618	48.64%		5.89%
Repair and Maintenance	6,710,731	3.4%	2,197,641	8,908,372	8,643,694	6,749,537	3.11%		0.58%
Subtotal	166,353,162	84.9%	54,144,849	220,498,011	209,964,609	174,601,191	80.49%		4.96%
Energy and Water Purchase	17,842,591	9.1%	-	17,842,591	23,740,237	27,261,896	12.57%		52.79%
Capital (Operating/Outlay)	11,809,106	6.0%	105,771,776	117,580,882	117,530,629	15,065,838	6.94%		27.58%
Grand Total	\$ 196,004,859	100.0%	\$ 159,916,625	\$ 355,921,484	\$ 351,235,475	\$ 216,928,925	100.00%		10.68%

* Changes include 2017 budget amendments and prior year commitments carried over from 2016 (including capital and multi-year grants).

** The Percentage (%) comparison is between the 2017 Original Budget and 2018 Budget.

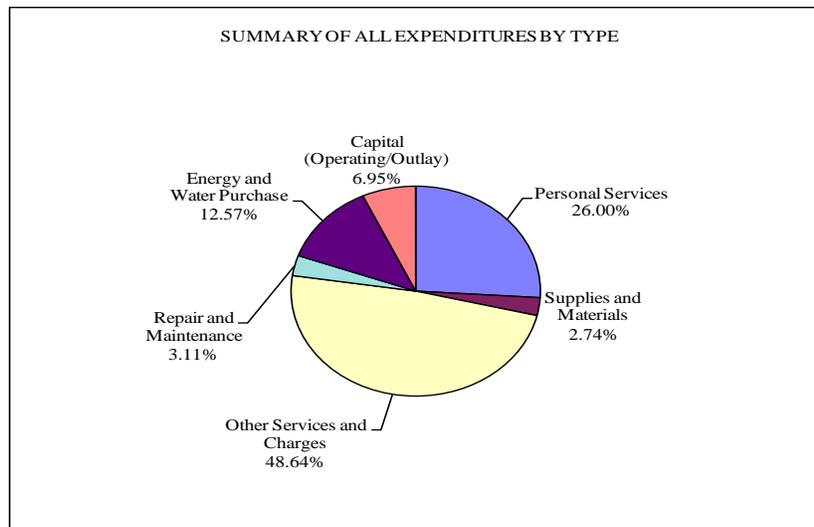


Figure 6

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

PERSONAL SERVICES

The Personal Services make up 26% of the expenditures as reflected in Figure 6, or \$56.4 million. In late 2014, with the adoption of the 2015 Budget, the Parish updated the Employee Compensation Plan, which had previously been updated in 2008, adopted by the Council in 2009.

A longevity increase on the full-time permanent employee's hourly rate is based on the number of year's service. For every full year of service, the employee enjoys \$.01 per hour that begins at the end of their third year of service. A merit pool equal to a percentage of the budgeted salaries is available to department heads and supervisors for granting increases to those who have exceeded job expectations and performed meritoriously.

The Human Resources rate charged to departments maintained a rate of 1.50% in 2017 and budgeted at 1.50% for 2018. This rate includes the cost of the Human Resources Department, payroll processing and self-funded unemployment claims. Prior to changing the rate, the Finance Department reviews the unemployment claims in December.

The health, dental, and life insurance benefits of our full-time and retired employees are being monitored for an increase in 2018, which will be between 8-12%. The premiums have been budgeted for 2018 at 12%. At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retirees contribution rate from 15% to the current rate 20%. The annual average cost for coverage is \$6,900 single and \$19,050 family for the "premium plan"; \$5,300 single and \$14,580 family for the "standard plan". The current monthly employee contribution is \$116.31 single and \$317.51 family for "premium"; \$88.39 single and \$243.08 family for "standard". For employees hired on or after January 1, 2013, post retirement benefits will only be available to those with thirty years of service and who are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)

The retirement contributions for the year 2017/2018 are as follows: Parochial Employees Retirement System 7.5% of gross payroll. Registrar of Voters Retirement System decreased their rates from 20% to 17.00%; District Attorney's Retirement System 0%, and the City Judge increased from 36.70% to 39.60%

In early 2010, the La. State Firefighters and Municipal Police Retirement Systems notified the Parish of their first increase from 14% to 21.5%; and 11.00% to 25%, respectively. Future years continue with high rates in 2017-18 for Police and Fire of 30.75% and 26.50%.

Years	Police		Years	Fire
2016-17	31.75%		2016-17	25.25%
2017-18	30.75%		2017-18	26.50%

The changes listed on the following page in personnel staffing were submitted by Departments and Agencies of the Parish, with a net increase of 7 in full time employees and a net increase of 1 part time employee.

UNDERSTANDING THE BUDGET

APPROPRIATION ASSUMPTIONS AND FACTORS (Continued)

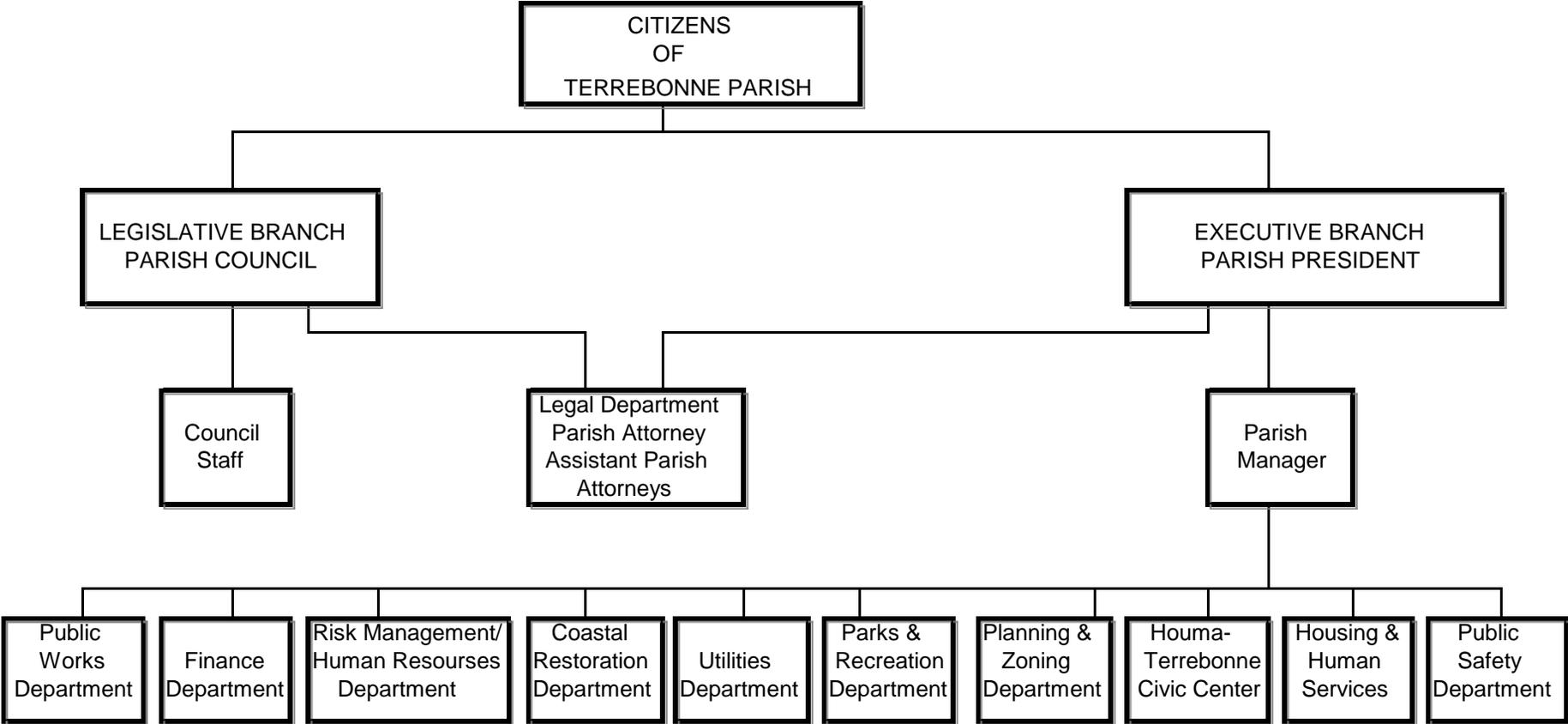
Net Changes to Departmental Staffing (Detail listed in the Summary Section of the Budget)

	Full Time	Part Time
Internally Managed Departments:		
Parish President		(1)
Engineering	(1)	
Information Technology		2
Planning	6	
Recreation		(1)
Juvenile Detention	2	1
Drainage	1	(1)
Police	2	(1)
CDBG Housing Rehab	(1)	
Health Unit	(1)	
Road and Bridge	(1)	
Utility	1	1
Net Change	8	-

SUPPLIES

The capitalization threshold for movable capital assets was increased from \$500 to \$1,000 in 2007, thereby reclassifying all items with a unit cost between those amounts from Capital Outlay to Supplies.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT



TERREBONNE PARISH OFFICIALS



Gordon E. Dove
Parish President
Executive Branch

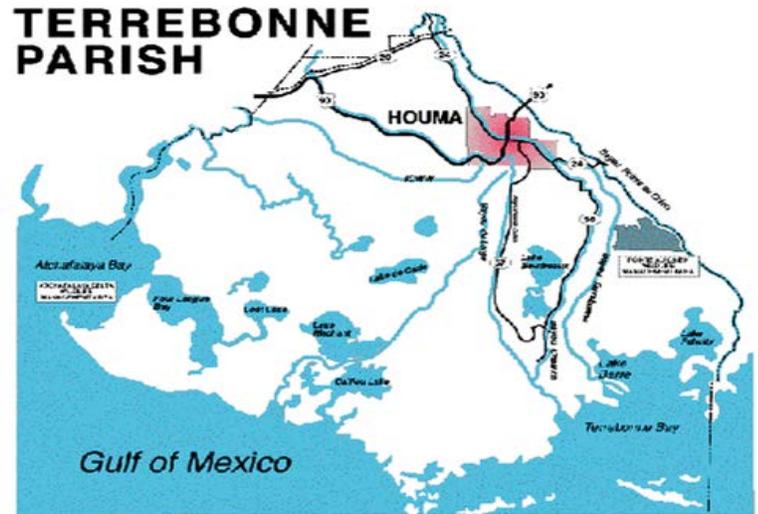
The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term. The current Parish President is Terrebonne Parish's seventh since consolidation.



Legislative Branch

Front Row- Alidore "Al" Marmande, District 7, Christa Duplantis-Prather, District 5, Arlanda Williams, District 2, and Scotty Dryden, District 4. Back Row- John Navy, District 1, Council Chair, Dirk Guidry, District 8, Council Vice-Chair, Gerald Michel, District 3, Darrin Guidry, District 6, and Steve Trosclair, District 9.

TERREBONNE PARISH PROFILE



Terrebonne Parish, located deep in Southeast Louisiana, is the epi-center of life in Bayou Country for its estimated 112,000 residents. Its parish seat, Houma, is the hub of activity for commerce, government services and health care. The Houma Metropolitan Statistical Area features 212,297 in population, but the parish draws workforce of an estimated 15,000 extra workers from neighboring parishes - people who not only work in the Houma area, but shop, dine and entertain themselves here as well.

Within an hour's drive, residents and business representatives can enjoy all of the amenities of New Orleans' nightlife, conduct business in Lafayette, tour plantation homes, charter a fishing boat for offshore excursions and board an international flight. Houma is located at the intersection of the Gulf Intracoastal Waterway and the Houma Navigational Canal, which is a straight 26-mile access route to the Gulf of Mexico. The convergence of these two water superhighways is adjacent to the Port of Terrebonne and nearby the Houma-Terrebonne Airport and Industrial Park, providing companies the opportunity to build vessels and various energy-related components, shipping them out directly from fabrication facilities.

LOCATION

Terrebonne Parish is the second largest parish in the state of Louisiana. Houma is located only 35 miles from the Gulf of Mexico and has access to the Gulf Intracoastal Waterway (GIWW) and the Houma Navigational Canal, which is a straight shot to the Gulf. It is located in the heart of "Cajun Country", located just one hour southwest of the historic New Orleans, to the west of Terrebonne Parish is the famed Evangeline Country, to the north is Baton Rouge, the state capital. There are an abundance of oil and gas fields in the southern part of the parish. For the avid sportsman, hunting and fishing grounds are all around you. One can take a walk in the past with all of the historic sugar cane plantations located in Terrebonne Parish.

GEOGRAPHY & CLIMATE

Terrebonne Parish is composed of an area of 2066.88 square miles (987.358 square miles in land and 1079.330 square miles in water). It is composed of low, flat land with a topography varying from prairies and wooded areas 12' above sea level in the northern part to bayous, lakes, and salt marshes in the southern section. The parish is roughly 29 degrees 36'0" N latitude and 90 degrees 43'30" longitude. The average annual temperature is 68 degrees. The average temperature around January is 62 degrees and around July the average temperature is 90 degrees. The average annual rainfall is 63 inches.

HISTORY

Terrebonne Parish was established on March 22, 1822 when it was formally annexed from the southwest portion of Lafourche Parish. The name Terrebonne came from the early French settlers who were impressed with the abundance of wildlife, seafood, and fertile land because "terre bonne" means "Good Earth". Houma, the seat of Terrebonne Parish, was incorporated as a city by an act of legislature on March 16, 1848 and became the home of the parish government.

TERREBONNE PARISH PROFILE



When Terrebonne Parish was created, the first Parish seat was located at Williamsburg (4 miles northwest of present day downtown Houma), near the junction of Bayou Cane and Bayou Terrebonne on the land owned by Alexander Dupre. However, government leaders in the Parish wanted to move the Parish seat to a site further south along Bayou Terrebonne where five other bayous converged. The proximity to six bayous would allow for better access to the development of the parish and encourage commerce. All the landowners in the vicinity received requests by government officials for a donation of a tract upon which to build a courthouse. On March 18, 1834, Richard H. Grinage and Hubert M. Belanger, realizing the development of a village would enhance the value of their property, donated one piece of frontage along Bayou Terrebonne for the new seat of government. Grinage and Belanger are looked upon as the “fathers of Houma”; it was around this plot of ground that the city of Houma was developed. Over the years Houma and Terrebonne Parish has evolved from a village to a small town relying on agriculture and seafood production to a city relying almost exclusively on the oil and natural gas industry. Today, Houma-Terrebonne has become an area based on a diversified industry, unique culture and traditions, excellent food and friendly people.

GOVERNMENT

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of Population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term.

INDUSTRY

Terrebonne Parish’s industries -- from oil-and-gas services, to retail, to seafood -- work together to support its residents.

- **Oil and Gas** — Louisiana's supply of oil, natural gas and mineral resources has been a great source of the state's wealth for several decades. As a coastal parish, Terrebonne Parish contributes to Louisiana's hold on the oil and gas industry by offering a prime location for many oil- and gas-related businesses to flourish. Major oil-and-gas corporations are located in the area as well as Terrebonne's seemingly unending list of oil-and-gas service companies.
- **Metal Fabrication and Machining** — Metal fabrication and machining is one of the largest employment sectors in Terrebonne Parish, manufacturing products for a variety of uses, including for oil-and-gas service companies, and recently, the wind energy sector.
- **Shipbuilding and Repair** — Several local shipbuilding companies take advantage of Terrebonne Parish's need for boats to service the offshore petroleum industry. Many of them also thrive on the building of government-contracted military ships.
- **Marine Services** — The marine-services industry thrives primarily on providing marine-transportation services: tug boat companies that transport barges stocked with goods, as well as crew and supply-boat companies that transport personnel and supplies for oil-and-gas companies.
- **Retail Trade** — Houma has long been a hub for retail businesses and activity in the area, drawing shoppers from several parishes for virtually any sort of product imaginable including automobile parts, clothing, specialty food items, home furnishings, gardening needs and office supplies.
- **Medical Services** — One of the top employers in the parish, the medical-service industry continues to grow. Terrebonne General Medical Center (TGMC) and Leonard J. Chabert Medical Center with those services being complemented by a vast array of other medical facilities including dentistry, psychiatric care, surgical clinics, chiropractic clinics, ophthalmology offices and smaller specialty hospitals.

TERREBONNE PARISH PROFILE



- **Transportation/Distribution** — Businesses in Terrebonne Parish benefit from our efficient, well-planned highway system. US 90, the parish's main transportation artery, curves across the northern portion of Terrebonne Parish, heads northeast towards New Orleans and northwest through Assumption Parish toward Interstate Highways 10 and 49. LA 20 lines the northwestern border of the parish, LA 24 curves around the northeastern portion of Terrebonne through Houma, and LA 56 and LA 57 travel north-south from Houma to the southern areas of the parish. Improvements continue to ease traffic flow through the commercial areas of the parish, as well.
- **Seafood** — South Terrebonne's easy access to the deeper waters of the Gulf of Mexico has helped provide work for local commercial fishermen for decades. The Gulf offers fishermen a terrific supply of marine life, including crabs, oysters and shrimp and a host of other fish as well. Parish economic activity generated from commercial fishing has increased with the ability to process the catch, package it and distribute it.

MARKET ACCESS

With US 90 crossing the northern sector of the parish, Terrebonne is a central location for those doing business between New Orleans and Lafayette, and easy access to Port Fourchon via La. 1. The Louis Armstrong International Airport, less than a one-hour drive, is the nearest commercial airport and largest in the state. All major domestic airlines as well as several international carriers serve the airport.

Houma is...

- Centrally located on Gulf Coast
- 55 miles to New Orleans
- 100 miles to Lafayette
- 80 miles to Baton Rouge
- 330 miles to Houston

Port of Terrebonne

- Located 26 miles north of the Gulf of Mexico at the convergence of the Gulf Intracoastal Waterway and the Houma Navigational Canal
- Medium-draft port
- Slip depth 14 feet, slip width 400 feet
- 680-acre site with available parcels for lease
- <http://www.terrebonneport.com>

Houma Navigation Canal (HNC)

- North-south waterway
- Twenty-six mile direct route to the Gulf of Mexico from the Intracoastal Waterway
- Connects the Port of Terrebonne to the Port of Fourchon via the East-West Channel
- Maintained by the Corps of Engineers to a depth of 15 feet (studies ongoing for deepening)

Gulf Intracoastal Waterway (GIWW)

- East-West inland waterway superhighway
- Passes through Terrebonne Parish
- Connects the Port of Terrebonne and the Houma Navigation Canal to North America and the world

Houma-Terrebonne Airport

- General aviation airport
- Level 1 FAA, VFR, lighted runways
- FAA tower, open 7 days a week
- NAV Aids
- Six FBOs
- AWOS System
- Two intersecting runways: 6,508' x 150' and 5,000' x 200'
- Accommodates aircraft up to 150,000 lbs.
- Southernmost latitude general-aviation airport in the country
- More than 1,800 acres: 800 acres for aircraft maintenance and operations and 1,000 leasable acreage
- www.houma-airport.com

Thibodaux Municipal Airport

- Located 14 miles northwest of the Houma-Terrebonne Airport
- Runway lights from dusk to dawn
- Runway — 2999' x 75'

TERREBONNE PARISH PROFILE



Louis Armstrong International Airport (New Orleans)

- 45 minutes drive from Houma (55 miles)
- Most commercial carriers available for arrivals and departures with new flights, destinations and carriers being added routinely — 11 airlines and 21 non-stop flights since 2010.

Port Fourchon

- Located near the mouth of Bayou Lafourche in neighboring Lafourche Parish. Approximately 30 percent of total tonnage travels to and from the port by inland barge before being transferred to/from an offshore supply vessel
- 70 percent of tonnage travels to and from the port by vehicle before being transferred to or from an offshore supply vessel or helicopter
- Up to 1200 trucks per day travel in and out of Port Fourchon
- Port Fourchon alone services 90 percent of deepwater structures in the Gulf of Mexico.
- Depths vary up to 29 feet

LOOP

- Deepwater port in the Gulf of Mexico off Louisiana's near Port Fourchon
- Handles 15 percent of the nation's foreign oil, about 1.2 million barrels a day, and connects by pipeline to 35 percent of the U.S.'s refining capability

Highways & Byways

Terrebonne is connected to the rest of the country by US Highway 90, the future corridor for Interstate 49. Major highways include:

- US 90, I-49 (proposed/under construction), LA 20, LA 24, LA 56, LA 57, LA 311, LA 315, LA 316, LA 660, LA 661, LA 3040

Bus Service

- Greyhound serves Houma
- Good Earth Transit provides in-parish service

Passenger Rail Carrier

- Amtrak Station in Schriever (limited service available)

Motor Freight

- Five major freight carriers including: FedEx, UPS, SAIA and Roadway (FedEx Ground)

Railways

- Burlington Northern and Santa Fe Railway Company

EDUCATION & TRAINING PROGRAMS

L.E. Fletcher Community College

Offers education and training opportunities in:

- Arts and sciences (criminal justice, general studies)
- Business (accounting, office systems)
- Manufacturing and service technologies (automotive, drafting and design, electrician, machine tools, electronics, marine diesel engine, residential air conditioning, technical studies, welding)
- Marine and petroleum (integrated production technologies, marine operations, nautical science)
- Nursing and allied health (cardiopulmonary care science, emergency medical technician, nursing, nursing assistant, phlebotomy, practical nursing)
- Fletcher also responds to industry needs, tailoring training programs and curricula to meet industry labor demands

Nicholls State University

- Located only minutes away in neighboring Lafourche Parish, NSU offers:
- Graduate degrees in the sciences, arts, fine arts and nursing
- Master's degrees in business administration, clinical mental health counseling, education, community/technical college mathematics, marine and environmental biology, nursing and, a specialist in school psychology
- NSU also responds to industry needs, i.e. having created a maritime management concentration within its business management curriculum by working with maritime industry

Did you know?

Louis Armstrong International Airport ranked 79th most-affordable airport by the Bureau of Transportation Statistics in March 2015.

TERREBONNE PARISH PROFILE



Terrebonne Parish School District

The district, with a 2016 District Performance Letter Grade of “B”, is comprised of:

- 19 Elementary schools
- 6 Middle schools
- 3 Junior-high schools
- 5 High schools
- 3 Alternative schools (including for adult education)

Private Schools

- Covenant Christian Academy
- Houma Christian School
- Messiah Montessori School
- St. Matthew’s Episcopal Day School

Roman Catholic Diocese of Houma-Thibodaux:

- Maria Immacolata
- St. Bernadette School
- St. Gregory Barbarigo School
- St. Francis De Sales School
- Vandebilt Catholic High School

Incumbent Worker Training Program

- Designed to benefit Louisiana employers by assisting in the skill development of existing employees and providing funding assistance to offset training costs
- Its goal is to create new jobs, retention of at risk jobs, and higher wages for trained employees
- Criteria: A business must have operated in Louisiana and contributed to the state’s unemployment insurance system for a minimum of three years
- An employer or group of employers with similar needs must have at least 15 employees to be trained

One Stop Career Solutions Center

- Employment office maintained by the Louisiana Workforce Commission
- Employers may also use any of the statewide job service offices to conduct a prospective employee search

Workforce Innovation and Opportunity Act (WIOA)

- Can provide reimbursement to the employer of up to 50 percent of an employee’s wages earned during the training period; greater reimbursement could occur during national emergencies
- Offers placement assistance to employers with job openings

TAXES

Sales Tax

- Louisiana levies a 4 percent sales tax
- Terrebonne Parish levies a parish-wide sales tax of 5.5 percent

Property Tax

- No state property tax in Louisiana
- Terrebonne Parish levies property tax based on the assessed value of the land and/or the improvements multiplied by a millage determined by the location of the property
- Terrebonne Parish offers a homestead exemption of \$75,000 against the value of the residential property

TERREBONNE PARISH PROFILE



Corporate Income Tax

- Tax ranges from 4 percent to 8 percent of the net taxable income

INFRASTRUCTURE

Electricity Providers

- Entergy
- South Louisiana Electric Cooperative
- Terrebonne Electric Distribution System

Natural Gas Providers

- Atmos Energy
- South Coast Gas Company
- Terrebonne Gas Distribution System

Water and Wastewater Providers

- Terrebonne Parish Consolidated Waterworks District

Solid Waste Disposal Providers

- Terrebonne Parish Utilities
- SWDI LLC
- Waste Management
- Galliano Waste Disposal
- Southern Scrap Recycling
- Scrap Connection
- Pelican Waste & Debris
- Waste Pro

Telecommunications/Fiber Optic Providers

- Bellsouth
- Comcast
- AT&T U-verse
- Eatel

Hospitals

- Chabert Medical Center
- AMG Specialty Hospital
- Physicians Surgical Medical Center
- Terrebonne General Medical Center
- Gulf Coast Surgical Center

Did you know?

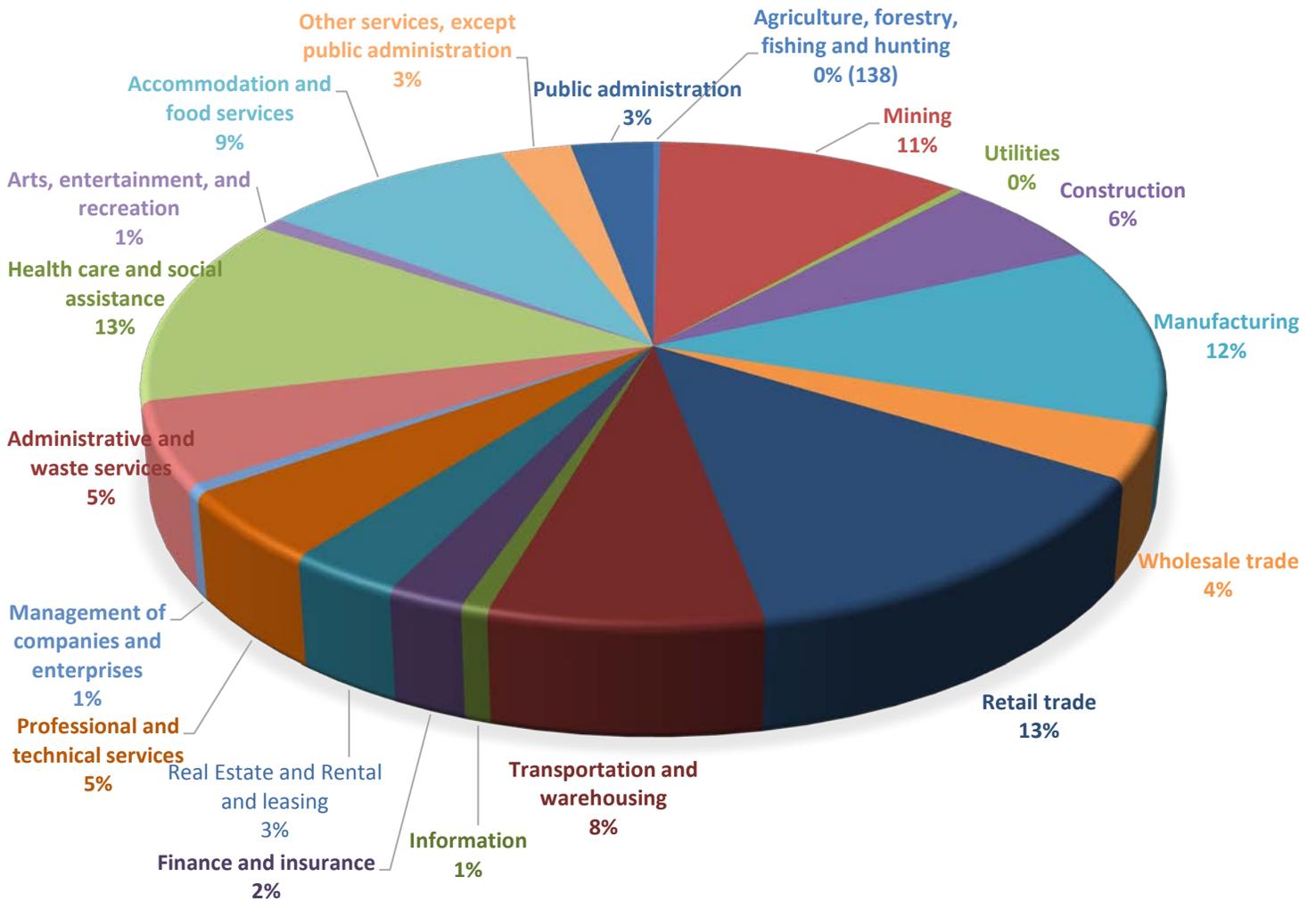
Entergy ranked #36 on Corporate Responsibility Magazine's annual list of the 100 Best Corporate Citizens. (2015)

TERREBONNE PARISH PROFILE



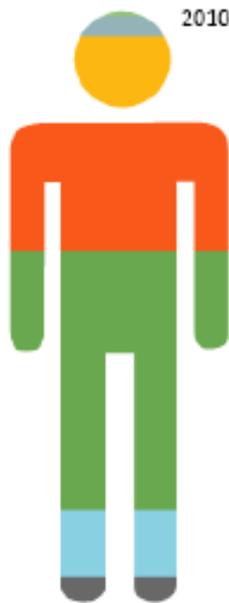
TERREBONNE'S INDUSTRY BREAKDOWN

The Houma MSA's unemployment rate for December 2016 was 5.8 percent.



Source: 2015, Louisiana Workforce Development

2010–2014 Terrebonne Parish Labor Force Participation by Age Group



- 2010–2014
- 16–19 years
 - 20–24 years
 - 25–44 years
 - 45–54 years
 - 55–64 years
 - 65–74 years
 - 75 years +

	2005–09	2010–14	Change
16–19 years	6%	4%	-1.6%
20–24 years	12%	11%	-0.4%
25–44 years	46%	44%	-1.9%
45–54 years	22%	22%	0.6%
55–64 years	12%	14%	2.4%
65–74 years	2%	3%	0.9%
75 years +	1%	1%	0.05%

2014 Race and Hispanic Origin by Percentage of Total Population
(Highest Relative Figure Shaded)

	Terrebonne Parish	Louisiana	United States
White	71.7%	63.4%	77.4%
Black or African American	19.0%	32.5%	13.2%
American Indian and Alaska Native	5.7%	0.8%	1.2%
Asian	1.1%	1.8%	5.4%
Native Hawaiian and Other Pacific Islander	0.1%	0.1%	0.2%
Two or More Races	2.3%	1.5%	2.5%
Hispanic or Latino (of any race)	4.9%	4.8%	17.4%

Source: US Census Bureau, Population Estimates, Garner Economics

Educational Attainment
Highest Relative Figure Shaded

2010–2014	Terrebonne Parish		Louisiana	United States
	#	%		
No Degree	17,655	24%	17%	14%
High School Graduate	28,653	40%	34%	28%
Some College, No Degree	13,675	19%	21%	21%
Associate Degree	3,039	4%	5%	8%
Bachelor's Degree	6,512	9%	15%	18%
Graduate or Professional Degree	2,822	4%	7%	11%

TERREBONNE PARISH PROFILE



ACCOLADES

- City of the Year (*Acadiana Profile*)
- Bond Rating AA- (4th best in La.)
- #2 Most Exciting City in La. (*Motovo*)
- #2 Happiest City in USA (*U.S. Centers for Disease Control*)
- #2 Happiest Metro Area in USA (*MarketWatch, July 2014*)
- Honorable Mention for 2015 Small Market of the Year (*Southern Business and Development*)
- Saltwater Fishing Capital of the World
- Chauvin Sculpture Garden ranked 12th in the world (*Best Value Schools, 2014*)
- Rougarou Fest ranked among Top 10 Costume Parties in the U.S. (*USA Today*) and a Top 20 Event in October (*Southeast Tourism Society*)
- #8 Fastest-Growing Small City in U.S. (*Forbes 2014*)
- #8 American's Booming Small Cities 2014 (*Forbes*)
- #8 Smartest-Place to Buy a Home in Louisiana (*SmartAsset*)
- #10 City where income is growing fast (*24/7 Wall St.*)
- 15th highest GDP growth in the U.S. (*U.S. Bureau of Economic Analysis, September 2014*)
- 18th 2013 Best-Performing Small City (*The Milken Institute, January 2014*)
- #25 mid-sized city in Leading Locations for 2013 (*Area Development, Summer 2013*)
- Nicholls State University #42 on 2013 Top Public Schools (*U.S. News & World Report, 2014*)





TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2018

	FUND TYPES			ACTUAL 2016	PROJECTED 2017	ADOPTED 2018		
	GENERAL	SPECIAL REVENUE	DEBT SERVICE				CAPITAL PROJECTS	ENTERPRISE
REVENUES								
Taxes & Special Assessments	10,843,718	58,174,967	1,606,671	0	10,616,000	80,625,819	81,717,832	81,241,356
Licenses & Permits	2,555,501	1,121,500	0	0	0	3,700,476	3,735,517	3,677,001
Intergovernmental	5,396,111	12,136,667	0	2,915,486	265,800	80,789,678	121,528,891	20,714,064
Charges for Services	209,600	1,004,216	0	0	30,882,407	30,362,778	30,360,043	32,096,223
Fines & Forfeitures	289,000	4,401,500	0	0	0	4,677,112	4,962,585	4,690,500
Miscellaneous Revenue	496,330	49,915	0	0	314,250	1,666,920	1,759,306	860,495
Utility Revenue	0	40,000	0	0	55,336,795	54,395,488	52,985,711	55,376,795
Other Revenue	0	0	0	0	652,500	3,757,316	1,919,104	652,500
TOTAL REVENUES	19,790,260	76,928,765	1,606,671	2,915,486	98,067,752	259,975,587	298,968,989	199,308,934
EXPENDITURES								
Parish Council	138,767	0	0	0	0	96,623	117,384	138,767
Council Clerk	34,621	0	0	0	0	28,085	30,637	34,621
Official Fees/Publication	36,528	0	0	0	0	66,455	124,094	36,528
City Court	823,638	0	0	0	0	947,868	1,045,953	823,638
District Court	750,180	0	0	0	0	636,793	736,239	750,180
Juvenile Services	0	3,154,336	0	0	0	3,463,407	3,000,597	3,154,336
District Attorney	896,290	5,411,228	0	0	0	5,805,230	5,873,094	6,307,518
Clerk of Court	189,571	0	0	0	0	250,068	213,651	189,571
Drug Court	0	566,960	0	0	0	546,591	550,770	566,960
Ward Court	463,020	0	0	0	0	339,426	424,797	463,020
City Marshall's Office	0	1,022,645	0	0	0	972,107	982,443	1,022,645
Judicial-Other	92,000	0	0	0	0	84,096	80,420	92,000
Parish President	303,884	0	0	0	0	251,326	293,699	303,884
Registrar of Voters	190,633	0	0	0	0	173,064	170,582	190,633
Elections	16,000	0	0	0	0	6,994	11,413	16,000
Accounting	464,628	0	0	0	0	501,995	423,731	464,628
Customer Service	19,783	0	0	0	0	50,236	29,439	19,783
Purchasing	0	0	0	0	853,595	812,935	804,782	853,595
Risk Management	0	0	0	0	20,241,462	20,692,741	19,940,734	20,241,462
Human Resources Admin.	0	0	0	0	654,996	581,226	611,919	654,996
Legal Services	470,000	0	0	0	0	373,212	463,399	470,000
Parishwide Insurance	0	0	0	0	7,545,517	6,103,254	6,784,367	7,545,517
Information Technology	0	0	0	0	2,037,138	1,762,589	1,911,681	2,037,138
Planning	1,723,175	1,168,430	0	0	0	2,989,180	6,742,457	2,891,605
Government Buildings	2,212,897	0	0	0	0	7,642,510	10,429,593	2,212,897
Code Violation/Compliance	422,805	0	0	0	0	457,254	395,385	422,805
Auditoriums	0	245,193	0	0	0	576,089	459,303	245,193
Civic Center	0	0	0	0	2,448,612	2,227,788	2,335,137	2,448,612
Janitorial Services	289,311	0	0	0	0	290,828	284,274	289,311
General-Other	1,163,283	2,324,658	89,000	0	0	3,455,318	3,567,584	3,576,941
Parish Prisoners	0	2,356,451	0	0	0	3,203,474	4,061,074	2,356,451
Prisoners' Medical Department	0	1,781,506	0	0	0	1,482,740	1,592,111	1,781,506
Coroner	740,120	0	0	0	0	769,064	707,175	740,120
LCLE - ARRA	0	0	0	0	0	15,792	0	0
OJP Hurricane Relief	0	0	0	0	0	7,539	9,602	0
Police	0	9,872,726	0	0	0	10,011,525	9,732,620	9,872,726
LHSC Year Long	0	0	0	0	0	95,352	83,775	0
Victims Assistance	0	0	0	0	0	23,500	258,419	0
Multi Task Grant	0	0	0	0	0	27,816	22,949	0

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2018

					PROPRIETARY		ACTUAL 2016	PROJECTED 2017	ADOPTED 2018
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES				
					ENTERPRISE				
Fire-Urban	0	6,158,693	277,058	0	0	6,331,289	6,434,574	6,435,751	
Coastal Restore/Preserv	0	259,591	0	0	0	8,748,119	13,834,595	259,591	
Engineering	421,955	0	0	0	0	613,946	829,046	421,955	
Garage	0	0	0	0	1,029,651	1,018,244	965,605	1,029,651	
Roads & Bridges	0	7,005,821	0	0	0	33,620,362	22,505,153	7,005,821	
Road Lighting	0	2,196,150	0	0	0	1,734,083	2,201,783	2,196,150	
Drainage	0	11,575,993	1,477,569	5,165,486	0	43,863,688	72,036,048	18,219,048	
Health Unit	0	784,285	0	0	0	806,089	978,928	784,285	
Head Start	0	145,080	0	0	0	139,865	140,080	145,080	
Parish VA Service Office	22,392	0	0	0	0	22,392	22,392	22,392	
Health & Welfare-Other	83,000	8,695,461	0	0	0	6,141,910	7,057,440	8,778,461	
HMGP 1786-01	0	0	0	0	0	199,047	3,001,983	0	
Assessment Center	0	89,645	0	0	0	107,400	113,160	89,645	
TARC	0	4,804,000	0	0	0	4,808,120	4,875,500	4,804,000	
HMGP 1786-02	0	0	0	0	0	97,300	3,271,235	0	
HMGP 1786-03	0	0	0	0	0	100,484	4,234,559	0	
HMGP 1786-04	0	0	0	0	0	194,106	1,477,280	0	
HMGP 1786-06	0	0	0	0	0	611,998	9,406,062	0	
Sewerage Collection	0	0	4,185,694	0	4,803,247	9,278,907	10,618,141	8,988,941	
Treatment Plant	0	0	0	0	3,563,617	3,652,684	3,401,247	3,563,617	
EPA Grant Administration	0	0	0	0	511,789	475,321	489,647	511,789	
Sewerage Capital Addt'n	0	0	0	0	700,000	702,119	650,000	700,000	
Solid Waste Services	0	0	0	0	14,529,284	13,628,502	14,251,149	14,529,284	
Animal Control	1,147,311	0	0	0	0	4,198,261	1,303,440	1,147,311	
Landfill Closure	0	0	0	0	111,900	13,910	107,339	111,900	
Parks & Grounds	0	174,653	201,575	0	0	1,630,738	3,466,871	376,228	
Recreation-Other	0	0	0	0	0	267,764	0	0	
Adult Softball	0	75,346	0	0	0	74,527	73,263	75,346	
Adult Basketball	0	54,848	0	0	0	48,877	49,668	54,848	
TPR-Administration	0	786,373	0	0	0	649,713	746,154	786,373	
Sports Officials	0	0	0	0	0	(5,887)	0	0	
Quality of Life Program	0	7,500	0	0	0	0	4,375	7,500	
Youth Basketball	0	129,403	0	0	0	118,459	114,936	129,403	
Football	0	152,871	0	0	0	185,410	151,956	152,871	
Youth Softball	0	93,902	0	0	0	55,713	104,883	93,902	
Youth Volleyball	0	20,072	0	0	0	18,635	17,831	20,072	
Baseball	0	190,323	0	0	0	192,607	185,100	190,323	
Adult Volleyball	0	502	0	0	0	464	483	502	
Special Olympics	0	27,348	0	0	0	28,260	27,391	27,348	
Summer Camps	0	200,000	0	0	0	198,301	210,000	200,000	
Tennis Courts	0	72,328	0	0	0	0	0	72,328	
Museum-O & M	85,967	0	0	0	0	85,846	79,637	85,967	
Port Commission	0	0	0	0	0	0	62,360	0	
Bunk House Inn	0	33,575	0	0	0	30,981	33,318	33,575	
HCV - HAP	0	2,600,912	0	0	0	2,492,383	2,600,912	2,600,912	
Family Self Sufficiency	0	47,660	0	0	0	43,481	47,290	47,660	
Vouchers Program	0	292,851	0	0	0	310,066	309,340	292,851	
Home Administration	0	22,611	0	0	0	30,515	22,610	22,611	
Home/Technical Assistant	0	42,395	0	0	0	148,225	73,216	42,395	
Home/Projects	0	211,970	0	0	0	275,738	498,654	211,970	
LIHeap Weather	0	138,353	0	0	0	116,329	164,098	138,353	
CDBG Administration	0	170,300	0	0	0	155,561	190,335	170,300	
LMI Property Mitigation	0	0	0	0	0	97,759	435,281	0	
Recovery Construction	0	0	0	0	0	11,250,044	3,913,099	0	

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/ RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2018

					PROPRIETARY	ACTUAL 2016	PROJECTED 2017	ADOPTED 2018
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES ENTERPRISE			
CDBG Projects	0	0	0	0	0	460,456	1,046,713	0
CDBG Housing Rehab	0	554,202	0	0	0	645,467	797,818	554,202
T & TA (PA4120)	0	19,478	0	0	0	19,478	19,478	19,478
ARRA Stimulus	0	0	0	0	0	0	116,797	0
HMGP 1603	0	0	0	0	0	1,232	349,687	0
HMGP 1607-02	0	0	0	0	0	300	85,662	0
HMGP 1607-109-0001	0	0	0	0	0	0	27,999	0
Elevation 1603C-10	0	0	0	0	0	448,120	2,619,080	0
Shelter Operations	0	194,303	0	0	0	183,931	191,421	194,303
Non-Grant Reimburse Exp	0	10,000	0	0	0	20,617	7,000	10,000
HMGP 4080-109-0001	0	0	0	0	0	159,761	1,817,944	0
Fiscal Year 2006 Award	0	174,133	0	0	0	215,438	195,380	174,133
SRL 002 & 014	0	0	0	0	0	175,665	2,858,203	0
CSBG-Administration	0	121,470	0	0	0	84,087	73,069	121,470
CSBG-Programs	0	232,945	0	0	0	188,277	258,025	232,945
Publicity	107,700	0	0	0	0	247,847	171,826	107,700
Economic Development-Other	726,309	0	0	0	0	1,982,712	2,222,623	726,309
Housing & Human Service	363,035	0	0	0	0	360,145	352,395	363,035
Parish Farm Agent	109,112	0	0	0	0	103,004	112,012	109,112
Head Start Administration	0	189,367	0	0	0	181,053	186,020	189,367
Head Start Program	0	565,431	0	0	0	408,029	584,908	565,431
Metropolitan Plan 1986	0	0	0	0	0	0	422,326	0
FMA PJ-06-LA2014-001	0	0	0	0	0	565,713	2,247,436	0
FMA PJ-06-LA2015-008	0	0	0	0	0	4,707	333,263	0
FMA PJ-06-LA2015-005	0	0	0	0	0	7,442	1,218,554	0
FMA PJ-06-LA2015-002	0	0	0	0	0	6,272	638,246	0
Public Transit Planning	0	71,298	0	0	0	33,002	73,372	71,298
Marina	25,030	0	0	0	0	24,344	33,062	25,030
Local Coastal Prgm Dev.	0	5,859,436	3,391,263	0	0	11,409,859	7,008,838	9,250,699
Planning	0	315,604	0	0	0	275,875	669,125	315,604
Operation/General Admin	0	430,394	0	0	0	443,330	718,631	430,394
Vehicle Operations	0	923,719	0	0	0	855,504	1,329,536	923,719
Vehicle Maintenance	0	558,079	0	0	0	521,121	699,711	558,079
Non Vehicle Maintenance	0	103,338	0	0	0	88,497	215,887	103,338
Rent/Emergency Shelter	0	19,379	0	0	0	8,796	35,386	19,379
Direct Planning	0	217,500	0	0	0	0	0	217,500
Direct General Admin	0	25	0	0	0	26	2,174	25
Direct Vehicle Operation	0	100,351	0	0	0	83,996	160,035	100,351
Direct Vehicle Prev Maint	0	37,649	0	0	0	25,255	37,243	37,649
Direct Non Vehicle Prev Maint	0	3,000	0	0	0	0	3,250	3,000
Electric Generation	0	0	0	0	26,864,326	25,409,562	23,268,368	26,864,326
Electric Distribution	0	0	0	0	4,024,555	3,354,745	3,586,518	4,024,555
Water Projects	0	0	0	0	0	228,265	206,504	0
Gas Distribution	0	0	0	0	7,948,329	7,508,452	7,439,992	7,948,329
Utility Administration	0	0	0	0	3,027,267	2,675,521	2,632,533	3,027,267
G.I.S. Mapping System	0	0	0	0	287,174	289,695	281,524	287,174
Emergency Preparedness	559,827	0	0	0	0	467,506	783,171	559,827
TOTAL EXPENDITURES	15,092,772	85,866,049	9,622,159	5,165,486	101,182,459	297,603,849	351,235,475	216,928,925
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	4,697,488	(8,937,284)	(8,015,488)	(2,250,000)	(3,114,707)	(37,628,262)	(52,266,486)	(17,619,991)
OTHER FINANCING SOURCES (USES)								
Operating Transfers In	6,366,426	11,826,114	7,887,131	3,679,469	58,107,753	110,758,094	108,368,206	87,866,893
Operating Transfers Out	(11,161,079)	(12,525,622)	(169,392)	(1,679,469)	(62,331,331)	(110,396,595)	(108,368,206)	(87,866,893)
OTHER FINANCING SOURCES (USES)	(4,794,653)	(699,508)	7,717,739	2,000,000	(4,223,578)	361,499	0	0
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(97,165)	(9,636,792)	(297,749)	(250,000)	(7,338,285)	(37,266,763)	(52,266,486)	(17,619,991)
FUND BALANCE/ NET POSITIONS								
Beginning of Year	4,876,070	32,071,992	13,823,576	1,149,675	204,075,547	345,530,109	308,263,346	255,996,860
End of Year	4,778,905	22,435,200	13,525,827	899,675	196,737,262	308,263,346	255,996,860	238,376,869

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2016 Adopted</u>	<u>2017 Adopted</u>	<u>2017 Current</u>	<u>2018 Proposed</u>	<u>2018 Adopted</u>
General Fund:					
Parish Council	9	9	9	9	9
Council Clerk	4	4	4	4	4
City Court	21	21	20	21	21
District Court	8	8	8	8	8
District Attorney	22	19	19	19	19
Ward Court	18	18	18	18	18
Parish President	7	7	7	7	7
Registrar of Voters	5	5	5	5	5
Accounting	20	19	19	19	19
Customer Service	15	14	13	14	14
Planning & Zoning	14	13	12	19	13
Government Buildings	9	9	9	9	9
Code Violation/Compliance	4	3	3	3	3
Engineering	10	9	8	8	9
Animal Shelter	13	13	12	13	13
Museum	1	1	1	1	1
Housing & Human Services	8	8	6	8	8
Emergency Preparedness	3	3	3	3	3
Total - General Fund	<u>191</u>	<u>183</u>	<u>176</u>	<u>188</u>	<u>183</u>
Special Revenue Funds					
Terr. Juvenile Detention	37	36	31	38	36
Parish Prisoner Fund					
Parish Prisoners	4	3	3	3	3
Prisoners Medical Department	17	16	15	16	16
Public Safety Fund					
Police Dept.	102	99	95	100	97
Fire Dept.	60	60	55	60	60
Non-District Recreation					
Auditoriums	2	2	1	2	2
Marshall's Fund	15	15	14	15	15
Coastal Restoration/Preservation	3	2	2	2	2
Section 8 Vouchers					
Vouchers Program	3	3	3	3	3
Housing / Urban Dev. Grant					
CDBG Housing Rehab	8	7	6	6	7
Dept. of Labor - CSBG Grant					
CSBG Programs	4	4	4	4	4

SUMMARY OF FULL-TIME POSITION ALLOCATIONS BY BUDGET ACTIVITY UNIT

	<u>2016 Adopted</u>	<u>2017 Adopted</u>	<u>2017 Current</u>	<u>2018 Proposed</u>	<u>2018 Adopted</u>
FTA Grant					
Planning	2	2	2	2	2
Operations / General Administration	1	1	1	1	1
Vehicle Operations	18	15	14	15	15
Vehicle Maintenance	4	4	3	4	4
Non Vehicle Maintenance	1	1	1	1	1
FTA City of Thibodaux	2	2	2	2	2
Hud Head Start Program	28	28	28	28	28
Road & Bridge Fund	61	55	55	54	56
Drainage Tax Fund	100	100	86	101	100
Health Unit Fund	4	6	4	5	4
Parishwide Recreation					
TPR Administration	5	5	5	5	5
Juvenile Services (District Attorney)	3	3	3	3	3
District Attorney	65	71	65	71	65
Drug Court	9	9	9	9	9
Total - Special Revenue Funds	<u>558</u>	<u>549</u>	<u>507</u>	<u>550</u>	<u>540</u>
Enterprise Funds:					
Utility Fund					
Electric Generation	22	22	22	23	22
Electric Distribution	4	4	4	4	4
Gas Distribution	19	17	15	17	17
Utility Administration	9	9	5	9	9
GIS System	1	1	1	1	1
Sewerage Fund					
Sewerage Collection	17	17	16	17	17
Treatment Plant	17	17	17	17	17
Sewerage Administration	7	6	6	6	6
Sanitation Fund					
Solid Waste	15	18	17	18	15
Civic Center	16	16	14	16	16
Total - Enterprise Funds	<u>127</u>	<u>127</u>	<u>117</u>	<u>128</u>	<u>124</u>
Internal Service Funds					
Insurance Control Fund					
Risk Management	8	8	8	8	8
Human Resources					
Human Resources Admin.	5	5	5	5	5
Centralized Purchasing					
Purchasing	11	10	10	9	10
Information Systems Fund	16	16	15	16	16
Centralized Fleet Maintenance	11	11	11	11	11
Total - Internal Service Funds	<u>51</u>	<u>50</u>	<u>49</u>	<u>49</u>	<u>50</u>
Grand Total - All Operations	<u>927</u>	<u>909</u>	<u>849</u>	<u>915</u>	<u>897</u>

VIDEO POKER REVENUES AND PROJECTS

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes.



Balance Forward	46,896,204
2017 Projected	2,008,038
2018 Proposed	2,008,000
Revenues to Date	\$ 50,912,242

Projects Funded With Video Poker Revenues

	Balance Forward	\$ 42,162,580
2015 Activity		
Mosquito Control	674,000	
Dedicated Emergency Fund	86,000	
Drainage Construction Fund/Wauben Subdivision	100,000	
Road Construction Fund	1,200,000	
Capital Projects Control Fund	265,704	
Total 2015		\$ 2,325,704
2016 Activity		
Mosquito Control	570,000	
Dedicated Emergency Fund	86,000	
Public Safety Fund	1,100,000	
General Fund Operations	326,211	
Total 2016		\$ 2,082,211
2017 Projected		
Public Safety Fund	1,100,000	
Dedicated Emergency Fund	538,900	
General Fund Operations	369,138	
Total 2017		\$ 2,008,038
2018 Projected		
Public Safety Fund	1,100,000	
General Fund Operations	908,000	
Total 2018		\$ 2,008,000
TOTAL EXPENDITURES AND/OR PROJECTIONS TO DATE		50,912,242
VIDEO POKER BALANCE ESTIMATED AT 12/31/2018		\$ 0

OCCUPATIONAL LICENSE



In 2004, the Parish increased the occupation license rates, Ordinance Number 6926 and directed the total proceeds of the tax to be dedicated equally between economic development efforts in Terrebonne Parish and the Parish General Fund.

	2015		2016		2017 (Projected)		2018 (Proposed)	
Revenue								
January	\$	324,896.01	\$	439,641.19	\$	326,533.53	\$	345,505.73
February		372,039.52		437,129.31		454,948.26		400,303.75
March		390,102.81		316,097.38		336,501.86		330,188.98
April		74,362.28		46,873.68		52,589.32		55,044.67
May		176,707.83		47,740.00		45,985.71		85,637.29
June		43,977.44		30,826.28		34,144.79		34,500.36
July		13,104.53		17,567.22		14,049.34		14,161.68
August		19,146.42		9,532.92		13,127.24		13,238.75
September		5,234.03		8,044.76		6,639.40		6,307.43
October		10,785.03		12,553.89		11,669.46		11,085.99
November		3,304.32		8,118.19		5,711.26		5,425.69
December		8,229.15		3,233.95		5,731.55		5,444.97
Total Revenue	\$	1,441,889.37	\$	1,377,358.77	\$	1,307,631.71	\$	1,306,845.29
50%	\$	720,944.69	\$	688,679.39	\$	653,815.86	\$	653,422.64
Expenditures								
TEDA	\$	-	\$	-	\$	200,000.00	\$	435,000.00
Department 151-650		373,990.00		-		-		-
HNC Dredging		-		1,500,000.00		585,000.00		-
Schriever Train Station		75,000.00		-		-		-
Best of the Bayou		100,000.00		75,000.00		50,000.00		20,000.00
Independence Day		25,000.00		-		-		-
Rougarou		20,000.00		-		10,000.00		20,000.00
Senior Olympics		-		-		10,000.00		-
Total Expenditures		593,990.00		1,575,000.00		855,000.00		475,000.00
Beginning Balance	\$	960,664.22	\$	1,087,618.91	\$	201,298.29	\$	114.14
Ending Balance	\$	1,087,618.91	\$	201,298.29	\$	114.14	\$	178,536.79



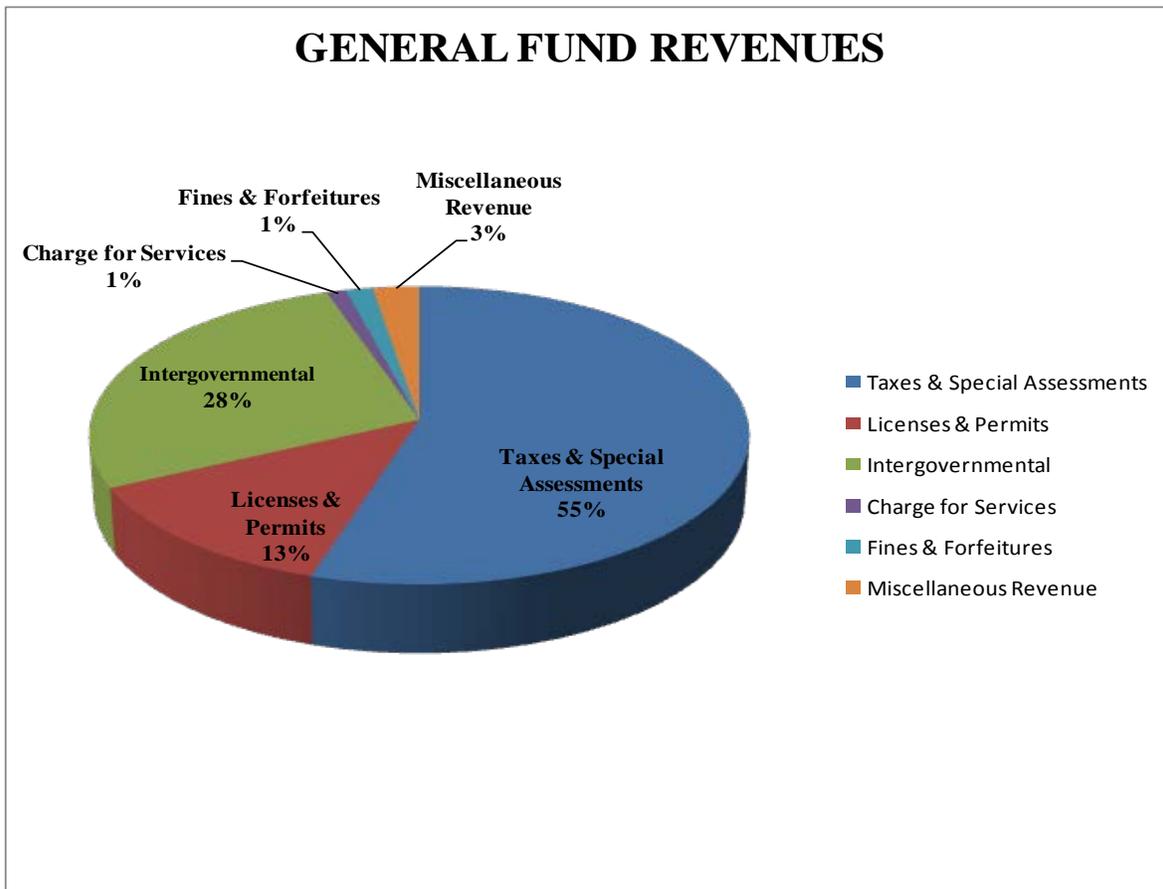
151 GENERAL FUND

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES					
Taxes & Special Assessments	11,121,512	10,463,391	10,851,575	10,843,718	10,843,718
Licenses & Permits	2,524,992	2,487,314	2,591,347	2,555,501	2,555,501
Intergovernmental	6,003,904	5,659,704	5,716,394	5,396,111	5,396,111
Charge for Services	242,394	231,277	251,726	209,600	209,600
Fines & Forfeitures	244,129	214,500	290,623	289,000	289,000
Miscellaneous Revenue	428,812	467,142	552,984	496,330	496,330
Other Revenue	533,522	6,069	437,225	-	-
TOTAL REVENUES	21,099,265	19,529,397	20,691,874	19,790,260	19,790,260
EXPENDITURES					
Parish Council	96,623	97,252	117,384	138,767	138,767
Council Clerk	28,085	79,901	30,637	34,621	34,621
Official Fees/Publication	66,455	125,208	124,094	36,528	36,528
City Court	857,957	823,638	823,638	823,638	823,638
District Court	636,793	783,119	736,239	750,180	750,180
District Attorney	837,432	899,706	841,112	896,290	896,290
Clerk of Court	250,068	215,406	213,651	189,571	189,571
Ward Court	339,426	453,028	424,797	463,020	463,020
Judicial-Other	84,096	92,000	80,420	92,000	92,000
Parish President	251,326	337,757	293,699	303,884	303,884
Registrar of Voters	173,064	197,434	170,582	190,633	190,633
Elections	6,994	28,244	11,413	16,000	16,000
Accounting	501,995	335,693	423,731	464,628	464,628
Customer Service	50,236	20,215	29,439	19,783	19,783
Legal Services	373,212	510,937	463,399	510,090	470,000
Planning	1,825,882	1,825,124	1,567,606	1,723,175	1,723,175
Government Buildings	2,081,603	2,502,409	2,349,122	2,212,897	2,212,897
Code Violat./Compliance	457,254	401,033	395,385	422,805	422,805
Janitorial Services	290,828	271,693	284,274	289,311	289,311
General-Other	1,120,060	1,300,191	1,149,378	1,163,283	1,163,283
Coroner	769,064	707,175	707,175	740,120	740,120
Engineering	267,303	215,689	319,518	421,955	421,955
Parish VA Service Off.	22,392	22,392	22,392	22,392	22,392
Health & Welfare-Other	580,810	15,000	15,078	83,000	83,000
Animal Control	984,487	1,214,723	1,211,511	1,147,311	1,147,311
Waterlife Museum	85,846	87,030	79,637	85,967	85,967
Publicity	247,847	212,315	171,826	107,700	107,700
Economic Devel. Other	1,982,712	2,182,136	2,222,623	726,309	726,309
Housing & Human Services	360,145	417,798	352,395	363,035	363,035
Parish Farm Agent	103,004	112,012	112,012	109,112	109,112
Marina	24,344	33,000	33,062	25,030	25,030
Emergency Preparedness	486,822	797,160	783,171	559,827	559,827
TOTAL EXPENDITURES	16,244,165	17,316,418	16,560,400	15,132,862	15,092,772

151 GENERAL FUND

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	4,855,100	2,212,979	4,131,474	4,657,398	4,697,488
OTHER FINANCING SOURCES (USES)					
Operating Transfer In	4,990,299	6,049,232	6,049,232	6,366,426	6,366,426
Operating Transfer Out	(12,782,814)	(13,018,110)	(13,018,110)	(11,121,079)	(11,161,079)
TOTAL OTHER FINANCING SOURCES (USES)	(7,792,515)	(6,968,878)	(6,968,878)	(4,754,653)	(4,794,653)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(2,937,415)	(4,755,899)	(2,837,404)	(97,255)	(97,165)
BEGINNING FUND BALANCE	10,650,889	7,713,474	7,713,474	4,876,070	4,876,070
ENDING FUND BLANCE	7,713,474	2,957,575	4,876,070	4,778,815	4,778,905
ECONOMIC DEVELOPMENT GENERAL FUND	(1,087,619)			(178,537)	(178,537)
	6,625,855			4,600,278	4,600,368

151 GENERAL FUND



151 GENERAL FUND

MAJOR REVENUE SOURCES

Major Revenue Sources:

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2017 Projected	2018 Adopted	% Change	2017 Projected	2018 Adopted	% Change
A Parish Alimony Tax (Ad Valorem Tax) levied annually on parish property, totaling 4.64 mills. (1.55 city and 3.09 rural).	2,524,016	2,524,016	0.0%	-	-	0%
A tax levied in 1965 from a 1% Sales Tax divided equally by the Police Jury, City of Houma and Parish School Board. The General Fund receives the 1/3 Policy Jury for general operations and the Public Safety Fund receives the 1/3 City of Houma (dedicated through the Budget process).	6,847,302	6,847,302	0.0%	-	-	0%
Cable TV Franchise fee on the local cable services.	1,437,788	1,430,000	-0.5%	-	-	0%
An annual Insurance License is collected on any insurer engaged in the business of issuing any form of insurance policy or contract in the parish (Art I. Section 16-1, Parish Code). The Sheriff's Office collects the license outside the City Limits and charges a 15% collection fee. For those licenses issued to businesses inside the City Limits, see the Public Safety Fund.	681,870	650,000	-4.7%	-	-	0%
An annual Occupational License tax levied and imposed on each individual, corporation, partnership or other legal entity pursuing a business in the parish (Art II. Sec. 16-26 Parish Code). In October 2004, by action of Ordinance No. 6926, the Parish increased the rates and dedicated the collections equally between economic development efforts in Terrebonne Parish and the Parish General Fund. The Public Safety Fund receives fifty percent of those collected in the City and is reflected in that fund.	1,119,062	1,117,681	0%			0%
Building, Plumbing, Electric, Gas, and Mechanical Permits are fees charged to any owner, authorized agent, or contractor desiring to construct or renovate a building or structure as defined in the code. Please see further explanation on this revenue as TPCG has a contract with South Central Planning Commission concerning the handling of this revenue.	722,413	722,000	-0.1%	-	-	0%

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MAJOR REVENUE SOURCES (continued)

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2017 Projected	2018 Adopted	% Change	2017 Projected	2018 Adopted	% Change
State Mineral Royalties represents 10% of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development and are remitted to the governing authority of the parish in which severance or production occurs. Louisiana Constitution, Article 7, Section 4.	2,181,252	2,180,000	-0.1%	-	-	0%
Video Draw Poker Revenue is generated from the operation of video devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Although this revenue has been a relatively stable source of revenue since 1993, no revenues from this source have been included for recurring operational needs.	-	-	0.0%	2,008,038	2,008,000	0.0%
Severance taxes levied on natural resource and allocated by the State to Parishes on an annual basis (R.S. 47:631, 47:645, Constitution, Article 7, Sect. 4)	1,002,628	1,002,000	-0.1%	-	-	0%
State Beer Tax collected by the State and remitted to the parish on a quarterly basis (R.S. 26:493).	122,511	122,511	0.0%	-	-	0%
Rental/Use Income from the agreements of the tenants of the Government Tower and new court annex (formally Federal Court House)	484,830	484,830	0.0%	-	-	0%
PILOT (Payment in Lieu of Taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 and can be used for "any lawful purpose" and is generally used for urbanized projects and services.	3,969,246	3,969,246	0.0%	-	-	0.0%

151-111 GENERAL FUND - PARISH COUNCIL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Home Rule Charter for the Terrebonne Parish Consolidated Government created the Parish Council, the nine member legislative branch of the local government. The Council Members, elected from nine separate districts throughout the parish, serve as a system of “checks and balances” with the administrative branch of government. While attending the twice-monthly regular meetings of the Council and the many committee meetings held during each month, Council Members must often make difficult decisions to resolve the needs of the parish as well as to adhere to the provisions of the Home Rule Charter, the Parish Code of Ordinances and the volumes of State and Federal Government regulations. The Council’s main two functions are to form the policies of the Parish Government and to stand as a voice for the individual citizens of the parish. The Council is dedicated to the philosophy that the government is for the people of this Parish. The Council continues to provide ways for the general public to become more aware of the activities and actions of their government and for their direct involvement in local government.

DIVISION OVERVIEW

In their second year of the 4-year term of the 2016-2020 Terrebonne Parish Council they were presented with many issues of concern that affect the Parish, such as the crime rate, an ongoing declining tax base, addressing traffic control and safety issues, providing adequate recreation to all areas of the Parish and continuing community enhancement projects. Salary increases for Constables and Justices of the Peace, budget restraints, the residential and commercial permitting process, trying to move forward with the Sports Complex and establish a Seafood Market/Festival were some of the major topics on their agendas. The Council continues to work with the Administration in their efforts of providing adequate public services such as adequate drainage, flood protection, hurricane preparedness, etc. The Council will continue to seek training and networking opportunities through active involvement in organizations such as the Police Jury Association of Louisiana, the Louisiana Black Caucus, the National Association of Counties, and the Louisiana Municipal Association. The Council continues to strive to address all the needs of the residents of the Good Earth in an efficient and cost-effective manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. Conducting continued responsible governing and fiduciary efforts as a progressive body.</i>			
a. Ordinances adopted	141	132	130
b. Resolutions adopted	577	558	558
<i>2. Council Member attendance at meetings</i>			
a. Regular Council Session meetings held	24	24	24
b. Special Council Session meetings held	6	6	6
c. Council Committee meetings held	94	100	100
<i>3. Receive concerns and complaints from constituents and guide them to and/or provide solutions to matters affecting their areas or place on agenda for review and action to resolve.</i>	100%	100%	100%
<i>4. Review and approve annual Parish Operations & Maintenance Budget and Capital Outlay and provide checks and balances during the year.</i>	100%	100%	100%
<i>5. Continued support of traffic improvement projects to improve and enhance the transportation infrastructure of the Parish. Seek funding (grants) to provide sidewalks.</i>	100%	100%	100%
<i>6. Continued support of flood control projects throughout the Parish to provide levee protection and flood control throughout the Parish.</i>	100%	100%	100%
<i>7. Continue to strive to provide a safe and quality environment for the residents of Terrebonne by seeking funding for combatting high crime areas to install surveillance and safety equipment and additional patrolling of these areas.</i>	100%	100%	100%
<i>8. Support improvements to repair existing and/or new Facilities and Equipment to provide Recreation throughout the Parish.</i>	100%	100%	100%
<i>9. Continue to work with Administration in continuing to provide needed services to Terrebonne Parish residents and prioritize projects with a declining tax base.</i>	100%	100%	100%
<i>10. Appoint Members to various Boards, Committees and Commissions.</i>	100%	100%	100%
<i>11. Serve on various state and federal boards and attend meetings outside of the Parish to stay informed and involved with state and federal matters that affect Terrebonne Parish.</i>	15%	20%	30%

151-111 GENERAL FUND - PARISH COUNCIL

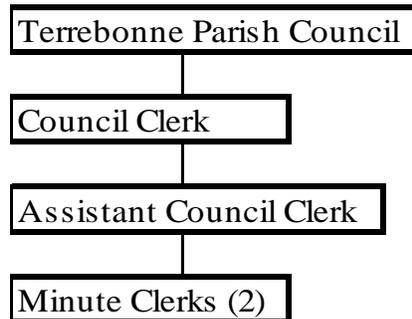
BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	286,325	324,524	294,191	326,624	326,624
Supplies and Materials	19,770	9,800	8,970	8,450	8,450
Other Services and Charges	47,443	58,416	51,160	58,238	58,238
Repair and Maintenance	330	3,380	2,280	2,700	2,700
Allocated Expenditures	(257,245)	(316,896)	(257,245)	(257,245)	(257,245)
Capital Outlay	0	18,028	18,028	0	0
TOTAL EXPENDITURES	96,623	97,252	117,384	138,767	138,767
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-0.03%

BUDGET HIGHLIGHTS

- Ordinance No. 8257, adopted in January 2013 established new salaries for the Council Members and Council Chair. (Parish Code, Section 2-51), approved.
 - Council Members, \$1,055.58 to \$1,422.00
 - Council Chair, \$1,187.53 to \$1,600.00

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Members	9	9	9	9	N/A	****	****	****
TOTAL	9	9	9	9				



151-115 GENERAL FUND - COUNCIL CLERK

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Council Clerk and Staff is to provide support services for the Legislative Branch of the Terrebonne Parish Consolidated Government, the Terrebonne Parish Council, by aiding and assisting Council Members to provide for and accommodate the needs of the public the Council represents. In addition, Staff prepares and distributes Notices to the Public for agendas/meetings, Boards, Committees and Commissions and Public Hearings scheduled to keep the public informed of matters being addressed by the Council. Staff maintains an archival system of Council minutes, videos, audios, and Parish Government correspondence, which may be viewed on the Parish website tpcg.org or upon request. Archival documents and indexes include minutes of the City of Houma, Terrebonne Parish Police Jury and Terrebonne Parish Consolidated Government from April of 1822 to present.

DIVISION OVERVIEW

The Council Staff is currently comprised of a Council Clerk, an Assistant Council Clerk, a Senior Minute Clerk and a Minute Clerk, all appointed by the Council as indicated in the Parish’s Home Rule Charter, to assist in carrying out their duties. The Council Clerk’s Office continues to provide public information and referral services with regards to the Parish Government. Staff works with the Council and Administration to insure all notices, agendas and supporting backup information is uploaded to the tpcg.org website, Novus Agenda Program, to allow the public to view prior to meetings. Staff remains committed to efficiently maintaining the operations of government while fostering the Parish Government’s mission to serve the public.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To effectively and efficiently manage and maintain all public documents generated by the Parish Council and Staff.</i>			
a. The Council Clerk’s Office is responsible for the dissemination of notices for meetings of the Council to elected officials, news media, and the general public, the preparation agendas for said meetings, and for the facilitation of efficient and effective meeting sessions. Staff is also responsible for recording (audio and visual), writing and of meeting minutes of Parish Council sessions and for ensuring the publication of said minutes in the Official Journal.	100%	100%	100%
b. Through the years the Staff has worked towards making Council agendas, minutes and videos easier for the public to have access to by coordinating efforts with the Information Technology Division and NOVUS Paperless Agenda Program by posting agendas, minutes and videos on the tpcg.org website.	100%	100%	100%
c. Staff keeps track, updates and notifies boards, committees and commissions on terms and vacancies for members who are appointed by the Parish Governing Authority. includes information of the requirements an individual must meet in order to qualify.	100%	100%	100%
d. Drafting correspondence, resolutions and ordinances to provide public or information on issues being addressed by the Council.	100%	100%	100%
e. Assist the members of the general public by providing information or referrals related to the local government and those topics under consideration by the Council.	100%	100%	100%
f. Maintaining Council and Departmental correspondence in a main file. Indexes and minutes are kept, of which occasionally a Council Member, department or member of public request to view, where research is done to look up the matters that were acted upon or discussed at a meeting. The research is either done by a staff member or the individual is assisted by a staff member to find the action/discussion they are trying to located.	100%	100%	100%
g. Submission of adopted resolutions and ordinances to appropriate departments that submitted for approval or may be affected and Municipal Code Corporation, a service which assists in the amending and maintaining of the Parish Code.	100%	100%	100%
h. Submission and approval of all documents required by the Louisiana Secretary of State and the U.S. Department of Justice regarding elections and other documents or forms required by other State Departments.	100%	100%	100%

151-115 GENERAL FUND - COUNCIL CLERK

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>2. To efficiently process and prepare Council Meeting Agendas.</i>			
a. Number of Regular Council Meeting Agendas Processed	24	24	24
b. Number of Special Council Meeting Agendas Processed	6	6	6
c. Number of Committee Meeting Agendas Processed	94	100	96
<i>3. To efficiently and effectively disseminate Council Information</i>			
a. Notify appropriate parties of Council action in a timely manner.	100%	100%	100%
b. Compose and distribute minutes of meetings following a meeting in a timely manner.	100%	100%	100%
c. Format and submit minutes of meetings to the Official Journal, in a timely manner, after a meeting in accordance with State Law.	100%	100%	100%
d. Upload onto the Parish website agendas onto Parish website in a timely manner and in accordance with the appropriate State Laws and Home Rule Charter requirements.	100%	100%	100%
e. Prepare and submit documents to the Bond Counsel for both election and bond Issuance purposes 1-2 days after a meeting is held.	100%	100%	100%

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	277,103	295,757	273,034	287,314	287,314
Supplies and Materials	9,681	9,100	8,094	8,300	8,300
Other Services and Charges	21,035	21,468	19,480	23,814	23,814
Repair and Maintenance	0	1,250	1,250	800	800
Allocated Expenditures	(285,607)	(262,060)	(285,607)	(285,607)	(285,607)
Capital Outlay	5,873	14,386	14,386	0	0
TOTAL EXPENDITURES	28,085	79,901	30,637	34,621	34,621
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-2.24%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Clerk	1	1	1	1	212	62,954	78,693	94,431
Asst. Council Clerk	1	1	1	1	208	44,197	55,246	66,295
Senior Minute Clerk	1	1	1	1	109	35,974	44,967	53,960
Minute Clerk	1	1	1	1	107	29,730	37,163	44,595
TOTAL	4	4	4	4				

151-119 GENERAL FUND - OFFICIAL FEES/PUBLICATION

PURPOSE OF APPROPRIATION

The Parish contracts certain services that are generically provided for the government as a whole. The expenditures include, but are not limited to, Independent Audit Fees, Cable Regulation Audit Fees, Publication of Proceedings, and Membership Dues to organizations benefiting the Parish.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Other Services and Charges	233,858	347,318	346,511	259,499	259,499
Allocated Expenditures	<u>(167,403)</u>	<u>(222,110)</u>	<u>(222,417)</u>	<u>(222,971)</u>	<u>(222,971)</u>
TOTAL EXPENDITURES	<u>66,455</u>	<u>125,208</u>	<u>124,094</u>	<u>36,528</u>	<u>36,528</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-25.28%

BUDGET HIGHLIGHTS

- Membership Dues for the year 2018: - Approved.
 - Louisiana Municipal Association: \$12,487
 - Louisiana Conference of Mayors: \$3,000
 - METLEC (Metropolitan Law Enforcement Commission): \$3,545
 - National Association of Counties: \$2,237
 - Police Jury Association: \$12,000
- Independent Audit Fees: \$202,300, \$2,300 more than 2017, approved.
- Publish Proceedings (Minutes, Public Notices, etc.): \$24,000, \$1,000 less than 2017, approved.

151-120 GENERAL FUND - CITY COURT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

City Court of Houma consists of one elected City Judge and his support staff. City Court has six departments: Administration, Civil, Criminal/Traffic, Juvenile, Juvenile Social Services, and Court Compliance. The Civil Department processes civil suits under \$20,000 or less, small claims under \$5,000 and other civil proceedings such as evictions. The Criminal/Traffic Department handles all misdemeanor summons and traffic tickets issued by the Houma Police Department, in addition to all parking meter tickets, and animal control summons. Tall grass complaints are also handled in the Criminal Department. The Juvenile Department handles all juvenile delinquent offenses and informal and formal status offenses that occur in Terrebonne Parish. The Juvenile Social Services Department consists of the Families In Need of Services Program and Juvenile Probation. City Court of Houma consistently has one of the highest juvenile caseloads of any City Court in Louisiana. The Court Compliance Department contacts individuals with outstanding warrants and ensures payments of fines and fees are made. Court Compliance also establishes payment plans with individuals unable to make their payments in full on their court date.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
1. To increase the collection of late fines/court costs/ fees via the actions of the Court Compliance Department.	12%	10%	10%
2. To process all Regular Civil and Small Claims Suits filed.	4,535	4,500	4,500
3. To process all Adult Criminal Cases filed.	2,628	2,500	2,500
4. To process all Traffic Cases filed.	6,128	6,000	6,000
5. To process all Juvenile Cases filed	793	750	750

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	1,197,443	1,305,305	1,261,646	1,320,725	1,320,725
Other Services and Charges	24,069	26,853	33,396	35,088	35,088
Reimbursements	<u>(363,555)</u>	<u>(508,520)</u>	<u>(471,404)</u>	<u>(532,175)</u>	<u>(532,175)</u>
TOTAL EXPENDITURES	<u>857,957</u>	<u>823,638</u>	<u>823,638</u>	<u>823,638</u>	<u>823,638</u>
% CHANGE OVER PRIOR YEAR					
NET REIMBURSEMENTS					0.00%

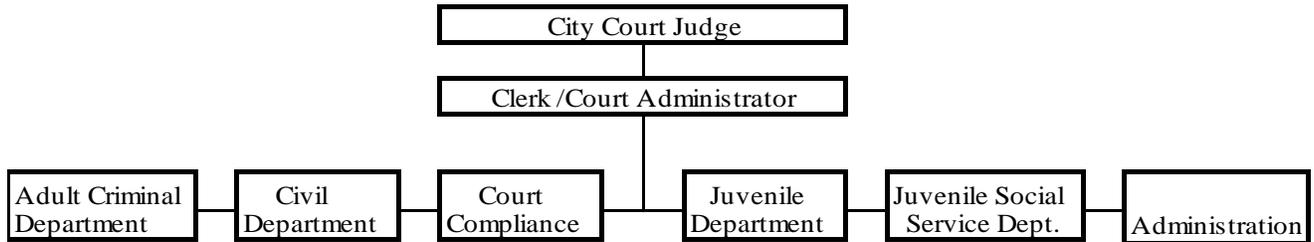
BUDGET HIGHLIGHTS

- No significant changes.

151-120 GENERAL FUND - CITY COURT

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Judge	1	1	1	1	N/A	****	****	****
City Court Administrator	1	1	1	1	N/A	****	****	****
Court Compliance Supervisor	1	1	1	1	N/A	****	****	****
Social Services Director	1	1	1	1	N/A	****	****	****
Juvenile Probation Officer	2	1	2	2	N/A	****	****	****
Accountant I-City Court	1	1	1	1	N/A	****	****	****
Deputy Clerk of Court V	1	1	1	1	N/A	****	****	****
Deputy Clerk IV	4	4	4	4	N/A	****	****	****
Deputy Clerk III	7	7	7	7	N/A	****	****	****
FINS Coordinator	1	1	1	1	N/A	****	****	****
Judge Secretary	1	1	1	1	N/A	****	****	****
TOTAL	21	20	21	21				



151-121 GENERAL FUND - DISTRICT COURT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Thirty-Second District Court is a level of the judicial branch of government and is charged with trying all cases that involve the residents of Terrebonne Parish and with the administration of justice within its jurisdiction. Terrebonne Parish has five district judges each handling civil, criminal, juvenile, drug, felony, and misdemeanor courts, and a hearing officer handling child support cases. District court has five secretaries, and six court reporters. Each court is assigned one court reporter and the sixth is used for relief. Each Judge has a week in which he serves as duty Judge for criminal and civil matters. The five district judges are as follows:

- ◆ Division “A”, George J. Larke, Jr.
- ◆ Division “B”, John R. Walker
- ◆ Division “C”, Juan W. Pickett
- ◆ Division “D”, David W. Arceneaux
- ◆ Division “E”, Randall L. Bethancourt

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016	FY2017	FY2018
	Actual	Estimated	Projected
1. To provide prompt and just disposition of all matters handled by this court. (Civil/Criminal cases files)	24,460	29,960	30,000
2. To complete renovations to Jury Meeting Room (permanent seating).	95%	5%	100%
3. Continue implementation of securing both old Courthouse and Courthouse Annex.	75%	25%	100%

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	523,259	545,019	512,651	533,082	533,082
Supplies and Materials	27,931	102,000	99,470	95,000	95,000
Other Services and Charges	85,603	110,100	98,948	120,098	120,098
Repair and Maintenance	0	2,000	1,170	2,000	2,000
Capital Outlay	0	24,000	24,000	0	0
TOTAL EXPENDITURES	636,793	783,119	736,239	750,180	750,180
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-1.18%

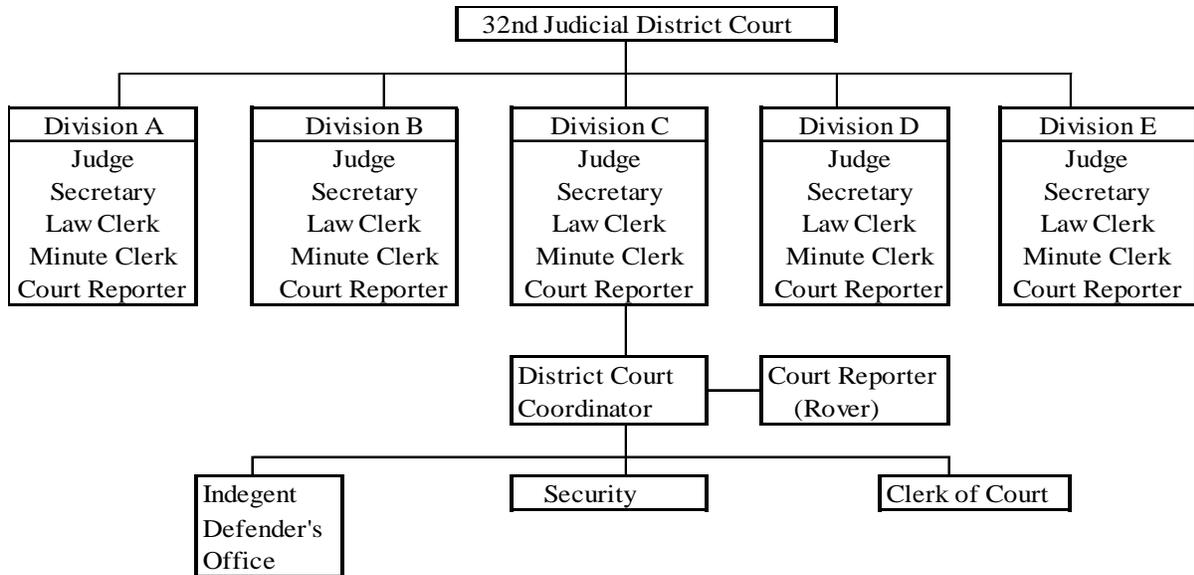
BUDGET HIGHLIGHTS

- No significant changes.

151-121 GENERAL FUND - DISTRICT COURT

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Court Reporter	6	6	6	6	N/A	****	****	****
District Court Coordinator	1	1	1	1	N/A	****	****	****
Admin Tech I	1	1	1	1	N/A	****	****	****
TOTAL	8	8	8	8				



151-123 GENERAL FUND - DISTRICT ATTORNEY

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The District Attorney of the 32nd Judicial District is responsible for the prosecution of all offenses against the State of Louisiana. This responsibility extends from trial through appeal for both juvenile and adult offenders. The District Attorney is responsible for representing the interest of the State in probation revocation proceedings and in cases of application for post-conviction relief filed in State and Federal court on behalf of prisoners convicted in the 32nd Judicial District Court. The District Attorney also serves as the state and the legal advisor to the Terrebonne Parish Grand Jury. Additionally, the District Attorney's Office provides legal representation to certain public bodies within the 32nd Judicial District. In order to carry out effectively the prosecution function assigned to the Office of the District Attorney, a number of special units have been created. In addition to assisting in prosecution, these units perform a variety of public services, including but not limited to Child Support Enforcement, Worthless Check Department, Pre-Trial Intervention, Investigations Division, Data Processing Department, Traffic Department, Special Prosecution Division, Sex Crimes and Child Abuse Unit, Children's Advocacy Center and Crime Victims Assistance Unit, Drug Court, DWI Treatment Court, Truancy Reduction Intervention Program and Early Intervention Program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To Increase Public Safety of our Citizens by successfully handling all Criminal Cases within Terrebonne Parish.</i>			
a. Number of Felony Charges Filed and Handled:	2,577	2,651	2,700
b. Number of Non-Traffic Misdemeanor Cases Handled:	8,645	8,982	9,000
c. Number of Traffic Cases Filed and Handled:	19,945	20,080	21,250
<i>2. To Hold an appropriate number of FELONY Jury Trials each year to ensure that Justice is served.</i>			
a. Number of Felony Jury Trials:	22	28	32
b. % of Conviction Rate in Felony Jury Trials:	78%	90%	95%
<i>3. To Collect in excess of Seven Million Dollars annually in Child Support Payments for the Children of Terrebonne Parish who have a parent who has previously not been taking care of their obligation to their children.</i>			
a. Amount of Child Support Collected:	\$7.7M	\$7.8M	\$7.9M
<i>4. To Collect in excess of Five Hundred Fifty Thousand Dollars annually in Restitution for Crime Victims including businesses in Terrebonne Parish.</i>			
a. Amount Collected in Restitution for Crime Victims:	\$495K	\$525K	\$550K
<i>5. To assist citizens in Terrebonne Parish who have been arrested on Felony Charges and who also have a severe drug addiction problem.</i>			
a. Number of Offenders referred to Drug Court:	64	70	85
b. Number of Offenders completed Drug Court:	16	20	28
<i>6. To assist adults and children in Terrebonne Parish who have been victims of crime. Including children who have been victims of abuse.</i>			
a. Number of Children referred to the Advocacy Center:	133	141	155
b. Number of Victims referred to the Victims Services Unit:	3,061	3,150	3,225

151-123 GENERAL FUND - DISTRICT ATTORNEY

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	820,030	883,458	824,065	876,566	876,566
Other Services and Charges	17,402	16,248	17,047	19,724	19,724
TOTAL EXPENDITURES	837,432	899,706	841,112	896,290	896,290
% CHANGE OVER PRIOR YEAR					-0.38%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
District Attorney	1	1	1	1	N/A	****	****	****
Asst. District Attorney	17	17	17	17	N/A	****	****	****
Administrator	1	1	1	1	N/A	****	****	****
TOTAL	19	19	19	19				

151-124 GENERAL FUND - CLERK OF COURT

PURPOSE OF APPROPRIATION

The Clerk of Court is the administrative officer of the 32nd Judicial District Court; the custodian and recorder of mortgages, conveyances, and other legal records of Terrebonne Parish. The Clerk of Court is also the custodian of civil, probate, family, criminal, adoption, and juvenile court records in the Parish of Terrebonne. The Clerk of Court is the chief elections official of the parish; the custodian of voting machines; ex-officio notary public. The monies in this fund are used to supplement the preservation of the records of which she is custodian.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Supplies and Materials	85,088	85,000	90,156	95,000	95,000
Other Services and Charges	78,461	94,571	87,660	94,571	94,571
Capital Outlay	<u>86,519</u>	<u>35,835</u>	<u>35,835</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>250,068</u>	<u>215,406</u>	<u>213,651</u>	<u>189,571</u>	<u>189,571</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					5.57%

BUDGET HIGHLIGHTS

- No significant changes.

151-126 GENERAL FUND-WARD COURT (Justices of the Peace and Constables)

MISSION STATEMENT

The Ward Court consists of nine Justices of the Peace and nine Ward Constables. Justices of the Peace and Ward Constables are elected officials with jurisdiction of certain wards and districts located outside the city limits. Justices of the Peace have concurrent jurisdiction with the District Courts in all civil matters when the amount in dispute does not exceed \$3,000, exclusive of interest. They have criminal jurisdiction as committing magistrates only and have power to bail or discharge in cases not capital or necessarily punishable at hard labor. They may require bonds to keep the peace. The Ward Constables are executive officials not vested with judicial authority. They are the proper officers to execute processes issued by Justices of the Peace. They are the officers to whom all writs and processes are directed, and through whom the Justices of the Peace enforce order. Except for an annual salary of \$9,600 group insurance benefits and annual training, listed in this budget request, these officers pay for all of their own expenses out of the fees that they generate.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To improve community/public relations and decrease number of citizens complaints.</i>			
a. Number of marriages performed	140	200	200
b. Number of evictions	110	150	150
c. Number of title transfers	75	80	80
d. Number of acts of donations	35	30	30
e. Number of bills of sale	90	85	85
f. Number of rules to show just cause	85	95	95
g. Number of judgments	65	45	45
h. Number of citations	150	100	100
i. Number of claims filed	60	55	55
j. Number of complaints/disturbance calls	450	550	550
k. Number of times patrolled area	3,000	3,000	3,000
l. Number of times advised/gave information	650	500	500

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	324,911	429,896	401,324	435,025	435,025
Other Services and Charges	14,515	23,132	23,473	27,995	27,995
TOTAL EXPENDITURES	339,426	453,028	424,797	463,020	463,020
% CHANGE OVER PRIOR YEAR					2.21%

BUDGET HIGHLIGHTS

- Wages paid to Justices of the Peace and Constables includes “State Supplemental Pay” which is reimbursed by the State monthly, approved.
- Every Justice of the Peace and Constable shall attend at least one training course with the Attorney General every other year pursuant to LRS. 49:251.1. If one fails to complete mandatory training he/she shall not receive compensation until receipt of a “certificate of completion” from the Attorney General, approved.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Constable	9	9	9	9	N/A	****	****	****
Justice of the Peace	9	9	9	9	N/A	****	****	****
TOTAL	18	18	18	18				

151-129 GENERAL FUND - JUDICIAL – OTHER

PURPOSE OF APPROPRIATION

This Judicial Section of the General Fund is used to budget and account for any court related expenditures not budgeted and accounted for in any other fund. The major expenditures include support of the Clerk of Court’s office, costs related to the jurors and witnesses used by the Courts in Terrebonne Parish, payment to the law enforcement personnel who act as bailiffs in the Courts, outside legal services and expert witnesses. The state laws, L.R.S. 13:3049, 13:3661, and 13:3671, that provide for these payments and set forth the amounts to be paid to the different types of jurors and witnesses for daily service, mileage, hotel, and meals. L.R.S. 15:255 provides for payment to police officers and other witnesses in criminal cases.

Article 417.B of the Code of Criminal Procedure requires that the list of grand jurors and petit jurors be published in the local newspaper. Articles 5185 and 5186 of the Code of Civil Procedure require the Clerk of Court to pay the costs of appeal in the case of an indigent defendant.

Article 660 of the Code of Criminal Procedure provides that a physician called to testify concerning a mental examination is entitled to a witness fee and travel expenses. L.R.S. 33:1556 provides that the parish coroner, when required to appear in court for testimony arising from his official duties, is entitled to a witness fee.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. Number of witnesses and jurors fees paid:</i>			
a. Petit/Civil Cases	3,254	2,500	2,500
b. Grand Jury Cases	126	150	150
c. City Court	83	75	75
d. Officers (Houma Police Dept., Sheriff’s Deputies, State Troopers, and Wildlife & Fisheries)	67	135	135
<i>2. Number of payments to Jury Commissioners</i>	73	75	75
<i>3. Total dollar amount of reimbursements from court systems</i>	\$31,828	\$52,738	\$52,000
<i>4. Total dollar amount paid to witnesses and jurors</i>	\$84,096	\$80,420	\$92,000

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Other Services and Charges	84,096	92,000	80,420	92,000	92,000
TOTAL EXPENDITURES	84,096	92,000	80,420	92,000	92,000
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Act 1031 of the 2003 State Regular Session amended the state law to increase the daily compensation for serving on a jury; to increase the jury filing fees in civil cases to the clerk of court; to increase the amount deposited into the registry of the court; and to provide for an additional fee in criminal cases.
- 2018 Court Warrants \$92,000, same as 2017, approved.

151-131 GENERAL FUND - PARISH PRESIDENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Parish President supervises and directs the administration of all departments, offices, and agencies of the Terrebonne Parish Consolidated Government’s Executive Branch. He keeps the Council informed of the financial condition of the government, with recommendations for action; submits the annual budget to the Council; and performs other duties prescribed by the Home Rule Charter. The mission of Administration is to better serve the citizens of Terrebonne Parish through the provision of a fairer and friendlier local governmental organization delivering professional, high quality, cost-effective services within the framework of the Parish Charter, and to respond to and plan for the developing needs of the community in an innovative and pro-active manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To upgrade and enhance the transportation & drainage infrastructure of the Parish.</i>			
a. Widen Hollywood Road	90%	100%	100%
b. Thompson Road Paving	70%	100%	100%
c. Westside Blvd. Phase C	100%	100%	100%
d. Country Drive Widening	75%	90%	100%
e. Extend Hollywood Road to Southdown Mandalay	0%	25%	100%
f. Bayou Gardents Paving	80%	100%	100%
g. Petit Caillou Lock	0%	5%	15%
h. Suzie Canal Levee	0%	25%	100%
i. Petit Caillou Outfall Channel & Pump	0%	15%	90%
j. Hanson Canal Pump Station	0%	15%	100%
k. Falgout Canal Road Restoration	0%	15%	100%
l. Petit Caillou Lock	0%	5%	15%
m. Bayou Terrebonne Pump Station	0%	5%	15%
n. Lash Brook Pump Station	0%	15%	30%
o. 1-1A Pump Station	0%	15%	75%
p. Bayou Nuef Pump Station	0%	25%	100%
q. Bonanza Pump Station Flood Proofing	0%	25%	100%
r. Brady Road Bridge	0%	0%	10%
s. Theriot Bridge Repair	0%	25%	100%
t. Mayfield Bridge	0%	75%	100%
u. Portable Pumps	0%	25%	100%
<i>2. To advocate for National Flood Insurance Reform- On going.</i>	On going	On going	On going
<i>3. To Partner with Corps of Engineers to complete Houma Navigation Dredging.</i>	On going	On going	On going
<i>4. To Enhance Quality of Life for Parish residents.</i>			
a. Bayou Country Sports Park (Initial Phase)		25%	100%
<i>5. To secure RESTORE Act/NRDA funding to restore injured habitats.</i>			
a. To secure RESTORE Act/NRDA funding to restore injured habitats	0%	0%	100%
<i>6. Development of Public facilities.</i>			
a. North Safe Room	0%	25%	100%
a. East Side Safe Room	0%	25%	100%
<i>7. To provide reliable long-term electric power resources.</i>			
a. Participation in MISO- On Going	On going	On going	On going
<i>8. Work to redevelop the old Houma Elementary School to workforce housing.</i>	25%	60%	100%

151-131 GENERAL FUND - PARISH PRESIDENT

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	700,776	713,872	680,044	698,615	698,615
Supplies and Materials	28,330	18,300	13,352	18,100	18,100
Other Services and Charges	150,602	191,084	165,517	203,869	203,869
Repair and Maintenance	0	1,700	1,000	1,700	1,700
Allocated Expenditures	(639,400)	(660,385)	(639,400)	(639,400)	(639,400)
Capital Outlay	11,018	73,186	73,186	21,000	21,000
TOTAL EXPENDITURES	251,326	337,757	293,699	303,884	303,884
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-0.29%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - In January 2013, Ordinance No. 8258 established the compensation of the Parish President effective upon the term beginning in 2016, as authorized by Section 3-08 of the Parish Home Rule Charter. The annual salary is computed as the average salary of the Parish Sheriff, Clerk of Court and Assessor; as certified annually by the Human Resources Director.
 - Eliminate one (1) Part-time Admin. Tech. II, Grade 102
- Capital: (PEG)- \$21,000- Approved.
 - Two (2) Apple Mac Computers, \$5,000
 - One (1) Apple Mac Pro, \$10,000
 - Four (4) Panasonic cameras, \$6,000

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parish President	1	1	1	1	N/A	****	****	****
Parish Manager	1	1	1	1	V	87,955	115,498	143,040
Office Manager	1	1	1	1	208	44,197	55,246	66,295
Citizen Inquiry Coordinator	1	1	1	1	207	41,305	51,632	61,958
Parish Pres. Secretary	1	1	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin. Tech. II	1	1	1	1	102	21,206	26,508	31,810
TOTAL FULL-TIME	7	7	7	7				
Admin Tech II	1	0	0	0	102	10,603	13,254	15,905
TOTAL PART-TIME	1	0	0	0				
TOTAL	8	7	7	7				

151-141 GENERAL FUND - REGISTRAR OF VOTERS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Louisiana Constitution of 1974 establishes that the governing authority of each parish shall appoint a Registrar of Voters. The Louisiana Election Code provides that the Registrar is responsible for the registration of voters in the parish and for the administration and enforcement of laws and rules and regulations of the Secretary of State relating to the registration of such voters. The Registrar of Voters is also responsible for conducting early voting and absentee voting. Employees in the Registrar of Voters office are employees of the State of Louisiana and the Parish. The parish is mandated by the state to pay a portion of the employee's salaries. The Registrar of Voters' office continues to hold the integrity for elections in Terrebonne parish, thereby maintaining trust from voters and candidates.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To facilitate voter registration and voting for citizens of Terrebonne Parish.</i>			
a. Number of Elections	3	3	4
b. Number of Registered Voters	64,836	63,929	64,000
<i>2. To facilitate special events as required by Louisiana State Law</i>			
a. Annual Canvass of the Voter Rolls	100%	100%	100%
b. Redistricting - as needed	100%	100%	100%
c. Voter outreach	100%	100%	100%
d. Early Voting - both by mail and in person	100%	100%	100%
e. Public Records Requests	100%	100%	100%
<i>3. Precinct Changes - Merges, Polling Location changes</i>	100%	100%	100%

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	157,274	180,830	153,122	167,713	167,713
Supplies and Materials	3,468	2,236	1,734	3,500	3,500
Other Services and Charges	8,537	12,341	13,579	19,420	19,420
Repair and Maintenance	0	0	120	0	0
Capital Outlay	3,785	2,027	2,027	0	0
TOTAL EXPENDITURES	173,064	197,434	170,582	190,633	190,633
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-2.44%

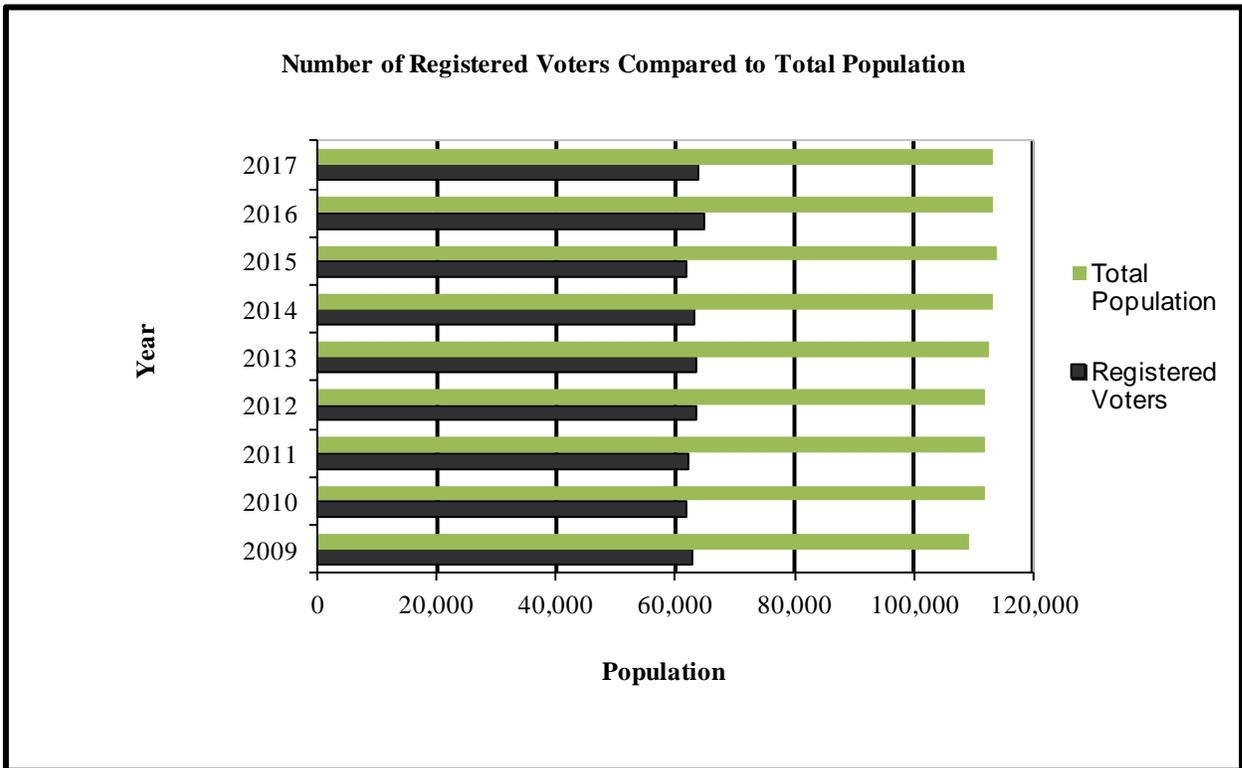
BUDGET HIGHLIGHTS

- No significant changes.

151-141 GENERAL FUND - REGISTRAR OF VOTERS

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registrar of Voters	1	1	1	1	N/A	****	****	****
Chief Deputy Registrar	1	1	1	1	N/A	****	****	****
Voter Registration Spec.	2	2	2	2	N/A	****	****	****
Confidential Asst.	1	1	1	1	N/A	****	****	****
TOTAL	5	5	5	5				



151-142 GENERAL FUND - ELECTIONS

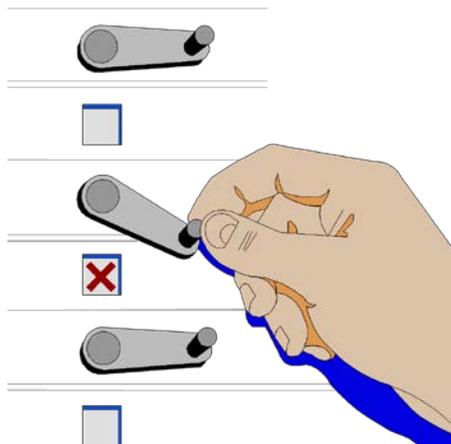
PURPOSE OF APPROPRIATION

The Elections category of the General Fund is used to record direct expenditures for holding general, primary, and special elections.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Other Services and Charges	6,994	28,244	11,413	16,000	16,000
TOTAL EXPENDITURES	6,994	28,244	11,413	16,000	16,000
% CHANGE OVER PRIOR YEAR					-43.35%

BUDGET HIGHLIGHTS

- No significant changes.



151-151 GENERAL FUND - FINANCE/ACCOUNTING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary function of the Finance Department is to oversee the functions of the Accounting, Purchasing/Warehouse, Customer Service, and Information Technologies Divisions. The Accounting Division staffed with 19 employees is performing all activities leading to the timely deliverance and usefulness of accurate financial and management reports to user departments and agencies of this government through legislative processes. The activities include but are not limited to: budget planning, control and preparation; prudent investment objectives; accounts payable and receivables; payroll; contract/project coordination; debt service management; and year end audits. The Accounting Division maintains accounting systems in accordance with the best-recognized practices in governmental accounting. The Accounting Division also collects, receives, all revenues paid to the parish. It also receives funds paid to other agencies and departments of the government. A primary function of the Accounting Division is the effective planning, preparation, control, and execution of the Annual Operating Budget of Terrebonne Parish. In addition, the Accounting Division reviews and recommends action on all budgetary amendments and all grant applications applied for by the Parish departments and agencies, and, in general, supplies budgetary information to Administration, the Council, and the general public, as requested.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<p>1. <i>To prepare financial documents in accordance with the best-recognized principles and standards.</i></p> <p>a. Prepare the Comprehensive Annual Financial Report in consistent with the criteria established by the government Finance Officers Association of the United States and Canada (GFOA) for its Certificate of Achievement for Excellence in Financial Reporting program.</p> <p>b. Prepare the Annual Operating Budget consistent with the criteria established by GFOA for its Distinguished Budget Presentation Award program.</p>	19 yrs. 14 yrs.	20 yrs. 15 yrs.	21 yrs. 16 yrs.
<p>2. <i>To increase governmental accountability and disclosure.</i></p> <p>a. Audited Financial Reports on the Parish website</p> <p>b. Adopted Budgets on the Parish website</p> <p>c. Parish Bond Rating with Fitch Investor Service</p> <p>c. Parish Bond Rating with Standard and Poor's</p> <p>d. List of Ad Valorem Taxes Levied (Property Taxes) on website</p> <p>e. Sales Tax Distribution Chart on website</p>	13 15 AA- AA ✓ ✓	14 16 AA- AA ✓ ✓	15 17 AA- AA ✓ ✓
<p>3. <i>To recruit and retain superior employees in the Finance Department / Accounting Division and enhance employee morale.</i></p> <p>a. Average number of years of service for employees.</p> <p>b. Years of Service</p> <p>> 10-19 Years of service</p> <p>> 20-29 Years of service</p> <p>> 30-39 Years of service</p> <p>b. Number of employees with professional degrees.</p>	16.9 3 4 3 9	17.9 3 4 3 10	18.9 3 3 3 10
<p>4. <i>To automate efficiently processes through technology improvements.</i></p> <p>a. Percentage of employees on direct deposit payroll</p>	80%	90%	100%



151-151 GENERAL FUND - FINANCE/ ACCOUNTING

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	1,004,828	1,012,326	946,973	982,921	982,921
Supplies and Materials	35,122	23,800	20,580	23,800	23,800
Other Services and Charges	42,814	38,708	42,782	44,511	44,511
Repair and Maintenance	2,729	5,000	5,000	5,000	5,000
Allocated Expenditures	(591,604)	(744,141)	(591,604)	(591,604)	(591,604)
Capital Outlay	8,106	0	0	0	0
TOTAL EXPENDITURES	501,995	335,693	423,731	464,628	464,628
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-2.19%

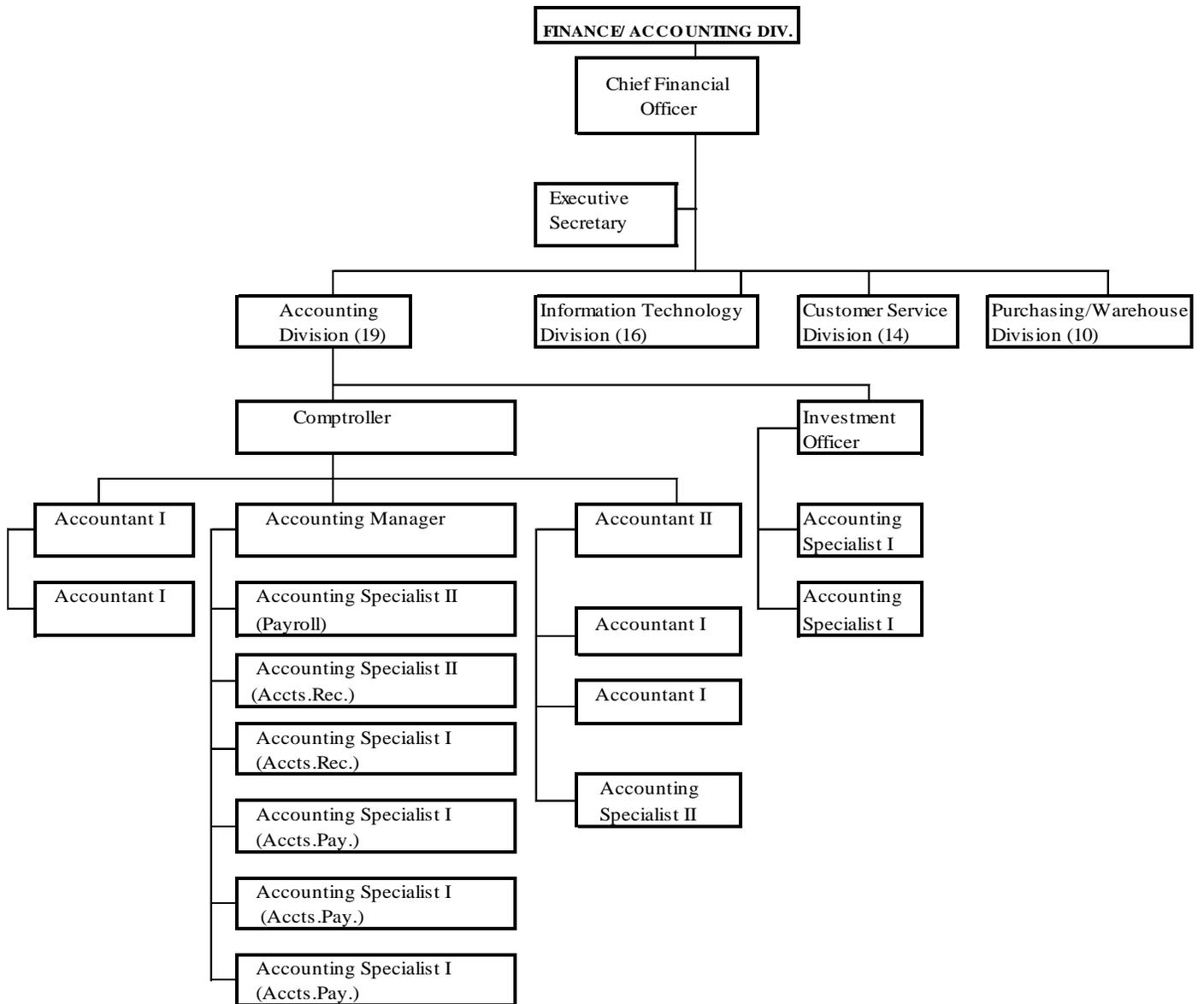
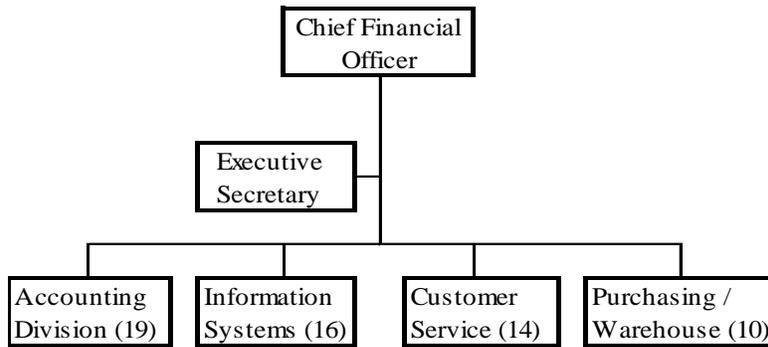
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Chief Financial Officer	1	1	1	1	IV	81,440	107,313	133,185
Comptroller	1	1	1	1	212	62,954	78,693	94,431
Accounting Manager (Acct III)	1	1	1	1	210	52,028	65,035	78,042
Investment/Finance Officer	1	1	1	1	208	44,197	55,246	66,295
Accountant II	1	1	1	1	208	44,197	55,246	66,295
Accountant I	4	4	4	4	206	38,967	48,709	58,451
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Acct. Specialist II	3	3	3	3	106	27,275	34,094	40,913
Acct. Specialist I	6	6	6	6	105	25,255	31,569	37,883
TOTAL	19	19	19	19				

151-151 GENERAL FUND - FINANCE/ ACCOUNTING



151-152 GENERAL FUND - FINANCE/ CUSTOMER SERVICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Finance Department’s Customer Service Division has always served as a “one-stop” central point of contact for the public wishing to conduct business throughout the City of Houma / Parish of Terrebonne via entering the Government Tower. This office strives on ensuring superior *customer service* while providing definitive communications and collection efforts for each of the following Terrebonne Parish public services: Utility billings & collections for Electric / Gas Department services (collection of special sewer and/or paving assessments), issuance of Special Event Applications for alcohol related events, issue Certificate of Registration Application for public solicitation throughout the Houma and Terrebonne Parish, issue Electrician, Plumber / Gas Fitter, and Mechanical Contractor Licenses via the Planning Departments approval process, issue Liquor Applications & Licenses, Issue Bar Card Applications and Cards via the HPD, seek restitution of “Final Utility Balances Left Owing” before and after placement of such accounts with a Collection Agency, seek restitution of all “Worthless Checks” issued to Terrebonne Parish Consolidated Government for various government services, share collection duty with the Terrebonne Parish Sheriff’s Office for Insurance Premium Taxes from businesses issuing life, accident, or health insurance policies throughout the urban service areas of Houma-Terrebonne.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To issues various licenses and certificates.</i>			
a. Certificates of registration for solicitation permits	46	40	43
b. Number of insurance licenses issued	664	647	650
c. Liquor licenses issued	355	369	360
d. Electrician / plumber / gas fitter / mechanical contractor licenses issued	157/40/14/18	140/39/13/14	150/40/14/15
e. Ambulance Licenses issued	6	6	6
<i>2. To provide various services to the public and government offices.</i>			
a. Electric and gas customers serviced	21,414	21,467	21,480
b. Departments and agencies of the parish served	20	20	20
c. Number of outgoing mail pieces processed for government offices	75,526	61,454	67,500
<i>3. To provide assistance to our customers in an efficient and courteous manner.</i>			
a. Participation in the utility average billing program	724	750	770
b. Participation in direct payment / bank draft program	1,862	2,200	2,400
c. Payments through credit cards (in-house)	16,421	18,115	20,000
d. Payments taken over the telephone via IVR (Start date 9/5/2017)	N/A	950	2,856
e. NSF checks returned/paid	308/300	348/320	300/290
f. Telephone calls fielded	33,087	41,304	40,000
g. Walk-in customers serviced	72,121	79,742	75,000
h. Utility customers paying through local banks	26,927	31,707	28,000
i. Payments through the drop box	12,675	14,359	13,000
j. Utility payments received through the mail	71,355	74,382	72,000
k. Utility payments paid though on-line service (monthly average)	3,400	3,700	3,500
l. Ebill Customers (Service began December 2011)	474	514	540

151-152 GENERAL FUND - FINANCE/ CUSTOMER SERVICE

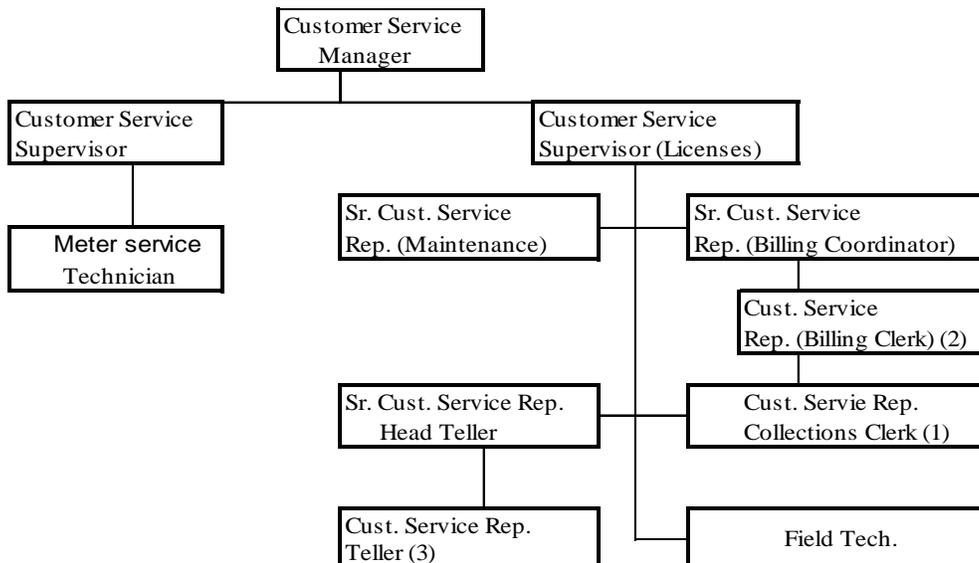
BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	817,613	807,302	764,640	798,698	798,698
Supplies and Materials	63,983	51,636	48,032	60,852	60,852
Other Services and Charges	530,335	541,075	551,799	610,001	610,001
Repair and Maintenance	3,724	1,767	887	1,050	1,050
Allocated Expenditures	(1,403,420)	(1,395,429)	(1,349,783)	(1,450,818)	(1,450,818)
Capital Outlay	38,001	13,864	13,864	0	0
TOTAL EXPENDITURES	50,236	20,215	29,439	19,783	19,783
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					4.91%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Customer Service Mgr.	1	1	1	1	211	57,231	71,539	85,847
Customer Service Supv.	2	2	2	2	109	35,974	44,967	53,960
Meter Serv. Technician	1	1	1	1	106	27,275	34,094	40,913
Sr. Customer Service Rep.	3	3	3	3	106	27,275	34,094	40,913
Customer Service Rep.	6	6	6	6	104	23,603	29,504	35,404
Field Tech I	1	0	1	1	103	22,267	27,834	33,400
TOTAL	14	13	14	14				

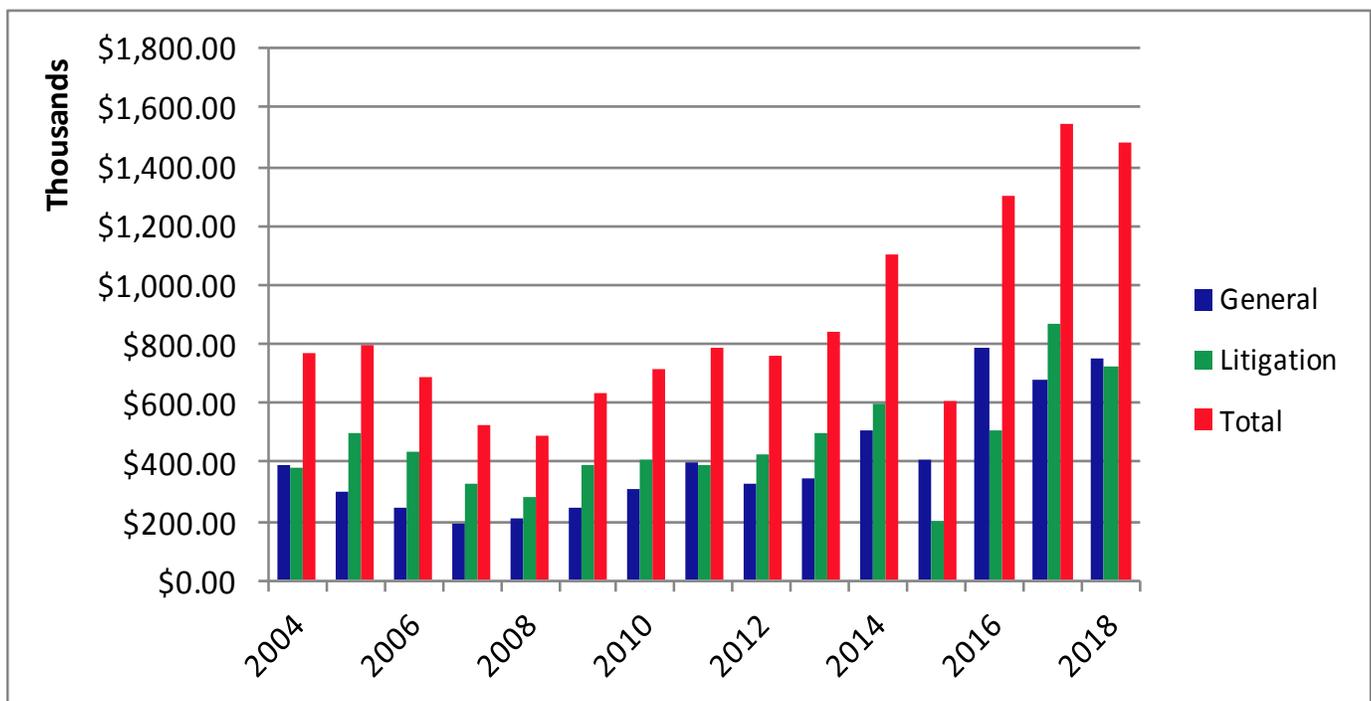


151-157 GENERAL FUND - LEGAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To deliver all aspects of legal service to the executive and legislative branches of the Terrebonne Parish Consolidated Government in a professional, expedient and cost-efficient manner for the purpose of directing the lawful implementation of the Parish Charter and Code of Ordinances, condemnations, the Louisiana public bid law, open meetings law, the Louisiana public records law, and the property law and rights acquisitions in coordination with applicable state and federal law, and for the purpose of successfully defending the interest of Terrebonne Parish in litigated matters. The Legal Department presently consists of the Parish Attorney and nine Assistant Parish Attorneys all of whom are contracted to the Parish government upon appointment by the Parish President and ratification by the Parish Council and one Assistant District Attorney appointed under contract to handle City Court prosecutions and advise the Houma-Terrebonne Regional Planning Commission.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
1. To provide competent and expeditious legal counsel to the Parish Administration and the Parish Council.	100%	100%	100%
2. To attempt to reduce the number of claims filed against the Parish by consistently providing a vigorous defense and by providing preemptive legal opinions on a daily basis.	100%	100%	100%
3. To reduce exposure to liability by assisting Risk Management in identifying and eliminating hazards.	100%	100%	100%
4. To attempt to dispense with claims as rapidly as possible, either through early resolution within the Risk Management Department, settlement or trial after a claim has been made.	100%	100%	100%



151-157 GENERAL FUND - LEGAL SERVICES

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Other Services and Charges	373,212	510,937	463,399	510,090	470,000
TOTAL EXPENDITURES	373,212	510,937	463,399	510,090	470,000
% CHANGE OVER PRIOR YEAR					-8.01%

BUDGET HIGHLIGHTS

- Parishwide legal fees, which are not all included in the General Fund, are reflected as follows:

	2014	2015	2016	2017 Estimated	2018 Estimated
General	503,278	405,769	790,642	676,676	755,669
Litigation	602,331	198,097	509,429	868,829	723,585
Social/BP Settlement*	-	2,375,000	-	-	-
	\$ 1,105,609	\$ 603,866	\$ 1,300,071	\$ 1,545,505	\$ 1,479,254

*Note: BP Legal Fees not included in the above graph

- Legal Assistance to low-income persons, \$30,000, Southeast LA Legal Services, same as 2017, approved.
- Note: In 2015, incurred BP legal settlement fees, \$2,375,000 (non-recurring).

151-193 GENERAL FUND - PLANNING & ZONING

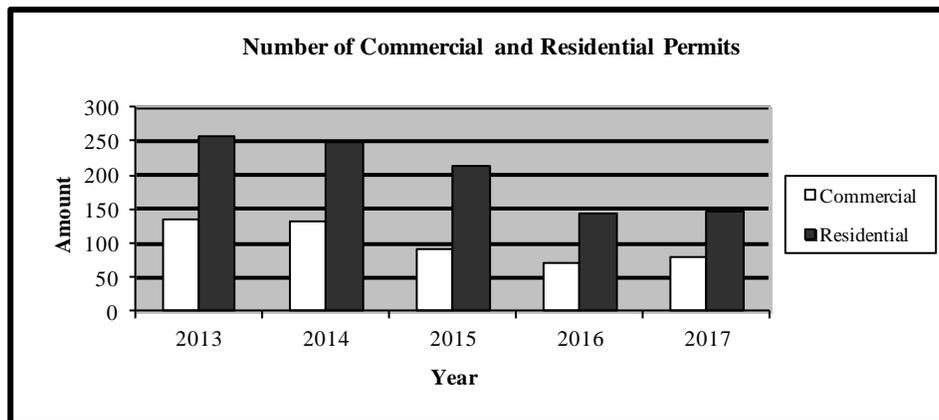
MISSION STATEMENT / DEPARTMENT DESCRIPTION

To provide professional planning and building services to preserve the natural resources and qualities of Terrebonne Parish, to enhance the quality of living and to ensure orderly development. The Planning and Zoning Department is divided into the following divisions: Permits, Planning Commission, Zoning Commission, Downtown Revitalization, Recovery Assistance & Mitigation Planning and Nuisance Abatement. Through the services of the Planning and Zoning Department and the Houma-Terrebonne Regional Planning Commission development in Terrebonne Parish is planned and constructed in compliance with the Comprehensive Master Plan, Zoning Ordinance, Subdivision Regulations, and Building Codes to provide orderly growth throughout Terrebonne Parish. The Planning and Zoning Department has applied and administers Flood Hazard Mitigation Grants and will acquire and elevate numerous flooded structures throughout Terrebonne Parish. The Planning Department is also responsible for Nuisance Abatement as it relates to tall grass, debris, blighted structures, and derelict vessels. The Planning Department manages the three (3) public cemeteries through burial permits and general oversight in Terrebonne Parish. Those cemeteries are Bisland Cemetery, Southdown Cemetery, and Halfway Cemetery. The Main Street Program is administered through the Planning Department and the Downtown Development Corporation.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To create sustainable Planning efforts by the issuance of Building Permits, and development of Long-Term plans.</i>			
a. Parish Council adopted Vision 2030 Comprehensive Plan (5 yr Plan Update)	20%	20%	20%
b. Number of building permits issued	2,641	2,743	2,900
c. Number of permits for new residential construction	144	146	160
d. Number of permits for mobile homes issued	131	125	150
e. Number of building permits for new commercial construction	70	62	100
f. Number of permits for renovations, additions, or certificate of occupancy	2,156	2,210	2,300
g. Number of applications for subdivisions, redivisions or property, raw land sales	45	50	55
h. Number of applications for zoning map amendments, house occupations and and planned building group approved	18	12	15
i. Number of applications for structural variance	35	35	30
<i>2. To Create an orderly development of the Terrebonne Parish Public Cemeteries.</i>			
a. Number of pauper burials	6	6	6
b. Number of funeral homes handling pauper burials	2	3	3
c. Cost of pauper burials	\$900	\$900	\$900
<i>3. To enhance the quality of life in Terrebonne Parish</i>			
a. Development of Bayou Country Sports Park	5%	10%	15%
b. Southdown Loop Bike Trail (aggregate trail improvement)	n/a	n/a	Application
c. Walkability of Downtown (safety improvements)	Ongoing	Ongoing	Ongoing
d. Marguerite Moffet Audubon Boardwalk Improvements	N/A	N/A	Application

151-193 GENERAL FUND - PLANNING & ZONING

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>4. To promote Tourism and Economic Development</i>			
a. Construct Wayfinding signage throughout Terrebonne parish including Gateway signs	Completed	Completed	Gateway sign
b. Promoted and sponsored Best of the Bayou Festival and Rou Ga Rou Festival	Completed	Ongoing	Ongoing
c. Promoted and sponsored HDDC events and Christmas Festival (live After 5, cookoffs)	Completed	Ongoing	Ongoing
<i>5. To promote non structural flood protection within special flood hazard areas of Terrebonne Parish</i>			
a. Elevated 20 structures to DFIRM+1	25	16	30
b. Close out HMA Grants-Severely Repetitive Loss (SRL)	0	0	4
c. Received Hazard Mitigation applications for an additional structures	8	18	20
d. Sell buyout properties	6	0	16
e. Hazard Mitigation Application Approvals	2	2	3
f. Work with NFIP/FEMA/State personnel to improve Community Rating System from Class 7 (being moved towards Class 6 in 2021)	N/A	N/A	25%
g. Apply for Bioshield Project/Living Mitigation Project	1	2	3
h. Identify and Pursue Funding for a Relocation Project	1	1	0
i. Implement Mitigation Plan Maintenance Program	1	Ongoing	1
j. Introduce private marsh restoration and tax credit program	1	0	1
k. Generator Program for Critical Facilities.	1	1	1
l. Rental Elevation Program.	1	1	0

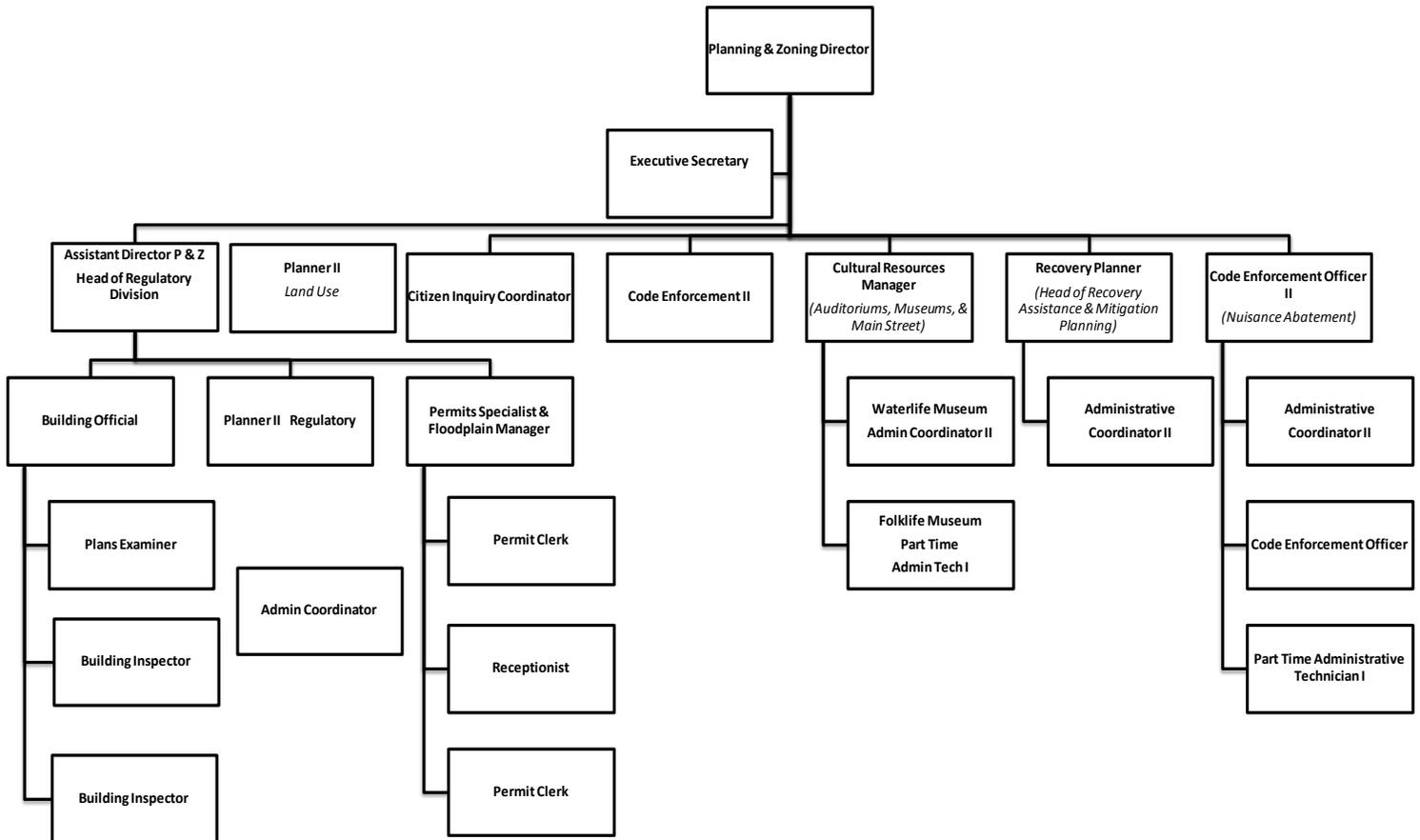


151-193 GENERAL FUND - PLANNING & ZONING

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	869,816	983,200	892,430	1,462,856	1,462,856
Supplies and Materials	33,266	36,400	32,663	78,473	78,473
Other Services and Charges	921,719	802,486	639,449	112,746	112,746
Repair and Maintenance	(76)	2,100	2,126	2,100	2,100
Capital Outlay	1,157	938	938	67,000	67,000
TOTAL EXPENDITURES	1,825,882	1,825,124	1,567,606	1,723,175	1,723,175
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-9.21%

BUDGET HIGHLIGHTS

- Starting in April 2018, the Parish will begin issuing permits in-house, approved.
- Personnel: - Approved.
 - Add one (1) Building Official, Grade 213.
 - Add one (1) Building Plans Examiner, Grade 212.
 - Add two (2) Building Code Inspector, Grade 210.
 - Add one (1) Admin Coordinator II, Grade 106.
 - Add one (1) Planner II, Grade 209.
- Capital: - Approved.
 - Two (2) Computer Stations, \$13,000.
 - Two (2) laptops, \$4,000.
 - Two (2) Trucks, \$50,000.



151-193 GENERAL FUND - PLANNING & ZONING

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Planning Director	1	1	1	1	III	75,407	99,734	124,060
Building Official	0	0	1	1	213	69,250	86,562	103,874
Assistant Planning Director	1	1	1	1	212	62,954	78,693	94,431
Building Plans Examiner	0	0	1	1	212	62,954	78,693	94,431
Recovery Planner	1	1	1	1	212	62,954	78,693	94,431
Building Code Inspector	0	0	2	2	210	52,028	65,035	78,042
Planner II	1	1	2	2	209	47,732	59,665	71,599
Cultural Resource Manager	1	1	1	1	209	47,732	59,665	71,599
Citizen Inquiry Coordinator	1	1	1	1	207	41,305	51,632	61,958
Code Enforcement Officer II	2	2	2	2	108	32,703	40,879	49,055
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator II	1	0	2	2	106	27,275	34,094	40,913
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
Admin. Tech. I	1	1	1	1	101	20,197	25,246	30,295
TOTAL FULL-TIME	13	12	19	19				
GIS Manager	1	1	1	1	210	26,014	32,518	39,021
Foreman I/Warehouse Clerk	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	2	2	2	2				
TOTAL	15	14	21	21				

151-194 GENERAL FUND - PUBLIC WORKS/ GOVERNMENT BUILDINGS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To provide and support maintenance services and improvement projects at 42 Parish facilities. The buildings division is responsible for the repair, routine, and preventive maintenance programs, renovations or modifications of all government buildings utilizing parish employees and contract personnel.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To provide services to North Houma Campus.</i>			
a. Staff maintenance personnel for new Juvenile Dention Center.	100%	100%	100%
b. Provide services to new Animal Shelter.	N/A	100%	100%
c. Provide services to new Fleet Maintenance and Public Works Facilities.	N/A	100%	100%
d. Provide services for EOC facility.	N/A	100%	100%
e. Provide services for Public Works and Drainage facilities in Gray.	N/A	100%	100%
<i>2. To improve the Security for the Old Courthouse and Annex.</i>			
a. Complete access control to both facilities.	60%	80%	100%
b. Install metal detectors.	75%	100%	100%
c. Install X-ray equipment.	75%	100%	100%
<i>3. Improve Emergency Disaster Servies for Annex.</i>			
a. Complete intallation of generator to operate entire facility.	100%	100%	N/A
b. Provide p.m. and support program for generator.	100%	100%	100%
<i>4. Improve scheduling and tracking of services, inventory and assets.</i>			
a. Utilize new Hiper Web program for various projects and p.m. programs.	100%	100%	100%
b. Train staff in utilizing and completing required information.	100%	100%	100%
<i>5. Continue to protect TPCG Properties through HMGP funding resources</i>			
a. Complete Wind Hardening Project for Government Tower.	40%	100%	100%
b. Complete Flood proofing and Wind Hardening of Annex.	40%	60%	100%

151-194 GENERAL FUND - PUBLIC WORKS/ GOVERNMENT BUILDINGS

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	566,808	589,052	579,276	588,237	588,237
Supplies and Materials	37,724	35,700	36,065	35,700	35,700
Other Services and Charges	1,232,895	1,360,795	1,216,919	1,228,560	1,228,560
Repair and Maintenance	220,976	175,000	175,000	174,400	174,400
Capital Outlay	23,200	341,862	341,862	186,000	186,000
TOTAL EXPENDITURES	2,081,603	2,502,409	2,349,122	2,212,897	2,212,897
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-6.19%

BUDGET HIGHLIGHTS

- Capital: - Approved.
 - Cooling towers/ Government towers, \$121,000.
 - Courthouse Elevators, \$65,000.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Manager	1	1	1	1	212	62,954	78,693	94,431
Mechanical Maint. Supervisor	1	1	1	1	208	44,197	55,246	66,295
Facilities Maintenance Tech	3	3	3	3	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Facilities Maintenance Asst	3	3	3	3	101	20,197	25,246	30,295
TOTAL	9	9	9	9				

151-195 GENERAL FUND - CODE VIOLATION/COMPLIANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Code Violation and Compliance Division of Planning is responsible for the management and enforcement of the Demolition Program, Grass Cutting, Derelict Vessels and Condemnations. This division accepts and addresses citizen’s complaints, records into computerized database, investigates and performs inspections. This division also issues warning notifications and citations with escalating fines to violators of the nuisance abatement ordinance.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016	FY2017	FY2018
	Actual	Estimated	Projected
1. To continue to improve and update the new Nuisance Abatement software.	0%	0%	100%
2. To address all vacant, blighted properties and dilapidated and dangerous structures reported to Nuisance Abatement.			
a. Number of tall grass, junk/debris, junked/abandoned vehicles, and abandoned/derelict vessels complaints reported	1,155	1,100	1,150
b. Number of abandoned/derelict structure violations processed	145	100	110
c. Number of liens placed on tax notices for tall grass violators	186	120	140

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	186,210	163,013	151,622	165,008	165,008
Supplies and Materials	5,628	9,650	9,038	7,100	7,100
Other Services and Charges	265,389	228,370	234,725	250,697	250,697
Capital Outlay	27	0	0	0	0
TOTAL EXPENDITURES	457,254	401,033	395,385	422,805	422,805
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					5.43%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Code Enforcement Officer II	1	1	1	1	108	32,703	40,879	49,055
Code Enforcement Officer	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL FULL-TIME	3	3	3	3				
Admin Tech I	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	1	1	1	1				
TOTAL	4	4	4	4				

151-198 GENERAL FUND - PUBLIC WORKS/ JANITORIAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of Public Works provides the cleaning and maintenance of all government buildings and is responsible for maintaining and contracting custodial services at 42 government buildings. Our mission is to provide our Parish Employees and the public with a clean and healthy environment in the most economical manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To improve communication between Janitorial Contract services and TPCG.</i>			
a. Monitor communication log at each site. Janitorial contractor will have to initial once completed.	100%	100%	100%
b. Install dry erase board at each facility for requests.	100%	100%	100%
<i>2. To reduce operating supply costs.</i>			
a. Continue to perform weekly inventory checks and ordering.	100%	100%	100%
<i>3. To improve the floor maintenance program at the Courthouse and the Annex.</i>			
a. Continue the program in which hard floors are stripped, waxed and buffed on quarterly basis.	100%	100%	100%
<i>4. Provide services for North Camput Facilities.</i>			
a. Negotiate contract services and support each facility.	100%	100%	100%

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	17,212	17,310	17,580	21,900	21,900
Supplies and Materials	24,182	20,642	22,095	22,300	22,300
Other Services and Charges	249,434	233,741	244,599	245,111	245,111
TOTAL EXPENDITURES	290,828	271,693	284,274	289,311	289,311
% CHANGE OVER PRIOR YEAR					6.48%

BUDGET HIGHLIGHTS

- The General Fund share of the contract for cleaning services is \$238,000 for 2018, approved.

151-199 GENERAL FUND - GENERAL – OTHER

PURPOSE OF APPROPRIATION

This department is used for expenses that are related to general expenditures such as taxes, security purchases or investments, indirect allocations from service departments (Fleet Maintenance, Purchasing, and Information Systems).

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Supplies and Materials	517	1,200	1,044	1,200	1,200
Other Services and Charges	1,121,674	1,305,991	1,149,576	1,165,083	1,165,083
Repair and Maintenance	<u>(2,131)</u>	<u>(7,000)</u>	<u>(1,242)</u>	<u>(3,000)</u>	<u>(3,000)</u>
TOTAL EXPENDITURES	<u><u>1,120,060</u></u>	<u><u>1,300,191</u></u>	<u><u>1,149,378</u></u>	<u><u>1,163,283</u></u>	<u><u>1,163,283</u></u>
% CHANGE OVER PRIOR YEAR					-10.53%

BUDGET HIGHLIGHTS

- No significant changes.

151-205 GENERAL FUND – CORONER

PURPOSE OF APPROPRIATION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, accidental, unusual, or suspicious deaths. The Coroner’s Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense. (See Miscellaneous Information section for details)

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Other Services and Charges	762,087	701,120	701,120	740,120	740,120
Capital Outlay	6,977	6,055	6,055	0	0
TOTAL EXPENDITURES	769,064	707,175	707,175	740,120	740,120
EXCLUDING CAPITAL OUTLAY					5.56%

BUDGET HIGHLIGHTS

- No significant changes.



151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Engineering Division of Public Works provides engineering services to the Public Works Department. The Engineering Division has the primary responsibility of managing assigned Public Works Department’s capital improvement projects. This division also provides engineering support for the Terrebonne Parish Regional Planning Commission subdivision approval process. The Engineering Division reviews drainage plans for commercial and industrial building permits as required by Section 22-168 of the Terrebonne Parish Code of Ordinances. The Engineering division provides miscellaneous engineering services to other Public Works Department divisions and in-house engineering for small capital projects as assigned by the Parish Manager or the Parish President.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To provide for the effective construction of assigned capital projects:</i>			
a. Number of Capital Projects	48	41	44
b. Number of Change Orders done for projects	56	53	55
c. Number of engineering/architectural appointments	11	10	11
d. Number of Amendments to Capital Projects	19	36	28
e. Number of Substantial Completions	13	9	11
f. Dollar Amount of Capital Projects (Millions)	\$190M	\$174M	\$182M
g. Invoices dollar amount for Capital Projects (Millions)	\$52M	\$19M	\$36M
<i>2. To provide for the effective review of subdivision submitted and to inform the Planning Commission of any design deficiencies:</i>			
a. Number of engineering reviews of subdivisions	7	2	5
b. Number of engineering reviews of building permits	35	26	30
c. Number of Final Inspections of subdivisions	3	3	3
d. Number of Process "D"	18	29	24
<i>3. To improve the drainage in the Parish:</i>			
a. Cedar Grove Levee	0%	0%	30%
b. Suzie Canal Levee	0%	50%	100%
c. St. Louis Crossing at Westside	0%	100%	N/A
d. Westside/Alma Street Drainage (Phase 3)	0%	0%	100%
e. Bonanza Pump Station Bulkhead	0%	0%	100%
f. 2-1A Schriever Phase (Honeysuckle and LA 20)	0%	20%	100%
g. Construction of the Ward 7 Levee (B. Neuf to E. Houma Surge)	90%	100%	N/A
h. Construction of the Ward 7 Levee (B. Neuf to Lashbrooke)	90%	100%	N/A
i. Construction of the Ward 7 Levee (Lashbrooke to Boudreaux Canal)	80%	100%	N/A
j. Bayou Neuf Pump Station	0%	20%	100%
k. Ellendale Levee	0%	100%	N/A
l. Lower Little Caillou Pump Station (Lashbrooke)	0%	0%	20%
m. Drainage Pump Stations Telemetry-Phase 2	30%	100%	N/A
n. Drainage Pump Stations Telemetry-Phase 3	0%	100%	N/A

151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>4. To upgrade the infrastructure of the Parish:</i>			
a. Bayou Gardens Extension (Coteau to B. Blue) - Roadway	80%	100%	N/A
b. Widening Hollywood Road (Tunnel to Hwy 311)	96%	100%	N/A
c. Jeff Drive Reconstruction	0%	100%	N/A
d. New Animal Shelter	100%	N/A	N/A
e. New Gibson Library	25%	100%	N/A
f. New Department of Public Works Yard	100%	N/A	N/A
g. New Survey/Telemetry Building	15%	100%	N/A
h. Paving of Thompson Road Ext. (Hwy 57 to Hwy 56)	80%	100%	N/A
i. New Safe Room	0%	5%	100%
j. Westside Blvd. Phase 3 (MLK to Hwy 311) Roadway	100%	N/A	N/A
k. New Safe Room (East Side)	0%	0%	60%
l. New Emergency Operations Center (EOC)	75%	100%	N/A
m. Hollywood Road (Valhi to Southdown Mandalay Road)	0%	30%	100%
n. Country Drive Widening (Presque Isle to St. Anne Bridge)	50%	100%	N/A

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	602,293	722,464	596,018	627,996	627,996
Supplies and Materials	20,689	50,500	40,768	50,500	50,500
Other Services and Charges	101,023	187,104	142,492	233,254	233,254
Repair and Maintenance	4,039	24,200	24,200	24,200	24,200
Allocated Expenditures	(513,995)	(798,614)	(513,995)	(513,995)	(513,995)
Capital Outlay	53,254	30,035	30,035	0	0
TOTAL EXPENDITURES	267,303	215,689	319,518	421,955	421,955
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-4.91%

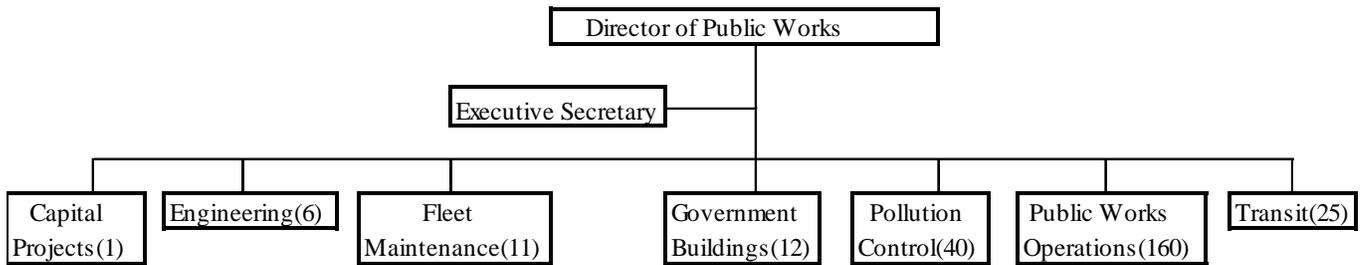
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate one (1) Admin. Coordinator II, Grade 106

151-302 GENERAL FUND - PUBLIC WORKS/ ENGINEERING

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Works Director	1	1	1	1	III	75,407	99,734	124,060
Capital Projects Administrator	1	1	1	1	212	62,954	78,693	94,431
Staff Engineer	1	1	1	1	211	57,231	71,539	85,847
Engineer in Training	2	2	2	2	205	37,112	46,390	55,667
Engineering Tech	2	2	2	2	107	29,730	37,163	44,595
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Adm. Coordinator II	1	0	0	0	106	27,275	34,094	40,913
TOTAL	9	8	8	8				



151-408 GENERAL FUND - PARISH VA SERVICE OFFICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Veterans' Service Office provides counseling and assistance to veterans, their dependents, and their survivors in applying for all federal and state benefits to which they may be entitled. This includes U. S. Department of Veterans' Affairs benefits in the form of pensions, compensation, insurance, education, home loans, and medical care.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Other Services and Charges	<u>22,392</u>	<u>22,392</u>	<u>22,392</u>	<u>22,392</u>	<u>22,392</u>
TOTAL EXPENDITURES	<u><u>22,392</u></u>	<u><u>22,392</u></u>	<u><u>22,392</u></u>	<u><u>22,392</u></u>	<u><u>22,392</u></u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Parish supplement for State Veterans Service Office, \$22,392, same as in 2017, approved.

151-409 GENERAL FUND - HEALTH & WELFARE – OTHER

MISSION STATEMENT

VETERANS HOMELESS SHELTER. The Terrebonne Parish Consolidated Government has a cooperative endeavor agreement with START Corporation to partially fund the services and operations of the shelter for Veterans of the armed forces in need.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Other Services and Charges	580,810	15,000	15,078	83,000	83,000
TOTAL EXPENDITURES	580,810	15,000	15,078	83,000	83,000
% CHANGE OVER PRIOR YEAR					453.33%

BUDGET HIGHLIGHTS

- Veterans Homeless Shelter, \$15,000, same as 2017, approved.
- Lenox Hotard Post #31 (American Legion) operating, \$30,000, approved.
- In 2017 the Mosquito Abatement Program was moved to Sanitation Fund.

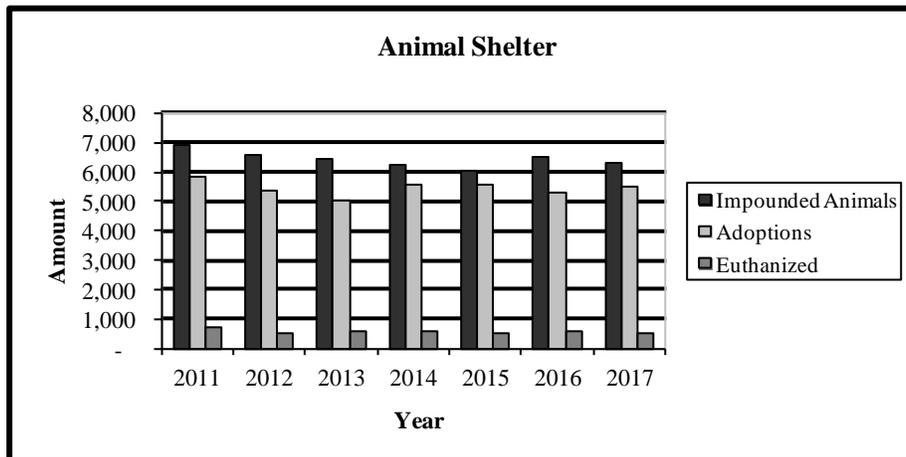
151-442 GENERAL FUND - ANIMAL CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Animal Shelter’s mission is to balance the health, safety, and welfare of the people and animals by: protecting the rights of people from the dangers and nuisances caused by uncontrolled animals, insuring the protection of animals from mistreatment, and promoting and motivating responsible pet ownership. Animal Control Officers provide a variety of services including catching stray, lost, or dangerous animals. The Animal Shelter also houses unwanted pets, has an adoption program, and assists the public in animal related problems. Animal Control responds to eminent situations regarding animals and works in conjunction with local law enforcement for after hour, weekend and holiday emergencies.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To enhance animal care and control services to the public</i>			
a. Number of impounded animals	6,526	6,300	6,250
b. Number of complaints responded to by animal control	5,630	5,200	5,200
c. Number of after hour complaints responded to by animal control	178	165	165
d. Number of bite cases investigated handled by animal control	125	120	120
e. Number of cruelty investigations handled by animal control	310	250	250
f. Number of dangerous/vicious dogs investigations handled by animal control	310	250	250
<i>2. To increase the live release rate</i>			
a. Number of animals adopted by the public	639	1,000	1,200
b. Number of animals transferred to adoption agencies/organizations for adoption	545	500	600
c. Number of animals redeemed by their owners	273	250	300
<i>3. To reduce the over population through public awareness and programs</i>			
a. Number of animals spayed/neutered through low-cost program*	883	1,600	2,000
b. Number of Facebook Followers	10,411	13,500	15,500
<i>4. To enhance quality of care for shelter animals</i>			
a. Spay/neuter surgeries performed in-house for adopted/transferred animals	580	1,000	1,200
b. Exams completed in-house by veterinarian	1,774	3,500	3,500
c. Animals treated for illness/injury in-house by veterinarian	219	850	850

* Received grant from PETCO Foundation to increase number of spay/neuter surgeries performed by the LA/SPCA's Wellness Clinic in 2017.



151-442 GENERAL FUND - ANIMAL CONTROL

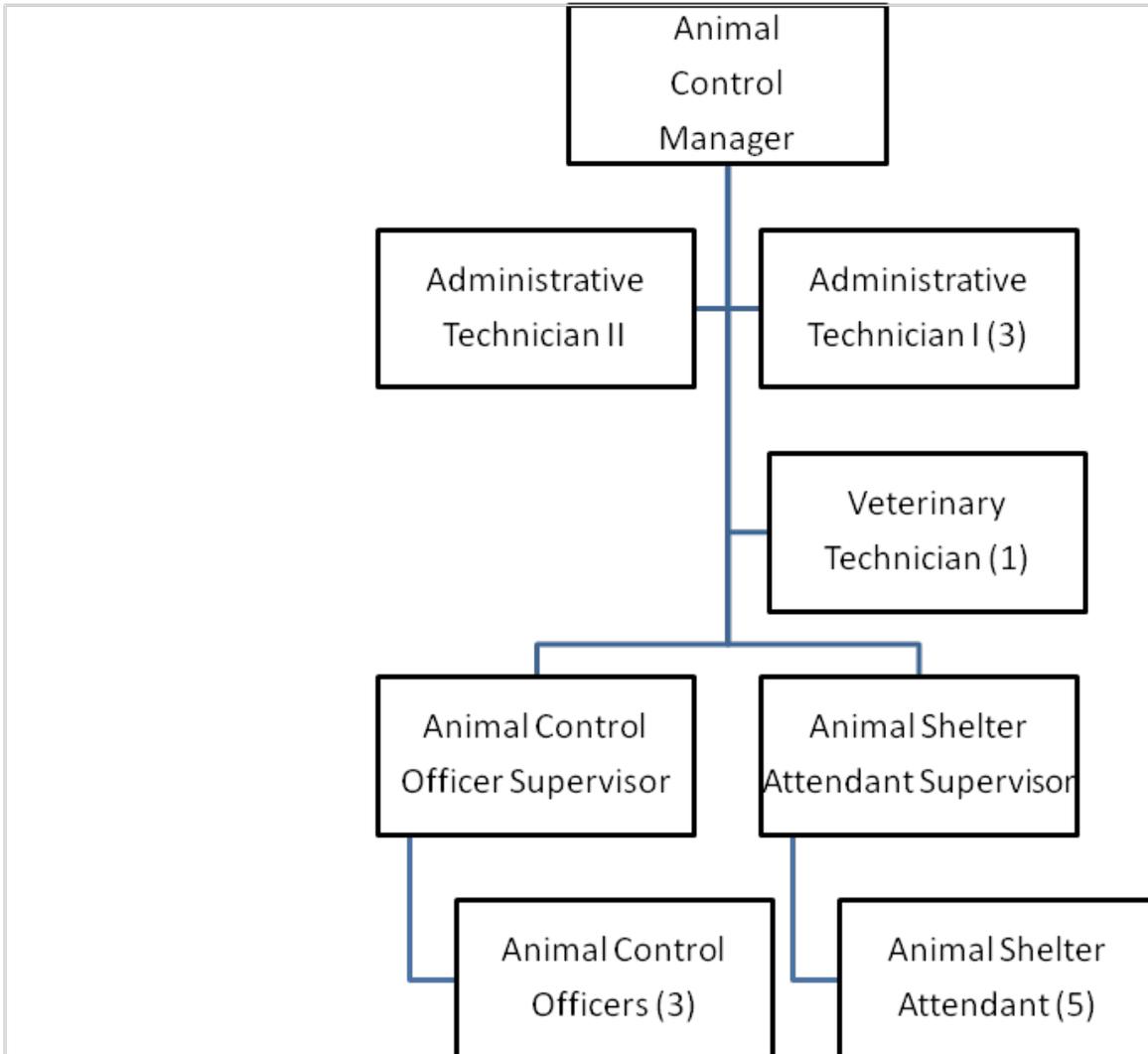
BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	615,660	617,087	661,747	685,429	685,429
Supplies and Materials	155,493	171,150	151,625	149,050	149,050
Other Services and Charges	193,606	338,146	320,645	300,468	300,468
Repair & Maintenance	7,668	16,864	6,018	5,364	5,364
Capital Outlay	12,060	71,476	71,476	7,000	7,000
TOTAL EXPENDITURES	984,487	1,214,723	1,211,511	1,147,311	1,147,311
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-0.26%

BUDGET HIGHLIGHTS

- Capital, \$7,000, approved.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Animal Shelter Manager	1	1	1	1	209	47,732	59,665	71,599
Veterinarian Technician	1	1	1	1	107	29,730	37,163	44,595
Animal Control Supervisor	1	1	1	1	106	27,275	34,094	40,913
Animal Shelter Attd. Supv	1	1	1	1	106	27,275	34,094	40,913
Animal Control Officer	3	3	3	3	105	25,255	31,569	37,883
Admin Tech II	1	1	1	1	102	21,206	26,508	31,810
Animal Shelter Attendant	3	2	3	3	102	21,206	26,508	31,810
Admin Tech I	2	2	2	2	101	20,197	25,246	30,295
TOTAL FULL TIME	13	12	13	13				
Animal Shelter Attendant	2	2	2	2	102	10,603	13,254	15,905
Admin Tech I	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART TIME	3	3	3	3				
TOTAL	16	15	16	16				

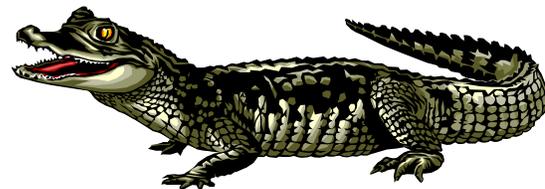


151-560 GENERAL FUND - BAYOU TERREBONNE WATERLIFE MUSEUM

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Bayou Terrebonne Waterlife Museum is under the direct supervision of the Houma Main Street Manager, head of the Downtown Revitalization Division of the Planning & Zoning Department. The museum houses a \$300,000 permanent exhibit on the economic, social, and natural history of Terrebonne Parish and southeast Louisiana’s bayous, wetlands, and nearby Gulf waters, especially fisheries past and present. There are 20 separate voices used in the various interactive narratives throughout the museum, 130 creatures displayed on the hand-painted eco-line mural, 64 interactive buttons, a 13.5-foot mounted alligator, and a stunning 7-piece suspended redfish diorama. The museum has been and continues to be a catalyst for economic growth of downtown Houma. The Waterlife Museum also serves as a prominent gateway into the 13-parish Atchafalaya Trace Heritage area, soon to be nationally designed, and plays a growing role in the “America’s Wetland” national campaign, and effort to save coastal Louisiana.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To promote and pay tribute to the parish's and region's unique water-related economic, social, and natural history, celebrating the prominent role the bayou, wetlands and Gulf of Mexico have played in the region's development and growth.</i>			
a. Amount of individual visitors to museum	3,000	4,000	5,000
b. Amount of Group Tours to museum	17	17	18
c. Amount of Special Events held at museum	4	4	4
d. Dollar amount of admissions to the museum	\$4,300	\$3,500	\$4,300
e. Dollar amount of gift shop sales, (Note: Arts Council has assumed responsibility).	\$1,600	\$1,299	n/a
<i>2. To continue outreach programs for area schools to foster educational opportunities.</i>			
a. Number of outreach programs in schools	1	1	1
<i>3. To promote the museum as an alternative rental facility for small parties, receptions, weddings, etc.</i>			
a. Dollar amount from rentals of the museum	\$3,500	\$3,000	\$3,500
<i>4. To bring new exhibits to the museum.</i>			
a. Apply for grants to make exhibits possible	0	10%	100%
b. Partnering with non-profits to make new exhibits possible	50%	75%	100%
<i>5. Department's use of Waterlife Museum banquet room for monthly meetings</i>	0	60	62
<i>6. Weekly Cajun Dancing on Tuesdays & Wednesdays</i>	0	40	80



151-560 GENERAL FUND - BAYOU TERREBONNE WATERLIFE MUSEUM

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	43,611	46,114	44,010	47,571	47,571
Supplies and Materials	1,359	1,078	922	1,150	1,150
Other Services and Charges	33,388	38,538	33,405	33,746	33,746
Repair & Maintenance	1,293	1,300	1,300	3,500	3,500
Capital Outlay	6,195	0	0	0	0
TOTAL EXPENDITURES	85,846	87,030	79,637	85,967	85,967
% CHANGE OVER PRIOR YEAR					-1.22%

BUDGET HIGHLIGHTS

- Self generated revenue through the gift shop, concessions, commissions, rentals, admissions, membership fees and donations are projected for 2018 at \$7,000, approved.
- Publicity and promotions, \$2,000, approved.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL FULL-TIME	1	1	1	1				
Admin Tech I	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	1	1	1	1				
TOTAL	2	2	2	2				

151-651 GENERAL FUND - PUBLICITY

MISSION STATEMENT

To provide for Parishwide special events encouraging community involvement and partnership between government and the public and to present entertainment events to promote tourism for Terrebonne Parish.

To preserve and protect the existing healthy trees in Terrebonne Parish which play an important ecological role in controlling soil erosion and storm water runoff. To promote trees as enhancing air quality by reducing air pollution, noise and water pollution. To further promote for the benefit of our community an understanding of the value of trees new and old as an important economic asset, environmental asset and as creating a positive image of a caring community. The Tree Board raises public awareness about the value of trees through the creation of educational materials, programs such as the annual Arbor Day Tree Giveaway and community citizen awards such as the Tree-Mendous Citizen award by utilizing partnerships with other organizations and businesses, grants and their annual operating budget. In 2016, the Tree Board plans to continue with Highway 311 planting, maintenance and repairs, Civic Center median planting, Highway 182 live oak pruning and treatment. Plans for 2017 include tree planting and maintenance, master plan for Airbase Park and median plantings along Prospect Blvd. and East Tunnel Blvd. The Tree Board is also responsible for the review and approval of permits to remove or prune trees on public properties and rights of way.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Other Services and Charges	211,347	205,510	165,021	107,700	107,700
Capital Outlay	36,500	6,805	6,805	0	0
TOTAL EXPENDITURES	247,847	212,315	171,826	107,700	107,700
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-47.59%

BUDGET HIGHLIGHTS

- Holiday Expenses/ Parades, \$40,000, same as 2017, approved.
- Beautification Program, \$10,000, same as 2017, approved.
- Best of the Bayou Festival, \$20,000, a decrease of \$30,000 from 2017, approved.
- Youth Advisory Committee, \$5,000, same as 2017, approved.
- Co-sponsorships of various events, same as 2017, approved.
- Rougarou Festival, \$20,000, an increase of \$10,000 from 2017, approved.

151-652 GENERAL FUND - ECONOMIC DEVELOPMENT/ OTHER

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The mission of the *Houma Downtown Development Corporation* is to stimulate in-fill and economic growth and development within the established geographical boundaries of Historic Downtown Houma. This mission is to be accomplished by encouraging cooperation and leadership in the downtown business community to create a positive image for downtown as an attractive location to live, work, invest, and play. Positive image is developed by improving the outward appearances of the downtown area in both the natural and built environments, by encouraging the growth of cultural institutions and activities, and by initiating and completing various capital projects within the downtown area.

The *Houma Historic District's* mission is to administer the new regulatory historic district ordinance to ensure authenticity and a sense of place for the historic district comprised of both a National Historic Register District and a larger local Historic District.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To continue revitalization of Historic Downtown Houma.</i>			
a. Parking lots on Park Ave, electrical, water, cleanup, & mulching annually	3	3	3
b. Marina garbage receptacles. Received grant through Keep La Beautiful	5	5	5
c. Hanging baskets in the historic district	0	8	10
d. Folklife Culture Center classes & activities per month	5	8	8
e. Number of times per year Court Square landscaping/sprinkler upkeep done	3	3	3
f. Number of times per year Waterlife Museum landscaping/sprinkler upkeep done	3	3	3
g. Number of sponsorships in the amount of \$500 for non profits	5	7	7
h. Incorporating signage and historical markers	50%	100%	0%
i. Downtown Live After 5 Concerts	8	8	8
j. Art After Dark sponsorship, community band, entertainment, marketing	1	1	1
k. Main To Main	1	1	1
l. Pedestrian Crosswalks on Main Street	0	1	2
m. Marketing by use of FB on a monthly base	6	20	22
n. Utilization of a website to market the multi-facets of downtown area	1	1	1
o. Farmer's market downtown Houma weekly	60.00%	80.00%	82.00%
p. New Christmas Decorations for historic district	50%	75%	100%
q. Implementation of a partnership with the Downtown Merchants quarterly meetings	10%	25%	30%
r. Face Book Posts for downtown events & merchants	20%	60%	75%
s. Bayouwalk maintenance, pressure washing, electrical issues, & banners	60%	60%	60%
t. Creative Place Making/Public Art	3	1	1
u. Started a Christmas festival to enhance parade	1	1	1
v. Number of years of Chilli Cookoff	5	6	7
w. Number of years of Spaghetti Cookoff	1	2	3

151-652 GENERAL FUND - ECONOMIC DEVELOPMENT/ OTHER

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	18,841	49,100	49,100	0	0
Supplies and Materials	23,989	25,925	24,425	0	0
Other Services and Charges	1,732,776	2,039,907	2,081,894	711,309	711,309
Repair and Maintenance	7,491	29,110	29,110	0	0
Capital Outlay	199,615	38,094	38,094	15,000	15,000
TOTAL EXPENDITURES	1,982,712	2,182,136	2,222,623	726,309	726,309
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-66.82%

BUDGET HIGHLIGHTS

- South Central Planning Commission:-Approved.
 - \$42,845, Regional Membership.
 - \$17,780, Economic Development “Regional” Revolving Loan Fund Administration.
 - \$38,000, Local match for Urban System Grant Administration.
- TEDA, \$435,000, approved.
- African American Museum, \$15,000, approved.

151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department carries out all activities relating to the creation, implementation and administration of federal and state grant programs. Programs administered and implemented during this period were: Section 8 Rental Assistance, Family Self-Sufficiency, Disaster Voucher Program, In- Fill Housing Program, Single Room Occupancy Program, Child and Adult Care Food Program, Owner Occupied Rehabilitation, Multi- Family Housing Development, Disability Housing Development, Head Start, Emergency Shelter Grant, Weatherization, Crisis Intervention, Community Food & Nutrition, Commodities, First-Time Homebuyers, Replacement Housing, CHDO Loan Program, Emergency Repair Program, Tenant Based Rental Assistance, and the Low Income Home Energy Assistance Program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To provide programs which improve the quality of life for the low-income population of Terrebonne Parish and to seek new funding opportunities for new initiatives/ services that address prevalent community issues when feasible and available.</i>			
a. Number of programs implemented	24	18	18

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	271,825	307,645	252,837	319,553	319,553
Supplies & Materials	5,500	7,142	7,487	7,792	7,792
Other Services and Charges	69,701	46,647	45,825	38,822	38,822
Repair & Maintenance	13,119	(2,960)	(5,153)	(3,132)	(3,132)
Capital Outlay	0	59,324	51,399	0	0
TOTAL EXPENDITURES	360,145	417,798	352,395	363,035	363,035
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.27%

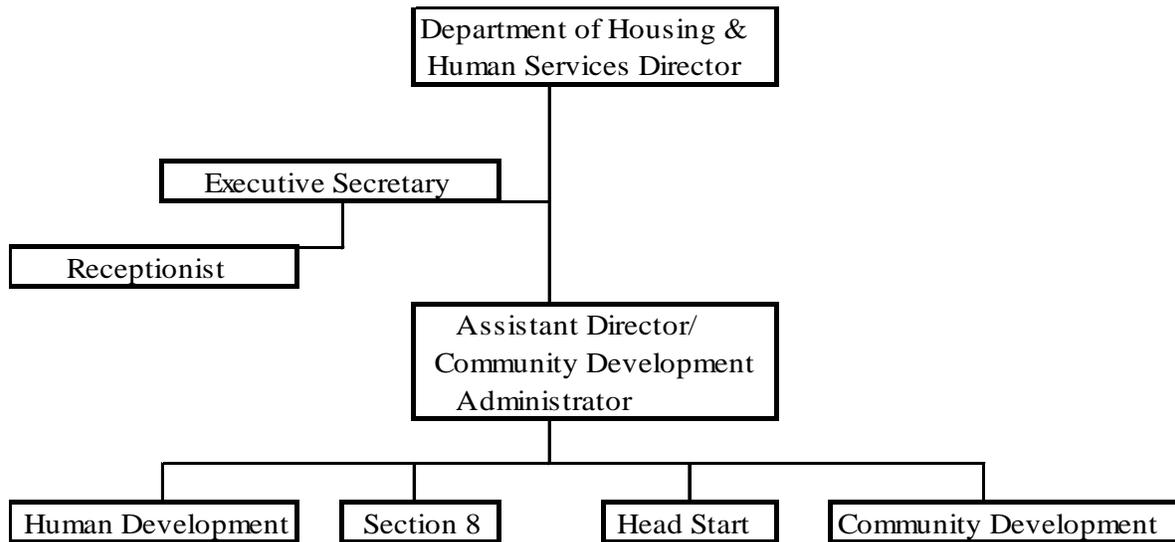
BUDGET HIGHLIGHTS

- No significant changes.

151-653 GENERAL FUND - HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Housing & Human Svc. Dir.	1	1	1	1	III	75,407	99,734	124,060
Asst. Dir.-Comm. Dev.	1	1	1	1	212	62,954	78,693	94,431
Sr. Housing Rehab Specialist	1	1	1	1	209	47,732	59,665	71,599
Housing Rehab. Specialist	1	1	1	1	208	44,197	55,246	66,295
Program Specialist	1	1	1	1	206	38,967	48,709	58,451
Executive Secretary	1	0	1	1	107	29,730	37,163	44,595
Admin Coordinator I	2	1	2	2	104	23,603	29,504	35,404
TOTAL	8	6	8	8				



151-654 GENERAL FUND - PARISH FARM AGENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

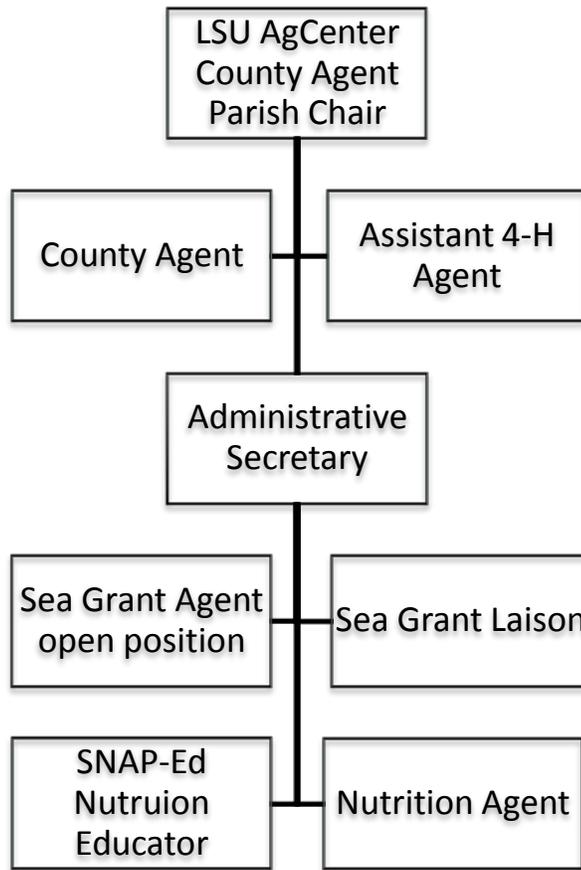
The Cooperative Extension Service is responsible for statewide LSU (Louisiana State University) off-campus, informal teaching of agriculture and natural resource technology and management techniques as well as other off-campus programs focused on home economics, youth development, overall improvement of the state’s economy and efficient use of community and personal resources. In short, the Cooperative Extension Service helps the people of Terrebonne and Louisiana – both rural and urban – to improve their lives through an educational process that uses research-based knowledge focused on issues and needs.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
1. <i>To assist, train and teach Terrebonne Citizens skills that will enable them to be more productive, to improve their quality of life, and to provide positive economic impacts to individuals, families and the parish through educational programs.</i> a. Number of residents given assistance and educational training in matters relating to Agriculture, Horticulture and Fisheries.	14,100	14,200	14,400
2. <i>To facilitate the wise use of natural resources and protection of the environment through educational programs.</i> a. Number of contacts made to promote Best Management Practices in Agriculture, Horticulture and Natural Resources.	12,500	12,100	12,200
3. <i>To build leaders and good citizens through the 4-H Youth Development Program.</i> a. Number of youth receiving leadership skills and character education training. b. Number of youth participating in 4-H Programs.	1,290	1,300	1,500
4. <i>To strengthen families and communities and to implement nutrition, diet, food safety and health programs for better and healthier living.</i> a. Number of residents trained in healthy lifestyles and habits and nutrition education.	2,500	2,600	2,700
5. <i>To increase the overall health and wealth of citizen of Terrebonne Parish.</i> a. Number of residents provided with information and resources to live better lives in the community.	70,000	70,100	70,200

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Other Services and Charges	103,004	109,112	109,112	109,112	109,112
Capital Outlay	<u>0</u>	<u>2,900</u>	<u>2,900</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u><u>103,004</u></u>	<u><u>112,012</u></u>	<u><u>112,012</u></u>	<u><u>109,112</u></u>	<u><u>109,112</u></u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- No significant changes.



151-680 GENERAL FUND - WATERWAYS & MARINA

PURPOSE OF APPROPRIATION

As part of Houma's downtown revitalization efforts, the Marina, managed by the Downtown Development Corporation serves both transient, recreational boaters and local residents alike with its conveniences and park-like setting. Situated at the junction of Historic Bayou Terrebonne and the Gulf Intracoastal Waterway (GIWW), the Downtown Marina is officially located on the GIWW at Mile Marker 58WHL. It provides safe harbor for overnight stays with all the conveniences necessary to serve recreational boaters. The marina provides shore power, fresh water, and pump-out/dump-out stations with a Marina Master to facilitate mooring, access to utilities, and general information for the traveler.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Other Services and Charges	24,344	33,000	33,062	25,030	25,030
TOTAL EXPENDITURES	<u>24,344</u>	<u>33,000</u>	<u>33,062</u>	<u>25,030</u>	<u>25,030</u>
% CHANGE OVER PRIOR YEAR					-24.15%

BUDGET HIGHLIGHTS

- No significant changes.

151-912 GENERAL FUND - OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Office of Homeland Security and Emergency Preparedness (TOHSEP) is responsible for formulating and updating plans, procedures, arrangements, agreements and coordinating emergency and disaster operations within Terrebonne Parish. The TOHSEP operates under the direction of the Parish President. The office coordinates with various Local, State and Federal agencies to prevent, prepare, respond, recover and mitigate for terrorism, technological disasters, man-made disasters and natural disasters. The TOHSEP also coordinates the Parish’s Rapid Response Team (PRAT) to respond to hazardous material incidents and the Community Emergency Response Team (CERT) to provide volunteers to assist TOHSEP during emergencies and disasters. TOHSEP provides training and informational presentations to various governmental and non-governmental agencies throughout the year in order to have trained personnel to respond to emergencies and disasters. Informational presentations are given to organizations year round to inform the public on homeland security and emergency preparedness issues.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To increase training of office staff.</i>			
a. Outside Training (days)	25	25	25
b. Web-based Training	48	48	48
<i>2. To increase training of first responders and ESFs.</i>			
a. National Incident Management System Classes	4	4	4
b. Parish Rapid Assessment Team Training	14	14	14
<i>3. To continue all-hazard Planning and Exercises.</i>			
a. Planning Meetings (hours)	6,000	6,000	6,000
b. Exercises (days)	4	4	4
<i>4. To increase Public Participation and Volunteerism.</i>			
a. Community Emergency Response Team (members)	130	200	230
b. Medical Reserve Corp	0	0%	50%
c. Public meetings and presentation	25	25	25
d. Facebook Followers	9,879	12,000	13,000
e. Twitter Followers	1,603	2,000	2,500
<i>5. To maintain equipment.</i>			
a. Calibrate and inspect hazmat detection equipment	12	12	12
b. Inspect and perform communication checks	12	12	12
<i>6. To Increase Coordination and Interaction.</i>			
a. With Intergovernmental Agencies (meetings)	64	64	64
b. With Public/Private Entities (meetings)	12	12	12
<i>7. To continue construction of the Safe Room.</i>			
a. Study and Design	100%	100%	100%
b. Construction	0%	50%	100%
c. Equipment Installation and Occupy	0%	50%	100%

151-912 GENERAL FUND – OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

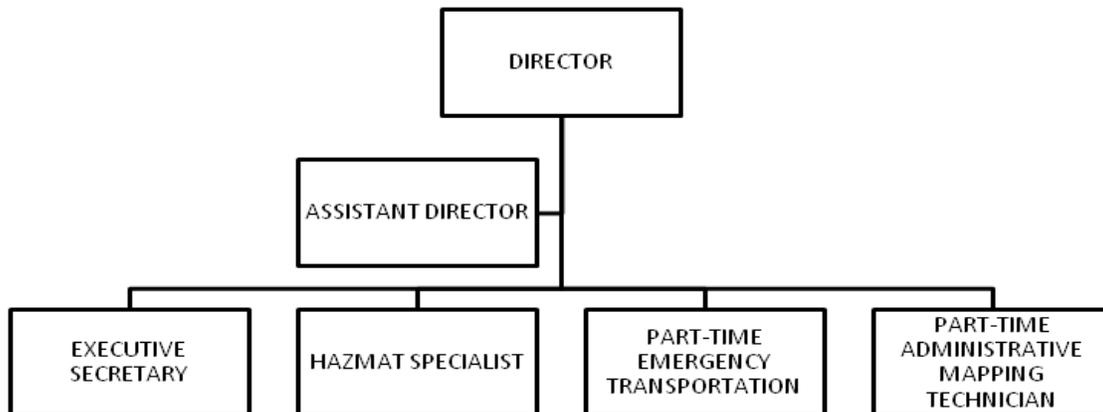
BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	208,317	204,113	210,837	215,174	215,174
Supplies and Materials	52,060	165,547	117,859	25,220	25,220
Other Services and Charges	218,519	278,443	305,418	305,673	305,673
Repair and Maintenance	3,396	12,500	12,500	13,760	13,760
Capital Outlay	4,530	136,557	136,557	0	0
TOTAL EXPENDITURES	486,822	797,160	783,171	559,827	559,827
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-15.26%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Assistant Emergency Prep Dir.	1	1	1	1	210	52,028	65,035	78,042
Hazard Material Responder	1	1	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
TOTAL FULL-TIME	3	3	3	3				
Bus Operation	1	1	1	1	104	11,802	14,752	17,702
Administrative Tech I	1	0	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	2	1	2	2				
TOTAL	5	4	5	5				



151-999 GENERAL FUND - OPERATING TRANSFERS

BUDGET HIGHLIGHTS

DEDICATED EMERGENCY FUND -0

A transfer equal to 3% General Fund revenues (2016 Audit) is required when funds are below the minimum cap. In 2017, the minimum cap increased to \$2,750,000, which is met and no transfer from General Fund is required.

TERREBONNE JUVENILE DETENTION FUND – \$725,000 (Decrease of \$287,000)

Terrebonne Parish manages a juvenile detention facility assisting children who enter the juvenile justice system to become productive, law abiding citizens of the community by the establishment of rehabilitative programs. When Terrebonne Parish did not have this facility, the children were sent outside the Parish for rehabilitation. The General Fund supplements the operations of this facility for expenditures exceeding the dedicated ad valorem taxes.

PARISH PRISONERS FUND - \$2,990,000 (Increase of \$184,000)

The General Fund supplements the operations of the Adult Detention Center for expenditures in excess of the Department of Corrections revenue shared with the Parish Sheriff. In 2017, the operations expanded from two to three facilities; Building A for men, Building B (new) for women, and courthouse annex for trustees.

PUBLIC SAFETY FUND - \$2,729,884 (Increase of \$615,000)

Due to the losses in sales tax revenues and the continued high rates for employer contribution rates of the Municipal Police and Fire Employees' Retirement Systems, General Fund continues to supplement the Public Safety Fund.

NON-DISTRICT RECREATION FUND – \$180,000 (Decrease of \$114,400)

Monies in this fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general, health and well being of the City's youth. The Municipal and Dumas Auditoriums net operations are included.

MARSHAL'S FUND -\$285,000(Decrease of \$75,000)

The General Fund supplements the operation of this Department.

COASTAL ZONE MANAGEMENT - \$40,000 (Decrease of \$17,320)

To supplement the development and implementation of policies, plans and programs for multiple uses of coastal zones.

SECTION 8 HOUSING PROGRAM - \$40,000 (Same as 2017)

To assist in rental assistance program.

TERREBONNE HOMELESS SHELTER - \$18,400 (Same as 2017)

The General Fund supplements to help the homeless program.

HOME INVESTMENT PARTNERSHIP - \$50,874 (Increase of \$2,129)

General Fund transfers local funds to supplement the U.S. Department of Housing and Urban Development Grant that is used to expand the supply of decent, affordable housing for low and very-low income families, and also to provide for coordinated assistance to state and local participants in the development of low-income housing stock.

FTA GRANT URBAN TRANSIT- \$499,071 (Same as 2017)

Local match funds transferred from General Fund Revenues for the operation of an urban public transit system in Terrebonne Parish.

HEAD START PROGRAM - \$554,431 (Same as 2017)

Local supplement from General Fund to provide for educational, nutritional, family and social services to eligible school age children.

RURAL TRANSPORTATION - \$12,188 (Decrease of \$14,141)

The General Fund supplement to the Rural Transportation Program covering the Insurance premiums on the buses used by Council on Aging to manage operations of the program.

151-999 GENERAL FUND - OPERATING TRANSFERS

BUDGET HIGHLIGHTS (Continued)

ROAD & BRIDGE FUND – \$543,706 (Decrease of \$163,156)

A supplemental transfer from the General Fund used for operating, maintaining, and constructing roads and bridges including parishwide grass cutting.

CRIMINAL COURT FUND - \$1,690,146 (Same as 2017)

Monies in this fund are used to supplement the operations of the criminal courts, petit jury, grand jury, witness fees, parish law library, and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies. In 2002, the Drug Court began operations to provide alternatives for nonviolent offenders charged with drug related crimes. There is a joint commitment from Court Officials, Law Enforcement Officials, Leonard J. Chabert Medical Center, the Parish Council and Parish President.

CIVIC CENTER O & M FUND - \$802,379 (Decrease of \$317,896)

Monies in this fund are used to supplement the activities necessary for the Houma-Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

SPECIAL REVENUE FUNDS

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses. Due to GASB 34 being implemented, the funds listed below that are considered to be major funds are reflected below.

***Dedicated Emergency Fund.** An appropriation of \$200,000 or 3% of General Fund Revenue based on previous years audited revenues, whichever is greater, is transferred for the purpose of emergency expenditures.

Terrebonne Juvenile Detention Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used to purchase, acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

***Parish Prisoners Fund.** Monies in this Fund are received from the Terrebonne Parish Sheriff for the operation and maintenance of the Criminal Justice Complex.

Public Safety Fund. A portion of the monies in this fund are revenues dedicated to the City of Houma Police and Fire protection. Proceeds are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments. This is considered to be a major fund.

***Non-District Recreation Fund.** Monies in this Fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities, which promote recreation and the general health and well being of the City's youth.

***Marshal's Fund.** Monies in this Fund are received from city court fines and the General Fund for the operation and maintenance of the City Marshal.

G.I.S. Technology Fund (Assessor). Monies in this fund are primarily from the proceeds of taxes assessed by the Parish. Proceeds from the taxes shall be used for the cost of the completion and implementation of the Terrebonne Geographical Information System map.

***Coastal Restoration and Preservation Fund.** Monies in this Fund are primarily from the Coastal Impact Certificate Fees. Also, this Fund receives grant monies from the State for various coastal restoration and preservation projects. A separate department within this fund is used to account for BP revenues and related expenditures.

Parish Transportation Fund. Monies in this Fund are primarily from the State's Parish Transportation Revenue. Proceeds are used for operating, maintaining and constructing roads and bridges.

Road and Bridge Fund. Monies in this fund are primarily from the proceeds of a dedicated ¼% sales tax, with a supplemental transfer from the General Fund. Proceeds are used for operating, maintaining, and constructing, roads and bridges. This is considered to be a major fund.

Drainage Tax Fund. Monies in the fund are primarily from the proceeds of a dedicated ¼% sales tax and ad valorem taxes assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining and constructing drainage works. This is considered to be a major fund.

¼% Capital Improvements Sales Tax Revenue Fund. This Fund accounts for the revenue from the ¼% Capital Improvement sales tax for the retirement of certain Public Improvement Bonds. The ¼% Capital Improvement sales tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. Monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met may be used by the Parish for the purposes for which the "Capital Improvement Sales Tax" and the "Parish Sales Tax" were authorized.

Road District No. 6 O & M. To accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

Road Lighting District Maintenance Funds. Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys and public places in said Districts.

Health Unit Fund. Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

*These funds are combined with General Fund for year-end financials; however kept separate for monitoring activity.

SPECIAL REVENUE FUNDS (continued)

Terrebonne Council on Aging, Inc. (TCOA) TCOA offers services in the departments of Transportation, Congregate Meals, In-Home Services, Recreation, Wellness, Telephoning, Visiting, and Legal Assistance. The result of all services provided prevents seniors from being institutionalized, allowing them to remain in their homes as long as possible. TCOA also gives assistance to family caregivers over burdened by the responsibility of elderly care.

Terrebonne-ARC. (TARC) TARC is infused with businesses creating jobs for adults with intellectual and other developmental disabilities since 1962. For 50 years, TARC has become a premier and leading ARC in the nation with its innovative job opportunities and services that include Pre-Vocational Training, Health Services, Residential Services, Therapies, and Transportation.

Parishwide Recreation Fund. Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax will be used for the purpose of maintaining and operating recreation programs.

Mental Health Unit. Monies are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Regional Mental Health Center. The General Fund supplements the program.

Terrebonne Levee & Conservation District. To account for the collection and disbursement of a dedicated ¼% sales tax to be used according to a local services agreement between the Parish and the Terrebonne Levee & Conservation District to provide for local matching funds for the construction, acquisition, maintenance and operation, extension and/or improvement of Hurricane Protection for Terrebonne Parish and more specifically identified as the Corps of Engineers Project titled the “Morganza To The Gulf”.

Bayou Country Sports Park. Monies in this Fund are primarily from a 1% Hotel-Motel Tax collected and used for recreation and tourism infrastructure.

Criminal Court Fund. To account for criminal courts, grand jury, witness fees, parish law library and other expenses as related to criminal courts and of the District Attorney. This fund is funded through fines and forfeitures, Intergovernmental Revenue from the District Attorney, and a General Fund Supplement.

Grant Funds. (See page 144 for more information on Grant Funds.) This is considered to be a major fund.

200 DEDICATED EMERGENCY FUND

PURPOSE OF APPROPRIATION

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000.00), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least one million five hundred thousand dollars (\$1,500,000.00), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000.00) to a maximum cap of five million dollars (\$5,000,000.00).

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the Dedicated Emergency Fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Miscellaneous Revenue	(19,976)	1,000	19,009	7,000	7,000
Operating Transfers In	86,000	0	0	538,900	538,900
TOTAL REVENUES	66,024	1,000	19,009	545,900	545,900
EXPENDITURES:					
Transfers Out	0	561,326	561,326	0	0
TOTAL EXPENDITURES	0	561,326	561,326	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	66,024	(560,326)	(542,317)	545,900	545,900
FUND BALANCE, JANUARY 1	2,687,392	2,753,416	2,753,416	2,211,099	2,211,099
FUND BALANCE, DECEMBER 31	2,753,416	2,193,090	2,211,099	2,756,999	2,756,999

200 DEDICATED EMERGENCY FUND

BUDGET HIGHLIGHTS

- The minimum cap for 2018 is \$2,750,000. The estimated fund balance at December 31, 2018 is \$2,756,999; therefore, the minimum cap is reached, approved.

<u>Year</u>	<u>Minimum Cap</u>	<u>Year</u>	<u>Minimum Cap</u>
1991	1,500,000	2031	3,500,000
1996	1,750,000	2036	3,750,000
2001	2,000,000	2041	4,000,000
2006	2,250,000	2046	4,250,000
2011	2,500,000	2051	4,500,000
2016	2,750,000	2056	4,750,000
2021	3,000,000	2061	5,000,000
2026	3,250,000		

202 TERREBONNE JUVENILE DETENTION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used for the purchase or otherwise acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

The Terrebonne Parish Juvenile Justice Complex has been established to provide short-term care in the secured custody of juveniles who are accused, adjudicated pending court action, awaiting transfer to another facility, and who cannot be served in an open setting. Specifically, the facility’s goals are the following:

- Provide for the juveniles’ basic needs, such as shelter, food, clothing, and medical care.
- Prevent the intentional abridgement of the juveniles’ legal rights during their detainment.
- Provide for the physical, emotional, religious, educational, and social needs of the juveniles during detainment.
- House the juveniles in a safe and humane environment, maintaining the level of security necessary to prevent escape and assure that the juveniles live free of fear from assault or intimidation by staff or other juveniles.

The mission of the Terrebonne Parish Juvenile Justice Complex is to provide a safe and restrictive environment for those juveniles requiring secure residential detention and to ensure that those detained will be available for scheduled court hearings. The atmosphere of the facility should be such that the juvenile will not be physically, emotionally, or psychologically injured or damaged by the detention experience. Programs in the detention facility will be developed to meet each juvenile’s nutritional, emotional, spiritual, educational, recreational, hygienic, and physical needs. Each juvenile’s medical, dental, and mental health needs will be addressed as necessary on an emergency or immediate care basis.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To provide secured environment for those juveniles requiring secured residential detention.</i>			
a. Number of juveniles housed in the facility	563	573	568
b. Number of Escapes	1	0	0
c. Bed Capacity (daily average times days of the month)	6,456	6,275	6,365
d. Average daily population by month	18	19	20
e. Average length of stay per juvenile (LOS)	9	9	11
<i>2. To provide safe environment for those juveniles requiring secured residential detention by maintaining a >90% monthly accuracy on the following:</i>			
a. Classification- Performance Measure	100%	100%	>90%
b. Confinement-Performance Measures	98%	100%	>90%
c. Suicide Protective Protocols-Performance Measures	100%	100%	>90%
d. Critical Incident Reporting Accuracy-Performance Measures	100%	100%	>90%
<i>3. To minimize the use of confinement:</i>			
a. Monthly average use of confinement to <40N.	19	21	<40
b. Average hours of all isolation events <4.0 hours.	2	2	2
<i>4. To develop staff through monthly training.</i>			
a. Annual training >40 hours per year.	40+	>40	>40
b. Safe Crisis Management >12.0 hours per year.	15+	>15	>15

202 TERREBONNE JUVENILE DETENTION FUND

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,794,980	1,806,958	1,793,860	1,793,804	1,793,804
Intergovernmental	44,136	45,974	46,000	46,000	46,000
Charges for Services	132,148	60,000	225,136	245,000	245,000
Miscellaneous Revenue	(1,640)	500	20,054	7,500	7,500
Operating Transfers In	995,631	750,000	864,270	725,000	725,000
TOTAL REVENUES	2,965,255	2,663,432	2,949,320	2,817,304	2,817,304
EXPENDITURES:					
Personal Services	2,103,190	2,193,410	2,066,732	2,335,019	2,335,019
Supplies & Materials	150,934	135,000	131,956	130,000	130,000
Other Services & Charges	539,356	507,228	479,585	486,685	486,685
Repair & Maintenance	7,067	9,700	9,754	9,700	9,700
Allocated Expenditures	30,468	26,610	26,610	30,400	30,400
Capital Outlay	33,597	25,902	25,902	80,000	80,000
Operating Transfers Out	250,000	250,000	250,000	250,000	250,000
TOTAL EXPENDITURES	3,114,612	3,147,850	2,990,539	3,321,804	3,321,804
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					4.08%
INCREASE (DECREASE) TO FUND BALANCE	(149,357)	(484,418)	(41,219)	(504,500)	(504,500)
FUND BALANCE, JANUARY 1	789,406	640,049	640,049	598,830	598,830
FUND BALANCE, DECEMBER 31	640,049	155,631	598,830	94,330	94,330

BUDGET HIGHLIGHTS

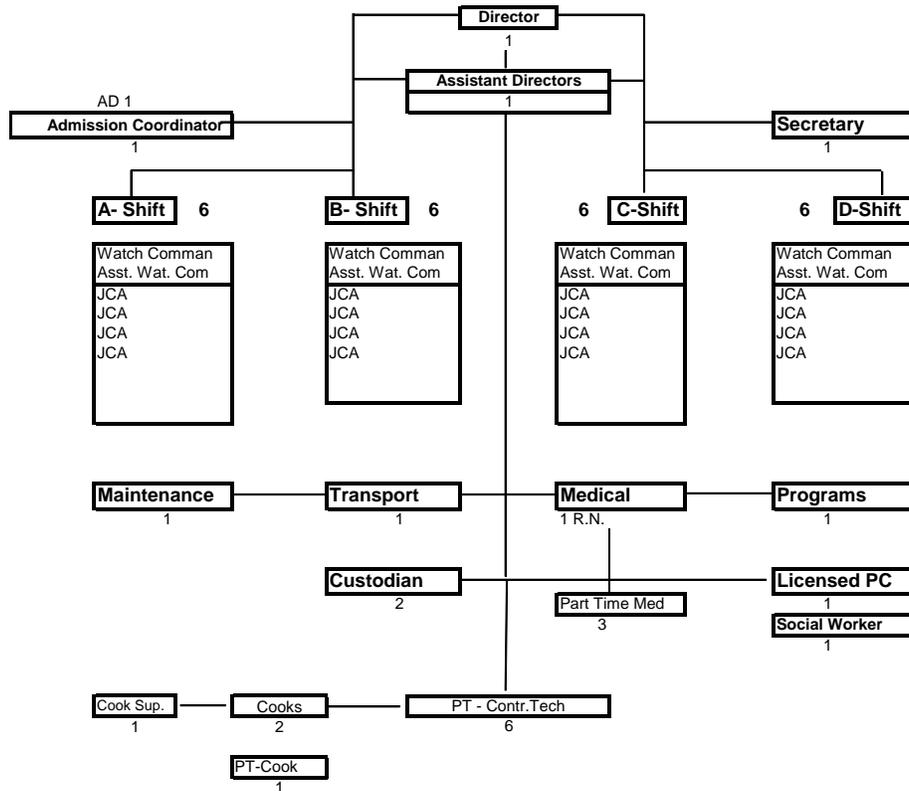
- Ad valorem taxes are levied 20 years through a .98-mill tax approved by voters on July 18, 1998 (1998 – 2017), renewed November 16, 2013 (2018 -2037) and .96 mills through special state legislation (R.S. 15:1099), renewed November 16, 2013 (2013-2032).
 - \$1,791,304 is proposed for 2018, approved.
- Revenue generated from housing state DOC juveniles and from Office of Youth Development is estimated at \$60,000 for 2018, approved.
- Revenue generated from housing out of parish juveniles is estimated at \$185,000 for 2018, approved.
- General Fund Supplement, \$725,000, decrease of \$287,000, approved.
- Single Point Assessment and Resource Center (SPARC) - \$250,000, transfers to Criminal Court Fund - Approved.
 - Coupled with the state-of-the-art Detention Center will result in lowering the incidence of juvenile detention, reduce recidivism, lower the costs and enable youth offenders to become permanent productive members of society.
- Personnel: - Approved.
 - Add two (2) Juvenile Care Associates, Grade 104
 - Add one (1) Part-time Facilities Maintenance Assistant, Grade 101
- Capital: - Approved.
 - Records Management System, \$80,000

202 TERREBONNE JUVENILE DETENTION FUND

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director Juvenile Detention	1	1	1	1	I	64,650	86,219	107,788
Asst. Dir./Juvenile Detention	1	1	1	1	211	57,231	71,539	85,847
Registered Nurse Supv	1	1	1	1	211	57,231	71,539	85,847
Licensed Professional Counselor	1	1	1	1	209	47,732	59,665	71,599
Social Worker	1	1	1	1	208	44,197	55,246	66,295
Juvenile Prog. Coordinator	1	1	1	1	208	44,197	55,246	66,295
Watch Commander	4	4	4	4	108	32,703	40,879	49,055
Asst. Watch Commander	4	3	4	4	106	27,275	34,094	40,913
Admin Coordinator II	2	2	2	2	106	27,275	34,094	40,913
Facilities Maint Tech	1	1	1	1	106	27,275	34,094	40,913
Concessions/Kitchen Supervisor	1	1	1	1	105	25,255	31,569	37,883
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Juvenile Care Associate	16	12	18	18	104	23,603	29,504	35,404
Cook	1	1	1	1	104	23,603	29,504	35,404
TOTAL FULL-TIME	36	31	38	38				
L.P. Nurse	3	3	3	3	107	14,865	18,582	22,298
Juvenile Care Associate (Rotating)	3	0	3	3	104	11,802	14,752	17,702
Cook	1	0	1	1	104	11,802	14,752	17,702
Administrative Technician I (CRT's)	6	5	6	6	101	10,099	12,623	15,148
Facilities Maintenance Assistant	1	1	2	2	101	10,099	12,623	15,148
TOTAL PART-TIME	14	9	15	15				
TOTAL	50	40	53	53				

Terrebonne Parish Juvenile Justice Complex



203 PARISH PRISONERS FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of the Public Safety Department is divided into two separate management groups; the Parish Government provides for the medical staff, prisoner’s education, and building maintenance and the Parish Sheriff provides for the Warden and his staff. The Terrebonne Parish Criminal Justice Complex (Jail) is in charge of the care, custody and control of all inmates. The Jail employee’s and the Medical staff have a great working relationship. The Medical department is staffed twenty-four hours a day, seven days per week and three hundred sixty-five days per year. The Medical Department has 15 full time nurses and EMT’s and 1 medical administrator. Primary medical and psychiatric care is provided on-site. Routine medical care services are accessed through a Sick Call System and require minimal co-pays. Inmates are charged five dollars (\$5.00) for a physician or psychiatric appointment, three dollars (\$3.00) per prescription and ten percent (10%) of dental invoices. Inability to pay never prevents access to medical care or medication needs. Also, there is a large commercial kitchen which prepares the meals for all inmates in the facilities.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. Provide quality healthcare to inmates</i>			
a. Number of physicians at Adult Facility	3	3	3
b. Number of medical support staff at Adult Facility	13	16	17
<i>2. Provide inmates with timely and appropriate medical screening and care</i>			
a. Number of adult detainees provided with medical services	24,892	23,200	23,500
b. Number of physical examinations performed at Adult Facility	4,523	4,200	4,300
c. Number of inmates seen by General Physician	1,874	1,724	1,750
d. Number of inmates seen by Psychiatrist	834	787	800
e. Number of inmates treated via TeleMedicine	30	12	15
<i>3. Offer re-entry programs for inmates to participate in</i>			
a. Number of educational sessions/presentations for prisoners (per week)	4	9	9
b. Percent of prisoners attending educational sessions	20%	25%	35%
c. Number of adult prisoners obtaining diploma or equivalent (GED)	5	n/a	n/a

203 PARISH PRISONERS FUND

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Intergovernmental	867,028	826,575	885,381	1,023,770	1,023,770
Charges for Services	35,414	37,500	37,100	37,100	37,100
Miscellaneous Revenue	3,579	500	500	500	500
Other Revenue	500	10,958	17,351	0	0
Operating Transfers In	<u>3,000,000</u>	<u>2,750,000</u>	<u>2,750,000</u>	<u>2,990,000</u>	<u>2,990,000</u>
TOTAL REVENUES	<u>3,906,521</u>	<u>3,625,533</u>	<u>3,690,332</u>	<u>4,051,370</u>	<u>4,051,370</u>
EXPENDITURES:					
Parish Prisoners	2,331,881	2,469,659	2,391,641	2,356,451	2,356,451
Prisoners Medical Department	<u>1,482,740</u>	<u>1,641,955</u>	<u>1,592,111</u>	<u>1,781,506</u>	<u>1,781,506</u>
TOTAL EXPENDITURES	<u>3,814,621</u>	<u>4,111,614</u>	<u>3,983,752</u>	<u>4,137,957</u>	<u>4,137,957</u>
% CHANGE OVER PRIOR YEAR					0.64%
INCREASE (DECREASE) TO FUND BALANCE	91,900	(486,081)	(293,420)	(86,587)	(86,587)
FUND BALANCE, JANUARY 1	322,195	414,095	414,095	120,675	120,675
FUND BALANCE, DECEMBER 31	414,095	(71,986)	120,675	34,088	34,088

BUDGET HIGHLIGHTS

- In October 1991, the original agreement (Reference: Resolution No. 91-454) between the Parish Government and the Sheriff of Terrebonne Parish was executed to provide the parish funding assistance with the Parish Jail, with 100% of the first \$25,000 and 50% of the Department of Corrections (DOC) reimbursement. Effective July 1, 2015, under the authority of a new agreement, the Sheriff shall share with the Parish 50% of the DOC reimbursements, adjusted over time to comply with the current Louisiana Revised Statute's approved reimbursement rate. In addition, the Sheriff agrees to make a continuous good faith effort to maintain a total DOC prisoner population of two hundred fifty (250) inmates. The term of this agreement shall expire June 30, 2019.
 - For 2018, the Parish is estimating to receive \$1,023,770 from the Sheriff of Terrebonne, a decrease of \$2,805, approved.
- General Fund Supplement, \$2,999,000, an increase of \$184,000, approved.

203-201 PARISH PRISONERS FUND - PARISH PRISONERS

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
EXPENDITURES:					
Personal Services	210,627	185,399	195,537	199,322	199,322
Supplies & Materials	221,317	242,831	240,267	233,200	233,200
Other Services & Charges	1,664,368	1,778,596	1,738,371	1,729,442	1,729,442
Repair & Maintenance	127,178	184,408	154,908	157,408	157,408
Allocated Expenditures	37,079	52,946	37,079	37,079	37,079
Capital Outlay	71,312	25,479	25,479	0	0
TOTAL EXPENDITURES	2,331,881	2,469,659	2,391,641	2,356,451	2,356,451
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-3.01%

BUDGET HIGHLIGHTS

- The Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for Department of Corrections (DOC) prisoners and \$3.50 per day for all others. The projected cost for 2018 is \$864,675, which is based on an average prison population of 790, approved.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Mechanical Maintenance Supr.	1	1	1	1	208	44,197	55,246	66,295
Facilities Maint Tech	1	1	1	1	106	27,275	34,094	40,913
Facilities Maint. Asst	1	1	1	1	101	20,197	25,246	30,295
TOTAL	3	3	3	3				

203-202 PARISH PRISONERS FUND - PRISONERS MEDICAL DEPARTMENT

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
EXPENDITURES:					
Personal Services	844,941	958,495	941,180	983,438	983,438
Supplies & Materials	235,177	225,720	201,719	245,220	245,220
Other Services & Charges	374,697	449,664	446,636	552,848	552,848
Capital Outlay	27,925	8,076	2,576	0	0
TOTAL EXPENDITURES	1,482,740	1,641,955	1,592,111	1,781,506	1,781,506
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					9.04%

BUDGET HIGHLIGHTS

- The Parish currently contracts the Haydel Clinic for physicians care at \$90,000 per year. With the inclusion of dental care, ambulance and hospital care, the medical services are estimated for 2018 at \$176,000; and prescriptions and OTC Medications, \$199,170, approved.
- On July 8, 2016, the Parish entered into an Intergovernmental agreement with Terrebonne Parish Sherriff's Office (TPSO) for the medical administrator to become an employee of TPSO. TPCG shall reimburse TPSO for the actual base salary paid to the Medical Administrator by TPSO for only those services rendered to the Parish under the agreement, approved.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Medical Coordinator	1	1	1	1	208	44,197	55,246	66,295
L.P. Nurse	2	2	2	2	206	38,967	48,709	58,451
E.M.T.	13	12	13	13	107	29,730	37,163	44,595
TOTAL	16	15	16	16				

204 PUBLIC SAFETY FUND

PURPOSE OF APPROPRIATION

The proceeds of the Public Safety Fund are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessment	11,304,557	10,920,510	11,217,103	11,217,103	11,217,103
Licenses & Permits	1,175,484	1,154,500	1,144,170	1,121,500	1,121,500
Intergovernmental	1,024,734	980,886	931,183	951,000	951,000
Charges for Services	149,046	169,487	179,070	145,000	145,000
Fines & Forfeitures	153,493	134,500	139,788	136,500	136,500
Miscellaneous Revenue	(28,345)	4,000	41,296	2,000	2,000
Other Revenue	44,240	56,348	40,077	0	0
Operating Transfers In	3,061,158	2,140,377	2,140,377	2,689,884	2,729,884
TOTAL REVENUES	16,884,367	15,560,608	15,833,064	16,262,987	16,302,987
EXPENDITURES:					
General -Other	889,450	856,429	902,408	902,739	902,739
Police	10,011,525	9,801,730	9,732,620	9,832,726	9,872,726
LHSC Year Long	95,352	85,000	83,775	0	0
Fire-Urban	6,052,036	6,469,326	6,155,905	6,158,693	6,158,693
Operating Transfers Out	312,342	447,162	447,162	277,058	277,058
TOTAL EXPENDITURES	17,360,705	17,659,647	17,321,870	17,171,216	17,211,216
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-1.62%
INCREASE (DECREASE) TO	(476,338)	(2,099,039)	(1,488,806)	(908,229)	(908,229)
FUND BALANCE, JANUARY 1	3,959,249	3,482,911	3,482,911	1,994,105	1,994,105
FUND BALANCE, DECEMBER 31	3,482,911	1,383,872	1,994,105	1,085,876	1,085,876

BUDGET HIGHLIGHTS

- Ad valorem taxes are proposed for 2018 in the amount of \$4,442,801 from the levy of 6.38 mills (City Alimony Tax), 5.08 mills City Fire Protection, and 5.08 mills City Police Protection approved by voters on November 7, 2006, (2009 – 2018), and renewed November 16, 2013 (2019-2028), approved.
- In 1965 the Parish levied a 1% parishwide sales tax equally divided by the Parish Policy Jury, City of Houma, and Parish School Board. The 1/3 City of Houma portion has been dedicated through the budget for use by the Public Safety Fund and is projected to generate \$6,736,302, a 1.7% decrease from 2016 collections, and the same as the 2017 projected collections, approved.
- Insurance occupational licenses in the City of Houma are projected to collect \$875,000, a decrease of \$25,000, approved.
- Occupational Licenses (50% collected in the City), \$189,500, approved.
- Court fines are proposed at \$125,000, approved.
- General Fund Supplement, \$2,689,884 (an increase of \$549,507), approved.

204-211 PUBLIC SAFETY FUND - POLICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Houma Police Department is to improve the quality of life of citizens living, working, or visiting our city. In order to carry out that mission, the Houma Police Department will: engage in crime prevention and public education activities; engage in crime interdiction and suppression by various means with emphasis on patrol services; implement a philosophy of community oriented problem solving in which citizens are equal partners in the crime prevention effort; provide efficient and courteous services to the public in non-criminal matters, including traffic movement, resolution of non-criminal disputes, and emergency assistance as needed; and work with the citizens of our community to preserve life, maintain order and human rights, protect property and promote individual responsibility and community commitment to ensure our city remains one of the safest in the state. The Houma Police Department serves a base population of approximately 35,000 residents in an area of 24 square miles. The Department is tasked with furnishing the citizens within its jurisdiction with a high standard of law enforcement, which ranks our city as one of the safest communities in this state.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. Improve efficiency and accountability of crime scene and evidence by:</i>			
a. Management System to track reports	✓	✓	✓
b. Increase storage space for evidence storage	✓	✓	✓
<i>2. Improve efficiency and accountability of record system by:</i>			
a. Management system to track time sheets and personnel matters	✓	✓	✓
b. Merge RMS (Report Management Systems) into new application		✓	✓
c. Reduction in paper usage	✓	✓	✓
<i>3. Improve officer/employee productivity by:</i>			
a. Improving Communications' area (floors, consoles, sound proofing, air conditioning)	✓	✓	✓
b. Reduce paperwork for officers and dispatchers by eliminating reports such as miscellaneous incident, hit and run, miscellaneous reports	✓	✓	✓
< Number of arrest (including summonses)	2,116	1,680	1,680
< Number of complaints dispatched	31,541	32,115	32,500
<i>4. Improve Safety and Quality of Life in Downtown Houma by:</i>			
a. Crosswalks and signs	✓	✓	✓
b. Permanent Electric Speed Limit and Enforcement Signs	✓	✓	✓
< Number of meters read/maintained per month	343	343	343
< Amount collected in parking meter revenue	\$52,675	\$55,000	\$59,000
< Amount paid in parking meter fines	\$7,787	\$9,100	\$9,000
<i>5. Improve department efficiency through technology by:</i>			
a. Updating software	✓	✓	✓
b. Upgrading the Higher Ground System (Recording & Telephone), which will have new features such as text messaging and telephone voicemail.	✓	✓	✓
c. Purchasing of new computers for the department	✓	✓	✓
<i>6. Reduce traffic crashes/injuries by:</i>			
a. Improve traffic flow in City of Houma by implementing plans to deal with tunnel and bridge closures	✓	✓	✓
b. Targeted enforcement of driving while intoxicated, safety belt, child restraint and distracted driver laws.	✓	✓	✓
< Number of vehicular accident reports processed distracted driver laws.	1270	1236	1225
< Number of vehicular accident reports processed	1598	1368	1325

204-211 PUBLIC SAFETY FUND - POLICE

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>7. Reduce crime through Community Policing and Problem Oriented Policing by:</i>			
a. Improving Neighborhood Watch by pinpointing issues discussed at meetings and following through with a plan of action	✓	✓	✓
b. K-9 in schools to check for narcotics and education	✓	✓	✓
c. Employee Community Policing training through the Department of Justice and LaPost	✓	✓	✓
d. Assisting other law enforcement agencies to expand their Neighborhood Watch programs	✓		
f. Assisting other law enforcement agencies with Vocal (Victims of criminal awareness link)		✓	✓
< Number of Neighborhood Watch Groups	23	25	25
< Number of Violent Crimes	161	115	110
<i>8. Improve HPD Building and Fleet</i>			
a. Physical improvements to HPD such as hardening of windows, new roof, new floors, interior remodeling	✓	✓	✓
b. Increasing office space for Detective Bureau and Uniform Car Patrol	✓	✓	✓
c. Soundproofing areas within HPD (Squad Room; Communications; Detective Bureau interview room)	✓	✓	✓
d. Replace or improve elevator	✓	✓	✓
<i>9. Promote health and well-being of police employees by:</i>			
a. Offering and Encouraging Wellness Scans	✓	✓	✓
b. Offering Annual Hepatitis and Tuberculosis Shots	✓	✓	✓
<i>10. Improve employee performance, moral, manpower by:</i>			
a. Increasing number of SWAT Team Members	✓	✓	✓
b. Identifying and addressing training needs of the department	✓	✓	✓
c. Develop a narcotics unit and traffic division	✓	✓	✓
< Number of new hires completing or completed POST training academy	2	2	2
< Number of officers qualifying in weapons training	86	80	86
< Number of new vehicles ordered and received	0	10	5

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	8,055,877	8,017,772	8,041,713	8,468,213	8,498,213
Supplies and Materials	365,415	330,044	318,544	303,500	303,500
Other Services and Charges	878,198	968,797	905,446	952,213	952,213
Repair and Maintenance	123,905	129,588	126,888	108,800	108,800
Capital Outlay	<u>588,130</u>	<u>355,529</u>	<u>340,029</u>	<u>0</u>	<u>10,000</u>
TOTAL EXPENDITURES	<u>10,011,525</u>	<u>9,801,730</u>	<u>9,732,620</u>	<u>9,832,726</u>	<u>9,872,726</u>
<p>% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY</p>					4.41%

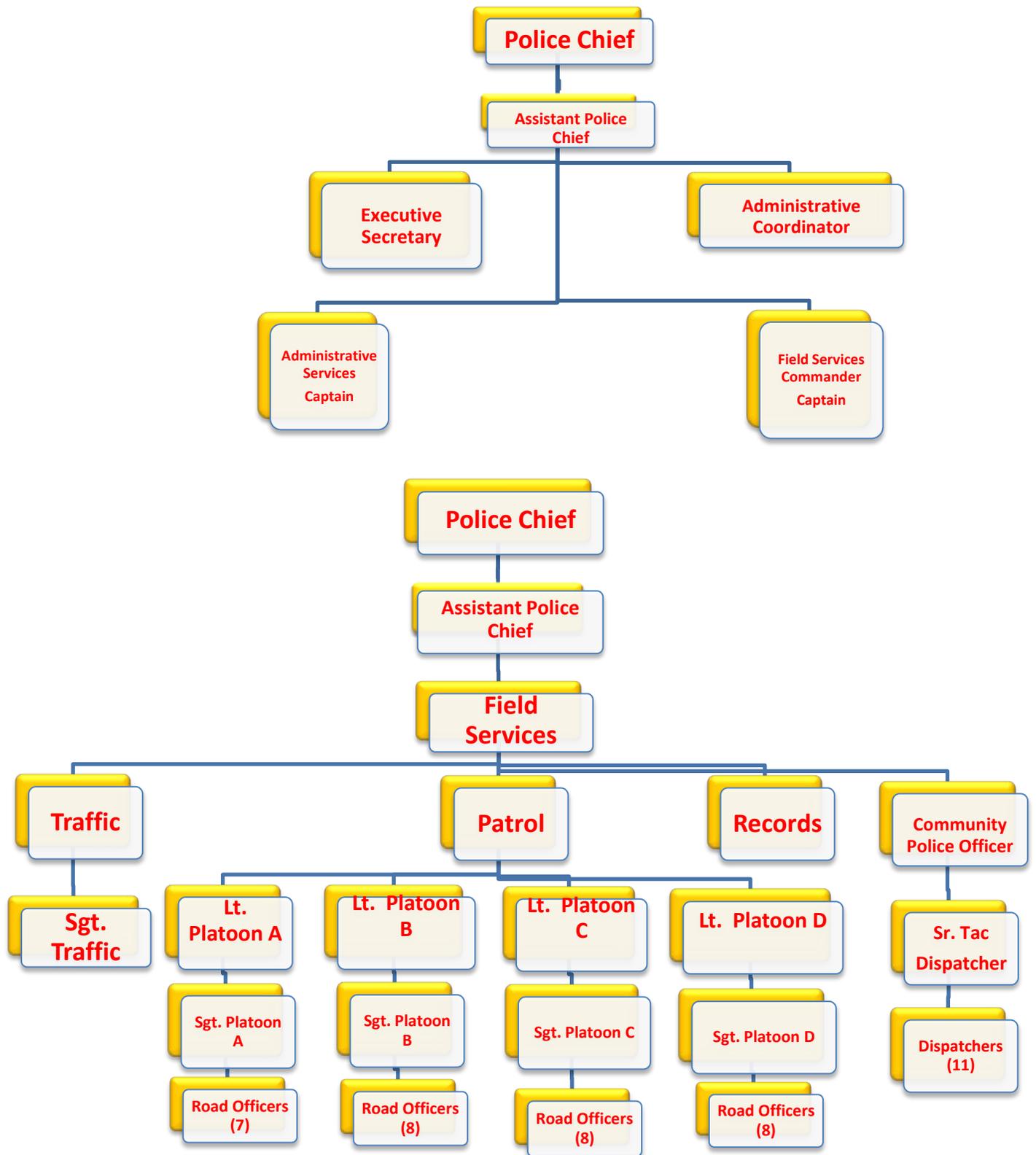
204-211 PUBLIC SAFETY FUND - POLICE

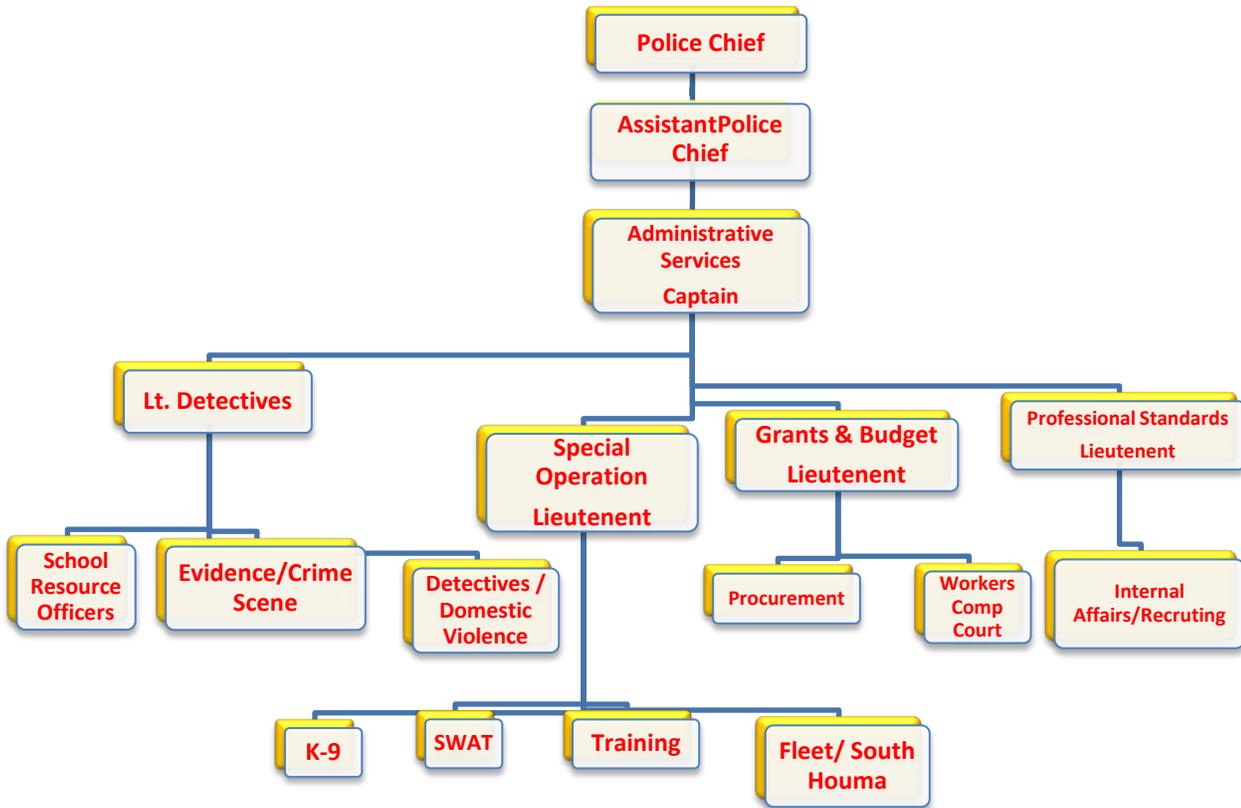
BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Add one (1) Police Lieutenant, Grade P-4
 - Eliminate one (1) Police Sergeant, Grade P-3
 - Add one (1) Dispatcher, 105, Grade 105
 - 2% adjustment across the board

PERSONNEL SUMMARY

JOB TITLE	2017	2017	2018	2018	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Police Chief	1	1	1	1	P-7	71,997	93,596	115,534
Assistant Police Chief	1	1	1	1	P-6	65,395	85,014	105,518
Police Captain	2	2	2	2	P-5	48,144	62,587	77,257
Police Lieutenant	7	7	8	8	P-4	42,118	54,754	67,588
Police Sergeant	10	10	9	9	P-3	38,592	50,170	61,929
Police Officer/Officer-1st Class	61	59	61	61	P-1/P-2	-	-	-
Police Officer-1st Class	-	-	-	-	P-2	33,462	43,500	53,696
Police Officer	-	-	-	-	P-1	28,568	37,139	45,844
Sr. Dispatcher-Public Safety	1	1	1	1	108	32,703	40,879	49,055
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Dispatcher	11	9	12	12	105	25,255	31,569	37,883
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Admin Tech II	2	2	2	2	102	21,206	26,508	31,810
TOTAL	<u>99</u>	<u>95</u>	<u>100</u>	<u>100</u>				





204-222 PUBLIC SAFETY FUND - FIRE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Houma Fire Department is responsible for preventing, preserving, and protecting lives and property of our citizens from the ravages and destruction caused by fire and we are dedicated to a quick response to the location where help is needed. The Houma Fire Department is divided into five divisions – Administration, Suppression, Prevention, Training, and Maintenance. The Fire Chief is responsible for the management of the Houma Fire Department and the overall administrator of the four other divisions. The Houma Fire Department operates four station houses and one administrative office. The department operates four engines and two aerial trucks. The department is staffed 24 hours a day by certified firefighters.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To provide fire protection and medical services to the public.</i>			
a. Number of structure fires.	29	35	40
b. Number of non-structure fires.	55	55	60
c. Number of hazardous materials incidents.	23	35	40
d. Number of other emergency/non-emergency dispatches.	467	475	500
e. Number of EMS incidents.	1,290	1,350	1,500
<i>2. To continue to provide public fire safety education classes to schools and the public.</i>			
a. Number of educational programs in schools.	27	25	25
b. Number of persons reached with educational programs in schools.	1,922	2,000	2,000
c. Number of public presentations/programs.	28	25	25
d. Number of persons reached with public presentations/programs.	6,683	5,000	5,000
<i>3. To promote professional qualifications of Houma Fire Department employees by providing opportunities for training and education.</i>			
a. Number of certified firefighters.	55	56	58
b. Number of certified driver/operators.	30	31	33
c. Number of certified company officers.	9	9	10
d. Number of certified chief officers.	1	0	1
e. Number of certified hazardous material responders.	51	53	55
f. Number of personnel trained in CPR.	50	55	57
g. Number of personnel trained as Medical First Responder.	46	50	52
h. Number of personnel trained in basic EMT.	5	6	6
<i>4. To provide safety inspections to all businesses.</i>			
a. Number of inspections.	1,586	1,500	1,500
<i>5. To provide smoke alarms and fire extinguishers in residences upon request.</i>	100%	100%	100%
<i>6. To continue to maintain Class 2 PIAL rating.</i>	100%	100%	100%
<i>7. To upgrade nozzles and fire hose on apparatus.</i>	100%	100%	100%
<i>8. To add props to Training Field.</i>	100%	100%	100%

204-222 PUBLIC SAFETY FUND - FIRE

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
9. To acquire new computers.	100%	100%	100%
10. To acquire tractor attachments.	20%	20%	100%
11. To acquire East side Safe Room.	20%	20%	100%
12. To enlarge North Houma Station for additional personnel working at station.	20%	20%	20%
13. To replace duct wok at Airbase Fire Station.	0%	20%	100%
14. To replace air conditioner at North Houma Fire Station.	0%	20%	100%
15. To acquire new Ladder apparatus.	0%	20%	100%
16. To repair water damaged walls and remodel day room and office area at Airbase Fire Station.	0%	20%	100%
17. To acquire bunker gear washer and dryer.	0%	20%	100%
18. To acquire three (3) flag poles for stations.	0%	20%	100%
19. To standardize uniforms for personnel.	0%	20%	100%
20. To establish a bunker gear replacement program.	0%	20%	100%
21. To update and upgrade equipment for Technical Rescue Team.	0%	20%	100%
22. To acquire new tablets to be compatible with new CAD system.	0%	0%	100%
23. To acquire thirty (30) new SCBA air cylinders.	0%	0%	100%
24. To acquire new SCBA air packs to replace outdated ones.	0%	0%	100%

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	5,426,476	5,593,699	5,309,614	5,667,247	5,667,247
Supplies and Materials	112,117	164,487	146,616	150,000	150,000
Other Services and Charges	247,322	250,307	241,107	248,446	248,446
Repair and Maintenance	110,783	116,582	114,317	93,000	93,000
Capital Outlay	155,338	344,251	344,251	0	0
TOTAL EXPENDITURES	6,052,036	6,469,326	6,155,905	6,158,693	6,158,693
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.55%

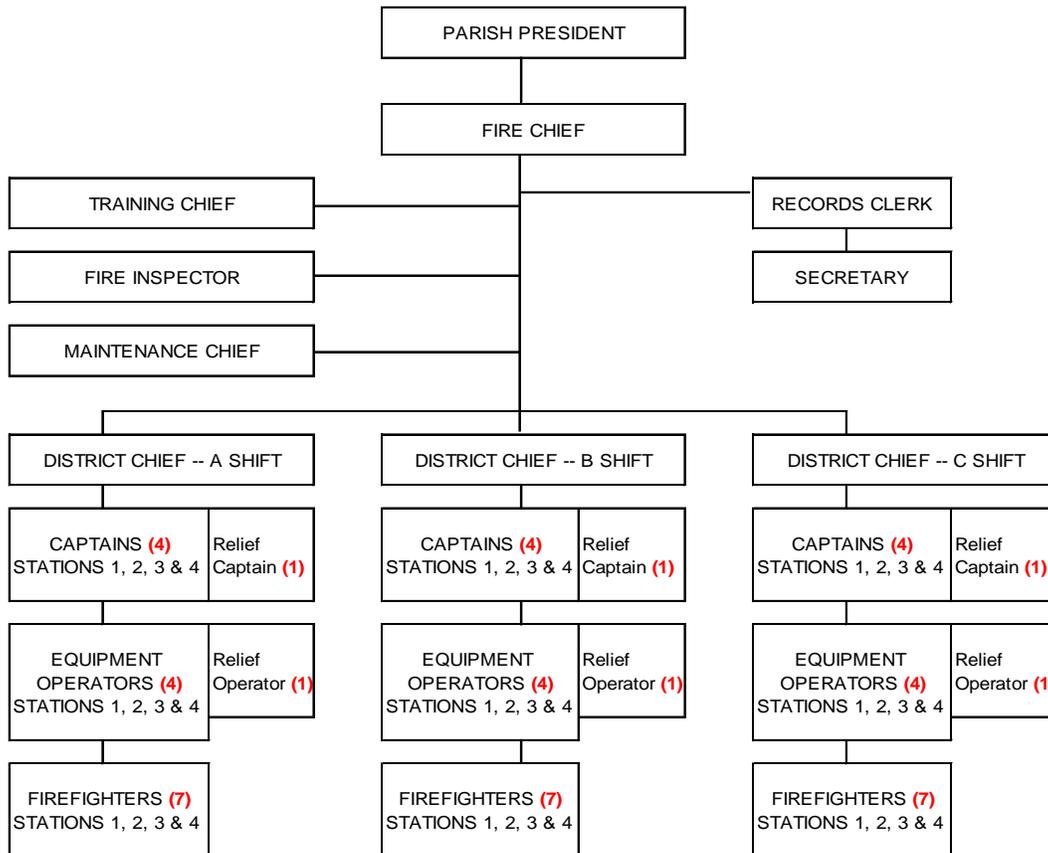
BUDGET HIGHLIGHTS

- At the State Firefighters' Retirement board meeting of December 4, 2015, the following rates were adopted: - Approved.
 2016 27.25%
 2017 25.25%
- Personnel: - Approved.
 2% adjustment across the board as mandated by State Law

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fire Chief	1	1	1	1	F-6	57,675	74,978	92,552
Fire District Chief	3	3	3	3	F-4	42,316	55,011	67,905
Fire Training Officer	1	1	1	1	F-4	42,316	55,011	67,905
Fire Inspector	1	1	1	1	F-4	42,316	55,011	67,905
Fire Maintenance Chief	1	1	1	1	F-4	42,316	55,011	67,905
Fire Captain	15	15	15	15	F-3	37,536	48,797	60,234
Fire Driver-Operator	15	15	15	15	F-2	32,264	41,943	51,775
Firefighters	21	16	21	21	F-1	26,067	33,887	41,830
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Tech I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	60	55	60	60				

HOUMA FIRE DEPARTMENT
ORGANIZATIONAL CHART



205 NON-DISTRICT RECREATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Parish playgrounds and facilities not managed or funded by Recreation Districts 1 through 11. This includes 19 parks and playgrounds, the Municipal Auditorium and Dumas Auditorium. Maintenance for parks and playgrounds are under the Recreation Department management. Functions at the Municipal and Dumas Auditoriums are managed and planned by the Planning Department downtown Main Street Manager. The Public Works Department, Government Buildings and Janitorial Staff maintain the Auditorium buildings.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessment	111,000	111,000	111,000	111,000	111,000
Charges for Services	29,821	36,100	42,200	40,200	40,200
Miscellaneous Revenue	876	100	695	100	100
Other Revenue	3,127	0	0	0	0
Operating Transfers In	288,000	294,400	294,400	180,000	180,000
TOTAL REVENUES	432,824	441,600	448,295	331,300	331,300
EXPENDITURES:					
Auditoriums	333,755	268,499	218,722	245,193	245,193
General-Other	44,802	45,650	44,802	44,802	44,802
Parks & Grounds	171,217	201,972	201,382	174,653	174,653
TOTAL EXPENDITURES	549,774	516,121	464,906	464,648	464,648
% CHANGE OVER PRIOR YEAR					-9.97%
INCREASE (DECREASE) TO					
FUND BALANCE	(116,950)	(74,521)	(16,611)	(133,348)	(133,348)
FUND BALANCE, JANUARY 1	271,787	154,837	154,837	138,226	138,226
FUND BALANCE, DECEMBER 31	154,837	80,316	138,226	4,878	4,878

BUDGET HIGHLIGHTS

- General Fund transfer is \$180,000, a decrease of \$114,400, approved.
- Sales Tax, \$111,000 from the 1/3 of 1% Sales Tax dedicated to City of Houma (1964), approved.

205-196 NON-DISTRICT RECREATION - AUDITORIUMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department provides the Parish with Community Facilities that are maintained in a high state of readiness to accommodate the needs, not only of Parish Government for meeting room space, but for the general public as well as for weddings and reception, family and class reunions, dances, graduation parties, Carnival Krewe events and activities, seminars, banquets and not for profit organization fund raisers.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016	FY2017	FY2018
	Actual	Estimated	Projected
<i>1. To continue to provide a facility for the community's needs.</i>			
a. Monitor the number of events held at the Municipal Auditorium.	164	164	170
b. Monitor the number of events held at the Dumas Auditorium.	87	87	90
<i>2. To continue to maintain both Auditoriums in good working condition.</i>			
a. Replace air handler at the Municipal Auditorium. (Repaired Unit)	50%	100%	N/A
b. Install new thermostats at both facilities to allow for more efficient operations of the HVAC system.	100%	100%	N/A
c. Remove and repaint all security screens on the exterior of the Dumas Auditorium.	100%	N/A	N/A
d. Remodel entry foyer of the Dumas Auditorium.	100%	N/A	N/A
e. Replaced damaged and outdated tables as needed.	80%	100%	100%
f. Repair roofing system on Municipal Auditorium.	100%	N/A	N/A
g. Replace one chiller at Municipal Auditorium.	0%	100%	N/A
h. Replace chill water piping at Municipal Auditorium.	0%	100%	N/A
i. Perform parking lot and entrance improvements at Dumas Auditorium.	0%	100%	N/A

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	124,157	136,415	101,344	140,877	140,877
Supplies and Materials	10,265	12,550	9,373	13,750	13,750
Other Services and Charges	79,072	79,743	69,636	77,316	77,316
Repair and Maintenance	21,814	13,250	11,828	13,250	13,250
Capital Outlay	98,447	26,541	26,541	0	0
TOTAL EXPENDITURES	333,755	268,499	218,722	245,193	245,193
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					1.34%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Maintenance Assistant	2	1	2	2	101	20,197	25,246	30,295
TOTAL	2	1	2	2				

205-501 NON-DISTRICT RECREATION - PARKS & GROUNDS

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

This department follows a detailed plan to concentrate on the beautification of the Parish parks and grounds. This department also concentrates on giving support to civic organizations, community organizations and a close mutual agreement with other departments in the Parish Government. Five parks are maintained:

- Coteau Park
- Mandalay Park
- Mulberry Park
- Presque Isle Park

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Supplies & Materials	347	1,800	1,071	1,800	1,800
Other Services and Charges	154,744	152,087	154,465	156,092	156,092
Repair & Maintenance	10,365	11,000	11,000	11,000	11,000
Allocated Expenditures	5,761	8,000	5,761	5,761	5,761
Capital Outlay	0	29,085	29,085	0	0
TOTAL EXPENDITURES	<u>171,217</u>	<u>201,972</u>	<u>201,382</u>	<u>174,653</u>	<u>174,653</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					2.43%

BUDGET HIGHLIGHTS

- Maintenance Contract – Grass cutting and park maintenance, \$121,703 in 2018, same as 2017, approved.

209 MARSHAL'S FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The City Marshal's Office is a Parish wide elected office for a term of six years. It is mandated by State Statute that every city court shall have a Marshal. The Marshal is the executive office of the court and shall execute the orders and mandates of the court. In the execution there of, and in making arrest and preserving the peace, he has the same powers and authority as a sheriff. The Terrebonne Parish City Marshal presently appoints fourteen (14) deputy marshals. The Marshal's jurisdiction encompasses all of Terrebonne Parish with duties consisting of providing court security for adult and juvenile proceedings, service of civil papers, criminal papers, seizure and sale of property, including garnishment of wages, executing orders of evictions, making arrests per warrants issued by City Court, handling of adult and juvenile prisoners and providing transportation for same to and from jail, hospitals, appointments, etc. The monies in the Marshal's Fund are received from fees charged by the Marshal (set by State Statute) for the serving of civil papers, commissions from seizures and Marshal's sales of property, court costs in criminal matters as set by the court and from the General Fund for the operation and maintenance of the City Marshal's Office.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To continue to provide efficient services to the Court in a professional manner.</i>			
a. Total number of deputy marshals	14	14	14
b. Total number of court sessions (adult criminal and civil)	288	288	288
c. Total number of court sessions (juvenile)	167	167	167
d. Total New number of bench warrants issued.	1,620	1,400	1,400
e. Total number of civil papers served.	7,700	7,850	7,850
f. Total number of Marshal sales and settlements	12	10	10
g. Total number of seizures	12	10	10
h. Total number of garnishments accounts	1,552	1,600	1,600
<i>2. Maintain an aggressive attitude in serving of legal processes, arrest warrants, and working with attorneys and the business community so their experiences are efficient and has little delay in all proceedings.</i>			
a. Criminal fees collected	\$85,782	\$85,000	\$85,000
b. Amount of commissions on garnishments	\$178,598	\$189,000	\$189,000
c. Civil fees collected	\$152,027	\$171,000	\$171,000
d. Total fees collected	\$416,406	\$445,000	\$445,000

209 MARSHAL'S FUND

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Intergovernmental	65,011	84,000	84,000	84,000	84,000
Charge for Services	112	0	0	0	0
Fines & Forfeitures	416,407	410,000	459,000	459,000	459,000
Miscellaneous Revenue	3,784	0	0	0	0
Operating Transfers In	<u>473,143</u>	<u>360,000</u>	<u>360,000</u>	<u>285,000</u>	<u>285,000</u>
TOTAL REVENUES	<u>958,457</u>	<u>854,000</u>	<u>903,000</u>	<u>828,000</u>	<u>828,000</u>
EXPENDITURES:					
Personal Services	807,235	894,012	839,240	879,742	879,742
Supplies & Materials	47,569	35,686	31,421	35,500	35,500
Other Services & Charges	69,509	84,301	83,664	84,362	84,362
Repair & Maintenance	10,359	13,682	12,519	13,682	13,682
Allocated Expenditures	9,359	9,310	9,359	9,359	9,359
Capital Outlay	<u>28,076</u>	<u>6,240</u>	<u>6,240</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>972,107</u>	<u>1,043,231</u>	<u>982,443</u>	<u>1,022,645</u>	<u>1,022,645</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-1.40%
INCREASE (DECREASE) TO FUND BALANCE					
	(13,650)	(189,231)	(79,443)	(194,645)	(194,645)
FUND BALANCE, JANUARY 1	299,795	286,145	286,145	206,702	206,702
FUND BALANCE, DECEMBER 31	286,145	96,914	206,702	12,057	12,057

BUDGET HIGHLIGHTS

- General Fund transfer is \$285,000, a decrease of \$75,000, approved.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
City Marshall	1	1	1	1	N/A	****	****	****
Chief Criminal Deputy	1	1	1	1	N/A	****	****	****
Chief Civil Deputy	1	1	1	1	N/A	****	****	****
Deputy	12	11	12	12	N/A	****	****	****
TOTAL	<u>15</u>	<u>14</u>	<u>15</u>	<u>15</u>				

210 G.I.S. TECHNOLOGY FUND (ASSESSOR)

PURPOSE OF ALLOCATION

The Louisiana Revised Statute (33:4713) requires that the cost of supplying maps to the Parish Assessor shall be borne proportionately by all tax recipient bodies in the parish, in the proportion of the amount received from such tax monies by each recipient body in the parish. The Terrebonne Parish Consolidated Government shall make these purchases and then bill the other tax recipients for their proportionate share. The Assessor will enter into an agreement with the Terrebonne Parish Consolidated Government to create a new centralized Terrebonne Parish Utilities G.I.S. Department using the G.I.S. Technology Fund to establish and equip the department. The mission of the Assessor is to inventory, with digital pictures, all properties in Terrebonne Parish and then have this information available to all governmental agencies through networking. The new Department was up and running by the first quarter of 2004. The G.I.S. Technology Fund will be the funding mechanism to establish and maintain the department. There is a more detailed section in this document under Utility Fund 300, Fund 306-808 G.I.S. Mapping System.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Intergovernmental	225,000	225,000	225,000	225,000	225,000
TOTAL REVENUES	225,000	225,000	225,000	225,000	225,000
EXPENDITURES:					
Operating Transfers Out	225,000	225,000	225,000	225,000	225,000
TOTAL EXPENDITURES	225,000	225,000	225,000	225,000	225,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	206,608	206,608	206,608	206,608	206,608
FUND BALANCE, DECEMBER 31	206,608	206,608	206,608	206,608	206,608

BUDGET HIGHLIGHTS

- In 2017, the taxing jurisdictions will be proportionately charged \$225,000 for these estimated expenditures, approved.
- The \$225,000, plus interest will be used to help fund the Terrebonne Parish Utilities G.I.S. Department as per an agreement between Terrebonne Parish Assessor and Terrebonne Parish Consolidated Government, approved.

215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Established in 2004 as a separate department of the Parish, this office is funded partially by revenues collected via a Coastal Impact Certificate fee, as well as monies received from the U.S. Department of Commerce through the State of Louisiana’s Department of Natural Resources (DNR) for the continued implementation of the Terrebonne Parish Local Coastal Management Program, which was approved by DNR in April 2000. Its mission is to provide aggressive leadership, direction, and consonance in the development and implementation of policies, plans and programs which encourage multiple uses of the coastal zone and achieve a proper balance between development and conservation, restoration, creation and enhancement of Coastal Resources in Terrebonne Parish for the enjoyment and long-term benefit of our residents consistent with the State Comprehensive Master Plan for Coastal Restoration. This office has a similar focus at the Parish level as the Governor’s Office of Coastal Activities does at the State level. This office facilitates the interaction of the Parish with the Coastal Protection and Restoration Authority (CPRA); and coordinates Terrebonne Parish’s interaction with the Coastal Wetlands Planning, Protection and Restoration Act Task Force (CWPPRA), the Louisiana Coastal Area (LCA), and the Louisiana Department of Natural Resources (DNR), the Corps of Engineers, as well as coordinating efforts to educate the general public on the value of renewable coastal resources and ways to avoid conflicts between user groups. The Coastal Zone Management Program (CZM), CZM Permits, Local Coastal Impact Certificates and seismic permits are under this department.

The office also continues to manage efforts in securing funding for post-spill restoration through the Natural Resource Damage Assessment, Clean Water Act, Department of Justice Criminal Negligence fines, and other sources such as the RESTORE Act, the Gulf of Mexico Energy Security Act (GOMESA), CPRA’s Parish Matching Program (RESTORE Spill Component), and other grant programs.

In addition to its day-to-day programs and projects, the Office of Coastal Restoration and Preservation provides on-going support to the Emergency Operations Center during a State of Emergency declared as a result of severe storms, hurricanes, and other natural or man-made disasters with staff serving as Public Information Officer and nighttime Executive Secretary.

The Director of this office is also the officially designated Custodian of Public Records for Terrebonne Parish Consolidated Government.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To achieve 100% Participation in Local Coastal Programs Quarterly Meetings with LA Dept. of Natural Resources</i>	100%	100%	100%
<i>2. To secure funding for Coastal Restoration Projects in Terrebonne Parish</i>			
a. Bayou Terrebonne Freshwater Diversion Project (Phase I) [Coca Cola Foundation]	\$0	\$0	\$523,480
b. RESTORE Act [MYIP awaiting final approval; grant application in 2018]	\$0	\$0	5,258,426
<i>3. To coordinate the Terrebonne Parish Christmas Tree Recycling Program, conjunction with the Barataria-Terrebonne National Estuary Program and Bayou Grace Community Services.</i>			
a. Volunteers Participating	20	20	20
b. Trees Collected	400	1,000	1,000
<i>4. To increase Beneficial Use of Dredged Material to restore wetland habitat in Terrebonne Parish.</i>	0	0	100%
<i>5. To review and process Coastal Impact Certificates</i>			
a. Applications Processed	124	106	110
b. Fees Collected	\$106,500	\$92,228	\$100,000
<i>6. To Develop Multi-year Implementation Plan to Utilize RESTORE Act Funding</i>	25%	100%	100%
<i>7. To initiate Section 206 Aquatic Restoration Project with the Corps of Engineers</i>	50%	100%	Monitoring
<i>8. To manage and advance Coastal Restoration Projects in Terrebonne Parish</i>			
a. Falgout Canal Freshwater Enhancement (CIAP)	100%	Monitoring	Monitoring
b. Atchafalaya Long Distance Sediment Pipeline (CIAP)[no further funding]	100%	0%	0%
c. Lost Lake Marsh Creation & Hydrologic Restoration (CWPPRA); TE-72	25%	35%	40%
d. North Lake Boudreaux Forced Drainage/Flood Risk Reduction Project (RESTORE)	5%	10%	25%
e. Bayou Terrebonne Ridge Restoration (NRDA); TE-139	0	10%	20%
f. Caillou Lake Headlands Restoration (NRDA) (Whiskey Island); TE-100	0	35%	100%
g. Increase Atchafalaya Flow to Terrebonne (NFWF); TE-110	5%	15%	25%
h. Raccoon Island Maintenance (CWPPRA/CPRA); TE-48	0%	15%	100%

215 OFFICE OF COASTAL RESTORATION/PRESERVATION-COASTAL ZONE MANAGEMENT

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Intergovernmental	52,890	35,260	35,260	35,260	35,260
Charges for Services	109,103	100,000	104,437	100,000	100,000
Miscellaneous Revenue	1,141	0	718	0	0
Operating Transfers In	46,000	95,516	95,516	40,000	40,000
TOTAL REVENUES	209,134	230,776	235,931	175,260	175,260
EXPENDITURES:					
Personal Services	196,708	202,431	204,348	205,325	205,325
Supplies & Materials	2,505	4,700	3,438	4,160	4,160
Other Services & Charges	27,009	53,552	48,668	45,826	45,826
Repair & Maintenance	73	1,450	850	1,450	1,450
Allocated Expenditures	930	500	930	930	930
Capital Outlay	0	1,900	1,900	1,900	1,900
TOTAL EXPENDITURES	227,225	264,533	260,134	259,591	259,591
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-2.05%
INCREASE (DECREASE) TO FUND BALANCE					(84,331)
FUND BALANCE, JANUARY 1	173,620	155,529	155,529	131,326	131,326
FUND BALANCE, DECEMBER 31	155,529	121,772	131,326	46,995	46,995

BUDGET HIGHLIGHTS

- Coastal Impact Fees collections, \$100,000, approved.
- General Fund Supplement, \$40,000, a decrease of \$17,320, approved.
- Capital: - Approved.
 - 1- Laptop computer, \$1,900.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coastal Restoration Dir	1	1	1	1	I	64,650	86,219	107,788
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL	2	2	2	2				

250 PARISH TRANSPORTATION FUND

PURPOSE OF APPROPRIATION

Funds are provided by the State of Louisiana (defined by LRS 48:751) to local governments and dedicated for the constructing and repairing of roads and bridges. The Parish adopts a project priority list every year to provide those areas of need first. The Parish's goal is to establish a long-term preventative maintenance program that includes an annual inspection of each parish road. Each road is rated and issued a numerical value that creates a systematic approach to our street repairs. This report is called the Road Priority List. Street repair projects are determined based on the report. In 1987, the parish began implementing the Pavement Management Program.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Intergovernmental	866,965	600,000	600,000	600,000	600,000
Miscellaneous Revenue	2,336	0	11,289	2,000	2,000
TOTAL REVENUES	869,301	600,000	611,289	602,000	602,000
EXPENDITURES:					
Repair & Maintenance	0	1,972,254	1,972,254	600,000	600,000
Capital Outlay	0	24,000	24,000	0	0
Operating Transfers Out	0	115,000	115,000	0	0
TOTAL EXPENDITURES	0	2,111,254	2,111,254	600,000	600,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT AND CAPITAL OUTLAY					
					-69.58%
INCREASE (DECREASE) TO FUND BALANCE	869,301	(1,511,254)	(1,499,965)	2,000	2,000
FUND BALANCE, JANUARY 1	1,070,893	1,940,194	1,940,194	440,229	440,229
FUND BALANCE, DECEMBER 31	1,940,194	428,940	440,229	442,229	442,229

BUDGET HIGHLIGHTS

- The revenues are subject to annual state appropriation; therefore, \$600,000 is estimated through the State's fiscal year end of June 30, 2018, approved.
- Direct services for street repairs, \$100,000 are based on the estimated 2018 revenue through June 30th and unallocated fund balance at December 31, 2017, approved.

251 ROAD AND BRIDGE FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary responsibilities of this division of Public Works are to maintain Terrebonne Parish roads, streets, bridges, and signs; perform grass cutting and tree trimming; and contract monitoring for levees, parks, medians, cemeteries, drainage laterals and various locations throughout the Parish. Funding is derived from a ¼ percent Parish wide sales tax with supplemental funding from the General Fund. This fund is considered to be a major fund.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To continue to maintain all bridges, traffic signals, roads, road signs and boat launches.</i>			
a. Number of bridges maintained	82	84	84
b. Number of bridge maintenance work orders	2,370	2,750	2,900
c. Number of bridge replacements	1	2	2
d. Number of traffic signals maintained	14	14	14
e. Number of new traffic signals installed	1	0	0
f. Number of caution lights maintained	124	136	148
g. Number of caution lights installed	5	12	12
h. Number miles of concrete streets	345	347	350
i. Number miles of asphalt streets	187	190	190
j. Number miles of shell roads maintained	22	22	22
k. % of streets striped annually	0%	0%	20%
l. Number of concrete slab replaced (sq.yds.)	73,813	60,400	75,000
m. Asphalt repairs (tons)	128	55	50
n. Percent of shoulders repaired annually	100%	100%	100%
o. Number of signs in inventory	16,413	16,500	16,600
p. Number of street name signs replaced	790	400	500
q. Number of boat launches maintained	5	5	5
<i>2. To continue to upgrade with new technology</i>			
a. Percent of bridge maintenance and inventory program computerized	100%	100%	100%
b. Percent of traffic signals upgraded with new technology	5%	25%	75%
c. Percent of sign inventory program computerized	100%	100%	100%
d. Percent of tree inventory program computerized	20%	20%	20%
<i>3. To continue the upkeep of the grass cutting of the parish.</i>			
a. Number of routes for grass cutting and herbicide spraying	110	110	110
b. Right-of-way acres mowed (yearly)	38,659	39,000	40,000
<i>4. (Road & Bridge) To provide an efficient, safe, and cost effective Roads and Bridges services for all areas of Terrebonne Parish.</i>			
a. Percent of requests addressed in 30 days	92%	92%	92%
b. Percent of work orders request generated from public in 30 days	30%	30%	30%
c. Number of work orders completed in 30 days	116	120	125
<i>4. (Vegetation) To provide an efficient, safe, and cost effective Roads and Bridges services for all areas of Terrebonne Parish.</i>			
a. Percent of requests addressed in 30 days	95%	95%	97%
b. Percent of work orders request generated from public in 30 days	20%	15%	33%
c. Number of work orders completed in 30 days	6,780	7,150	7,200

251 ROAD AND BRIDGE FUND

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,220,917	4,850,537	5,134,038	5,134,038	5,134,038
Intergovernmental	755,656	0	0	0	0
Charge for Services	57,501	0	1,269	0	0
Miscellaneous Revenue	(90,541)	1,500	14,747	1,500	1,500
Other Revenue	7,122	0	89,526	0	0
Operating Transfers In	<u>818,693</u>	<u>706,862</u>	<u>707,049</u>	<u>1,043,706</u>	<u>1,043,706</u>
TOTAL REVENUES	<u>6,769,348</u>	<u>5,558,899</u>	<u>5,946,629</u>	<u>6,179,244</u>	<u>6,179,244</u>
EXPENDITURES:					
Personal Services	3,195,384	3,065,417	2,956,005	3,036,817	2,996,861
Supplies & Materials	309,543	414,400	334,498	395,432	395,432
Other Services & Charges	928,238	1,022,926	1,006,111	962,595	962,595
Repair & Maintenance	1,568,056	1,562,406	1,576,473	1,169,156	1,169,156
Allocated Expenditures	461,777	279,900	461,777	461,777	461,777
Capital Outlay	230,171	698,983	699,481	390,000	390,000
Operating Transfers Out	<u>0</u>	<u>818,696</u>	<u>818,930</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>6,693,169</u>	<u>7,862,728</u>	<u>7,853,275</u>	<u>6,415,777</u>	<u>6,375,821</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-8.92%
INCREASE (DECREASE) TO FUND BALANCE	76,179	(2,303,829)	(1,906,646)	(236,533)	(196,577)
FUND BALANCE, JANUARY 1	2,923,402	2,999,581	2,999,581	1,092,935	1,092,935
FUND BALANCE, DECEMBER 31	2,999,581	695,752	1,092,935	856,402	896,358

BUDGET HIGHLIGHTS

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2018 revenues are estimated at \$5,134,038, 1.66% below 2016 collections and same as 2017 projected collections, approved.
- General Fund supplements this division annually. The 2018 General Fund supplement is \$543,706, approved.
- Major operating expenditures: - Approved.
 - Gasoline & Oil, \$130,000, same as 2017.
 - Shells, \$160,000, a decrease of \$15,000.
 - Urban Street Lights, \$168,320, same as 2017.
 - Grass cutting Blvd., \$80,000, a decrease of \$20,000.
 - Street Repairs – Contractors, \$723,109, a decrease of \$13,791.
 - Downtown Sidewalk Repairs, \$5,000, same as 2017.
- Capital: - Approved.
 - One (1) Road Grader, \$250,000
 - Two (2) ½ Ton Pickup, \$50,000
 - One (1) 1 ½ Dump Truck, \$50,000
 - One (1) Forklift, \$20,000
 - One (1) Security Camera System, \$20,000
- Personnel: - Approved.
 - Eliminate One (1) Road and Bridge Superintendent, Grade 211

251 ROAD AND BRIDGE FUND

PERSONNEL SUMMARY

JOB TITLE	2017	2017	2018	2018	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Operations Manager	1	1	0	1	212	62,954	78,693	94,431
Road & Bridge Supt.	1	0	1	0	211	57,231	71,539	85,847
Vegetation Mgmt. Supt.	1	1	1	1	211	57,231	71,539	85,847
Infra Constr. & Comp Officer	1	1	1	1	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Operations Supervisor	3	3	3	3	109	35,974	44,967	53,960
Senior Equipment Operator	1	1	1	1	108	32,703	40,879	49,055
Equip Operator III	2	2	2	2	107	29,730	37,163	44,595
Crew Leader	3	3	3	3	107	29,730	37,163	44,595
Engineering Tech	2	2	1	2	107	29,730	37,163	44,595
Road & Bridge Mechanic	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator II	1	1	0	1	106	27,275	34,094	40,913
Welder	1	1	1	1	106	27,275	34,094	40,913
Equip Operator II	2	2	2	2	106	27,275	34,094	40,913
Sr. Sign Tech	1	1	1	1	105	25,255	31,569	37,883
Field Tech II	6	6	6	6	104	23,603	29,504	35,404
Equipment Operator I	1	1	1	1	104	23,603	29,504	35,404
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
Sign Technician	2	2	2	2	102	21,206	26,508	31,810
Bridge Tender	24	24	24	24	102	21,206	26,508	31,810
TOTAL	<u>57</u>	<u>56</u>	<u>54</u>	<u>56</u>				

252 DRAINAGE TAX FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Drainage Division was formed to meet the growing need for protection from flooding caused by rain and storms such as Tropical Depressions and Hurricanes. The monies in this fund are primarily from the proceeds of a dedicated ¼ % sales tax, 7.31 mills ad valorem taxes, and State Revenue Sharing. Drainage services provided include: maintain forced drainage pumps; clean canals in the forced drainage areas; clean roadside and lateral ditches; clean culverts and catch basins; cut grass on levees and lateral ditches; operate Bayou Black flood control structure; maintain aids to navigation; administer sizes for culverts and install culverts in ditches. The Drainage Division operates 69 forced drainage systems throughout the parish. This fund is considered to be a major fund.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To improve and maintain the parish wide drainage system</i>			
a. Number of forced drainage systems in parish	70	70	71
b. Number of forced drainage pumps	176	172	175
c. Number of canals cleaned in forced drainage areas	1	2	2
d. Number roadsides and lateral ditches cleaned	408	348	350
e. Number of culverts installed in ditches	56	48	52
f. Number of pumps rehabilitated/ replaced	5	8	5
g. Number of pump stations online of the telemetry system currently	3	7	17
i. % of Force Drainage requests addressed in 30 days	80%	80%	100%
j. % of Gravity drainage request addressed in 30 days	53%	75%	100%
<i>2. To educate the public on dumping debris in drains</i>			
a. We have placed "No Dumping" markers on catch basins/drain boxes.	1,000	1,000	1,000
<i>3. To provide culvert and catch basin cleaning parishwide to alleviate the potential of homes being flooded.</i>			
a. We provided culvert and catch basin inspections and cleaning.	373	477	480

252 DRAINAGE TAX FUND

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessment	11,984,475	11,655,092	11,893,679	11,889,038	11,889,038
Intergovernmental	10,589,861	173,233	419,415	173,327	173,327
Charge for Services	24,916	0	2,641	0	0
Miscellaneous Revenue	6	0	67,923	0	0
Utility Revenue	29,845	40,000	42,201	40,000	40,000
Other Revenue	61,232	0	0	0	0
Operating Transfers In	0	692,070	692,070	0	0
TOTAL REVENUES	22,690,335	12,560,395	13,117,929	12,102,365	12,102,365
EXPENDITURES:					
Personal Services	5,025,196	5,571,265	4,929,104	5,645,161	5,645,161
Supplies & Materials	924,941	1,083,920	907,612	1,395,966	1,395,966
Other Services & Charges	2,304,402	2,604,204	2,351,868	2,669,133	2,669,133
Repair & Maintenance	12,467,811	1,757,486	1,745,747	1,550,460	1,550,460
Allocated Expenditures	652,549	587,250	652,549	652,549	652,549
Capital Outlay	1,271,421	2,081,675	2,081,675	0	0
Operating Transfers Out	170,069	2,218,521	2,218,521	2,788,900	2,788,900
TOTAL EXPENDITURES	22,816,389	15,904,321	14,887,076	14,702,169	14,702,169
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					2.21%
INCREASE (DECREASE) TO FUND BALANCE	(126,054)	(3,343,926)	(1,769,147)	(2,599,804)	(2,599,804)
FUND BALANCE, JANUARY 1	5,616,163	5,490,109	5,490,109	3,720,962	3,720,962
FUND BALANCE, DECEMBER 31	5,490,109	2,146,183	3,720,962	1,121,158	1,121,158

BUDGET HIGHLIGHTS

- 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2018 collections are estimated at \$5,134,038, 1.66% below 2016 collections and same as 2017 projected collections, approved.
- On November 7, 2006, an ad valorem tax was renewed until 2017, 7.31 mills maximum authorized, which will generate an estimated \$6,750,000 for 2018. On November 16, 2013, the millage was approved for years 2018-2027, approved.
- Major operating expenditures: - Approved.
 - Other contracts, \$1,300,000 privatization of lateral maintenance and expand on the acreage rotation as compared to in-house work force, an increase of \$104,000.
 - Gasoline and Oil, \$300,000 an increase of \$46,230.
 - Diesel/Pumps, \$900,000, an increase of \$234,656.
 - Pump repairs, \$400,000 an increase of \$61,070.
 - Contractors repairs, \$300,000 an increase of \$46,230.
 - Canal and Lateral Ditch Maintenance, \$80,000, an increase of \$13,900.
 - Collection Canal Cleaning, \$20,000, an increase of \$6,100.
 - Permit monitoring, \$46,000, same as 2017.
- Personnel: - Approved.
 - Add one (1) Operations Supervisor-Drainage, Grade 109
 - Eliminate one (1) Part-time Pump Attendant, Grade 105

252 DRAINAGE TAX FUND

BUDGET HIGHLIGHTS (Continued)

- Operating transfers to Parishwide Drainage Construction Fund, \$2,250,000, approved.
 - Petit Caillou Drainage/ LC Conveyance Channel, \$1,500,000
 - Lower Little Caillou Pump Station (Lashbrooke), \$670,000
 - Bourg Culverts/ Gates, \$80,000

PERSONNEL SUMMARY

JOB TITLE	2017	2017	2018	2018	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Drainage Superintendent	2	2	2	2	211	57,231	71,539	85,847
Automation/Intergration Supv	1	1	1	1	110	40,290	50,363	60,436
Op. Supv.-Drainage	5	5	6	6	109	35,974	44,967	53,960
Surveyor	2	1	2	2	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Automation Analyst Hardware	1	0	1	1	108	32,703	40,879	49,055
Automation Analyst Software	1	1	1	1	108	32,703	40,879	49,055
Engineering Analyst	1	0	1	1	108	32,703	40,879	49,055
Sr. Stat Equip Mechanic	2	2	2	2	108	32,703	40,879	49,055
Sr. Stat Equip Operator	12	12	12	12	108	32,703	40,879	49,055
Maintenance/Scheduler Plan	1	1	1	1	108	32,703	40,879	49,055
Crew Leader-Drainage	5	5	5	5	107	29,730	37,163	44,595
Welder	1	1	1	1	106	27,275	34,094	40,913
Equipment Operator II	16	15	16	16	106	27,275	34,094	40,913
Code Enforcement Officer I	1	1	1	1	106	27,275	34,094	40,913
Culvert Inspector	1	1	1	1	105	25,255	31,569	37,883
Pump Attendant	14	13	14	14	105	25,255	31,569	37,883
Equipment Operator I	5	5	5	5	104	23,603	29,504	35,404
Admin Coord I	2	2	2	2	104	23,603	29,504	35,404
Field Tech II	7	4	7	7	104	23,603	29,504	35,404
Field Tech I	19	13	19	19	103	22,267	27,834	33,400
TOTAL FULL-TIME	100	86	101	101				
Pump Attendant	3	2	2	2	105	12,628	15,785	18,942
TOTAL PART-TIME	3	2	2	2				
TOTAL	103	88	103	103				

255 ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

PURPOSE OF APPROPRIATION

The ¼ % Capital Improvement Sales Tax is for the retirement of the various Public Improvement Bonds, used to finance major capital projects. The ¼ % Capital Improvement Sales Tax has an irrevocable pledge to the outstanding bonds. On a monthly basis, a portion of the ¼ % tax is transferred to the Debt Service Fund. The Parish may use monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the “Capital Improvement Sales Tax” was authorized.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessment	5,220,917	4,850,537	5,134,038	5,134,038	5,134,038
Miscellaneous Revenue	<u>(12,005)</u>	<u>0</u>	<u>9,757</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>5,208,912</u>	<u>4,850,537</u>	<u>5,143,795</u>	<u>5,134,038</u>	<u>5,134,038</u>
EXPENDITURES:					
Operating Transfers Out	<u>5,932,682</u>	<u>4,817,954</u>	<u>4,817,954</u>	<u>5,173,013</u>	<u>5,173,013</u>
TOTAL EXPENDITURES	<u>5,932,682</u>	<u>4,817,954</u>	<u>4,817,954</u>	<u>5,173,013</u>	<u>5,173,013</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(723,770)	32,583	325,841	(38,975)	(38,975)
FUND BALANCE, JANUARY 1	2,987,661	2,263,891	2,263,891	2,589,732	2,589,732
FUND BALANCE, DECEMBER 31	2,263,891	2,296,474	2,589,732	2,550,757	2,550,757

BUDGET HIGHLIGHTS

- In 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax used to fund capital projects and debt service for capital projects. The 2017 collections are estimated at \$5,134,038, 1.66% below 2016 collections and the same as 2017 projected collections, approved.
- Transfer to Capital Improvement Bond Sinking Fund for annual bond requirements, \$3,807,544 (Fund 453), approved.
- Maintain a reasonable balance for future bond payments (optimum 60 – 75% of next year’s bond debt).

258 ROAD DISTRICT #6 O & M

PURPOSE OF APPROPRIATION

This fund is used to accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessments	39,423	39,637	36,941	37,411	37,411
Intergovernmental	539	550	562	550	550
Miscellaneous Revenue	498	100	448	100	100
TOTAL REVENUES	40,460	40,287	37,951	38,061	38,061
EXPENDITURES:					
Other Services & Charges	1,842	300,056	261,886	31,400	31,400
Allocated Expenditures	163	310	308	163	163
TOTAL EXPENDITURES	2,005	300,366	262,194	31,563	31,563
% CHANGE OVER PRIOR YEAR					-89.49%
INCREASE (DECREASE) TO FUND BALANCE	38,455	(260,079)	(224,243)	6,498	6,498
FUND BALANCE, JANUARY 1	221,624	260,079	260,079	35,836	35,836
FUND BALANCE, DECEMBER 31	260,079	0	35,836	42,334	42,334

BUDGET HIGHLIGHTS

- On November 7, 2006, the voters of Ward 6 approved a .80 mills ad valorem tax, which was adjusted and levied at .82 mills, generating an estimated \$37,381 for 2018, renewed for the years 2019 to 2028, approved.
- Street repairs in 2018 are proposed at \$30,000, approved.

267 – 276 ROAD LIGHTING DISTRICTS

PURPOSE OF APPROPRIATION

The monies in these funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

COMBINED STATEMENT – DISTRICTS #1 - #10

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessments	2,170,259	1,802,277	1,795,876	1,977,620	1,977,620
Intergovernmental	53,621	38,930	53,318	39,900	39,900
Miscellaneous Revenue	(52,864)	3,100	30,983	8,900	8,900
TOTAL REVENUES	2,171,016	1,844,307	1,880,177	2,026,420	2,026,420
EXPENDITURES:					
General - Other	163,284	162,800	159,991	157,396	157,396
Road Lighting	1,734,083	2,538,856	2,201,783	2,196,150	2,196,150
TOTAL EXPENDITURES	1,897,367	2,701,656	2,361,774	2,353,546	2,353,546
% CHANGE OVER PRIOR YEAR					-12.89%
INCREASE (DECREASE) TO FUND BALANCE	273,649	(857,349)	(481,597)	(327,126)	(327,126)
FUND BALANCE, JANUARY 1	2,186,769	2,460,418	2,460,418	1,978,821	1,978,821
FUND BALANCE, DECEMBER 31	2,460,418	1,603,069	1,978,821	1,651,695	1,651,695

267 – 276 ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS

INDIVIDUAL ROAD LIGHTING DISTRICTS - 2018 ADOPTED BUDGET										
BUDGET SUMMARY	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
REVENUES:										
Taxes & Special Assmt.	501,434	185,363	585,877	122,519	43,985	79,877	227,219	54,574	63,339	113,433
Intergovernmental	12,500	3,500	10,000	2,000	3,000	1,200	2,000	1,500	2,500	1,700
Miscellaneous Revenue	1,000	500	1,500	300	500	2,200	1,200	300	400	1,000
TOTAL REVENUES	514,934	189,363	597,377	124,819	47,485	83,277	230,419	56,374	66,239	116,133
EXPENDITURES:										
General - Other	31,586	18,274	34,005	13,277	6,181	7,576	16,498	9,462	10,289	10,248
Road Lighting	480,000	242,750	516,700	207,600	97,100	135,000	203,550	81,100	96,000	136,350
TOTAL EXPENDITURES	511,586	261,024	550,705	220,877	103,281	142,576	220,048	90,562	106,289	146,598
INCREASE (DECREASE) TO FUND BALANCE										
	3,348	(71,661)	46,672	(96,058)	(55,796)	(59,299)	10,371	(34,188)	(40,050)	(30,465)
BEGINNING FUND BALANCE	125,977	346,658	451,807	194,375	140,819	164,307	244,857	91,170	149,900	68,951
ENDING FUND BALANCE	129,325	274,997	498,479	98,317	85,023	105,008	255,228	56,982	109,850	38,486

District	Date Authorized	Maximum Authorized (See *)	2017 Budget		2018 Budget		Expires
			Amount Levied	Projected Taxes	Amount Levied	Adopted Taxes	
RLD#1	November 3, 2008	5.50	5.50	535,900	5.00	500,334	2019
RLD#2	November 15, 2006	3.48	1.05	187,660	1.05	185,163	2017
RLD#3	November 3, 2009	6.01	1.05	244,000	2.50	584,377	2019
RLD#4	November 15, 2006	4.60	2.75	196,797	1.75	122,219	2017
RLD#5	November 3, 2008	5.56	3.50	91,619	1.75	43,785	2019
RLD#6	October 22, 2011	4.75	1.75	84,463	1.75	79,777	2021
RLD#7	October 22, 2011	6.16	1.05	68,698	3.50	227,119	2023
RLD#8	October 22, 2011	4.57	3.00	104,438	1.50	54,474	2021
RLD#9	October 22, 2011	6.30	2.50	136,615	1.25	63,239	2021
RLD#10	October 22, 2011	4.84	3.25	148,637	2.50	113,232	2021

* As Adjusted in the 2016 Reappraisal

BUDGET HIGHLIGHTS

- The above table highlights the Road Lighting District’s Ad Valorem Tax Revenue (without penalties), maximum authorized, millages levied, and year tax expires.

277 HEALTH UNIT FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The State Health Department manages this Parish facility providing for public health services. The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. Providing Communicable Disease Control for persons residing in Terrebonne Parish</i>			
a. Clinical Preventive Services for Tuberculosis (total visits)	834	748	797
b. Disease Intervention Services for Tuberculosis/Immigrants/Refugees (man hours)	2,454	2,100	2,080
c. Clinical Preventive Services for STD/HIV (total visits)	1,644	1,524	240
d. Disease Intervention Services for STD//HIV (man hours)	600	650	300
e. Immunizations and Vaccine Preventable Disease services (Child/Adult immunizations)	293/85	290/80	250/75
f. Open and Closed Points of Distribution (PODs) supported	23	23	24
<i>2. Provide Chronic Disease and Injury Prevention Services</i>			
a. Coalition Support Man-hours	141	1,387	1,394
b. Pregnancy Associated, Fetal,, Infant, Child Mortality Abstract or Reviews (man hours)_	624	700	700
c. Wellspot facilities supported	35	42	48
d. Vital Records, Death Certificates Issued, Homebirth Certificate Assists	5,397	5,491	5,500
e. Public Health Data requests and presentations	4	6	15
<i>3. Provide Environmental Health Services to insure Food Safety and Sanitation</i>			
a. Food Establishment Inspections	TBD	TBD	TBD
b. Food Complaints	TBD	TBD	TBD
c. Sewer Inspections	TBD	TBD	TBD
d. Sewer Permits	TBD	TBD	TBD
e. Sewer Complaints	TBD	TBD	TBD
f. Institution Inspections	TBD	TBD	TBD
<i>4. Provide Services to improve Maternal and Child Health</i>			
a. First-time Mothers receiving Nurse Case Management (patients/visits)	52/1300	45/1065	47/1200
b. Immunization records visits	780	555	795
c. Peer Breastfeeding Support Services	N/A	640	1,200
d. Professional Baby-Friendly Dietician Hours	N/A	520	1,664
<i>5. Insuring Access to and Linkage w/ Clinical Care</i>			
a. Referrals to a Medical Home	120	1,524	240
b. Community Social Worker Partner and Coalition hours	N/A	(Apr) 362	600
c. Community Health Improvement Coalition hours	N/A	(Apr) 844	1,400
d. Public Health and Primary Care Project hours	N/A	50	200

** Please note: Across each area/Program, we perform public health services including Disease Surveillance, Epidemiology, Laboratory, Policy Development/Support, Disaster Preparedness planning and response, Communications, Community Partnership Support, Health Equity and Continuous Quality Improvement are performed.

277 HEALTH UNIT FUND

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessments	1,535,910	1,546,084	1,534,952	1,534,765	1,534,765
Intergovernmental	37,767	39,340	39,360	39,340	39,340
Miscellaneous Revenue	(9,472)	500	28,853	500	500
TOTAL REVENUES	1,564,205	1,585,924	1,603,165	1,574,605	1,574,605
EXPENDITURES:					
Personal Services	177,872	337,696	173,193	276,093	276,093
Supplies & Materials	3,470	3,100	3,295	3,450	3,450
Other Services & Charges	695,801	567,612	581,576	563,754	563,754
Repair & Maintenance	1,075	15,500	15,500	15,500	15,500
Allocated Expenditures	7,926	7,745	7,926	7,926	7,926
Capital Outlay	1,964	280,120	280,120	0	0
TOTAL EXPENDITURES	888,108	1,211,773	1,061,610	866,723	866,723
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-7.05%
INCREASE (DECREASE) TO FUND BALANCE	676,097	374,151	541,555	707,882	707,882
FUND BALANCE, JANUARY 1	1,898,079	2,574,176	2,574,176	3,115,731	3,115,731
FUND BALANCE, DECEMBER 31	2,574,176	2,948,327	3,115,731	3,823,613	3,823,613

BUDGET HIGHLIGHTS

- A 1.66 mill ad valorem tax approved by voters November 4, 2008 for years 2010-2019, will generate an estimated \$1,534,765 in 2018. A special election on November 12, 2012 approved the millage thru 2029, approved.
- Reimbursement of various expenditures incurred by the State, \$382,080, an increase of \$2,080, approved.
- Personnel: - Approved.
 - Eliminate one (1) Admin. Coordinator I, Grade 104.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registered Nurse	1	0	1	1	209	47,732	59,665	71,599
Social Worker	1	1	1	1	208	44,197	55,246	66,295
Admin Coordinator I	3	2	2	2	104	23,603	29,504	35,404
Admin Tech I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	6	4	5	5				

278 TERREBONNE PARISH COUNCIL ON AGING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from this tax shall be used for the purpose of acquiring, constructing operating and maintain capital improvements to serve the elderly; and for operating and maintaining programs for the elderly and disabled persons in Terrebonne Parish through the Terrebonne Council on Aging, Inc. Terrebonne Council on Aging (TCOA) is governed by a Board of Directors consisting of 11 citizens of Terrebonne Parish that meet on a monthly basis. The Board of Directors makes policies and procedures and is responsible for all of the actions of TCOA following the guidelines of the Older Americans Act.

In Louisiana, there are both regional and single-parish planning and service areas. Many Councils on Aging (COAs) are also designated single-parish Area Agencies on Aging (AAA). The essential difference between an AAA and a COA is that the AAA is charged with planning and coordinating a comprehensive system of services, and the COA ensures that those services are provided. This separation of functions provides for an effective system of checks and balances, and an opportunity for objective assessment and evaluation of service provision. It also assures the “grass roots” involvement of local agencies, such as Consolidated Governments, Police Juries, School Boards, etc. A COA that is a designated AAA must fulfill both functions. TCOA is a single parish AAA; therefore, it must fulfill both functions.

As part of a comprehensive community strategy to meet the needs of older adults, TCOA not only offers services and activities but also links participants with resources offered by other agencies.

Those who are serviced are participants age 60 years and older, and their spouses, regardless, of age. This is done with preference given to provide services to older individuals with greatest economic and social need, with particular attention given to disabled, low-income minority individuals including the Native American population.

TCOA offers services in the departments of Transportation, Congregate Meals, In-Home Services (Home-Delivered Meals, Commodities, Personal Care, Home Maker, Respite, Material Aid, Utility Assistance, and Senior Rx Medication Assistance), Recreation, Wellness, Telephoning, Visiting, and Legal Assistance. The result of all the services we provide prevents seniors from being institutionalized, allowing them to remain in their homes as long as possible. We also give assistance to family caregivers overburdened by the responsibility of elderly care.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To continue to provide outstanding, quality services according to each participant's needs within our budget constraints and funding sources in the areas of:</i>			
a. Information and Assistance	3,294	3,370	3,230
b. Outreach	516	643	600
c. Home Delivered Meals	152,350	143,911	160,000
d. Homemaker	7,742	14,173	17,742
e. Personal Care	8,512	12,277	21,937
f. Telephoning	2,523	2,535	2,000
g. Evidence-Based III-D Wellness/Medication Management	320	674	580
h. In-Home Respite	2,543	14,551	23,400

278 TERREBONNE PARISH COUNCIL ON AGING FUND

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
2. <i>Additional Services that were not part of TCOA's Governor's Office of Elderly Affair's Area Plan that are listed above:</i>			
a. Transportation, Elderly Urban and Rural	39,492	43,569	42,150
b. Transportation, Disabled Urban and Rural	8,206	7,714	8,000
c. Transportation, Rural General Public	7,147	8,969	9,200
d. Transportation, Private Pay and Other	2,663	1,539	1,100
>Total Transportation	57,508	61,791	60,450
e. Home Delivered Meals (Also listed in Goals and Objective Section)	143,911	147,195	175,000
f. Congregate Meals	43,799	42,803	55,000
g. Veteran's Home Meals	1,992	1,736	2,000
h. Special Home Delivered Meals	1206	1,123	1,250
>Total Meals	190,908	192,857	233,250
i. Nutrition Education	22	21	20
J. Utility Assistance	942	968	1,000
k. Visiting	636	620	800
l. Material Aid, Family Caregiver	399	410	415
m. Material Aid, Local Caregiver	1,215	1,285	2,180
n. Acadian on Call	2,773	2,322	2,500
o. Wellness (Senior Center)	13,978	13,229	13,000
p. Recreation (Senior Center)	23,156	24,504	23,000
q. Public Education (Senior Center)	57	61	60
r. Material Aid (Senior Center, Food for Seniors, Home Delivered participants)	29,111	35,800	30,000
s. Legal Services	115	130	97
t. Aging and Disability Resource Center (ADRC)	4,394	4,399	4,500
u. Medication Management	344	233	180
>Fair Market Value of Medication	\$945,603	\$630,924	\$750,000

278 TERREBONNE PARISH COUNCIL ON AGING FUND

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessment	6,934,857	6,984,787	6,934,766	6,934,926	6,934,926
Intergovernmental	170,627	175,000	177,832	175,000	175,000
Miscellaneous Revenue	254	150	44,118	10,150	10,150
TOTAL REVENUES	7,105,738	7,159,937	7,156,716	7,120,076	7,120,076
EXPENDITURES:					
General -Other	302,729	234,700	233,185	232,500	232,500
Health and Welfare	0	0	0	500,000	542,500
Transfers to Council on Aging	5,358,895	6,850,150	6,850,150	8,000,150	8,000,150
TOTAL EXPENDITURES	5,661,624	7,084,850	7,083,335	8,732,650	8,775,150
% CHANGE OVER PRIOR YEAR					23.86%
INCREASE (DECREASE) TO FUND BALANCE	1,444,114	75,087	73,381	(1,612,574)	(1,655,074)
FUND BALANCE, JANUARY 1	1,851,536	3,295,650	3,295,650	3,369,031	3,369,031
FUND BALANCE, DECEMBER 31	3,295,650	3,370,737	3,369,031	1,756,457	1,713,957

BUDGET HIGHLIGHTS

- A 7.50 mill ad valorem tax approved by voters November 4, 2008 (2010-2019), will generate an estimated \$6,976,287 in 2018. The millage was renewed on November 16, 2013 for years 2020-2029, maximum 7.50 mills, approved.
- Terrebonne Parish has a cooperative endeavor agreement with TCOA to provide services, \$8,000,000 estimated for 2018, approved.
- An independent budget is adopted by TCOA governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.
- In 2018, \$500,000 is proposed to make capital improvements to the Lenox Hotard Post #31 of the American Legion to support elderly veterans, approved.
- In 2018, \$42,500 for elderly programs at Mechanicville Community Center, approved.



MISSION STATEMENT / DEPARTMENT DESCRIPTION

Terrebonne ARC (TARC) provides innovative services, the opportunity for community inclusion and the enjoyment of a meaningful life for people in Terrebonne Parish with intellectual and developmental disabilities. TARC's mission is accomplished by providing Residential Services, Vocational Services, Day Habilitation Services, Transportation Services, Specialized Services and Social Opportunities.

Residential Services are provided for habilitation and care through a variety of service styles. TARC offers Center-Based and In-Home Respite Services, Supervised Independent Living Supports, Individualized Family Supports, and three Community Homes.

Vocational Services are provided through a variety of employment training and work environments at the facility and in the community for individuals wishing to work. This is accomplished through the operation of 15 businesses including the TARC Restaurant and Gift Shop, Cajun Confections (candy department), Cajun Confections Bakery (baked goods), Bon Appétit Cafeteria, The Bayouland Yard Krewe (lawn care service), Lagniappe Cleaning Company (janitorial department), Houma Grown (greenhouse and salsa department), Cedar Chest Boutique (four thrift store locations), Grand Designs (screen printing department), Buy-U-Beads (Mardi Gras bead recycling), Creative Employment Opportunities (Louisiana Rehabilitation Supported Employment) and The Hen House (fresh yard eggs). These businesses provide participants with jobs where they earn a bi-weekly salary determined by a prevailing wage and commensurate wage with many increasing their pay as they improve and become proficient in their jobs. Individual job placement is also facilitated for individuals in competitive work.

Day Habilitation - Options Plus Program offers services to participants with intellectual and developmental disabilities that do not wish to or cannot be employed, by utilizing innovative techniques in sensory stimulation, creative activities and volunteerism. Community inclusion is extremely important for this population.

Transportation Services are provided for adult participants to and from our day programs throughout the parish.

Music Therapy strengthens coordination, concentration, social skills and speech development while providing social opportunities for the participants. The music therapy program's only performing group is the TARC Bell Choir.

Let's Get Together is a social club for any person in Terrebonne Parish, 18 years or older with a diagnosis of an intellectual or developmental disability. Each individual is screened by staff and officers for eligibility. The club plans and hosts social events that include dances, bowling nights and parties.

Special Services include Advocacy and Family Support services through TARC's Licensed Professional Counselor. Services include family counseling, behavior training, psychological counseling, vocational assessments and counseling, anger management, social counseling and resource referrals. TARC's nursing staff, consisting of an RN and an LPN, administers daily medications, handles emergency medical situations, monitors health conditions of participants, and when necessary, assists in scheduling needed follow up appointments with doctors. A dietician oversees the special dietary needs of the people we serve when necessary.

TARC is an internationally accredited agency since June 2003. Re-accreditation is mandated every 3 years. CARF, The Commission on Accreditation of Rehabilitation Facilities, is a well known accreditation body within the field of rehabilitation and disabilities. TARC received re-accreditation in June 2015 for various programs, including TARC's Board of Directors which was accredited for the second time. The Board of Directors was an optional accreditation survey; however, surveyors were very impressed with their commitment and participation.

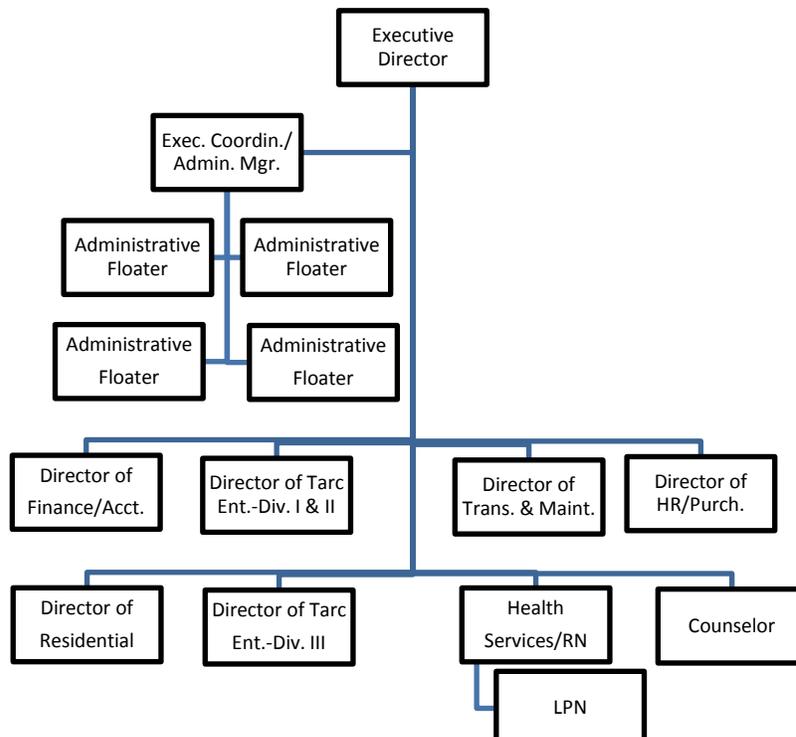
279 TERREBONNE ARC

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<p>1. To continue to provide outstanding, quality services according to each participant's needs within our budget constraints and funding sources in the areas of: Residential, Vocational, Day Habilitation, Respite, Personal Care Attendant, Transportation, Music Therapy, Counseling, Nursing Service, Social Work and Advocacy.</p> <p>a. Number of participants working the facility based employment.</p> <p>b. Dollar amount of money made by facility based employment.</p> <p>c. Number of participants working in mobile work groups.</p> <p>d. Dollar amount of money made by mobile work groups.</p> <p>e. Number of participants working in community retail locations.</p> <p>f. Dollar amount of money made by community retail locations.</p> <p>g. Total wages paid to participants working in all programs.</p> <p>h. Number of individuals participating in Community Based Employment Program</p> <p>i. Number of individuals participating in Vocational Programs.</p> <p>j. Number of individuals participating in Residential Programs.</p> <p>k. Number of programs offered.</p>	<p>46</p> <p>\$222,161</p> <p>40</p> <p>\$213,354</p> <p>33</p> <p>\$721,589</p> <p>\$539,775</p> <p>18</p> <p>184</p> <p>57</p> <p>11</p>	<p>42</p> <p>\$258,894</p> <p>36</p> <p>\$207,623</p> <p>40</p> <p>\$873,228</p> <p>\$580,899</p> <p>18</p> <p>172</p> <p>57</p> <p>11</p>	<p>33</p> <p>\$164,000</p> <p>36</p> <p>\$213,000</p> <p>52</p> <p>\$1,001,000</p> <p>\$590,000</p> <p>17</p> <p>175</p> <p>55</p> <p>11</p>
<p>2. To continue capital improvements in order to maintain safe learning and working environments and maintain the facilities adequately.</p> <p>a. Amount of capital improvements budgeted.</p> <p>b. Amount of capital improvements expended.</p>	<p>\$1,888,933</p> <p>\$1,314,728</p>	<p>\$928,186</p> <p>\$709,795</p>	<p>\$1,778,688</p> <p>\$0</p>
<p>3. To continue to provide transportation as required for the success of individuals in TARC programs.</p> <p>a. Number of vehicles in transportation fleet.</p> <p>b. Number of transportation miles.</p>	<p>35</p> <p>293,144</p>	<p>40</p> <p>329,361</p>	<p>42</p> <p>336,000</p>
<p>4. To continue the Let's Get Together Club designed to meet the recreational and social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities; and who meet criteria for membership.</p> <p>a. Number of participants.</p> <p>b. Number of events.</p>	<p>109</p> <p>7</p>	<p>113</p> <p>7</p>	<p>115</p> <p>7</p>
<p>5. To begin planning and designing a candy/bakery/beignet shop</p> <p>a. Budget costs necessary for current stage of planning.</p> <p>b. Current percentage of project complete.</p>		<p>\$286,220</p> <p>21%</p>	<p>\$1,050,000</p> <p>100%</p>
<p>6. To continue to seek opportunities to employ participants in supported employment by relocating retail businesses where there is community access.</p> <p>a. Number of retail businesses with community access.</p> <p>b. Number of participants working retail locations with community access.</p> <p>c. Number of clients working retail locations with community access.</p>	<p>4</p> <p>33</p>	<p>6</p> <p>40</p>	<p>7</p> <p>52</p>

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessment	4,931,569	4,964,315	4,928,492	4,928,469	4,928,469
Intergovernmental	121,259	125,000	126,379	125,000	125,000
Miscellaneous Revenue	12,842	4,490	3,604	3,000	3,000
TOTAL REVENUES	5,065,670	5,093,805	5,058,475	5,056,469	5,056,469
EXPENDITURES:					
General -Other	215,665	221,192	220,716	217,500	217,500
Transfers to TARC	4,808,120	4,875,500	4,875,500	4,804,000	4,804,000
TOTAL EXPENDITURES	5,023,785	5,096,692	5,096,216	5,021,500	5,021,500
% CHANGE OVER PRIOR YEAR					-1.48%
INCREASE (DECREASE) TO FUND BALANCE	41,885	(2,887)	(37,741)	34,969	34,969
FUND BALANCE, JANUARY 1	142,542	184,427	184,427	146,686	146,686
FUND BALANCE, DECEMBER 31	184,427	181,540	146,686	181,655	181,655

BUDGET HIGHLIGHTS

- A 5.33 mill ad valorem tax approved by voters November 7, 2006 (2006-2017), will generate an estimated \$4,921,469 in 2018. The millage was renewed on November 16, 2013 for years 2018-2027, maximum 5.33 mills, approved.
- Terrebonne Parish currently has a cooperative endeavor agreement with Terrebonne ARC to provide services, \$4,804,000 estimated for 2018, approved.
- An independent budget is adopted by TARC governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.



280 PARISHWIDE RECREATION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation Department shall provide the residents of the parish a mass variety of supervised and self-directed activities meeting their interest and needs during their leisure time. The programs provide enjoyment, contentment, self-expression, and physical improvement. All programs are designed and shall provide a wholesome atmosphere stimulating the mind and body.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To enhance the quality of life for all citizens of Terrebonne Parish through active participation in recreation, team/individual sports programs, educational and cultural enrichment activities for youth and adult residents of the parish.</i>			
a. Participants in the Youth sporting programs of Baseball, Basketball, Cheerleading Football, Softball and Volleyball	15,300	15,500	15,600
b. Participants in the Adult sporting programs of Basketball (Men), Softball (Women/ Men) and volleyball (Women).	2,000	2,200	2,400
c. Participants in the Special Olympics sporting programs of Aquatics, Bocce, Bowling, Horseshoes, and Softball	150	200	200
d. State events hosted for the Youth Sporting programs	3	3	3
e. Events Special Olympics athletes participate in throughout the year	4	5	5
<i>2. To assist recreation volunteers in planning and organization of activities through out the parish</i>			
a. Volunteers in the Youth sporting programs	1,000	1,000	1,000
b. Volunteers in the Special Olympics sporting programs	75	75	75
<i>3. To promote competition with end of the season tournament with awards.</i>			
a. Youth sporting programs	5	5	5
b. Adult sporting programs	3	3	3
c. Special Olympics sporting programs	5	5	5
<i>4. To promote programs through the parish Arts and Craft division.</i>			
a. Number of Arts Funding Grants awarded for Arts and Crafts	20	20	20
b. Number of programs in the schools	3	3	4
c. Number of parish organizations funded	15	15	16

280 PARISHWIDE RECREATION FUND

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessment	1,905,895	1,974,464	1,960,409	1,960,409	1,960,409
Intergovernmental	314,629	48,000	50,267	50,000	50,000
Charges for Services	122,679	184,600	93,410	173,550	173,550
Miscellaneous Revenue	12,807	500	14,469	500	500
Operating Transfers In	0	60,000	60,000	0	0
TOTAL REVENUES	2,356,010	2,267,564	2,178,555	2,184,459	2,184,459
EXPENDITURES:					
General - Other	158,732	162,097	172,966	172,577	172,577
Recreation - Other	267,764	0	0	0	0
Adult Softball	74,527	68,832	73,263	75,346	75,346
Adult Basketball	48,877	45,350	49,668	54,848	54,848
TPR - Administration	649,713	780,697	746,154	786,373	786,373
Sports Officials	(5,887)	0	0	0	0
Quality of Life Program	0	7,500	4,375	7,500	7,500
Youth Basketball	118,459	98,848	114,936	129,403	129,403
Football	185,410	176,039	151,956	152,871	152,871
Youth Softball	55,713	100,500	104,883	93,902	93,902
Youth Volleyball	18,635	19,500	17,831	20,072	20,072
Baseball	192,607	179,836	185,100	190,323	190,323
Adult Volleyball	464	460	483	502	502
Special Olympics	28,260	34,264	27,391	27,348	27,348
Summer Camp	198,301	210,000	210,000	200,000	200,000
Tennis Courts	0	72,328	0	72,328	72,328
Operating Transfers Out	139,405	850,000	850,000	0	0
TOTAL EXPENDITURES	2,130,980	2,806,251	2,709,006	1,983,393	1,983,393
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					1.39%
INCREASE (DECREASE) TO FUND BALANCE	225,030	(538,687)	(530,451)	201,066	201,066
FUND BALANCE, JANUARY 1	687,400	912,430	912,430	381,979	381,979
FUND BALANCE, DECEMBER 31	912,430	373,743	381,979	583,045	583,045

BUDGET HIGHLIGHTS

- A 2.21 mill ad valorem tax for years 2011-2020 was approved by the voters November 4, 2008 (2011 – 2019), which has been levied at 2.06 mills, \$1,957,599 in 2018, approved.
- Registration Fees proposed will generate an estimated \$91,350 in 2018, approved.
- Special Olympics, \$27,348, approved.
- Summer Camps, \$200,000, approved.
- Tennis Courts, \$72,328, approved.

280-509 RECREATION OTHER

PURPOSE OF APPROPRIATION

On March 19, 2015 the Parish entered into a cooperative endeavor agreement with Recreation District No. 11. Through this agreement the Parish assumes all day to day administration of the operations, programs and maintenance of the District. This department is to account for all of these activities.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	258,838				
Supplies and Materials	6,378				
Other Services and Charges	1,917				
Repair and Maintenance	631				
Reimbursements	0				
TOTAL EXPENDITURES	<u>267,764</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					100.00%

BUDGET HIGHLIGHTS

- Recreation District No. 11 reimburses TPCG for this department.
- During 2017 Recreation District No. 11 canceled the cooperative endeavor agreement with the Parish.

280-521 PARISHWIDE RECREATION FUND – TPR ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation (TPR) Department of Administration supervises and coordinates a diverse slate of leisure, recreational, wellness, cultural enrichment, and educational activities for all citizens of Terrebonne Parish.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	586,737	644,168	619,250	642,666	642,666
Supplies and Materials	14,002	18,000	15,518	18,000	18,000
Other Services and Charges	44,486	80,729	72,586	47,907	47,907
Repair and Maintenance	3,363	7,800	8,800	7,800	7,800
Capital Outlay	1,125	30,000	30,000	70,000	70,000
TOTAL EXPENDITURES	649,713	780,697	746,154	786,373	786,373
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-4.57%

2018 ADOPTED BUDGET SUMMARY	YOUTH BASKETBALL	FOOTBALL	YOUTH SOFTBALL	YOUTH VOLLEYBALL	BASEBALL
Operating Supplies	35,000	40,000	35,000	5,000	60,000
Recreation Insurance	12,000	14,920	10,000	3,000	10,336
Other Fees	1,000	1,000	1,000	0	1,000
Official Fees	61,403	92,951	39,902	12,072	98,987
Travel & Training	20,000	4,000	8,000	0	20,000
TOTAL EXPENDITURES	129,403	152,871	93,902	20,072	190,323

2018 ADOPTED BUDGET SUMMARY	ADULT SOFTBALL	ADULT VOLLEYBALL	ADULT BASKETBALL
Operating Supplies	6,000	100	1,000
Recreation Insurance	11,000	0	12,000
Official Fees	58,346	402	41,848
TOTAL EXPENDITURES	75,346	502	54,848

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate one Part-time Laborer/General, Grade 101.
- Capital: - Approved.
 - Property for future Deweyville Community Center, \$70,000.

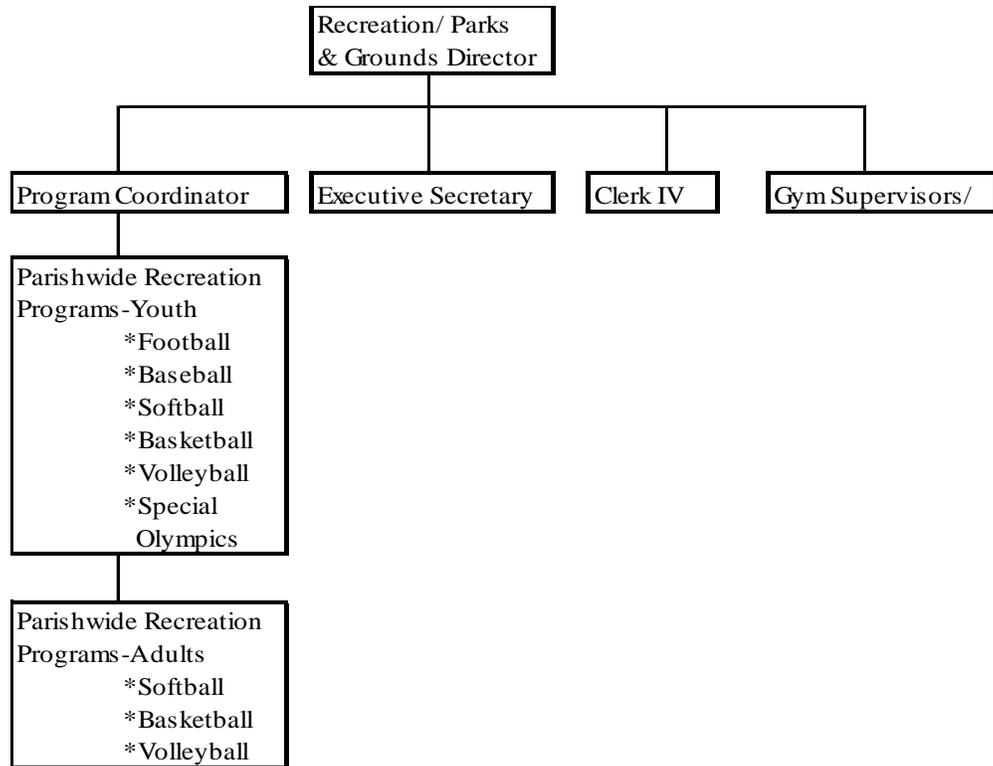
280-521 PARISHWIDE RECREATION FUND - TPR ADMINISTRATION

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parks & Recreation Dir.	1	1	1	1	II	69,822	92,717	115,612
Athletic Program Coord.	2	2	2	2	208	44,197	55,246	66,295
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL FULL-TIME	5	5	5	5				
Laborer I/General	5	4	4	4	101	10,099	12,623	15,148
Gym Supervisor **	17	17	17	17	101	10,099	12,623	15,148
TOTAL PART-TIME	22	21	21	21				
TOTAL	27	26	26	26				

(Gym Supervisors average 16 hrs/wk)

**Note 2: The gym Supervisors manage the use of each district gym. The number of employees does not represent the number of gyms, most gyms have multiple rotating on call supervisors per one slot budgeted.



280-522 PARISHWIDE RECREATION FUND – SPORTS OFFICIALS (Clearing Account)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department is to account for all the officials needed to officiate over the various sports taking place throughout the year.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	(5,887)	0	0	0	0
TOTAL EXPENDITURES	<u>(5,887)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Wages and fringes of \$403,267 are allocated to the various sports programs, approved.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
*Sports Officials	50	50	50	50	101	10,099	12,623	15,148
TOTAL PART-TIME	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>				

**The number of officials is an average needed at any given time.*

280-523 PARISHWIDE RECREATION FUND - QUALITY OF LIFE PROGRAMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Community Development division of the Housing and Human Services Department provides services and activities to benefit in particular children of low-income households to improve their quality of life. The camps and workshops provide local communities with activities geared toward recreational interest. The Houma-Terrebonne Arts and Humanities manage the Arts and Crafts.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Other Services and Charges	<u>0</u>	<u>7,500</u>	<u>4,375</u>	<u>7,500</u>	<u>7,500</u>
TOTAL EXPENDITURES	<u><u>0</u></u>	<u><u>7,500</u></u>	<u><u>4,375</u></u>	<u><u>7,500</u></u>	<u><u>7,500</u></u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Parish Arts Funding Program, \$7,500, approved.

280-532 PARISHWIDE RECREATION FUND - SPECIAL OLYMPICS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The function of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for the people eight years of age and older who are physically, mentally, and socially challenged, giving them the continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in sharing of gifts, skills and friendships with their families, other Special Olympic athletes and the community.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Supplies and Materials	515	1,000	1,000	1,500	1,500
Other Services and Charges	<u>27,745</u>	<u>33,264</u>	<u>26,391</u>	<u>25,848</u>	<u>25,848</u>
TOTAL EXPENDITURES	<u><u>28,260</u></u>	<u><u>34,264</u></u>	<u><u>27,391</u></u>	<u><u>27,348</u></u>	<u><u>27,348</u></u>
% CHANGE OVER PRIOR YEAR					-20.18%

BUDGET HIGHLIGHTS

- No significant changes.

280-534 PARISHWIDE RECREATION FUND - SUMMER CAMPS

The function of the Summer Camps is to provide an organized summer time camp setting to provide group instruction in the following area. The campers will participate in games and activities that will be in the following range: ball relays, frog feet races, duck-duck goose, kickball, jumping rope, musical chairs, chalk writing and drawing, arts and crafts, etc.

<u>Recreation District</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Rec. District #1	33,000	33,000	33,000
Rec. District #2			
Rec. District #3			
Rec. District #4	23,000	20,000	20,000
Rec. District #5			
Rec. District #6			
Rec. District #7	24,000	33,000	33,000
Rec. District #8	18,000	15,000	15,000
Rec. District #9	38,000	33,000	33,000
Rec. District #10	33,000	33,000	33,000
Rec. District #11	54,000	33,000	33,000
	<u>\$223,000</u>	<u>\$200,000</u>	<u>\$200,000</u>

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Other Services and Charges	198,301	210,000	210,000	200,000	200,000
TOTAL EXPENDITURES	<u>198,301</u>	<u>210,000</u>	<u>210,000</u>	<u>200,000</u>	<u>200,000</u>
% CHANGE OVER PRIOR YEAR					-4.76%

BUDGET HIGHLIGHTS

- Summer Camp Programs through Cooperative Endeavor Agreements with Recreation Districts, \$200,000, approved.

280-535 PARISHWIDE RECREATION FUND – TENNIS COURTS

The function of the Tennis Courts is to provide a recreation, multi-court tennis facility complex capable of hosting individual, league and tournament play.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	0	23,478	0	23,478	23,478
Supplies and Materials	0	6,000	0	6,000	6,000
Other Services and Charges	0	42,850	0	42,850	42,850
TOTAL EXPENDITURES	0	72,328	0	72,328	72,328
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- The tennis complex was created in 2017.
- Tennis memberships proposed will generate \$59,400, approved.
- Tennis court fees proposed will generate \$22,800, approved.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Laborer I/General	4	0	0	4	101	10,099	12,623	15,148
TOTAL PART-TIME	4	0	0	4				

281 MENTAL HEALTH UNIT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Terrebonne Parish Mental Health Unit is to protect and promote health and to ensure access to medical, preventive and rehabilitative services for those in need with a mental illness and/or addictive disorders in a manner that honors the dignity and freedom of all persons involved; and to promise the realization of healthy lifestyles of those served and the health and welfare of their families and the community at large.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessments	388,603	391,172	388,361	388,308	388,308
Intergovernmental	9,554	9,900	9,959	9,900	9,900
Miscellaneous Revenue	3,335	150	5,671	150	150
TOTAL REVENUES	401,492	401,222	403,991	398,358	398,358
EXPENDITURES:					
General -Other	24,909	26,565	25,073	25,011	25,011
Health & Welfare-Other	202,205	192,212	192,212	152,811	152,811
Terr. Alcohol/Drug Abuse	107,400	113,160	113,160	89,645	89,645
Operating Transfers Out	47,514	47,514	47,514	47,514	47,514
TOTAL EXPENDITURES	382,028	379,451	377,959	314,981	314,981
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-19.42%
INCREASE (DECREASE) TO FUND BALANCE					
	19,464	21,771	26,032	83,377	83,377
FUND BALANCE, JANUARY 1	742,977	762,441	762,441	788,473	788,473
FUND BALANCE, DECEMBER 31	762,441	784,212	788,473	871,850	871,850

BUDGET HIGHLIGHTS

- An ad valorem tax of .42 mills for years 2010-2019 approved by the voters November 4, 2008 is estimated to generate \$387,808. On November 16, 2013, the renewal was approved for years 2020-2029, approved.
- Based on precedent, the allocation of the ad valorem tax is 60-40%, Mental Health (Treatment Center) and Alcohol & Drug Abuse Clinic (Assessment Center) respectively, approved.
- Transfer to Criminal Court Fund-Drug Court Dept., \$47,514, approved.

PURPOSE OF APPROPRIATION

SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY (SCLHSA) The South Central Louisiana Human Services Authority (SCLHSA) was established in 2006 by Legislative Act 449 of the Louisiana Legislature to provide addictive disorder, developmental disability and mental health services to the residents of Assumption, Lafourche, St. Charles, St. James, St. John the Baptist, St. Mary and Terrebonne Parishes. The SCLHSA was created to be responsive to the local needs of the citizens in its respective parishes. It strives to identify and address patient needs through partnerships with local governments, clients, advocates and providers.

The mission of the South Central Louisiana Human Services Authority (SCLHSA) is to promote overall health within the general population by increasing the public awareness and access for individuals with behavioral health and developmental disabilities to integrated primary care and community based services while promoting wellness, recovery and independence through educations and the choice of a broad range of programmatic and community resources.

Behavioral Health Services (Mental Health and Addictions) are provided at each of SCLHSA's five outpatient clinics in its seven parish catchment area to include the Terrebonne Behavioral Health Center in Houma. Services are broken down into Assessment and Treatment. Assessment services include screenings, behavioral health assessments, diagnosis, and assignment to level of care as warranted by the client's needs. In addition, the center provides crisis intervention and facilitates placement at acute psychiatric facilities and addiction residential units as determined by the behavioral health assessment. Placement within any point on the continuum of services is implemented contingent upon availability and/or authorization by insurance plans.

Treatment services include individual, group, and family counseling, psychiatric assessments, medication management, medication and compliance education, nursing services, psychological evaluations, and discharge planning. Case management services provided include advocacy and linking to community resources. In addition, SCLHSA provides crisis intervention and facilitates placement at acute psychiatric facilities and at addiction residential units as determined by the crisis assessment.

Contracted Services:

Security services at Terrebonne Behavioral Health Clinic- Signal 88 Security – 250 operational days; average 8.75hrs/day at a rate of \$ 21/hour.

Transportation for Clinic Appointments- Bergeron Mobile – Provides transportation to patients who otherwise do not have a mode of transportation to go to the Terrebonne Behavioral Health Center to see the physician/counselor. Transportation was provided for 296 appointments in the last agreement period.

Mentoring Service to residents of Senator Circle- Gulf Coast Social Services – Program Director – oversight (33%), part-time mentoring staff (7 staff – 50%) includes staff travel through parish, supplies, and rent and utilities to Senator Circle for part time use of building.

Staffing Services- Gulf Coast Social Services – Contractor will provide staffing to the SCLHSA's administrative office. Staff to be provided is one fulltime and one part time biller. The assigned staff is responsible for the reception duties as well as submitting billable services to patients and/or insurance carriers.

Starting Over Match Program- START CORP. – Contractor operates the Starting Over that is partially funded by Housing Urban Development (HUD). The program component type is Permanent Supportive Housing and its focus is to provide the community with adequate and affordable housing. This contract will provide Start with the Matching Funds per the HUD Agreement.

281-409 MENTAL HEALTH UNIT - HEALTH & WELFARE – OTHER (TERREBONNE TREATMENT CENTER)
281-412 MENTAL HEALTH UNIT- TERREBONNE ALCOHOL/DRUG ABUSE (TERRE. ASSESSMENT CENTER)

281-409 Mental Health Unit- Health & Welfare-Other (Terrebonne Treatment Center) - The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 60% of the Ad Valorem Taxes.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To provide a continuum of services.</i>			
a. Percentage of adults and adolescents with an addictive disorder who successfully complete treatment	95%	80%	80%
b. Percentage of adults and adolescents with an addictive disorder who report improvement at discharge	95%	80%	80%
c. Percentage of adults with depression who report improvement in disposition during and/ or after treatment.	85%	60%	60%
d. Percentage of appointments kept for assessments and ongoing client appointments.	70%	75%	75%
e. Percentage of SCLHSA clients who state they would continue to receive services at our clinics if given the choice to go elsewhere.	95%	90%	90%

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Other Services and Charges	202,205	192,212	192,212	152,811	152,811
TOTAL EXPENDITURES	202,205	192,212	192,212	152,811	152,811
% CHANGE OVER PRIOR YEAR					-20.50%

BUDGET HIGHLIGHTS

- No significant changes.

281-412 Mental Health Unit- Terrebonne Alcohol/Drug Abuse (Terrebonne Assessment Center) - The monies in this fund are derived from Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 40% of the Ad Valorem Taxes.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To have people with behavioral health issues participate in activities that promote wellness.</i>			
a. Number of participants who sign in and participate in activities annually.	30	30	45

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Other Services and Charges	107,400	113,160	113,160	89,645	89,645
TOTAL EXPENDITURES	107,400	113,160	113,160	89,645	89,645
% CHANGE OVER PRIOR YEAR					-20.78%

BUDGET HIGHLIGHTS

- No significant changes.

282 COASTAL RESTORE BONDS

PURPOSE OF APPROPRIATION

Terrebonne Parish Consolidated Government issued bonds for the Terrebonne Parish Levee District in the amount of \$49,000,000 to be used for the Morganza Levee System.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Miscellaneous Revenue	107	0	169	155	155
TOTAL REVENUES	<u>107</u>	<u>0</u>	<u>169</u>	<u>155</u>	<u>155</u>
EXPENDITURES:					
Local Coastal Prgm Dev	0	130,060	130,060	0	0
TOTAL EXPENDITURES	<u>0</u>	<u>130,060</u>	<u>130,060</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	107	(130,060)	(129,891)	155	155
FUND BALANCE, JANUARY 1	130,079	130,186	130,186	295	295
FUND BALANCE, DECEMBER 31	130,186	126	295	450	450

BUDGET HIGHLIGHTS

- No significant changes.

283 TERREBONNE LEVEE & CONSERVATION DISTRICT

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessments	5,220,917	4,850,537	5,134,038	5,134,038	5,134,038
Miscellaneous Revenue	103,226	5,000	5,280	3,500	3,500
Operating Transfer In	0	0	4,000,000	0	0
TOTAL REVENUES	5,324,143	4,855,537	9,139,318	5,137,538	5,137,538
EXPENDITURES:					
Other Services & Charges	8,000,985	4,785,794	3,447,679	5,801,000	5,801,000
Allocated Expenditures	58,436	25,575	58,436	58,436	58,436
Transfer Out	7,389,550	3,411,913	3,411,913	3,429,812	3,429,812
TOTAL EXPENDITURES	15,448,971	8,223,282	6,918,028	9,289,248	9,289,248
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND TRANSFERS OUT					21.21%
INCREASE (DECREASE) TO FUND BALANCE	(10,124,828)	(3,367,745)	2,221,290	(4,151,710)	(4,151,710)
FUND BALANCE, JANUARY 1	13,494,392	3,369,564	3,369,564	5,590,854	5,590,854
FUND BALANCE, DECEMBER 31	3,369,564	1,819	5,590,854	1,439,144	1,439,144

BUDGET HIGHLIGHTS

- In November 2001, the Parish voters approved a ¼% sales tax dedicated to construction and maintaining the Morganza to the Gulf Project collections in 2018, estimated \$5,134,038, approved.
- The Levee and Conservation District drawdown, \$5,800,000, for Morganza to the Gulf Projects in accordance with the intergovernmental agreement, approved.
- \$3,429,812 is to be transferred to the Bond Sinking Fund, approved.
- Highlights are in the Miscellaneous Information section of this document.

285 BAYOU COUNTRY SPORTS PARK

PURPOSE OF APPROPRIATION

The Terrebonne Parish Consolidated Government, in collaboration with Recreation District 2-3, initiated and facilitated the study and development of the Master Plan for Bayou Country Sports Park. In 2012, the Parish purchased 114.3 acres (with an option to purchase an additional 39.9 acres) for the construction of the Park. In 2014, the Parish and Houma Area Convention and Visitors Bureau successfully entered a cooperative endeavor to utilize a Hotel-Motel Tax of 1% voted by the people of the Parish to assist with the funding.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Intergovernmental	230,380	250,800	216,113	216,113	216,113
Miscellaneous Revenue	37,303	5,000	0	0	0
TOTAL REVENUES	267,683	255,800	216,113	216,113	216,113
EXPENDITURES:					
Other Services and Charges	298,964	1,675,391	1,675,391	0	0
Operating Transfer Out	203,450	203,700	203,700	203,325	203,325
TOTAL EXPENDITURES	502,414	1,879,091	1,879,091	203,325	203,325
% CHANGE OVER PRIOR YEAR					-89.18%
INCREASE (DECREASE) TO FUND BALANCE	(234,731)	(1,623,291)	(1,662,978)	12,788	12,788
FUND BALANCE, JANUARY 1	1,992,488	1,757,757	1,757,757	94,779	94,779
FUND BALANCE, DECEMBER 31	1,757,757	134,466	94,779	107,567	107,567

BUDGET HIGHLIGHTS

- Hotel Motel Tax in the amount of \$216,113 is estimated for 2018 to use for the annual debt service of \$203,325 and use any remaining funds to supplement the Bayou Country Sports Park, approved.

299 CRIMINAL COURT FUND

PURPOSE OF APPROPRIATION

To account for deposited fines and forfeitures which, on motion by the district attorney and approval order of the senior district judge, is used for the following expenses: the criminal courts, petit jury, grand jury, witness fees, parish law library and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Charges for Services	163,067	134,000	85,000	85,000	85,000
Fines and Forfeitures	3,863,083	3,806,000	4,073,174	3,806,000	3,806,000
Miscellaneous Revenue	136	0	1,848	0	0
Operating Transfers In	1,755,625	1,987,660	1,987,660	1,987,660	1,987,660
TOTAL REVENUES	5,781,911	5,927,660	6,147,682	5,878,660	5,878,660
EXPENDITURES:					
Personal Services	2,820,311	3,360,391	2,992,600	3,415,408	3,415,408
Supplies & Materials	116,596	89,047	120,457	117,919	117,919
Other Services & Charges	2,700,653	2,280,629	2,635,427	2,654,399	2,654,399
Repair & Maintenance	3,751	6,000	4,500	5,600	5,600
Allocated Expenses	24	0	17,275	6,000	6,000
Capital Outlay	8,784	6,368	6,368	12,250	12,250
Operating Transfers Out	0	0	114,270	0	0
TOTAL EXPENDITURES	5,650,119	5,742,435	5,890,897	6,211,576	6,211,576
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY, AND TRANSFERS OUT					7.97%
INCREASE (DECREASE) TO FUND BALANCE	131,792	185,225	256,785	(332,916)	(332,916)
FUND BALANCE, JANUARY 1	798	132,590	132,590	389,375	389,375
FUND BALANCE, DECEMBER 31	132,590	317,815	389,375	56,459	56,459

BUDGET HIGHLIGHTS

- Fines and Forfeitures Revenue is \$3,806,000 for 2018, approved.
- General Fund Supplement, \$1,690,146, same as 2017, approved.
- Juvenile Detention Supplement, \$250,000 same as 2017, approved.
- Mental Health and Drug Abuse Fund Supplement, \$47,514, same as 2017, approved.
- Capital: - Approved.
 - Computers, \$7,250
 - Machinery & Equipment, \$5,000

299 CRIMINAL COURT FUND

PERSONNEL SUMMARY

299-122 DISTRICT ATTORNEY - JUVENILE SERVICES

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Licensed Professional Counselor	1	1	1	1	N/A	****	****	****
Caseworker	2	2	2	2	N/A	****	****	****
TOTAL FULL-TIME	3	3	3	3				
Admin Tech I	1	1	1	1	N/A	****	****	****
TOTAL PART-TIME	1	1	1	1				
TOTAL	4	4	4	4				

299-123 DISTRICT ATTORNEY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Administrative Assistant	1	1	1	1	N/A	****	****	****
Secretary	20	20	20	20	N/A	****	****	****
Receptionist	4	4	4	4	N/A	****	****	****
Caseworker	25	22	25	25	N/A	****	****	****
Investigator	10	10	10	10	N/A	****	****	****
Victim's Assistant Coordinator	1	1	1	1	N/A	****	****	****
Case Manager	1	0	1	1				
Clerks	9	7	9	9	N/A	****	****	****
TOTAL	71	65	71	71				

299-125 DRUG COURT

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director	1	1	1	1	N/A	****	****	****
Drug Court Coordinator	1	1	1	1	N/A	****	****	****
Caseworker	3	3	3	3	N/A	****	****	****
Counselor	2	2	2	2	N/A	****	****	****
Secretary	1	1	1	1	N/A	****	****	****
Case Manager	1	1	1	1	N/A	****	****	****
TOTAL	9	9	9	9				

206 THRU 241 GRANT FUNDS

GRANT FUNDS

The Grant Funds are made up of individual funds listed below. Miscellaneous grant funds received from the federal and state governments are accounted for in separate funds. However, for purposes of our CAFR, all funds are consolidated into a Grant Fund. Due to GASB 34 being implemented, the Grant Fund is considered a major fund.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Intergovernmental	21,645,805	52,957,207	52,811,308	8,342,507	8,342,507
Charges for Services	371,677	263,525	459,755	178,366	178,366
Miscellaneous Revenue	125,088	2,100	15,562	2,360	2,360
Other Revenue	30,835	0	3,746	0	0
Operating Transfers In	1,306,513	1,492,163	1,492,163	1,305,964	1,305,964
TOTAL REVENUES	23,479,918	54,714,995	54,782,534	9,829,197	9,829,197
EXPENDITURES:					
Personal Services	3,503,610	4,691,870	4,414,640	3,795,341	3,795,341
Supplies & Materials	517,354	847,711	786,143	565,258	565,258
Other Services & Charges	7,475,165	43,857,786	44,094,932	4,711,076	4,711,076
Repairs & Maintenance	318,194	274,273	283,958	238,510	238,510
LCLE - ARRA	15,840	0	0	0	0
OJP Hurricane Relief	7,539	9,602	9,602	0	0
Recovery Construction	11,250,044	3,913,099	3,913,099	0	0
CDBG Projects	460,456	1,019,148	1,031,713	0	0
Capital Outlay	95,120	672,021	673,668	405,617	405,617
Operating Transfers Out	126,000	2,081,166	2,081,166	131,000	131,000
TOTAL EXPENDITURES	23,769,322	57,366,676	57,288,921	9,846,802	9,846,802
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-82.95%
INCREASE (DECREASE) TO FUND BALANCE					
	(289,404)	(2,651,681)	(2,506,387)	(17,605)	(17,605)
FUND BALANCE, JANUARY 1	5,524,494	5,235,090	5,235,090	2,728,703	2,728,703
FUND BALANCE, DECEMBER 31	5,235,090	2,583,409	2,728,703	2,711,098	2,711,098

BUDGET HIGHLIGHTS

- CDBG-Recovery (Funds 241/ 641) has been established as a companion to Fund 241 to account for infrastructure separately; however the two funds continue to be considered one program. See Capital Improvements Section for highlights.
- CDBG Entitlement (Fund 225) supplements the following: - Approved.
 - Homeless Shelter, \$120,000
 - Head Start, \$11,000

206 THRU 241 GRANT FUNDS (Continued)

BUDGET HIGHLIGHTS (Continued)

- The General Fund Supplements the following programs: - Approved.
 - Homeless Shelter (Fund 234), \$18,400, same as 2017
 - Home Investment Partnership (Fund 235), \$50,874, a 4% increase
 - Urban Transit (Fund 237), \$499,071, same as 2017
 - Head Start Program (Fund 239), \$554,431, same as 2017
 - Rural Transit (Fund 240), \$12,199, a 54% decrease
 - Section 8 (Fund 219), \$40,000, same as 2017

PROGRAMS AND PERSONNEL SUMMARIES

206 – JAG (Justice Assistance Grant Program). Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high- risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses most of its allocations on *Operation P.E.A.C.E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

211 – HMGP 4080-109-0001. The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Isaac. This grant provides assistance to mitigate and target repetitive loss structures in the Parish.

212 – OCD LMI Cost Share Program. The Louisiana Office of Community Development provides funding to assist qualified low to moderate families in meeting the 25% match requirement of the FEMA Hazard Mitigation Grant Program, which provides home elevation services for qualified properties in flood zone areas.

216 - LCLE/METLEC (Louisiana Commission on Law Enforcement/ Multi-Jurisdiction Task Force). The Louisiana Commission on Law Enforcement, METLEC District, and Multi-Jurisdictional Task Force allows state and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high-risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses its allocations on *Operation P. E. A. C. E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

217 - Hazard Mitigation Grant-624 HMGP 1603-01, 625 HMGP 1607-02, 626 HMGP 1607-01, HMGP 1603C-10. The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Katrina and Rita. This grant provides assistance to mitigate target repetitive loss structures in the parish.

218 - Moderate Rehab Single Room Occupancy. The funding is received from HUD for the Single Room Occupancy Program (SRO Program), which provides rental assistance for single homeless male persons in connection with the moderate rehabilitation of SRO dwellings. SRO housing contains units for occupancy by one person. These units may contain food preparation or sanitary facilities, or both. The rental assistance provided is based on the individual’s income. First priority for occupancy of SRO units is given to homeless individuals; however, HUD will also provide rental assistance for homeless individuals currently residing in units who are eligible for Section 8 assistance. In Terrebonne Parish, there are presently 10 units of single room occupancy at the Bunk House in Houma.

219 - Section 8 Vouchers. The Section 8 Program has merged into one Housing Choice Voucher Program. The mission of the Section 8 Program is the same as that of the Department of Housing and Urban Development. The funding is received from HUD to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination for low-income families.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To increase the availability of decent, safe and affordable housing</i>			
a. Number of families being assisted with Housing Choice Vouchers	387	378	357
b. Vouchers issued	36	0	15
c. Landlords participating	195	190	180
<i>2. To promote the Self-Sufficiency Program of assisted households</i>			
a. Clients participating in the Family Self Sufficiency Program	37	43	35

206 THRU 241 GRANT FUNDS (Continued)

BUDGET HIGHLIGHTS

- o No significant changes.

PERSONNEL SUMMARY

219-604 VOUCHER'S PROGRAM

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Section 8 Administrator	1	1	1	1	211	57,231	71,539	85,847
Administrative Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Administrative Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>				

220 - HUD Assist Portability. The Department of Defense Appropriations Act, 2006 (Public Law No. 109-148, approved December 30, 2005) appropriated \$390 million to HUD for rental voucher assistance under Section 8 of the United States Housing Act (USHA) of 1937. The funding under this Katrina Housing Disaster Voucher Program (DVP) is temporary assistance designed to help certain families displaced by the disaster and may be used to assist eligible KDHAP (Katrina Disaster Housing Assist Payments) families currently under lease.

221 - Department of Health/Human Resources. This program is funded through a reimbursable grant from the U.S. Department of Agriculture through the State of Louisiana Department of Education, Child, and Adult Care Food Program. The program provides reimbursement of the cost for nutritious meals served to children participating in the Head Start Program. To ensure that these children receive at least two thirds of their daily nutritional requirements each day while enrolled in the Head Start Program.

223- Flood Mitigation Assistance (FMA). This program is funded through a reimbursable grant from FEMA through the Governor's Office of Homeland Security and Emergency Preparedness. This funding is being used to eliminate long term risk of flood damage to structures insured under the National Flood Insurance Program. This program will elevate and upgrade 14 structures.

225 - Housing /Urban Development Grant. The Community Development Block Grant Program (CDGB) is to provide decent housing, suitable living environments and the expansion of economic opportunities, principally for low- and moderate-income persons. The program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
1. To provide Housing Rehabilitation/Reconstruction Services to lower income households. a. Improved the quality of owner occupant housing by providing Housing Rehabilitation/Reconstruction and Emergency Repair to lower income homeowners.	36	18	20
2. To provide the local match for the Louisiana Emergency Shelter Grant that supports the Beautiful Beginnings Center. a. Provided local match for Beautiful Beginnings Center to provide shelter and assist homeless families in becoming self-sufficient. b. Provided savings match to residents to assist in transition to permanent housing.	70 13	70 12	70 12
3. To provide rental payments for Head Start Classrooms and supplement the cost of service delivery for the Head Start Program a. Enhanced services for lower income families by funding rent payments for two Head Start classrooms and other supplemental services required by the Head Start Program.	350	401	350

BUDGET HIGHLIGHTS

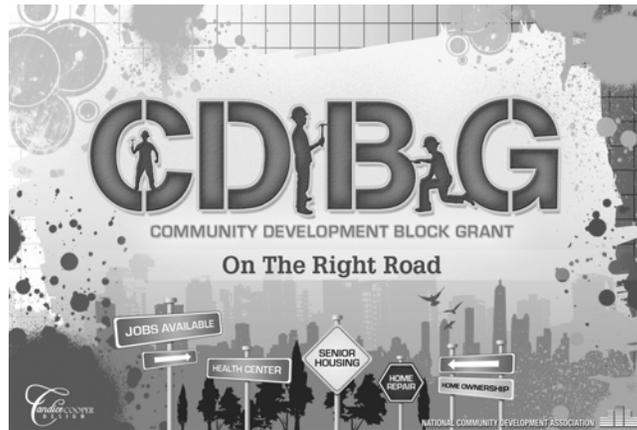
- Personnel: - Approved.
 - o Eliminate one (1) Housing Rehab Tech., Grade 107.

206 THRU 241 GRANT FUNDS (Continued)

PERSONNEL SUMMARIES

225-619 CDBG HOUSING REHAB

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sr. Housing Rehab Tech	2	2	2	2	109	35,974	44,967	53,960
Housing Rehab Tech	5	4	4	4	107	29,730	37,163	44,595
TOTAL	7	6	6	6				



227 - Severe Repetitive Loss Fund. Severe Repetitive Loss Grant is Federal assistance approved by FEMA on May 26, 2010. The project will elevate three properties identified by FEMA as Severe Repetitive Loss from flood. The properties will be elevated to the Digital Flood Insurance Rate Map (DFIRM) legal elevation suggested by FEMA plus one foot of freeboard to eliminate damage from hurricanes up to the 100 year flood level which will lower their insurance costs significantly.

228 - Department of Energy – (Weatherization). The Weatherization Assistance Program is funded through the Louisiana Housing Finance Agency and provides assistance to low-income families, particularly the elderly and handicapped, by making their homes more energy efficient, as well as repairs of substandard housing. Weatherization services may include installation of attic, wall, floor and duct insulation; door and window repair; replacing missing or cracked window panes; caulking; weather stripping; patching cracks and holes in ceilings, walls and floors; switch and outlet gaskets, replacing thresholds; and installing door bottoms.

229 - Department of Labor- CSBG Grant (Community Services Block Grant). The CSBG Grant Programs is to work in partnership and cooperation with governmental and community agencies to provide a variety of human and economic development services and activities to enable low-income individuals and families to become self-sufficient, thereby creating within themselves a sense of dignity and worth. The agency will promote, encourage, and require the applicant to be part of the long-term solution through employment or other income management strategies. The management of this program is through the Parish Housing and Human Services Department.

206 THRU 241 GRANT FUNDS (Continued)

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
1. <i>Crisis Intervention Program provides immediate assistance to families that have experienced a family emergency that rendered them unable to pay.</i>			
a. Number of clients assisted with crisis intervention;			
> Rent/Mortgage	24	24	24
> Shelter/Hotel	20	20	20
2. <i>Budgeting Planning Class provides bill paying and saving tools to help clients become more stable and ultimately self-sufficient.</i>			
a. Number of clients who developed family budgets	17	17	17
3. <i>Commodities Program provides food to needy families quarterly to help lessen the burden of food cost.</i>			
a. Number of families received food	838	650	750

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARIES

229-643 CSBG PROGRAMS

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Human Development Admin.	1	1	1	1	211	57,231	71,539	85,847
Admin Coordinator I	3	3	3	3	104	23,603	29,504	35,404
TOTAL	4	4	4	4				

230 - Department of Health and Human Services – Energy (LIHEAP). The monies in this fund are received from the U.S. Department of Energy through the State Department of Social Services, Office of Community Services. The Low Income Home Energy Assistance Program (LIHEAP) provides energy assistance to low-income families by reducing the impact of high fuel costs. The Parish Housing and Human Services Department administers this program.

231 - HMGP Gustav (1786). The Hazard Mitigation Grant Program was approved by FEMA on April 22, 2011 for the elevation of 43 structures throughout Terrebonne Parish. The structure must comply with federal, state, and local regulations and be elevated at least to or above the base flood elevation adopted by the Parish or the strictest applicable standard.

233 - FTA American Recovery and Reinvestment ACT (ARRA) Grant. The primary purpose of this grant is to enhance the mobility of Terrebonne Parish’s residents. To achieve this Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation. Federal Transit Administration operates under the American Recovery and Reinvestment Act for the acquisition of capital relating to the operation of a public transit system in Terrebonne Parish. The administration of the program is with the Parish Public Works Department.

234 – Emergency Solutions Grant. The Emergency Solutions Grants Program funds are received from the Louisiana Department of Social Services for the provision of temporary shelter, prevention and essential services for families with children, homeless and at risk individuals. This shelter provides homeless families with shelter and essential supportive services that promote self-sufficiency at the Beautiful Beginnings Center. Funding is also provided for medium term rental assistance, utility deposits and security deposit to help rapidly re-house homeless individuals and families.

206 THRU 241 GRANT FUNDS (Continued)

235 - Home Investment Partnership Program. The Home Investment Partnership Program funds are received from the U.S. Department of Housing and Urban Development to expand the supply of decent, affordable housing for low and very-low income families by providing housing programs that meet local needs and priorities.

236 - FEMA Emergency Food/Shelter. These funds are provided from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program, for the provision of emergency assistance rent or mortgage payments for needy low-income families identified through referral and/or outreach channels. The administration of this program is through the Parish Housing and Human Services Department.

237 - FTA Grant (Urban). The primary purpose of this grant is to enhance the mobility of Terrebonne Parish’s residents. To achieve this Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in Terrebonne Parish. The administration of the program is with the Public Works Department.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>I. To maintain a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry.</i>			
a. Dollar amount of operating cost/vehicle per revenue mile	\$4.65	\$7.61	\$5.14
b. Dollar amount of operating cost/vehicle per revenue hour	\$84.68	\$138.59	\$93.57
c. Dollar amount of operating cost per passenger trip	\$10.13	\$16.58	\$11.19
d. Passenger Boarding/Revenue mile	0.46	0.46	0.46
e. Passenger Boarding/Revenue hour	8.36	8.36	8.36
f. Total annual passenger boarding	168,448	168,448	168,448
g. Total annual operating costs	\$1,706,693	\$2,793,127	\$1,885,728

BUDGET HIGHLIGHTS

- FTA Grant (237-690) - \$120,500 – Approved.
 - 2 (Two) paratransit buses.
- FTA Grant (237-691) – Approved.
 - No significant changes.
- FTA Grant (237-692) – Approved.
 - No significant changes.
- FTA Grant (237-693) – Approved.
 - No significant changes.

206 THRU 241 GRANT FUNDS (Continued)

PERSONNEL SUMMARIES

237-690 PLANNING

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Transit Administrator	1	1	1	1	211	57,231	71,539	85,847
Office Manager	1	1	1	1	208	44,197	55,246	66,295
TOTAL	2	2	2	2				

237-691 OPERATION / GENERAL ADMINISTRATION

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL	1	1	1	1				

237-692 VEHICLE OPERATIONS

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Field Supervisor	1	1	1	1	109	35,974	44,967	53,960
Senior Bus Operator	2	1	2	2	105	25,255	31,569	37,883
Bus Operator	10	10	10	10	104	23,603	29,504	35,404
Para Transit Operators	2	2	2	2	102	21,206	26,508	31,810
TOTAL	15	14	15	15				

237-693 VEHICLE MAINTENANCE

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Mtn Supv	1	1	1	1	109	35,974	44,967	53,960
Mechanic II	2	1	2	2	106	27,275	34,094	40,913
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
TOTAL	4	3	4	4				

237-694 NON VEHICLE MAINTENANCE

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
TOTAL	1	1	1	1				

206 THRU 241 GRANT FUNDS (Continued)

238 - FTA City of Thibodaux. The City of Thibodaux is part of the Houma/Thibodaux Metropolitan area. The Federal Transit Administration is awarding funding that will incorporate the City of Thibodaux in the expansion of the transit service. The City of Thibodaux is responsible for reimbursing the Parish for all costs associated with the transit services as it relates to its service area.

BUDGET HIGHLIGHTS

- FTA Grant (238-690) - \$217,500 – Approved.
 - 3 (Three) buses.

PERSONNEL SUMMARY

238-792 DIRECT VEHICLE OPERATIONS

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Bus Operator	2	2	2	2	104	23,603	29,504	35,404
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				

239 - ACF Head Start Program. The purpose of the Head Start Program is to work in partnership and cooperation with governmental and community agencies to provide educational and preschool developmental services and activities to enable low-income three and four year old children and their families to become self-sufficient by offering an educational advantage through early learning. The funds for the Head Start Services come through the Department of Housing and Human Services and the Administration for Children and Families to serve Terrebonne Parish. The Head Start Program provides educational, nutritional, social services and referral services to each child and family enrolled in the program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To successfully transition all children and families into Kindergarten or Pre-Kindergarten services at the end of each school year.</i>			
a. All four year old children enrolled will transition into Kindergarten	9	3	3
b. All three year old children enrolled will transition into Pre-kindergarten services	193	203	202
<i>2. To continue to serve as many children and families as possible in the Head Start Program each school year.</i>			
a. Actual Numbers of Children Enrolled in the Head Start Program by school year	202	206	205

BUDGET HIGHLIGHTS

- No significant changes.

206 THRU 241 GRANT FUNDS (Continued)

PERSONNEL SUMMARY

239-193 HEAD START

JOB TITLE	2017	2017	2018	2018	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Head Start Admin.	1	1	1	1	211	57,231	71,539	85,847
Education Specialist	1	1	1	1	209	47,732	59,665	71,599
Program Specialist	4	4	4	4	206	38,967	48,709	58,451
Head Start Supv	2	2	2	2	109	35,974	44,967	53,960
Teacher	10	10	10	10	108	32,703	40,879	49,055
Assistant Teacher	10	10	10	10	103	22,267	27,834	33,400
TOTAL FULL-TIME	28	28	28	28				
Substitute Assistant Teacher	10	8	10	10	103	11,134	13,917	16,700
Bus Driver	1	1	1	1	102	10,603	13,254	15,905
Food Service Technician	6	6	6	6	101	10,099	12,623	15,148
TOTAL PART-TIME	17	15	17	17				
TOTAL	45	43	45	45				

240 - Federal Highway Administration (Rural Transit). The primary purpose of this grant is for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this Terrebonne Parish Consolidated Government implemented and maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in the rural areas of Terrebonne Parish. The Rural Transit operations were turned over to the Terrebonne Council on Aging on September 1, 2005.

241/641 - HUD CDBG Recovery – Disaster First Time Homebuyer Program. The First-Time Homebuyer Disaster Recovery Program was created to increase the availability of owner-occupied housing to lower income families following Hurricanes Gustav and Ike by providing down payment and closing cost assistance to eligible First Time Homebuyers. Down payment assistance of up to \$35,000 and closing cost assistance not to exceed \$10,000 are made available only when funds from other resources are insufficient. This program is designed to assist First-Time Homebuyers that meet all standard bank qualifications, but are lacking sufficient funds for down payment and closing cost. Fund 641 has been established as a companion fund to account for infrastructure separately; however the two funds continue to be considered one program, one fund.



ENTERPRISE FUNDS

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. The enterprise funds listed below are all considered major funds.

Utilities Fund. To account for electricity and gas services to the residents of the City of Houma and gas services to certain outlying areas of Terrebonne Parish. All activities necessary to provide such services are accounted for in the Fund, including, but not limited to, administration, operations, constructions, maintenance, financing and related debt service, billing and collection.

Sewerage Fund. To account for all activities necessary to provide sewer services to Terrebonne Parish, including, but not limited to, operations, construction and maintenance charges. This includes the 2010 Sewer Bond Sinking and Bond Reserve Funds for the \$17,000,000 sewer bond issue of 2010 and \$8 million in Taxable limited Tax Bonds in 2016.

Sanitation Fund. Monies in this fund are primarily from the garbage collection fees from each household. This fund also receives the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax and collection fee shall be used for the purpose of providing and maintaining garbage collection and disposal services, and purchasing necessary equipment.

Civic Center Fund. To account for all activities necessary for the Houma – Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing.

300 – 306 UTILITIES DEPARTMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

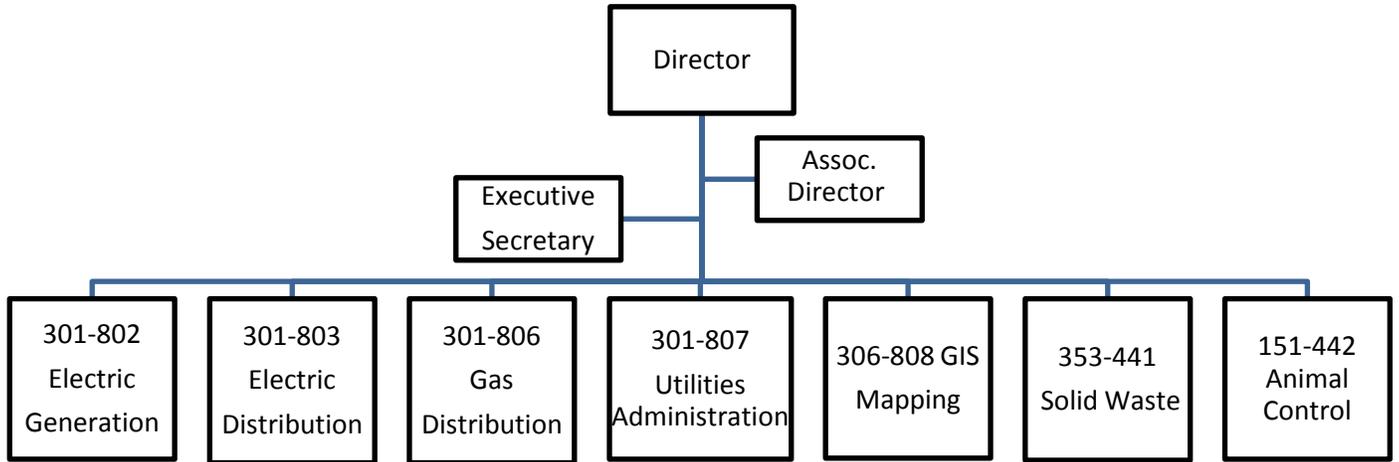
The Department of Utilities’ mission is to render reliable and competitively priced electric, gas, solid waste, and wastewater services to our community in a customer oriented and environmentally responsible manner, while contributing to support other community needs.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Charges for Services	(34,610)	(17,500)	(5,440)	(17,500)	(17,500)
Miscellaneous Revenue	223,800	12,000	94,670	10,000	10,000
Utility Revenue	39,097,562	37,062,583	37,355,380	40,004,295	40,004,295
Other Revenue	74,714	7,500	145,243	7,500	7,500
Transfer In	225,000	225,000	225,000	225,000	225,000
TOTAL REVENUES	39,586,466	37,289,583	37,814,853	40,229,295	40,229,295
EXPENSES:					
Electric Generation	25,409,562	17,611,044	23,268,368	26,864,326	26,864,326
Electric Distribution	3,354,745	3,958,914	3,586,518	4,024,555	4,024,555
Gas Distribution	7,508,452	7,946,473	7,439,992	7,948,329	7,948,329
Utility Administration	2,675,521	2,833,638	2,632,533	3,027,267	3,027,267
G.I.S. Mapping System	289,695	304,860	281,524	287,174	287,174
Operating Transfer Out	3,992,818	3,991,346	3,991,346	3,969,246	3,969,246
TOTAL EXPENSES	43,230,793	36,646,275	41,200,281	46,120,897	46,120,897
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					29.08%
INCREASE (DECREASE) TO NET POSITION	(3,644,327)	643,308	(3,385,428)	(5,891,602)	(5,891,602)
NET POSITION, JANUARY 1	83,278,647	79,634,320	79,634,320	76,248,892	76,248,892
NET POSITION, DECEMBER 31	79,634,320	80,277,628	76,248,892	70,357,290	70,357,290

BUDGET HIGHLIGHTS

- Electric residential and commercial sales revenue for year 2018 totals \$15,008,818, approved.
- \$2,340,000 is budgeted for residential and commercial sales of gas, approved.
- Sales from the gas distribution system to the power plant to fuel the production of electricity for year 2018 are estimated to be \$2,000,000, approved.
- Transfer from GIS Technological Fund for the GIS Mapping System is \$225,000, same as 2017 Budget, approved.

300 – 306 UTILITIES DEPARTMENT



300 – 306 UTILITIES DEPARTMENT - 301 – 802 ELECTRIC GENERATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Generation Division’s mission is to operate and maintain the Houma Generating Station in such a manner as to maximize availability, reliability, and efficiency, and to manage the allocation of available electric supply resources to minimize total supply cost, while deriving optimum revenues from the sale and utilization of surplus production capacity. The system peak load is approximately 85 megawatts. The power supply resources for the system include native production, entitlement to a portion of production from the Rodemacher No. 2 Generating facility in Boyce, LA, LEPA No. 1 in Morgan City, LA, and off-system purchases. The native production capacity of 81 megawatts is comprised primarily of three simple-cycle; natural gas fueled steam turbine generators and originates from the Houma Generating Station. The Rodemacher project entitlement of 23 MW is secured through a power sales contract with the Louisiana Energy and Power Authority (LEPA) for a portion of their partial project ownership.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To Address Major Maintenance Items To Achieve Availability</i>			
a. Number of Turbine/Generator Major Inspections.	1	1	1
b. Number of Motor Testing/Reconditioning.	26	1	5
d. Number of Instrument Calibrations.	503	503	503
e. Number of Switchgear Buckets Serviced.	45	10	10
<i>2. To Maintain CMMS Workorder System and Safety Awareness.</i>			
a. Total number of Workorders.	2,170	2,858	2,858
b. Number of Routine Maintenance Work orders.	600	600	600
c. Number of Preventative Maintenance Procedures.	1,570	2,258	2,258
d. Number of Job Safety Analysis.	2,170	2,858	2,858
e. Number of Daily Safety Kickoff Meetings	249	249	249
<i>3. To Maintain Unit Availability Considering Major Work Planning.</i>			
a. Number of Forced Outages.	1	1	1
b. Number of Total Starts.	40	40	40
c. Number of Yearly Available Hours.	24,054	23,652	23,652
d. Number of Unavailable Hours.	2,203	2,628	2,628
e. Percent Available Time	92%	90%	90%
<i>4. To Correct/Improve Major Maintenance Requirements Identified</i>			
f. Unit 16 Draft System Repair	100%	0%	0%
h. Unit 16 Overhaul	100%	0%	0%
i. Unit 16 Flue Gas Recirculation Valve	0%	100%	0%
j. Unit 15 Overhaul	0%	0%	100%
j. Unit 14 PEMS Evaluation	100%	0%	0%
k. Unit 14 Boiler Expansion Joint Repair	100%	0%	0%
l. Unit 14 Generator Overhaul	50%	100%	0%
n. Unit 14 Controller repair	0%	50%	100%
m. Reverse Osmosis System	0%	100%	0%
<i>5. To Maintain Full Load Capabilities</i>			
a. Unit 14.	100%	100%	100%
b. Unit 15.	100%	100%	100%
c. Unit 16.	73%	86%	86%

300 – 306 UTILITIES DEPARTMENT - 301 – 802 ELECTRIC GENERATION

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	1,552,640	1,578,630	1,543,620	1,633,810	1,633,810
Supplies and Materials	130,635	164,950	171,222	148,480	148,480
Other Services and Charges	1,525,208	1,770,309	1,343,403	1,484,390	1,484,390
Repair and Maintenance	376,898	528,821	528,821	621,750	621,750
Capital Outlay (Depreciation)	537,617	530,000	530,000	530,000	530,000
Energy Purchases	21,286,564	13,038,334	19,151,302	22,445,896	22,445,896
TOTAL EXPENSES	25,409,562	17,611,044	23,268,368	26,864,326	26,864,326
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					-3.82%

BUDGET HIGHLIGHTS

- Capital: (Total \$2,986,000) – Approved.
 - Unit 14, 15 and 16 Controllers, \$1,200,000
 - Cable Tray repairs, \$100,000
 - Black Start turnkey, \$1,000,000
 - City Waterline, \$100,000
 - 34.5 Substation Drainage, \$80,000
 - Network upgrades, \$6,000
 - Breaker Unit 15, \$500,000
- Personnel: - Approved.
 - Add one (1) Electric Plant Maintenance Supervisor, Grade 110

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Gen.	1	1	1	1	212	62,954	78,693	94,431
Electric Plant Oper Supv	1	1	1	1	110	40,290	50,363	60,436
Electric Plant Maint Supv	0	0	1	1	110	40,290	50,363	60,436
Utility Technician	1	1	1	1	110	40,290	50,363	60,436
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Electric Plant Oper II	5	5	5	5	109	35,974	44,967	53,960
Sr. Stat. Equip. Mech	3	3	3	3	108	32,703	40,879	49,055
Electric Plant Boiler Oper.	4	4	4	4	108	32,703	40,879	49,055
Electric Plant Oper.	4	4	4	4	106	27,275	34,094	40,913
Stat. Equip. Mechanic	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL	22	22	23	23				

300 – 306 UTILITIES DEPARTMENT - 301 – 803 ELECTRIC DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Distribution Division’s mission is to distribute electric supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. Electric service is provided to approximately 12,000 residential and commercial customers within the corporate limits of Houma and in immediate urban areas.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. Conduct regular inspections of distribution assets and facilities</i>			
a. Substations - monthly	95%	95%	95%
b. Underground components (transformers, pedestals, etc.)	25%	70%	70%
c. Overhead components	75%	75%	75%
d. Infrared survey	100%	100%	100%
e. Poles	15%	50%	75%
f. Maintain SCADA System availability	90%	90%	90%
<i>2. To provide a safe environment for employees.</i>			
a. Maintain American Red Cross CPR certification for all employees	75%	75%	100%
b. Rigging Training	75%	75%	75%
c. OSHA ID	75%	75%	100%
d. Defensive Driving	75%	75%	75%
<i>3. To maintain various statistical information for management reports.</i>			
a. Convert all paper maintenance reports and files to pdf format and used to schedule maintenance and replacement of equipment that is not conducive to our goal of customer reliability.	100%	100%	100%
b. Number of customers	13,811	13,900	14,000
c. Retail sales (kwh)(millions)	337,940,634	309,223,509	320,000,000

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	313,483	362,058	343,893	423,985	423,985
Supplies & Materials	17,099	73,620	33,286	74,200	74,200
Other Services and Charges	807,840	1,114,556	812,260	1,100,680	1,100,680
Repair & Maintenance	386,012	573,680	562,079	590,690	590,690
Capital Outlay (Depreciation)	1,830,311	1,835,000	1,835,000	1,835,000	1,835,000
TOTAL EXPENSES	3,354,745	3,958,914	3,586,518	4,024,555	4,024,555
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					3.09%

BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - Line clearing and maintenance service, \$540,000, decrease of \$10,000.
 - Line repairs, \$275,000, increase of \$10,500.
 - Substation repairs, \$98,000, increase of \$1,520.
- Capital: (Total \$7,687,100) – Approved.
 - 45’ Mini track bucket/digger machine, \$170,000
 - 4 x 4 Crew cab pickup truck (replacement), \$32,000
 - McKinley Street substation ground grid and drainage, \$125,000
 - Tower crossing bulkhead replacement, \$212,000
 - Courthouse feed switchgear replacement, \$55,500
 - Grid interconnect tie-in recon duct and wood pole replacement, \$1,450,000
 - 50 MVA Transformer-plant sub #2, \$750,000
 - 10 MVA Transformer-Mckinley Street substation, \$120,000
 - 7.5 MVA Transformer-Sherwood substation, \$110,000
 - 7.5 MVA Transformer-Loop #5, \$110,000

300 – 306 UTILITIES DEPARTMENT - 301 – 803 ELECTRIC DISTRIBUTION

BUDGET HIGHLIGHTS (Continued)

- Video surveillance system at unmonitored substations, \$33,600
- Portable lighting trailer, \$12,000
- Separate SCADA Network from business network, \$7,000
- Major system repairs, \$2,500,000
- System additions, \$2,000,000
- Personnel: - Approved.
 - Add one (1) Part-time Intern-Grants writer, Grade 206
 - Add one (1) Part-time Intern-Utility Technician, Grade 110

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt.-Elec. Dist.	1	1	1	1	212	62,954	78,693	94,431
Electric Line Foreman	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	2	2	2	2	110	40,290	50,363	60,436
TOTAL FULL-TIME	4	4	4	4				
Intern-Grants Writer	0	0	1	1	206	19,484	24,355	29,226
Intern-Utility Technician	0	0	1	1	110	20,145	25,182	30,218
TOTAL PART-TIME	0	0	2	2				
TOTAL	4	4	6	6				

300 – 306 UTILITIES DEPARTMENT - 301 – 806 GAS DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Division of Gas Distribution’s mission is to manage the natural gas supply portfolio for minimum total supply cost, and to distribute the supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. The natural gas service is provided to approximately 14,800 customers throughout the corporate limits, in adjacent urban areas and in communities along the Bayou DuLarge, Bayou Black, and Little Bayou Black arteries.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To upgrade and enhance ongoing Parish projects</i>			
a. Grand Caillou Rd. widening – gas line relocation	100%	100%	100%
b. Westside Blvd extension - upgrade gas pressure to MLK Blvd.	0%	50%	100%
<i>2. To upgrade existing gas distribution lines and facilities</i>			
a. Upgrade High St. regulator station	0%	0%	20%
b. Upgrade Marmande & Broussard regulator stations	100%	100%	100%
c. Upgrade of gas distribution in Dr. Beatrous area	0%	0%	100%
d. Phase 18 Tulane area gas line improvement	100%	100%	100%
e. Relocation of Trapp Regulator Station	100%	100%	100%
f. Phase 19 Maple/ Connelly area gas line improvement	0%	10%	100%
g. Phase 1 Copper Replacement Program - State Mandated - planning phase	0%	0%	0%
<i>3. To maintain various statistical information for management reports.</i>			
a. Number of Customers	14,724	14,731	15,000
b. Sales (CCF, in thousands)	820	900	900

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	877,228	1,116,513	912,884	1,075,824	1,075,824
Supplies and Materials	120,720	165,050	128,946	165,252	165,252
Other Services and Charges	373,119	462,753	411,323	453,353	453,353
Repair and Maintenance	84,169	222,900	222,904	262,900	262,900
Capital Outlay (Depreciation)	1,153,088	1,175,000	1,175,000	1,175,000	1,175,000
Energy Purchases	4,900,128	4,804,257	4,588,935	4,816,000	4,816,000
TOTAL EXPENSES	7,508,452	7,946,473	7,439,992	7,948,329	7,948,329
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					-0.50%

BUDGET HIGHLIGHTS

- Capital: - (Total \$2,262,462) – Approved.
 - One (1) Crew cab truck, \$55,000
 - YZ Unit, \$32,000
 - Copper replacement, \$100,000
 - Cast Iron, \$1,600,000
 - Regulator station upgrade, \$50,000
 - Backhoe, \$118,514
 - Butt Fusion equipment, \$6,948
 - Bulkhead repair project, \$300,000

300 – 306 UTILITIES DEPARTMENT - 301 – 806 GAS DISTRIBUTION

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt. Gas Distribution	1	1	1	1	212	62,954	78,693	94,431
Gas Maintenance Supv	1	1	1	1	110	40,290	50,363	60,436
Gas Operations Supv	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	2	2	2	2	110	40,290	50,363	60,436
Sr. Util. Svc. Worker-Gas	5	4	5	5	109	35,974	44,967	53,960
Crew Leader - Gas	2	2	2	2	108	32,703	40,879	49,055
Line Maintenance Operator	1	1	1	1	106	27,275	34,094	40,913
Field Tech. II - General	4	3	4	4	104	23,603	29,504	35,404
TOTAL	<u>17</u>	<u>15</u>	<u>17</u>	<u>17</u>				

300 – 306 UTILITIES DEPARTMENT - 301 – 807 UTILITY ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Utility Administration provides continuous guidance, support, and counsel to the department management team so as to maximize overall efficiency and ensure uniform observance of general administrative guidelines.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. Monitor Electric Utility Monthly Performance Metrics</i>	100%	100%	100%
a. Energy supply and distribution volumes and costs;	100%	100%	100%
b. System losses;	100%	100%	100%
c. Operating expenses and revenues;	100%	100%	100%
d. Weekly & monthly status reports	100%	100%	100%
<i>2. Monitor Gas Utility Monthly Performance Metrics</i>	100%	100%	100%
a. Gas supply volumes, allocation, and costs;	100%	100%	100%
b. System losses;	100%	100%	100%
c. Operating expenses and revenues;	100%	100%	100%
d. Weekly & monthly status reports	100%	100%	100%
<i>3. Monitor Solid Waste Utility Monthly Performance Metrics</i>	100%	100%	100%
a. Collection contract performance and costs	100%	100%	100%
b. Transportation contract performance and costs;	100%	100%	100%
c. Disposal contract volumes and cost;	100%	100%	100%
d. Recycling volumes and cost;	100%	100%	100%
e. Operating expenses and revenues;	100%	100%	100%
f. Weekly & monthly status reports	100%	100%	100%
<i>4. Monitor Animal Control Division Monthly Performance Metrics</i>	100%	100%	100%
a. Intake and disposition statistics;	100%	100%	100%
b. Operating expenses and revenues;	100%	100%	100%
c. Weekly & monthly status reports	100%	100%	100%

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	402,866	771,267	374,979	723,373	723,373
Supplies and Materials	12,570	19,320	13,061	19,320	19,320
Other Services and Charges	2,192,314	1,966,101	2,167,743	2,207,624	2,207,624
Repair and Maintenance	6,404	13,950	13,750	13,950	13,950
Capital Outlay (Depreciation)	61,367	63,000	63,000	63,000	63,000
TOTAL EXPENSES	2,675,521	2,833,638	2,632,533	3,027,267	3,027,267
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					6.99%

BUDGET HIGHLIGHTS

- Capital: - (Total \$56,000) – Approved.
 - New phone system, \$10,000
 - Upgrade computer service rack, \$25,000
 - Replace computers, \$16,000
 - Replace window, \$5,000

300 – 306 UTILITIES DEPARTMENT - 301 – 807 UTILITY ADMINISTRATION

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utilities Director	1	1	1	1	IV	81,440	107,313	133,185
Assoc. Utilities Director	1	0	1	1	213	69,250	86,562	103,874
Staff Engineer	1	0	1	1	211	57,231	71,539	85,847
Utilities Administrator	1	0	1	1	210	52,028	65,035	78,042
GIS & Records Coordinator	1	0	1	1	107	29,730	37,163	44,595
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin Coordinator I	2	2	2	2	104	23,603	29,504	35,404
Drafter	1	1	1	1	102	21,206	26,508	31,810
TOTAL FULL-TIME	<u>9</u>	<u>5</u>	<u>9</u>	<u>9</u>				
Drafter	1	0	0	0	102	10,603	13,917	15,905
TOTAL PART-TIME	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>				
TOTAL	<u>10</u>	<u>5</u>	<u>9</u>	<u>9</u>				

300 – 306 UTILITIES DEPARTMENT - 306 – 808 G.I.S. MAPPING SYSTEM

MISSION STATEMENT

The mission of the G.I.S Mapping System is to provide a central system of integrated graphical and statistical data, including the Parish Intranet website; and to manage GIS workflow for participating agencies of the Parish for the purpose of effectively managing physical assets and geographically dependent data. The participating agencies include the following: TPCD, HFD, HPD, TPSO, TPAO, Consolidated Waterworks District No. 1, Volunteer Fire Departments, Terrebonne Parish Registrar, and the TPCG Utilities, Public Works, H.S.O.E.P., Risk Management, HPD, HFD, and Planning Departments. This department has the responsibility to manage projects with outside agencies or consultants involving the use of GIS and to provide geography to selected features.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	83,060	89,167	77,823	86,792	86,792
Supplies and Materials	1,060	2,600	1,450	1,200	1,200
Other Services and Charges	183,960	198,773	182,061	179,082	179,082
Repair & Maintenance	(83)	320	190	100	100
Capital Outlay (Depreciation)	21,698	14,000	20,000	20,000	20,000
TOTAL EXPENSES	289,695	304,860	281,524	287,174	287,174
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-8.14%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
GIS Manager	1	1	1	1	210	52,028	65,035	78,042
TOTAL FULL-TIME	1	1	1	1				
Administrative Tech II	1	0	1	1	102	10,603	13,254	15,905
TOTAL PART-TIME	1	0	1	1				
TOTAL	2	1	2	2				

310 – 312 POLLUTION CONTROL

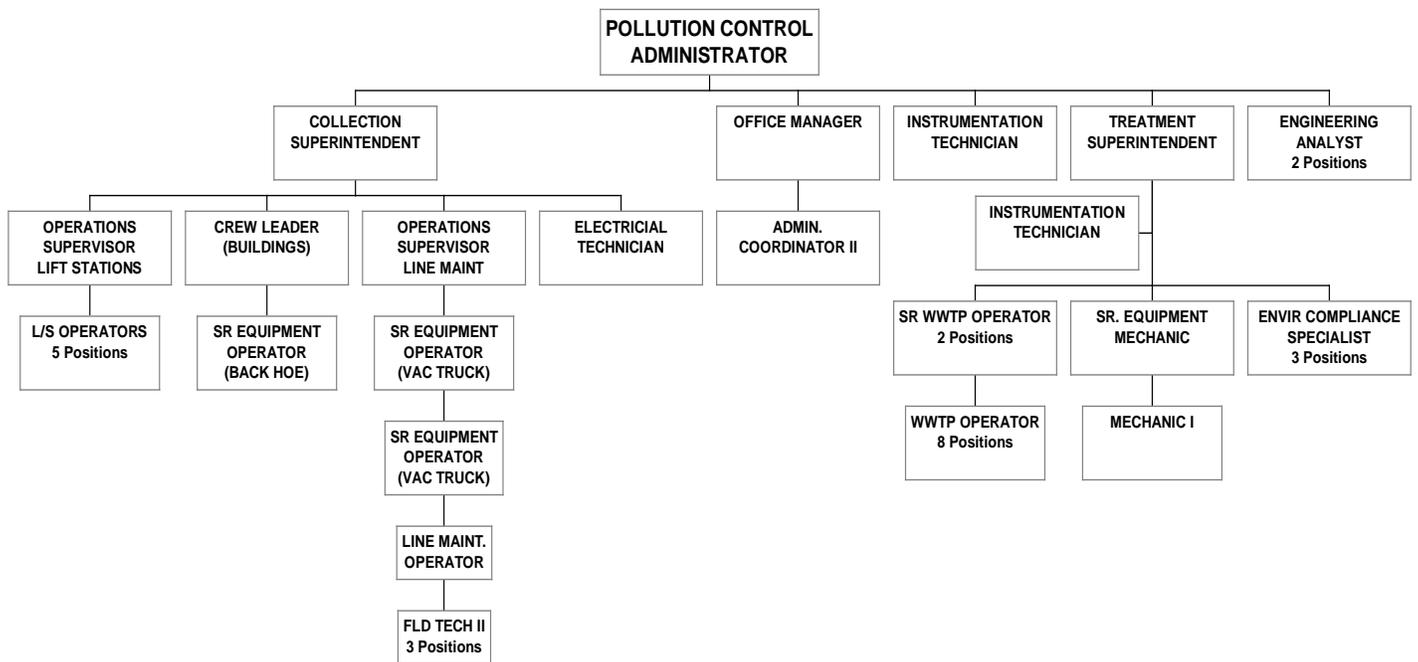
MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Pollution Control Division of the Public Works Department is responsible for providing collection and treatment of wastewater for the citizenry of Terrebonne Parish within the confines of the public sewerage system. To this end, this Division strives to provide the necessary service to its customers by maintaining continuity of sewage flows from its customers' property through an infrastructure consisting of approximately 272 miles of collection system, 179 lift stations and 13 treatment facilities. All discharges into the environment will meet regulatory agency guidelines as to provide a safe habitat for wildlife and public uses. Methods in attaining a high performance standard will be through the utilization of quality personnel, equipment and administrative resources working as a harmonious unit.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To provide for sewerage system expansion.</i>			
a. Construction of a Major Lift Station, Gray Sewers - Phase I	100%	0%	0%
b. Construction of a 12-Inch Sewer Force Main, Gray Sewers - Phase II	100%	0%	0%
c. Number of Sewerage Systems Accepted	4	3	5
d. Number of subdivision/developments reviewed	31	30	30
<i>2. To reduce the level of Infiltration/Inflow.</i>			
a. Linear Feet of Testing and Video of Gravity Mains and Services	30,353	42,287	35,000
b. Point Repairs performed by Maintenance Contractor	49	36	43
<i>3. To Seek Agency Financing of Projects.</i>			
a. \$17 Million – DEQ Loan – Renovation Projects	100%	0%	0%
b. \$2 Million – DEQ Loan – Wetland Assimilation	95%	100%	0%
c. \$934,400 – DNR Loan – Energy Conservation project, Pumps & Motors	75%	100%	0%
d. \$8 Million – DEQ Loan – Sewer System Expansion & Holding Basin Renovations	15%	75%	100%
<i>4. To Increase Sewer System Reliability/Efficiency.</i>			
a. Redirect Flows from the Cleveland 1 & 2 Lift Stations to Reduce Overflows	100%	0%	0%
b. Replace Switchgear for Generator and Motor Control Center at North Treatment Plant	20%	100%	0%
c. Replace Bobtown Package Treatment Plant	100%	0%	0%
d. Redirect Flows from the Fannie Lift Station to Reduce Overflows	100%	0%	0%
e. Increase Pumping Capacity at the Gum Street Lift Station	100%	0%	0%
f. Redirect Effluent Flows at South Plant from Houma Navigation Canal to the Wetlands	95%	100%	0%
g. Conversion of SCADA Transmission from Phone Line to Radio System	10%	25%	40%
h. Replace six (6) Fixed Aerators at North Treatment Plant	25%	75%	100%
i. Renovation of Mire and Wallis Lift Stations	95%	100%	0%
j. Renovation of the Polk Street Lift Station, Funding Through an EPA 45% Grant	10%	40%	100%
k. In-house Lift Station Renovations	25%	50%	100%
l. Remediation of the South Treatment Plant Septage Receiving Area	20%	100%	0%
m. Replace Intake Barscreen at the North Treatment Plant	100%	0%	0%
n. Restoration of Deteriorated Levees at South Treatment Plant	0%	50%	100%
o. Bayou Chauvin Force Main Relocation	75%	100%	0%
p. Carriage Cove Lift Station Rehabilitation	10%	75%	100%
q. Helena Lift Station Replacement	10%	75%	100%
r. Lafayette Street Gravity Replacement	25%	100%	0%
s. Coteau Force Main Replacement	75%	100%	0%
t. Rosemary CIPP Contract	100%	0%	0%
u. Renovate Afton and Ardoyne Sewer Lift Stations	10%	50%	100%
v. Naquin Sewer Lift Station Relocation	10%	40%	100%
w. Coteau Holding Basin Dredging	50%	100%	0%
x. Restore Levee at South Plant Between Cells 2 & 3	0%	50%	100%
y. Renovate Texas Sewer Lift Station	0%	0%	75%
z. Elevate Cell #1 Levee at South Treatment Plant	0%	0%	100%
aa. Replace Gum Sewer Force Main from Lift Station to North Treatent Plant	0%	25%	100%

310 – 312 POLLUTION CONTROL

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
5. To ensure compliance of all treatment plant permits.			
a. Number of permitted treatment facilities	13	13	13
b. Total treatment plant capacity (MGD)	32.4	32.4	32.4
c. Total average plant discharge (MGD)	12.85	13.25	13.05
d. Total Laboratory Tests for Permits	4,464	4,464	4,464
e. Total Laboratory Tests for Quality Assurance	13,206	13,206	12,206
f. Total Laboratory Tests Outsourced	45	51	51
6. To provide sewer service to citizens of the Parish.			
a. Number of customer units	28,766	28,900	28,900
b. Number of miles of gravity line	272	272.8	237.6
c. Number of manholes	6,030	6,081	6,099
d. Number of lift stations	177	179	181
e. Number of miles of force mains	132.3	132	132.4
f. Number of flow holding basins in collection system	7	7	7
7. To provide necessary maintenance for reliable operations.			
a. Number of work orders issued, Collection System	6,587	6,672	6,692
b. Number of work orders issued, Treatment System	3	2	3
c. Number of Infrastructure Locates for LA One Call	5,869	5,832	5,849
d. Number of Main Line Repairs	30	20	25
e. Number of Service Line Repairs	43	56	50
f. Number of Manhole Repairs	20	50	50
g. Number of Force Main Repairs	17	10	14
h. Number of Main Line Stoppages	428	411	429
i. Number of Service Line Stoppages	391	400	395
j. Linear Footage of Gravity Main Videoed, Outsourced	24,657	28,287	25,000
k. Linear Footage of Service Line Videoed, Outsourced	5,696	14,000	10,000
l. Linear Footage of Gravity Main Internally Lined	17,000	400	10,000



310 – 312 POLLUTION CONTROL

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Intergovernmental	4,564	0	8,492	0	0
Charges for Services	4,578	5,000	11,463	5,000	5,000
Miscellaneous Revenue	904,379	300,500	307,786	300,500	300,500
Utility Revenue	7,848,921	7,995,500	7,816,130	7,560,500	7,560,500
Other Revenue	1,501,889	5,000	172,003	5,000	5,000
Operating Transfers In	<u>1,774,753</u>	<u>1,778,260</u>	<u>1,778,444</u>	<u>1,765,020</u>	<u>1,765,020</u>
TOTAL REVENUES	<u>12,039,084</u>	<u>10,084,260</u>	<u>10,094,318</u>	<u>9,636,020</u>	<u>9,636,020</u>
EXPENSES:					
Sewerage Collection	4,562,155	4,927,057	4,616,417	4,803,247	4,803,247
Treatment Plant	3,473,198	3,578,180	3,380,733	3,563,617	3,563,617
EPA Grant Administration	475,321	522,525	489,647	511,789	511,789
Sewerage Capital Addt'n	702,119	650,000	650,000	700,000	700,000
Operating Transfers Out	<u>0</u>	<u>0</u>	<u>1,334</u>	<u>0</u>	<u>0</u>
TOTAL EXPENSES	<u>9,212,793</u>	<u>9,677,762</u>	<u>9,138,131</u>	<u>9,578,653</u>	<u>9,578,653</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-1.02%
INCREASE (DECREASE) TO NET POSITION	2,826,291	406,498	956,187	57,367	57,367
NET POSITION, JANUARY 1	77,802,855	80,629,146	80,629,146	81,585,333	81,585,333
NET POSITION, DECEMBER 31	80,629,146	81,035,644	81,585,333	81,642,700	81,642,700

BUDGET HIGHLIGHTS

- Sewer collections for 2018 are estimated at \$7,440,000, approved.

310 – 312 POLLUTION CONTROL - 310 – 431 SEWERAGE COLLECTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Collection Section of the Division of Pollution Control shall provide all functions necessary to maintain continuance of sewer flows from its customer to delivery at the treatment facilities. To this end, all gravity lines, lift stations, manholes and force mains shall be operated and maintenance performed to prevent interruptions of service and unauthorized discharges into the environment.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	1,013,788	1,200,389	1,108,444	1,172,251	1,172,251
Supplies and Materials	81,504	108,700	93,725	123,650	123,650
Other Services and Charges	1,496,480	1,504,557	1,401,932	1,484,818	1,484,818
Repair and Maintenance	269,449	374,875	375,480	388,965	388,965
Capital Outlay (Depreciation)	1,478,933	1,500,000	1,500,000	1,500,000	1,500,000
TOTAL EXPENSES	4,340,154	4,688,521	4,479,581	4,669,684	4,669,684
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-0.59%

BUDGET HIGHLIGHTS

- Major Expenditures: - Approved.
 - Utility cost, \$495,000
 - 2.25% Collection Fee of all sewerage revenue collected by Consolidated Waterworks, \$160,000
 - Sewer Pump Repairs, \$80,000
 - Contractor’s Repairs, \$172,000
- Capital: (Total \$1,675,000) – Approved.
 - Diesel forklift, \$35,000
 - Convert lift station to submersible lift station, \$500,000
 - Texas sewer lift station, \$600,000
 - Replace pumps, valves, controls, SCADA and wet well coating, \$540,000

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt.-Collect.	1	1	1	1	211	57,231	71,539	85,847
Operations Supervisor	2	2	2	2	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Sr. Equip Operator	3	2	3	3	108	32,703	40,879	49,055
Crew Leader-Poll. Ctrl.	1	1	1	1	107	29,730	37,163	44,595
Pump Station Operator	5	5	5	5	107	29,730	37,163	44,595
Line Maint. Oper - Poll Ctrl	1	1	1	1	106	27,275	34,094	40,913
Field Tech II	3	3	3	3	104	23,603	29,504	35,404
TOTAL	17	16	17	17				

310 – 312 POLLUTION CONTROL - 310 – 432 TREATMENT PLANT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Sewerage Treatment Plant will provide operation, maintenance and renewals of all wastewater treatment facilities including 2 major and 11 minor wastewater treatment plants; management of wastewater laboratory and ensuring compliance with discharge permit monitoring and reporting requirements.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	969,641	1,025,720	947,167	993,138	993,138
Supplies & Materials	379,021	338,150	302,134	335,750	335,750
Other Services and Charges	786,987	900,525	767,647	869,180	869,180
Repair & Maintenance	92,906	113,785	113,785	115,549	115,549
Capital Outlay (Depreciation)	1,244,643	1,200,000	1,250,000	1,250,000	1,250,000
TOTAL EXPENSES	3,473,198	3,578,180	3,380,733	3,563,617	3,563,617
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-2.71%

BUDGET HIGHLIGHTS

- Personnel: - Approved.
 - Eliminate two (2) WWTP Operators, Grade 105
 - Add two (2) Sr. WWTP Operators, Grade 108

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt.-Treatment	1	1	1	1	211	57,231	71,539	85,847
Instrumentation Technician	1	1	1	1	110	40,290	50,363	60,436
Sr. Stat Equip Mech	1	1	1	1	108	32,703	40,879	49,055
Sr. WWTP Operator	2	2	4	2	108	32,703	40,879	49,055
Environmental Compliance	3	3	3	3	106	27,275	34,094	40,913
Mechanic I	1	1	1	1	105	25,255	31,569	37,883
WWTP Operator	8	8	6	8	105	25,255	31,569	37,883
TOTAL	17	17	17	17				

310 – 312 POLLUTION CONTROL - 310 – 433 POLLUTION CONTROL ADMINISTRATION

MISSION STATEMENT /DEPARTMENT DESCRIPTION

The EPA Grants Administration Section provides the direct administrative, technical and managerial functions to the collection and treatment sections of the Pollution Control Division. These functions oversee the direction of all personnel, assets and methods necessary to serve the public in accordance within guidelines established by governmental agencies and those as set forth by the Terrebonne Parish Consolidated Government, under the Department of Public Works.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	449,605	488,234	456,803	477,063	477,063
Supplies and Materials	2,446	4,000	3,500	4,200	4,200
Other Services and Charges	23,104	28,916	27,969	28,551	28,551
Repair and Maintenance	166	1,375	1,375	1,975	1,975
TOTAL EXPENSES	475,321	522,525	489,647	511,789	511,789
% CHANGE OVER PRIOR YEAR					-2.05%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Pollution Control Admin.	1	1	1	1	212	62,954	78,693	94,431
Office Manager	1	1	1	1	208	44,197	55,246	66,295
Instrumentation Technician	1	1	1	1	110	40,290	50,363	60,436
Engineering Analyst	2	2	2	2	108	32,703	40,879	49,055
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL	6	6	6	6				

310 – 312 POLLUTION CONTROL - 311 – 434 SEWERAGE CAPITAL ADDITIONS

PURPOSE OF APPROPRIATION

The monies in this fund are for the depreciating renewal and replacement of the sewer system for the Pollution Control Department.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Capital Outlay (Depreciation)	<u>702,119</u>	<u>650,000</u>	<u>650,000</u>	<u>700,000</u>	<u>700,000</u>
TOTAL EXPENSES	<u><u>702,119</u></u>	<u><u>650,000</u></u>	<u><u>650,000</u></u>	<u><u>700,000</u></u>	<u><u>700,000</u></u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.00%

BUDGET HIGHLIGHTS

- Capital: (Total \$2,849,000) – Approved.
 - o Video/Camera truck-replace Unit 661, \$225,000
 - o ¾ Ton pickup trunk w/utility/service body, 44,000
 - o South Treatment plant improvements-elevate cell #1 levee and upgrade headworks, \$1,500,000
 - o Dulac package plant upgrades, \$30,000
 - o Sewer rehabilitation-major repairs, \$200,000
 - o Infiltration/Inflow Elimination, \$500,000
 - o Polk Sewer Lift Station renovation, \$100,000
 - o Gum Force Main replacement, \$250,000

310 – 312 POLLUTION CONTROL - 312 – 431 2010 BOND SINKING FUND

PURPOSE OF APPROPRIATION

The monies in this fund are to pay the debt for the 2010 sewer bonds, for the Pollution Control Department.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Debt Service	222,001	238,536	136,836	133,563	133,563
TOTAL EXPENSES	<u>222,001</u>	<u>238,536</u>	<u>136,836</u>	<u>133,563</u>	<u>133,563</u>
% CHANGE OVER PRIOR YEAR					-44.01%

BUDGET HIGHLIGHTS

- \$917,267 of principal and \$63,088 of interest was paid in 2017 and proposed for 2018, approved.

353 SANITATION FUND

PURPOSE OF APPROPRIATION

This division of the Utilities Department provides for the maintaining of garbage collection/ disposal services and Ashland Landfill Closure. The major source of revenue is the collection of a monthly garbage user fee from each household. This Fund also receives proceeds of an ad valorem tax assessed by the Parish with a maximum levy of 11.21 mills.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. Provide proper disposal of household waste, commercial waste, trash and debris; and to provide a clean environment in Terrebonne Parish.</i>			
a. Number of residential and small commercial unit collection stops.	43,196	43,200	43,301
b. Average amount of tons of waste per year collected (tons).	125,301	125,619	125,370
c. Recycled waste in scrap metal, newspapers, and used oil (ton).	1,020	1,040	1,040
d. Dollar amount of hauling contract (millions).	\$ 1.50	\$ 1.47	\$ 1.43
e. Dollar amount of disposal contract (millions).	\$ 3.30	\$ 3.14	\$ 3.13
f. Dollar amount of collection contract (millions)	\$ 5.30	\$ 5.22	\$ 5.16
<i>2. Comply with all EPA/DEQ requirements.</i>			
a. Percentage of Ashland landfill closure complete.	100%	100%	100%
b. Years of maintenance and monitoring functions after closure.	15	14	13
c. Numbers of acres of Ashland landfill site	126	126	126
d. Dollar amount of closure cost.	\$ 119,586	\$ 126,900	\$ 126,900
e. Percentage complied with permits.	100%	100%	100%
f. Percentage met with EPA/DEQ requirements.	100%	100%	100%

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessments	10,372,022	10,441,427	10,366,000	10,366,000	10,366,000
Intergovernmental	265,761	265,655	265,800	265,800	265,800
Charges for Services	20,978	24,000	500	500	500
Miscellaneous Revenue	116,544	3,000	160,700	3,000	3,000
Utility Revenue	7,780,669	7,965,000	7,772,000	7,772,000	7,772,000
Other Revenue	9,410	4,464	4,464	0	0
TOTAL REVENUES	18,565,384	18,703,546	18,569,464	18,407,300	18,407,300
EXPENDITURES:					
Solid Waste	13,384,594	14,425,864	14,250,633	14,529,284	14,529,284
Landfill Closure	13,910	126,900	90,265	111,900	111,900
Operating Transfers Out	2,809,459	2,707,408	2,707,408	3,046,731	3,046,731
TOTAL EXPENDITURES	16,207,963	17,260,172	17,048,306	17,687,915	17,687,915
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					0.61%
INCREASE (DECREASE) TO NET POSITION					
	2,357,421	1,443,374	1,521,158	719,385	719,385
NET POSITION, JANUARY 1	25,280,686	27,638,107	27,638,107	29,159,265	29,159,265
NET POSITION, DECEMBER 31	27,638,107	29,081,481	29,159,265	29,878,650	29,878,650

BUDGET HIGHLIGHTS

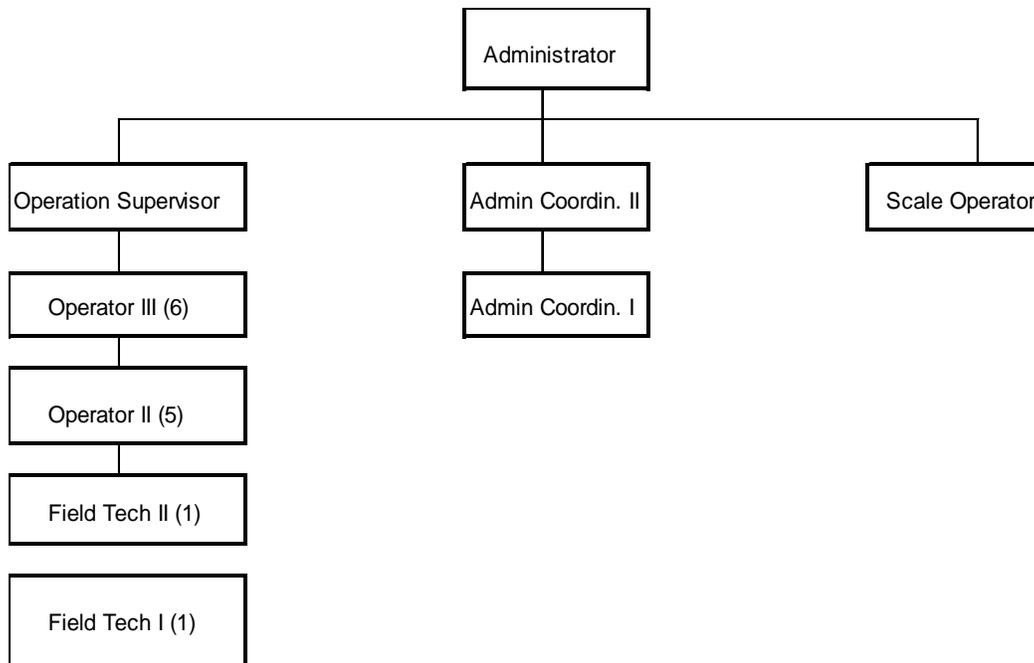
- Voters approved the 11.49 mills ad valorem tax on November 7, 2006 (2008-2017); and 11.21 mills on November 14, 2009 (2018-2029) the Council levied 11.21 mills, which are projected to generate \$10,351,000 in 2018.
- The 42,250 average units will produce approximately \$5,184,000 of collection fees with an \$8.50 per month user fee for garbage collection and \$1.50 for mosquito abatement fee.
- The Tipping fees are \$42.00 for commercial rates, generating \$2,424,500, which has been legislatively enacted from the following:

- Per Ordinance # 6538:

Chapter 11, Section 11-33, Disposal Charges, Paragraph (a):

(a) Except as provided in any contractual agreement to which the Parish is a party, any person, firm or corporation, individually, or collectively, disposing of solid waste which is generated upon the premises of their business or personal household within Terrebonne Parish, at any parish solid waste facility, shall pay a disposal fee of not less than seventeen dollars (\$27.00) per ton, which rate shall be increased in increments of \$5.00 per year each succeeding January 1 to a maximum of \$42.00 per ton. Such fee shall be prorated and paid, as set forth in this subsection. *(Note: January 1, 2007 maximum rate of \$42.00 was implemented.)*

Any person, firm or corporation, individually or collectively, disposing of solid waste which is generated outside Terrebonne Parish, at any parish solid waste facility, under a permit issued pursuant to Section 11-31 (d), shall pay a disposal fee of not less than forty-five dollars (\$45.00) per ton or the actual cost to the Parish of waste handling, transportation and disposal, whichever is greater.



353-441 SANITATION FUND - SOLID WASTE SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to collect, transport, and dispose of solid waste for our Customers in an efficient, effective, and environmentally responsible manner. To provide for proper disposal of household waste, commercial waste, trash and debris. To promote customer education as to the proper method of disposal of solid waste and to provide for a clean, safe, and enjoyable environment for our customers and our employees. To implement an efficient operation to save taxpayers’ dollars and promote overall customer satisfaction.

Services provided for Parish Events Paid with Parish Funds:

- Mardi Gras - provide garbage trucks, Street Sweepers, cleanup crew and litter crew supplies.
- Christmas Parade-provide a dumpster
- Downtown Public Receptacles - collection
- Parish Boat Launches - garbage carts and collection
- Downtown Marina-garbage carts and collection
- Parish Cemeteries – garbage carts and collection
- Terrebonne Parish Sherriff’s Office - inmate litter crews
- Supplies for inmate litter crews

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	852,979	1,009,399	1,002,922	1,084,420	1,084,420
Supplies and Materials	302,882	296,694	316,214	296,214	296,214
Other Services and Charges	11,550,181	12,235,237	12,190,769	12,394,116	12,394,116
Repair and Maintenance	131,574	334,534	190,728	194,534	194,534
Depreciation	546,978	550,000	550,000	560,000	560,000
TOTAL EXPENDITURES	13,384,594	14,425,864	14,250,633	14,529,284	14,529,284
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.67%

BUDGET HIGHLIGHTS

- Major operating expenses: - Approved.
 - \$3,132,487, disposal expense, a decrease of \$5,771
 - \$1,471,137, Transportation, a decrease of \$2,687
 - \$5,224,508, Solid Waste Contract, an increase of \$5,000
 - \$580,000 mosquito abatement
- Capital: - Approved.
 - Two (2) each Street Sweepers, \$550,000

353-441 SANITATION FUND - SOLID WASTE SERVICES

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Solid Waste Admin.	1	1	1	1	211	57,231	71,539	85,847
Op. Supv-Solid Waste	1	1	1	1	109	35,974	44,967	53,960
Equipment Operator III	6	5	6	6	107	29,730	37,163	44,595
Equip Oper II - General	5	5	5	5	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Field Technician II	1	1	1	1	104	23,603	29,504	35,404
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
Scale Operator	1	1	1	1	102	21,206	26,508	31,810
TOTAL	<u>18</u>	<u>17</u>	<u>18</u>	<u>18</u>				

353-444 SANITATION FUND - LANDFILL CLOSURE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Prior to the Ashland Sanitary Landfill opening in 1981, solid waste disposal consisted of unregulated open dumps. In November 1981, the Ashland Sanitary Landfill opened and started receiving waste, as the first publicly owned permitted landfill in Louisiana. The site was permitted for municipal solid waste and commercial waste, regulated by the Louisiana Department of Environmental Quality's Solid Waste Division. The 126 acres Ashland site designed for 10 years of service closed July 31, 1999 well past its designed life with an estimated closure cost of 3 to 4 million dollars. The landfill had a decapacity of 1,588,774 tons and averaged 80 scale trucks for 440 tons of solid waste per day. State and federal laws and regulations require the Parish to place a final cover on its Ashland Landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. On August 2, 1999, the Solid Waste Pickup Station was operational with subsequent transportation to the River Birch Landfill in Avondale, Louisiana.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
Personal Services	11,712	20,000	5,000	5,000	5,000
Supplies and Materials	10,193	10,500	8,000	10,500	10,500
Other Services and Charges	(17,166)	86,400	67,265	86,400	86,400
Repair and Maintenance	9,171	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES	13,910	126,900	90,265	111,900	111,900
% CHANGE OVER PRIOR YEAR					-11.82%

BUDGET HIGHLIGHTS

- The landfill closure costs are accounted for in the construction funds.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Mission of the Houma Terrebonne Civic Center (HTCC) is to be an economic catalyst to the Parish while providing cultural enrichment, diverse entertainment, a public forum, and space for corporate and association conferences and/or conventions to hold their events in Terrebonne Parish. This mission is to be accomplished through innovative management, fiscal responsibility, aggressive sales efforts, quality control, and most importantly, superior customer service. The HTCC is a multipurpose facility consisting of a 37,000 square foot exhibit hall with a seating capacity of 4,500 and a connecting 10,000 square foot meeting room wing. It is uniquely designed to host events such as conventions, tradeshow, theater, concerts, banquets, sporting and other community events. The organization is an enterprise fund, meaning that it is a unique department of government, in that while it must adhere to the restrictions placed on governmental operations, it must also operate in a competitive marketplace environment like a commercial enterprise. Division management functions include Administration, Sales and Marketing, Event Services, Business (Box Office/Food & Beverage) and Operations.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
1. <i>To optimize and promote the number of events booked at the Civic Center.</i>			
a. Total number of event days throughout the year.	155	157	155
b. National acts/touring events to bring quality performances to the citizens of our area.	2	2	2
c. Wedding business to stay competitive with other facilities in the area.	10	6	7
d. Regional, State or National Conventions/RV Rallies.	4	6	4
2. <i>To optimize revenue to the facility by:</i>			
a. Driving business to the local economy by increased hotel stays due to convention and other similar events; Hotel/Motel Tax Share.	\$210,036	\$270,000	\$250,000
b. Increasing operating revenue.	\$456,972	\$556,924	\$494,874
c. Maintaining at least 50% repetitive-occurring events compared to overall number of events.	67%	59%	63%
d. Retaining all marquee advertising sponsorships throughout the year.	100%	100%	100%
3. <i>Control operating expenses by:</i>			
a. Keeping operating expenses within 5% from previous year.	-3.28%	2.96%	3.24%
4. <i>Increase social media numbers for better reach of advertising events for the Civic Center and our promoters.</i>			
a. Facebook followers.	5,361	5,950	6,550
b. Twitter followers.	1,859	1,985	2,115
c. Instagram followers (estimated- exact tracking numbers unavailable)	6,550	7,000	7,500
5. <i>Increase website traffic for better reach of advertising events for the Civic Center and our promoters, as well as getting more accessible bookings.</i>			
a. Number of unique visitors to the website.	27,150	31,000	33,000
6. <i>Have a safe, accident free working environment for our employees.</i>			
a. Number of lost time employees injuries.	1	0	0



385 CIVIC CENTER

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessments	210,036	275,000	270,000	250,000	250,000
Intergovernmental	0	0	27,053	0	0
Charges for Services	456,066	517,800	529,046	494,124	494,124
Miscellaneous Revenue	831	750	750	750	750
Other Revenue	75	0	75	0	0
Transfers In	806,492	802,379	802,379	802,379	802,379
TOTAL REVENUES	1,473,500	1,595,929	1,629,303	1,547,253	1,547,253
EXPENSES:					
Personal Services	1,085,142	1,051,927	1,123,516	1,170,082	1,170,082
Supplies & Materials	82,670	105,201	91,825	111,461	111,461
Other Services & Charges	484,885	516,439	488,576	483,052	483,052
Repair & Maintenance	61,186	122,823	101,720	164,020	164,020
Depreciation	513,905	548,139	509,997	519,997	519,997
TOTAL EXPENSES:	2,227,788	2,344,529	2,315,634	2,448,612	2,448,612
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					7.36%
INCREASE (DECREASE) TO NET POSITION	(754,288)	(748,600)	(686,331)	(901,359)	(901,359)
NET POSITION, JANUARY 1	11,273,352	10,519,064	10,519,064	9,832,733	9,832,733
NET POSITION, DECEMBER 31	10,519,064	9,770,464	9,832,733	8,931,374	8,931,374

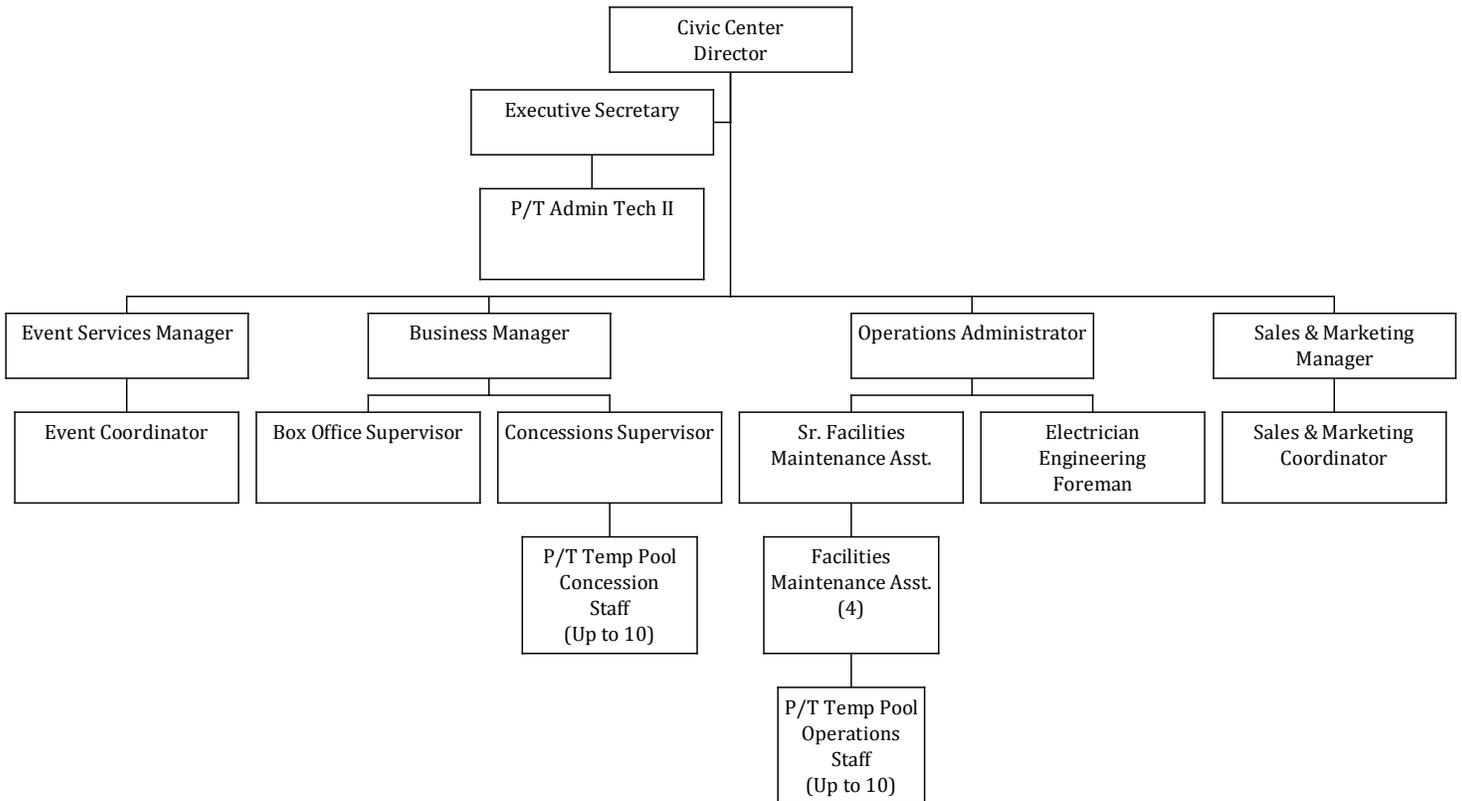
BUDGET HIGHLIGHTS

- Receives a special dedicated Hotel/Motel Tax, 2018 proposed, \$250,000, a decrease of \$25,000, approved.
- Self-generated revenue from facility use rentals, marketing, celebrity promotions, and food and beverage sales are proposed at \$494,124 for 2018, approved.
- General Fund supplement for 2018 is proposed to be \$802,379, same as 2017, approved.
- Capital: - Approved.
 - Various building and equipment repairs/replacement, \$50,000

385 CIVIC CENTER

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Convention Ctr. Director	1	1	1	1	I	64,650	86,219	107,788
Event Services Manager	1	1	1	1	210	52,028	65,035	78,042
Operations Administrator	1	1	1	1	210	52,028	65,035	78,042
Business Manager	1	1	1	1	209	47,732	59,665	71,599
Sales and Marketing Manager	1	1	1	1	209	47,732	59,665	71,599
Event Coordinator	1	1	1	1	208	44,197	55,246	66,295
Box Office Supervisor	1	1	1	1	207	41,305	51,632	61,958
Sr. Facilities Mtn. Tech	1	1	1	1	109	35,974	44,967	53,960
Electrician-Eng Foreman	1	1	1	1	108	32,703	40,879	49,055
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Sales and Marketing Coordinator	1	1	1	1	106	27,275	34,094	40,913
Concession/Kitchen Supervisor	1	1	1	1	105	25,255	31,569	37,883
Facilities Mtn. Asst.	4	2	4	4	101	20,197	25,246	30,295
TOTAL FULL-TIME	16	14	16	16				
Admin Tech II	1	1	1	1	102	10,603	13,254	15,905
Event Staff	20	12	20	20	101	10,099	12,623	15,148
TOTAL PART-TIME	21	13	21	21				
TOTAL	37	27	37	37				



INTERNAL SERVICE FUNDS

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost – reimbursement basis.

Risk Management. The Insurance Control Fund is maintained by the Parish to account for the Risk Management Department, including, but not limited to, liability administration, safety claims loss control, billing to the various funds and the payment of insurance premiums for general liability, automobile and workmen’s compensation coverage. This fund is also used to account for the monies held in claims accounts for the self-insured portion of each claim in connection with the above coverages.

Group Health Insurance Fund. The Group Health Insurance Fund is maintained by the Parish to account for benefits administration, billings to the various funds and payment of insurance premiums for group health and dental coverage.

Human Resources. The Human Resources Fund is used to account for the personnel services offered to all divisions/departments of the Parish including but not limited to administration, training and unemployment claims.

Purchasing. The Centralized Purchasing Fund is maintained by the Parish to account for the allocation of various funds for the cost of operating the Purchasing Department.

Information Technologies. The Information Technologies Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Information Systems Department.

Centralized Fleet Maintenance. The Centralized Fleet Maintenance Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Fleet Maintenance Department.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Risk Management Department is to identify, reduce, transfer, and assume risk exposures for the TPCG governmental entity. Our current structure involves retaining risk through Self Insurance, participating in risk through various deductible and Self-Insured Retention policies, and transferring risk through various legal agreements and with insurance carriers. Our coverage's are broad in scope and cover most insurable exposures as previously stated. Risk Management is also responsible for Group Benefits for our over 800 plus current and retired employees. This encompasses all benefits including future medical benefits for our retired employees. This program is administered through an outside administrator and the catastrophic risk is transferred to insurance carriers. Most of the program is self-funded which requires TPCG to accrue these liabilities on its balance sheet.

The department is combined with Human Resources and works collectively with Human Resources to review job classifications and identify safety issues based on performance requirements for current and future employees. A proactive Loss and Safety philosophy helps to reduce mitigate and prevent losses to the Parish. Our aggressive management of claims also compliments the safety philosophy, which balances out our risk profile and department goals.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. Provide Health Insurance and Group Benefits to all employees and their family members.</i>			
a. Number of current employees with family group insurance	683	686	690
b. Number of current employees with single group insurance	523	525	530
c. Number of retired employees with family group insurance	122	130	135
d. Number of retired employees with single group insurance	86	90	95
e. Number of Short-Term Disability claims	80	87	90
f. Number of Long-Term Disability Claims	35	40	45
<i>2. Maintain monthly Director meetings to discuss loss history by department for Workers Compensation, Public Liability, and Automobile Liability. Use statistical data to assist in risk evaluation.</i>			
a. Number of Workers' Compensation claims processed	30	53	53
b. Number of General Liability claims processed	7	26	26
c. Number of Automobile Liability claims processed	8	26	26
d. Number of claim files closed	130	91	91
e. Total dollar amount of Workers' Compensation Medical payments (Millions)	\$.63M	\$.33M	\$.33M
<i>3. Continue to use statistical data along with increase in training and seminars to promote our safety programs to decrease incident rates and lost time injuries.</i>			
a. Number of Safety Inspections	808	750	750
b. Number of Safety Programs Implemented	2	2	2
c. Number of Safety Training Classes	26	25	25
<i>4. Reduce the number of benefit claims by proactively monitoring and communicating with employees the necessity use of preventive healthcare as a way to eliminate future medical claims, promote regular health checkups to minimize loss time on the job.</i>			
a. Participants in Annual Health Fair	500	0	500
b. Total dollar amount of prescription claims paid (Millions)	\$5.3M	\$5.4M	\$5.5M
c. Total dollar amount of medical claims paid (Millions)	\$10.0M	\$10.0M	\$11.0M
d. Total dollar amount of dental claims paid	\$695,000.00	\$700,000.00	\$700,000.00
e. Number of life insurance claims paid	31	36	40
f. Total dollar amount of life insurance claims paid	\$400,000.00	\$450,000.00	\$475,000.00
<i>5. Allocate Safety training to Departments based on needs, budgets, and prior history. Implement monthly safety meeting programs.</i>			
a. Number of Employees Trained	12 597	12 350	12 350

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354)

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Charges for Services	7,202,333	7,829,295	6,898,630	7,078,635	7,078,635
Miscellaneous Revenue	(121,645)	100	21,976	0	0
Other Revenue	276,847	301,391	45,062	100,000	100,000
TOTAL REVENUES	7,357,535	8,130,786	6,965,668	7,178,635	7,178,635
EXPENSES:					
Personal Services	598,419	613,194	598,755	602,994	602,994
Supplies & Materials	17,387	15,450	14,613	18,450	18,450
Other Services & Charges	6,130,817	7,161,262	6,821,188	7,585,285	7,585,285
Repair & Maintenance	657	2,541	1,150	1,150	1,150
Allocated Expenditures	122,807	130,970	122,807	122,807	122,807
Depreciation	10,457	9,185	11,215	12,215	12,215
TOTAL EXPENSES	6,880,544	7,932,602	7,569,728	8,342,901	8,342,901
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND OPERATING TRANSFERS OUT					5.14%
INCREASE (DECREASE) TO NET POSITION	476,991	198,184	(604,060)	(1,164,266)	(1,164,266)
NET POSITION, JANUARY 1	4,731,866	5,208,857	5,208,857	4,604,797	4,604,797
NET POSITION, DECEMBER 31	5,208,857	5,407,041	4,604,797	3,440,531	3,440,531

BUDGET HIGHLIGHTS

- Premium Revenue from departments and user agencies for major self-insured plans: - Approved.
 - Workmen’s Compensation, \$1,517,590
 - General Liability, \$2,175,000
 - Vehicle Insurance, \$324,000
 - Physical Plant, \$1,927,844
 - Gas/Electric Liability, \$500,000
 - Boiler Insurance, \$118,000
 - Medical Professional Liability, \$290,000
- Major Expenditures: - Approved.
 - Premiums for excess of our self –insurance retention:
 - Workmen’s Compensation, \$220,000
 - Vehicle Insurance, \$250,000
 - General Liability, \$450,000

354 & 357 RISK MANAGEMENT

BUDGET HIGHLIGHTS (Continued)

- Boiler, \$118,000
- Physical Plant, \$1,927,844
- Gas /Electric Liability, \$375,000
- Claims for all coverage, \$3,550,000, approved.
- Actuarial Audit, \$15,000 as required for annual financial reporting, approved.

Special Notes:

The Parish is exposed to various risks of loss related to general liability, auto liability, and workers' compensation, property and group health benefits. Various suits and claims arising from personal injury and property damage, some for substantial amounts, are pending against the Parish, its insurers and others. In accordance with Statement of Financial Accounting Standards No. 5, the Parish's Internal Service Fund has provided for, in its financial statements, estimated losses from the aforementioned pending suits and claims based on the estimated ultimate cost of settling the claims, considering the effects of inflation, recent claim settlement trends and other social and economic factors, including the effects of specific incremental claim adjustment expenses, salvage and subrogation. The Parish believes the ultimate settlement costs will not materially exceed the amounts provided for the claims.

Under the Parish's limited risk management program, premiums are paid into the Internal Service Funds by all participating funds and are available to pay claims, claim reserves and administrative costs of the program. The total charge by the Internal Service Funds to the other funds is based on an actuarial method and adjusted over a reasonable period of time so that Internal Service Fund revenues and expenses are approximately equal.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The liability for claims and judgments is reported in the Internal Service Funds.

Insurance coverage for the various loss risks related to general liability, public officials and employees' liability, general liability for Electric and Gas Systems, auto liability, workmen's compensation, property, group health, and employment practices liability is provided as described below:

Boiler & Machinery Insurance (Fund 354) – For the period March 1, 2017 to March 1, 2018, the Parish is self-insured for the first \$50,000 and included in Combined Deductible Business Income, Extra Expense, and/or Spoilage deductible apply; except \$200,000 of each claim relating to all locations that produce electric power and all other “covered equipment” at substations; and, with a limit of insurance of \$100,000,000.

Protection & Indemnity Insurance (Fund 368) – For the period April 1, 2017 to April 1, 2018, is liability coverage of watercrafts. It protects from liabilities, from bodily injury, or property damage arising out of the use, and including crew coverage. The parish has a \$500,000 deductible of each claim with an insurance limit of \$1,000,000.

Excess Protection & Indemnity (Fund 368) – For the period April 1, 2017 to April 1, 2018, is liability coverage of watercrafts. It protects from liabilities, from bodily injury, or property damage arising out of the use, and including crew coverage. The parish has a \$9,000,000 limit of insurance per vessel.

Medical Professional Liability (Fund 369) – For the period April 1, 2017 to April 1, 2018, the Parish is self-insured for the first \$25,000 of each claim relating to professional incident also know as medical malpractice, with \$1,000,000 limit; with \$3,000,000 aggregate.

General Liability (Fund 371) – For the period April 1, 2017 to April 1, 2018, the Parish is self-insured for the first \$500,000 of each claim relating to general liability, with claims in excess thereof covered up to \$10,000,000. The Parish pays general liability claims in excess of \$10,000,000.

Automobile Liability(Fund 372) - For the period April 1, 2017 to April 1, 2018, the auto liability self-insured retention is \$500,000, with claims in excess thereof covered up to \$10,000,000. Auto claims in excess of \$10,000,000 are paid by the Parish.

Workers' Compensation (Fund 373) – For the period April 1, 2017 to April 1, 2018, the Parish is self-insured for the first \$600,000 per occurrence and \$600,000 each employee for disease and \$750,000.00 per occurrence for Police, Firemen, Gas and Electrical employees. For liability in excess of \$750,000 for police, fire, gas and electric; and all others \$600,000, the Parish is covered under an insurance contract for claims up to \$25,000,000.00 per occurrence under the workers' compensation policy, employer's liability insurance limits are \$1,000,000.

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354) (Continued)

Property Insurance (Fund 374) – For the period March 1, 2017 to March 1, 2018, the Parish is self-insured for the first \$ 50,000 of each claim relating to Fire & Extended Perils (excludes Wind/Hail & All pumping stations, Generating Plant & substations-per schedule). The parish is self-insured for the first \$ 50,000 of each claim relating to Fire & Extended perils for Generating Plant (excludes Wind/Hail) . The Parish is self-insured for the first \$50,000 of each claim relating to Wind/Hail (All scheduled property including Power Generating Facilities) with 2% deductible of the total insurable value of each “Unit of Insurance” at each building involved in the loss for the peril of “Named Storm” subject to a minimum of \$100,000 deductible any one occurrence. The Parish is covered under insurance contracts for the excess liability up to \$65,000,000. Any claims in excess of \$65,000,000 are to be paid by the Parish.

Special Floater-Inland Marine Coverage (Fund 374) – For the period March 1, 2017 to March 1, 2018, the Parish is self-insured for \$10,000 per occurrence for items; \$10,000 applies to items valued less than \$25,000 and \$25,000 deductible applies to items valued \$25,000 or greater. This policy covers Physical Damage for equipment, pumps submersible, pumps above ground and pumps above ground with building all as submitted to the company on file. No coverage for major facilities as identified on SOV received 12/30/2016. This policy does not provide coverage for pumping stations. The Total Insurable Value is \$8,025,230.

Inland Marine coverage (Fund 374) – for the period of March 1, 2017 to March 1, 2018, the parish is self-insured for the first \$1,000 per occurrence for basic, flood, earth movement, and windstorm with limits of \$160,506.00. This policy coverage the equipment on top of the High Rise Building belonging to HPD, HFD, a surveillance equipment for Planning at the Marina, and a Communication Tower for OEP.

General Liability for Electric and Gas Systems (Fund 375)– For the period April 1, 2017 to April 1, 2018, the Parish is self-insured for the first \$200,000 of each claim relating to general liability of the Electric and Gas Systems; the first \$500,000 related to pollution liability; and \$200,000 Emergency Assistance. For liability in excess thereof, the Parish is covered under an insurance contract for up to \$20,000,000 each occurrence, \$20,000,000 products; \$20,000,000 failure to supply, \$20,000,000 pollution aggregate, \$20,000,000 medical malpractice; \$20,000,000 wild Fire Liability Aggregate and \$40,000,000 General aggregate, with any claims over \$20,000,000 to be paid by the Parish.

Employment Practice Liability (Fund 376) - For the period April 1, 2017 to April 1, 2018, the employment practices liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$10,000,000 with a \$20,000,000 Aggregate with any claims in excess of the \$10,000,000 to be paid by the Parish.

Public Officials and Employee’s Liability (Fund 377) – For the period April 1, 2017 to April 1, 2018, the public officials and employee’s liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$10,000,000 with \$20,000,000. Any claims in excess of \$10,000,000 are paid by the Parish.

Environment Cleanup & Liability (Fund378) – For the period April 1, 2017 to April 1, 2018, the Parish is self-insured for the first \$250,000 each incident, with limits of \$5,000,000 each incident with \$5,000,000 aggregate limit. This covers the Parish for departments with exposure to spills, chemical release, asbestos, and contaminations.

Contractors Pollution Liability (Fund 379) – For the period April 1, 2017 to April 1, 2018, the Parish is self-insured for \$5,000 each loss, with limits of \$1,000,000 limit and \$2,000,000 aggregate limit. This covers our Housing and Human Services Department for Weatherization exposure.

Cyber Liability (Fund 367) – For the period April 1, 2017 through April, 2018, the Parish is self insured for the first \$10,000 of each occurrence and \$10,000 for event management liability, with claims in excess thereof covered up to \$1,000,000. The Parish pays claims in excess of \$1,000,000.

354 & 357 RISK MANAGEMENT

INSURANCE CONTROL FUND (354) (Continued)

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Risk Mgmt/ HR Director	1	1	1	1	III	75,407	99,734	124,060
Safety & Health Manager	1	1	1	1	209	47,732	59,665	71,599
Claims Adjuster	2	2	2	2	207	41,305	51,632	61,958
Insurance Technician	2	2	2	2	108	32,703	40,879	49,055
Admin Technician II	1	1	1	1	102	21,206	26,508	31,810
Admin Technician I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>				

354 & 357 RISK MANAGEMENT

GROUP HEALTH INSURANCE FUND (357)

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Charges for Services	17,440,347	19,588,017	17,119,493	18,831,443	18,831,443
Miscellaneous Revenue	367	450	0	0	0
Other Revenue	887,637	360,000	908,332	540,000	540,000
Operating Transfers In	0	2,250,000	2,250,000	0	0
TOTAL REVENUES	18,328,351	22,198,467	20,277,825	19,371,443	19,371,443
EXPENSES:					
Other Services and Charges	19,688,453	22,289,282	18,928,375	19,217,080	19,217,080
Allocated Expenditures	226,998	211,360	226,998	226,998	226,998
TOTAL EXPENSES	19,915,451	22,500,642	19,155,373	19,444,078	19,444,078
% CHANGE OVER PRIOR YEAR					-13.58%
INCREASE (DECREASE) TO NET POSITION	(1,587,100)	(302,175)	1,122,452	(72,635)	(72,635)
NET POSITION, JANUARY 1	1,825,536	238,436	238,436	1,360,888	1,360,888
NET POSITION, DECEMBER 31	238,436	(63,739)	1,360,888	1,288,253	1,288,253

BUDGET HIGHLIGHTS

- Premium Revenue, \$18,831,443, approved.
- Major expenditures: - Approved.
 - Premiums for excess liability including administrative fees, \$2,102,655, \$1.8 million less than 2017.
 - Claims, \$17,014,565

Special Note:

- The Parish is self-insured for the first \$175,000 of each claim relating to group health insurance. The aggregate deductible for all group claims relating to group insurance for 2016 is \$19.9 million. The Parish is covered under an insurance contract for the excess liability up to \$2,000,000 on individual claims. Each covered employee is subject to an unlimited maximum claims.
- In 2004, the Parish adopted a policy for providing continued group insurance coverage to retirees based on years of service in excess of ten years. (Reference Ordinance No. 6918)
- Administration has recommended a 10% increase to premiums for 2018. The Parish will continue to review the claims in benefits and reserves through-out the year.
- At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retirees contribution rate from 15% to 20%. In January 2013, the employee contribution was raised to 17.50%, in January 2014 and 2015 the rate was raised to 18.75% to 20.00% respectively. For employees hired on or after January 1, 2013, post retirement benefits will only be available to those with thirty years of service and are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)



370 HUMAN RESOURCES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission for the Department of Human Resources is to attract and provide equitable and rewarding opportunities for all employees of the Terrebonne Parish Consolidated Government. This department carries out a number of Human Resources functions, which include recruitment, orientation, education and training, and employee services for nearly 950 employees. The department also handles a number of administrative functions such as parish classification and compensation plans, administers the retirement system, monitors the parish drug testing policy and ensures compliance with all state and federal employment related laws. The department also works with all other parish departments to assist them as they relate to employment-related matters and the Parish's Policy and Procedure Manual.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. Implement & Present on-site employee training seminars at no cost to TPCG employees on various employment topics.</i>			
a. Number of employees trained	454	200	350
b. Number of employee orientations completed	12	12	12
c. Number of employees attending orientation	146	130	125
d. Number of Parish employees that completed the State mandated Ethics Training.	913	900	900
e. To continue to stress the importance of the TPCG Drug Testing Policy	301	200	150
<i>2. Strengthen rapport/working relationships with department directors and management.</i>			
a. Total number of Parish full-time employees	689	700	690
b. Number of Job Openings	119	115	110
c. Number of Vacancies filled	105	105	95
d. Number of Applications received	2,055	1,950	2,000
e. Number of Performance Evaluations Processed	250	200	250
f. Number of Terminations	215	177	165
g. Number of parish full-time hires (permanent)	110	120	135

370 HUMAN RESOURCES

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Charges for Services	579,581	585,802	578,000	578,000	578,000
Miscellaneous Revenue	528	0	476	0	0
TOTAL REVENUES	580,109	585,802	578,476	578,000	578,000
EXPENSES:					
Personal Services	365,288	381,553	363,528	385,988	385,988
Supplies & Materials	4,959	7,030	5,725	7,030	7,030
Other Services & Charges	139,415	183,675	171,002	190,314	190,314
Repair & Maintenance	0	100	100	100	100
Allocated Expenditures	68,305	76,650	68,305	68,305	68,305
Capital Outlay (Depreciation)	3,259	5,740	3,259	3,259	3,259
TOTAL EXPENSES	581,226	654,748	611,919	654,996	654,996
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.42%
INCREASE (DECREASE) TO NET POSITION	(1,117)	(68,946)	(33,443)	(76,996)	(76,996)
NET POSITION, JANUARY 1	839,903	838,786	838,786	805,343	805,343
NET POSITION, DECEMBER 31	838,786	769,840	805,343	728,347	728,347

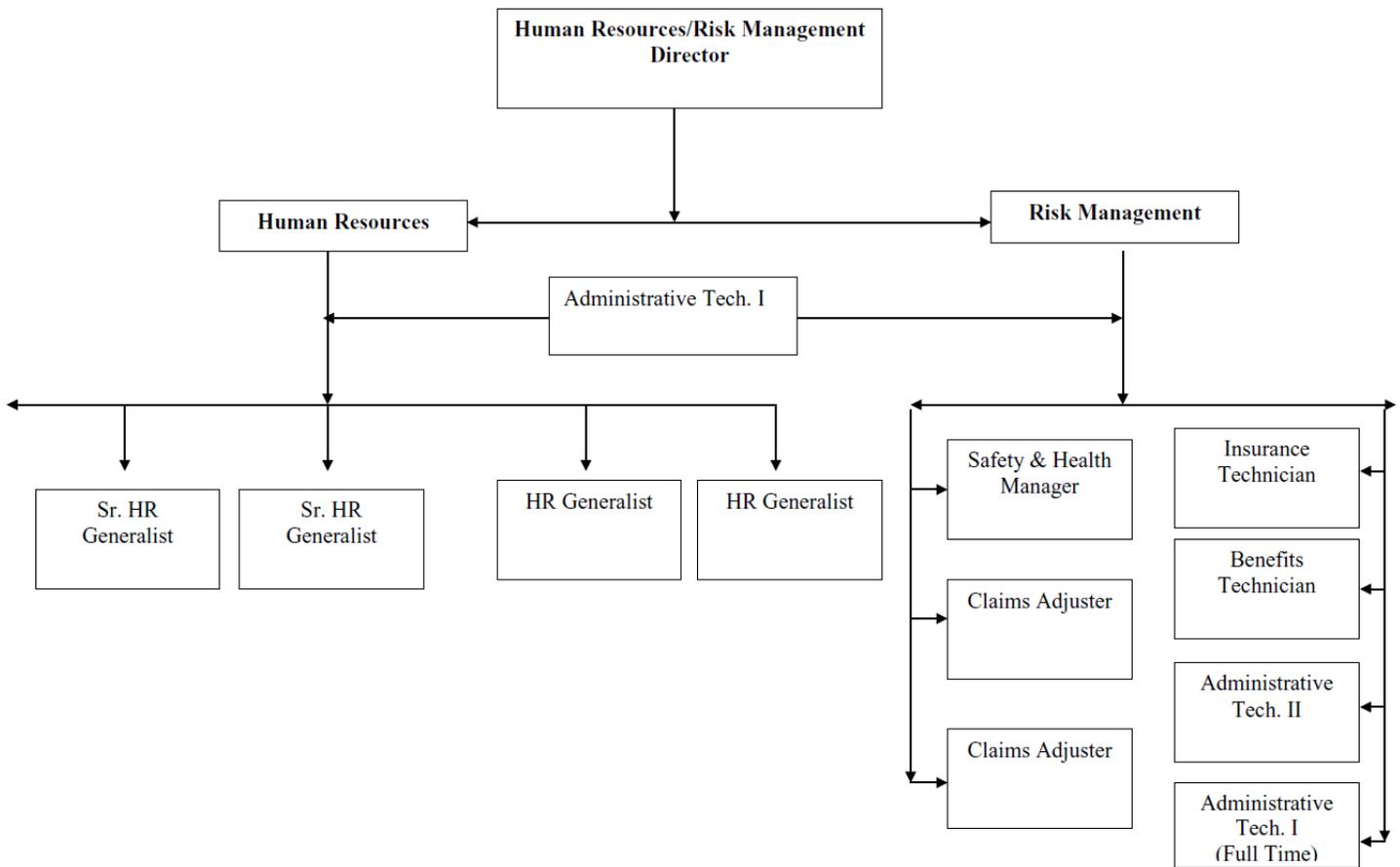
BUDGET HIGHLIGHTS

- The Human Resources Department is funded by a user charge paid by all departments/divisions, which benefit from this service. The charge for 2018 is 1.5% of salaries and wages or \$578,000, approved.
- Major Expenditures: - Approved.
 - Unemployment Claims (UC): The Parish is 100% self-funded for UC, reimbursing the Louisiana State Department of Labor for all benefits paid each quarter. The Human Resources Department oversees the documentation and works with the Parish and State to monitor the claims.
 - 2013 - \$16,233
 - 2014 - \$23,686
 - 2015 - \$26,593
 - 2016 - \$29,733
 - 2017 Estimated - \$30,000
 - 2018 Estimated - \$30,000
 - Legal/Consultant, \$36,000
 - Summer Intern Jumpstart Program (fifth year), \$62,401
- Capital: - Approved.
 - Five (5) Computers, \$7,500

370 HUMAN RESOURCES

PERSONNEL SUMMARY

JOB TITLE	2017	2017	2018	2018	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Senior HR Generalist	2	2	2	2	110	40,290	50,363	60,436
HR Generalist	2	2	2	2	108	32,703	40,879	49,055
Admin Tech I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	5	5	5	5				



380 FINANCE/ PURCHASING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Purchasing Division, of the Finance Department, currently operates as a combined centralized and decentralized purchasing program. The Purchasing Division services all departments of the Terrebonne Parish Consolidated Government, all districts of which the Terrebonne Parish Council is the governing authority, and other departments, commissions, and agencies by providing leadership and guidance in all phases of material utilization, including acquisition, storage, distribution, re-utilization and disposal. We are dedicated to providing responsive, professional and outstanding support services to all of our customers. It is our responsibility to ensure that all transactions conform to purchasing procedures and laws. While acting in the Parish’s best interest, it is our objective to maximum the value for each tax dollar spent on materials, supplies and/or services.

The mission of the Warehouse Division is to continue to provide all operating departments of the Terrebonne Parish Consolidated Government including all Fire & Recreation Districts with necessary supplies and materials needed on a daily basis. Our goal is to have available in our inventory stock control room, supplies which meet the required needs of all users. Items stocked for daily operations vary from general consumables such as janitorial, office, safety, paints and tools. Specialty products are stored for the Parish’s Utilities services providing electric generation & distribution, gas distribution, waste water collection & treatment, and landfill management. Also, all recreation equipment is purchased and stored for TPR’s various youth team sports programs. We take pride in supporting the youth sports programs by collecting and storing used equipment. Equipment is inspected for safety reasons and repurposed the next season. The Warehouse provides material deliveries to all departments three days a week.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To respond to requests for assistance</i>			
a. Number of purchase orders issued	30,808	30,000	29,500
b. Dollar value of purchase orders (millions)	\$240		
c. Number of training events hosted	0	1	1
d. Number of communication work orders processed	54	57	50
<i>2. To maintain response time from receipt of requisitions / requests to issuance of purchase orders</i>			
a. Material & Supply bids advertised	26	25	23
b. Capital projects advertised	18	20	25
c. RFP’s, RFQ’s, and SOQ’s advertised	6	4	5
d. Surplus Property bids advertised	37	34	35
e. Dollar value of surplus property sold	\$354,762	\$721,578	\$350,000
<i>3. To continue revising and improving bidding documents and specifications.</i>			
a. Updated guidelines for standard forms for contracts, solicitations	Annually	Annually	Annually
b. Updated Purchasing Handbook	Annually	Annually	Annually
<i>4. To respond to all government agency Request for assistance</i>			
a. Number of Warehouse Employees	4	4	3
b. Number of Fund/Departments Assisted	88	89	89
c. Number of Stock delivered to various Department	706	724	725
<i>5. To obtain proper materials and equipment in a timely manner, while complying with all local, state, and federal laws.</i>			
a. Number of items stocked in the warehouse	1,630	1,650	1,655
b. Number of Warehouse Requisitions	4,110	4,200	4,250
c. Number of Quotations Solicited	92	90	90
<i>6. To continue to provide using departments with a Warehouse Staff that is professional, experienced and able to address departmental needs.</i>			
a. Dollar value of Warehouse Inventory (Millions)	\$1.9	\$1.9	\$1.9
b. Dollar value of Warehouse Issues (Millions)	\$1.2	\$1.1	\$1.2

380 FINANCE/ PURCHASING

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Charges for Services	826,427	870,000	812,335	853,595	853,595
TOTAL REVENUES	826,427	870,000	812,335	853,595	853,595
EXPENSES:					
Personal Services	577,337	590,624	579,347	610,019	610,019
Supplies & Materials	8,057	16,175	9,793	12,550	12,550
Other Services & Charges	179,038	208,517	162,124	173,852	173,852
Repair & Maintenance	1,593	6,670	6,670	6,675	6,675
Allocated Expenditures	10,499	12,390	10,499	10,499	10,499
Capital Outlay (Depreciation)	36,411	40,428	36,349	40,000	40,000
TOTAL EXPENSES	812,935	874,804	804,782	853,595	853,595
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-2.49%
INCREASE (DECREASE) TO NET POSITION					
	13,492	(4,804)	7,553	0	0
NET POSITION, JANUARY 1					
	178,955	192,447	192,447	200,000	200,000
NET POSITION, DECEMBER 31					
	192,447	187,643	200,000	200,000	200,000

BUDGET HIGHLIGHTS

- The Purchasing Division is funded by an allocation charge to all departments that process purchase orders and requisitions and 6% of adjudicated property sales. Total allocated revenues projected for 2018, \$853,595, approved.
- Capital: - Approved.
 - Two (2) Desktop Computers, \$3,000
 - Concrete/cement slab, \$30,000

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Purchasing Manager	1	1	1	1	211	57,231	71,539	85,847
Warehouse Manager	1	1	0	0	210	52,028	65,035	78,042
Senior Procurement Officer	1	1	1	1	208	44,197	55,246	66,295
Procurement Specialist III	1	1	1	1	108	32,703	40,879	49,055
Procurement Specialist II	1	1	1	1	107	29,730	37,163	44,595
Admim Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Field Tech II	1	1	2	2	104	23,603	29,504	35,404
Field Tech I	1	1	0	0	103	22,267	27,834	33,400
Admin Tech II	2	2	2	2	102	21,206	26,508	31,810
TOTAL	10	10	9	9				

390 INFORMATION TECHNOLOGIES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Information Technology Division provides the most innovative, highest quality technology-based services, in the most cost-effective manner, and facilitates the achievement of goals and objectives of each of the parish's departments and various other governmental agencies within the parish. Services provided include consulting; documentation, design, development, and maintenance of all in-house developed applications and websites; purchasing, installing, and maintaining end-user equipment, system servers, and phone systems; and installing, maintaining, and securing the parish's network infrastructure. Additionally, the Information Technology Division is also responsible for the operation of TPTV, Terrebonne Parish's local PEG television channel.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To assist departments with their technology needs.</i>			
a. Number of users supported.	700	715	720
b. Number of servers supported.	79	85	86
c. Number of computers supported.	760	766	770
d. Number of work order requests for Networking.	2,275	2,500	2,500
e. Ratio of users supported per Technician.	233	238	240
<i>2. To assist departments with their development needs.</i>			
a. Number of applications supported.	117	115	115
b. Number of work order requests for Development.	923	950	975
c. Number of additional users supported for eBusiness (<i>including online bill pay for Waterworks and Parish Government and vendors online</i>).	38,286	42,000	45,000
d. Ratio of total users supported per Development Team.	350	357	360
e. Ratio of applications supported per Development Team.	59	58	58
f. Ratio of applications supported per Technical Writer.	39	38	38
<i>3. To recruit and retain superior employees and enhance employee morale.</i>			
a. Maintain an employee turnover rate of less than 10%.			
-- Employee turnover rate.	6%	14%	0%
-- Average # of years of service for employees in the IT Division.	9.49	11.54	12.54
-- Number of employees with 10 years or more of service in the IT field.	9	10	10
-- Number of employees with 20 years or more of service in the IT field.	3	3	4
b. Foster an atmosphere of teamwork by promoting teambuilding exercises and meetings on a monthly basis.	72%	75%	78%
<i>4. To continue to write user manuals and system documentation on all applications developed in-house by the IT Development staff.</i>			
a. Produce the Allocations Manual.	50%	85%	100%
b. Produce the Budget Manual.	75%	100%	100%
c. Produce the City Utility Billing Manual.	20%	60%	75%
d. Produce the City Utility Maintenance Manual.	0%	40%	85%
e. Produce the City Utility Service Disruptions Manual.	0%	70%	100%
f. Produce the Customer Service Teller Manual.	80%	95%	100%
g. Produce the Waterworks Billing Manual.	0%	60%	100%
h. Produce the Online Bill Pay Manual.	0%	30%	100%
i. Produce the Fleet Maintenance/Garage Inventory Manual.	30%	70%	100%
j. Produce Components of the Warehouse Manual.	95%	95%	100%
k. Produce the Developer's Guide to Accounts Payable.	5%	50%	70%
l. Produce the Developer's Guide to Payroll.	30%	70%	85%
m. Ensure that all new development includes both user manuals and system documentation upon completion.	70%	72%	75%

390 INFORMATION TECHNOLOGIES

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
5. <i>To upgrade and enhance capacity of the Parish technology infrastructure.</i>			
a. Upgrade network infrastructure to accommodate increased bandwidth demand.	80%	95%	100%
b. Implement gigabit capable network switches.	50%	75%	80%
6. <i>To continue to move all Parish departments to one VoIP phone system.</i>			
a. Percentage of Project Completion.	40%	50%	60%
b. Number of VoIP phones supported.	248	342	375

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Charges for Services	1,556,406	1,978,057	1,911,243	2,034,610	2,034,610
TOTAL REVENUES	<u>1,556,406</u>	<u>1,978,057</u>	<u>1,911,243</u>	<u>2,034,610</u>	<u>2,034,610</u>
EXPENSES:					
Personal Services	1,195,965	1,290,355	1,257,288	1,370,655	1,370,655
Supplies & Materials	34,347	45,015	45,015	45,225	45,225
Other Services & Charges	345,060	406,094	406,823	408,703	408,703
Repair & Maintenance	5,964	12,511	12,511	12,511	12,511
Allocated Expenditures	16,930	17,215	16,930	16,930	16,930
Capital Outlay (Depreciation)	164,323	206,867	173,114	183,114	183,114
TOTAL EXPENSES	<u>1,762,589</u>	<u>1,978,057</u>	<u>1,911,681</u>	<u>2,037,138</u>	<u>2,037,138</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					4.68%
INCREASE (DECREASE) TO NET POSITION	(206,183)	0	(438)	(2,528)	(2,528)
NET POSITION, JANUARY 1	323,796	117,613	117,613	117,175	117,175
NET POSITION, DECEMBER 31	117,613	117,613	117,175	114,647	114,647

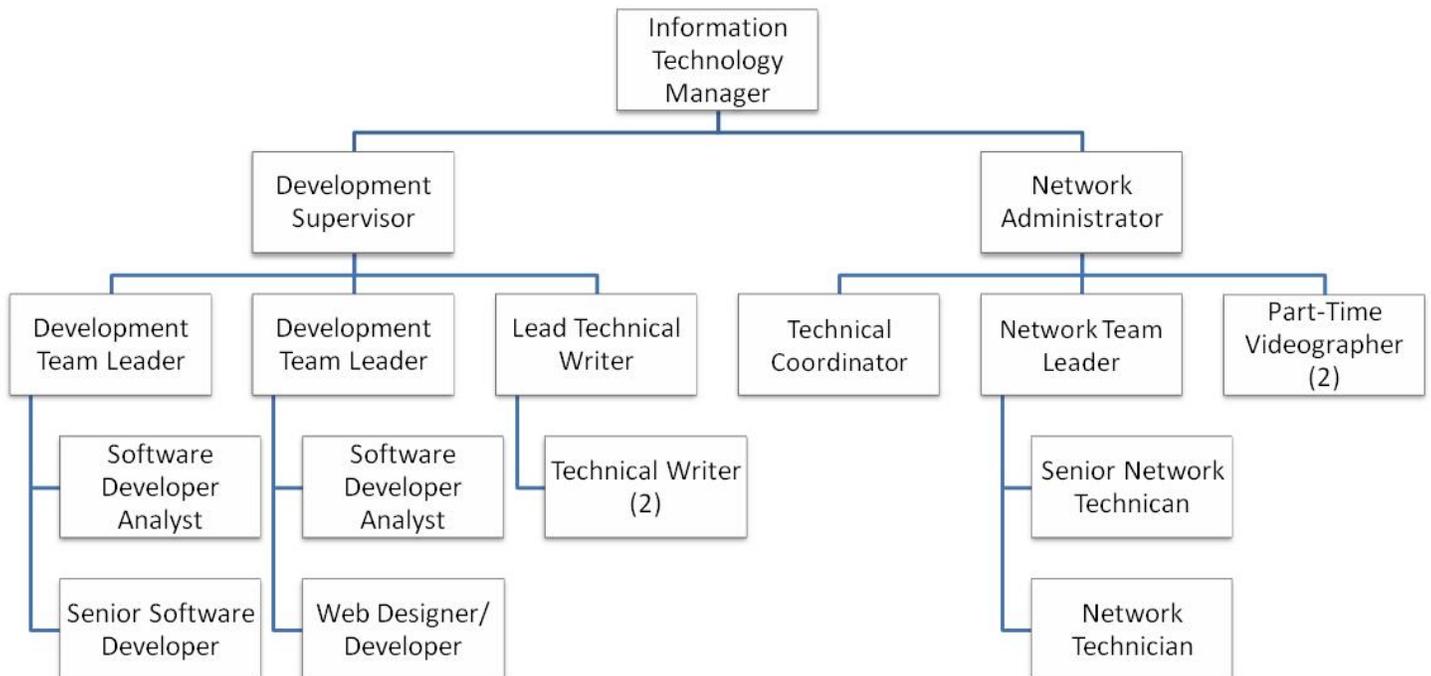
BUDGET HIGHLIGHTS

- Information Systems Fund derives revenues from the departments that it services. 2018 projected user fees, \$2,034,610, approved.
- Personnel: - Approved.
 - Add two (2) Part-time Videographer/Broadcast Operators, Grade 106
- Capital: (\$247,414) – Approved.
 - Two (2) Server hardware upgrades, \$170,000
 - Ten (10) Desktop computers, \$15,000
 - Three (3) Laptop computers, \$6,000
 - Veeam backup server, \$11,000
 - 10GB Core Network Switch, \$15,000
 - Disaster Recovery Site Firewall, \$10,000
 - Chevy Equinox, \$20,414

390 INFORMATION TECHNOLOGIES

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Information Tech Mgr.	1	1	1	1	212	62,954	78,693	94,431
System Analyst (Dev. Supv)	1	1	1	1	211	57,231	71,539	85,847
Network Administrator	1	1	1	1	211	57,231	71,539	85,847
Development Team Leader/Sys	2	2	2	2	210	52,028	65,035	78,042
Network Team Leader	1	1	1	1	210	52,028	65,035	78,042
Programmer/Analyst	2	2	2	2	209	47,732	59,665	71,599
Lead Technical Writer	1	1	1	1	209	47,732	59,665	71,599
Senior Programmer	1	1	1	1	208	44,197	55,246	66,295
Programmer	1	0	1	1	206	38,967	48,709	58,451
Technical Writer	2	2	2	2	206	38,967	48,709	58,451
Senior Network Technician	1	1	1	1	109	35,974	44,967	53,960
Network Technician	1	1	1	1	108	32,703	40,879	49,055
Technical Coordinator	1	1	1	1	108	32,703	40,879	49,055
TOTAL FULL-TIME	16	15	16	16				
Admin Tech II	0	0	2	2	102	10,603	13,254	15,905
TOTAL PART-TIME	0	0	2	2				
TOTAL	16	15	18	18				



395 CENTRALIZED FLEET MAINTENANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Centralized Fleet Maintenance Division, under the direction of the Public Works Department, was created to utilize available resources within the Parish to provide a modern, efficient and structured support system to all governmental departments. Centralized Fleet Maintenance operates two complete maintenance and repair facilities. The following functions of this division are all essential to an oversight of a complete maintenance plan for vehicles and equipment:

- Prepare specification for replacement vehicles and equipment in accordance with Risk Management and Purchasing Department guidelines; to promote job application or use of vehicles and equipment.
- Inspect and identify older vehicles and equipment; apply special handling of maintenance requirements in an effort to reduce future maintenance costs and prolong the anticipated life expectancy.
- Work with vendors and supervisors to arrange field demonstration of replacement equipment and coordinate training for operators of specialized equipment.
- Maintains an electronic inventory of rolling stock and preventive maintenance and record retention.
- Schedule services and does annual inspections.
- Conducts spot inspections and condition reports on request; maintains fuel station, issue fuel cards and develops usage reports.
- Performs road service and coordinates tire repairs and replacements.
- Installs and maintains GPS units in vehicles and designated equipment in an effort to improve transparency and enhance productivity and promote fuel savings.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To transfer the repair and maintenance operation into the new maintenance facility.</i>			
a. Complete construction of maintenance complex	100%	100%	100%
b. Acquire necessary new equipment and move current shop equipment, tools, supplies, and spare parts inventory.	85%	85%	85%
<i>2. Update and Improve Fleet Maintenance Database Software</i>			
a. Hire a software programmer to convert current SQL database front end to a browser based system	100%	100%	100%
b. Hire programmer to create and install inventory tracking module	50%	50%	50%
<i>3. To return vehicles to service within specific times.</i>			
a. Within 24 hours	92%	92%	92%
b. Within 48 hours	4%	4%	4%
c. After 48 hours	4%	4%	4%

395 CENTRALIZED FLEET MAINTENANCE

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Charges for Services	874,515	1,040,905	1,023,029	1,024,000	1,024,000
Other Revenue	14,266	0	0	0	0
TOTAL REVENUES	888,781	1,040,905	1,023,029	1,024,000	1,024,000
EXPENSES:					
Personal Services	692,259	762,416	678,990	735,286	735,286
Supplies & Materials	101,313	77,762	73,752	77,762	77,762
Other Services & Charges	159,212	138,953	146,263	147,624	147,624
Repair & Maintenance	13,363	11,710	11,710	11,710	11,710
Allocated Expenditures	14,269	12,295	14,269	14,269	14,269
Capital Outlay (Depreciation)	37,828	37,769	40,621	43,000	43,000
TOTAL EXPENSES	1,018,244	1,040,905	965,605	1,029,651	1,029,651
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-1.64%
INCREASE (DECREASE) TO NET POSITION					(129,463) 0 57,424 (5,651) (5,651)
NET POSITION, JANUARY 1					233,160 103,697 103,697 161,121 161,121
NET POSITION, DECEMBER 31					103,697 103,697 161,121 155,470 155,470

BUDGET HIGHLIGHTS

- Major funding source - \$1,024,000 of user fees charged to user departments, approved.
- Capital: - Approved.
 - A/C machine, \$4,000
 - Diesel truck diagnostic tool scanner, \$2,500

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fleet Maint. Superintendent	1	1	1	1	211	57,231	71,539	85,847
Operations Supervisor	2	2	2	2	109	35,974	44,967	53,960
Senior Fleet Mechanic	3	3	3	3	108	32,703	40,879	49,055
Mechanic II	1	1	1	1	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	2	106	27,275	34,094	40,913
Mechanic I	2	2	2	1	105	25,255	31,569	37,883
Admin Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL	11	11	11	11				



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

LEGAL DEBT MARGIN

Terrebonne Parish has issued and has outstanding two issues totaling \$11.7 million of General Obligation Bonds. Such bonds are secured by unlimited ad valorem taxation. The Parish's general obligation bond debt may not exceed 10% of the assessed value of all property of the Parish for any one purpose. There are numerous purposes for which said bonds might be issued, such as roads, drainage, hospitals, water projects, etc. The estimated assessed value of the Parish for 2017 is \$1.13 billion, making the present debt limit for any one purpose \$1 billion.

The City of Houma may also issue General Obligation bonds in amounts up to 10% of its assessed valuation for any one purpose. The City may not exceed the 10% limitation for any one purpose provided the total outstanding general obligation bond debt of the City does not exceed 35% of its assessed valuation. The City currently has no outstanding general obligation bonds. Assessed value of the City for 2017 is \$265 million.

Both the Parish and the City have issued Sales and Use Tax Bonds over the years although the City currently has none outstanding. Such bonds are funded by the net revenues of one or more sales and use taxes levied by the Parish (the City shares a portion of the revenues of one Parish tax). The law does not allow the issuance of new bonds if the highest future year's principal and interest payment will exceed 75% of the anticipated revenues of the tax securing the bonds for the year the bonds are sold. Market forces often require higher revenue to debt service coverage.

The City issued Utilities Revenue Bonds that were payable from the net revenues of the combined electric and natural gas systems of the City and paid out in 2011. There is no legal limitation as to the principal amount of such bonds that may be issued at any one time but such issuances are restricted by charter requirements, State Bond Commission rules and marketing requirements. The Parish has no outstanding utilities revenue bonds; however on September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations, \$938,400 was delivered on August 28, 2013, and \$2 million of debt forgiveness bonds were delivered on October 1, 2014. On May 3, 2016, the Parish purchased \$8 million of Sewer Revenue Bonds.

The City of Houma also has one Certificate of Indebtedness issues. The issues are secured by the surplus of annual revenues of the City after paying statutory, necessary and usual charges and their issuance is only limited to the extent such surplus of revenues is reflected at the time of issuance by the current annual budget. The Parish has no such debt outstanding.

DEBT SERVICE FUNDS

The 1995 Road and Drainage General Obligation bonds were called for redemption in 2005, and the 1996 bonds were called in 2006. The 1995 and 1996 Road and Drainage Bonds were both refinanced in 2005, with the Parish being able to realize a substantial savings. Since the 1996 Road and Drainage Bonds were not called until March 2006, the principal was placed in an escrow account. The 2003 General Obligation Refunding Bonds refunded the 1993 bonds, and the General Obligation Refunding Bonds, Series 2005 have refunded the 1995 and 1996 Road and Drainage General Obligation Bonds.

On November 2, 2004 voters authorized issuance of \$20.0 million General Obligation Bonds in three propositions: Proposition No. 1 authorized the issuance of \$9 million Drainage Bonds; Proposition No. 2 authorized the issuance of \$6 million Road Bonds and Proposition No. 3 authorized the issuance of \$5 million Sewer Bonds. These bonds are secured by and payable from unlimited ad valorem taxation. The first bonds were sold in 2005, with \$3 million for drainage and \$2 million for Road and Bridges. In 2007, \$4 million in Roads Bonds and \$6 million in Drainage Bonds were sold. In 2015, \$11.6 million of roads, drainage and sewerage refunding bonds were sold. The outstanding balances as of December 31, 2017 are as follows:

	ROADS/DRAINAGE /SEWERAGE
2017	<u>\$ 11,670,000.00</u>
TOTAL	<u><u>\$ 11,670,000.00</u></u>

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS

As of December 31, 2017, the total outstanding principal amount of General Obligation combined Roads, Drainage and Sewerage Bonds are \$11,670,000.

There are eight Sales and Use Tax issues outstanding at the present time. These issues are being repaid from the revenue collections of the ¼% sales tax levied parishwide in 1981. The purpose of this sales tax was tri-fold. First \$20,000,000 of bonds was sold for Hospital facilities. Second, \$13,500,000 of sewer and sewerage disposal works for pollution control had to be expended, and finally \$6,000,000 was required to be bonded for a Civic and Community Center. These priorities have been accomplished.

The hospital bonds were sold in 1981, with Hospital Service District #1 taking over the hospital operations and the bonds in 1985. The first Sewer bonds were sold in 1982 for \$9,430,000 and various issues have been issued since that date. The current issues are Public Improvement Bonds issued in 1994, two in 1998, and 2000. 1994 bonds were for \$7.1 million for a new Civic Center and various sewer projects. In 1998, the parish issued \$12.6 million Sewer bonds and refinanced the 1991 and 1992 Sewer bonds for \$3.3 million. In 2000, the parish issued \$4.5 million bonds for public works and capital projects, such as \$1.6 million for Forced Drainage Project 1-1B, \$600,000 for a 400 acre Port Facility, and \$2 million for renovations to the new Bank Tower Administration Building. The 1994 Public Improvement Bonds were also refinanced in 2003 for \$5.2 million. \$7,495,000 Public Improvement Bonds were sold in 2005 for additional Drainage and Road & Bridge projects and to purchase a New City Court Building. \$9,825,000 of Public Improvement Bonds was sold in 2008 for Public Works and Capital Projects. \$11,850,000 of Public Improvement Bonds was sold in 2009 to refinance Series 1998A and Series 2000 bonds. In 2011, \$49,000,000 of Morganza Levee Improvement Bonds was sold, \$11,765,000 of Public Improvement Bonds was also sold in the year 2011, and \$11,275,000 of Public Improvement Bonds was sold in 2013. In 2014, \$2,900,000 of Limited Tax Bonds was sold for the construction of a sports complex. In 2015, \$10,020,000 of Public Improvement Refunding Bonds was sold.

As of December 31, 2016, the outstanding principal amount of Sales & Use Tax Bonds is \$76,525,000 and the outstanding principal amount of Limited Tax Bonds is \$2,565,000.

Two issues of Refunding Certificates were also done in 1998 for the City of Houma Firefighters and Police Retirements. Issued was \$2,265,000 of Certificates for the Police and \$3,725,000 for the Firemen. These certificates refunded the Municipal Employees Retirement System liability, which was incurred in September 1983. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

As of December 31, 2017, the outstanding principal amount of the Certificates for the Firemen is \$520,000.

The City of Houma currently has no outstanding Utility Revenue Bonds, which were funded from utility revenues of the city through 2011. These bonds were sold in 1992 for \$19,625,000 to upgrade the utility system and to refund \$8,256,075 of Utility Bonds, which had been issued in 1971 through 1986. When interest rates began dropping in 2002, the 1992 bonds were refunded for \$12,430,000. On September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations and delivered \$938,400 on August 28, 2013, and delivered \$2 million of debt forgiveness bonds on October 1, 2014. On May 3, 2016, \$8,000,000 of Sewer Revenue Bonds was sold.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS (Continued)

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Fitch has rated Terrebonne Parish's outlook as stable.

	Underlying Ratings		Insured Ratings	
	Standard and Poor's	Fitch Ratings	Standard and Poor's	Fitch Ratings
Public Improvement Bonds:				
1998 B Refunding Certificates	AA	AA-	AA	A3
2003 Public Improvement Refunding Bonds	AA	AA-	AA	A3
2005 Public Improvement Bonds	AA	AA-	AA	A3
2008 Public Improvement Bonds	AA	AA-	AA	A3
2009 Public Improvement Bonds	AA	AA-	AA	A3
2011 Public Improvement Bonds	AA	AA-	AA	A3
2011 Public Improvement Bonds, Morganza Levee	AA	AA-	AA	A3
2013 Public Improvement Bonds	AA	AA-	AA	A3
2014 Limited Tax Bonds	AA	AA-	AA	A3
2015 Public Improvement Refunding Bonds	AA	AA-	AA	A3
General Obligation:				
2005 Drainage/Paving	AA	AA-	AA	A3
2005 Refunding	AA	AA-	AA	A3
2007 Drainage/Paving	AA	AA-	AA	A3
2008 Sewerage	AA	AA-	AA	A3
2015 Road/Drainage/Sewerage Refunding Bonds	AA	AA-	AA	A3
2016 Sewerage	AA		AA	

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

DEBT SERVICE FUNDS DESCRIPTIONS

Debt Service Fund. The Debt Service Funds is considered major funds. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Below is a list of Terrebonne Parish's debt service funds with a description of each activity:

Bond Trust Fund. To accumulate funds, which the paying agent bank has returned to the Parish Government. These funds are for coupons and bonds, which have extended beyond the ten-year holding period for the bank.

Public Safety Pension Debt Service Fund. In 1998, the City of Houma refinanced their indebtedness to the Firefighters Retirement System (FRS) of the State of Louisiana. Refinancing issue was \$3,725,000 Taxable Refunding Certificates of Indebtedness for the FRS. The Bonds are secured by and payable solely from a pledge and dedication of the excess of annual revenues of the Issuer above statutory, necessary and usual charges in each of the fiscal years during which the Series 1998 Certificates are outstanding.

Capital Improvement Bond Reserve Fund. To account for \$3,537,280 of required reserve, which equal to the highest combined principal and interest requirement in any succeeding calendar year on bonds payable from sales tax revenues.

Capital Improvement Bond Sinking Fund. To accumulate monies for payment of \$11,275,000 of Public Improvement Series 2013 Bonds, \$11,756,000 Public Improvement Series 2011 Bonds, \$49,000,000 Morganza Levee Improvement Series 2011 Bonds, Series 2008 \$2,080,000, \$11,850,000 Public Improvement Series 2009 bonds, and \$10,020,000 Public Improvement Refunding Bonds. Financing is to be provided from an irrevocable pledge and dedication of the Parish's portion of the one percent parishwide sales and use tax and the one-fourth of one percent sales and use tax levied for the Parish.

Sewer Improvement and Paving Sinking Funds. To accumulate monies for the payment of special assessment bonds. These bonds were used to finance public improvements or services deemed to benefit the properties against which the costs are assessed. The costs of the projects are estimated and property owners are assessed their proportionate share, i.e., estimated cost per linear foot times front footage. The property owner either pays the assessment within 60 days or over a 10-year period. Interest is charged on the unpaid assessments usually at rates equal to the interest on the related bonds. Bond principal and interest are paid with the monies provided by payments on the assessments and related interest.

General Obligation Refunding Sinking Fund. To accumulate monies for the payment of \$11,670,000 General Obligation bonds including roads, drainage and sewerage.

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessments	157,970	2,094,386	2,080,416	1,606,671	1,606,671
Charges for Services	(2,420)	0	0	0	0
Miscellaneous Revenue	182,397	6,483	18,956	0	0
Operating Transfers In	<u>8,124,563</u>	<u>8,312,282</u>	<u>8,556,593</u>	<u>7,887,131</u>	<u>7,887,131</u>
TOTAL REVENUES	<u>8,462,510</u>	<u>10,413,151</u>	<u>10,655,965</u>	<u>9,493,802</u>	<u>9,493,802</u>
EXPENDITURES:					
General - Other	4,443	87,430	91,955	89,000	89,000
Fire-Urban	279,253	279,749	278,669	277,058	277,058
Roads & Bridges	163,200	0	0	0	0
Drainage	1,606,815	1,475,145	1,479,145	1,477,569	1,477,569
Sewerage Collection	4,064,771	4,180,394	4,183,394	4,185,694	4,185,694
Local Coastal Prgm. Dev	3,350,438	3,372,663	3,372,663	3,391,263	3,391,263
Parks and Grounds	201,700	204,450	204,450	201,575	201,575
Operating Transfers Out	<u>48,216</u>	<u>175,676</u>	<u>418,880</u>	<u>169,392</u>	<u>169,392</u>
TOTAL EXPENDITURES	<u>9,718,836</u>	<u>9,775,507</u>	<u>10,029,156</u>	<u>9,791,551</u>	<u>9,791,551</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.23%
INCREASE (DECREASE) TO FUND BALANCE					
	(1,256,326)	637,644	626,809	(297,749)	(297,749)
FUND BALANCE, JANUARY 1	14,453,093	13,196,767	13,196,767	13,823,576	13,823,576
FUND BALANCE, DECEMBER 31	13,196,767	13,834,411	13,823,576	13,525,827	13,525,827

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

SCHEDULE OF BONDED PRINCIPAL & INTEREST REQUIREMENTS

	PUBLIC IMPROVEMENT BONDS	GENERAL OBLIGATION BONDS	TOTAL
2018	8,047,339	1,472,069	9,519,408
2019	7,560,798	1,476,069	9,036,867
2020	7,323,294	1,486,325	8,809,619
2021	7,348,925	1,487,200	8,836,125
2022	7,365,506	1,495,075	8,860,581
2023	7,389,975	1,499,700	8,889,675
2024	7,398,594	1,510,825	8,909,419
2025	7,414,081	1,513,325	8,927,406
2026	7,435,566	1,107,700	8,543,266
2027	5,271,094	1,110,425	6,381,519
2028	5,278,069	309,575	5,587,644
2029	4,639,269		4,639,269
2030	4,654,631		4,654,631
2031	4,666,575		4,666,575
2032	4,679,191		4,679,191
2033	4,694,853		4,694,853
2034	3,738,731		3,738,731
2035	3,542,356		3,542,356
2036	3,545,694		3,545,694
	<u>111,994,541</u>	<u>14,468,288</u>	<u>126,462,829</u>

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

The objective of the Terrebonne Parish Consolidated Government debt management policy is to maintain the Parish's ability to incur present and future debt at the most beneficial interest rates without adversely affecting the ability to finance essential services. Under Section 5-08. Bonded Debt; of the Terrebonne Parish Home Rule Charter, "*Parish Government is empowered to incur bonded debt in accordance with this charter and the constitution and laws of the state. When voter approval is required, no resolution shall be passed calling for a referendum to incur a bonded debt until an engineering and economic feasibility report shall have been made to the Council and a summary there of published in the official journal at least sixty (60) days prior to the proposed date of the election, unless the Council is required to call such an election pursuant to a petition as provided for under the general laws of this state.*"

COMPUTATION OF LEGAL DEBT MARGIN – AD VALOREM TAX BONDS

Purpose:	<u>Roads/ Drainage/ Sewerage</u>
Assessed valuation	<u>\$ 951,124,643</u>
Debt limit: 10% of assessed value *	<u>\$ 95,112,464</u>
Less: Debt outstanding	11,670,000
Amounts held in sinking funds	<u>0</u>
Debt applicable to limitation	<u>11,670,000</u>
Legal debt margin	<u>\$ 83,442,464</u>

* Debt may be incurred up to a limit of 10% of assessed valuation for any one purpose.

Source: Comprehensive Annual Financial Audit Report

400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

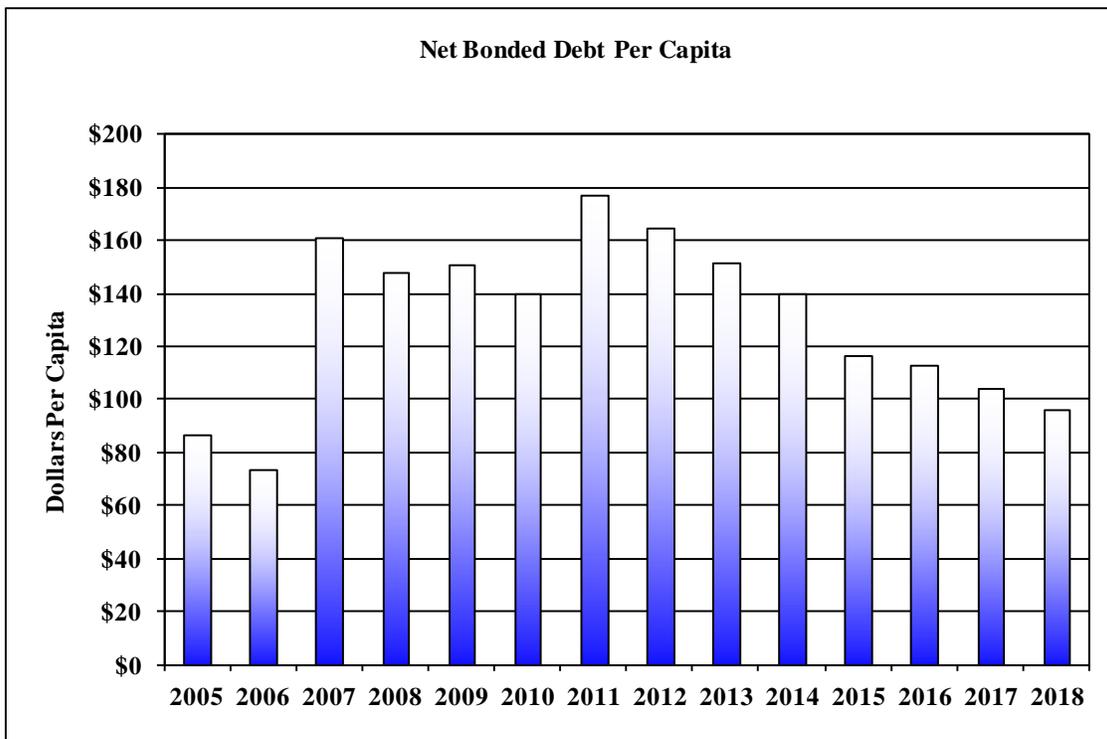
**RATIO OF AD VALOREM TAX DEBT TO ASSESSED VALUE AND
NET AD VALOREM TAX DEBT TO ASSESSED VALUE**

Year	Population	Assessed Value	Ad Valorem Tax Debt	Less Debt Service Fund	Net Ad Valorem Tax Debt	Ratio of Net Ad Valorem Tax Debt to Assessed Value	Net Ad Valorem Tax Debt per Capita
2003	106,823	571,075,180	14,060,000	931,530	13,128,470	2.30%	123
2004	107,127	613,656,650	12,320,000	1,740,000	10,580,000	2.01%	99
2005	107,146	646,663,595	11,110,000	1,825,000	9,285,000	1.44%	87
2006	108,938	693,603,910	10,400,000	2,290,000	8,110,000	1.17%	74
2007	108,424	697,905,630	19,695,000	2,185,000	17,510,000	2.51%	161
2008	108,576	709,298,030	18,660,000	2,590,000	16,070,000	2.27%	148
2009	109,409	722,165,295	17,585,000	1,075,000	16,510,000	2.29%	151
2010	109,561	741,791,975	16,460,000	1,125,000	15,335,000	2.07%	140
2011	111,860 *	770,363,925	21,155,000	1,330,000	19,825,000	2.57%	177
2012	111,860 *	810,700,735	19,825,000	1,400,000	18,425,000	2.45%	165
2013	111,860 *	864,993,550	18,425,000	1,455,000	16,970,000	2.17%	152
2014	111,860 *	893,469,959	16,905,000	1,270,000	15,635,000	1.90%	140
2015	111,860 *	906,647,097	14,385,000	1,315,000	13,070,000	1.44%	117 *
2016	111,860 *	922,511,933	13,770,000	1,175,000	12,595,000	1.36%	113 *
2017 **	111,860 *	1,014,763,126	12,595,000	925,000	11,670,000	1.15%	104 *
2018 ***	111,860 *	1,116,239,439	11,670,000	960,000	10,710,000	96.00%	96 *

* Estimated by Terrebonne Parish Consolidated Government.

** Projected amounts for 2017.

*** Budgeted amounts for 2018.

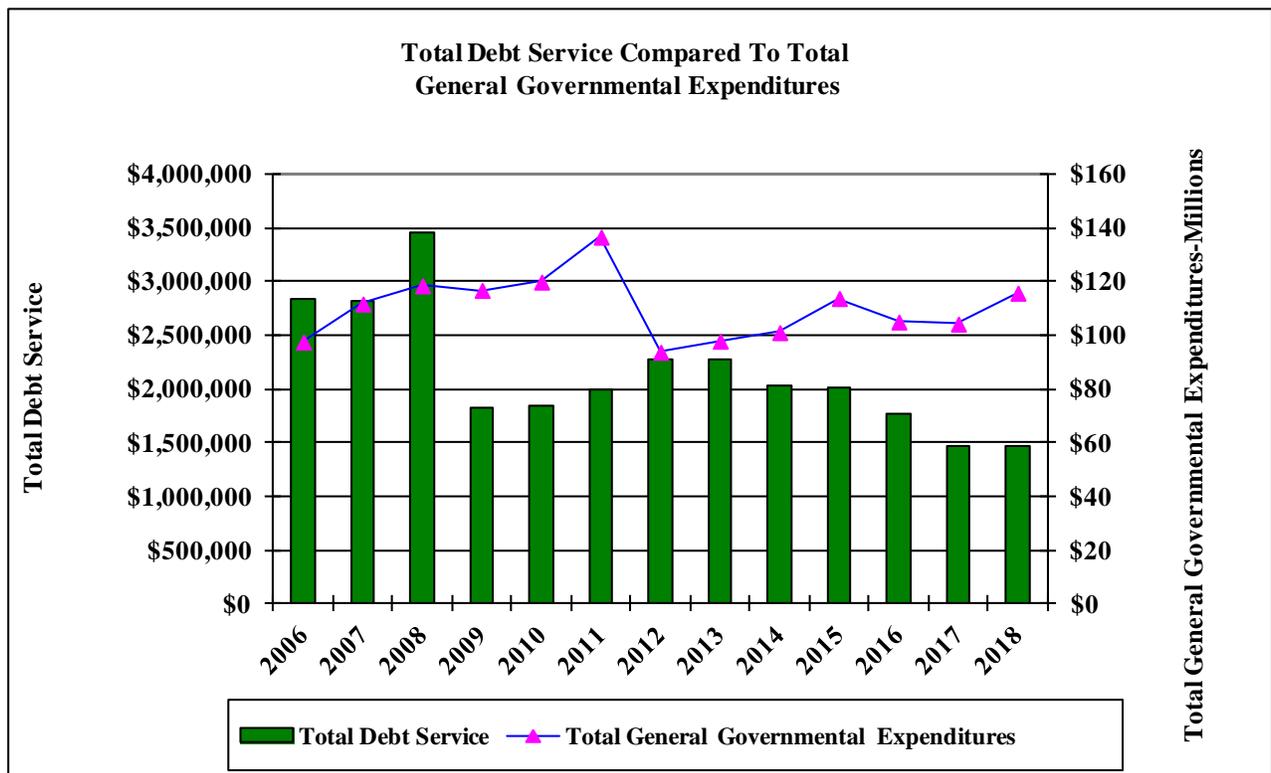


400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR AD VALOREM TAX DEBT TO TOTAL GOVERNMENTAL EXPENDITURES

Year	Principal	Interest and Fiscal Charges	Total Debt Service	Total General Governmental Expenditures	Ratio of Debt Service to General Governmental Expenditures
2005	1,825,000	460,493	2,285,493	84,811,744	2.69%
2006	2,290,000	549,679	2,839,679	93,198,308	3.05%
2007	2,185,000	633,581	2,818,581	102,890,560	2.74%
2008	2,590,000	871,374	3,461,374	104,590,602	3.31%
2009	1,075,000	755,259	1,830,259	131,114,770	1.40%
2010	1,125,000	715,608	1,840,608	141,922,160	1.30%
2011	1,330,000	925,451	2,255,451	166,559,474	1.35%
2012	1,400,000	870,035	2,270,035	172,337,338	1.32%
2013	1,455,000	812,473	2,267,473	153,773,260	1.47%
2014	1,270,000	756,104	2,026,104	136,824,068	1.48%
2015	1,315,000	700,928	2,015,928	144,436,498	1.40%
2016	1,175,000	592,115	1,767,115	105,018,913	1.68%
2017 *	925,000	548,645	1,473,645	104,255,046	1.41%
2018 **	960,000	512,069	1,472,069	115,744,012	1.27%

* Projected amounts for 2017.
 ** Budgeted amounts for 2018.



400 DEBT SERVICE FUNDS/ DEBT MANAGEMENT

COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT AD VALOREM TAX BONDS

<u>Jurisdiction</u>	<u>Ad Valorem Tax Debt Outstanding</u>	<u>Percentage Applicable to Government</u>	<u>Amount Applicable to Government</u>
Direct:			
Terrebonne Parish Consolidated Government	\$ 16,805,195	100%	\$ 16,805,195
Overlapping:			
Terrebonne Parish School Board*	10,000,000	100%	10,000,000
Fire Protection No. 4A	225,000	7.20%	16,200
Fire Protection No. 5	1,255,000	2.00%	25,100
Fire Protection No. 7	1,060,000	6.95%	73,670
Fire Protection No. 10	510,000	4.91%	25,041
Schriever Fire Protection District	2,450,000	7.63%	186,935
Recreation District No. 6	1,440,000	4.94%	71,136
Terrebonne Parish Veterans' Memorial District	<u>2,943,000</u>	100%	<u>2,943,000</u>
 Total	 <u>\$ 19,883,000</u>	 <u>100%</u>	 <u>\$ 13,341,082</u>

*The fiscal year of the Terrebonne Parish School Board ends on June 30th.
Overlapping debt is based on June 30, 2015 financial information.

CAPITAL IMPROVEMENT PROJECTS FUNDS

INTRODUCTION

The Capital Improvement Program addresses Terrebonne Parish's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and systems. Capital projects are the infrastructure that the parish needs to provide essential services to current residents and support new growth and development. Because of the length of time required to plan, design, and construct the various projects, the Capital Program encompasses historic and anticipated future costs for each project. Specifically identified are the anticipated costs for the current fiscal year (the Capital Budget), and each of the four succeeding fiscal years. The five-year plan is updated and adjusted each year. These five years coupled with the prior year's costs and anticipated costs to be incurred, provide the total estimated cost of each project. This long-term cost projection, along with the reviews and controls set forth herein, enable the Parish to identify, prioritize and forecast the financial impact (capital and operating) on both a project and Parish-wide basis. Only projects that meet the definition of a capital improvement are included in the budget. Capital improvements are defined as:

- Street construction and improvements.
- Drainage improvements and levees.
- New and expanded physical facilities for the Parish.
- Large-scale rehabilitation or replacement of existing facilities.
- Purchase of pieces of equipment, which have a relatively long period of usefulness.
- Cost of engineering or architectural studies and service relative to the improvements.
- Acquisition of land and/or improvements for the Parish.

CAPITAL IMPROVEMENT BUDGET AND POLICIES

Each year, no later than the time of submission of the operating budget (at least ninety (90) days prior to the beginning of each fiscal year), the Parish President shall prepare and submit to the Council a Capital Improvement Budget covering a period of at least five (5) years. The amount indicated to be spent during the first year of the Capital Improvement Budget should be the Capital Budget for that year. The Capital Budget shall include:

- A clear general summary of its contents.
- A list of all capital improvements and acquisitions that are proposed to be undertaken for at least the next five (5) fiscal years ensuing with appropriate supporting information as to the necessity for such improvements and acquisitions.
- Cost estimates, method of financing and recommended time schedules for each such improvement or acquisition.
- The estimated annual cost of operating and maintaining the capital improvement to be constructed or acquired.

Changes in the proposed Capital Improvement Budget by the Council shall be by the favorable vote of at least a majority of the authorized membership of the Council. The Capital Improvement Budget shall be finally adopted no later than the second-to-last regular meeting of the fiscal year. Amendments to the finally adopted Capital Improvement Budget shall be by ordinance in accordance with provisions of the Parish's Home Rule Charter relative to ordinances. Adoption of the Capital Improvement Budget represents an appropriation of funds for the fiscal year. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING

Revenues for the Capital Budget come primarily from General Obligation Bonds, ¼ percent sales tax dedicated to capital improvements, non-recurring surplus funds such as video poker, excess state mineral royalties, etc., and state and federal grants.

GENERAL OBLIGATION BONDS

Local governments issue bonds in order to permit current financing of long-term improvements. Such financings enable the construction of projects today while deferring their burden until the future, thus diffusing the cost burden between present and future issues.

General Obligation Bonds have been used frequently to fund Capital Improvement Projects. Fifty years ago, municipalities and parishes in Louisiana had no general authority to levy sales and use taxes and accordingly the great majority of local government capital finance was through General Obligation Bonds. Such bonds are backed by the “full faith and credit” of the issuing government and are secured by property taxes that must be levied without limitation as to rate or amount. Because of the unlimited tax pledge, General Obligation Bonds are attractive to investors and usually bear lower interest rates than other bonds with similar maturities. The ability of a local government to issue such bonds is limited by the statutory debt limit (generally 10% of current assessed valuation for any one purpose) and there is a requirement for voter authorization. Accordingly, changes in the annual assessed valuation have a direct affect on the Parish’s ability to finance capital improvements through General Obligation Bond sales. The following graph in Figure 1 shows the historic and projected assessed valuations for Terrebonne Parish:

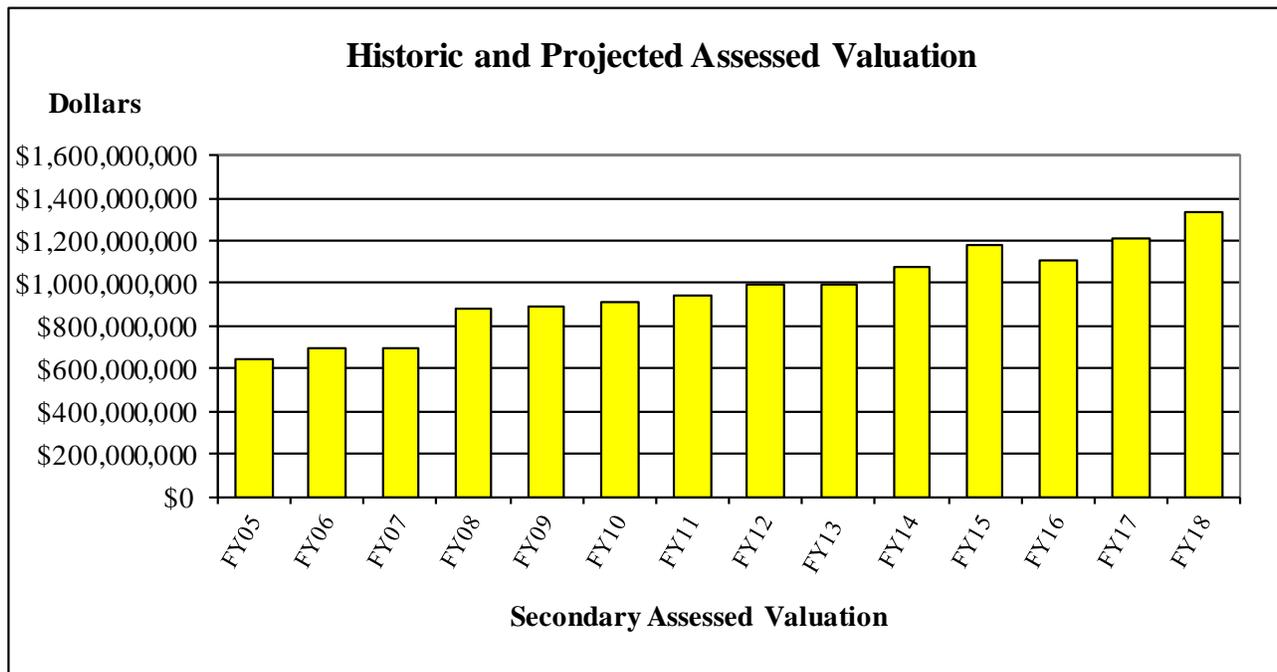


Figure 1

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

SALES TAX REVENUE BONDS

Terrebonne Parish receives revenues from sales and use taxes to fund various components of government. Sales tax revenue bonds must be voter authorized and their debt limit is a function of the revenues. In 1965, a 1% tax was levied and divided equally between the Parish Police Jury, City of Houma (both now part of the Consolidated Government) and School Board. Over a period of time, the Parish has added five dedicated ¼% levies, which brings the total Parish rate to 1.92%. Each 1/3% taxes received by the Parish and City are customarily used for operations and maintenance expenses; a ¼% tax for road and bridges operations; ¼% for drainage operations; ¼% for library, ¼% for the Gulf to Morganza Hurricane Protection Projects, and the remaining ¼% is used for various capital expenditures and paying debt services of Public Improvement Bonds. Those Public Improvement Bonds have funded major capital improvements including but not limited to a hospital, sewerage improvements, roads, bridges, drainage and other public buildings.

The following graph in Figure 2 is a history of sales tax revenues collected in the Parish using a constant rate of the 5.5% Sales Tax through 2018.

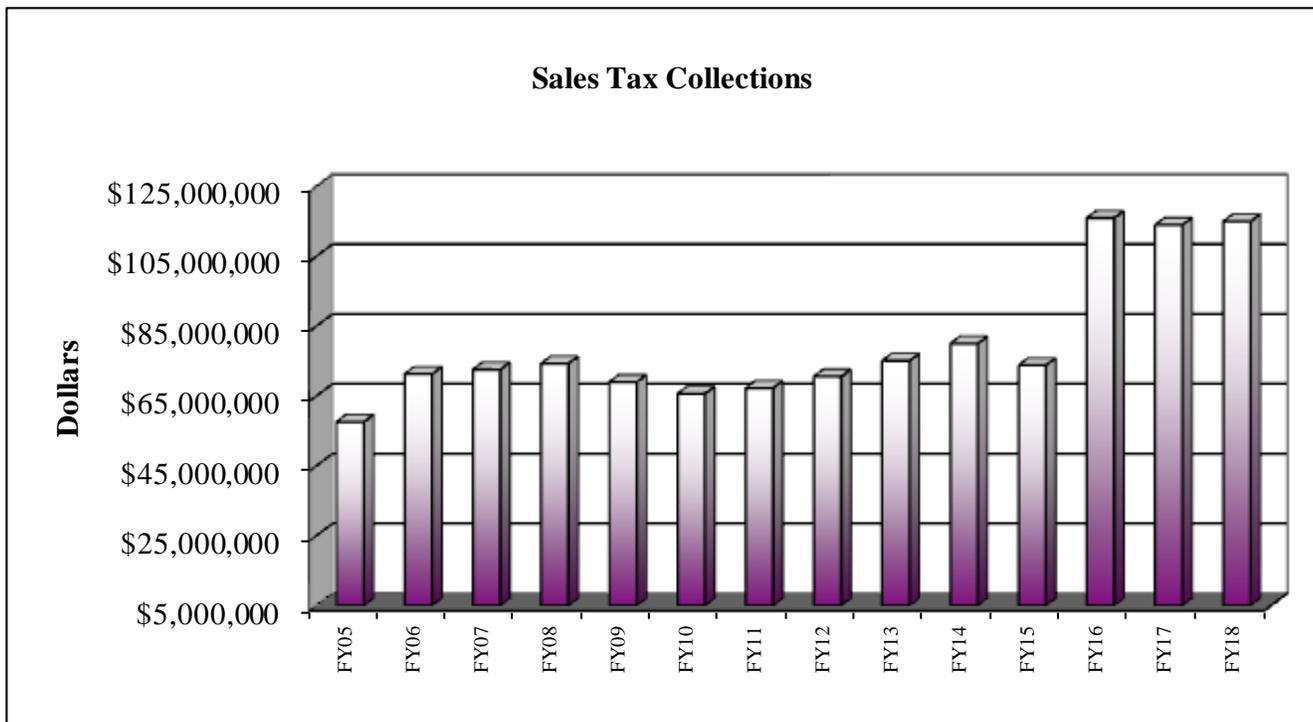


Figure 2

UTILITY REVENUE BONDS

The Parish currently has no utilities revenue bonds outstanding at the time of the presentation of the Proposed Budget. However, on September 23, 2010, the Parish delivered \$17 million of Sewer Revenue Bonds, and \$938,400 on August 28, 2013, \$2 million of debt forgiveness bonds on October 1, 2014 and \$8 million of Sewer revenue Bonds on May 3, 2016. This money is to be used for major renovations of several sewer pump stations, sewer lift stations, and sewer lines located throughout the parish. Such bonds are payable from sewer revenues and are not a claim on any other revenues of the Parish. The revenues of the sewer system are almost entirely derived from user charges for sewer services. The Parish has two sewer treatment plants.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

UTILITY REVENUE BONDS (continued)

The Parish previously operated a natural gas distribution system that is now part of the City system and the City previously operated a water system that is now part of a parish wide waterworks system operated by a parish wide waterworks district. That district has financed all of its recent improvements from Revenue Bonds in order to leave tax-supported debt available for other Parish purposes. Similarly, the Parish previously operated a general hospital, originally financed through Public Improvement Bonds, is now operated by a hospital service district and all of its recent financings have been through the issuance of hospital revenue bonds.

Revenue Bonds may be issued under various statutes, some of which require no voter authorization and their debt limit is a function of the utility system's revenues.

LIMITED TAX BONDS

The Parish has the authority to issue limited tax bonds payable from the revenues of a specific tax. Such bonds operate much like General Obligation Bonds except they are paid from a fixed property tax rather than an unlimited tax. Although the taxpayers must vote on the tax, the bonds or certificates payable are not required to be voted for and the debt limit and maturity of such obligations are a function of the revenues and time length of the tax. The Parish issued \$2.9 million of Limited Tax Bonds in 2014 and \$8.0 million in 2016.

DISTRICT DEBT

As described above, the Parish has created many special service districts to finance improvements and services in particular areas. The Parish has created from time to time, airport districts, road districts, road lighting districts, waterworks districts, sewerage districts, fire protection districts, hospital service districts, gas utility districts and the state has created a levee district that is parish wide. Each of the districts has the ability to raise moneys through ad valorem taxes, user revenues, assessments or a combination thereof and most can incur debt for capital improvements. Such districts are generally restricted to a particular governmental service and to providing same in a particular area.

ONE-QUARTER PERCENT SALES TAX DEDICATED TO CAPITAL IMPROVEMENTS

The Sales Tax Capital Improvement Fund accounts for the revenue from the one-quarter percent (1/4%) Capital Improvement sales tax for the retirement of the 2008, 2009, 2011, 2013 and 2015 Public Improvement Sales Tax Bonds. The 1/4% Capital improvement tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the 1/4% tax is transferred to the Debt Service Fund. The Parish may use the monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the "Capital Improvement Sales Tax" was authorized. The Parish uses these monies to fund various capital improvement projects throughout the Parish.

NON-RECURRING SURPLUS FUNDS

The expenditures in the Capital Project Funds are non-recurring in nature, therefore will fluctuate from year to year.

- **VIDEO POKER REVENUES**

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Many of Terrebonne Parish's projects have been funded with video poker revenues. In 2016 and 2017, with falling Mineral Royalties and Sales Tax Collections, a portion of the Video Poker revenues have been used for operations.

CAPITAL IMPROVEMENT PROJECTS FUNDS

CAPITAL BUDGET FINANCING (Continued)

- **EXCESS STATE MINERAL ROYALTIES**

State Mineral Royalties as per the Louisiana Constitution, Article 7, Section 4, states one-tenth of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development shall be remitted to the governing authority of the parish in which severance or production occurs. A parish governing authority may fund these royalties into general obligation bonds of the parish in accordance with law. It has been the practice of Terrebonne Parish to use a portion of State Mineral Royalties for recurring operations and excess funds for non-recurring or special projects. For collections of State Mineral Royalties, the Parish received \$9 million in 2008, \$3.9 million in 2009, \$5.4 million in 2010, \$5.94 million in 2011, \$4.83 million for the year 2012, \$5.58 million for the year 2013, \$5.5 million for the year 2014, \$3.2 million in 2015, \$2.0 million in 2016 and estimates \$2.2 million in 2017 and 2018. The Mineral Royalty collections depend on the price of oil, production volume and the number of wells.

- **OTHER FINANCING ALTERNATIVES**

When Funds have excess reserves in their Fund Balances/Retained Earnings, those alternatives are considered on an “as needed” basis for the use in the Capital Budget.

STATE AND FEDERAL GRANTS

The majority of Terrebonne Parish’s grants for capital projects come from the federal or state government. There are two major types of grants. Open, competitive grant programs usually offer a great deal of latitude in developing a proposal and grants are awarded through a competitive review process. The majority of the Federal and State grants administered by the Parish are competitive grants.

Entitlements of categorical grants are allocated to qualified governmental entities based on a formula basis (by population, income levels, etc.). Entitlement funds must be used for a specific grantor-defined purpose. Community Development Block Grant (CDBG) and Home Funds are two significant entitlement grants administered by the Parish Government.

It is important to note that most federal and state grant programs, with the exception of some public housing programs, require the applicant to contribute to the cost of the project. The required contribution, referred to as local “match,” can vary from 5 to 75 percent.

Federal Transit Administration Public Transit Planning, Capital and Operating Assistance funds, HUD Emergency Shelter Grant Program Funds and Local Law Enforcement Block Grant Funds, as well as various U.S. Department of Transportation, and U.S. Department of Commerce Funds utilized for capital improvements all require a local match, which varies according to specific program regulations.

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET

The Terrebonne Parish Consolidated Government's operating budget is directly affected by the Capital Improvement Projects depending on the project type. Almost every new capital improvement requires ongoing expenses for routine operation, repairs and maintenance. As they age, parish facilities and equipment that was once considered state-of-the-art will require rehabilitation, renovation or upgrading for new uses, safety and structural improvements. The Parish's Capital Program pay-as-you-go projects, grant-matching funds, and payments for sanitation bonds and lease/purchase agreement expenses also come directly from the operating budget.

The costs of future operations and maintenance for each department estimates the Capital Improvement Projects based on past experience and expected increases in the costs of materials, labor, and other project components. For instance, in fiscal year 2017, the cost was approximately:

- \$1,454 to maintain one acre of park property;
- \$271.10 per garbage customer to maintain the sanitation system;
- \$93.57 operating cost per vehicle per hour, and
- \$10,304 annually to maintain one mile of street improvements.

Many improvements make a positive contribution to the fiscal well being of the parish. Capital projects, such as downtown revitalization and the infrastructure expansion needed to support new development, help promote the economic development and growth that generates additional operating revenues. The new revenue sources provide the funding needed to maintain, improve and expand the parish's infrastructure. The Parish along with the Downtown Development Corporation has a Boardwalk Project. This project is to continue a boardwalk from the Downtown Marina to the Transit Bus Terminal along Bayou Terrebonne that will create a continuous promenade along the waterway. Along the path of the boardwalk is Terrebonne's Waterlife Museum among other points of interests. The project will attract visitors and residents alike to our historic downtown and provide another means of pedestrian flow adjacent to Main Street, greatly benefiting the businesses and restaurants located along this street. Hard-to-quantify savings offsets some of this cost, in particular those associated with the economic boost to downtown gained by promoting tourism.

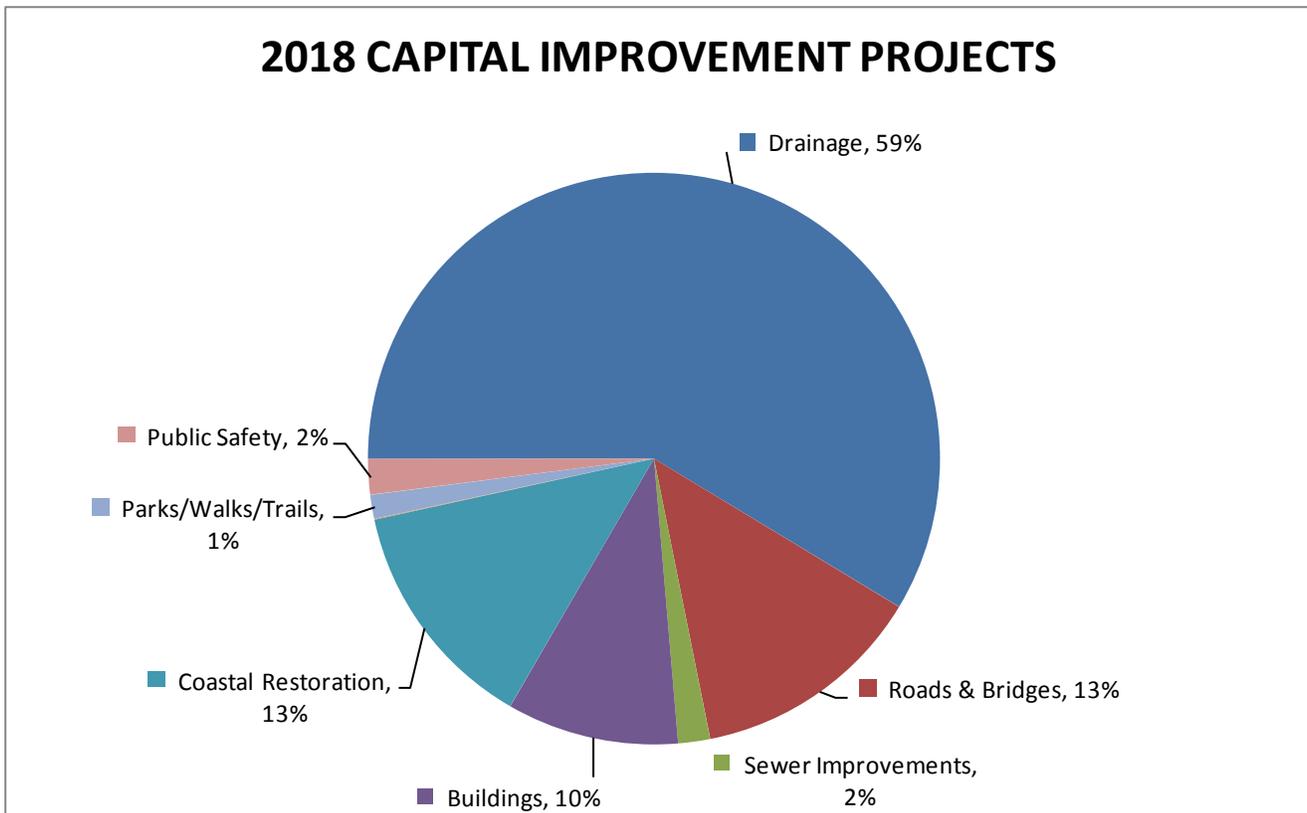
The 2018 Capital Improvements Budget totals \$101,263,434 a decrease of 29.65% from the original 2017 budget. As reported below, the currently active capital projects are valued at net balance (total funding less cumulative changes through the year end). The "Change for 2017" represents new projects, 2017 expenditures, funding increases/decreases and transfer of closed out project balances.

<u>Project Type</u>	<u>2017 Budget</u>	<u>Change for 2017</u>	<u>2018 Budget</u>
Buildings	13,754,114	(3,929,407)	9,824,707
Roads & Bridges	36,725,580	(23,369,496)	13,356,084
Drainage	65,028,150	(5,631,210)	59,396,940
Parks/Sidewalks/Trails	2,496,570	(1,110,922)	1,385,648
Public Safety	3,050,711	(1,006,560)	2,044,151
Coastal Restoration	19,923,420	(6,543,453)	13,379,967
Sewer Improvements	2,670,310	(831,466)	1,838,844
Civic Center	19,503	-	19,503
Sanitation Improvements	261,498	(243,908)	17,590
Totals	143,929,856	(42,666,422)	101,263,434

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Like in 2017, the greatest amount of funding is allocated for Drainage purposes. Because of the geographical location of Terrebonne Parish, storm/rainwater drainage is a key issue. Generally, Terrebonne Parish is poorly drained. Terrebonne Parish is located on the Gulf Coast and is subject to severe rainstorms as well as to tropical weather conditions. This government has to keep the possible dangers of the tropical systems to the forefront of its planning for protection to the citizens of this great parish. Because of the coastal erosion, the storm surges are coming further north pushing its way into the southern parts of the City of Houma, which had never happened before in recent years past. This Parish has experienced horrific hurricanes in the past which has proved that we have to provide our citizens with better drainage capabilities and hurricane levee protection. The channels of many of the streams, bayous, and canals are at or near sea level and gradients are too low to remove water effectively. The lower Atchafalaya River is the largest input of freshwater which flows along the western border of the Parish. It brings sediment and freshwater from the Mississippi and Red Rivers into the western part of the Parish and farther east via the Gulf Intracoastal Waterway. The coastal marshes and swamps range from sea level to about three feet in elevation. During tropical storms, large areas of the parish may be flooded to depths of several feet. High water levels frequently inundate some low-lying areas. The maximum elevations within the parish range between 10 and 15 feet and are situated along the crests of the ridges in the northern portion of the Parish. Another major factor facing the Parish is coastal erosion. The latest statistics reflect that we are losing anywhere from 5 to 10 square miles per year of Terrebonne Parish's tender coastline. This loss equates up to 25 percent of the State of Louisiana's total and Louisiana loses up to 80 percent of the national average of land loss per year. Storm surges and high tides are an increasing dilemma facing Terrebonne Parish. With these situations, one can see why Drainage Projects make up 59% of our total Capital Improvement Projects as shown on the following chart.



CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

Sales Taxes and Ad Valorem Taxes play a major role in budgeting new monies for capital improvement. Of course, these taxes are related to the condition of the local economy. Our area economy was affected by the Gulf oil spill but is rebounding due to the resilience of our citizens and the local businesses. However, the Gulf oil spill did directly affect our economy as we are located in southeast Louisiana. Millions of barrels of oil have idled commercial and sport fishing operations throughout southeastern Louisiana coastal waters since the Deepwater Horizon rig disaster of April 20, 2010. Businesses that serve the fishing industry, or buy their harvests, were similarly affected. Among them are tackle shops, net makers, gas stations, restaurants, truckers, and seafood processors and distributors. Such is also the case for the travel and tourism sector, particularly in lower part of our parish which depends on summertime recreationists; although clean-up-related travel may partially offset such losses. The moratorium on deepwater oil drilling has had an even greater economic impact throughout coastal Louisiana. Rig workers and oil-service operations will see fewer and smaller paychecks, and thus will inject less money into coastal economies. It is safe to say that nearly every business in coastal southeastern Louisiana has felt some effect of the oil disaster. With the new regulations on issuing deep water drilling permits, the new permits are not forthcoming as quickly as in the past. With a cautious optimism, the Parish is making some reductions in its 2018 operations and maintenance budget from 2017 budget because of decreases in Sales Taxes and Mineral Lease Payments due to a downturn in the local economy.

Drainage projects and coastal restoration projects are of the utmost importance to our citizens and to their safety. As already mentioned above, you will notice in the 2018 Capital Improvement Projects Chart, a large percentage is drainage projects. This government has placed major importance on drainage projects such as the Lashbrook Pump Station which \$3,875,526 was originally budgeted to rehabilitate the pump station due to damages from Hurricane Ike. Another project is the 1-1B Drainage Project of various phases to-date has been budgeted at \$15,230,469, which covers approximately 16,576 acres between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Included in this vast project are two major pumping stations, a levee along Intracoastal Waterway, and for marsh mitigation all of which is to prevent local flooding from excessive rainfalls and tidal surges. Ward 7 Drainage Improvements is another major drainage project with a total budget of \$21,365,525. Approximately, \$17,947,855 has been spent so far on this project. The Ward 7 Drainage Improvements project has two phases with the ultimate goal of providing for a major levee system connected to major pumping station in the lower part of the parish. A major coastal restoration project, Lake Boudreaux Diversion has a total budget of \$5,701,781. Another project is the Upper Little Caillou Pump Station with a budget of \$5,879,485. This project is a complete replacement of existing pump. The Bayou Black pump station project will provide a pump station for Bayou Black on Hanson Canal to give residents relief from flooding and standing water. The budget for this project is \$8,724,692. These projects along with a multitude of others (as listed on the following pages along with the operational impacts) are vital to the protection of our people and their homes and businesses in our parish. Our Drainage Department has a 2018 operation and maintenance including operating capital expenditures proposed budget of \$11,913,269 compared to the 2017 originally proposed budget of \$11,031,575. This is an increase of \$881,694 (7.99%) from 2017 to 2018.

Due to the growth in our area, a demand for our infrastructure is ever increasing. An increase in funding is allocated for Road and Bridge projects and Sewer Improvement projects as well. New road projects are on tab to help relieve the major traffic congestions in and around metro area of Houma. The total budget of Road Projects is \$13,356,084 that is shown on the chart above at 13%. In 2011, the Parish issued Public Improvement Bonds, Series ST-2011, in the amount of \$11,765,000 for road projects. Some of the projects in the planning are constructing roads around the City to divert some traffic from the city routes. Also, some major improvements are proposed to elevate other roads in lower parts of the parish to make them passable during minor flooding. The operation and maintenance budget of the Road and Bridge Department for 2018 is \$5,985,821 which is a decrease of \$362,679 or 5.71% less than the 2017 original budget.

The Parish issued Sewer Revenue Bonds, Series 2010, in the amount of \$17,000,000 in 2010 for various Sewer Projects in the Parish. In 2013, the Parish issued \$938,400 Sewer Revenue Bond. In 2016 the Parish issued \$8 million in Taxable Limited Tax Bonds for Sewer Projects. Projects that are still ongoing in the budget are several sewer lift stations, infiltration/inflow projects, and North Wastewater Treatment Plant Rehabilitation. The Sewer Department operation and maintenance budget for 2018 is \$9,578,653 which is a decrease of \$99,109 or 1.04% less than 2017.

CAPITAL IMPROVEMENT PROJECTS FUNDS

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (Continued)

In the aftermath of Hurricanes Gustav and Ike during 2008, the United States Congress through Public Law 110-329, appropriated funds to the U. S. Department of Housing and Urban Development (“HUD”) Community Development Block Grant (“CDBG”) Program for use through the State of Louisiana for disaster recovery. The Office of Community of Development (“OCD”) on behalf of the State of Louisiana administers the State’s CDBG disaster recovery program which is subject to the Federal statutes and regulations governing CDBG grants. Hurricanes Gustav and Ike caused significant damage to the Parish. Based on the damage estimates prepared by the Federal Emergency Management Agency (FEMA), the Parish is one of the most heavily impacted parishes in the State. The Parish applied for assistance from the CDBG Disaster Recovery Program through the Parish-Implemented Recovery Program for the damages suffered by the Parish as a result of Hurricanes Gustav and/or Ike. The OCD has made available to the Parish disaster recovery funds in the amount of \$123,270,148. The goal of this money is expected to assist the Parish in the execution of the Parish-Implemented Recovery Program. This program is designed to promote the infrastructure and economic recovery of the Parish with regard to the damages caused by the two hurricanes. Of this money, the following is a breakdown of the areas it is to be spent:

Total Housing Assistance	\$ 12,366,030
Total Levees	69,503,645
Total Forced Drainage	18,330,661
Total Roads	2,616,768
Total Waterworks	883,417
Total Pollution Control/Sewerage	3,160,240
Total Buildings	<u>16,409,387</u>
Total for Projects	<u>\$123,270,148</u>



600 CAPITAL IMPROVEMENT PROJECTS FUNDS

Capital Project Funds. Due to GASB 34 being implemented, the Capital Projects Funds are considered major funds. The budget contains funds for all of the Parish's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

Below is a list of Terrebonne Parish's Capital Improvement Project funds with a description of each activity:

City Court Building Fund. With the building purchased in 2006, this fund will be used for renovations needed to meet the needs of the City Court Complex.

Fund 641/241 HUD CDBG Recovery Construction Fund. Money provided by CDBG Disaster Recovery Assistance to help rebuild the affected areas declared a disaster from Gustav and Ike.

Parishwide Drainage Construction Fund. To account for the construction and improvements to Terrebonne Parish's Forced Drainage system. Financing was provided by General Obligation, Public Improvement Bond Proceeds, non-recurring reserves from General Fund, Drainage Tax Fund and ¼% capital improvement sales tax.

Parishwide Sewerage Construction Fund. To account for the construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system. Financing was provided by non-recurring reserves from the General Fund. In 2008, the Parish sold \$5.0 million in General Obligation Bonds approved by the voters in October 2004.

Sewer Bond Construction Fund. Sale of \$17,000,000 Sewer Revenue Bonds in 2010, \$938,000 on August 28, 2013 and \$2 million of debt forgiveness bonds on October 1, 2014 and \$8 million in Taxable Limited Tax Bonds in 2016. Being used for renovations/ upgrades to several lift stations, infiltration/inflow, and rehabilitate North Wastewater Treatment Plant.

Capital Projects Control Fund. To account for construction and improvements for all capital projects. State of Louisiana Grants, Federal Revenue Sharing Funds, Federal Grants, General Fund Revenues, Capital Road Construction Revenues and Capital Improvements Sales Tax Revenues provided financing.

Road and Bridge Construction Fund. To account for construction, improving and maintaining of streets and bridges in the parish. Financing is provided by General Obligation bond proceeds (1/4% Sales Tax) and non-recurring revenues from General Fund and Road and Bridge O & M Funds.

Administrative Building Construction Fund. To account for the construction of the parish administrative building. General Obligation bond proceeds and a Public Trust Authority Grant will provide funding with partial financing by the Parish.

1-1B Construction Fund. To account for the construction of the 1-1B drainage project. Financing was provided by a Department of Transportation Grant with partial financing by the Parish.

General Obligation Bond Construction Fund. To account for the cost of various road and bridge and drainage projects within the Parish. Financing was provided by the sale of \$20 million in Public Improvement Bonds.

1994 Sewerage Construction Fund. To account for the construction projects funded by the 1994 Public Improvement Sewerage Bonds.

2005 Sales Tax Construction Fund. To account for the cost of a City Court building, various road and bridge, and drainage projects within the Parish. Financing was provided by the sale of \$7.5 million in Sales Tax Bonds.

2001 Sanitation Bond Construction Fund. To account for construction and capital improvements of Sanitation Program. Financing provided by 2001 General Obligation Bond proceeds of \$8.865 million.

Landfill Closure Construction Fund. To account for projects associated with the closure of the Ashland Landfill.

1998 Public Improvement Construction Fund. To account for the cost of various paving, drainage, landfill, port and sewer projects within the Parish. Financing was provided by the sale of \$16 million in Public Improvement Bonds.

2000 Public Improvement Construction Fund. To account for the cost of various paving, drainage, and Administrative Building Renovation projects within the Parish. Financing was provided by the sale of \$4.5 million in Public Improvement Bonds.

600 CAPITAL IMPROVEMENT PROJECTS FUNDS

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessments	0	152,288	152,288	0	0
Intergovernmental	37,439,995	58,799,815	58,799,815	2,915,486	2,915,486
Miscellaneous Revenue	151,113	0	320,015	0	0
Operating Transfers In	<u>7,783,518</u>	<u>12,969,414</u>	<u>12,969,414</u>	<u>3,429,469</u>	<u>3,679,469</u>
TOTAL REVENUES	<u>45,374,626</u>	<u>71,921,517</u>	<u>72,241,532</u>	<u>6,344,955</u>	<u>6,594,955</u>
EXPENDITURES:					
Juvenile Services	613,986	213,214	213,214	0	0
Government Buildings	5,560,907	8,080,471	8,080,471	0	0
Auditoriums	242,334	240,581	240,581	0	0
Civic Center	0	19,503	19,503	0	0
Parish Prisoners	871,593	1,669,433	1,669,433	0	0
Coastal Restoration/Preservation	8,520,894	13,574,461	13,574,461	0	0
Engineering	346,643	509,528	509,528	0	0
Roads & Bridges	26,760,901	13,214,006	12,964,006	0	0
Drainage	19,890,580	58,224,099	58,224,099	5,165,486	5,165,486
Sewerage Collection	651,981	1,818,330	1,818,330	0	0
Treatment Plant	179,486	20,514	20,514	0	0
Parks & Grounds	958,857	1,385,648	1,385,648	0	0
Port Commission	0	62,360	62,360	0	0
Water Projects	228,265	206,504	206,504	0	0
ARRA Stimulus	0	116,797	116,797	0	0
City Court	89,911	222,315	222,315	0	0
Solid Waste Services	243,908	516	516	0	0
Animal Control	3,213,774	97,929	91,929	0	0
Landfill Closure	0	17,074	17,074	0	0
Operating Transfers Out	<u>1,106,069</u>	<u>7,775,123</u>	<u>11,775,123</u>	<u>1,429,469</u>	<u>1,679,469</u>
TOTAL EXPENDITURES	<u>69,480,089</u>	<u>107,468,406</u>	<u>111,212,406</u>	<u>6,594,955</u>	<u>6,844,955</u>
% CHANGE OVER PRIOR YEAR					-94.82%
INCREASE (DECREASE) TO FUND BALANCE	(24,105,463)	(35,546,889)	(38,970,874)	(250,000)	(250,000)
FUND BALANCE, JANUARY 1	64,476,012	40,370,549	40,370,549	1,399,675	1,399,675
FUND BALANCE, DECEMBER 31	40,370,549	4,823,660	1,399,675	1,149,675	1,149,675

604 CITY COURT BUILDING FUND

Act 901 of the 1999 Legislative Session allowed for the collection of a fee not to exceed ten dollars on civil filings and criminal convictions dedicated solely to the acquisition, leasing, construction, equipping and maintenance of new and existing City Courts. This fund will account for the fees collected and expenditures set forth. In addition, Act 518 of the 2003 Legislative Session allowed the fees to not exceed twenty dollars. The council initially levied the fee to be fifteen dollars increasing to the maximum of \$20.00 in 2005. In 2005, Sales Tax Bonds were sold for various Capital needs, including the purchase of the George Arceneaux Federal Courthouse, which now houses City Court, City Marshall, and two Federal agencies. In early 2007, initial renovations were completed for City Court to occupy their new area. The balance in the Construction Fund at the time the Parish entered into the Building Use Agreement, will be used for major capital improvements needed to the space allocated and operating furniture and fixtures. The fines are now recognized in the General Fund as compensation in accordance with the Intergovernmental Building Use Agreement. The remaining funds are being utilized for a roof replacement.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Operating Transfers In	0	0	0	0	0
TOTAL REVENUES	0	0	0	0	0
EXPENDITURES:					
City Court	89,911	222,315	222,315	0	0
TOTAL EXPENDITURES	89,911	222,315	222,315	0	0
EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(89,911)	(222,315)	(222,315)	0	0
FUND BALANCE, JANUARY 1	325,586	235,675	235,675	13,360	13,360
FUND BALANCE, DECEMBER 31	235,675	13,360	13,360	13,360	13,360

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No significant changes.

604 CITY COURT BUILDING FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2017	2018	2019	2020	2021	
City Court Complex	222,315	0	0	0	0	0	222,315
TOTAL EXPENDITURES	222,315	0	0	0	0	0	222,315
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: City Court Land Purchase	
Description:	To provide for purchase and/or construction of a new building for City Court. The Federal Courthouse was purchased in 2005 for use by Houma City Court. The balance of funds for renovations and improvements will be used for the roof replacement.

Council District: 5

Funding Source: 73% City Court Building Fund 27% General Fund.

Project Appropriation: Total project costs including prior authorizations \$923,265.

Operating Budget Impact: Replaces existing high-maintenance building, therefore expect no financial impact on operations. The future use of the current City Court building has not been determined. Debt service costs will be determined with the purchase of the building and debt service payments funded by both sales tax and dedicated fees. The purchase price of the building is \$2.3 million, which a majority was funded through a 2005 Sales Tax Bond Issuance. This fund will be used for the renovations necessary to accommodate City Court and City Marshal offices.

641/241 HUD CDBG RECOVERY CONSTRUCTION FUND

On March 19, 2009, HUD approved Louisiana's initial Action Plan for the Utilization of CDBG Funds in response to Hurricanes Gustav and Ike, which proposed using CDBG disaster funds for parish-implemented recovery programs designed to address the needs of the most heavily impacted parishes of the State. The parish has submitted the recommended proposal to the State of Louisiana, Division of Administration, Office of Community Development – Disaster Recovery Unit for final approval under the following categories for infrastructure: Non-Federal Levees - \$37,474,652, Forced Drainage Improvements - \$15,471,000, Government Buildings - \$477,500, and Pollution Control/Sewerage - \$238,750.

Fund 641 has been established as a companion to Fund 241 to account for infrastructure separately. However, the two funds continue to be considered one program. See Grant Funds Section.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Intergovernmental	14,129,320	26,118,105	26,118,105	0	0
TOTAL REVENUES	14,129,320	26,118,105	26,118,105	0	0
EXPENDITURES:					
Juvenile Services	199,500	155,919	155,919	0	0
Engineering	346,643	509,528	509,528	0	0
Roads & Bridges	2,522,922	8,562	8,562	0	0
Drainage	10,706,624	25,415,908	25,415,908	0	0
Sewerage Collection	381,842	0	0	0	0
TOTAL EXPENDITURES	14,157,531	26,089,917	26,089,917	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO					
FUND BALANCE	(28,211)	28,188	28,188	0	0
FUND BALANCE, JANUARY 1	23	(28,188)	(28,188)	0	0
FUND BALANCE, DECEMBER 31	(28,188)	0	0	0	0

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2017	2018	2019	2020	2021	TOTAL
CDBG Cedar Grove to Ashland Pump Station	1,702,856	(1,702,856)	0	0	0	0	0
CDBG Cedar Grove to Ashland Levee/Wtr Cntrl	77,432	(77,431)	0	0	0	0	1
CDBG Falgout Canal with Bargegate	16,875,031	0	0	0	0	0	16,875,031
CDBG Falgout Canal Pontoon Bridge	25,282	(25,281)	0	0	0	0	1
CDBG Juvenile Detention Facility	110,919	45,000	0	0	0	0	155,919
CDBG Public Works Administrative Building	509,528	0	0	0	0	0	509,528
CDBG Susie Canal North Levee Extension	5,119,901	0	0	0	0	0	5,119,901
CDBG Ward 7 Levee Elevation	3,462,670	(45,000)	0	0	0	0	3,417,670
TOTAL EXPENDITURES	27,883,619	(1,805,568)	0	0	0	0	26,078,051
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: CDBG Cedar Grove To Ashland Drainage Pump Station Project Number: 10-DRA-CDBG-R-35 & 55-PARA-3308	
Description:	Construction of a drainage pump station that will serve an area of approximately 350 acres located on St. Louis Canal near Highway 57 proposed levee system.
Engineer/Architect:	Gulf Engineers Consultants/Krebs-LaSalle (G.E.C., Inc.)

Council District:	7
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$273,143.
Operating Budget Impact:	To be determined.

Project Name: CDBG Cedar Grove To Ashland Landfill Levee & Water Control Structure Project Number: 10-CDBG-WTR-70 & 55-PARA-3308	
Description:	Construction of a levee in upper Grand Caillou from north end of the proposed north Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee.
Engineer/Architect:	T Baker Smith, LLC

Council District:	7
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$453,500.
Operating Budget Impact:	To be determined.

Project Name: CDBG Falgout Canal Pontoon Bridge Project Number: 12-CDBG-32 & 55-PARA-3312	
Description:	Replace the existing pontoon bridge with a new pontoon bridge.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Sealevel Construction

Council District:	7
Funding Source:	CDBG Recovery
Project Appropriation:	Total project costs including prior authorizations \$3,903,749.
Operating Budget Impact:	To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Falgout Canal with Barge Gate

Description: Clear opening for Navigation and 180' hydraulic opening and fabrication and installation of a steel barge gate.

Council District: 7
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$16,875,031.
Operating Budget Impact: To be determined.

Project Name: CDBG Juvenile Detention Facility
Project Number: 12-JUVCDBG-38

Description: Construct a juvenile justice complex on a 6 acre parcel of land just off LA highway 24 north of LA highway 90.
Engineer/Architect: Duplantis Design Group
Contractor: Thompson Construction

Council District: Parish wide
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$10,379,341.
Operating Budget Impact: To be determined.

Project Name: CDBG Public Works Administrative Building
Project Number: 12-PWCDBG-64 & 55-PARA-3203

Description: Construct a new public works facility, adequate parking lot, above ground fuel tanks, and a wash rack.
Engineer/Architect: Duplantis Design Group
Contractor: B.E.T. Construction

Council District: Parish wide
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$5,990,341.
Operating Budget Impact: To be determined.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: CDBG Susie Canal North Levee Extension
Project Number: 10-LEV-31, 10-CDBG-R-31, & 55-PARA-3303

Description: Construct a 13,000 linear foot levee from the northern boundary of the Canebreak Subd to Bobtown bridge. Also refurbish Canebreak forced drainage levee and construct a new levee to provide forced drainage to Bobtown Bridge.
Engineer/Architect: GSE Associates, LLC
Contractor: River Road Construction

Council District: 7
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$6,806,440.
Operating Budget Impact: To be determined.

Project Name: CDBG Ward 7 Levee
Project Number: 10-CDBG-R-63 & 55-PARA-3306

Description: Construction of 10' lift design for 85,000 linear feet segment of levee that refurbishes the existing upper and lower Little Caillou forced drainage.
Engineer/Architect: CB&I Coastal, Inc.
Contractor: Apeck Construction/Phylway Construction/Ceres Environmental/Coastal Dredging

Council District: 8
Funding Source: CDBG Recovery
Project Appropriation: Total project costs including prior authorizations \$21,365,525.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

Drainage improvements are accounted for in this fund for various locations in Terrebonne Parish. Projects are financed from the Drainage Tax Funds, Capital Sales Tax Funds, interest, General Fund, and Bond Issues. State and Federal grants from FEMA, Natural Resources Conservation and Louisiana Department of Transportation and Development supplement the funding of these projects. Following the 2005 Storm Season, sales tax and state mineral royalties revenues were in excess of normal collections. These non-recurring sources have been transferred to the Drainage Construction Fund for much needed infrastructure improvements.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 ADOPTED	2018 ADOPTED
REVENUES:					
Intergovernmental	5,490,030	10,886,565	10,886,565	2,915,486	2,915,486
Miscellaneous Revenue	(125,602)	0	150,162	0	0
Operating Transfers In	<u>2,895,000</u>	<u>9,264,498</u>	<u>9,264,498</u>	<u>2,250,000</u>	<u>2,250,000</u>
TOTAL REVENUES	<u>8,259,428</u>	<u>20,151,063</u>	<u>20,301,225</u>	<u>5,165,486</u>	<u>5,165,486</u>
EXPENDITURES:					
Drainage	9,183,956	31,819,506	31,819,506	5,165,486	5,165,486
Operating Transfer Out	<u>86,645</u>	<u>1,197,320</u>	<u>3,197,320</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>9,270,601</u>	<u>33,016,826</u>	<u>35,016,826</u>	<u>5,165,486</u>	<u>5,165,486</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-83.77%
INCREASE (DECREASE) TO FUND BALANCE					
	(1,011,173)	(12,865,763)	(14,715,601)	0	0
FUND BALANCE, JANUARY 1	15,753,768	14,742,595	14,742,595	26,994	26,994
FUND BALANCE, DECEMBER 31	14,742,595	1,876,832	26,994	26,994	26,994

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Bayou Terrebonne Clearing and Snagging-** Approved.
 - 2018 Statewide Flood Control- \$631,137
- **Bourg Culverts/Gates-** Approved.
 - 2018 Drainage Tax Fund- \$80,000
- **Lashbrook Pump Station-** Approved.
 - 2018 Statewide Flood Control- \$2,284,349
 - Drainage Tax Fund- \$670,000
- **Petit Caillou Drainage –** Approved.
 - 2018 Drainage Tax Fund \$1,500,000

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED	2018	2019	2020	2021	TOTAL
	YEARS	2017					
1-1A Drainage	1,433,006	100,000	0	0	0	0	1,533,006
1-1B Levee (Six Foot Ditch Levee)	1,171,156	0	0	0	0	0	1,171,156
1-1B Systems Channel Project	1,277,923	0	0	0	0	0	1,277,923
2-1A Schriever Drainage Improvements	266,591	0	0	0	0	0	266,591
Ashland Drainage Outfall Canal	17,423	0	0	0	0	0	17,423
Automatic Bar Screen Cleaners	130,067	0	0	0	0	0	130,067
Bayou Black Pump Station	0	5,022,779	0	0	0	0	5,022,779
Bayou Lacache Drainage Improvement	34,747	(34,747)	0	0	0	0	0
Bayou Lacarpe Drainage Improvement	118,531	(118,531)	0	0	0	0	0
Bayou Lacarpe Drainage Loc "C"	250,000	0	0	0	0	0	250,000
Bayou Pointe Aux Chene Clearing and Snagging	92,406	(92,406)	0	0	0	0	0
Bayou Terrebonne Clearing and Snagging	1,346,954	(1,346,954)	631,137	0	0	0	631,137
Bayou Terrebonne Pump Station	0	450,000	0	0	0	0	450,000
Bonanza Pump Station Improvements	440,561	0	0	0	0	0	440,561
Boudreaux Canal Weir Structure	5,453	(5,453)	0	0	0	0	0
Boudreaux Fill-In Canal	76,381	(76,381)	0	0	0	0	0
Bourg Culverts/Gates	0	0	80,000	0	0	0	80,000
Cedar Grove to Ashland Lanfill & Wtr Cntrl	0	500,000	0	0	0	0	500,000
Chacahoula/Gibson Bayou Black Basin	147,129	0	0	0	0	0	147,129
Concord Rd Drainage Improvement	441	(441)	0	0	0	0	0
Ellendale Levee	534,933	483,943	0	0	0	0	1,018,876
Exhibit 14 Channel Improvements	456,394	(300,000)	0	0	0	0	156,394
High Ridge Levee	352,677	(352,677)	0	0	0	0	0
Highway 56 Screw Gate	22,397	(22,397)	0	0	0	0	0
Hollywood Road Drainage	19,768	0	0	0	0	0	19,768
Lashbrook Pump Station Repairs	219,175	0	2,954,349	0	0	0	3,173,524
Levee Improvements (Parish Maintained)	640,333	(424,912)	0	0	0	0	215,421
Lower Montegut Bulkhead	3,815	(3,815)	0	0	0	0	0
Martin Luther King Drainage Improvement	1,399,188	(1,399,188)	0	0	0	0	0
Mount Pilgrim Forced Drainage (6-3) Humphries	2,313,170	(500,000)	0	0	0	0	1,813,170
North Main Project Road Culvert	300,000	0	0	0	0	0	300,000
Petit Caillou Drainage	163,599	700,000	1,500,000	0	0	0	2,363,599
Petite Caillou Lock Structure	583,852	0	0	0	0	0	583,852
Schriever Hazard Mitigation Program	52,714	0	0	0	0	0	52,714
St Louis Canal Drainage	808,458	0	0	0	0	0	808,458
St. Louis Water Canal	2,031	0	0	0	0	0	2,031
Sylvia Street Phase 3	32,996	250,000	0	0	0	0	282,996
Thompson Rd Levee/Drainage	1,167,105	0	0	0	0	0	1,167,105
Upper Dularge Levee	623,637	(427,637)	0	0	0	0	196,000
Upper Little Caillou Pump Station	159,045	5,328,985	0	0	0	0	5,488,030
Ward Seven (7) Drainage Levee Phase I, Phase II	335,724	0	0	0	0	0	335,724
Wauben Subd Drainage	115,136	340,000	0	0	0	0	455,136
Westside Area Drainage	537,716	200,000	0	0	0	0	737,716
TOTAL EXPENDITURES	17,652,632	8,270,168	5,165,486	0	0	0	31,088,286
*Total Funding Less Prior Year Expenditures							

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1A Drainage Project Number: 02-DRA-28 & 06-DRA-47	
Description:	The cleaning and deepening of Little Bayou Black from Barrow Street North to Schriever, Quiski Bayou (Dry Bayou).
Engineer/Architect:	T. Baker Smith
Contractor:	Phylway Construction, Inc , Low Land Construction (Phase 8), Byron E. Talbot (Phase 6) and Wilco Industrial Services (Phase 2)

Council District: 2, 6

Funding Source: 70% Louisiana Dept. of Transportation & Development, 25% Drainage Tax Fund, 3% ¼% Capital Sales Tax Fund, and 2% Parish wide Drainage Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$6,266,502.

Operating Budget Impact: \$9,500 annual increase for maintenance costs.

Project Name: 1-1B Levee (Six Foot Ditch Levee)	
Description:	Rehabilitation of the Six Foot Ditch Levee
Engineer/Architect:	Providence/GSE

Council District: 5

Funding Source: General Fund-BP

Project Appropriation: Total project costs including prior authorizations \$1,300,000.

Operating Budget Impact: To be determined.

Project Name: 1-1B Systems Channels Project Project Number: 01-DRA-40	
Description:	Modeling & Improvements of the 1-1B Forced Drainage System Channels Project
Engineer/Architect:	T. Baker Smith
Contractor:	Low Land Construction Co., Inc., Wilco Industrial Services, Fordice Construction, LA Contracting Enterprise, Circle, LLC, & DRC Emergency Services

Council District: 2, 3, 4, 5

Funding Source: 64% Drainage Tax Fund, 22% ¼% Capital Sales Tax Fund, 10% General Fund, 4% 2000 Public Improvement Construction Fund, and 1% Hazard Mitigation Grant Program.

Project Appropriation: Total project costs including prior authorizations \$4,961,316.

Operating Budget Impact: No impact on operations; annual debt service \$6,400 from dedicated Public Improvement tax.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: 2-1A Schriever Drainage Improvements Project Number: 95-DRA-67	
Description:	Ditch excavation along the northern boundary of Sugarland Subdivision, install drain culverts across Back Project Road and Isle of Cuba Road and replace driveway culverts along Back Project Road between Isle of Cuba Road and Indian Ridge Ranch Road.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Phase II - Phylway Construction, Inc., Phase IV - Hebert Brother Engineers, Inc., Phase I, Sealevel Construction, Inc., and Phase III Byron E. Talbot

Council District: 6

Funding Source: 51% Drainage Tax Fund, 25% 2000 Public Improvement Bond Fund, 19% of ¼% Capital Sales Tax Fund, 4% Parish wide Drainage Construction Fund, and 1% General Fund.

Project Appropriation: Total project costs including prior authorizations \$2,614,634.

Operating Budget Impact: \$2,500 annual increase to operations; debt service increase of \$31,000.

Project Name: Ashland Drainage Outfall Canal Project Number: 08-DRA-25	
Description:	To provide funding to improve the Ashland pump station.

Council District: 1, 7, 8

Funding Source: Drainage Tax Fund

Project Appropriation: Total project costs including prior authorizations \$17,423.

Operating Budget Impact: To be determined.

Project Name: Automatic Bar Screen Cleaners Coteau/Smithridge/Montegut P/S Bar Screen Project Number: 10-DRA-36	
Description:	Install 47 linear feet of bar screens with automatic trash rakes at the Smithridge pump station. Also, install 9 automatic trash rakes at the Coteau pump station.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Cecil D. Gassiot, LLC & Sealevel Construction, Inc.

Council District: 2, 3, 4, 5, 8, 9

Funding Source: FEMA

Project Appropriation: Total project costs including prior authorizations \$3,384,845.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Black Pump Station
Project Number: 16-DRA-26

Description: Provide a pump station for Bayou Black on the Hansen Canal. To give residents relief from flooding.
Engineer/Architect: G I S Engineers, LLC

Council District: 8
Funding Source: 33% ¼% Capital Sales Tax Fund and 37% Drainage Tax Fund and 30% General Fund.
Project Appropriation: Total project costs including prior authorizations \$5,022,779.
Operating Budget Impact: To be determined.

Project Name: Bayou LaCarpe Drainage Location C
Project Number: 50-J55-14-02

Description: Drainage Improvements in the Bayou LaCarpe Area.
Engineer: GSE Associates, LLC

Council District: 1, 2, 6
Funding Source: 100% Drainage Tax Fund
Project Appropriation: Total project costs including prior authorizations \$250,000.
Operating Budget Impact: To be determined upon completion of project design phase.

Project Name: Bayou Terrebonne Clearing and Snagging
Project Number: 04-DRA-24

Description: Removal of debris, trees and plants along Bayou Terrebonne.
Engineer/Architect: CB&I Coastal, Inc.
Contractor: Coastal Dredging Company

Council District: 2, 3, 4, 5, 6
Funding Source: 94% Statewide Flood Control and 6% Wal-Mart Donation.
Project Appropriation: \$631,137 in FY 2018. Total project costs including prior authorizations \$1,168,156.
Operating Budget Impact: No impact.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Bayou Terrebonne Pump Station

Description: Engineering of a new pump station for Bayou Terrebonne near Terrebonne General Medical Center.

Council District: 5
Funding Source: ¼% Capital Sales Tax Fund
Project Appropriation: Total project costs including prior authorizations \$450,000.
Operating Budget Impact: To be determined.

**Project Name: Bonanza Pump Station Improvements
Project Number: HMGP 1792-109-0003**

Description: Improvements to the Bonanza Pump Station.
Engineer/Architect: T. Baker Smith

Council District: 2, 3, 4
Funding Source: 12% FEMA and 88% Drainage Tax Fund
Project Appropriation: Total project costs including prior authorizations \$494,403
Operating Budget Impact: To be determined.

Project Name: Bourg Culverts/Gates

Description: Installing of culverts and gates in the Bourg area.

Council District: 9
Funding Source: Drainage Tax Fund
Project Appropriation: \$80,000 in FY2018. Total project costs \$80,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Cedar Grove To Ashland Landfill Levee & Water Control Structure (CDBG) Project Number: 10-CDBG-WTR-70 & 55-PARA-3308	
Description:	Construction of a levee in upper Grand Caillou from north end of the proposed north Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee.
Engineer/Architect:	T Baker Smith, LLC

Council District: 7

Funding Source: ¼% Capital Sales Tax

Project Appropriation: Total project costs including prior authorizations \$500,000.

Operating Budget Impact: To be determined.

Project Name: Chacahoula/Gibson Bayou Black Basin Project Number: 16-DRA-26	
Description:	Preliminary Engineering permit for Drainage System.
Engineer:	GIS Engineering, LLC

Council District: 2

Funding Source: 44% Drainage Tax Fund and 56% General Fund

Project Appropriation: Total project costs including prior authorizations \$225,000.

Operating Budget Impact: To be determined.

Project Name: Ellendale Levee Project Number: 14-DRA-14	
Description:	Ellendale Levee rehabilitation.
Engineer:	Providence GSE Engineering
Contractor:	LA Contracting Enterprise

Council District: 6

Funding Source: Drainage Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$1,683,943.

Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Exhibit 14 Channel Improvements	
Description:	The new Storm Drainage Design Manual (SDDM) contemplates that the parish will provide on-going improvements to Exhibit 14 channels.

Council District:	Parish wide
Funding Source:	General Fund.
Project Appropriation:	Total project costs including prior authorizations \$156,394.
Operating Budget Impact:	To be determined.

Project Name: Hollywood Road Drainage Project Number: 12-DRA-01	
Description:	Improvements to the Hollywood Road Drainage.
Engineer/Architect:	Duplantis Design Group.
Contractor:	LA Contracting Enterprise, LLC

Council District:	3, 5
Funding Source:	47% General Fund, 37% Drainage Tax Fund, 12% Parish wide Drainage Construction Fund, and 4% Interest Earnings.
Project Appropriation:	Total project costs including prior authorizations \$1,449,314.
Operating Budget Impact:	To be determined.

Project Name: Lashbrook Pump Station Repairs (Clinton Street) Project Number: 08-NRCS-40	
Description:	The rehabilitation of the Clinton Street (D-04) Pump Station Due to damages from Hurricane Ike.
Engineer/Architect:	T. Baker Smith & GSE Associates, LLC/Delta Coast Consultants
Contractor:	Lowland Construction

Council District:	7, 8
Funding Source:	15% Dedicated Emergency Fund, 9% NRCS, 59% Statewide Flood Control and 17% Drainage Tax Fund
Project Appropriation:	\$2,954,349 in FY2018. Total project costs including prior authorization \$3,875,526.
Operating Budget Impact:	\$1,500 net annual increase for maintenance costs.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Levee Improvements (Parish Maintained)

Description: To provide funding for Parish maintained levees
Engineer/Architect: T. Baker Smith & CB&I Coastal, Inc.
Contractor: Lowland Construction

Council District: Parish wide
Funding Source: 35% ¼% Capital Sales Tax Fund, 52% General Fund, and 13% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$1,142,114.
Operating Budget Impact: To be determined.

Project Name: Mount Pilgrim Forced Drainage (6-3) Humphries
Project Number: 01-DRA-44

Description: Prepare plans to construct a new drainage pump station. Clean out canals, ditches, and install cross drain slide gates.
Engineer/Architect: T. Baker Smith

Council District: 2
Funding Source: 67% Louisiana Dept. of Transportation & Development, 13% Parish wide Drainage Construction Fund, 8% ¼% Capital Sales Tax Fund, 10% Drainage Tax Fund, and 2% 2000 Public Improvement Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$2,095,260.
Operating Budget Impact: \$15,400 annual increase to operations; annual debt service \$1,600 from dedicated Public Improvement tax.

Project Name: North Main Project Road Culvert

Description: Installing a culvert under North Main Project Road.

Council District: 4
Funding Source: General Fund – BP
Project Appropriation: Total project costs including prior authorizations \$300,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Petit Caillou Drainage
Parish Project# 16-DRA-25**

Description: Preliminary Engineering and Permitting of Drainage System for Petit Caillou, Chauvin, LA.
Engineer/Architect: G I S Engineering, LLC

Council District: 8
Funding Source: 72% Drainage Tax Fund, 20% 2005 Sales Tax Construction Fund, 2% 2000 Public Improvement Construction Fund and 6% General Fund.
Project Appropriation: \$1,500,000 in FY2018. Total project costs including prior authorizations \$2,450,000.
Operating Budget Impact: To be determined

**Project Name: Petite Caillou Lock Structure
Project Number: 16-LOCK-61**

Description: Design a Secondary gate in conjunction with the existing Boudreaux Canal Sector Gate to form a lock control.
Engineer/Architect: G I S Engineering, LLC

Council District: 8
Funding Source: 54% General Fund and 46% Drainage Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$770,000.
Operating Budget Impact: \$11,500 annual increase in operations; annual debt service \$4,536 from Dedicated Public Improvement Tax.

Project Name: Schriever Hazard Mitigation Program

Description: To acquire certain parcels of immovable property in the vicinity known as "Fred Leboeuf Subdivision."

Council District: 2
Funding Source: 75% Hazard Mitigation Grant and 25% 2000 Public Improvement Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$553,434.
Operating Budget Impact: \$11,500 annual increase in operations; annual debt service \$4,536 from Dedicated Public Improvement Tax.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: St. Louis Canal Drainage
Project # 13-DRA-32

Description: Install two additional culvert crossings of a local rd at the back of the affected residential area.
Engineer: All South Consulting , Inc.
Contractor: Volute, Inc./Byron E. Talbot

Council District: 8
Funding Source: 71% Hazard Mitigation Grant and 29% Drainage Tax Fund.
Project Appropriation: Total project costs including prior year authorizations \$1,251,378.
Operating Budget Impact: To be determined

Project Name: St. Louis Water Canal
Project Number: 06-DRA-08

Description: Modify the St. Louis Canal Water Control Structure.

Council District: 8
Funding Source: Drainage Tax Fund.
Project Appropriation: Total project costs including prior year authorizations \$2,031.
Operating Budget Impact: To be determined.

Project Name: Sylvia Street Phase 3
Project Number: 14-DRA-50

Description: Drainage improvements in the Sylvia Street area.
Engineer/Architect: Duplantis Design Group
Contractor: LA Contracting

Council District: 5
Funding Source: 60% ¼% Capital Sales Tax Fund and 40% Drainage Tax Fund
Project Appropriation: Total project costs including prior authorizations \$625,000.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Thompson Rd Levee/Drainage
Project Number: 07-ROAD-24 & 13-ROAD-37

Description: Construction of a road/levee from Hwy 57 to Hwy 56.
Engineer/Architect: CB&I Coastal, Inc., T. Baker Smith, LLC, Terracon Consultants, Inc., & Neel-Schaffer, Inc.
Contractor: Great Southern Dredging & Barriere Construction

Council District: 1, 8
Funding Source: 32% CDBG Katrina/Rita, 30% Parish wide Drainage Construction Fund, 6% Drainage Tax Fund and 32% Facility Planning Control.
Project Appropriation: Total project costs including prior authorizations \$13,180,812.
Operating Budget Impact: To be determined.

Project Name: Upper Dularge Levee
Project Number: 06-LEV-02

Description: Proposed levee on the east bank of Bayou Dularge, Marmande Canal to Falgout Canal.
Engineer/Architect: CB&I Coastal, Inc.

Council District: 7
Funding Source: 27% Drainage Tax Fund, 55% General Fund, and 18% Facility Planning and Control (Construction).
Project Appropriation: Total project costs including prior authorizations \$1,093,363.
Operating Budget Impact: To be determined.

Project Name: Upper Little Caillou Pump Station
Project Number: 13-DRA-22 & HMGP 1792-109-0002

Description: Replace the existing pump station (Bayou Neuf) due to failing timber bulkhead.
Engineer/Architect: GSE Associates, LLC
Contractor: Sealevel Construction

Council District: 8
Funding Source: 66% FEMA, 3% ¼% Capital Sales Tax Fund, 1% General Fund, 16% Drainage Tax Fund, 13% DHAP and 1% Parishwide Drainage Construction Fund.
Project Appropriation: Total project costs including prior authorizations \$5,879,485.
Operating Budget Impact: To be determined.

655 PARISHWIDE DRAINAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Ward Seven (7) Drainage Levee Phase I, Phase II Project Number: 08-LEV-41 and 09-LEV-18	
Description: Levee from Lashbrook to Boudreaux Canal for Phase I and Phase II Bayou Neuf to Lashbrook Pump Station. Engineer/Architect: T. Baker Smith, Inc. (Phase I) and Shaw Coastal (Phase II) Contractor: Civil Construction Contractors (Phase I) and Phylway Construction (Phase II)	

Council District:	8
Funding Source:	28% General Fund, 28% DOTD, 16% Drainage Tax Fund, 16% ¼% Capital Sales Tax Fund, 8% Dedicated Emergency Fund, 3% Apache and 1% Bond Issues.
Project Appropriation:	Total project costs including prior authorizations \$17,570,351.
Operating Budget Impact:	\$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.

Project Name: Wauben Subd. Drainage Project Number: 13-DRA-12	
Description: To provide a drainage study on the Wauben Subdivision. Engineer/Architect: All South Consulting Contractor: KCR Contractors, LLC	

Council District:	4
Funding Source:	86 % Drainage Tax Fund, 13% General Fund, and 1% Drainage Construction Fund
Project Appropriation:	Total project costs including prior year authorizations \$770,000.
Operating Budget Impact:	No impact.

Project Name: Westside Area Drainage Project Number: 14-DRA-05	
Description: Drainage improvements at Westside Boulevard and Alma Street. Engineer/Architect: All South Consulting Engineers, LLC Contractor: Byron E. Talbot Contractor, Inc.	

Council District:	3
Funding Source:	82% Drainage Tax Fund, 16% ¼% Capital Sales Tax Fund and 2% Capital Projects Control Fund.
Project Appropriation:	Total project costs including prior authorizations \$1,020,829.
Operating Budget Impact:	No impact.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

New construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system are on-going projects of the Parish. For 2007, the Parish proposed that General Fund transfer \$2,700,000. Ordinance No. 6609 provided a funding source over five-years from video poker (not to exceed 50% of collections) and non-recurring state mineral royalties collected in excess of \$4.5 million. In 2006 and 2007, the Council amended the agreement to transfer the funds to the Drainage Construction Funds. In the 2008 Budget, the funds collected in the final year have been transferred to the Drainage Construction Fund from General Fund.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Miscellaneous Revenue	20,145	0	7,011	0	0
TOTAL REVENUES	20,145	0	7,011	0	0
EXPENDITURES:					
Sewerage Collection	157,792	1,641,204	1,641,204	0	0
Treatment Plant	179,486	20,514	20,514	0	0
TOTAL EXPENDITURES	337,278	1,661,718	1,661,718	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					
	(317,133)	(1,661,718)	(1,654,707)	0	0
FUND BALANCE, JANUARY 1	2,076,071	1,758,938	1,758,938	104,231	104,231
FUND BALANCE, DECEMBER 31	1,758,938	97,220	104,231	104,231	104,231

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2017	2018	2019	2020	2021	
Ashland North Major Lift Station & Force Main	440,829	0	0	0	0	0	440,829
Bayou Chauvin/40 Acre Sewer Reloc	271,591	60,000	0	0	0	0	331,591
Grand Caillou Sew Industrial/Thompson Rd	37,546	0	0	0	0	0	37,546
Gray Sewer Facilities	11,747	0	0	0	0	0	11,747
Martin Luther King Sewers	760,910	0	0	0	0	0	760,910
NTP Bio-Filter Pumps Upgrade	20,514	0	0	0	0	0	20,514
Wetland Assimilation	27,042	0	0	0	0	0	27,042
Woodlawn Sewer	91,538	(60,000)	0	0	0	0	31,538
TOTAL EXPENDITURES	1,661,717	0	0	0	0	0	1,661,717
*Total Funding Less Prior Year Expenditures							

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland North Major Lift Station Project Number: 06-SEW-14	
Description:	Construct an additional holding basin in the vicinity of Woodlawn Ranch Rd. to receive flow from the Airbase Pump Station, Woodlawn Station and Presque Isle Station.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Sealevel Construction & Digco Utility Construction

Council District: 7

Funding Source: 99% General Fund and 1% Parish wide Sewerage Construction Fund

Project Appropriation: Total project costs including prior authorizations \$6,495,342.

Operating Budget Impact: \$140,000 annual increase for energy costs, grass cutting, aerations for reservoirs and labor costs.

Project Name: Bayou Chauvin/40 Acre Sewer Reloc.	
Description:	Relocate three existing sewer force mains, two 18" and one 12" that will be in conflict with a proposed outfall for a drainage retention basin. The location is approximately 0.5 miles south of Woodlawn Ranch Rd, adjacent to Bayou Chauvin.
Engineer:	Milford & Associates
Contractor:	Norris and Boudreaux Construction

Council District: 8

Funding Source: 83% Sanitation Fund and 17% General Fund.

Project Appropriation: Total project costs including prior authorizations \$360,000.

Operating Budget Impact: None, benefits Drainage

Project Name: Grand Caillou Sewerage Industrial/Thompson Rd	
Description:	Engineering fees for sewer design in conjunction with a paving/drainage project along Grand Caillou being handled by the State of Louisiana.
Engineer:	Providence/GSE

Council District: 7, 8

Funding Source: Parish wide Sewerage Construction Fund.

Project Appropriation: Total project costs including prior authorizations \$37,546.

Operating Budget Impact: None, Design fees only

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Gray Sewer Facilities Project Number: 12-CDBG-SEW-55	
Description:	Sewerage along Highway 24 South from Laurel Bridge to Fairlane Drive.
Engineer/Architect:	Greenpoint Engineering & PSI, Inc.
Contractor:	LA Contracting

Council District:	2
Funding Source:	42% General Fund and 58% Parish wide Sewerage Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$344,198.
Operating Budget Impact:	\$25,000 annual increase for operation and maintenance due to energy pumping costs.

Project Name: Martin Luther King Sewers Project Number: 05-SEW-27 & 10-SEW-94	
Description:	To provide a major lift station located in the Martin Luther King Boulevard vicinity and force main to be installed within the Westside Boulevard extension (Main to MLK).
Engineer/Architect:	CB&I Coastal, Inc. & GSE Associates, LLC
Contractor:	Guy Hopkins Construction

Council District:	3
Funding Source:	85% Sewerage Fund and 15% General Fund and.
Project Appropriation:	Total project costs including prior authorizations \$1,303,022.
Operating Budget Impact:	\$30,000 annual increase for additional pumping increased energy costs and some minor labor costs.

Project Name: NTP Bio-Filter Pumps Upgrade	
Description:	Replace the existing primary effluent (PE) and return activated sludge (RAS) pumps with modern, high efficiency units, sized to more appropriately match the range of flows expected.
Contractor:	Sealevel Construction

Council District:	1
Funding Source:	Sewerage Fund
Project Appropriation:	Total project costs including prior authorizations \$200,000.
Operating Budget Impact:	To be determined.

656 PARISHWIDE SEWERAGE CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Wetland Assimilation
Project Number: 10-SEW-96

Description: Discharge of secondarily treated municipal effluent into the Ashland wetlands to provide tertiary treatment.
Engineer/Architect: GSE Associates, LLC & Providence Engineering

Council District: Parish wide
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$295,816.
Operating Budget Impact: \$150,000 annual savings in chemicals and electricity.

Project Name: Woodlawn Sewer
Project Number: 11-SEW-01

Description: To provide the necessary facilities to receive flows from the Industrial corridor between Industrial Blvd. and Thompson Road.
Engineer/Architect: GSE Associates, LLC
Contractor: Phylway Construction, LLC

Council District: 7
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$85,066.
Operating Budget Impact: \$25,000 Annual O & M costs.

659 CAPITAL PROJECTS CONTROL FUND

Projects in this fund are multi-year in nature and consist of ongoing, new and future endeavors. One of the major projects is the Lake Boudreaux Fresh Water Diversion Project, which has \$3,851,781 budgeted through 2018. This project is designed to slow the progression of salt-water intrusion and coastal erosion. Three other major projects include Falgout Canal Freshwater Enhancement and Falgout Restoration and Reach E Levee with a combined budget of \$12,770,842. See the 5-Year Capital Outlay Highlight Section for a complete list of new projects for 2018.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 ADOPTED	2018 ADOPTED
REVENUES:					
Intergovernmental	8,623,758	19,571,412	19,571,412	0	0
Miscellaneous Revenue	(67,479)	0	98,728	0	0
Operating Transfers In	3,107,713	2,712,974	2,712,974	836,542	836,542
TOTAL REVENUES	11,663,992	22,284,386	22,383,114	836,542	836,542
EXPENDITURES:					
Juvenile Services	414,486	57,295	57,295	0	0
Government Buildings	5,560,907	7,540,272	7,540,272	0	0
Auditoriums	242,334	240,581	240,581	0	0
Civic Center	0	19,503	19,503	0	0
Parish Prisoners	871,593	1,669,433	1,669,433	0	0
Coastal Restoration/Preservation	8,520,894	13,574,461	13,574,461	0	0
Roads & Bridges	275,359	1,288,029	1,288,029	0	0
Drainage	0	170,853	170,853	0	0
Animal Control	3,213,774	97,929	91,929	0	0
Parks & Grounds	958,857	1,385,648	1,385,648	0	0
Port Administration	0	62,360	62,360	0	0
Water Projects	228,265	206,504	206,504	0	0
Operating Transfers Out	765,000	6,339,528	8,339,528	836,542	836,542
TOTAL EXPENDITURES	21,051,469	32,652,396	34,646,396	836,542	836,542
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					
	(9,387,477)	(10,368,010)	(12,263,282)	0	0
FUND BALANCE, JANUARY 1					
	21,963,679	12,576,202	12,576,202	312,920	312,920
FUND BALANCE, DECEMBER 31					
	12,576,202	2,208,192	312,920	312,920	312,920

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

659 CAPITAL PROJECTS CONTROL FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2017	2018	2019	2020	2021	TOTAL
Adult Jail Chillers, A/C, & Air Handlers	1,474,986	(90,000)	0	0	0	0	1,384,986
Animal Shelter Building	91,929	0	0	0	0	0	91,929
Atchafalaya Long Distance Sediment Pipeline	170,430	0	0	0	0	0	170,430
Aviation Road Drainage (HTAC)	20,853	0	0	0	0	0	20,853
Boardwalk - Construction B	346,618	(346,618)	0	0	0	0	0
Civic Center Roof	446,503	(427,000)	0	0	0	0	19,503
Coastal Restoration (HNC CAP 206)	135,766	0	0	0	0	0	135,766
Coastal Wetlands Restoration	16,559	(16,559)	0	0	0	0	0
Courthouse Annex Generator	23,103	(23,103)	0	0	0	0	0
Courthouse Annex Security	66,784	0	0	0	0	0	66,784
Derelict Vessels	156,242	(156,242)	0	0	0	0	0
District 1 Infrastructure Improvements	50,000	(50,000)	0	0	0	0	0
District Court Renovations	14,214	0	0	0	0	0	14,214
Downtown Lighting	194,801	0	0	0	0	0	194,801
East Houma/East Park Walking Trails	191,017	0	0	0	0	0	191,017
Eastside Safe Room	(50,928)	1,160,796	0	0	0	0	1,109,868
Emergency Operations Center	1,841,268	27,979	0	0	0	0	1,869,247
Falgout Canal Freshwater Enhancement	3,323,395	0	0	0	0	0	3,323,395
Falgout Canal Marsh Management Project	96,737	0	0	0	0	0	96,737
Falgout Canal Restoration	151,040	3,896,407	0	0	0	0	4,047,447
Falgout Canal Road Levee Reach E	0	5,400,000	0	0	0	0	5,400,000
GOSEP Generators (Govt Tower)	0	950,000	0	0	0	0	950,000
Government Tower Chillers	267	0	0	0	0	0	267
Health Unit Construction	1,095,173	0	0	0	0	0	1,095,173
Juvenile Justice Repairs	167,295	(110,000)	0	0	0	0	57,295
LA 24 Sidewalks (Linda Ann to Marietta)	261,984	0	0	0	0	0	261,984
Lake Boudreaux Diversion (CWPRRA)	5,711,240	(1,859,459)	0	0	0	0	3,851,781
Le Petite Facility Improvements	767,579	(688,000)	0	0	0	0	79,579
Livestock Arena/Pavilion Improvements	7,800	(7,800)	0	0	0	0	0
Lower Atchafalaya Pipeline Study	150,000	0	0	0	0	0	150,000
Montegut (Waterworks)	103,800	(20,000)	0	0	0	0	83,800
Municipal Roof	98,894	(98,894)	0	0	0	0	0
Oyster Bed Surge Protection	0	209,100	0	0	0	0	209,100
Palm Avenue (CWEF Agreement)	0	122,074	0	0	0	0	122,074
Parish Sports Park Complex	250,102	200,000	0	0	0	0	450,102
Port Commission Stwide Generator Project	0	62,360	0	0	0	0	62,360
Public Works Complex	26,140	0	0	0	0	0	26,140
Rec 6 Sanitary Improvements	0	12,500	0	0	0	0	12,500
Recreation District 5 Improvements	0	12,500	0	0	0	0	12,500
Safe Room	(2,392)	2,335,487	0	0	0	0	2,333,095
Schriever Train Station	75,000	(75,000)	0	0	0	0	0
Security System Control Upgrades	157,114	0	0	0	0	0	157,114
Skateboard Park	16,422	0	0	0	0	0	16,422
South LA Wetlands Discovery Center	896,502	0	0	0	0	0	896,502
Tower Parking Garage Improvements	19,867	0	0	0	0	0	19,867
VE Splash Park/Community Center	0	805,000	0	0	0	0	805,000
West Park Avenue Sidewalks (Royce/Marietta)	640,227	0	0	0	0	0	640,227
Westside Bike Trail	89,124	0	0	0	0	0	89,124
Whiskey Island	140,718	(99,000)	0	0	0	0	41,718
Window Replacement	127,332	0	0	0	0	0	127,332
TOTAL EXPENDITURES	19,561,505	11,126,528	0	0	0	0	30,688,033
*Total Funding Less Prior Year Expenditures							

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Adult Jail Chillers, A/C, and Air Handlers
Project Number: 11-JAIL-34

Description: Replace chillers at the jail.
Engineer/Architect: Castagnos Goodwin Utley Engineers, LLC
Contractor: Blanchard Mechanical Contractors, Inc.

Council District: 7
Funding Source: 42% General Fund, 40% ¼% Sales Tax, and 18% Parish Prisoner’s Fund.
Project Appropriation: Total project costs including prior authorizations \$3,090,738.
Operating Budget Impact: To be determined.

Project Name: Animal Shelter Building
Project Number: 12-ANSL-T-CDBG-61

Description: To build a new animal shelter in Gray. Main project being funded by OCD/CDBG grant in fund 641.
Engineer/Architect: Perez, APC
Contractor: BET Construction

Council District: Parish wide
Funding Source: 26% Retained Earnings, 45% General Fund, 9% Houma Terrebonne Trust Fund, 8% Facility Planning & Control, 10% Capital Sales Tax and 2% Donations.
Project Appropriation: Total project costs including prior authorizations \$5,200,833.
Operating Budget Impact: To be determined.

Project Name: Atchafalaya Long Distance Sediment Pipeline
Project Number: 13-CZM-08

Description: Advance the design of a sediment pipeline to transport sediments dredged from the port of Morgan City’s channel maintenance program from the Berwick Bay area of the Atchafalaya River to the Atchafalaya River Bar Channel area, and other available sources in the Atchafalaya Basin that are to be identified during the design process, eastward into the critical sediment deficient marshes of central and eastern Terrebonne Parish.
Engineer/Architect: CB&I Coastal, Inc. and Moffatt & Nichol, Inc.

Council District: Parish wide
Funding Source: 50% General Fund and 50% State of LA CPRA
Project Appropriation: Total project costs including prior authorizations \$1,500,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Aviation Road Drainage (HTAC)

Description: Drainage improvements along Aviation Road, to be done with HTAC.

Council District: 8
Funding Source: Drainage Tax Fund
Project Appropriation: Total project costs including prior authorizations \$75,000.
Operating Budget Impact: To be determined.

Project Name: Civic Center Roof

Description: Replace the roof at the Civic Center.

Council District: Parish wide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior year authorizations \$19,503.
Operating Budget Impact: To be determined.

Project Name: Coastal Restoration (HNC CAP 206)

Description: To provide match funding for Federal Coastal Restoration projects in the future.

Council District: Parishwide
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$320,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Courthouse Annex Security

Description: Installation of all security devices required to provide a safe and secure facility. Modifications to existing entrances. Installation of metal detectors.

Engineer/Architect: GSE Associates, LLC

Council District: Parish wide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$250,000.
Operating Budget Impact: To be determined.

Project Name: District Court Renovations

Description: Major renovations to the old Council meeting room in the Courthouse Annex for District Court.

Council District: 5
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined.

Project Name: Downtown Lighting
Project Number: 14-UTL-29

Description: Replacement of street lights in downtown historic district.

Engineer/Architect: Providence/GSE Associates

Contractor: Diamond Electrical Company

Council District: 1, 2, & 5
Funding Source: General Fund
Project Appropriation: Total project costs including prior authorizations \$500,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: East Houma/East Park Walking Trails Project Number: 02-WALK-38	
Description:	Construction of concrete sidewalks, installing street furniture and landscaping along East Park Avenue from Oak Street to Connley Street.
Engineer/Architect:	GSE Associates, LLC
Contractor:	Hardrock Construction

Council District:	5
Funding Source:	67% DOTD, 20% ¼% Capital Sales Tax Fund, and 13% General Fund (Pilot)
Project Appropriation:	Total project costs including prior authorizations \$455,993.
Operating Budget Impact:	\$2,000 annual increase.

Project Name: East Safe Room/Training Center HMGP# 1786-109-007 Project Number: 15-SAFE-01	
Description:	Terrebonne Parish Safe Room for first responder's project for the East Side.
Engineer/Architect:	GSE Associates, LLC/Houston Lirette

Council District:	5
Funding Source:	64% FEMA/HMGP, 21% DHAP Fees and 15% General Fund.
Project Appropriation:	Total project costs including prior authorizations \$1,160,796.
Operating Budget Impact:	To be determined.

Project Name: Emergency Operation Center Project Number: 13-OEP-30	
Description:	To centralize emergency operations in Terrebonne Parish.
Engineer/Architect:	Houston J. Lirette, Jr.

Council District:	Parish wide
Funding Source:	59% Facility Planning and Control, and 41% General Fund.
Project Appropriation:	Total project costs including prior authorizations \$7,374,219.
Operating Budget Impact:	To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Falgout Canal Freshwater Enhancement Project Number: 08-CR-29	
Description:	Introduce freshwater into the marshes adjacent to the Houma Navigational Canal between HNC and Bayou Dularge.
Engineer/Architect:	T Baker Smith, LLC
Contractor:	Hemphill Construction

Council District:	Parish wide
Funding Source:	65% U.S. Dept of Interior (CIAP) and 35% Department of Natural Resources (CPRA)
Project Appropriation:	Total project costs including prior authorizations \$9,351,471.
Operating Budget Impact:	To be determined upon completion of project.

Project Name: Falgout Canal Marsh Management Project	
Description:	To excavate canal and build up levee.

Council District:	7
Funding Source:	¼% Capital Sales Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$150,000.
Operating Budget Impact:	To be determined upon completion of project.

Project Name: Falgout Canal Road Restoration	
Description:	To complete an assessment of the east end of the road (Pontoon Bridge to Hwy 57)

Council District:	7
Funding Source:	Terrebonne Levee and Conservation District.
Project Appropriation:	Total project costs including prior authorizations \$4,047,447.
Operating Budget Impact:	To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

**Project Name: Falgout Canal Road Levee (Reach E)
CPRA Project TE-0063**

Description: To construct Segment 1 and 2 of the Falgout Canal Rd levee, with an agreement between TPCG and TLCD.

Council District: 7
Funding Source: CPRA
Project Appropriation: Total project costs including prior year authorizations \$5,400,000.
Operating Budget Impact: To be determined.

**Project Name: GOHSEP Statewide Generator Program
HMGP- 1786-022-002**

Description: To provide a generator for the Government Tower

Council District: 5
Funding Source: 75% FEMA, 17% ¼ Capital Sales Tax Fund and 8% Capital Projects Fund.
Project Appropriation: Total project costs including prior year authorizations \$950,000.
Operating Budget Impact: To be determined.

Project Name: Government Tower Chillers

Description: Replace chillers in the Government Tower.

Council District: Parish wide
Funding Source: General Fund.
Project Appropriation: Total project costs including prior year authorizations \$90,500.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Health Unit Construction

Description: Construction of a new facility on Williams Avenue.
Engineer/Architect: Marcello & Associates

Council District: Parish wide
Funding Source: Health Unit Fund
Project Appropriation: Total project costs including prior authorizations \$1,240,000.
Operating Budget Impact: \$7,500 annual increase in utility costs as well as various maintenance expenses.

Project Name: Juvenile Justice Repairs

Description: Provide for building HVAC systems and other improvements necessary for the day to day operations of the facility.

Council District: Parishwide.
Funding Source: 84% General Fund and 16% ¼ Capital Sales Tax Fund.
Project Appropriation: Total project costs including prior authorizations \$570,000.
Operating Budget Impact: To be determined.

Project Name: LA 24 Sidewalks (Linda Ann St to Marietta Place)
Project Number: 11-WALK-10

Description: Construct sidewalks along LA Highway 24 from Linda Ann Street to Marietta Place.
Engineer/Architect: Duplantis Design Group

Council District: 4 & 2
Funding Source: 70% La DOTD Enhancement and 30% General Fund.
Project Appropriation: Total project costs including prior authorizations \$305,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Lake Boudreaux Diversion (CWPR)
Project Number: 05-LAND-14 & 09-DRA-66

Description: Coastal wetlands planning and restoration.
Engineer/Architect: T. Baker Smith

Council District: 7
Funding Source: 12% ¼% Capital Sales Tax Fund, 25% Drainage Tax Fund, 2% Dept. of Natural Resources, 39% General Fund, and 22% BP Coastal Restoration.
Project Appropriation: Total project costs including prior authorizations \$4,328,224.
Operating Budget Impact: No impact.

Project Name: Le Petit Facility Improvements

Description: Improvements to Le Petit Theatre de Terrebonne

Council District: Parishwide
Funding Source: Le Petit Theatre.
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: No impact.

Project Name: Lower Atchafalaya Pipeline Study

Description: Study of the lower Atchafalaya pipeline with Terrebonne Levee and Conservation District.

Council District: Parish wide
Funding Source: Terrebonne Levee Conservation District
Project Appropriation: Total project costs including prior authorizations \$150,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Montegut (Waterworks)

Description: Replace water lines on Victor Lebouef St and the vicinity. Waterworks will be performing the necessary improvements.

Council District: 9

Funding Source: LGAP Montegut (Waterworks)

Project Appropriation: Total project costs including prior authorizations \$83,800.

Operating Budget Impact: To be determined.

**Project Name: Oyster Bed Surge Protection System
CPRA Contract# 2000219599**

Description: Replacing current roof system. Current roof system has served its life.

Council District: Parish wide

Funding Source: 50% Parishwide Drainage Construction Fund and 50% CPRA.

Project Appropriation: Total project costs including prior authorizations \$209,100.

Operating Budget Impact: To be determined.

**Project Name: Palm Avenue(CWEF Agreement
Contract # 1516-CWEF-TRB-0001**

Description: Replace water mains along Palm Avenue

Council District: 5

Funding Source: Community Water Enrichment Fund

Project Appropriation: Total project costs including prior authorizations \$122,074.

Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Parish Sports Park Complex

Description: Evaluate the merits and feasibility of acquired land in partnership with recreation district 2, 3 for the purpose of developing a major sports park complex.

Engineer/Architect: Joseph Furr Design

Council District: Parish wide

Funding Source: 52% General Fund, 35% Recreation fund, 6% Recreation District 2-3 and 7% Land & Water Conservation.

Project Appropriation: Total project costs including prior authorizations \$3,427,905.

Operating Budget Impact: To be determined.

**Project Name: Port Commission Statewide Generator Project
HMGP-1786-022-002**

Description: Provide a generator for the Port Commission.

Council District: Parishwide

Funding Source: 75% Fema and 25% Terrebonne Port Commission.

Project Appropriation: Total project costs including prior authorizations \$62,360.

Operating Budget Impact: To be determined upon completion of project

Project Name: Public Works Complex

Description: Evaluate the merits and feasibility of acquired land in partnership with the Recreation District 2, 3 for the purpose of developing a major sports park complex.

Engineer/Architect: Stantec Consulting Services, Inc.

Council District: 5

Funding Source: 53% General Fund and 26% ¼% Capital Sales Tax Fund and 21% Capital Project Control Fund

Project Appropriation: Total project costs including prior authorizations \$392,468.

Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Recreation District 5 Improvements	
Description:	Assist with the recreation department to purchase equipment.

Council District: 5

Funding Source: Parishwide Recreation Fund.

Project Appropriation: Total project costs including prior authorizations \$12,500.

Operating Budget Impact: To be determined.

Project Name: Recreation District 6 Sanitary Improvements Project Number:	
Description:	Provide funding to Recreation District to purchase trailer mounted bathroom facilities for the ball parks.

Council District: Parish wide.

Funding Source: Parishwide Recreation Fund

Project Appropriation: Total project costs including prior authorizations \$12,500.

Operating Budget Impact: To be determined.

Project Name: Safe Room Project Number: 14-SAFE-02	
Description:	Terrebonne Parish Safe Room for first responder's project.
Engineer/Architect:	Houston J. Lirette, Jr.

Council District: Parish wide.

Funding Source: 98% FEMA/HMGP and 2% General Fund.

Project Appropriation: Total project costs including prior year authorizations \$2,494,529.

Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Skateboard Park
Project Number: 12-PARK-44

Description: Construct Phase I in the area of Hwy 311 within a high growth area near residential neighborhoods to encourage access by pedestrian and bicycle transportation.
Engineer/Architect: Duplantis Design Group
Contractor: Larry Doiron, Inc.

Council District: Parish wide
Funding Source: 76% Parish wide Recreation Fund and 24% Facility Planning and Control
Project Appropriation: Total project costs including prior year authorizations \$1,234,000.
Operating Budget Impact: To be determined.

Project Name: South LA Wetlands Discovery Center
Project Number: 15-BLDG-13

Description: Construction of the South LA Wetlands Discovery Center
Engineer/Architect: Perez, APC

Council District: Parish wide
Funding Source: Facility Planning and Control
Project Appropriation: Total project costs including prior authorizations \$978,000.
Operating Budget Impact: No impact.

Project Name: Tower Parking Garage Improvements

Description: To develop a master plan of items needed to expand the life of the structure.
Engineer/Architect: Badeaux Engineers

Council District: 5
Funding Source: General Fund.
Project Appropriation: Total project costs including prior authorizations \$35,000.
Operating Budget Impact: To be determined.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: VE Splash Park/Community Center

Description: To provide a Splash Park and Community Center for Village East.

Council District: 1
Funding Source: Parishwide Recreation Fund
Project Appropriation: Total project costs including prior year authorizations \$805,000.
Operating Budget Impact: To be determined.

Project Name: West Park Ave Sidewalks (Royce Street to Marietta Place)
Project Number: 12-WALK-31

Description: Constructing sidewalks along LA 24 from Royce Street to Marietta Place.
Engineer/Architect: Duplantis Design Group

Council District: 3 & 4
Funding Source: 82% Louisiana DOTD Enhancement Program and 18% General Fund.
Project Appropriation: Total project costs including prior year authorizations \$670,000.
Operating Budget Impact: To be determined upon completion of project.

Project Name: Westside Bike Trail

Description: Expansion of Southdown Trail System. Westside Loop to connect to existing route along Valhi Blvd.

Council District: 2, 4, 6, 7
Funding Source: Federal Highway Administration.
Project Appropriation: Total project costs including prior year authorizations \$89,240.
Operating Budget Impact: To be determined upon completion of project.

659 CAPITAL PROJECTS CONTROL FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Whiskey Island
Project Number: 16-DRA-28

Description: A project designed to retain sand and protect Whiskey Island.
Engineer/Architect: GIS Engineering, LLC

Council District: 8
Funding Source: 63% Capital Project Control Fund and 37% 2005 Sales Tax Construction Fund.
Project Appropriation: Total project cost including prior year authorizations \$251,000.
Operating Budget Impact: To be determined upon completion of project

Project Name: Window Replacement

Description: Changing internal windows at jail.

Council District: 7
Funding Source: General Fund.
Project Appropriation: Total project costs including prior year authorizations \$318,532.
Operating Budget Impact: To be determined.

661 ROAD CONSTRUCTION FUND

There are several road projects under construction in the next few years. Multi-year projects include the Country Drive Improvements, Hollywood Road 4-Lane, Hollywood Rd Extension (Valhi to Hwy 182) and Bayou Gardens Extension from Coteau to Bayou Blue. The major source of funding for these projects comes from the General Fund, Capital Improvement Sales Tax and excess Road & Bridge Operations Fund Balance.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 ADOPTED	2018 ADOPTED
REVENUES:					
Taxes & Special Assessments	0	152,288	152,288	0	0
Intergovernmental	9,196,887	2,223,733	2,223,733	0	0
Miscellaneous Revenue	276,335	0	27,291	0	0
Operating Transfers In	1,700,000	991,942	991,942	342,927	592,927
TOTAL REVENUES	11,173,222	3,367,963	3,395,254	342,927	592,927
EXPENDITURES:					
Roads & Bridges	18,653,638	11,602,017	11,602,017	0	0
ARRA/Stimulus	0	116,797	116,797	0	0
Operating Transfers Out	0	125,000	125,000	592,927	592,927
TOTAL EXPENDITURES	18,653,638	11,843,814	11,843,814	592,927	592,927
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					
					-100.00%
INCREASE (DECREASE) TO FUND BALANCE					
	(7,480,416)	(8,475,851)	(8,448,560)	(250,000)	0
FUND BALANCE, JANUARY 1	16,229,798	8,749,382	8,749,382	300,822	300,822
FUND BALANCE, DECEMBER 31	8,749,382	273,531	300,822	50,822	300,822

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

661 ROAD CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2017	2018	2019	2020	2021	TOTAL
Asphalt Overlays - Federal Stimulus (ARRA)	45,078	0	0	0	0	0	45,078
Bayou Gardens Extension	503,450	618,000	0	0	0	0	1,121,450
Brady Road Bridge Replacement	0	200,000	0	0	0	0	200,000
Concrete Sections II - Federal Stimulus (ARRA)	28,081	0	0	0	0	0	28,081
Country Drive Improvements	1,167,939	1,107,686	0	0	0	0	2,275,625
Hollywood Rd. (South) 4 Lane	1,119,576	0	0	0	0	0	1,119,576
Hollywood Road Extension (Valhi to Hwy 182)	3,545,333	381,342	0	0	0	0	3,926,675
Jeff Drive Overlay	368,676	129,000	0	0	0	0	497,676
Kings Bayou Bridge Replacement	757,366	0	0	0	0	0	757,366
Mayfield Bridge No. 1 Replacement	419,883	454,513	0	0	0	0	874,396
North Hollywood Road Improvements	1,109	0	0	0	0	0	1,109
Pontoon Bridge Major Repairs	89,781	0	0	0	0	0	89,781
Southdown West Complete Streets	30,000	(30,000)	0	0	0	0	0
Southgate Subdivision Entrance	40,000	(40,000)	0	0	0	0	0
Thompson Road Construction	832,479	(168,000)	0	0	0	0	664,479
Toussant/Foret Bridge	2,913	(2,913)	0	0	0	0	0
Turning Lanes - Federal Stimulus (ARRA)	43,638	0	0	0	0	0	43,638
Valhi Extension Line & Grade Eval	0	25,000	0	0	0	0	25,000
Westside Blvd. - Phase I (To St. Louis Canal Rd.)	45,882	0	0	0	0	0	45,882
Westside Blvd. - Phase II (To MLK)	453,060	(450,000)	0	0	0	0	3,060
TOTAL EXPENDITURES	9,494,244	2,224,628	0	0	0	0	11,718,872
*Total Funding Less Prior Year Expenditures							

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Asphalt Overlays – Federal Stimulus (ARRA) State Project Number: 742-55-0110	
Description:	To overlay, patch and stripe Country Dr (Jeff Dr to Klondyke Rd), Southdown Mandalay Rd, (St Charles St to Thacker Dr), Westside Blvd, Bayou Lacache Bridge approaches for Klondyke Rd and Alma Street.
Contractor:	Huey Stockstill

Council District:	Parish wide
Funding Source:	Federal ARRA.
Project Appropriation:	Total project costs including prior authorizations \$946,615.
Operating Budget Impact:	To be determined.

Project Name: Bayou Gardens Extension Project Number: 07-EXT-22	
Description:	To continue Bayou Gardens Blvd from Coteau Road to Bayou Blue Road.
Engineer/Architect:	T Baker Smith & Neel-Schaffer, Inc
Contractor:	Byron E. Talbot Contractor, LLC

Council District:	4
Funding Source:	35% General Fund, 50% ¼% Sales Tax Fund, 14% Road & Bridge Maintenance Fund, and 1% Road and Bridge Construction Fund.
Project Appropriation:	Total project costs including prior authorizations \$8,554,000.
Operating Budget Impact:	No impact for 15 years on major road repairs, \$600 annual increase on minor maintenance.

Project Name: Brady Road Bridge Replacement	
Description:	Replacement of the Brady Road Bridge.

Council District:	7
Funding Source:	¼ Sales Tax Fund.
Project Appropriation:	Total project costs including prior authorizations \$200,000.
Operating Budget Impact:	To be determined.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Concrete Sections II– Federal Stimulus (ARRA) State Project Number: 742-55-0113	
Description:	To remove and replace damaged concrete panels and stripe select locations. Base bid consists of Acadian Dr (Oaklawn Dr to LA 661) and East St (LA 57 to LA 24); Additive alternative 1 consists of Jefferson Davis St (Wilson Ave to Gouaux Ave) and Sixth St (Gouaux Ave to LA 182); Additive alternate 2 consists of Vicari (Hampton St to Bayou Gardens Blvd); and Additive Alternate 3 consists of Williams Ave (Legion Ave to N Hollywood Rd). The award of alternates will be based upon the availability of Funds.
Contractor:	Forby Contracting, Inc.

Council District:	Parish wide
Funding Source:	Federal ARRA.
Project Appropriation:	Total project costs including prior authorizations \$1,715,110.
Operating Budget Impact:	To be determined.

Project Name: Country Drive Improvements Project Number: 97-PAV-21	
Description:	Upgrade the 2-laned roadway to current standards. It will feature two 12-foot lanes, 8-foot shoulder, subsurface drainage, and reconstruction of the St. Anne Bridge.
Engineer/Architect:	T. Baker Smith and Meyer Engineering
Contractor:	Huey Stockstill, Inc

Council District:	9
Funding Source:	65% Louisiana Department of Transportation and Development, 14% General Fund, 12% ¼ Capital Sales Tax Fund, 8% Road and Bridge Maintenance Fund, and 1% Road and Bridge Construction Fund.
Project Appropriation:	Total project cost including prior authorizations \$7,739,513.
Operating Budget Impact:	\$95,000 annual increase. Annual debt service \$3,150 from dedicated Public Improvement tax.

Project Name: Hollywood Road (South) – 4 Lane Project Number: 98-WID-25	
Description:	Widen .80 miles roadway to 4 undivided lanes from LA-311 to LA-3040 (Tunnel Boulevard), with subsurface drainage.
Engineer/Architect:	Hartman Engineer (Metairie) selected by DOTD & GSE Associates, LLC (Utility Relocation)
Contractor:	Low Land Construction (Utility Relocation) & Conti Enterprises, Inc.

Council District:	2
Funding Source:	73% Louisiana Department of Transportation and Development, 14% General Fund, 7% ¼ % Capital Sales Tax Fund, 3% Interest, 3% Road and Bridge Maintenance Fund.
Project Appropriation:	Total project cost including prior authorizations \$24,730,089.
Operating Budget Impact:	\$100,000 annual increase for road surface maintenance costs in future years and pavement markings as well.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Hollywood Road Extension (Valhi to LA HWY 182)

Description: Examine the feasibility of extending Hollywood Road from its intersection with Valhi to LA Hwy 182 near waterproof.

Council District: 6
Funding Source: 93% General Fund, 1% ¼ Capital Sales Tax Fund, 5% Road Construction Fund and 1% 2005 Sales Tax Construction Fund.
Project Appropriation: Total project cost including prior authorizations \$5,159,050.
Operating Budget Impact: To be determined.

**Project Name: Jeff Drive Overlay
Project # 15-RDS-52**

Description: Reconstruction of Jeff Drive
Engineer/Architect: T. Baker Smith, LLC
Contractor: Huey P. Stockstill, LLC

Council District: 8
Funding Source: 75% General Fund, 22% Parish Transportation, 3% ¼4% Capital Sales Tax Fund.
Project Appropriation: Total project cost including prior authorizations \$529,000.
Operating Budget Impact: To be determined.

**Project Name: Kings Bayou Bridge Replacement
Project # 15-BRG-29**

Description: Replace Kings Bayou Bridge
Engineer/Architect: David A. Waitz, Engineering
Contractor: Sealevel Construction

Council District: 7
Funding Source: 83% General Fund and 17% Road & Bridge Maintenance Fund
Project Appropriation: Total project costs including prior authorizations \$800,000.
Operating Budget Impact: No impact.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Mayfield Bridge No. 1 Replacement Project# 15-BRG-12	
Description: Replace Mayfield Bridge No. 1 Engineer/Architect: Milford & Associates Cotractor: Coastal Bridge Co. LLC	

Council District: 7

Funding Source: 58% Road & Bridge Maintenance Fund and 42% ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$954,513.

Operating Budget Impact: No impact.

Project Name: North Hollywood Road Improvements Project Number: 07-ROAD-36	
Description: Shoulder improvements along North Hollywood Road. Engineers/Architects: David A Waitz Contractor: LA Contracting	

Council District: 3, 4

Funding Source: 90% Road and Bridge Maintenance Fund, and 10% ¼% Capital Sales Tax Fund.

Project Appropriation: Total project costs including prior authorizations \$555,000.

Operating Budget Impact: To be determined.

Project Name: Pontoon Bridge Major Repairs	
Description: Major repairs to the Dulac Pontoon Bridge to be repaired by the State.	

Council District: 7

Funding Source: 72% Road & Bridge Maintenance Fund and 28% DOTD

Project Appropriation: Total project costs including prior authorizations \$339,571.

Operating Budget Impact: No Impact.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Thompson Road Construction	
Project Number: 07-ROAD-24	
Description:	Extending Thompson Road from Hwy 57 to Hwy 56.
Engineer/Architect:	CB&I Coastal, Inc. & Neel-Schaffer, Inc.
Contractor:	Great Southern Dredging

Council District:	1, 8
Funding Source:	53% Road & Bridge Maintenance Fund, 23% Road Construction Fund, 16% ¼% Capital Sales Tax Fund, and 8% General Fund.
Project Appropriation:	Total project costs including prior authorizations \$665,609.
Operating Budget Impact:	To be determined.

Project Name: Turning Lanes – Federal Stimulus (ARRA)	
State Project Number: 742-55-0112, 005-05-0075, 065-30-0044, & 855-07-0015	
Description:	The widening of existing roadways to add turn lanes at 10 intersections in Houma – Country Estates at LA 624, La 660 at LA 24, Bayou Gardens at LA 24, Corporate at LA 3040, Hollywood at LA 24, LA 182 at 6 th Street, Polk at LA 311, LA 182 at LA 315, LA 3040 at Hollywood Road.
Engineer/Architect:	ECM Consultants
Contractor:	Byron E Talbot Contractors, Inc.

Council District:	Parish wide
Funding Source:	Federal ARRA.
Project Appropriation:	Total project costs including prior authorizations \$972,372.
Operating Budget Impact:	To be determined.

Project Name: Valhi Extension Line & Grade Eval	
Description:	To do a study to extend Valhi beyond Savanne Rd and create an intersection at Hwy 311 and Ellendale Blvd.

Council District:	6
Funding Source:	Parishwide Drainage Fund
Project Appropriation:	Total project costs including prior authorizations \$25,000.
Operating Budget Impact:	To be determined.

661 ROAD CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Westside Blvd. – (Phase I) to St. Louis Canal Road	
Project Number: 99-EXT-58	
Description:	Extend the divided 4-lane road to intersect with St. Louis Canal Road.
Engineer/Architect:	GSE & Associates, Inc. and ECM Consultants
Contractor:	Byron E. Talbot Contractors

Council District: 3

Funding Source: 76% Louisiana Department of Transportation and Development and 24% General Fund.

Project Appropriation: Total project cost including prior authorizations \$3,429,758.

Operating Budget Impact: \$54,000 annual increase for road surface, neutral ground, pavement markings and road signs.

Project Name: Westside Blvd. Phase II – to MLK	
Project Number: 99-EXT-58	
Description:	Extend Westside Blvd. from West Main Street to Martin Luther King Blvd.
Engineer/Architect:	Gulf South Engineers & GSE Associates, LLC
Contractor:	Byron E. Talbot Contractors

Council District: 3

Funding Source: 44% General Fund, 26% Road & Bridge Maintenance Fund, 12% Road Construction Fund, 7% Parish Transportation Fund, 5% ¼% Capital Sales Tax, 4% Citizens Participation, 2% September 1996 Bond Issue.

Project Appropriation: Total project costs including prior authorizations \$1,675,827.

Operating Budget Impact: \$7,100 annual increase to operations. Annual debt service \$1,260 from dedicated Public Improvement.

662 ADMINISTRATIVE BUILDINGS

In December 2000, the Parish purchased the downtown Houma Bank One Tower, approximately 87,000 square feet of office and an adjacent multi-story parking garage to consolidate government functions in the downtown area to provide for more convenient governmental services and public access. The Parish has redesigned the layout of the building to be able to provide the most efficient space to government offices. All designated Parish departments have occupied the building during the year 2005. The funding for the purchase and renovations has been provided through the General Fund, ¼ % Capital Sales Tax, Public Improvement Bonds and interest. The final phase of major renovations is the replacement of the air handler and chiller systems on floors one through five which has been supplemented by a Federal Energy Grant in the amount of \$885,000. Other projects include the Courthouse Annex Building Modification and purchase of an emergency generator. Funds remaining are used for Government Buildings.

662 CIVIC CENTER / ADMINISTRATION BUILDING					
BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 ADOPTED	2018 ADOPTED
REVENUES:					
Intergovernmental	0	0	0	0	0
TOTAL REVENUES	0	0	0	0	0
EXPENDITURES:					
Government Buildings	0	540,199	540,199	0	0
Operating Transfers Out	131,804	27,083	27,083	0	0
TOTAL EXPENDITURES	131,804	567,282	567,282	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(131,804)	(567,282)	(567,282)	0	0
FUND BALANCE, JANUARY 1	733,756	601,952	601,952	34,670	34,670
FUND BALANCE, DECEMBER 31	601,952	34,670	34,670	34,670	34,670

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2017	2018	2019	2020	2021	TOTAL
Administrative Building/Renovations	561,047	(16,422)	0	0	0	0	544,625
Courthouse Annex Building Modification	240,000	(147,427)	0	0	0	0	92,573
Courthouse Elevator Repair	0	147,427	0	0	0	0	147,427
Customer Service/Registrar of Voter Reloc	10,661	(10,661)	0	0	0	0	0
TOTAL EXPENDITURES	811,708	(27,083)	0	0	0	0	784,625
*Total Funding Less Prior Year Expenditures							

662 ADMINISTRATIVE BUILDINGS

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Administrative Building – Government Towers Renovations
Project Number: 01-GT-02

Description: Renovation of the new government tower building. (Air handler and chiller replacement phase)
Engineer/Architect: Houston J. Lirette, Jr. & GSE Associates, LLC
Contractor: Thompson Construction, M&H Builders, Inc., & Blanchard Mechanical Contractors

Council District: 5
Funding Source: General Fund, Interest
Project Appropriation: Total project cost including prior authorization \$11,905,426.
Operating Budget Impact: No impact, possible savings from reduced utilities and maintenance.

Project Name: Courthouse Annex Building Modification

Description: To modify and upgrade the Courthouse Annex Facility.

Council District: 1
Funding Source: Administrative Building Fund, Unallocated Interest
Project Appropriation: Total project cost including prior authorizations \$92,573.
Operating Budget Impact: No impact.

Project Name: Courthouse Elevator Repair

Description: To make necessary repairs to the Elevator in the Old Courthouse.

Council District: 1
Funding Source: Administrative Building Fund
Project Appropriation: Total project cost including prior authorizations \$147,427.
Operating Budget Impact: No impact.

664 1-1B CONSTRUCTION FUND

The Forced Drainage 1-1-B channel improvement project is now underway. The overall project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to West and Bayou Blue to East. Two major pump stations have been constructed and a levee along the Intracoastal Waterway. The current project is intended to more efficiently convey storm water to the major pumping stations in order to prevent flooding from excessive rainfalls and tidal surges.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Miscellaneous Revenue	3,809	0	3,431	0	0
TOTAL REVENUES	3,809	0	3,431	0	0
EXPENDITURES:					
Drainage	0	817,832	817,832	0	0
TOTAL EXPENDITURES	0	817,832	817,832	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	3,809	(817,832)	(814,401)	0	0
FUND BALANCE, JANUARY 1	824,162	827,971	827,971	13,570	13,570
FUND BALANCE, DECEMBER 31	827,971	10,139	13,570	13,570	13,570

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2017	2018	2019	2020	2021	TOTAL
1-1 B Drainage Project	817,832	0	0	0	0	0	817,832
TOTAL EXPENDITURES	817,832	0	0	0	0	0	817,832
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: 1-1B Drainage Project Project Number: 86-148-01	
Description:	Encompassing approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Construction of two major pump stations, a levee along Intracoastal waterway, and for marsh mitigation; to prevent local flooding from excessive rainfalls and tidal surges.
Engineer/Architect:	T. Baker Smith
Contractor:	Low Land Construction and Chet Morrison

Council District: 2, 3, 4, 5

Funding Source: 35% Capital Projects Control Fund, 14% ¼% Capital Sales Tax Fund, 15% Drainage Tax Fund, 3% 1-1B Construction Fund, 6% 1998 Public Improvement Bond Fund, 15% State Grant and 1% 2000 Public Improvement Bond Fund.

Project Appropriation: Total project costs including prior authorizations \$8,969,153.

Operating Budget Impact: \$2,000 annual increase in operations. Annual debt service \$575,890 from dedicated Public Improvement tax.

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

This fund was set up due to sale of General Obligation Bonds in 2005 for the amount of \$5.0 million. This money will be used for drainage projects (\$3.0 million) and roads and bridges projects (\$2.0 million). In 2007, an additional \$5.0 million of General Obligation Bonds were sold restricted for drainage, \$3.0 million and \$2.0 million roads. With the continuing population growth in Terrebonne Parish, road improvements are needed as soon as possible.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Miscellaneous Revenue	2,837	0	2,555	0	0
TOTAL REVENUES	2,837	0	2,555	0	0
EXPENDITURES:					
Sewerage Collection	112,347	108,545	108,545	0	0
TOTAL EXPENDITURES	112,347	108,545	108,545	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(109,510)	(108,545)	(105,990)	0	0
FUND BALANCE, JANUARY 1	248,700	139,190	139,190	33,200	33,200
FUND BALANCE, DECEMBER 31	139,190	30,645	33,200	33,200	33,200

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED					TOTAL
		2017	2018	2019	2020	2021	
Grey Sewer Facilities	108,545	0	0	0	0	0	108,545
TOTAL EXPENDITURES	108,545	0	0	0	0	0	108,545

*Total Funding Less Prior Year Expenditures

665 GENERAL OBLIGATION BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Gray Sewer Facilities
Project Number: 12-CDBG-SEW-55

Description: Sewerage along Hwy 24 South from Laurel Bridge to Fairlane Drive.
Engineer/Architect: Greenpoint Engineering

Council District: 2
Funding Source: General Obligation Bonds.
Project Appropriations: Total project costs including prior authorizations \$480,802.
Operating Budget Impact: None, Line replaced

667 – 2005 SALES TAX CONSTRUCTION FUND

In 2005, the Parish sold Public Improvement Bonds in the amount of \$7,495,000. This money will be used to complete the on-going drainage and bridge improvements.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 ADOPTED	2018 ADOPTED
REVENUES:					
Miscellaneous Revenue	37,386	0	29,212	0	0
TOTAL REVENUES	<u>37,386</u>	<u>0</u>	<u>29,212</u>	<u>0</u>	<u>0</u>
EXPENDITURES:					
Roads and Bridges	5,308,982	0	0	0	0
Operating Transfers Out	114,063	64,000	64,000	0	0
TOTAL EXPENDITURES	<u>5,423,045</u>	<u>64,000</u>	<u>64,000</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(5,385,659)	(64,000)	(34,788)	0	0
FUND BALANCE, JANUARY 1	5,466,504	80,845	80,845	46,057	46,057
FUND BALANCE, DECEMBER 31	80,845	16,845	46,057	46,057	46,057

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

695 SANITATION 2001 BOND CONSTRUCTION FUND

The Sanitation 2001 Bond Construction Fund was proposed in the 2002 Budget to continue expending proceeds of Sanitation Capital Improvement Bonds. The issuance of \$8.865 million was used in the summer of 2001 as part of an overall solution to inadequate funding of the solid waste functions of the Utilities Department. This method of funding provided immediate financing of major capital expenditures of the Solid Waste Division, such as the Ashland Landfill Closure and C & D Landfill Construction. This approach is also more consistent with the typical method funding of major capital improvements, whereby the improvements are paid for over the project life.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Miscellaneous Revenue	1,171	0	0	0	0
Operating Transfers In	80,805	0	0	0	0
TOTAL REVENUES	81,976	0	0	0	0
EXPENDITURES:					
Solid Waste Services	243,908	516	516	0	0
TOTAL EXPENDITURES	243,908	516	516	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(161,932)	(516)	(516)	0	0
FUND BALANCE, JANUARY 1	230,985	69,053	69,053	68,537	68,537
FUND BALANCE, DECEMBER 31	69,053	68,537	68,537	68,537	68,537

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED					TOTAL
		2017	2018	2019	2020	2021	
Ashland Transfer Station	329	0	0	0	0	0	329
Ashland Weigh Scales and Admin. Building	187	0	0	0	0	0	187
TOTAL EXPENDITURES		516	0	0	0	0	516
*Total Funding Less Prior Year Expenditures							

695 SANITATION 2001 BOND CONSTRUCTION FUND

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Ashland Transfer Station
Project Number: 10-LDF-76

Description: Major repairs to the Ashland transfer station.
Engineer/Architect: CB&I Coastal, Inc.
Contractor: Volute, Inc.

Council District: 7
Funding Source: 2001 Bond Proceeds
Project Appropriation: Total cost including prior authorizations \$1,316,000.
Operating Budget Impact: To be determined.

Project Name: Ashland Weigh Scales and Administration Building
Project # 13-LNDFL-54

Description: To install new weigh scales adjacent to the existing scales and 3 new pre-fabricated 12 feet by 12 feet modules that are rated up to 150 mph.
Engineer/Architect: CB&I Coastal, Inc.
Contractor: Bonneval Construction

Council District: 7
Funding Source: Sanitation Fund
Project Appropriation: Total cost including prior authorizations \$1,830,805.
Operating Budget Impact: To be determined.

696 LANDFILL CLOSURE/CONSTRUCTION

As required by the Louisiana Department of Environmental Quality (LDEQ), the Ashland Sanitary Landfill ceased accepting solid waste on July 31, 1999. On August 2, 1999, the Parish's Ashland Solid Waste Pickup Station commenced operations and all solid waste has since been transported to the River Birch Landfill in Avondale, Louisiana. State and federal laws and regulations governing the closure of the Ashland Sanitary Landfill required the Parish to place a final cover and to perform certain maintenance and monitoring functions at the site for thirty years' post-closure.

At December 31, 2006, the Parish reports that the Ashland Landfill Solid Waste Disposal Facility was closed on November 4, 2003 in accordance with the Louisiana Administrative Code, Title 33, Part VII. During an inspection performed on May 30, 2003, Louisiana Department of Environmental Quality representatives noted that the final cover was in place and vegetation had been established in all areas. Certification of final closure was approved by the Department of Environmental Quality on July 14, 2004. An inspection of the groundwater monitoring system on October 18, 2004, indicated that the facility is in compliance with the post-closure requirements established by the facility's approved permit. The parish reports this closure and post-closure care costs as obligations within the government-wide financial statements. The \$1,066,743 (\$71,116 and \$995,627, due within one year and due after one year, respectively), reported as landfill closure and post-closure care liability at December 31, 2016, represents the total estimated remaining cost of closure and post-closure and post-closure care.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Miscellaneous Revenue	707	0	0	0	0
TOTAL REVENUES	707	0	0	0	0
EXPENDITURES:					
Landfill Closure	0	17,074	17,074	0	0
TOTAL EXPENDITURES	0	17,074	17,074	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	707	(17,074)	(17,074)	0	0
FUND BALANCE, JANUARY 1	205,473	206,180	206,180	189,106	189,106
FUND BALANCE, DECEMBER 31	206,180	189,106	189,106	189,106	189,106

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR YEARS	PROJECTED 2017	2018	2019	2020	2021	TOTAL
Landfill Closure - Final Cap	17,074	0	0	0	0	0	17,074
TOTAL EXPENDITURES	17,074	0	0	0	0	0	17,074
*Total Funding Less Prior Year Expenditures							

696 LANDFILL CLOSURE/CONSTRUCTION

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Landfill Closure – Final Cap
Project Number: 99-SAN-09

Description: Construction of a landfill closure design in accordance with applicable regulations of the Louisiana Department of Environmental Quality (LDEQ) – Office of Waste Services and Landfill Road Designs.
Engineer: Coastal Engineering and T. Baker Smith
Contractor: Rad-Ton, Inc.

Council District: 7

Funding Source: 33% ¼% Capital Sales Tax Fund, 30% Sanitation Maintenance Fund, 26% Landfill Closure/Construction Fund and 11% General Fund.

Project Appropriation: Total project costs including prior authorizations \$5,060,051.

Operating Budget Impact: \$100,000 annual increase for grass cutting and soil tests.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

Valhi Boulevard and Hollywood Road Extensions will be accomplished in three segments. “Segment I” (Valhi Boulevard Extension) which is complete and consist of a divided four-lane boulevard with a grassy median together with subsurface drainage, concrete box culverts within median ditch and turning lanes from St. Charles Street to the Hollywood Road Extension. “Segment II” (Hollywood Road Extension) will consist of a four-lane roadway together with curb and gutter subsurface drainage facilities from La. Highway 311 to the Valhi Boulevard Extension. “Segment III” (Hollywood Road Extension) will consist of a four-lane roadway together with curbs and gutters and subsurface drainage facilities from the Valhi Boulevard Extension to U. S. Highway 90 (Big Bayou Black Drive). Another phase is to extend Valhi Extension to Equity Boulevard, then to Savanne Road. The Parish has proposed \$1.0 million for the Valhi Extension Project to Savanne for 2011, from the Capital Sales Tax Fund. In addition, the Parish has proposed \$1.0 million per year for Years 2011 through 2012 from the ¼% Sales Tax Fund.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Miscellaneous Revenue	1,804	0	1,625	0	0
TOTAL REVENUES	1,804	0	1,625	0	0
EXPENDITURES:					
Roads & Bridges	0	315,398	65,398	0	0
Sewerage Collection	0	68,581	68,581	0	0
Operating Transfers Out	8,557	22,192	22,192	0	250,000
TOTAL EXPENDITURES	8,557	406,171	156,171	0	250,000
% CHANGE OVER PRIOR YEAR EXCLUDING TRANSFERS OUT INCREASE (DECREASE) TO FUND BALANCE					-100.00%
FUND BALANCE, JANUARY 1	417,507	410,754	410,754	256,208	256,208
FUND BALANCE, DECEMBER 31	410,754	4,583	256,208	256,208	6,208

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

698 – 1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	*PRIOR	PROJECTED					TOTAL
	YEARS	2017	2018	2019	2020	2021	
Bayou Gardens Boulevard	315,398	0	0	0	0	0	315,398
Bayouside Dr. Bridge (Bayou Petite Caillou)	22,192	(22,192)	0	0	0	0	0
Sanitary Sewer Rehab Project	41,088	0	0	0	0	0	41,088
Sewerage Projects	27,493	0	0	0	0	0	27,493
TOTAL EXPENDITURES	406,171	(22,192)	0	0	0	0	383,979
*Total Funding Less Prior Year Expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

Project Name: Bayou Gardens Boulevard	
Description:	To continue Bayou Gardens Boulevard from Coteau Road to Bayou Blue Road

Council District: 4

Funding Source: 50% Public Improvement Construction Fund and 50% General Fund

Project Appropriation: Total project costs including prior authorizations \$315,398.

Operating Budget Impact: To be determined.

Project Name: Sanitary Sewer Rehabilitation Projects Project Number: 99-SEW-50	
Description:	Sewers in Mulberry, Barrios, Broadmoor and other areas.
Engineer/Architect:	T. Baker Smith
Contractor:	Insituform Technologies

Council District: 1, 2, 3,4,5,6,7,8,9

Funding Source: Public Improvement Bond Proceeds.

Project Appropriation: Total project costs including prior authorizations \$807,600.

Operating Budget Impact: \$16,500 annual increase in operations. Annual debt service \$26,000 from dedicated Public Improvement tax.

CAPITAL IMPROVEMENT PROJECT DETAIL (Continued)

Project Name: Sewerage Projects

Description: Public improvements bond proceeds to be allocated to future sewerage projects.

Council District: 1, 2, 3,4,5,6,7,8,9

Funding Source: Public Improvement Bond Proceeds.

Project Appropriation: Total project costs including prior authorizations \$82,948.

Operating Budget Impact: To be determined upon completion of project design phase.

TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The Terrebonne Economic Development Authority (TEDA) works to position Terrebonne Parish among the most progressive and growth-focused communities in Louisiana and our region. TEDA will accomplish its goals by developing and implementing a clear strategy to support existing businesses in our community as well as seeking innovative ways to develop and attract new high growth industries to diversify Terrebonne’s economy. These efforts will be guided through the updating of the parish’s Comprehensive Strategic Plan for Economic Development. This strategic focus will be based on several areas.

First, TEDA will proactively engage existing local firms to assist them with their growth and expansion plans. This will include one-on-one visitations with companies already operating within the parish as well as outreach through industry organizations.

Second, TEDA will work to support the concept of economic gardening, i.e., the growth and development of entrepreneurs and startups which can create job opportunities in Terrebonne Parish. One initiative undertaken in that realm is a partnership with Nicholls State University and Louisiana Small Business Development Center Greater New Orleans Bayou Region to facilitate individual and group consultations and trainings. In 2015, the department also hosted SparkFest, a two-day small business and entrepreneurship event, and was a sponsor of Nicholls State University’s LEAD program, which aims to expose college students to small-business ownership challenges.

Third, TEDA will seek to attract new firms to Terrebonne that compliment the parish’s existing economic strengths as well as attracting new firms that add a level of economic diversity to the Terrebonne Parish. This goal, along with other key priorities such as heightened profile and engagement of Terrebonne Parish in the New Orleans/Baton Rouge “super region”, increased workforce development, infrastructure needs, and the development of real estate sites for corporate expansion and relocation, will be addressed with greater collaboration and partnership with local business and industry organizations, Louisiana Department of Economic Development, and such regional stakeholders and partners including South Louisiana Economic Council (SLEC) and/or Greater New Orleans Inc. (GNO Inc.)

Economic Indicators	<i>as of August 26, 2015</i>
Population	113,328*
Total Businesses in Terrebonne Parish	5,965
Total Commercial Building Permits	130
Unemployment Rate	6.0%**
Labor Force	100,800
Average Weekly Wage	\$1,072***

**2014 estimate*

***June 2015, estimate*

****4th Quarter 2014*

TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. Support the expansion and growth of local businesses.</i>			
a. Actively collaborate with local businesses and offer support for expansion opportunities through one-on-one meetings and services.	45	41	45
1. Technical assistance provided to members of the business community.	135	120	130
<i>a. Number of existing jobs represented by those companies</i>	5,523	3,087	N/A
<i>b. Number of jobs reported created by companies in past 2 years</i>	994	32	N/A
<i>c. Amount of business investment projected in next 3 years</i>	80,414,808	\$49,500,000	N/A
<i>d. Number of jobs projected in next 3 years</i>	1,229	2	N/A
<i>e. Amount of square footage needed for expansion/growth in next 3 years</i>	553,550	43,000	N/A
2. Address civic or business organizations about economic development efforts in Terrebonne Parish	2	6	5
b. Educate and support business community on the Louisiana Economic Development or other state incentive programs	25	15	10
1. Number of advance notifications filed for tax incentives through Louisiana Economic Development programs.	20	7	5
<i>a. Number of existing jobs represented by those companies that filed for incentives</i>	2,482	695	N/A
<i>b. Number of permanent jobs proposed through the state incentive programs</i>	464	132	N/A
<i>c. Amount of business investment into company creation and expansion projected through state incentive programs</i>	\$124,483,745	\$20,476,430	N/A
c. Support startup and entrepreneurial enterprises via technical assistance			
1. Staff meetings and counseling sessions with startup/entrepreneurs	35	35	35
2. Referrals to Louisiana Small Business Development Center at Nicholls State University	4	11	10
3. Facilitate an Entrepreneurship Fest in Spring 2015 (goal for number of attendees)	planned	218	pending
d. Provide support to connect local employers and potential employees to ensure continued parish wide employment growth			
1. Through referrals to Louisiana Workforce Commission and Louisiana Job Connection for employee recruitment services	38	15	15
2. Through training referrals to the Louisiana Workforce Commission	14	16	15
<i>2. Attract new businesses to open in Terrebonne Parish.</i>			
a. Actively seek new business opportunities to support and strengthen existing businesses and industries in partnership with Louisiana Economic Development	8 project site submissions	5 project site submissions	5
b. Actively seek new business and industries to increase the diversification and long-term growth of the parish economy	completed	completed	n/a
c. Seek opportunities to actively promote the parish business climate and attractiveness through strategic marketing efforts with the port and airport	0	2	2
<i>3. Develop an inventory of available sites and land in the parish that is suitable for development and job creation.</i>			
a. Develop and maintain internal database/listing of properties available for commercial development	29 properties	40 properties	50
b. Promote use of Louisiana Site Selection web database to real-estate community marketing of commercial properties.	19 efforts	15 efforts	15

TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Occupational Licenses	0	200,000	200,000	435,000	435,000
Miscellaneous	1,403	350	300	300	300
TOTAL REVENUES	1,403	200,350	200,300	435,300	435,300
EXPENDITURES:					
Personal Services	259,333	309,527	302,206	313,728	310,527
Supplies and Materials	759	16,200	10,300	11,450	11,800
Other Services and Charges	151,130	157,676	142,500	133,836	138,700
Capital Outlay	6,000	0	0	2,000	0
TOTAL EXPENDITURES	417,222	483,403	455,006	461,014	461,027
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-4.63%
INCREASE (DECREASE) TO FUND BALANCE	(415,819)	(283,053)	(254,706)	(25,714)	(25,727)
FUND BALANCE, JANUARY 1	793,302	377,483	377,483	122,777	122,777
FUND BALANCE, DECEMBER 31	377,483	94,430	122,777	97,063	97,050

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Senior Planner	1	1	1	1	N/A	****	****	****
Marketing Manager	1	1	1	1	N/A	****	****	****
Administrative Coordinator II	1	1	1	1	N/A	****	****	****
TOTAL	3	3	3	3				

CORONER'S OFFICE

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, and accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To maintain professional and comprehensive abilities to investigate</i>			
a) Number of investigations - deaths	834	1006	1020
b) Number of investigations - mental cases	1,469	1,355	1,400
c) Number of investigations - possible criminal sex offense	1	3	3
<i>2. To perform autopsies as needed to complete investigations</i>			
a) Number of autopsies	90	120	130
b) Number of views	264	367	380
c) Number of toxicology studies	94	110	120
<i>3. Examinations are performed to evaluate the mentally ill</i>			
a) Number of mental exams	1,320	1,186	1,250
b) Number of commitments	146	159	170
c) Number of sanity commission exams (court ordered)	3	12	12
<i>4. To effectively provide services to the parish citizens</i>			
a) Average autopsies performed	1 out of 9	1 out of 8	1 out of 8
b) Orders of protective custody produced	1 out of 10	1 out of 8	1 out of 8
c) Estimated case loads	3,620	3,500	3,550

CORONER'S OFFICE

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Intergovernmental and fees	42,125	28,000	34,000	30,000	30,000
Charges for Services	762,087	701,120	701,120	740,120	740,120
Miscellaneous	29,809	27,000	34,510	34,000	34,000
TOTAL REVENUES	834,021	756,120	769,630	804,120	804,120
EXPENDITURES:					
Personal Services	608,194	567,409	567,409	598,843	598,843
Supplies and Materials	10,672	14,000	14,000	14,000	14,000
Other Services and Charges	209,191	199,028	195,115	197,699	197,699
Repairs and Maintenance	1,346	3,000	3,000	3,000	3,000
Bad Debt	0	200	200	200	200
TOTAL EXPENDITURES	829,403	783,637	779,724	813,742	813,742
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND BAD DEBT					3.84%
INCREASE (DECREASE) TO FUND BALANCE					
	4,618	(27,517)	(10,094)	(9,622)	(9,622)
FUND BALANCE, JANUARY 1					
	109,323	113,941	113,941	103,847	103,847
FUND BALANCE, DECEMBER 31					
	113,941	86,424	103,847	94,225	94,225

BUDGET HIGHLIGHTS

- Intergovernmental Revenue from the Terrebonne Parish Consolidated Government for 2018 is \$740,120, an increase of \$39,000 from 2017, approved.

PERSONNEL SUMMARY

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coroner	1	1	1	1	N/A	****	****	****
Deputy Coroner	2	2	2	2	N/A	****	****	****
Office Administrator	1	1	1	1	N/A	****	****	****
Investigators	1	1	2	1	N/A	****	****	****
Secretary	1	1	1	1	N/A	****	****	****
TOTAL FULL-TIME	6	6	7	6				
Autopsy Assistant	1	0	0	1	N/A	****	****	****
Investigator	1	2	1	1	N/A	****	****	****
TOTAL PART-TIME	2	2	1	2				
TOTAL	8	8	8	8				

* Sheriff provides position (CEA)

TERREBONNE PARISH LIBRARY

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

This fund accounts for the receipt, investment of and payment to the Terrebonne Parish Library system of monies received by the Parish on its behalf. The mission of the Terrebonne Parish Library System is to provide to all segments of Terrebonne Parish’s diverse population a comprehensive collection of library resources and services necessary to satisfy the evolving informational needs and recreational pursuits of the community, thus enhancing the quality of life in Terrebonne Parish. The library system has four primary roles: It will provide timely, accurate information and services employing a well trained and motivated library staff. It will provide resources which are technologically advanced. It will serve as a door to learning for children by promoting the enjoyment of reading, learning, and libraries by providing materials and programs. The Terrebonne Parish Library system will uphold the public’s freedom of access to knowledge.

The Terrebonne Parish Library was recognized as a finalist for the Nation Medal in 2014 and 2015. This prestigious honor is bestowed by the Institute of Museums and Library Services, a federal agency.

BUDGET SUMMARY	2016 ACTUAL	2017 BUDGET	2017 PROJECTED	2018 PROPOSED	2018 ADOPTED
REVENUES:					
Taxes	5,220,917	5,250,000	5,250,000	5,250,000	5,250,000
Grants	690	5,000	5,000	0	0
Charges for Services	44,929	50,000	50,000	50,000	50,000
Fines and Forfeitures	25,047	29,500	29,500	29,500	29,500
Investment Income	90	5,000	5,000	5,000	5,000
Other	9,650	10,000	10,000	10,000	10,000
TOTAL REVENUES	5,301,323	5,349,500	5,349,500	5,344,500	5,344,500
EXPENDITURES:					
Personal Services	3,209,584	3,125,935	3,125,935	3,188,000	3,048,565
Supplies and Materials	148,745	171,600	171,600	155,500	156,000
Other Services and Charges	935,406	801,562	801,562	885,889	752,975
Repair and Maintenance	351,587	337,750	337,750	337,200	230,200
Capital Outlay	797,874	1,353,500	1,353,500	487,000	445,000
Operating Transfers Out	816,990	710,000	710,000	710,000	710,000
TOTAL EXPENDITURES	6,260,186	6,500,347	6,500,347	5,763,589	5,342,740
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					
					-5.61%
INCREASE (DECREASE) TO FUND BALANCE					
	(958,863)	(1,150,847)	(1,150,847)	(419,089)	1,760
FUND BALANCE, JANUARY 1	2,779,019	1,820,156	1,820,156	669,309	669,309
FUND BALANCE, DECEMBER 31	1,820,156	669,309	669,309	250,220	671,069

BUDGET HIGHLIGHTS

- Sales & Use Taxes for 2018 is \$5,250,000, an increase by 2%, approved.

TERREBONNE PARISH LIBRARY

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

JOB TITLE	2017 ADPT	2017 CUR	2018 PRO	2018 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director*	1	1	1	1	III	75,407	94,259	114,060
Assistant Director	1	1	1	1	10	58,614	71,718	86,278
Branch Manager III	1	1	1	1	9	53,268	65,436	78,956
Reference Services Supervisor	1	1	1	1	8	48,235	60,403	73,923
Computer/Automation Librarian	2	2	2	2	8	48,235	60,403	73,923
Community Services Librarian	1	1	1	1	7	43,180	54,412	66,892
Reference & Acquisitions Librarian	2	2	2	2	7	43,180	54,412	66,892
Adult Services/Public Relations	1	1	1	1	7	43,180	54,412	66,892
Reference Associate	2	2	2	2	6	40,955	51,251	62,691
Business Manager	1	1	1	1	6	40,955	51,251	62,691
Main Branch Manager	1	1	1	1	5	36,774	46,134	56,534
Branch Manager II	1	1	1	1	4	31,491	39,915	49,275
Outreach Services Manager	1	1	1	1	4	31,491	39,915	49,275
Youth Services Manager	1	1	1	1	4	31,491	39,915	49,275
Tech Processing Manager	1	1	1	1	4	31,491	39,915	49,275
Branch Manager I	6	6	6	6	3	27,768	35,256	43,576
ILL Clerk	1	1	1	1	2	26,395	32,947	40,227
Clerk 1	16	16	16	15	2	26,395	32,947	40,227
Courier/Handyman	2	2	2	2	2	26,395	32,947	40,227
Receptionist	1	1	1	1	1	25,147	31,699	38,979
TOTAL FULL-TIME	44	44	44	43				
Clerk	24	24	24	24		12,470	14,810	17,410
TOTAL PART-TIME	24	24	24	24				
TOTAL	68	68	68	67				

*Director follows parish pay scale



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

Terrebonne Parish Consolidated Government and Terrebonne Levee and Conservation District have an Intergovernmental Agreement to provide for the funding of the Morganza to the Gulf Project. This Project is to provide a system of levees and floodgates to protect the citizens of Terrebonne Parish from any tidal surges from a tropical weather condition. The mission of the Terrebonne Levee and Conservation District is to protect lives and property during times of emergency by using the available manpower and equipment in a safe and timely sequence, while maintaining the integrity of the levee systems and flood control structures. The project purpose is to protect infrastructure and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Terrebonne Levee and Conservation District shall engage in flood control works as it relates to hurricane protection, tidal flooding, saltwater intrusion and conservation. The Parish and the District are jointly participating in this project to provide for the acquisition, construction, improvement, maintenance and operation of new and existing facilities for the furtherance of the statutorily authorized purposes of the District.

In 2001, the citizens of Terrebonne Parish voted to levy a one fourth of one percent (1/4%) sales and use tax for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Government has authorized the collection of the sales tax. The funds derived are to be spent according to the provisions of the Morganza to the Gulf Project Intergovernmental Agreement.

The proposed work is located in coastal Louisiana approximately 60 miles southwest of New Orleans, and includes portions of Terrebonne and Lafourche Parishes. The area is bounded on the west by Bayou Dularge and State Highway 311 and on the east by Bayou Lafourche with the east and west boundaries forming an apex at Thibodaux, LA. The southern boundary is the Gulf of Mexico. The recommended hurricane protection plan consists of approximately 72-miles of earthen levee with 12-floodgate structures proposed for the navigable waterways, 12-environmental structures for environmental enhancement, and a lock structure in the Houma Navigation Canal measuring 200-ft wide by 1200-ft long. The structural features are integrated into the levee alignment to provide flood protection, drainage, environmental benefit, and navigational passage. Construction of this plan is estimated to cost \$888 million and would be cost shared 65% Federal/ 35% non-federal with the Louisiana Department of Transportation and Development and the Terrebonne Levee and Conservation District as the local sponsors. It will take 15 to 16 years to build the entire system, which would be maintained by the Terrebonne Levee & Conservation District. The Army Corps of Engineers will likely operate the massive set of locks in the Houma Navigation Canal and Gulf Intracoastal Waterway water control structures.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2016 Actual	FY2017 Estimated	FY2018 Projected
<i>1. To increase the awareness of the extent of protection this project will provide</i>	95%	100%	100%
<i>2. To keep the public aware of the progress as the project moves forward</i>	85%	100%	100%
<i>3. To continue to work with the Federal and State Governments to acquire any grants and/or matching monies for the hurricane protection program</i>	85%	90%	95%
<i>4. To continue design and construction of the first lift of the project</i>	85%	90%	95%



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

Terrebonne Levee and Conservation District
Morganza to the Gulf Hurricane Protection Project
¼ Cents Sales Tax Budget Request
Fiscal Year 2017-2018

COMPLETED CAPITAL PROJECTS – FLOODGATES

While TLCD floodgates were built over the last twenty-five years there have been several translations of the vertical datum's used for establishing elevations of these structures. The elevations stated in this report have been adjusted to reflect the current datum and vertical adjustment prepared by TLCD in 2015. These elevations are referenced to the North American Vertical Datum.

1. **Bush Canal "Willis Henry" Floodgate**--This 56 ft. steel barge floodgate was built in 2011 to an 18 ft. elevation. This gate located in Bush Canal at its intersection with Bayou Terrebonne. It is located at the transition between Reach H-3 and Reach I of the MTG alignment. Construction of the gate was completed in 2011 with a cost of \$14 Million.
2. **Placid Canal Floodgate**--This 30 ft. steel floodgate was built in 2011 to an 18 ft. elevation with a cost of \$9 Million. This gate located in Placid Canal at its intersection with Bayou Petit Caillou along the MTG alignment across from LA Hwy 56. It is located at the transition between Reach H-2 and H-3 of the MTG alignment. This is the smallest of all of TLCD's navigable floodgates and is only accessible by boat.
3. **HNC "Bubba Dove" Floodgate**--This 250-ft. steel barge floodgate was built in 2013 to an 18 ft. elevation. This gate located in the Houma Navigation Canal (HNC) in lower Dulac about 16 miles south of Houma. This floodgate is the transition between MTG lower Reach F and Reach G-1 levees. This is the only TLCD floodgate on a Federal waterway in Terrebonne Parish and is the largest of all of TLCD's floodgates. This floodgate was constructed with bond revenue from the ¼% tax of \$50 Million. *Update: The TLCD recently completed a contract to upgrade the winches and cables on the floodgate at a cost of \$2 Million.*
4. **Bayou Grand Caillou Floodgate**--This 200 ft. steel barge floodgate cost \$24.5 Million and was complete in 2013 to an 18 ft. elevation. It is located along MTG Reach F levee and is the transition between what is commonly referred to as upper Reach F and lower Reach F.
5. **Bayou Petit Caillou Floodgate & Hwy 56 Road Gate**--This floodgate and Highway Roller Gate or the newest structures in Terrebonne Parish. They were both built in 2015 to an 18 ft. elevation with a total cost of \$22 Million. TLCD constructed an emergency limestone by-pass ramp on the side of the Hwy gate to allow for motorist who may be on the south side of the road gate to safely drive over the levee. This by-pass ramp is only left open when the Hwy gate will be closed. This gate is the transition between MTG Reach H-1 and H-2 levees. This is at the most southern part of the MTG alignment, about 4 miles north of Cocodrie. This floodgate and road gate is immediately adjacent to LA Hwy 56 and is accessible from that Hwy.
6. **Gibson/Bayou Black Floodgate**--This 56 ft. steel barge floodgate was built by TPCG (Parish Government) in about 1998 to an 8 ft. elevation. In 2015, TLCD assumed the ownership, operations, and maintenance of this floodgate because after the 2014 WRDA bill, this floodgate now falls in the MTG Alignment on the western side of the MTG Western Tie-in.

COMPLETED CAPITAL PROJECTS – LEVEES

1. **Upper MTG Reach F—3 miles**—This levee runs between the Falgout Canal Road and the Bayou Grand Caillou Floodgate along the west bank of the HNC. This levee is built to a 12 ft. elevation with a total cost of \$16.5 Million.
2. **Lower MTG Reach F—1 mile**—This levee runs between the Bayou Grand Caillou Floodgate and the HNC "Bubba Dove" Floodgate along the west bank of the HNC. This levee is built to a 12 ft. elevation with a cost of \$4 Million. This levee is only accessible by water.
3. **MTG Reach G-1—1 mile**—This levee runs east-west between the east side of the HNC "Bubba Dove" Floodgate and the lower parish "Mayfield" levee in lower Dulac. It was built to a 12 ft. elevation for a cost of \$4 Million. Note that the access road to the HNC Floodgate runs on the protected berm of this levee.

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

4. **MTG Reach G-2-a**—1.3 miles—This levee is between the Reach G-1 levee and Four Point Road in lower Dulac. It runs along the most southern part of the parish Mayfield drainage system. It was built to a 12 ft. elevation with a cost of \$3.5 Million.
5. **MTG Reach G-2-c**—1.3 miles--This levee runs in a southeastern direction parallel to Bayou Salé Road (LA Hwy 57). It is a 12 ft. elevation and cost \$3.5 Million.
6. **MTG Reach H-1**—1 mile—This levee runs east-west between Bayou Salé Road (LA Hwy 57) and LA Hwy 56 adjacent the Bayou Petit Caillou Floodgate and the Hwy 56 road gate. It is a 12 ft. elevation with a cost of \$6.3 Million. This levee has one water control structure:
 - H-1 water control structure--This structure has (4) 72 inch round culverts with sluice gates
7. **MTG Reach H-2**—3.5 miles—This levee is along the west bank of Bayou Petit Caillou (Little Caillou) between the Bayou Petit Caillou Floodgate and the Placid Canal Floodgate. It is approximately at a 12 ft. elevation and cost \$8.5 Million
8. **MTG Reach H-3**—3 miles—This levee is along the west bank of Bayou Petit Caillou and travels diagonally to the west bank of Bayou Terrebonne. It is between the Placid Canal Floodgate and the Bush Canal Floodgate. It has an approximate elevation of 12 ft. and a cost of \$6.5 Million.
9. **Lower MTG Reach I**—1.3 miles—This levee is along the west bank of Bayou Terrebonne between the Bush Canal Floodgate and the Bayou Terrebonne Floodgate. It is approximately 11 ft. in elevation and has been in existence since the early 1990s.
10. **Upper MTG Reach I**—3.5 miles--This levee is along the east bank of Bayou Terrebonne between the Bayou Terrebonne Floodgate and the Humble Canal Floodgate in lower Montegut. It is approximately a 9.5 ft. elevation. This levee has a parish pump station and has no other water control structures.
11. **MTG Reach J-2**—5 miles—This levee runs east-west between Montegut and Pointe-aux-Chenes (PAC) through the PAC Wildlife Management Area. This levee is approximately at a 9 ft. elevation and contains three water control structures. The TLCD has been continuously improving this levee section and has spent approximately \$15 Million on levees and water control structures.
12. **Reach J-1**—3 miles—This levee runs parallel to Hwy 665 in lower PAC up to the Island Road. This levee is approximately 9.5 ft. in elevation and cost \$18 Million to construct. The transition between Reach J-1 and J-3 is Isle de Jean Charles that has a 15 ft. road ramp.
13. **MTG Reach J-3**—1 mile—This levee runs along the west side of PAC from the Island Road to the future PAC floodgate at the Terrebonne/Lafourche Parish line. This levee is at an approximate 7 ft. elevation. It was constructed to a 12 ft. elevation with a much wider base. This construction project was substantially complete Summer 2017. This levee is a parish forced drainage system (formerly known as the 4-3-b levee) with a parish pump station with (2) 20 inch pumps. The total cost for this reach is \$5.8 Million.
14. **MTG Reach G-2-b**—1.7 miles—This levee was substantially complete Summer 2017. It was built to a 13.5 ft. elevation between Four Point Road & Bayou Four Point and Bayou Salé Road (LA Hwy 57). There will be no structure over Bayou Four Point. This levee is crossing open water areas such as Sweetwater Pond. This levee will have three water control structures. The contract for this project is \$14.3 Million.
15. **MTG Reach E-Segment 2** – 1.5 miles--This levee segment was complete early 2017. It begins at Falgout Canal Road westward to the second water control structure along Reach E. It is a 12 ft. elevation. There will be two large water control structures along this levee and parish road. Each of these two structures will have seven (7) 6 ft. X 6 ft. concrete culverts with flap gates on the south side and sluice gates on the north side of the road. These structures were completed Fall 2017 for a total cost of \$7.8 Million. The total cost for this levee was \$7.2 Million funded by Terrebonne Parish CDBG dollars, TLCD dollars, and CPRA.

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

IN-PROGRESS CAPITAL PROJECTS

1. **MTG Reach E – Segment 1 – 2.5 miles** – This levee segment is currently under construction and expected to be complete by November 2017. It begins at the Lower Dularge East levee and spans eastward to the second water control structure along Falgout Canal Road. It will be built to a 12 ft. elevation with an estimated cost of \$11 Million funded by Terrebonne Parish CDBG dollars, TLCD dollars, and CPRA.
2. **Falgout Canal Floodgate** – This is a 189’ barge gate situated in Falgout Canal on the west side of Bayou Dularge just below Reach B. Bids were awarded in the fall of 2017 for a total amount of \$35.4 Million. The floodgate is expected to be complete by May 2019.
3. **Falgout Canal North Tie-In – 1 mile** – This new levee will tie in the Falgout Canal Floodgate to Reach B to its north. It is estimated to cost approximately \$5.6 Million. The CPRA recently released \$2.5 Million for this project which will partially fund the initial lift to 8’ elevation. It will go to bid in late Fall 2017.
4. **Falgout Canal South Tie-In – ¾ mile** – This levee will go to bid October 2017 and be awarded in December 2017. The total cost is estimated to be \$3 Million funded by CPRA funds. In addition, this project will have two alternates solely funded by the ¼% and ½% tax dollars. The first alternate is to dredge and stockpile the remaining available material from the Lower Dularge West Levee (Brady Road Levee); the second alternate is to shape that material to rehabilitate the Lower Dularge West Levee to an 8 ft. elevation for approx. 6 miles.
5. **Lower Dularge East Levee – 7 miles** – The draft permit for this levee reach was recently received and authorizes the rehabilitation of the entire levee from Reach E to the Lower Dularge Floodgate to a 12 ft. elevation. Due to funding constraints, this lift will be in three phases from North to South beginning at Reach E to the D-19 Pump Station, approx. 2 miles estimated to cost \$4 Million. The entire cost to lift all phases of this levee is \$12 Million. Advertisement for this first phase is November 2017.
6. **Pointe-Aux-Chenes Floodgate** – This 56’ wide barge gate is currently under construction in Bayou Pointe-aux-Chenes between the Terrebonne and Lafourche Parish line. It features an operable road gate with an emergency bypass ramp similar to LA Hwy 56 Roller gate recently constructed in 2017. The total cost of the floodgate is \$13 Million, with Statewide Flood Control Grant supplying \$8 Million toward the project. This gate will be complete October 2017.
7. **HNC Lock Complex** – The TLCD is acting as an agent of the State of Louisiana for this project. Currently, it is in the engineering and design phase with construction of the \$300 Million complex to begin in 2019 with Restore Act dollars.
8. **MTG Reaches K & L (Lafourche Parish)** --This Levee is in Lafourche Parish and under the jurisdiction of the South Lafourche Levee District. Reach K runs from the parish line in PAC northeastward toward Larose. The existing 6.5 mile levee on Reach K is a low elevation (about 4-5 ft.) marsh management levee on the Grand Bayou Wetland unit of the PAC Wild Life Management Area. This marsh management levee is AKA as the South Lafourche Mitigation levee because it was originally built in the 1980’s as the mitigation for the Larose to Golden Meadow Hurricane Protection project. In 2011, TLCD built an 800 ft. levee to an 8 ft. elevation from Bayou PAC (future PAC Floodgate--No 12) to the end of Oak Point Road on the end of the Lafourche side of PAC. South Lafourche Levee District (SLLD) recently completed a construction project to extend this 800 ft. levee for approx. 1600 ft. Further, SLLD awarded a dredge contract to dredge about 6.5 miles of Grand Bayou to build a foundation for the Reach K and the southern part of Reach L levees, for a cost of \$2.1 Million. Reach K has two water control structures that are operated by LA WL&F. The CPRA accepted bids in late September 2017 for a 2 mile section of Reach L totaling \$7 Million. The remaining portion of Reach L is currently under design by the SLLD.
9. **MTG Western Tie-in--12 miles**--In early 2016, TLCD and TPCG jointly built or repaired approx. 12 miles of levees to an approximate 7 ft. elevation in the Bayou Black/Gibson Area. These levees follow the south side and run parallel to LA Hwy 182 and Bayou Black. Included in these levees is about a 1.5-mile levee from the Gibson/Bayou Black Floodgate along Geraldine Road in Gibson built to a 5 ft. level. The other levees along Bayou Black run from about 1.8 miles west of the Jarvis Bridge in Gibson eastward to Daneco Alligator Farm (about 1/2 mile west of Savanne Road Bridge). Thus far, the TLCD spent approximately \$12 Million. TLCD is currently applying for “After-the-Fact” permit and addressing land rights issues.

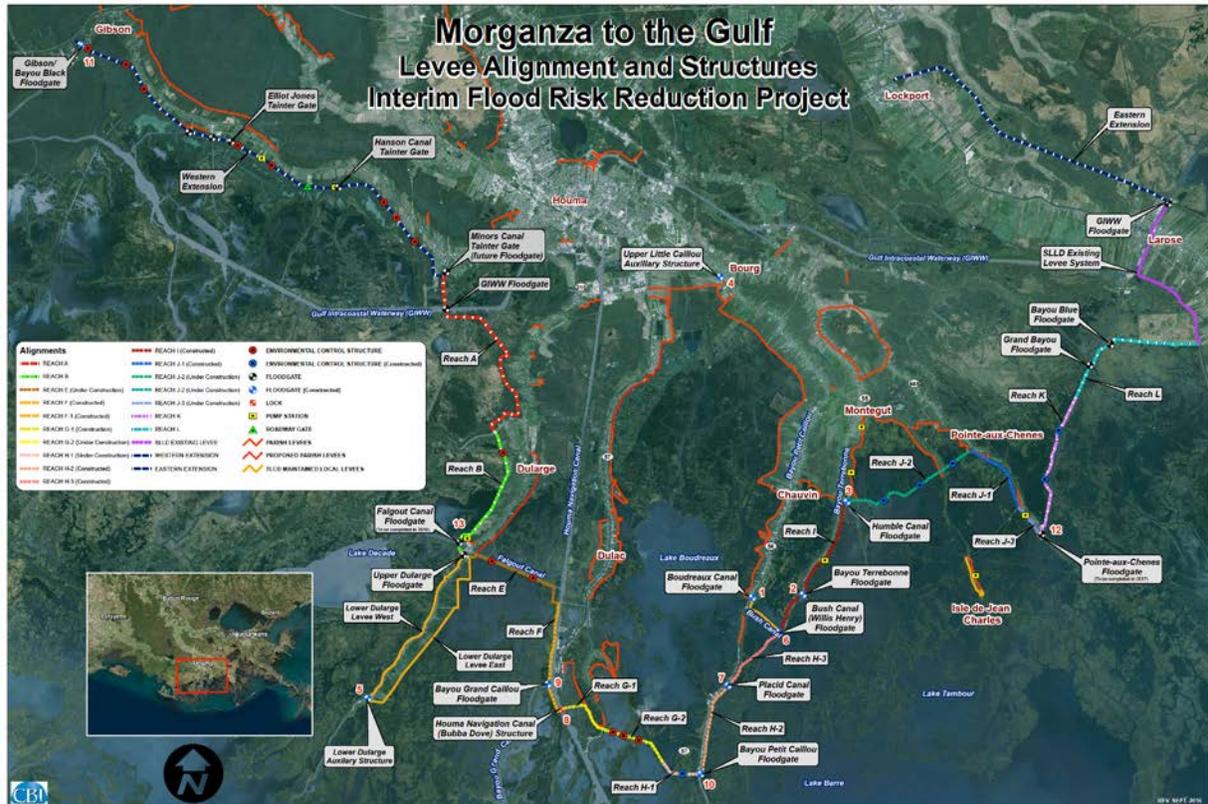
MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

10. **MTG Reach B--5 miles--**This 5-mile levee is a parish forced drainage levee that falls along the MTG Alignment on the west side of Dularge north of the Falgout Canal Marina. The northern part of this levee has an elevation of approximate 7 ft. However, the most southern part has areas that are at or below a 5 ft. elevation.

MORGANZA PROJECT MANAGEMENT

The Louisiana DOTD (Department of Transportation and Development) and the U.S. Army Corps of Engineers have recommended the TLCD (Terrebonne Levee and Conservation District) hire a project manager for the Morganza to the Gulf project. As the local sponsor the TLCD is required to provide LERRD's (Lands, Easements, Rights-of-Ways, Relocations and Disposals) for this project to proceed. In addition, the TLCD will provide a portion of its local cost share responsibility by constructing a portion of the project. These immense tasks are beyond the current capability of the TLCD, and will necessitate the hiring of Project Management to ensure compliance with all U.S. Army Corps of Engineers requirements.

The Project Manager will act as an administrator for the MTG (Morganza to the Gulf) project, assisting the TLCD in managing the various related tasks of the overall effort. This oversight is essential to meet COE (Corps of Engineers) standards and to maximize reimbursement for local expenditures. Project Management will be performed by a local engineering firm with expertise and personnel capable of providing management and supervision of TLCD controlled projects, in addition to projects under U.S. Army Corps of Engineers control. The Project Manager will also assist the TLCD in long range project planning. These



Source: Army Corps of Engineers

In Terrebonne Parish,

- Land was lost from 1956-78 at a rate of .79% per year.
- From 1978-90, the rate increased to 1.2%.
- It is predicted that 93,792 acres or 34.5% of the remaining wetlands will be lost in 50 years without any action to protect them.

Terrebonne Parish Consolidated Government

Governmental Activities Tax Revenues by Source (1)
Last Ten Fiscal Years
(modified accrual basis of accounting)

<u>Year</u>	<u>Ad Valorem Taxes (2)</u>	<u>Sales & Use Taxes</u>	<u>Special Assessment Taxes</u>	<u>Other Taxes</u>	<u>Total</u>
2009	\$ 22,908,925	\$ 37,154,791	\$ 21,679	\$ 1,164,084	\$ 61,249,479
2010	23,927,959	36,442,007	19,267	1,144,872	61,534,105
2011	24,293,542	37,167,712	12,145	1,280,534	62,753,933
2012	28,016,809	39,558,954	15,706	1,422,744	69,014,213
2013	26,473,371	43,251,970	27,837	1,446,469	71,199,647
2014	26,726,303	44,756,815	40,952	1,715,772	73,239,842
2015	27,278,054	38,623,466	-	1,681,944	67,583,464
2016	39,047,314	34,810,158	-	1,501,555	75,359,027
2017	43,712,903	35,074,208	-	1,501,555	80,288,666
2018	45,549,100	34,230,756	1,500	1,635,000	81,416,356

(1) Includes all governmental fund types.

(2) Sanitation maintenance activities were converted to business-type activities on January 1, 2008.

Source: Comprehensive Annual Financial Audit Report

Terrebonne Parish Consolidated Government

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

	<u>2008</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Revenues				
Taxes	\$ 61,249,479	\$ 61,112,563	\$ 62,582,933	\$ 68,815,698
Licenses and permits	4,030,512	3,130,921	3,781,582	3,871,740
Intergovernmental	34,689,917	44,495,929	62,687,802	60,801,320
Charges for services	1,174,373	1,809,699	1,876,296	949,755
Fines and forfeitures	4,584,932	4,702,430	4,622,881	4,274,045
Miscellaneous	2,980,867	1,983,300	4,257,961	3,687,894
Total revenues	<u>108,710,080</u>	<u>117,234,842</u>	<u>139,809,455</u>	<u>142,400,452</u>
Expenditures				
General government	18,306,618	19,599,386	20,763,806	19,723,979
Public safety	27,420,652	36,840,410	46,562,638	47,147,065
Streets and drainage	33,426,296	25,379,209	22,870,206	19,621,703
Health and welfare	14,568,584	16,490,392	12,895,875	14,198,832
Culture and recreation	2,132,702	2,086,297	2,283,302	3,184,715
Education	67,855	70,012	70,183	76,462
Urban redevelopment and housing	4,103,705	4,634,564	2,864,988	1,955,779
Conservation and development	462,176	1,208,521	273,947	277,824
Economic development and assistance	2,434,889	3,202,721	12,350,769	19,111,800
Debt service				
Principal	3,387,760	3,200,000	3,930,000	5,100,000
Interest	2,616,716	2,402,696	3,476,701	4,894,468
Other charges	88,491		231,610	
Capital outlay	21,811,944	26,598,925	37,870,167	37,019,719
Intergovernmental	285,682	209,027	115,282	24,992
Total expenditures	<u>131,114,070</u>	<u>141,922,160</u>	<u>166,559,474</u>	<u>172,337,338</u>
Excess of revenues over (under) expenditures	<u>(22,403,990)</u>	<u>(24,687,318)</u>	<u>(26,750,019)</u>	<u>(29,936,886)</u>

2013	2014	2015	2016	2017	2018
\$ 71,028,983	\$ 73,398,504	\$ 67,700,468	\$ 70,274,143	\$ 69,505,684	\$ 70,625,356
4,201,367	4,146,687	4,024,732	3,700,475	3,641,814	3,677,001
53,481,155	51,160,627	50,101,545	79,667,999	17,260,312	20,448,264
1,216,183	1,199,929	1,036,761	1,022,851	1,011,700	1,213,816
4,280,476	3,551,020	4,155,995	4,677,111	4,565,000	4,690,500
1,734,906	3,148,949	13,059,728	1,747,169	510,615	586,245
135,943,070	136,605,716	140,079,229	161,089,748	96,495,125	101,241,182
19,772,987	18,727,624	21,149,326	19,739,653	25,104,695	27,308,355
37,844,243	27,736,884	25,464,963	33,808,259	26,406,888	27,384,616
19,780,415	18,295,577	20,084,744	29,563,337	20,565,861	21,199,919
12,466,424	12,070,501	12,389,502	17,560,773	12,280,926	14,044,320
3,851,846	2,107,761	3,605,170	2,469,340	2,391,802	2,316,629
95,407	101,172	102,403	103,004	109,112	109,112
2,973,838	939,034	887,546	1,745,783	275,386	276,976
252,080	266,486	210,402	227,224	1,694,208	6,119,027
12,436,869	16,125,647	10,173,256	16,269,064	2,925,941	2,199,867
5,315,000	5,060,000	9,215,590	5,320,590	5,270,000	5,515,000
4,848,321	4,937,431	4,599,725	4,345,586	4,030,871	3,803,584
84,170	59,291	347,152	-	298,960	303,575
26,879,016	29,821,590	35,592,575	63,957,527	3,327,396	5,165,486
7,172,644	575,070	614,144	6,088,093		
153,773,260	136,824,068	144,436,498	201,198,233	104,682,046	115,746,466
(17,830,190)	(218,352)	(4,357,269)	(40,108,485)	(8,186,921)	(14,505,284)

Terrebonne Parish Consolidated Government

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Other financing sources (uses)				
Transfers in	34,285,166	\$ 33,548,751	\$ 33,548,751	\$ 29,611,400
Transfers out	(32,538,372)	(32,171,848)	(32,171,848)	(31,092,382)
Public improvement bond proceeds				
Premium on public improvement debt				
General obligation bonds proceeds				
Refunding bonds issued	11,850,000			
Payment to refunded bond escrow agent	(12,738,594)			
Premium on refunding debt	368,167			
Certificate of indebtedness				
Capital leases				
Proceeds of bonds and other debt issued				
Bond proceeds				
Bond discounts				
Bond premiums				
Proceeds of capital asset dispositions	513,311	171,551	171,551	271,002
Total other financing sources (uses)	<u>1,739,678</u>	<u>1,548,454</u>	<u>1,548,454</u>	<u>(1,209,980)</u>
Special Items				
Contributions		<u>(565,196)</u>		
Net change in fund balances	(20,664,312)	(23,138,864)	(25,201,565)	(9,396,901)
Debt service as a percentage of noncapital expenditures	5.49%	4.86%	5.76%	7.39%

(Continued)

<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
\$ 31,478,467	\$ 28,045,924	\$ 37,910,584	\$ 27,678,743	\$ 28,091,234	\$ 29,759,140
(28,004,845)	(25,370,533)	(36,920,181)	(24,758,086)	(24,220,219)	(25,535,562)
11,275,000					
		(25,136,485)			
		2,774,703			
		21,665,000			
	2,900,000	3,910,000			
(78,925)	152,920				
54,613	48,712				
117,853		149,667	553,622		
<u>14,842,163</u>	<u>5,777,023</u>	<u>4,353,288</u>	<u>3,474,279</u>	<u>3,871,015</u>	<u>4,223,578</u>
(2,988,027)	5,558,671	(3,981)	(36,634,206)	(4,315,906)	(10,281,706)
8.01%	9.34%	12.69%	7.04%	9.18%	8.43%

Terrebonne Parish Consolidated Government

**Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years**

Fiscal Year Ended December 31	Real Property	Movable Property	Other	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value
2008	#####	\$346,767,160	\$75,970,020	\$169,519,980	\$709,298,030	\$386.42	\$7,176,469,447	12.25%
2009	468,174,820	347,423,675	77,809,310	171,242,510	722,165,295	399.97	7,309,143,273	12.22%
2010	479,017,105	351,953,280	83,714,000	172,892,410	741,791,975	404.98	7,471,382,250	12.24%
2011	507,468,020	351,744,320	86,500,310	175,348,725	770,363,925	409.49	7,765,643,573	12.18%
2012	550,626,415	344,464,845	94,723,300	179,113,825	810,700,735	406.84	8,181,589,650	12.10%
2013	564,671,350	386,160,935	94,103,740	179,942,475	864,993,550	401.50	8,597,534,693	12.15%
2014	576,858,590	404,430,195	92,273,080	180,091,915	893,469,950	392.22	8,833,879,520	12.15%
2015	589,570,570	409,476,187	88,125,070	180,524,711	906,647,116	384.54	8,978,047,227	12.11%
2016	619,132,990	392,532,493	92,385,220	181,538,770	922,511,933	391.47	9,177,754,067	12.03%
2017	627,673,115	411,970,803	93,400,050	181,919,325	951,124,643	432.47	9,396,803,370	12.06%

*Actual Valuation (Market Value) as computed to Assessed Valuation

Residential properties are assessed at 10% of fair market value; other movable property excluding land are to be assessed at 15%; and public service properties excluding land are to be assessed at 25% of fair market value. The total assessed value is estimated to be 15% of actual market value. Tax rates are per \$1,000 of net assessed value.

** Exempt Properties Not Included

Does not include exempt assessed valuations as follows:

Fiscal Year Ended December 31	Real Estate and Improvements (Under 10 Year Exemption)	Exempt Real Estate and Improvements	Total Exempt Properties
2008	\$139,832,520	\$50,285,845	\$190,118,365
2009	204,263,485	50,964,560	255,228,045
2010	241,824,081	53,304,750	295,128,831
2011	309,232,377	61,000,290	370,232,667
2012	297,748,752	57,290,550	355,039,302
2013	361,901,433	61,328,365	423,229,798
2014	343,718,008	62,486,580	406,204,588
2015	398,495,929	65,629,480	464,125,409
2016	431,253,511	67,858,495	499,112,006
2017	51,523,340	69,938,380	121,461,720

Source: Terrebonne Parish Assessor's Grand Recapitulations of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

**Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years**

Fiscal Year	Terrebonne Parish Consolidated Government			Overlapping Rates		Total Direct & Overlapping Rates
	Operating Millage	Debt Service Millage	Total Parish Millage	Total School Millage	Other Districts	
2008	\$361.24	\$25.18	\$386.42	\$8.83	\$14.43	\$409.68
2009	370.04	29.93	399.97	8.83	14.43	423.23
2010	376.15	28.83	404.98	9.27	14.43	428.68
2011	368.13	41.36	409.49	9.27	14.43	433.19
2012	367.37	39.47	406.84	9.27	14.58	430.69
2013	364.51	36.99	401.50	9.27	17.04	427.81
2014	365.64	26.58	392.22	9.27	17.04	418.53
2015	373.49	11.05	384.54	9.27	17.04	410.85
2016	376.63	14.84	391.47	9.27	16.99	417.73
2017	412.59	19.88	432.47	9.27	16.93	458.67

Terrebonne Parish Consolidated Government

**Principal Property Taxpayers
Current Year and Nine Years Ago**

Taxpayer	2017			2008		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Hilcorp Energy Co.	\$30,225,110	1	3.18%	\$23,291,080	1	3.28%
Zydeco Pipeline Company	23,621,210	2	2.48%			
Petroleum Helicopters, Inc.	22,896,505	3	2.41%	21,124,865	2	2.98%
Entergy LA., Inc.	12,882,780	4	1.35%			
Montco Offshore, Inc.	12,631,800	5	1.33%			
S C F Marine, Inc	10,535,060	6	1.11%			
Transcontinental Gas Pipeline	9,014,930	7	0.95%	8,931,900	8	1.26%
Nautical Ventures, LLC	7,475,000	8	0.79%			
South Louisiana Electric	7,570,670	9	0.80%			
Nautical Solutions, LLC	6,350,000	10	0.67%			
Apache Corporation				15,442,455	3	2.18%
Louisiana Land & Exploration				10,668,515	4	1.50%
Bell South Communications				9,987,140	5	1.41%
Hercules Drilling Company				9,247,605	6	1.30%
Shell Pipeline Company				8,951,030	7	1.26%
Helis Oil & Gas Company				8,695,175	9	1.23%
Tennessee Gas Pipeline Co.				8,600,040	10	1.21%
Totals	\$143,203,065		15.07%	\$ 124,939,805		17.61%

Source: Terrebonne Parish Assessor's Office.

Terrebonne Parish Consolidated Government

**Property Tax Levies and Collections
Last Ten Fiscal Years**

Fiscal Year Ended December 31	Collection Year Ended December 31	Taxes Levied for the Fiscal Year (Original Levy)	Adjustments	Total Tax Levy for Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
					Amount	Percentage of Levy		Amount	Percentage of Levy
2008	2009	\$ 30,968,284	-	\$30,968,284	\$ 30,638,369	98.93%	\$ 157,140	\$ 30,795,509	99.44%
2009	2010	31,779,697	-	31,779,697 (1)	30,955,826	97.41%	24,938	30,980,764	97.49%
2010	2011	32,605,552	-	32,605,552 (1)	30,652,266	94.01%	434,409	31,086,675	95.34%
2011	2012	33,719,387	-	33,719,387	32,664,919	96.87%	4,291,676 (3)	36,956,595	109.60% (2)
2012	2013	34,780,278	-	34,780,278	34,164,340	98.23%	729,214	34,893,554	100.33% (2)
2013	2014	36,137,191	-	36,137,191	35,746,909	98.92%	39,675	35,786,584	99.03%
2014	2015	37,128,457	-	37,128,457	36,730,260	98.93%	107,275	36,837,535	99.22%
2015	2016	43,091,214	-	43,091,214 (4)	42,659,498	99.00%	11,191	42,670,689	99.02%
2016	2017	45,452,117	-	45,452,117	37,947,728	83.49%	-	37,947,728	83.49%
2017	2018	39,247,760	-	39,247,760	3,629,952	9.25%	-	3,629,952	9.25%

"Total Tax Levy" represents the taxpayer portion of the original levy of the Assessor. The amounts to be paid by the taxpayer are ultimately collected in full except for those adjustments due to assessment error or delayed homestead exemptions.

For financial statement reporting, ad valorem taxes represent total tax levy plus delinquent tax collections.

- (1) 2009 and 2010 Total Tax Levy was adjusted for the creation of a separate governing authority for Terrebonne Fire Protection District No. 8.
- (2) For the Fiscal Years 2011 and 2012, which reflects greater than 100%, these years include the release of protest taxes previously held in escrow. The levy year for these protest taxes is unknown. Therefore, included in the year the taxes were released.
- (3) The collections in 2012 include protest taxes settled during the year.
- (4) Tax assessments and collections of taxes dedicated to the mission of the Terrebonne Council on Aging, Inc. were included based on a change of entity.

Source: Sheriff and Ex-Officio Tax Collector's Grand Recapitulation of the Assessment Roll for the Parish of Terrebonne.

Terrebonne Parish Consolidated Government

Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	Population	Personal Income (3)	Per Capita Personal Income (3)	Median Age	Public School Enrollment (1)	Average % Unemployment Terrebonne Parish (2)
2008	108,576 (4)	\$ 4,126,430,880	\$ 38,142	34.2 (4)	17,635	3.60%
2009	109,291 (4)	4,267,704,259	39,049	34.9 (4)	18,921	5.50%
2010	111,860 (4)	4,175,733,800	39,049	34.4 (4)	18,850	5.30%
2011	111,860 (4)	4,448,001,040	39,764	35.0 (4)	18,747	5.40%
2012	111,917 (4)	4,608,070,558	41,174	34.0 (4)	18,891	4.80%
2013	112,749 (4)	4,983,167,553	44,197	35.1 (4)	18,564	4.30%
2014	113,328 (4)	4,859,277,984	42,878	35.2 (4)	18,540	4.80%
2015	113,972 (4)	5,123,274,000	44,952	35.3 (5)	18,353	5.40%
2016	113,220 (4)	4,623,243,000	40,834	35.3 (2)	17,995	7.00%
2017	113,220 (4)	4,623,243,000 **	40,834 *	35.4 (5)	17,804	4.50%

Sources:

* Latest available 2016

** Estimated based on 2016 per capita personal income

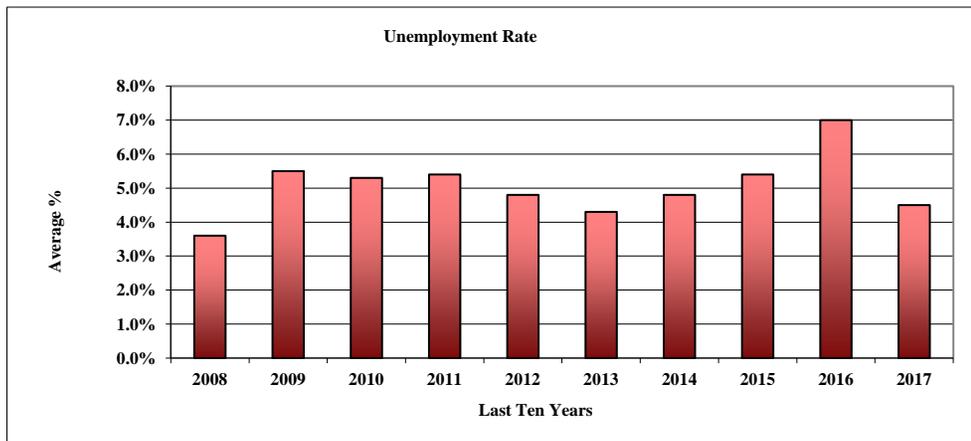
(1) Terrebonne Parish School Board

(2) Louisiana Department of Labor Statistics

(3) U.S. Department of Commerce, Bureau of Economic Analysis

(4) U.S. Census Bureau

(5) Louisiana-demographics



Terrebonne Parish Consolidated Government

**Principal Employers
Current Year and Nine Years Ago**

Employer	2017			*2007		
	Employees	Rank	Percentage of Total Parish Employment	Employees	Rank	Percentage of Total Parish Employment
Terrebonne Parish School Board	2,316	1	4.94%	2,800	1	5.19%
Danos	1,585	2	3.38%			
Terrebonne General Medical Center	1,494	3	3.19%	1,300	4	2.41%
Terrebonne Parish Consolidated Government	1,086	4	2.32%	747	7	1.38%
Diocese of Houma-Thibodaux	1,086	5	2.32%	1,100	5	2.04%
Wal-Mart	880	6	1.88%			
Seacor Marine	750	7	1.60%			
Rouse's Supermarket	730	8	1.56%			
Leonard J. Chabert Medical Center	650	9	1.39%	799	6	1.48%
Gulf Island Fabrication	625	10	1.33%	2,000	2	3.71%
Pride Offshore	-		-	1,500	3	2.78%
Halliburton Services	-		-	650	8	1.20%
Offshore Specialty Fabrications	-		-	600	9	1.11%
Weatherford International Ltd.	-		-	580	10	1.08%
Total	11,202		23.88%	12,076		22.38%

Source: 2016 - Houma Daily Courier

*2007 - Louisiana Department of Labor (Latest Available for 2008)

Terrebonne Parish Consolidated Government

**Full-time Equivalent Parish Government Employees by Function
Last Ten Fiscal Years**

Function	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
General fund	111	116	114	110	164	165	166	171	162	159
Public safety										
Police	106	106	95	100	105	106	94	97	95	92
Fire	70	71	70	71	69	68	68	69	57	57
Grants	83	85	83	79	76	75	81	79	72	71
Road and Bridge	68	67	66	64	65	57	58	54	52	53
Drainage	82	85	81	85	74	84	96	92	86	85
Sanitation	9	14	14	14	15	14	14	15	18	17
Culture & Recreation	46	39	38	277	262	299	307	278	235	236
Sewer	38	38	39	34	39	37	40	37	38	37
Utility Maintenance & Operation	43	39	42	37	38	38	46	49	46	47
Civic Center	27	22	23	26	27	27	29	30	28	28
Internal Service Funds	54	50	50	49	48	52	48	48	49	49
Port Commission	1	0	0	0	0	0	0	0	0	0
Other Governmental Funds	74	71	71	71	127	122	129	135	148	142
Total	812	803	786	1017	1109	1144	1176	1154	1086	1073

Sources: Terrebonne Parish Consolidated Government, Human Resources Department.

Terrebonne Parish Consolidated Government

**Capital Asset Statistics by Function
December 31, 2017**

Function	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Public safety										
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	79	98	94	89	93	87	87	91	105	106
Fire stations	5	5	5	5	5	5	5	5	5	5
Roads & Bridges										
Streets-concrete (miles)	318	321	327	328	334	331	337	341	341	346
Streets-asphalt (miles)	185	202	186	185	186	187	187	187	187	190
Streetlights	3,771	3,772	3,791	3,801	3,801	3,812	3,812	3,831	3,832	3,862
Traffic signals	20	25	12	20	20	14	14	14	14	21
Caution lights	73	104	112	76	76	148	150	164	166	106
Bridges	79	79	80	81	81	82	82	82	83	84
Drainage										
Forced drainage stations	71	71	71	71	71	70	70	69	69	69
Forced drainage pumps	164	164	164	172	173	177	177	174	174	175
Culture and recreation										
Parks	19	19	19	18	5	5	4	3	3	17
Utilities										
Electric:										
Number of distribution stations	9	9	9	9	9	9	9	9	9	9
Circuit miles above ground	297	323	298	298	299	300	304	304	285	286
Circuit miles underground	226	210	220	220	222	223	230	230	214	230
Gas:										
Number of miles of distribution mains	422	422	423	423	424	424	428	428	428	429
Number of gas delivery stations	14	14	11	11	11	12	10	10	10	10
Number of pressure regulator stations	16	16	10	10	10	10	12	12	12	12
Sewer										
Sanitary sewers (miles)	260	260	261	263	234	263	264	270	272	273
Force main transport lines (miles)	121	121	121	122	127	128	128	130	130	132
Pumping stations	160	161	162	162	169	169	169	177	179	179
Manholes	5,800	5,850	5,900	5,950	5,849	5,900	5,817	5,977	6,028	6,081
Maximum daily treatment capacity (thousand of gallons)	24,470	24,470	24,470	24,470	24,470	24,500	24,500	24,000	32,295	32,402

Sources: Various government departments

Terrebonne Parish Consolidated Government

**Operating Indicators by Function
December 31, 2017**

Function	2008	2009	2010	2011
Police				
Physical arrests	1,986	1,834	2,089	1,155
Parking violations	632	544	1,384	883
Traffic violations	4,315	3,387	3,910	3,475
Complaints dispatched	33,038	30,939	31,460	28,213
Fire				
Number of calls answered	897	696	1,373	1,852
Inspections	404	392	611	817
Roads & Bridges				
Street resurfacing (square yards)	10,200	12,000	64,243	19,250
Potholes repaired	300	750	176	27
Number of signs repaired/installed	11,000	14,000	13,050	64
Number of street name signs replaced	1,600	2,000	1,900	373
Drainage				
Number of culverts installed	165	111	96	56
Sanitation				
Refuse collected (tons/year)	149,337	135,963	122,182	121,445
Animal Shelter				
Number of impounded animals	7,115	7,806	7,499	6,920
Number of adoptions	458	457	384	311
Utilities				
Electric:				
Purchase of power	323,953,000	347,495,200	380,299,200	379,300,800
Yearly net generation (kwh)	33,879,389	32,502,312	7,504,982	25,891,563
Gas:				
Purchase of gas (mcf)	938,055,000	946,882,000	1,048,050,000	980,541,000
Sewer				
Average daily sewage treatment (thousands of gallons)	9,859	10,769	9,980	8,692
Civic Center				
Event attendance	142,654	130,723	120,347	124,168
Event days	279	222	218	162

n/a - not available

Sources: Various Terrebonne Parish Consolidated Government departments.

2012	2013	2014	2015	2016	2017
1,087	1,595	1,425	1,320	1,016	750
1,144	1,223	546	978	1,670	2,153
2,548	5,629	5,674	3,760	4,515	4,157
30,262	29,161	28,453	29,860	31,541	31,499
1,901	1,899	2,096	2,037	1,916	2,065
857	878	791	1,259	1,586	1,292
66,203	123,286	753	7,948	26,967	11,250
129	179	153	180	156	106
200	650	412	637	720	780
335	444	1,730	1,200	912	420
100	106	82	88	46	48
124,976	126,773	134,949	126,789	121,509	122,228
6,467	6,469	6,243	6,054	6,528	5,954
510	552	558	535	639	1,009
370,088,100	380,223,800	447,310,320	461,102,906	466,985,783	382,112,610
38,427,334	9,402,714	14,054,760	42,644,464	40,650,410	33,308,585
872,556,000	1,016,635,000	1,119,681,000	1,017,325,000	811,262,000	934,280,000
11,877	13,115	12,000	7,300	14,500	12,327
124,040	138,967	129,771	121,857	120,659	112,679
167	167	170	173	154	159

Terrebonne Parish Consolidated Government

Schedule of Insurance in Force - Utilities Fund
December 31, 2017

Company	Type of Insurance	Amount	Expiration Date
Safety National Casualty Corporation	Workers' Compensation Deductible: \$600,000 Deductible: \$750,000 Police & Fireman & Auto	\$ 25,000,000 1,000,000 (employer's liability)	4-1-18
American Alternative Insurance Corporation	General Liability Deductible: \$500,000	10,000,000 20,000,000 (General Aggregate)	4-1-18
American Alternative Insurance Corporation	Excess Auto Liability & General Liability	10,000,000 20,000,000 (General Aggregate)	4-1-18
Associated Electric and Gas Insurance Services, Ltd.	Excess Liability: Gas and Electric Utility Liability, Emergency Assistance Agreement and Engineers Errors & Omissions Deductible: \$200,000 General Liability Deductible: \$500,000 Pollution Liability Deductible: \$200,000 Emergency Assistant Agreement	20,000,000 40,000,000 (Aggregate)	4-1-18
American Alternative Insurance Corporation	Excess Public Officials, Employees Liability and Employment Practices Liability Deductible: \$250,000	10,000,000 20,000,000 (Aggregate)	4-1-18
Illinois Union Insurance Company	Pollution Liability Deductible: \$250,000	5,000,000	4-1-18
Liberty Mutual Insurance	Boiler and Machinery Policy Deductible: \$200,000 Combined Deductible: \$50,000	100,000,000	3-1-18
Great American Insurance Company of New York *	Commercial Property - Fire & Extended Perils (Ex. Wind/Hail) Deductible: \$50,000 per occurrence	65,000,000	3-1-18
ACE American Insurance Company	* Commercial Property - Fire & Extended Perils (Ex. Wind/Hail) Generator Plant Deductible: \$50,000 per occurrence	65,000,000	3-1-18
Certain Underwriters @ Lloyd's of London	* Commercial Property - Wind/Hail (10% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	6,500,000	3-1-18
Interstate Fire Casualty	* Commercial Property (10% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	6,500,000	3-1-18
National Fire & Marine	* Commercial Property (15% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	9,750,000	3-1-18

(Continued)

Terrebonne Parish Consolidated Government

Schedule of Insurance in Force - Utilities Fund
December 31, 2017

Company	Type of Insurance	Amount	Expiration Date
Landmark American Insurance Company	* Commercial Property (15% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	9,750,000	3-1-18
First Specialty Insurance Company	* Commercial Property (15% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	9,750,000	3-1-18
Underwriters' @ Lloyd's of London	* Commercial Property (35% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	22,750,000	3-1-18
Great American Insurance Company	Inland Marine Deductible: \$10,000	11,445,230	3-1-18
Wright National Flood Insurance Company	Flood Insurance (Ashland Jail) Building Contents	500,000 500,000	4-8-18
Wright National Flood Insurance Company	Flood Insurance (Juvenile Detention Center) Building Contents	500,000 500,000	4-22-18
Wright National Flood Insurance Company	Flood Insurance (Dulac Library) Building Contents	500,000 500,000	8-26-18
Wright National Flood Insurance Company	Flood Insurance (614 Woodside Drive)	200,000	2-20-18
Wright National Flood Insurance Company	Flood Insurance (Pollution Lift Station - 98 Bonnie Street)	35,000	7-31-18
AIG Specialty Insurance Company	Contractors' Pollution Liability Deductible: \$5,000	\$1,000,000 2,000,000 (Aggregate)	4-1-18
AIG Specialty Insurance Company	Cyber Liability Security and Privacy, Network Interruption, Event Management, Cyber Extortion Deductible: \$10,000 (All coverages)	1,000,000	4-1-18
Atlantic Specialty Insurance Company	Protection and Indemnity (Watercraft) Deductible: \$500,000	1,000,000	4-1-18
Lloyd's of London Underwriters	Excess Protection and Indemnity (Watercraft) (In excess of \$1,000,000) Deductible: N/A	9,000,000	4-1-18

(Continued)

Terrebonne Parish Consolidated Government

Schedule of Insurance in Force - Utilities Fund
December 31, 2017

<u>Company</u>	<u>Type of Insurance</u>	<u>Amount</u>	<u>Expiration Date</u>
Lloyd's of London Insurance Company	Auto Physical Damage Insurance - Scheduled vehicles Deductible: \$2,500 (Comprehensive and Collision)	137,096	4-1-18
Syndicates 2623/623 @ Lloyd's of London	Medical Professional Liability Deductible: \$25,000	1,000,000 3,000,000 (Aggregate)	4-1-18
Illinois Union Insurance Company	Premises Pollution Liability Deductible: \$250,000	5,000,000	4-1-18

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
101	Administrative Technician I	Annual	\$20,197	\$25,246	\$30,295	50%
	Facilities Maintenance Assistant	Monthly	\$1,683	\$2,104	\$2,525	
	Fleet Attendant	Hourly	\$9.71	\$12.14	\$14.56	
	Food Service Technician Groundsman					
102	Administrative Technician II	Annual	\$21,206	\$26,508	\$31,810	50%
	Animal Shelter Attendant	Monthly	\$1,767	\$2,209	\$2,651	
	Bridge Tender	Hourly	\$10.20	\$12.74	\$15.29	
	Bus Driver-Headstart					
	Conversion Custodian					
	Drafter					
	Scale Operator					
	Sign Technician					
103	Animal Shelter Attendant Supervisor	Annual	\$22,267	\$27,834	\$33,400	50%
	Assistant Teacher	Monthly	\$1,856	\$2,320	\$2,783	
	Cultural Resources Associate	Hourly	\$10.71	\$13.38	\$16.06	
	Field Technician I					
	Food & Beverage Assistant Meter Reader					
104	Admin Coordinator I	Annual	\$23,603	\$29,504	\$35,404	50%
	Bus Operator	Monthly	\$1,967	\$2,459	\$2,950	
	Caseworker	Hourly	\$11.35	\$14.18	\$17.02	
	Cook					
	Customer Service Representative					
	Equipment Operator I					
	Field Technician II					
	Juvenile Care Associate Senior Groundsman					
105	Accounting Specialist I	Annual	\$25,255	\$31,569	\$37,883	50%
	Animal Control Officer	Monthly	\$2,105	\$2,631	\$3,157	
	Concessions/Kitchen Supervisor	Hourly	\$12.14	\$15.18	\$18.21	
	Cruelty Investigator					
	Culvert Inspector					
	Dispatcher					
	GIS System Planner					
	Mechanic I					
	Pump Attendant					
	Senior Bus Operator Senior Sign Technician Waste Water Treatment Plant Operator					
106	Acctg. Specialist II	Annual	\$27,275	\$34,094	\$40,913	50%
	Admin Coordinator II	Monthly	\$2,273	\$2,841	\$3,409	
	Animal Control Supervisor	Hourly	\$13.11	\$16.39	\$19.67	
	Assistant Watch Commander					
	Code Enforcement Officer					
	Electric Plant Operator					
	Environmental Compliance Specialist					
	Equipment Operator II Facilities Maintenance Technician					

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
106	Line Maint. Operator - Gas					
	Line Maint. Operator - Pollution Control					
	Mechanic II					
	Meter Serv. Technician					
	Sales & Marketing Coordinator					
	Senior Customer Service Representative					
	Stationary Equipment Mechanic					
	Tax Acctg. Specialist II					
	Videographer					
Welder						
107	Crew Leader	Annual	\$29,730	\$37,163	\$44,595	50%
	E.M.T. (Juvenile & Adult)	Monthly	\$2,478	\$3,097	\$3,716	
	Engineering Technician	Hourly	\$14.29	\$17.87	\$21.44	
	Equipment Operator III					
	Executive Secretary					
	GIS and Records Coordinator					
	Housing Rehabilitation Technician					
	Minute Clerk					
	Procurement Specialist II					
	Pump Station Operator					
	Pump Station Technician					
	R & B Mechanic					
	Veterinary Technician					
	WWTP Mechanic					
108	Apprentice Lineman	Annual	\$32,703	\$40,879	\$49,055	50%
	Code Enforcement Officer II	Monthly	\$2,725	\$3,407	\$4,088	
	Crew Leader -Gas Distribution	Hourly	\$15.72	\$19.65	\$23.58	
	Electric Plant Boiler Operator					
	Electrician-Eng Foreman					
	Engineering Analyst					
	Human Resources Generalist					
	Insurance Technician					
	Maintenance Planner					
	Network Technician					
	Procurement Specialist III					
	Senior Code Enforcement Officer					
	Senior Dispatcher-Public Safety					
	Senior Equipment Operator					
	Senior Fleet Mechanic					
	Senior Stationary Equipment Mechanic					
Senior Wastewater Treatment Plant Operator						
Teacher						
Technical Coordinator						
Watch Commander						
109	Customer Service Supervisor	Annual	\$35,974	\$44,967	\$53,960	50%
	Electric Plant Operator II	Monthly	\$2,998	\$3,747	\$4,497	
	Electrical Technician	Hourly	\$17.30	\$21.62	\$25.94	
	Haz Mat Responder					
	Headstart Supervisor					
	Infrastructure Contract and Compliance Officer					
	Office Manager					
	Operations Supervisor					
Parish President Secretary						

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE (2009)**

NON-EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
109	Senior Facilities Maintenance Technician					
	Senior Housing Rehabilitation Technician					
	Senior Lineman					
	Sr. Minute Clerk					
	Sr. Network Technician					
	Sr. Utility Service Worker - Gas					
	Surveyor					
	Transit Field Supervisor Transit Maintenance Supervisor					
110	Electric Line Foreman	Annual	\$40,290	\$50,363	\$60,436	50%
	Electric Plant Maintenance Supervisor	Monthly	\$3,358	\$4,197	\$5,036	
	Electric Plant Operations Supervisor	Hourly	\$19.37	\$24.21	\$29.06	
	Gas Maintenance Supervisor					
	Gas Operations Supervisor					
	Instrumentation Technician					
	Senior Code Enforcement Officer					
	Sr. Human Resources Generalist Utility Technician					

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
204	Auditor I - Sales and Tax	Annual	\$35,344	\$44,181	\$53,017	50%
		Monthly	\$2,945	\$3,682	\$4,418	
		Hourly	\$16.99	\$21.24	\$25.49	
205	Engineer in Training	Annual	\$37,112	\$46,390	\$55,667	50%
		Monthly	\$3,093	\$3,866	\$4,639	
		Hourly	\$17.84	\$22.30	\$26.76	
206	Accountant I	Annual	\$38,967	\$48,709	\$58,451	50%
	Grants Writer	Monthly	\$3,247	\$4,059	\$4,871	
	LP Nurse	Hourly	\$18.73	\$23.42	\$28.10	
	Program Specialist					
	Programmer					
	Sales and Tax Accounts Supervisor Technical Writer					
207	Auditor II-Sales and Tax	Annual	\$41,305	\$51,632	\$61,958	50%
	Box Office Supervisor	Monthly	\$3,442	\$4,303	\$5,163	
	Citizen Inquiry Coordinator	Hourly	\$19.86	\$24.82	\$29.79	
	Claims Adjuster					
	Home/Homeless Manager					
	Senior Grantswriter					
	Special Olympics Coordinator Transit Manager					
208	Accountant II	Annual	\$44,197	\$55,246	\$66,295	50%
	Assistant Council Clerk	Monthly	\$3,683	\$4,604	\$5,525	
	Athletic Program Coordinator	Hourly	\$21.25	\$26.56	\$31.87	
	Chef					
	Event Coordinator					
	GED Instructor/Counselor					
	Housing Rehabilitation Specialist					
	Investment/Finance Officer					
	Juvenile Program Coordinator					
	Marketing Manager					
	Mechanical Maintenance Supervisor					
	Medical Coordinator					
	Office Manager					
	Sales Manager					
	Senior Procurement Specialist					
	Senior Programmer					
Social Worker Weed & Seed Program Director						
209	Animal Shelter Manager	Annual	\$47,732	\$59,665	\$71,599	50%
	Business Manager	Monthly	\$3,978	\$4,972	\$5,967	
	Cultural Resources Managers	Hourly	\$22.95	\$28.69	\$34.42	
	Education Specialist					
	Food and Beverage Manager					
	Lead Technical Writer					
	Licensed Professional Counselor					
	Planner II					
	Programmer/Analyst					
	Registered Nurse					
	Safety and Health Manager					
	Sales and Marketing Manager					
	Sales and Tax Assistant Director Senior Housing Rehabilitation Specialist Veterinarian					

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

EXEMPT						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
210	Accounting Manager	Annual	\$52,028	\$65,035	\$78,042	50%
	Assistant OEP Director	Monthly	\$4,336	\$5,420	\$6,504	
	Building Code Inspector	Hourly	\$25.01	\$31.27	\$37.52	
	Development Team Leader					
	Event Services Manager					
	GIS Manager					
	Human Development Admin.					
	Juvenile Program Specialist/Quality Assurance					
	Network Team Leader					
	Operations Administrator					
	Utilities Administrator					
Warehouse Manager						
211	Council-Fiscal Officer	Annual	\$57,231	\$71,539	\$85,847	50%
	Customer Service Manager	Monthly	\$4,769	\$5,962	\$7,154	
	Fleet Maintenance Superintendent	Hourly	\$27.51	\$34.39	\$41.27	
	Forced Drainage Superintendent					
	Gravity Drainage Superintendent					
	Head Start Administrator					
	Juvenile Detention Center Assistant Director					
	Medical Administrator					
	Network Administrator					
	Public Transit Administrator					
	Purchasing Manger					
	Registered Nurse Supervisor					
	Road and Bridge Superintendent					
	Section 8 Administrator					
	Sewerage Superintendent-Collections					
	Sewerage Superintendent-Treatment					
	Solid Waste Administrator					
Staff Engineer						
System Analyst						
Vegetation Management Superintendent						
212	Assistant Director/Com. Dev. Adm.	Annual	\$62,954	\$78,693	\$94,431	50%
	Assistant Director of Planning & Zoning	Monthly	\$5,246	\$6,558	\$7,869	
	Building Plans Examiner	Hourly	\$30.27	\$37.83	\$45.40	
	Capital Projects Admin.					
	Civic Center Assistant Director					
	Comptroller					
	Council Clerk					
	Facilities Manager					
	Information Technology Manager					
	Operations Manager					
	Pollution Control Administrator					
	Recovery Planner					
	Senior Planner					
Utilities Superintendent-Electric Distribution						
Utilities Superintendent-Electric Generation						
Utilities Superintendent-Gas						
213	Associate Utilities Director - Electric	Annual	\$69,250	\$86,562	\$103,874	50%
	Building Official	Monthly	\$5,771	\$7,214	\$8,656	
	Parish Engineer	Hourly	\$33.29	\$41.62	\$49.94	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

EXECUTIVES						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
I	Juvenile Detention Center Director	Annual	\$64,650	\$86,219	\$107,788	51%
	Convention Center Director	Monthly	\$5,387	\$7,185	\$8,982	
	Coastal Restoration Director	Hourly	\$31.08	\$41.45	\$51.82	
II	O.H.S.E.P. Director	Annual	\$69,822	\$92,717	\$115,612	51%
	Parks & Recreation Director	Monthly	\$5,818	\$7,726	\$9,634	
		Hourly	\$33.57	\$44.58	\$55.58	
III	Housing and Human Services Director	Annual	\$75,407	\$99,734	\$124,060	51%
	Planning and Zoning Director	Monthly	\$6,284	\$8,311	\$10,338	
	Public Works Director	Hourly	\$36.25	\$47.95	\$59.64	
	Risk Management & Human Resources Director					
IV	Chief Financial Officer	Annual	\$81,440	\$107,313	\$133,185	51%
	Utilities Director	Monthly	\$6,787	\$8,943	\$11,099	
	Public Safety Director	Hourly	\$39.15	\$51.59	\$64.03	
V	Parish Manager	Annual	\$87,955	\$115,498	\$143,040	51%
		Monthly	\$7,330	\$9,625	\$11,920	
		Hourly	\$42.29	\$55.53	\$68.77	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - FIRE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
F-1	Firefighter	Annual	\$26,067	\$33,887	\$41,830	60%
		Monthly	\$2,172	\$2,824	\$3,486	
		Hourly	\$9.44	\$12.28	\$15.16	
F-2	Fire Driver/Operator	Annual	\$32,264	\$41,944	\$51,775	60%
		Monthly	\$2,689	\$3,495	\$4,315	
		Hourly 2760	\$11.69	\$15.20	\$18.76	
F-3	Fire Captain	Annual	\$37,536	\$48,797	\$60,234	60%
		Monthly	\$3,128	\$4,066	\$5,020	
		Hourly 2760	\$13.60	\$17.68	\$21.82	
F-4	Fire District Chief	Annual	\$42,316	\$55,011	\$67,905	60%
	Fire Inspector	Monthly	\$3,526	\$4,584	\$5,659	
	Fire Maintenance Chief	Hourly 2080	\$20.34	\$26.45	\$32.65	
	Fire Training Officer	Hourly 2760	\$15.33	\$19.93	\$24.60	
F-5	Assistant Fire Chief	Annual	\$44,797	\$58,236	\$71,886	60%
		Monthly	\$3,733	\$4,853	\$5,991	
		Hourly	\$21.54	\$28.00	\$34.56	
F-6	Fire Chief	Annual	\$57,675	\$74,978	\$92,552	60%
		Monthly	\$57,675	\$74,978	\$92,552	
		Hourly	\$27.73	\$36.05	\$44.50	

**Terrebonne Parish Consolidated Government
ADOPTED PAY STRUCTURE**

PUBLIC SAFETY - POLICE						
Grade	Job Title	Pay Frequency	Min	Mid	Max	Range Sprd
P-1	Police Officer	Annual	\$28,568	\$37,139	\$45,844	60%
		Monthly	\$2,381	\$3,095	\$3,820	
		Hourly	\$13.73	\$17.86	\$22.04	
P-2	Police Officer 1st Class	Annual	\$33,462	\$43,500	\$53,696	60%
		Monthly	\$2,788	\$3,625	\$4,475	
		Hourly	\$16.09	\$20.91	\$25.82	
P-3	Police Sergeant	Annual	\$38,592	\$50,170	\$61,929	60%
		Monthly	\$3,216	\$4,181	\$5,161	
		Hourly	\$18.55	\$24.12	\$29.77	
P-4	Police Lieutenant	Annual	\$42,118	\$54,754	\$67,588	60%
		Monthly	\$3,510	\$4,563	\$5,632	
		Hourly	\$20.25	\$26.32	\$32.49	
P-5	Police Captain	Annual	\$48,144	\$62,587	\$77,257	60%
		Monthly	\$4,012	\$5,216	\$6,438	
		Hourly	\$23.15	\$30.09	\$37.14	
P-6	Assistant Police Chief	Annual	\$65,395	\$85,014	\$105,518	60%
		Monthly	\$5,450	\$7,085	\$8,793	
		Hourly	\$31.44	\$40.87	\$50.73	
P-7	Police Chief	Annual	\$71,997	\$93,596	\$115,534	60%
		Monthly	\$6,000	\$7,800	\$9,628	
		Hourly	\$34.61	\$45.00	\$55.55	

GLOSSARY

503c3 statutes. Internal Revenue Service classification for non-profit status.

ABFE. Advisory Based Flood Elevation.

ACA. American Corrections Association.

Accrual Basis. A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

ACT. Assertive Children Team.

Actual. Occurring at the time.

ADA. Americans with Disabilities Act.

ADAC. Alcohol Drug Abuse Council.

Adopted. To accept formally and put into effect.

Ad Valorem Taxes. Taxes, commonly referred to as property taxes, levied on both real and personal property according to the property's valuation and the tax rate.

Allocate. Set apart portions of budgeted expenditures that are specifically designated to departments/organizations for special activities or purposes.

Amp. Amphibious.

Appropriation. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Assessed Valuation. A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assessment. The process for determining values of real estate and personal property for taxation purposes.

Balanced Budget. A budget in which all funds have a favorable or zero fund balance or net balance or net position.

Bond. A written promise to pay a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate).

Budget. An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money that may be spent within a certain time period.

Budget Message. A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and

recommendations regarding the financial policy for the coming period.

C & D. Construction and Demolition

Capital Outlay. Fixed assets that has a value of \$500 or more and has a useful economic lifetime of more than three years.

Capital Project Funds. The budget that contains funds for all of the City's construction projects authorized for a particular year. This budget is contained in a separate document, but is summarized in the operating budget book.

CDBG. Community Development Block Grant.

CEDS. Comprehensive Economic Development Strategy.

CHDO. Community Housing Development Organizations.

CNG. Compressed Natural Gas

COE. Corps of Engineers.

CSBG. Community Service Block Grant.

CVA. Crime Victim's Assistance Act.

CWPPRA. Coastal Wetlands Planning and Protection Act.

CZM. Coastal Zone Management.

DBA. Downtown Business Association.

Debt Service. Outlays in the form of debt principal payments, periodic interest payments, and related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.

Debt Service Fund. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Department. The largest organizational unit within a fund.

Depreciation. Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

DHH. Department Health & Hospitals.

DNR. Department of Natural Resources.

DOC. Department of Corrections.

DOTD. Department of Transportation and Development – a State of Louisiana Department.

DPW. Department of Public Works.

GLOSSARY

ECD. External Cardiac Defibrillator.

EDA. Economic Development Administration.

EF & S. Emergency Food and Shelter Grant.

EIA. Energy Information Administration.

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

Expenditure. The cost of goods received or services rendered whether cash payments have been made or accrued.

FEMA. Federal Emergency Management Agency.

FERC. Federal Energy and Regulatory Commission.

FIFO. First in, first out inventory system.

Financial Accounting Standards Board (FASB). A seven-member board organized in 1973 to establish standards of financial accounting and reporting for the private sector.

Fiscal Year. A twelve-month period of time to which the annual operating budget applies. At the end of this period the government determines its financial position and the results of its operations. The fiscal year for the budget contained herein is January 1 through December 31.

FMLA. Family Medical Leave Act.

FRS. Firefighters Retirement System.

FSA. Farm Service Agency.

FTA. Federal Transit Administration.

Function. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. The major functions contained in the budget are as follows:

Culture-Recreation. All cultural and recreational activities maintained for the benefit of residents and visitors.

Economic Development & Assistance. Activities designed to conserve and develop such natural resources as water, soil, forests, and minerals; activities related to the planning and provision of adequate housing and the redevelopment of substandard and blighted physical facilities; and activities involving economic development.

General Government. All governmental expenditures for the legislative and judicial branch of a government. Also includes

expenditures made by the Parish President and other top-level auxiliary and staff agencies in the administrative branch of the government.

Health and Welfare. All activities involved in the conservation and improvement of public assistance and institutional care for individuals economically unable to provide essential needs for themselves.

Public Safety. A major function of the government that has as its objective the protection of persons and property. The major sub functions are police protection, fire protection, protective inspection, and corrections.

Sanitation. All activities involved in the removal and disposal of sewage and other types of waste.

Streets & Drainage. All activities involved in maintaining roadways, walkways, bridges, and canals.

Fund. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance. Amounts that remain unspent after all budgeted expenditures have been made.

GASB. Governmental Accounting Standards Board.

General Fund. The fund used to account for all financial resources except those required to be accounted for in another fund.

GFOA. Government Finance Officers Association.

GIS. Geographical Information System.

GIWW. Gulf Intercoastal Waterway.

Goals. Broad aims toward which programs are directed.

GOEA. Governor's Office of Elderly Affairs.

Governmental Accounting Standards Board (GASB). A seven-member board organized in 1984 to establish standards of financial accounting and reporting for state and local governmental entities.

Governmental Fund Types. Four fund types are used to account for a government's governmental-type activities. These are the general fund, the special revenue fund, the debt service fund and the capital projects fund.

GPS. Global Positions System.

GLOSSARY

Grant. Contribution or gift of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

HDDC. Houma Downtown Development Corporation.

HEZ. Heritage Enterprise Zone.

HHWCP. Household Hazardous Waste Collection Program.

HNC. Houma Navigational Canal.

Homestead Exemption. Value of residential property exempted from property tax assessment for owner-occupied property. The present exemption in Louisiana is \$7,500 of assessed valuation.

HTAHC. Houma Terrebonne Arts & Humanities Council.

HTV. Houma Television System.

HUD. Housing & Urban Development.

Intergovernmental Revenue. Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

JARC. Job Access Reverse Commute.

JASP. Juvenile Assessment and Services Program.

KAB. Keep America Beautiful.

KLB. Keep Louisiana Beautiful.

KTP. Keep Terrebonne Beautiful.

LAMP. Louisiana Asset Management Pool.

LCA. Louisiana Coastal Area.

LCDA. Louisiana Community Development Authority.

LCLE. Louisiana Commission on Law Enforcement.

LDEQ. Louisiana Department of Environmental Quality.

LEPA. Louisiana Energy and Power Authority.

LEPC. Local Emergency Planning Committee.

LERRD. Lands, Easements Right of Ways, Relocations, and Disposals.

LHFA. Louisiana Housing Finance Agency.

LIHEAP. Low Income Home Energy Assistance Program.

LJDA. Louisiana Juvenile Detention Association.

LLEBG. Louisiana Law Enforcement Block Grant.

LMA. Louisiana Municipal Association.

LPDES. Louisiana Pollutant Discharge Elimination System

LSU. Louisiana State University.

Major Fund. Funds whose revenue, expenditure/expenses, assets or liabilities are at least 10 percent of the total for their fund category and 5 percent of the aggregate of all governmental and enterprise funds in total. Major funds are reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report.

METLAC. Metropolitan Law Enforcement Commission.

Mill/Millage. A mill is the thousandth part of a dollar used in calculating property taxes. The millage represents the total mills assessed for a given tax program.

Mission Statement. Fundamental purpose; a statement of what a department really wants to accomplish. The statement should refer to the impact on the Parish and its people.

MPERS. Municipal Police Employees Retirement System.

MS4. Municipal Separate Storm Sewer Systems.

MTG. Morganza to the Gulf Project.

MW. Mega watts.

NACO. National Association of Counties.

NCD. Non-Compliant Discharges.

NFPA. National Fire Protection Association.

NIGP. National Institute of Governmental Purchasing.

NOAA. National Oceanic and Atmospheric Administration.

NPDES. National Pollutant Discharge Elimination.

NRCS. Natural Resources Conservation Service.

NTP. North Treatment Plant.

NSU, Nicholls State University

OAD. Office for Addictive Disorders.

GLOSSARY

Objectives. Specific productivity targets within a certain time frame, with results that are measurable. Narrower than goals.

OEP. Office of Emergency Preparedness.

OJP. Office of Justice Programs.

Ordinance. A formal legislative enactment by the Council that has the full force and effect of law within the boundaries of the Parish.

Pay Grade. Salary level or range for each personnel classification.

PCA. Personal Care Attendant Program.

PCS. Possible Criminal Sex Offense.

Performance Measures. Quantified indication of results obtained from budgeted activities.

Personal Services. Expenditures for gross salaries provided for all persons funded by the government.

Personnel Summary. The number and classifications of employee positions authorized for a given department.

PIAL. Property Insurance Association of Louisiana.

PILOT. Payment In Lieu Of Taxes. It refers to an amount calculated that the Utilities Revenue Fund will pay to General Fund for taxes as though the Utilities Department would be a private utility company.

PIN. Personal Identification Number

PRISM. Program Review Instrument System Monitoring

Projected. Estimate for the future.

Proposed. To set forth for acceptance or rejection.

Proprietary Fund Type. Two fund types are used to account for a government's business-type activities (e.g., activities that receive a significant portion of their funding through user charges). These are the enterprise and internal service fund.

PSA. Public Service Area.

RELIC. Reading in Literature and Culture.

Retained Earnings. An equity account reflecting the accumulated earning of an enterprise or internal service fund.

Revenues. Increases in net current assets from sources other than expenditure refunds and residual equity transfers. Types of revenues include taxes, licenses and permits, intergovernmental revenues, charges for services, fines and forfeits, and miscellaneous revenues.

SAIDA. System Average Interruption Duration Index.

SAIFA. System Average Interruption Frequency Index.

SCADA. Supervisory Control & Data Acquisition.

SCIA. South Central Industrial Association.

SIL. Supervised Independent Living.

SOP. Standard Operation Procedures.

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

SSDU. Street Sales Disruption Unit.

SSO. Sanitary Sewer Overflows.

STP. South Treatment Plant.

Supplies. All articles that are consumed are materially altered when used. Principal types are gasoline & oil, office supplies, operating supplies, and small tools & instruments.

TARC. Terrebonne Association for Retarded Citizens.

Taxes. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

TBRA. Tenant Based Rental Assistance.

TCOA. Terrebonne Council on Aging.

TEDA. Terrebonne Economic Development Authority.

TLCD. Terrebonne Levee and Conservation District.

TPCG. Terrebonne Parish Consolidated Government.

TPR. Terrebonne Parish Recreation.

VA. Veterans' Affairs.

VAWA. Violence Against Women Act.

VFC. Volunteers for Family and Community.

VFIS. Volunteer Firemen's Insurance Services.

VPN. Virtual Private Network

WIA. Workforce Investment Act.

WRDA. Water Resources Development Appropriation

WWTP. Waste Water Treatment Plant

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