



September 26, 2001

Honorable Members of the Terrebonne Parish Council

I respectfully submit, for your review and consideration, the Proposed 2002 Consolidated Operations and Maintenance Budget and Five-Year Capital Outlay Requests. Our Budget continues the tradition of providing professional and efficient services and aligns additional resources with Parish Administration and Council priorities. The Proposed Budget of \$141.8 million contains enhanced services in Public Works and Economic Development.

In preparing the Proposed Budget, this Administration gave Departments significant latitude within available revenues (recurring and non-recurring) in developing their budgets, with the provision that requests were consistent with overall Administrative and Council goals.

Major Enhancements

Public Works is an area heavily influenced by weather and economic swings that will either work together in harmony or work against each other. Our current general revenue sources from sales taxes and property taxes dictate the maintenance and operation levels provided by the Drainage and Road and Bridge Department. Additional work crews, major equipment acquisitions, and funding for on-going and new projects related to our most immediate needs are included in the Proposed Budget based on our most current economic outlook available.

Accumulated revenues from prior years, ¼% Capital Sales Tax, state and local grants, public improvement bonds and certain unpredictable revenues are utilized for capital improvement programs to avoid interference with operations and maintenance.

Economic Development continues to be one of the most important long-term goals of our Parish. The Proposed Budget includes funding for several major projects designed to advance the expansion and diversification of the local and regional economy in Terrebonne Parish. These projects include continued local and state funding of Downtown Revitalization, Port Construction, Downtown Marina, and East Park French Market.

Benefits/Pay Raises for Employees – Cost of Living

With all large employment markets a rising costs in health care issues continue to be a major concern. This Administration is reviewing our group insurance benefit package in order to minimize the long-term financial impact and stabilize the current costs. We have increased the premiums in 2001 in addition to gradually using surpluses from prior years to offset our current obligations. A year-end adjustment has also been included in the 2001 projections to conservatively estimate potential losses.

In the 2001 Adopted Budget, the Parish employees were afforded a cost of living increase of 3%, which provided Administration a tool to keep an adequate supply of qualified workers in most departments. For the 2002 Proposed Budget, it is recommended that a 2% cost of living raise be granted along with a cap of 3% average for merit pay increases.

Long Term Outlook

Prudent financial planning requires that Administration and Council look beyond immediate budget issues and assess the impact of current decisions on future budgets.

The Public Safety Fund (City Fire and Police) is estimated to end 2002 with \$726,000 in the fund balance. The current operating expenditures of the City Police and City Fire exceed the current revenue for 2002 by \$519,000. This area of concern was included with 2001, however with increased sales tax collections and the inability of the Police and Fire Department to maintain a full staff, the need to supplement from General Funds has been delayed until 2003. It is anticipated that Utility “Payment In Lieu of Tax” Funds generated within the Urban Area be used in the future as a supplement.

The Sanitation Service Fund (Solid Waste) continues to be an area of concern that requires difficult decisions ahead for long term funding. This is a time when we will jointly explore the various options presented and find a workable solution acceptable to all.

CONCLUSION

Taking Government To the People

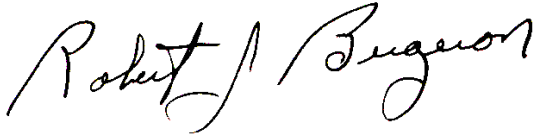
By the end of 2001, this government will begin relocating into the new Government Tower. It is with great anticipation, that we as a government provide the citizens of our Great Parish something to be proud of.

Although the face of freedom was dramatically changed on September 11, 2001, our Parish will remain strong, meet any challenges, and maintain our life of democracy, because after all, Terrebonne Parish is.....

"DIVERSITY AT ITS BEST"

With kindness regards, I remain,

Respectfully Yours,

A handwritten signature in black ink that reads "Robert J. Bergeron". The signature is written in a cursive style with a large, prominent initial "R".

Robert J. Bergeron
Parish President

BUDGET MESSAGE SUPPLEMENT

As citizens of Terrebonne Parish, we are proud to be part of this parish surrounded by diversity. This Administration is determined to lead our Parish into the new millennium and to attain many of the goals we have set for this government. As the Parish continues to grow in diversity, we continue to strengthen our resolve to make Terrebonne Parish a better place to live and work - **a place proud to call our home.**

Before discussing the budget and the independent review of our revenue estimates, let us first look at the economic picture of our great Parish.

ECONOMIC CONDITION AND OUTLOOK

Terrebonne Parish has entered the new century with vigor and high expectations. We recognize the unique potential of our area, and seek to preserve our culture and heritage even as we seek to share it with the rest of the country. The major industries include oilfield, seafood, marine; shipbuilding and medical (our newest addition to major status) enjoy impressive growth in the Parish. These industries are major employers of the Parish's labor force.

“Forbes magazine ranks Houma-Thibodaux high in business climate”

By RYAN CHATELAIN
The Courier –May 31, 2001

The Houma-Thibodaux area has been ranked 80th out of 200 top metropolitan areas according to Forbes magazine. The study conducted by the Milken Institute ranked the areas based on “*growth in jobs and earned income, plus a measure of activity critical technologies that foster future growth*”. The first four categories measure overall economic activity while other categories reflect activity within the technology sectors, which according to Forbes.com, are the “*primary drivers of economic growth*”.

Each metro's score is based on the following categories:

Relative Wage & Salary Growth Indexed to 1994 (1999 Value)
Relative Wage & Salary Growth Indexed to 1998 (1999 Value)
Relative Job Growth Indexed to 1995 (2000 Value)
Relative Job Growth Indexed to 1999 (2000 Value)
High-Tech Concentration 2000
Tech output growth 1995-2000
Tech output growth 1999-2000
Number of tech clusters 2000

BUDGET MESSAGE SUPPLEMENT

An impressive observation is Houma-Thibodaux's ranking as the highest area in the State of Louisiana.

Area	U.S. Ranking
Houma	80
Baton Rouge	107
Lafayette	159
Shreveport-Bossier City	185
Lake Charles	193
New Orleans	194

Source: <http://www.forbes.com>

A boost to our economy has been realized through the operations of the **Houma-Terrebonne Civic Center**, a multipurpose facility consisting of a 37,000 square foot exhibit hall and connecting meeting room wings. In 2000 the facility hosted 292 event days bringing in a total of a half-million guests. Our newest expansion was hosting the New Orleans Saints Training Camp during inclimate days and Saints Festival – a joint production with our neighboring parish of Lafourche.

The indirect economic impact is estimated to be \$5 million in spin-off dollars spent in the community for goods and services generated by Civic Center operations. The International Association of Convention and Visitors Bureau and the International Association of Assembly Managers, two trade organizations that govern the public facility industry, supplied formulas used to calculate this figure.

Under the guidance of the **Department of Cultural Resources and Economic Development**, the parish is working with a steering committee to develop the EPSCOT (Experimental Plan to Stimulate Competitive Technologies) report to guide economic development strategies in Louisiana in conjunction with Nicholls State University and University of Louisiana at Lafayette.

Some of economic indicators below have reflected the past growth and future potential growth of our Parish:

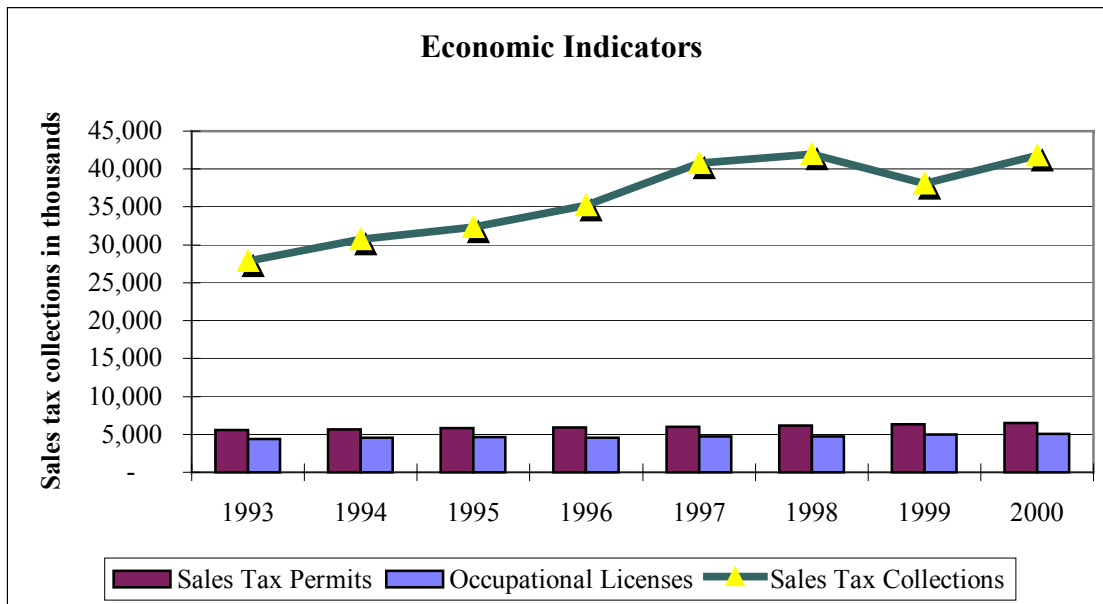
Year	Accounts Registered				Gross Sales Tax Collections	Annual % Growth
	Sales Tax Permits	Annual % Growth	Occupational Licenses	Annual % Growth		
1993	5,595		4,424		\$27,888,305	
1994	5,619	0.43%	4,519	2.15%	30,737,536	10.22%
1995	5,796	3.15%	4,636	2.59%	32,354,546	5.26%
1996	5,926	2.24%	4,593	-0.93%	40,181,320 *	8.76%
1997	6,021	1.60%	4,738	3.16%	55,899,026 **	15.84%
1998	6,174	2.54%	4,732	-0.13%	62,219,210 ***	2.89%
1999	6,367	3.13%	4,993	5.52%	58,774,824 ***	-9.13%
2000	6,534	2.62%	5,039	0.92%	64,232,535 ***	9.71%

BUDGET MESSAGE SUPPLEMENT

* In 1996, the Terrebonne Parish School Board levied a 1% sales tax, which generated gross collections of \$4,991,556 in 1996, \$14,521,575 in 1997, \$15,075,544 in 1998, \$13,815,668 in 1999 and \$15,013,117 in 2000. This tax was not included in the formula calculating the annual percentage of growth for 1996 through 2000.

** In 1997, the Terrebonne Parish Sheriff's Office levied a ¼% sales tax, which generated \$614,707 in 1997, \$3,742,678 in 1998, \$3,432,374 in 1999 and \$3,717,110 in 2000. This tax was not included in the formula calculating the annual percentage of growth for 1997 through 2000.

*** In 1998, the Terrebonne Parish Consolidated Government levied a ¼% sales tax, which generated \$1,460,168 in 1998, \$3,415,866 in 1999 and \$3,692,457 in 2000. This tax was not included in the formula calculating the annual percentage of growth for 1998 through 2000.



A press release issued by the Louisiana Department of Labor on May 25, 2001 contained these comments regarding current employment statistics:

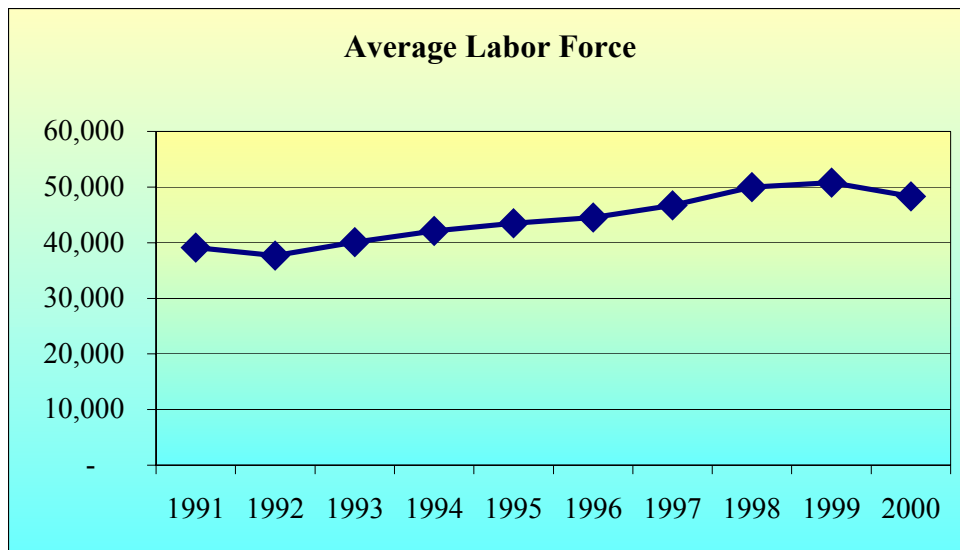
*“Though the overall average nonagricultural employment growth rate over the year for the state’s metropolitan statistical areas (MSA’s) slowed somewhat in April, the month did bring job growth over the year for each of the eight MSA’s”, said Secretary Forster. “The overall average growth rate was 1.6 percent. The leader in percentage growth over the year continued to be **Houma** with an increase of 3.6 percent, followed by the Shreveport-Bossier City and Lafayette with increase rates of 3.1 and 2.9 percent, respectively.”*

*“Seasonally adjusted total employment increased by 9,700 over the year while the civilian labor force – people available for work – increased by 12,400. Though the growth of the civilian labor force once again contributed to a slight increase over the in the statewide unemployment rate to 5.4 percent for April 2001, the rate decreased from the March level of 5.6 percent. The over-the-month rate decrease was reflected in lower unemployment rates over the month in 60 of the state’s 64 parishes, and in rates lower than the national average in four of the MSA’s – **Baton Rouge, Houma, Lafayette, and New Orleans.**”*

BUDGET MESSAGE SUPPLEMENT

According to the Louisiana Department of Labor, the annual average rate of local unemployment within Terrebonne Parish decreased to an average of 3.9% in 2000 and the average labor force decreased to 48,300 as reflected in the following chart.

Year	Average Labor Force *	Unemployment Rate *
1991	39,133	6.70%
1992	37,700	10.60%
1993	40,100	7.00%
1994	42,100	7.10%
1995	43,500	6.70%
1996	44,500	5.40%
1997	46,700	4.30%
1998	50,000	3.50%
1999	50,800	4.20%
2000	48,300	3.90%



Source: *Louisiana Department of Labor

BUDGET MESSAGE SUPPLEMENT

LOUISIANA'S ECONOMY

The State of Louisiana has published a well-documented speculation of our economy:

Historically, Louisiana's, as well as Terrebonne Parish's, economy has revolved around its wealth of natural resources, including oil and gas, agriculture, and fisheries. Our economy has been marked by periods of growth and decline largely tied to the price of oil and gas. Our oil and gas reserves have provided the base for the extraction, refining, and related petrochemical industries. Increases in oil and gas prices are accompanied by rise in extraction activities and related increases in construction, shipbuilding, pipeline operation, oilfield instrumentation and machinery production, and water and helicopter transportation. Growth in this arena leads to accompanying growth in trade, services, and banking as well as increased revenues for the State. Conversely, falling demand for oil and gas leads to reduce prices and the resulting decline in all the same activities that ride the wave up.

According to the State of Louisiana, its economy today indicates that earnings, employment, and value added by manufacture are still dominated by the oil and gas and related industries. Chemical and allied products and petroleum refining account for 51 percent of the State's value added by manufacture and 23 percent of manufacturing employment. When transportation equipment (primarily shipbuilding) is included, the numbers rise to 57 percent and 35 percent, respectively. Earnings from mining-related activities account for 4.5 percent of earnings in the State – five times the national average. The petroleum and chemical sectors account for more than 37 percent of the State's manufacturing earnings, compared to about 10 percent for the nation as a whole.

Along with the nation's economy, Louisiana's economy has thrived in recent years. However, changes in the national and global economies mean that the growth of high quality jobs and companies in Louisiana will not occur exclusively as a result of cheap labor, the presence of natural resources, or our physical location – factors that have led to growth in the past. The current economy will leave the State vulnerable to the same ups and downs, largely related to the prices of oil and gas that have occurred over the past three decades. It is diversification into rapidly growing, non-oil and gas related industries that can provide greater balance and stability in the future. A more diversified economy will not only leave Louisiana less vulnerable to downturns in any particular sector, it will also result in an environment for creativity and innovation, an environment where good ideas in one sector spill over into improvements for other sectors as well.

The key ingredients for a vibrant 21st Century economy in Louisiana will be a skilled and educated workforce, access to technology, and access to capital. Information and communications technologies have revolutionized manufacturing, transportation, and health care, even wholesale and retail trade. Growth of high value-added industries and their associated jobs depends on trained, innovative, entrepreneurial citizens embracing and utilizing those information and communications technologies.

Global competition forces companies to compete on price, quality, and timely performance to an extent never before experienced. The changing natures of the marketplace and the technologies making those changes possible have fundamentally altered the way we do business. These changes show up in the way workers relate to machines and products, the way products are conceived and produced, the way markets are served, and the way in which companies interact. As a report from the North Carolina Economic Development Board recently said, "...*the terms of competition* have changed for business, which in turn has changed the terms of competition for people, for communities, and for state economic development policies."

BUDGET MESSAGE SUPPLEMENT

Changes affecting the economy include:

- **Technology.** Technology must be integrated into every aspect of a company's business in order to compete locally, regionally, nationally, or internationally. Technology will drive the future.
- **Movement from a labor economy to a technology economy.** There will be few jobs for low wage, relatively unskilled workers. Those jobs are now leaving Louisiana and other states as companies such as apparel manufacturers move their operations to other countries. Many of the workers in Louisiana's traditional industries, such as oil and gas exploration and production and chemical plant operations, are already required to operate computers, advanced instrumentation, and other sophisticated equipment. Highly skilled, high performance laborers are required to meet the needs of the technology-intensive companies that will remain as others become less competitive and move offshore or close.

The types of workers companies need are also changing. The demand for managerial, production, and low-skilled laborers is decreasing while the demand for skilled technicians, designers, and high-level professional services are increasing. The use of technology also improves productivity, allowing increases in output with the same or reduced employment.

- **Innovation is required for success.** Successful companies must be constantly improving production practices and products and moving into new markets.
- **Entrepreneurial behavior.** Successful companies must be flexible and rapidly respond to changing markets and economic conditions.
- **Quality and cost.** High quality products produced at ever-lower costs are required to compete.
- **Outsourcing.** Companies are increasingly outsourcing components, business services, and, in some cases, R&D in order to streamline operations. While outsourcing may shrink the size of some companies, it also opens up opportunities for companies that produce needed components, as well as specialized business and R&D services. Again technology, in the form of advanced communications and transportation systems, contributes to the success of these types of arrangements.
- **A changing base economy.** Manufacturing has been the base of the U.S. economy, producing multiplier effects throughout the economy. In the new economy, some high value service sector industries, such as engineering, environmental services, and telecommunications services, are also becoming an important part of the base economy.
- **Partnering is critical to success.** Companies working in isolation from suppliers and final demand producers will find themselves left behind. Innovative, entrepreneurial companies are working closely with their suppliers and the companies that use their products to make critical design and production decisions to increase their competitiveness.

There are a number of things state/parish government can do to have an effect on essential requirements for businesses to be competitive in today's world. Areas where the State can have an impact include education and training, physical infrastructure, the environment, capital, and technology diffusion.

Specifically, today's businesses need:

- Educated workers willing and able to learn new skills and adapt to new work practices;
- Information infrastructure in place;
- Adequate physical infrastructure, including transportation, power, water, sewer;
- Reasonable and predictable environmental and tax laws;
- Access to services, including information, technology, financial, and other business services;
- Risk capital and debt capital managed by people who understand today's world, including international finance;
- Technology diffusion for those small- and medium-sized companies without the critical mass to develop technologies on their own.

Source: <http://www.lded.state.la.us/new/2020/overview.htm>

BUDGET MESSAGE SUPPLEMENT

MAJOR INITIATIVES

CURRENT AND FUTURE PARISH-WIDE PROJECTS



Port Facility: A 400-acre port facility located off Industrial Boulevard near the waterway section of the Houma Navigational Canal and Intracoastal Canal is currently under-construction. In 1998, the Port Commission entered into a cooperative endeavor agreement with the State of Louisiana and the Parish of Terrebonne to secure and spend \$3.9 million in State Capital Outlay Funds, matched by Terrebonne Parish for the same amount. The project is being constructed in accordance with its Master Plan. Phase I, which included the dredging of about one-half of the slip, is complete. Phase II construction is underway and expected to be completed by the end of 2001.

When finished the Port will consist of approximately 350 acres of income-producing land surrounding more than 12,000 linear feet of water frontage along the one-mile protective slip. The slip is 400 feet wide and has a 600-foot turning basin on its north end. The slip has been dredged to a depth of 16 feet navigable. An additional \$2 million will be invested on infrastructure and land at the site will be finished to a uniform +5.00ft. elevation.

Terrebonne Parish Consolidated Government is committed to the development of the Port as a catalyst for economic growth and a hub of marine transportation for the region. The port will be filled with an industrial park and facilities for shipbuilding and repair, fabrication, machining, tow and barge repair, bow loading and marshaling security and other machine services.

The current adopted funding through the year 2002 of \$7,805,000 includes the following sources: General Fund (\$3,270,500), Terrebonne Waterways Association (\$5,000), Capital Improvement Sales Tax (\$590,500) and State of Louisiana Facility Planning and Control (\$3,939,000).

Rural Transportation:

Most governmental services in Terrebonne Parish are concentrated in the northern end of the parish in and close to Houma. There are no hospitals, doctors, high schools or trade schools, and almost no government or social service offices of any type located in the isolated rural communities of lower Terrebonne Parish. Most of the businesses in the parish are likewise concentrated in and around Houma. Essentially, most of the opportunities for health, employment, education, and social services, are only available to those residents who can travel to Houma.



BUDGET MESSAGE SUPPLEMENT



The *Rural Transportation System* will improve the living conditions and health of the people in the affected area. It will also aid in the economic development of the entire parish. As envisioned, the rural transportation system will create 5 new jobs, but the total economic impact will be much greater because of the mobility this system will bring to formerly isolated people.

In 2001, the Terrebonne Parish Consolidated Government entered into a funding agreement with the State of Louisiana, Department of Transportation and Development to purchase three (3) 17-passenger transit

buses. The total funding of \$134,601 includes a local match of \$26,920 and state funding of \$107,681. The buses are scheduled to begin rolling by the end of 2001.

DEPARTMENT ACCOMPLISHMENTS

Administration To provide for more convenient governmental services and public access, the parish purchased a downtown bank building (approximately 87,000 square feet of office space) and adjacent multi-story parking garage to consolidate government functions in the downtown area. With development of a parish website containing current information and bulletins, the administration has introduced a new communication link to the general public. In addition, installation of the in-house server and implementation of an intranet, the parish offices are afforded linked non-intrusive and timesaving communications.

Public Works The *Drainage Division* implemented Phase I of Supervisory Control and Data Acquisition System (SCADA) to remotely monitor and operate drainage pumps. Geographic information systems (GIS) for data management and decision-making was developed in addition to the collection and creation of "as-built" drawings of drainage structures. By year-end, this division had completed over \$7 million in major infrastructure improvements.

The *Road and Bridge Division* received a federal grant to implement "Intelligent Transportation System" to computerize operation of traffic lights and intersections to improve the effectiveness and productivity of existing roadways. In 2000, this division had completed over \$14 million in major infrastructure improvements.

One of the newest and most cost savings accomplishments in Public Works were introduced in 2000 with the *Centralized Fleet Maintenance Division*. The purpose was to realize a reduction in unscheduled repairs, increase the longevity of our vehicle fleet and improve safety conditions.

Utilities The department operates a combined municipal electric and gas utility, a wastewater collection and treatment system and provides solid waste collection and disposal services throughout Terrebonne Parish including operation of the Ashland landfill site.

The Terrebonne Parish President and Council have expressed their interest to consider offering public telecommunications services to their constituents. The Department of Utilities has been assigned the responsibility of coordinating the various tasks necessary to investigate and report on the possible costs, benefits and risks associated with such an undertaking. The work will likely include development of a comprehensive business model complete with capital cost projections, market analysis, operating cost estimates, and funding alternatives.

BUDGET MESSAGE SUPPLEMENT

Finance Department *The Accounting Division* implemented a new format of the annual budget providing “user friendly” qualities. Highlights of historical information on the revenues and expenses included their origins, prior year comparisons, goals and objectives and performance measures. The budget package was designed, prepared and printed by the employees of the Accounting Division. The Annual Budget may now be viewed at our website www.tpcg.org thanks to the Information Systems Division.

Information Systems Division has completed its upgrade of the Parish’s main computer system, and IBM AS/400 Model 620. The performance and capabilities of this system has exceeded expectations. In addition to being the main computer system, it also functions as a main file server for various PC networks, allowing users to exchange data between Networks and the AS/400. With the installation of the Internet web server, the parish has a direct link to Internet backbone, firewall, eight phone lines to allow dial in access to server and a Parish Web Site at www.tpcg.org designed and updated by division staff.

Strategic goals include the installation of an imaging system that will incorporate spool file data from the AS/400, personal computer documents and spreadsheets, and incoming documents. In addition, modifications to our payroll applications are underway to expand current data limitation and increase Human Resources information. This goal was born after commercially packaged systems were found to be inadequate in comparison to our current in-house designed system.

Department of Cultural Resources and Economic Development The newly created department has developed and published a regular parish newsletter to enhance the quality of parish employment. This past year, the circulation has brought our parish offices intimately closer to each other’s activities, including “new faces”, retirements, and other special announcements and achievements. This is especially important in bringing our field and office personnel a common tool of communication.

UNDERSTANDING THE BUDGET

Included in the budget for each department is a narrative description of the mission of the fund and department, as well as a section of budget highlights. Most departments include sections on performance measurement, which includes goals/objectives and performance indicators.

INTERNAL CONTROL

The Parish Administration, under the direction of the Parish President, is responsible for establishing and maintaining an internal control designed to ensure that the assets of the government are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with accounting principles generally accepted in the United States of America. The internal control is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: the cost of a control should not exceed the benefits likely to be derived; and the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of federal, state and local financial assistance, the Parish is also responsible for ensuring that an adequate internal control is in place to ensure and document compliance with applicable laws and regulations related to these programs.

BUDGETARY CONTROLS

The Parish maintains extensive budgetary controls, including an encumbrance system, with legal provisions embodied in the annual operating budget and five-year capital outlay budget, approved by the Parish Council.

BUDGET MESSAGE SUPPLEMENT

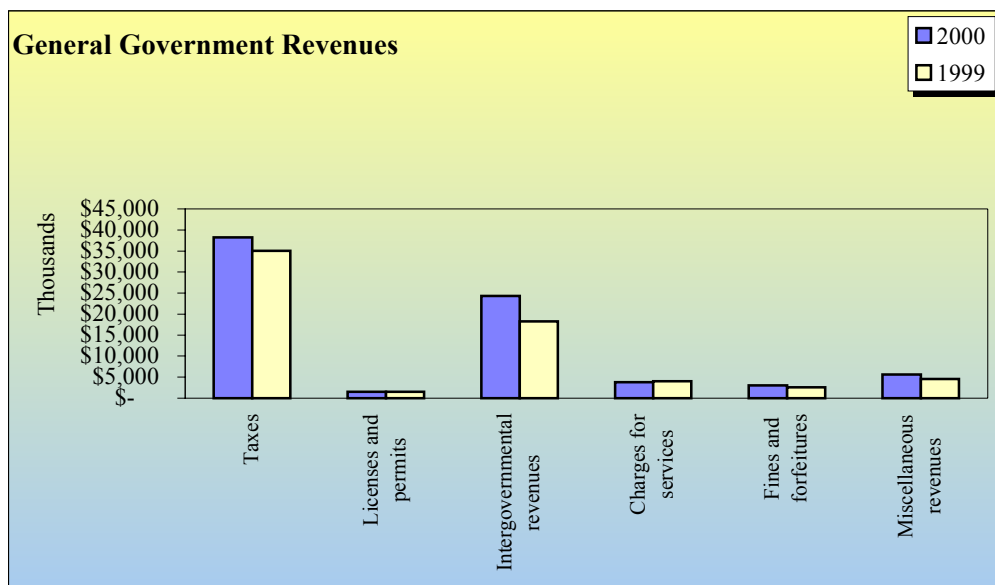
Activities of the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, and Proprietary Funds are included in the annual appropriated operating budget. Capital and long-term projects are prepared for the five-year capital outlay budget.

The level of budgetary control under the Parish President allows the transfer of part or all of any unencumbered appropriation within departments. The Council must approve any amendment involving the transfer of monies from one department to another or exceeding amounts estimated.

GENERAL GOVERNMENT FUNCTIONS

General Government Revenues: Revenues of the primary government for general governmental functions (exclusive of other financing sources) totaled \$76,616,865 in 2000, an increase of \$10,594,049, or 16.05%, over 1999's \$66,022,816. Revenues from major sources and their increase (decrease), compared with the previous year, are summarized in the following table. The "Percent of Total" for each item relates to the total revenues for that year.

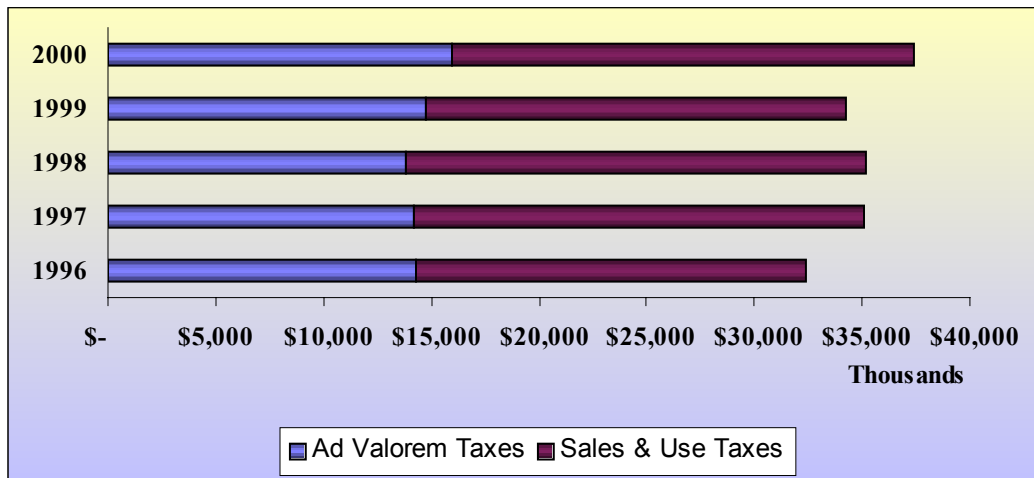
Sources of Revenue	2000		1999		Increase (Decrease) Over 1999
	Revenue	Percent of Total	Revenue	Percent of Total	
Taxes	\$ 38,267,974	49.95%	\$ 35,076,201	53.13%	\$ 3,191,773
Licenses and permits	1,535,767	2.00%	1,556,702	2.36%	(20,935)
Intergovernmental revenues	24,300,474	31.72%	18,263,608	27.66%	6,036,866
Charges for services	3,819,676	4.99%	4,007,990	6.07%	(188,314)
Fines and forfeitures	3,057,879	3.99%	2,595,487	3.93%	462,392
Miscellaneous revenues	5,635,095	7.35%	4,522,828	6.85%	1,112,267
Totals	\$ 76,616,865	100.00%	\$ 66,022,816	100.00%	\$ 10,594,049



BUDGET MESSAGE SUPPLEMENT

Tax revenues for 2000 accounted for 49.95% of total governmental revenues. This includes ad valorem of \$15,999,943, sales taxes of \$21,404,802, special assessment taxes of \$131,761, and other taxes of \$731,468. A comparison of the last five (5) years for the two major sources of tax revenues is provided below.

Year	Ad Valorem	Sales & Use
1996	\$ 14,329,069	\$ 18,042,085
1997	14,173,401	20,948,358
1998	13,872,243	21,262,235
1999	14,757,343	19,468,951
2000	15,999,943	21,404,802



Intergovernmental revenues increased by \$6,036,866 in 2000. Federal and State grants totaling \$12,817,859 increased by \$3,569,024 over 1999's \$9,248,835, a 38.6% increase. Activity increases in the Section 8 Program, Housing & Urban Development's Head Start Program, Community Development Block Grant capital projects, the Port Construction and Bayou Gardens Boulevard Widening Project account for the majority of the increase.

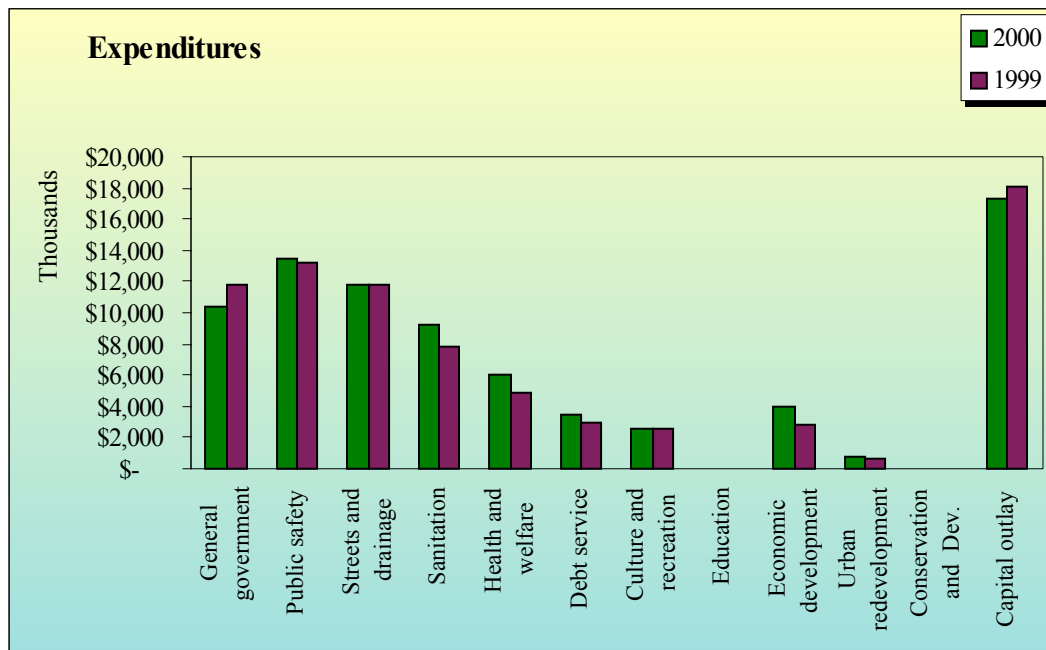
In the year 2000, the state-shared revenue received fees for video draw poker, which increased by \$347,097 for a total of \$1,581,535, from \$1,234,438 in 1999. The 28.12% increase in video poker revenues is sometimes related to the changes in spending pattern of the video machines and powerball lottery purchases during the months of peak lottery jackpots. This franchise fee is collected by the state on all video poker devices and is shared with the parishes.

The state mineral royalties collected under the provisions of the Louisiana Constitution, guarantees local governments 10% of the royalties on minerals taken from their jurisdiction. In 2000 the Parish received \$5,278,225, an increase from the \$2,995,055 received in 1999. The substantial increase of \$2,283,170 (76.23%) is related to the current activity in the oil and gas industry.

Expenditures for general governmental operations of the primary government increased by \$2,326,724 (3.03%) to \$78,998,495 in 2000 over 1999's of \$76,671,772.

BUDGET MESSAGE SUPPLEMENT

Function	2000		1999		Increase (Decrease) Over 1999
	Expenditure	Percent of Total	Expenditure	Percent of Total	
General government	\$10,324,285	13.07%	\$11,858,332	15.47%	\$ (1,534,047)
Public safety	13,402,998	16.97%	13,242,473	17.27%	160,525
Streets and drainage	11,817,445	14.96%	11,762,806	15.34%	54,639
Sanitation	9,272,663	11.74%	7,853,525	10.24%	1,419,138
Health and welfare	6,081,498	7.70%	4,843,820	6.32%	1,237,678
Debt service	3,513,679	4.45%	2,920,968	3.81%	592,711
Culture and recreation	2,551,890	3.23%	2,555,855	3.33%	(3,965)
Education	33,143	0.04%	23,247	0.03%	9,896
Economic development	3,917,446	4.96%	2,869,498	3.74%	1,047,948
Urban redevelopment and housing	730,415	0.92%	644,676	0.84%	85,739
Conservation and Development	8,619	0.01%	10,381	0.01%	(1,762)
Capital outlay	17,344,415	21.95%	18,086,191	23.60%	(741,776)
Totals	\$78,998,496	100.00%	\$76,671,772	100.00%	\$ 2,326,724



BUDGET MESSAGE SUPPLEMENT

General government expenditures decreased by a total of \$1,534,047 or 12.94%, in 2000 due to the non-recurring construction expenditures of the Terrebonne Waterlife Museum and the major renovations to Government Buildings in 1999.

Sanitation expenditures increased in 2000 by \$1,419,138 or 18.07% over 1999 due substantially to the disposal and transportation of solid waste to an outside facility resulting from the completion of the landfill closure project.

Health and Welfare expenditures increased by \$1,237,678 or 25.55%, due to expansion of the Section 8 and Head Start programs and the mosquito abatement project.

Debt Service expenditures increased by \$592,711, or 20.29%, due to the issuance of public improvement bonds in 1998 and 2000.

Economic Development expenditures increased by \$1,047,948 or 36.52%, due to the creation of the new Cultural and Economic Development Department and increases of Community Development Block Grant capital projects and programs.

Capital Outlay includes expenditures in the Capital Projects Funds. The decrease of \$741,776 or 4.10% is mainly attributable to the on-going construction of various projects. The expenditures in the Capital Project Funds are non-recurring in nature, therefore will fluctuate from year to year.

Property Assessments and Tax Levies The assessed value of property amounted to \$361,567,645 parishwide in 2000, representing an increase of \$32,006,330, or 9.71%. The City of Houma's assessed value of \$74,414,625 in 2000 represents an increase of \$6,187,375 or 9.07% over 1999.

The allocation of property tax levies for parish wide and special districts for 2000 and the four preceding years is as follows:

	Mills Per Dollar of Assessed Valuation				
	2000	1999	1998	1997	1996
City:					
Maintenance	27.82	28.25	28.25	28.49	28.49
Parishwide:					
Debt Service	2.07	2.25	2.24	2.38	2.50
Maintenance	40.99	36.57	36.57	39.74	39.74
Districts (Ranges)					
Debt Service					
Low	3.63	0.50	0.62	0.40	0.10
High	8.00	10.00	8.00	8.00	7.15
Maintenance					
Low	0.05	2.50	2.50	2.00	2.50
High	15.00	16.15	16.15	15.00	16.50

BUDGET MESSAGE SUPPLEMENT

General Fund-Fund Balance Terrebonne Parish maintains a prudent fund balance for the General Fund due to conservative budgetary practices and long-term planning. For the period ending December 31, 2000, the fund balance increased to \$11,353,708, from \$7,336,751 (54.75%) for the period ending December 31, 2000.

The Utility Revenue Fund transfers a “payment in lieu of taxes” to the General Fund. In accordance with the provisions of the 1992 Utilities Bond Ordinance, 50% of the allowable transfer was made for all years except 2000 through 2002, when 100% was transferred to supplement the purchase and renovation of the new Government Towers Building and other projects described in the “SUMMARIES” section of this book. The following transfers were made for the dedicated purpose of current and future urbanized expenditures:

<u>Year</u>	<u>Amount</u>
1994	\$ 230,000
1995	773,043
1996	557,013
1997	1,348,630
1998	1,055,120
1999	1,582,552
2000	3,549,118
2001	3,704,970
2002	3,662,839

PROPRIETARY OPERATIONS

Terrebonne Parish operates three enterprise funds consisting of the Utilities Fund (electric and gas utilities), the Sewerage Fund and the Civic Center Fund. In addition, there are five Internal Service Funds consisting of the Insurance Control Fund, Group Health Insurance Fund, Human Resources Fund, Centralized Purchasing Fund and Information Systems Fund.

Utility Fund: The Utility Fund includes the production and distribution of electricity and the procurement and distribution of gas. In 2000, the Utilities Fund had a net income of \$3,073,663 compared to 1999 of \$5,208,715. The Utility Fund ended the year with retained earnings of \$50,608,446. The retained earnings for 2001 are projected to be \$46,784,893. It is proposed to finish the year 2002 with \$47,019,314.

Sewerage Fund: The Sewerage Fund realized a net loss of \$390,779 in 2000 in comparison to the net loss of \$1,019,768 in 1999. In 1998, the parish adopted a user rate adjustment, which allows the Sewerage Fund to begin adequately recovering annual operating costs (including depreciation) over the next five years. The Sewerage Fund ended the year with retained earnings of \$1,567,469 while the 2001 projection is \$1,802,544. The proposed retained earnings for fiscal year 2002 is \$1,777,099.

Civic Center Fund: In the second year of operations, the Civic Center Fund realized a net loss of \$687,489. The Civic Center operations was subsidized by the General Fund in 2000 in the amount of \$520,000 and ended fiscal year 2000 with retained earnings of \$391,324. The projected for 2001 is \$385,258 while 2002 proposal is \$326,389. The proposed subsidy from General Fund for 2002 is \$868,000.

BUDGET MESSAGE SUPPLEMENT

Internal Service Funds: The following schedule relates to the net income (loss) of each internal service fund and the retained earnings balance through 2000 is as follows:

	<u>Insurance Control Fund</u>	<u>Group Health Insurance Fund</u>	<u>Human Resources Fund</u>	<u>Centralized Purchasing Fund</u>	<u>Information Systems Fund</u>
Beginning Retained Earnings	\$ 60,594	\$1,902,633	\$ 189,743	\$ 230,605	\$ 183,373
Net income (loss)	<u>1,370,485</u>	<u>(1,884,705)</u>	<u>(18,607)</u>	<u>(52,362)</u>	<u>44,598</u>
Ending Retained Earnings	<u>\$ 1,431,079</u>	<u>\$ 17,928</u>	<u>\$ 171,136</u>	<u>\$ 178,243</u>	<u>\$ 227,971</u>

The combined retained earnings balance as proposed for fiscal year 2002 is as follows:

	<u>Insurance Control Fund</u>	<u>Group Health Insurance Fund</u>	<u>Human Resources Fund</u>	<u>Centralized Purchasing Fund</u>	<u>Information Systems Fund</u>
Ending Retained Earnings	<u>\$ 145,049</u>	<u>\$ -</u>	<u>\$ 166,876</u>	<u>\$ 236,505</u>	<u>\$ 256,254</u>

FIDUCIARY OPERATIONS

Pension Trust Fund Operations: Employees of the parish, except for policemen and firemen of the City of Houma, are members of the Parochial Employees' Retirement System, Plan B. On October 1, 1983, the City of Houma policemen joined the Municipal Police Employees' Retirement System (MPERS) of the State of Louisiana. The Parish maintains a Trust Fund (Police Pension and Relief Fund) for the policemen hired prior to October 1, 1983. Effective January 1, 1980, new firemen are covered under the Firefighters' Retirement System of the State of Louisiana. The Parish maintains a Trust (Firemen's Pension and Relief Fund) for firemen hired prior to January 1, 1980. On March 26, 1996, the City of Houma Firemen's Pension Plan entered into a merger agreement with the Firefighter's Retirement System of the State of Louisiana, which was effective July 1, 1995.

DEBT ADMINISTRATION

The Parish had a number of debt issues outstanding at year-end including the following:

Public Improvement	\$31,480,000
General Obligation	8,457,195
Special Assessment	195,928
Revenue Bonds	13,340,000

In December 2000, the Parish sold \$4.5 million in Public Improvement Bonds to fund various paving, drainage and public building improvement projects.

BUDGET MESSAGE SUPPLEMENT

As of October 1, 2001, the parish bonds are rated by two major rating services as follows:

Moody's Rating	<i>RATING</i>
Public Improvement Bonds, Series ST-1998A	A2
Public Improvement Refunding Bonds, Series ST-1998 B	A2
Moody's has also upgraded Parish's outstanding General Obligation Bond rating to A2 from A3	

Standard & Poor's	RATING
\$4.50 million Public Improvement Bonds Ser ST-2000 dated Nov. 1, 2000	A2
\$12.57 million Public Improvement Bonds Ser ST-1998A	A2
\$2.93 million Public Improvement Sewer Refunding Bonds Ser ST-1998B	

CASH MANAGEMENT

The investment objectives of the Parish are to obtain the most favorable rate of return while maintaining enough liquidity to meet the operating requirements of the Government. Primary emphasis is placed upon the safety of such funds in an effort to minimize risk while earning maximum returns.

The Parish for investment purposes, including demand deposits, certificates of deposit, Federal Home Loan Bank Notes, Federal Home Loan Mortgage Corporation Notes, Tennessee Valley Authority Bonds Federal National Mortgage Association Notes, Federal Farm Credit Bank Notes, pools short-term available cash. The year 2000 generated interest earnings of \$7,633,929 with an average investment rate of 5.98%. In 1999, interest earnings totaled \$5,194,494 with an average investment rate of 4.94% on investments.

The Parish's cash resources were divided between cash and investments as follows:

	<u>2000</u>		<u>1999</u>	
	<u>Amount</u>	<u>Average Percent</u>	<u>Amount</u>	<u>Average Percent</u>
Cash on hand	\$ 11,097	0.01%	\$ 3,100	0.00%
Carrying amount of deposits	41,580,152	34.29%	41,837,743	32.58%
Carrying amount of investments	79,684,039	65.70%	86,561,606	67.42%
Totals	<u>\$121,275,288</u>	<u>100.00%</u>	<u>\$ 128,402,449</u>	<u>100.00%</u>

BUDGET MESSAGE SUPPLEMENT

All funds managed and invested by the Parish are done so in accordance with Louisiana Revised Statutes, Title 39, Chapter 7, and the Terrebonne Parish Consolidated Government Home Rule Charter, section 4-04. Any institution issuing certificates of deposits or maintaining an interest bearing checking account in excess of the FDIC insurance will be required to pledge collateral to secure the investments. The collateral pledged investments must be held by a third party bank serving as custodian.

RISK MANAGEMENT

The Parish's comprehensive risk management program includes property, liability, safety, worker's compensation, health, life, and dental. This program is responsible for an organized and aggressive loss control program, safety management, and accident/injury prevention programs. Losses and claims incurred but not reported that are measurable and probable are accrued in the financial statements. An actuarial study is engaged annually to calculate the incurred but not reported liability claims.

The Parish is exposed to various risks of loss related to general liability, auto liability, and workers' compensation, property and group health benefits. Various suits and claims arising from personal injury and property damage, some for substantial amounts, are pending against the Parish, its insurers and others. In accordance with Statement of Financial Accounting Standards No. 5, the Parish's Internal Service Fund has provided for, in its financial statements, estimated losses from the aforementioned pending suits and claims are based on the estimated ultimate cost of settling the claims, considering the effects of inflation, recent claim settlement trends and other social and economic factors, including the effects of specific incremental claim adjustment expenses, salvage and subrogation. The Parish believes the ultimate settlement costs will not materially exceed the amounts provided for the claims.

Under the Parish's limited risk management program, premiums are paid into the Internal Service Funds by all participating funds and are available to pay claims, claim reserves and administrative costs of the program. The total charge by the Internal Service Funds to the other funds is based on an actuarial method and adjusted over a reasonable period of time so that Internal Service Fund revenues and expenses are approximately equal.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The liability for claims and judgments is reported in the Internal Service Funds.

The Parish is self-insured for the first \$500,000 of each claim relating to general liability and employer's liability. The Parish is covered under various insurance contracts for the excess liability up to \$1,000,000. Any claim in excess of \$1,000,000 is covered by another insurance contract for the umbrella liability up to \$5,000,000 (subject to a self-insurance retention of \$10,000 if there is no underlying insurance). If a claim or suit is settled or adjudicated for a sum greater than the self-insured retention, the re-insurer will pay claim expenses in the ratio that their liability for the judgment rendered or settlement made bears to the whole amount of such judgment or settlement (inclusive of the applicable self-insured retention). The re-insurer will pay their share of claim expenses in addition to the applicable limits of insurance. Any claims in excess of the \$6,000,000 are to be paid by the Parish. The Parish is self-insured for the first \$500,000 of each wrongful act relating to the public officials and employee's liability. The Parish is covered under an insurance contract for the excess liability up to \$6,000,000. Any claims in excess of \$6,000,000 are to be paid by the Parish. The Parish is self-insured for the first \$200,000 of each claim relating to general liability of the Electric and Gas Systems. The Parish is covered under an insurance contract for the excess liability up to \$10,000,000. Any claims in excess of \$10,000,000 are to be paid by the Parish.

The Parish is self-insured for the first \$250,000 of each claim relating to auto insurance. The Parish is covered under an insurance contract for the excess liability up to \$1,000,000 and the umbrella liability up to \$5,000,000 (subject to a self insurance retention of \$10,000 if there is no underlying insurance).

BUDGET MESSAGE SUPPLEMENT

If a claim or suit is settled or adjudicated for a sum greater than the self-insured retention, the re-insurer will pay claim expenses in the ratio that their liability for the judgment rendered or settlement made bears to the whole amount of such judgment or settlement (inclusive of the applicable self-insured retention). The re-insurer will pay their share of claim expenses in addition to the applicable limits of insurance. Any claims in excess of \$6,000,000 are to be paid by the Parish.

The Parish is self-insured for the first \$300,000 of each claim relating to workers' compensation insurance. The Parish is covered under an insurance contract for the excess liability with policy limits being statutory and the employer's liability being \$1,000,000 and the umbrella liability up to \$5,000,000 (subject to a self insurance retention of \$10,000 if there is no underlying insurance). Any claims in excess of \$6,000,000 are to be paid by the Parish.

The Parish is self-insured for the first \$100,000 of each claim relating to property insurance except for wind/named storm losses which will be one percent (1%) of the value at the time of loss of each separate building or \$500,000 maximum. If two or more deductible amounts in this policy apply to a single occurrence, the total amount to be deducted shall not exceed the largest deductible applicable. The Parish is covered under insurance contracts for the excess liability up to \$100,000,000. Any claims in excess of \$100,000,000 are to be paid by the Parish.

The Parish is self-insured for the first \$125,000 of each claim relating to group health insurance. The aggregate deductible for all group claims relating to group insurance for 2000 was \$7,809,820. The Parish is covered under an insurance contract for the excess liability up to \$1,000,000 on individual claims. Each covered employee is subject to a lifetime maximum claims limit of \$1,000,000.

The Parish is self-insured for the first \$50,000 of each claim relating to employment practices liability. The Parish is covered under an insurance contract for the excess liability up to \$1,000,000. Any claims in excess of \$1,000,000 are to be paid by the Parish.

Settled claims have not exceeded the insurance coverage for the excess liability in any of the past three years.

At December 31, 2000, the amount of liability for unpaid claims was \$5,618,944 for the Insurance Control Fund and \$1,471,902 for Group Health Insurance Fund. These liabilities are the Parish's best estimate based on available information. Changes in the reported liabilities during the past two years are as follows:

Group Health Insurance Fund

	<u>Unpaid Claims January 1,</u>	<u>Incurred Claims (Including IBNRs)</u>	<u>Claim Payments</u>	<u>Unpaid Claims December 31,</u>
1999	\$ 1,083,112	\$ 6,085,095	\$ 5,830,188	\$ 1,338,019
2000	\$ 1,338,019	\$ 6,111,466	\$ 5,977,583	\$ 1,471,902

BUDGET MESSAGE SUPPLEMENT

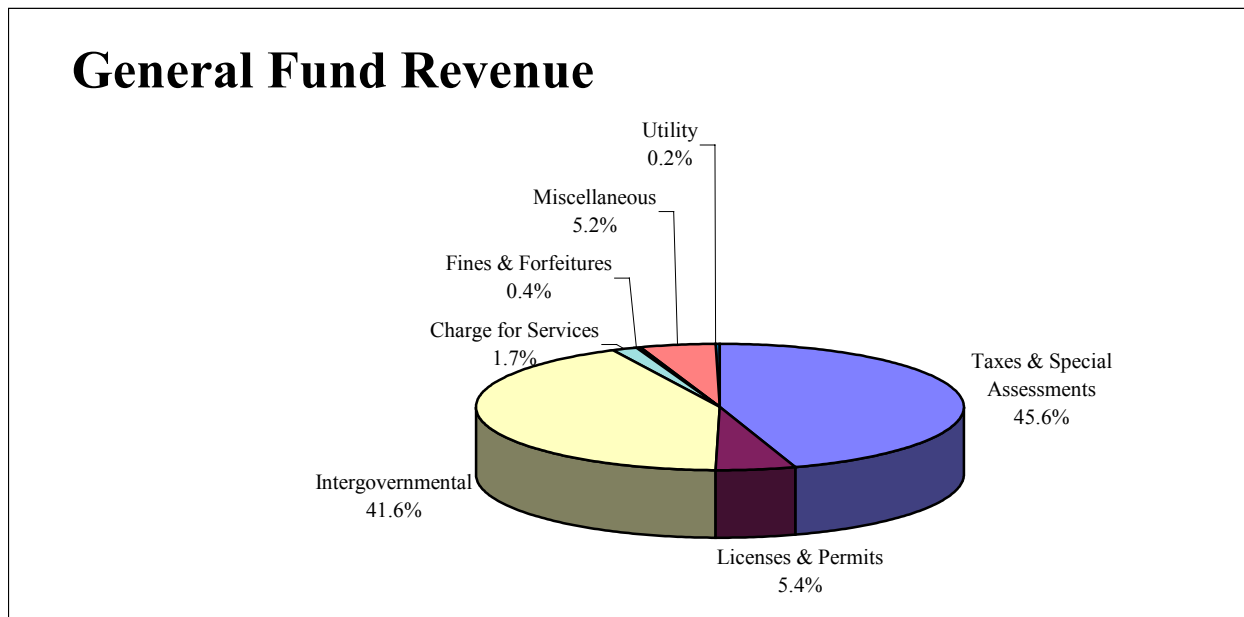
Insurance Control Fund

	<u>Unpaid Claims January 1,</u>	<u>Incurred Claims (Including IBNRs)</u>	<u>Claim Payments</u>	<u>Unpaid Claims December 31,</u>
1999	\$ 5,646,516	\$ 2,026,151	\$ 1,967,597	\$ 5,705,070
2000	\$ 5,705,070	\$ 1,494,981	\$ 1,581,107	\$ 5,618,944

GENERAL FUND OPERATIONS

GENERAL FUND FUNDING SOURCES

Total General Fund revenue sources for 2002 Budget are displayed in the graph below:



BUDGET MESSAGE SUPPLEMENT

Following is a summary of revenue estimates for 2002, as compared with 2001:

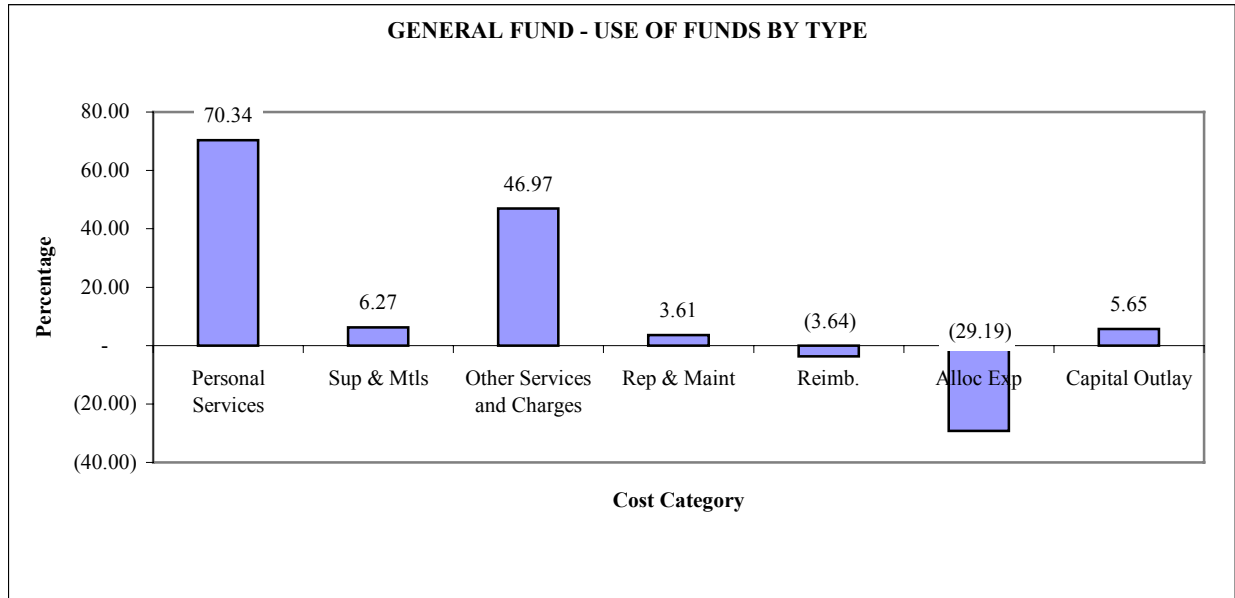
	2001 BUDGET	2001 PROJECTION	2002 BUDGET	2002 BUDGET OVER (UNDER) 2001	% VARIANCE
Taxes					
Ad valorem	956,066	1,004,977	1,000,000	43,934	5%
Franchise	601,000	350,620	641,000	40,000	7%
Hotel/motel tax	57,091	76,192	0	(57,091)	-100%
Penalties	2,500	1,643	2,500	0	0%
Sales and use	4,504,197	3,034,749	4,844,000	339,803	8%
	6,120,854	4,468,181	6,487,500	366,646	6%
Licenses and permits					
Licenses	525,000	584,992	575,000	50,000	10%
Permits	188,950	143,530	190,200	1,250	1%
	713,950	728,522	765,200	51,250	7%
Intergovernmental					
Federal Government					
Housing preservation grant	0	54,224	0	0	
Office of Emergency Preparedness	26,278	12,863	22,000	(4,278)	-16%
State of Louisiana					
Supplemental Pay	17,000	0	17,000	0	0%
Mineral royalties	3,500,000	3,858,437	3,500,000	0	0%
Severance taxes	750,000	750,220	750,000	0	0%
Revenue sharing	65,000	66,720	66,000	1,000	2%
State beer tax	142,000	25,588	125,000	(17,000)	-12%
Hotel/motel tax	104,709	47,576	0	(104,709)	-100%
Video draw poker	1,200,000	1,110,017	1,400,000	200,000	17%
Various State Grants	130,000	28,662	30,000	(100,000)	-77%
State facility planning	720,000	0	0	(720,000)	-100%
Terrorism consequence mgnt	17,300	0	0	(17,300)	-100%
	6,672,287	5,954,307	5,910,000	(762,287)	-11%
Charges for services					
Parking Meters	50,000	58,008	65,000	15,000	30%
Grass cutting fees	25,000	42,423	25,000	0	0%
Fees-letters of no objection	75,000	75,750	90,000	15,000	20%
Other fees	63,800	26,491	63,400	(400)	-1%
	213,800	202,672	243,400	29,600	14%
Fines and forfeitures					
Court fines	35,000	31,721	40,000	5,000	14%
Other fines	7,000	10,707	10,500	3,500	50%
	42,000	42,428	50,500	8,500	20%
Miscellaneous					
Interest earned	163,500	100,511	142,500	(21,000)	-13%
Rental income/leases	404,504	589,813	448,692	44,188	11%
Other	55,000	121,523	142,000	87,000	158%
	623,004	811,847	733,192	110,188	18%
Total revenues	14,385,895	12,207,957	14,189,792	(196,103)	-1%
Fund Balance					
Reserved:					
Self Insurance	18,175	30,243	19,755	1,601	9%
Long-term receivables	68,457	113,917	74,487	3,030	4%
Maintenance of Broadmoor trees	104,201	173,395	113,379	9,178	9%
Unreserved:					
Designated:					
Capital projects	1,172,257	1,950,694	1,275,512	103,255	9%
Subsequent years' expenditures	674,881	1,123,035	734,326	59,445	9%
Undesignated	4,020,204	6,689,823	4,374,314	354,110	9%
Total	20,444,070	22,289,064	20,781,565	337,516	2%

BUDGET MESSAGE SUPPLEMENT

GENERAL FUND APPROPRIATIONS: 2002 COMPARED WITH 2001

COST CATEGORY	2001 BUDGET		2002 BUDGET		2002 BUDGET OVER (UNDER) 2001 BUDGET	
	AMOUNT	PERCENT OF TOTAL	AMOUNT	PERCENT OF TOTAL	AMOUNT	PERCENT
Personal Services	6,579,801	47.78	7,281,497	70.34	701,696	10.66
Sup & Mtls	671,503	4.88	648,935	6.27	(22,568)	(3.36)
Other Services and Charges	5,454,282	39.60	4,861,760	46.97	(592,522)	(10.86)
Rep & Maint	216,433	1.57	373,607	3.61	157,174	72.62
Reimb.	(245,636)	(1.78)	(376,697)	(3.64)	(131,061)	53.36
Alloc Exp	(2,494,725)	(18.11)	(3,021,909)	(29.19)	(527,184)	21.13
Capital Outlay	3,590,134	26.07	584,430	5.65	(3,005,704)	(83.72)
TOTAL	\$ 13,771,792	100.00	\$ 10,351,623	100.00	\$ (3,420,169)	(24.83)

The above schedule shows that the 2002 General Fund Budget decreased by \$3,420,169, or 24.83% as compared with the 2001 budget. The graph below depicts General Fund spending by major cost category in 2002.



BUDGET MESSAGE SUPPLEMENT

SPECIAL FUNDS OPERATIONS

Approximately 7.31% of spending authorized in the budget relates to the budgets for the General Fund. The remaining percentage of operations pertains to special/specific operations or activities. The most common reason for having separate budgets for these activities is that the revenues supporting them are legally dedicated to a specific purpose.

BUDGETS FOR SPECIAL/SPECIFIC FUNDS

Programs funded or supplemented through these special funds and the total 2002 budget for each program area are as follows:

<u>Programs Funded</u>	<u>Total Recommended Budget</u>
Special Revenue Funds	
Terrebonne Juvenile Detention Fund	2,161,147
Parish Prisoners Fund	2,590,392
Public Safety Fund	10,479,130
Non-District Recreation	812,914
Federal and State Assistance	7,897,348
Roads and Bridges	6,028,288
Drainage	8,142,489
Sanitation Fund	11,201,383
Fire - Rural	714,339
Road Lighting Districts	1,913,539
Health Unit Fund	687,768
Parishwide Recreation Fund	1,481,502
Mental Health Unit	245,767
Bayou Terrebonne Waterlife Museum	177,643
General - Other	1,523,753
Enterprise Funds	
Utilities Department	83,562,662
Pollution Control	5,189,991
Civic Center	1,460,869
General - Other	54,705
Internal Service Fund	
Risk Management	12,370,315.00
Human Resources	442,905.00
Purchasing Department	569,130.00
Information Systems	1,163,690.00
Centralized Fleet Maintenance	605,939.00

BUDGET MESSAGE SUPPLEMENT

Debt Service Funds

General - Other	81,356.00
Parish Prisoners	6,754.00
Police Pension	92,210.00
Fire - Urban	427,072.00
Roads and Bridges	524,142.00
Drainage	380,361.00
Sewerage Collection	2,243,675.00
Solid Waste Services	958,563.00

Capital Projects Funds

City Court Building Fund	125,000.00
Parishwide Drainage Construction Fund	4,704,475.00
Capital Projects Control	3,079,600.00
Road Construction Fund	5,904,000.00
Sewerage Bonds Construction Fund	59,698.00
Sanitation Construction Fund	1,452,858.00
Landfill Closure / Construction	497,025.00
Public Improvement Construction Fund	550,000.00

MAJOR INCREASES:

The 2002 Adopted Budget totaled \$142.5 million, an increase of \$18.8 million (or 15.2%) over the 2001 original Adopted Budget, with major increases highlighted below:

- Salary increases from a 2% cost of living pay adjustment recommended for direct Parish employees. The adjustment for the cost of living is presented in this budget. \$500,000
- The Parish group insurance expense has increased due to increase in insurance premiums and insurance claims. \$1,300,000
- Rising costs in health care and a high rate of claims has forced the parish to anticipate an increase in the overall expenditures of the Group Insurance Internal Service Fund. \$2,300,000
- Premiums charged to the Parish Departments have been increased to compensate for the 2002 projected expenditures anticipated in the Group Insurance Internal Service Fund. \$2,500,000
- Capital Expenditures increased over the 2001 Adopted Budget to add next phases to on-going projects, to supplement existing projects and to fund new projects. A detail of the projects can be found beginning on pages xxxi of the "Construction Funds" Five Year Capital Outlay section of this book. \$5,000,000
- Computer technology is one of the backbones of this government. To provide the parish the ability to retain computer technical employees and attract qualified staff to fill vacant positions, we must be able to compete with industry salary averages. In general, large-turnovers within this field are common and could in fact be crippling to our government should we be faced with it. Overall increases to the Information Systems Division of the Finance Department is indeed essential, including hardware upgrades, website management and personnel costs. Costs saving measures are in place with in-house training of programmers and subsequent promotional incentives. \$683,000

BUDGET MESSAGE SUPPLEMENT

- The Electric and Gas Utility System has recognized an increase in the cost of fuel, as did other parts of the United States. Increases for fuel purchases have ranged from 5.0% to 12.0%. \$4,600,000

CAPITAL PROJECTS FUNDS

This Administration is proud of the wide array of capital projects that are implemented at this time. The following is a brief explanation of the diversified Capital Project Funds active at this time:

City Court Building Fund – To accumulate funds for the acquisition, leasing, construction equipping and maintenance of new City Court Complex.

Parishwide Drainage Construction Fund - To account for the construction and improvements to Terrebonne Parish's Forced Drainage system. Financing was provided by General Obligation and Public Improvement bond proceeds.

Parishwide Sewerage Construction Fund - To account for the construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system. Federal Grants provided financing and General Obligation and Public Improvement bond proceeds.

Capital Projects Control Fund - To account for construction and improvements for all capital projects. State of Louisiana Grants, Federal Revenue Sharing Funds, Federal Grants, General Fund Revenues, Capital Road Construction Revenues and Capital Improvements Sales Tax Revenues provided financing.

Road and Bridge Construction Fund - To account for construction, improving and maintaining of streets and bridges in the parish. Financing was provided by General Obligation bond proceeds.

Administrative Building Construction Fund - To account for the construction of a civic center and parish administrative building. General Obligation bond proceeds and a Public Trust Authority Grant will provide funding with partial financing by the Parish.

1-1B Construction Fund - To account for the construction of the 1-1B drainage project. A Department of Transportation Grant provided financing with partial financing by the Parish.

1994 Sewerage Construction Fund - To account for the construction projects funded by the 1994 Public Improvement Sewerage Bonds.

Sanitation Construction Fund – To account for construction and capital improvements of Sanitation Program. Financing provided by 2001 General Obligation Bond proceeds scheduled not to exceed \$9.5 million.

Landfill Closure Construction Fund - To account for projects associated with the closure of the Ashland Landfill.

1998 Public Improvement Construction Fund – To account for the cost of various paving, drainage, landfill, port and sewer projects within the Parish. Financing was provided by the sale of \$16,000,000 Public Improvement Bonds.

2000 Public Improvement Construction Fund – To account for the cost of various paving, drainage, and Administrative Building Renovation projects within the Parish. Financing was provided by the sale of \$4,500,000 Public Improvement Bonds.

BUDGET MESSAGE SUPPLEMENT

<i>City Court Building Fund</i>	- <i>General Fund</i> - <i>City Court Building Fund</i>
<i>Parishwide Drainage Construction Fund</i>	- <i>General Fund; Drainage Tax Fund</i> - <i>Capital Sales Tax Fund</i> - <i>Capital Projects Control Fund</i> - <i>Department of Transportation and Development; FEMA</i> - <i>2000 Public Improvement Construction Fund</i> - <i>1993, 1995, 1996, 2000 Bond Proceeds</i>
<i>Parishwide Sewerage Construction Fund</i>	- <i>Sales Tax Bonds</i> - <i>Parishwide Sewerage Construction Fund</i> - <i>EPA Grant</i>
<i>Capital Projects Control Fund</i>	- <i>General Fund; Capital Sales Tax Fund</i> - <i>Department of Natural Resources</i> - <i>Road & Bridge O & M Fund; Drainage Tax Fund</i> - <i>Parishwide Sewerage Construction Fund</i> - <i>1994 Sewerage Bonds Construction Fund</i> - <i>Department of Transportation and Development</i> - <i>Airport Commission</i> - <i>EDA State Grant; Office of Rural Development Grant</i> - <i>Wildlife & Fisheries Grant</i> - <i>Facility Planning and Control</i> - <i>Terrebonne Waterways Association</i>
<i>Road Construction Fund</i>	- <i>1993, 1996, 1998, 2000 Bond Proceeds</i> - <i>Department of Transportation and Development</i> - <i>Road Construction Fund; Road & Bridge O & M Fund</i> - <i>General Fund; Capital Sales Tax Fund</i> - <i>Parish Transportation Fund</i>
<i>Administrative Building Fund</i>	- <i>General Fund; Capital Sales Tax Fund</i> - <i>Public Trust Authority</i> - <i>2000 Public Improvement Construction Fund</i>
<i>I-1 B Construction Fund</i>	- <i>Capital Sales Tax Fund; Drainage Tax Fund</i> - <i>State Grant</i>
<i>1994 Sewerage Bonds Construction Fund</i>	- <i>1994 Sales Tax Proceeds</i> - <i>1994 Sewerage Bonds Construction Fund</i>
<i>Sanitation Construction Fund</i>	- <i>2001 Bond Proceeds</i>
<i>Landfill Closure/Construction Fund</i>	- <i>Landfill Closure Funds</i> - <i>General Fund; Capital Sales Tax Fund;</i> <i>Sanitation O & M Fund</i>
<i>1998 Public Improvement Construction Fund</i>	- <i>Public Improvement Bond Proceeds</i> - <i>1998 Public Improvement Construction Fund</i>

BUDGET MESSAGE SUPPLEMENT

PARISHWIDE DRAINAGE CONSTRUCTION FUND

Because of the location of Terrebonne Parish and its vulnerability to the Gulf of Mexico from the hurricane season, we have drainage situations that are of the utmost importance. The Parish currently has over \$19,000,000 budgeted in its five-year capital outlay plan for various drainage projects.

The Parish voters have approved a hurricane protection levee project called Morganza-to-the-Gulf on November 17, 2001, to implement a quarter-cent sales tax to pay the project's local share. The tax will raise an estimated \$3.6 million per year. The \$680 million project awaits approval of federal and state money, decisions that could come next year. The 72-mile collection of levees, locks, and floodgates, intended to protect Terrebonne against Category 3 hurricanes, would take 16 years to complete.

PARISHWIDE SEWERAGE CONSTRUCTION FUND

This fund is accounting for several sewer projects mainly major sewer main lines and manhole rehabilitation. Also, we are handling future expansions of existing force mains to accommodate expansion of service areas. A Telemetry system which is comprised of computers, telephone modem and network interface equipment, radio bridge equipment, printers and software and data acquisition system for monitoring sewerage facilities is one of the ways this Parish is striving to operate more efficiently. The Parish has over \$312,000 budgeted in our five-year capital outlay.

CAPITAL PROJECTS CONTROL FUND

The Parish has several projects in this fund ranging from sidewalk construction for better access to transit system to the development of the Terrebonne Parish Port. Our sidewalk improvement is to provide better access to parish transit bus stops. This will facilitate compliance with ADA accessibility guidelines and to promote increase ridership on the transit system. We have \$463,000 budgeted for this in our five-year capital outlay. Included in this fund is a construction of a gymnasium for our Juvenile Detention Center. This project has been budgeted thus far \$425,000. Also, we are budgeting walking tracks for our citizens to facilitate recreation and exercise. The major project in this fund is the development of the Terrebonne Parish Port that is on 400 acres off of Industrial Blvd. The port will have an inlet slip of 5,760 feet long and 15 feet deep. This major endeavor will provide another tool to help the industry in our area that shows Terrebonne Parish is diversifying. The five-year capital outlay is budgeted at \$6,964,219, which is included in the total for this fund of \$9,513,137.

ROAD CONSTRUCTION FUND

As our Parish continues to grow, we are facing traffic congestions, which we are constantly working towards relieving. There are several road construction and bridge projects that will be taking place over the next few years. We are constructing four lane roads and widening bridges in the fast growing areas of our Parish. St. Charles Street Widening project was a major project totaling \$5,945,341. This project entailed making it a four lane with a grass median. Another major road project is extending Westside Blvd to St. Louis Canal Road. This project is budgeted in our five-year capital outlay at \$2,700,000. Westside Boulevard, a dead-end four lane street, will provide motorist easy access to a major highway by connecting to St. Louis Canal Road. The Department of Transportation, State of Louisiana is a major contributor to this project as well as General Fund (Video Poker). Another major project is the four lane of Hollywood Road (south). This project is budgeted for \$5,000,000 of which the Department of Transportation, State of Louisiana is a major contributor to this project as well. This fund has a five-year capital outlay total budget of \$16,085,936.

BUDGET MESSAGE SUPPLEMENT

1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

The 1998 Public Improvement Construction Fund was established with bonds sold for \$12,625,000. These monies are to be used for a variety of construction projects ranging from road constructions to drainage to sewer projects. Valhi Blvd. Extension to Hollywood Road is to build a four-lane boulevard including grass median, drainage, and turning lanes. Total funding for this project was \$4,221,676. A much-needed project is Schriever Pump Station Rehabilitation was budgeted for \$1,500,000. Various sewer rehabilitation projects such as in the Barrios, Mulberry, and Broadmoor areas have a five-year capital outlay budgeted for \$807,600. The total five-year capital outlay for this fund is \$9,468,958.

OTHER INFORMATION

AWARDS

Terrebonne Parish Consolidated Government has received from the Government Finance Officers Association (GFOA) of the United States and Canada the Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report for the fiscal years ending 1997, 1998, 1999, and 2000. The Certificate of Achievement is a prestigious national award-recognizing conformance with the highest standards for preparation of state and local financial reports.

NEW PROGRAM

The Police Department is beginning a new program in 2002 called The Young Marines. This is a national organization built for young kids, age 8-17, to learn discipline, respect, honor, integrity, courage, leadership principles and cooperation traits. This program consists of 130 hours of training/drills, for which the U. S. Marine Corp supplies all of the materials. On completion, a graduation ceremony will be conducted whereby all kids successfully completing the course receive certificates. The Young Marines will hold two camps per calendar year for interested kids.

TECHNOLOGY UPDATE

Terrebonne Parish has made great strides in expanding our technological base since the turn of the century. The software and hardware improvements we have implemented have increased stability and productivity. The Parish Web Site at www.tpcg.org now has over 700 pages serving twenty departments and divisions and three outside organizations that receive an average of 125 visitors per day. The web site also allows residents to voice opinions or report problems as well as allowing prospective residents or businesses to gain insight into our area. Our fiber optic network has been expanded to include the City Garage and the Terrebonne Assessor's Office. We've designed and implemented Domestic Violence and Stolen Property applications for the Houma Police Department and implemented electronic transmission of Mineral Lease Escrow Data to the State Treasury for the Finance Department. Also, the Consolidated Waterworks District was converted to a new billing system and designed a Fire Pre Planning system for the Houma Fire Department and all volunteer fire departments.

GOVERNMENT RELOCATION

Terrebonne Parish Consolidated Government is in the process of moving several departments and divisions currently located in different areas of the city/parish to the newly purchased Government Tower Building to create a "one stop shop" for its citizens. Information Systems Department has incorporated the seven-story Government Tower Building into our network via high-speed data communications phone circuits and is researching the benefit of installing fiber optic cable at that location.

BUDGET PROCESS

THE BUDGET PROCESS

Operating Budget

The purpose of the Annual Operating Budget for Terrebonne Parish Consolidated Government is to provide direction for the next year. The goal of the budget process is to determine how the limited estimated revenues would be expensed.

The Parish adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- (1) Prior to October 1, the president submits to the Council a proposed operating budget for the year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them. The actual dates for the 2002 budget process:
 - July 30, 2001 – Instructional Letter and Budget Packets sent to Departments
 - August 15 – 30, 2001 – Various Deadlines by departments for submission of budget requests
 - September, 2001 – President’s Discussions/Review
 - September 26, 2001 – Presented budget to Council
 - October – November, 2001 – Council Budget Hearings
 - December 5, 2001 – Council approval of revised budget
 - January 1, 2002 – Budget takes effect
- (2) The Council conducts public hearings in October through the first Wednesday in December to obtain taxpayer comments.
- (3) All actions necessary to adopt and otherwise finalize and implement the budget for an ensuing year are taken prior to the last regular meeting of the year in progress. The budget is legally enacted through passage of an ordinance.
- (4) The level of budgetary control is at the fund, department or project level and any amendment involving the transfer of monies from one fund, department or project to another or any amendment for amounts exceeding any current expenditure amount budgeted must be approved by the Council. The Parish President can control any transfers of unencumbered appropriations within departments.
- (5) All budgeted amounts, which are not expended, or obligated through contracts, lapse at year-end.
- (6) Budgets for all governmental fund types are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- (7) The budget may be amended throughout the year. The amendments are in order to (1) carry over any encumbrances obligated but not recognized as an expenditure as of the end of the year and (2) to adjust revenues and expenditures in order to come within five percent of anticipated revenues and expenditures as required by state law. The financial statements reflect the amended budget amounts.

Budget-to-actual comparisons are presented for the Debt Service and Capital Project Funds; however, formal budgetary accounting is not employed for Debt Service Funds because effective control is alternatively achieved through the indenture provisions of the bonds and certificates.

BUDGET PROCESS

For budgetary control throughout the year, the Parish utilizes an encumbrance system under which purchase orders, contracts and other commitments are recorded in the financial reports. Encumbrances lapse at year-end.

BUDGETARY STRUCTURE

The accounts of the Parish are organized and operated on the basis of funds and account groups, each of which is considered a separate accounting entity. The basis of budgeting and the basis of accounting are of the same for the Parish. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. Account groups are a reporting device to account for certain assets and liabilities of the governmental funds not recorded directly in those funds.

The Parish has the following fund types and account groups:

Governmental Funds

General Fund - The General Fund is the general operating fund of the Parish. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds).

Proprietary Funds

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

BUDGET PROCESS

Fiduciary Funds

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Parish in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include Expendable Trust, Nonexpendable Trust, Pension Trust and Agency Funds. Nonexpendable Funds and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds since capital maintenance is critical. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

FINANCIAL POLICIES

The Parish accounting and financial reporting systems is maintained in conformance with generally accepted accounting principles and the standards of the Government Accounting Standards Board. Due to GASB 34, our fixed asset system will be upgraded and maintained to identify all Parish assets, their location, historical costs, useful life, depreciation method, depreciation to date, and the individual responsible for asset control.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds, including General, Special Revenue, Debt Service and Capital Projects Funds, are accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current assets.

All proprietary funds and pension trust funds are accounted for on a flow of economic resources, cost of services or "capital maintenance" measurement focus. With this measurement focus, all assets and all liabilities (whether current or noncurrent) associated with the operation of these funds are included on the balance sheet. Fund equity (net total assets) is segregated into contributed capital and retained earnings components. Operating statements for proprietary fund types present increases (revenues) and decreases (expenses) in net total assets.

Governmental Funds and Agency Funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized when they become measurable and available. Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recorded as revenue of the period for which levied, thus the current year property taxes which are being levied to finance the subsequent year's budget are recorded as revenue for the subsequent fiscal year. The 2000 tax levy is recorded as deferred revenue in the Parish's 2000 financial statements. Ad Valorem Tax Adjustments represent taxes paid under protest and other unremitted taxes that are recognized as general government expenditures when the related tax levy is recognized as revenues. Sales taxes are considered "measurable" when in the hands of merchants and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as fund liabilities and reductions of revenue when they are measurable and valid. Special assessments for the Sewer Improvement and Paving Sinking Funds are recognized as revenues when installments are billed and unbilled assessments are reported as deferred revenues. Intergovernmental revenues (federal and state grants) are recorded as revenues when the Parish is entitled to the funds. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash by the Parish or an intermediary collecting agency because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include: (1) claims, judgments and compensated absences which are recorded as expenditures when paid with expendable available financial resources; and (2) principal interest on general long-term debt which is recognized when due.

BUDGET PROCESS

Cash, Cash Equivalents and Investments

Cash includes amounts in regular and money market accounts.

For purposes of the statement of cash flows, cash and cash equivalents include certificates of deposit and securities with maturities of three months or less when purchased.

Investments are stated at fair value as established by the open market, except for the Louisiana Asset Management Pool (LAMP). LAMP is an external pool, which is operated in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. Rule 2a7 allows SEC-registered mutual funds to use amortized cost rather than fair value to report net assets to compute share prices if certain conditions are met.

Securities traded in a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value. Realized gains and losses on investments recorded at fair value are included in investment income.

Investment policies are governed by state statutes and bond covenants. Investments during the year consisted of the following:

- Federal Home Loan Bank Notes
- Federal Home Loan Mortgage Corporation (FHLMC) Notes
- Tennessee Valley Authority Bonds
- Federal National Mortgage Association (FNMA) Notes
- Louisiana Asset Management Pool (LAMP)
- Federal Farm Credit Bank Notes

Accounts Receivable

Uncollectable amounts due for ad valorem taxes and other receivables are recognized as bad debts at the time information becomes available which would indicate the uncollectibility of the particular receivable.

Inventories

Inventories are stated at cost using the average price method in the General Fund, all Enterprise Funds and Internal Service Funds. Expenditures for inventories are recognized utilizing the consumption method.

Fixed Assets

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures in governmental funds, and the related assets are reported in the General Fixed Assets Account Group. All purchased fixed assets are valued at historical cost.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Public domain ("infrastructure") general fixed assets consisting of roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems are not capitalized, as these assets are immovable and of value only to the government.

BUDGET PROCESS

Interest is capitalized on proprietary fund assets acquired with tax-exempt debt. The amount of interest to be capitalized is calculated by offsetting interest expense incurred from the date of the borrowing until completion of the project with interest earned on invested proceeds over the same period. Interest on bond proceeds used for construction in all Enterprise Funds was not capitalized prior to 1986. Interest is not capitalized for the Parish's General Fixed Assets.

Assets in the General Fixed Assets Account Group are not depreciated. Depreciation of all exhaustible fixed assets used by Proprietary and Internal Service Funds are charged as an expense against their operations. Accumulated depreciation is reported on Proprietary and Internal Service Fund balance sheets.

Depreciation on fixed assets of the Enterprise and Internal Service Funds has been computed under the straight-line method based on the estimated useful lives of the individual assets. The depreciation rates for the major classifications of assets are as follows:

<u>Type of Fixed Assets</u>	<u>Annual Rates</u>
Buildings and Structures	2 - 10%
Distribution Systems	4 - 10%
Furniture and Equipment	4 - 20%

Certain assets in various Enterprise Funds have been constructed or acquired substantially with contributions in aid of construction. Net income includes depreciation on assets acquired from contributions. However, certain depreciation applicable to assets acquired from contributions is transferred to the related contribution account rather than retained earnings.

Accumulated Vacation and Sick Leave

Accumulated vacation and sick leave are recorded as an expenditure of the period in which paid in all Governmental Funds. Furthermore, all vacation and one-half of sick leave benefits relating to employees of Governmental Funds are accrued and reported as a liability of the General Long-Term Obligations Account Group. The Proprietary Funds accrue benefits in the period, which they were earned.

Employees of the Primary Government can earn 96 hours or 136 hours of vacation leave, depending on their length of employment. Accumulated vacation leave is due to the employee at the time of termination or death. The vacation policy provides that employees are to take vacation within one year of being earned, with no carry forward provisions. Hours forfeited are transferred to retirement for participants of the Parochial Employees' Retirement System.

Employees of the Parish earn 56 hours sick leave per year and are permitted to accumulate a maximum of 480 hours. Upon retirement, sick leave is treated differently depending on the employee's retirement system as indicated below:

- (1) Parochial Employees' Retirement System (PERS) - participants in this system are paid for one-half of their accumulated sick leave to a maximum of 240 hours.
- (2) Civil Service - (Police and Fire Retirement Systems) - participants in these systems receive no benefits for unused sick leave either through payment or computation of monthly retirement benefits.

BUDGET PROCESS

Long-Term Obligations

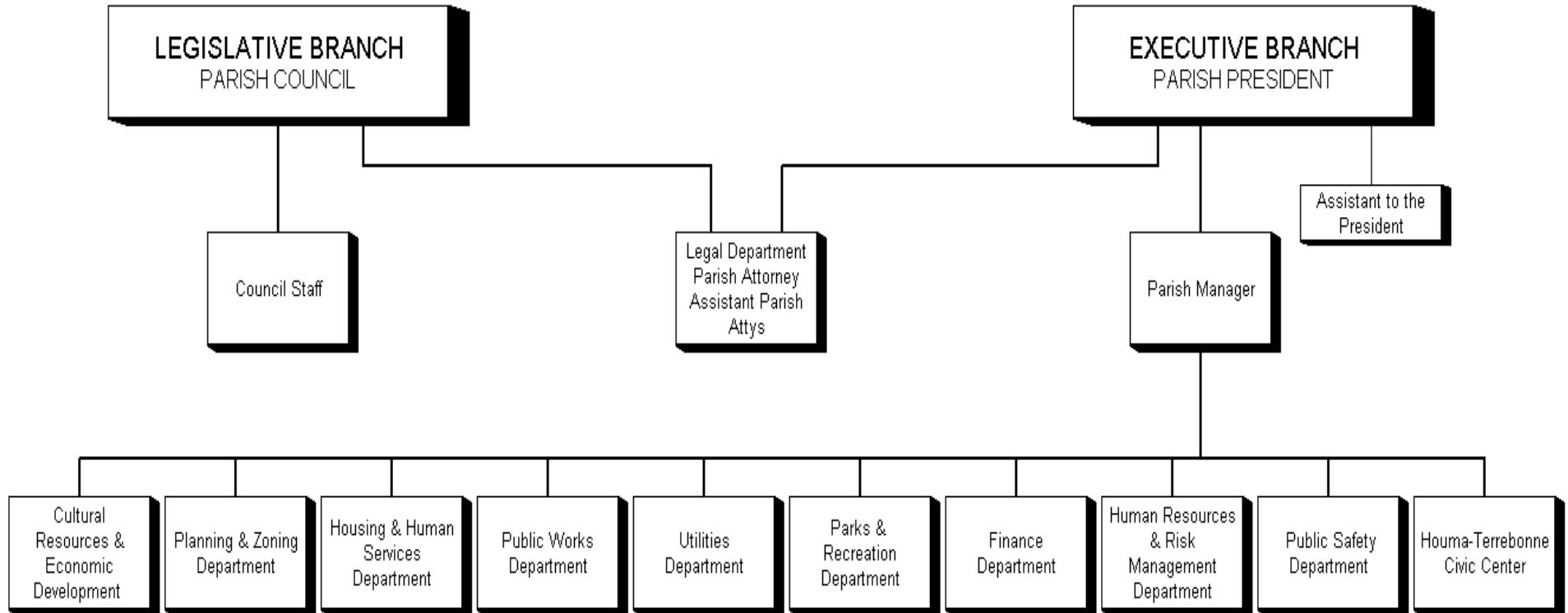
Long-term debt is recognized as a liability of a Governmental Fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from unexpendable available financial resources is reported as a fund liability of a Governmental Fund. The remaining portion of such obligations is reported in the General Long-Term Obligations Account Group. Long-term liabilities expected to be financed from Proprietary Fund operations are accounted for in those funds.

Bond Discount and Issuance Costs

Bond discount and issuance costs for the Utilities Fund are being amortized by the interest method.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT

February 23, 2000



TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2001

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	PROPOSAL #1 2001	PROJECTED 2000	ACTUAL 1999
					FUND TYPES ENTERPRISE			
REVENUES								
Taxes & Special Assessments	6,063,763	28,212,334	903,549	0	75,000	35,254,646	36,954,092	38,532,295
Licenses & Permits	713,950	670,500	0	0	0	1,384,450	1,508,761	1,556,702
Intergovernmental	5,726,000	10,414,694	0	1,100,000	0	17,240,694	27,563,190	18,337,392
Charges for Services	213,800	551,461	10	0	11,063,930	11,829,201	10,585,878	11,437,571
Fines & Forfeitures	42,000	302,000	0	0	0	344,000	372,628	388,600
Miscellaneous Revenue	693,500	1,206,500	213,264	446,586	1,206,750	3,766,600	4,919,052	6,213,528
Utility Revenue	30,000	3,185,000	0	0	38,140,052	41,355,052	40,695,375	38,733,484
Other Revenue	0	0	0	0	17,500	17,500	4,555,971	633,994
TOTAL REVENUES	13,483,013	44,542,489	1,116,823	1,546,586	50,503,232	111,192,143	127,154,947	115,833,566
EXPENDITURES								
Parish Council	108,789	0	0	0	0	108,789	135,138	54,981
Council Clerk	92,186	0	0	0	0	92,186	131,249	78,389
Official Fees/Publication	59,615	0	0	0	0	59,615	68,091	41,190
City Court	604,146	0	0	0	0	604,146	511,310	533,376
District Court	330,130	0	0	0	0	330,130	291,128	323,341
Juvenile Services	0	2,213,760	0	0	0	2,213,760	1,830,287	1,638,643
District Attorney	353,587	0	0	0	0	353,587	340,413	314,826
Clerk of Court	151,600	0	0	0	0	151,600	145,539	150,353
Ward Court	194,620	0	0	0	0	194,620	178,007	184,630
City Marshall's Office	0	575,992	0	0	0	575,992	490,274	461,040
Judicial-Other	150,000	0	0	0	0	150,000	155,000	120,075
Parish President	189,506	0	0	0	0	189,506	195,697	126,060
Comm. Problem Solver	0	0	0	0	0	0	15,736	0
Registrar of Voters	83,980	0	0	0	0	83,980	70,240	68,972
Elections	10,000	0	0	0	0	10,000	40,000	6,406
Accounting	247,365	0	0	0	0	247,365	247,873	241,421
Customer Service	66,610	0	0	0	0	66,610	990,896	869,515
Purchasing	0	0	0	0	513,388	513,388	494,842	470,645
Risk Management	0	0	0	0	8,156,551	8,156,551	8,809,838	10,023,347
Human Resources Admin.	0	0	0	0	442,441	442,441	304,403	246,981
Legal Services	323,524	0	0	0	0	323,524	376,711	328,450
Parking Meter Admin.	56,685	0	0	0	0	56,685	64,114	36,679
Information Systems	0	0	0	0	956,147	956,147	677,425	549,814
Planning	1,196,005	651,497	0	0	0	1,847,502	1,790,148	1,310,875
Government Buildings	1,518,661	0	0	3,100,000	0	4,618,661	10,204,754	3,192,475
Code Violation/Compliance	205,000	0	0	0	0	205,000	338,220	194,179
Auditoriums	0	339,199	0	0	0	339,199	261,517	199,155
Civic Center	0	0	0	0	1,320,005	1,320,005	1,275,254	1,728,984
Janitorial Services	606,560	0	0	0	0	606,560	437,034	0
General-Other	472,366	1,427,063	53,286	0	29,335	1,982,050	1,679,823	2,179,548
Parish Prisoners	0	2,459,973	6,780	0	0	2,466,753	2,296,738	2,289,041
Coroner	346,000	0	0	0	0	346,000	351,994	373,128
Police	0	4,615,583	0	0	0	4,615,583	4,592,610	3,934,641
Cops Fast Program	0	0	0	0	0	0	51,757	204,669
Police-Pension	0	0	92,810	0	0	92,810	92,810	69,516
Fire-Rural	0	798,585	0	0	0	798,585	1,059,716	746,477
Fire-Urban	0	3,813,110	420,960	0	0	4,234,070	6,167,905	3,451,287
Public Works Administration	0	0	0	0	0	0	303,883	26,794
Service Ctr./Engineering	433,960	0	0	0	0	433,960	607,114	405,019
Garage	0	0	0	0	573,778	573,778	56,954	43,523
Roads & Bridges	0	5,885,897	531,344	952,268	0	7,369,509	18,992,596	12,653,453
Road Lighting	0	1,274,800	0	0	0	1,274,800	1,323,085	1,194,644
Drainage	0	6,774,978	381,874	2,602,941	0	9,759,793	24,068,266	11,103,091
Health Unit	0	572,860	0	0	0	572,860	548,366	563,912
Summer Feeding Program	0	73,609	0	0	0	73,609	70,435	60,471
Pauper's Expense	3,750	0	0	0	0	3,750	3,735	8,691

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2001

					PROPRIETARY	PROPOSAL #1	PROJECTED	ACTUAL
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES ENTERPRISE			
Parish VA Service Office	10,104	0	0	0	0	10,104	10,104	8,388
Health & Welfare-Other	485,200	97,488	0	0	0	582,688	599,189	169,346
Social Detox	0	166,450	0	0	0	166,450	151,337	145,787
Terr Alcohol/Drug Abuse	0	63,920	0	0	0	63,920	48,781	51,846
Sewerage Collection	0	0	2,189,560	0	1,912,392	4,101,952	7,668,399	3,664,933
Treatment Plant	0	0	0	0	1,921,806	1,921,806	1,787,707	1,888,872
EPA Grant Administration	0	0	0	0	240,241	240,241	224,106	143,418
Sewerage Capital Add't'n	0	0	0	0	80,500	80,500	65,000	283,393
Solid Waste Services	0	9,993,592	0	0	0	9,993,592	9,364,021	9,352,635
Animal Control	0	337,933	0	0	0	337,933	269,521	222,342
Landfill Closure	0	77,600	0	2,369,000	0	2,446,600	3,024,150	206,326
Parks & Grounds	0	914,006	0	150,000	0	1,064,006	1,275,934	859,351
Darsey Park	0	20,000	0	0	0	20,000	167,312	9,004
Library	0	0	0	0	0	0	190,011	111,317
Recreation-Other	0	0	0	0	0	0	0	1
Adult Softball	0	26,500	0	0	0	26,500	26,500	24,219
TPR-Administration	0	449,524	0	0	0	449,524	396,456	436,970
Gyms & Fields	0	0	0	0	0	0	0	0
Camps & Workshops	0	100,932	0	0	0	100,932	60,837	61,226
Grand Bois Park	0	73,010	0	0	0	73,010	69,403	43,793
Youth Basketball	0	138,000	0	0	0	138,000	133,206	141,347
Football	0	56,000	0	0	0	56,000	55,500	51,655
Youth Softball	0	59,000	0	0	0	59,000	58,500	55,321
Youth Volleyball	0	5,700	0	0	0	5,700	5,164	3,723
Baseball	0	143,000	0	0	0	143,000	148,600	120,691
Adult Basketball	0	20,000	0	0	0	20,000	0	0
Special Olympics	0	85,773	0	0	0	85,773	80,220	75,581
Museum-O & M	0	167,933	0	0	0	167,933	157,580	152,002
Existing Certificates	0	0	0	0	0	0	215,246	578,662
Vouchers Program	0	2,074,921	0	0	0	2,074,921	1,306,905	672,827
Home Administration	0	68,125	0	0	0	68,125	68,175	80,123
Home/Technical Assistant	0	102,188	0	0	0	102,188	428,234	75,702
Home/Projects	0	510,937	0	0	0	510,937	285,164	488,851
LiHeap Weather	0	6,771	0	0	0	6,771	15,053	4,778
LiHeap Weather	0	31,000	0	0	0	31,000	4,597	2,508
CDBG Administration	0	394,200	0	0	0	394,200	374,151	315,015
LCDBG 1991 Rental Rehab	0	50,656	0	0	0	50,656	50,394	569
CDBG-Economic Development	0	44,000	0	0	0	44,000	38,929	2,594
CDBG Projects	0	1,398,326	0	0	0	1,398,326	3,998,896	2,030,370
CDBG Housing Rehab	0	48,474	0	0	0	48,474	646,409	181,598
CDBG Summer Youth Program	0	130,000	0	0	0	130,000	146,366	127,569
Essential Services	0	16,200	0	0	0	16,200	21,651	25,761
Shelter Operations	0	103,800	0	0	0	103,800	104,540	112,965
LiHeap	0	0	0	0	0	0	100,909	259
LiHeap	0	162,474	0	0	0	162,474	142,013	154,789
Main St. Program	0	0	0	0	0	0	11,693	22,240
Facade Restoration Program	0	0	0	0	0	0	0	8,000
CSBG-Administration	0	110,070	0	0	0	110,070	116,456	96,972
CSBG-Programs	0	81,702	0	0	0	81,702	104,469	141,428
Dept. of Labor	0	0	0	0	0	0	0	635
Economic Development	437,636	0	0	0	0	437,636	119,626	0
Publicity	111,000	0	0	0	0	111,000	90,395	38,879
Economic Development-Other	265,000	500	0	0	0	265,500	1,575,240	1,157,680
Housing & Human Service	232,907	0	0	0	0	232,907	0	0
Parish Farm Agent	30,000	0	0	0	0	30,000	36,455	23,247
Head Start Administration	0	27,474	0	0	0	27,474	27,172	19,003
Head Start Program	0	31,800	0	0	0	31,800	0	0
Administration	0	52,247	0	0	0	52,247	18,118	0

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2001

					PROPRIETARY	PROPOSAL #1	PROJECTED	ACTUAL
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES ENTERPRISE			
Outreach & Recruitment	0	5,647	0	0	0	5,647	6,534	0
Education/Job Training	0	117,575	0	0	0	117,575	39,573	0
Leadership Dev/Supp Svc	0	2,558	0	0	0	2,558	1,913	0
Job Placement	0	4,518	0	0	0	4,518	3,227	0
Trainee Wages	0	208,102	0	0	0	208,102	56,239	0
FTA X005	0	0	0	0	0	0	1,682	12,362
FTA-X006 (X004)	0	0	0	0	0	0	15,183	10,498
Metropolitan	0	0	0	0	0	0	0	51,519
Metropolitan	0	0	0	0	0	0	61,534	45,259
Waterways & Ports	201,731	0	0	1,581,000	0	1,782,731	1,852,609	1,732,745
Project Ind. 98-99	0	0	0	0	0	0	33,258	68,390
Project Ind. 1999-2000	0	0	0	0	0	0	0	45,814
Job Training Component	0	0	0	0	0	0	35,438	39,481
Job Training Component	0	0	0	0	0	0	0	38,115
Arts & Humanities	0	11,957	0	0	0	11,957	179,228	14,681
Arts & Humanities	0	183,471	0	0	0	183,471	7,350	203,690
Local Coastal Prgm Dev.	0	35,000	0	0	0	35,000	8,619	10,380
Vocational Education	0	0	0	0	0	0	64,404	10,549
Job Readiness	0	0	0	0	0	0	48,699	7,901
Planning	0	86,452	0	0	0	86,452	344,098	103,753
Operation/General Admin	0	151,377	0	0	0	151,377	70,956	66,936
Vehicle Operations	0	429,420	0	0	0	429,420	556,094	421,859
Vehicle Maintenance	0	169,534	0	0	0	169,534	180,000	165,469
Non Vehicle Maintenance	0	20,700	0	0	0	20,700	41,066	4,645
Rent/Emergency Shelter	0	12,000	0	0	0	12,000	15,910	8,999
Electric Generation	0	0	0	0	16,202,661	16,202,661	16,430,232	13,877,836
Electric Distribution	0	0	0	0	2,438,831	2,438,831	2,074,099	1,806,103
Gas Distribution	0	0	0	0	9,165,867	9,165,867	8,981,549	7,660,331
Utility Administration	0	0	0	0	3,379,077	3,379,077	2,232,159	2,311,875
G.I.S. Mapping System	0	0	0	0	81,800	81,800	500,000	0
911 Emergency Telephone	0	0	0	0	0	0	(4,755)	4,755
Emergency Preparedness	188,741	0	0	0	0	188,741	169,814	89,872
911 Fire Dispatchers	62,000	0	0	0	0	62,000	92,179	163
TOTAL EXPENDITURES	9,828,964	51,357,443	3,676,614	10,755,209	47,414,820	123,033,050	163,322,610	116,263,198
REVENUES OVER EXPENDITURES	3,654,049	(6,814,954)	(2,559,791)	(9,208,623)	3,088,412	(11,840,907)	(36,167,663)	(429,632)
OTHER FINANCING SOURCES (USES)								
Operating Transfers In	4,241,104	5,795,951	2,611,335	6,757,020	44,672,168	64,077,578	63,640,348	67,004,326
Operating Transfers Out	(9,568,860)	(6,644,941)	(142,024)	(2,262,620)	(47,509,133)	(66,127,578)	(65,590,348)	(72,372,940)
OTHER FINANCING SOURCES (USES)	(5,327,756)	(848,990)	2,469,311	4,494,400	(2,836,965)	(2,050,000)	(1,950,000)	(5,368,614)
REVENUES AND OTHER SOURCES	(1,673,707)	(7,663,944)	(90,480)	(4,714,223)	251,447	(13,890,907)	(38,117,663)	(5,798,246)
FUND BALANCE / RETAINED EARNINGS								
Beginning of Year	5,756,124	19,623,302	4,683,832	7,188,946	51,038,682	88,290,886	126,408,549	132,206,795
End of Year	4,082,417	11,959,358	4,593,352	2,474,723	51,290,129	74,399,979	88,290,886	126,408,549

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2002

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	PROPOSAL #1 2002	PROJECTED 2001	ACTUAL 2000
					FUND TYPES ENTERPRISE			
REVENUES								
Taxes & Special Assessments	6,487,500	30,579,809	1,008,665	0	88,000	38,163,974	38,791,521	38,708,103
Licenses & Permits	765,200	699,500	0	0	0	1,464,700	1,497,436	1,535,767
Intergovernmental	5,910,000	10,695,978	0	4,219,000	0	20,824,978	30,121,184	24,192,363
Charges for Services	243,400	480,625	0	0	14,400,045	15,124,070	14,974,529	11,726,093
Fines & Forfeitures	50,500	373,000	0	55,000	0	478,500	512,890	437,445
Miscellaneous Revenue	733,192	1,439,598	201,363	868,844	1,488,220	4,731,217	5,688,802	7,929,756
Utility Revenue	30,000	5,650,465	0	0	42,629,301	48,309,766	44,776,544	48,379,949
Other Revenue	0	0	0	0	67,500	67,500	9,851,842	5,091,333
TOTAL REVENUES	14,219,792	49,918,975	1,210,028	5,142,844	58,673,066	129,164,705	146,214,748	138,000,809
EXPENDITURES								
Parish Council	131,874	0	0	0	0	131,874	143,081	75,868
Council Clerk	103,715	0	0	0	0	103,715	117,721	70,654
Official Fees/Publication	55,185	0	0	0	0	55,185	60,824	50,346
City Court	631,018	0	0	125,000	0	756,018	634,040	511,536
District Court	379,721	0	0	0	0	379,721	341,700	280,833
Juvenile Services	0	2,091,897	0	0	0	2,091,897	2,030,297	1,701,861
District Attorney	392,363	0	0	0	0	392,363	363,611	344,850
Clerk of Court	151,600	0	0	0	0	151,600	148,802	191,566
Ward Court	227,019	0	0	0	0	227,019	199,166	178,741

City Marshall's Office	0	586,696	0	0	0	586,696	584,136	477,285
Judicial-Other	145,500	0	0	0	0	145,500	142,825	139,783
Parish President	149,679	0	0	0	0	149,679	114,278	123,029
Comm. Problem Solver	0	0	0	0	0	0	0	23,254
Registrar of Voters	95,534	0	0	0	0	95,534	79,691	63,580
Elections	12,000	0	0	0	0	12,000	18,964	14,937
Accounting	283,657	0	0	0	0	283,657	341,417	213,089
Customer Service	84,795	0	0	0	0	84,795	120,531	916,972
Purchasing	0	0	0	0	569,130	569,130	532,380	492,728
Risk Management	0	0	0	0	12,370,315	12,370,315	11,852,609	10,202,117
Human Resources Admin.	0	0	0	0	442,905	442,905	467,600	251,449
Legal Services	423,776	0	0	0	0	423,776	470,874	394,521
Parking Meter Admin.	61,018	0	0	0	0	61,018	65,097	47,910
Information Systems	0	0	0	0	1,163,690	1,163,690	937,487	715,775
Planning	1,008,639	783,340	0	0	0	1,791,979	2,079,494	1,534,320
Government Buildings	1,896,896	0	0	0	0	1,896,896	6,186,659	8,605,810
Code Violation/Compliance	135,000	0	0	0	0	135,000	468,305	74,915
Auditoriums	0	240,782	0	0	0	240,782	360,787	143,528
Civic Center	0	0	0	0	1,460,869	1,460,869	1,344,753	1,221,042
Janitorial Services	662,994	0	0	0	0	662,994	629,563	408,058
General-Other	475,366	1,523,753	81,356	0	54,705	2,135,180	2,872,960	1,985,751
Parish Prisoners	0	1,778,402	6,754	175,000	0	1,960,156	2,775,903	2,311,383
Prisoners' Medical Department	0	811,990	0	0	0	811,990	0	0
Coroner	373,000	0	0	0	0	373,000	329,256	344,612
Police	0	5,120,931	0	0	0	5,120,931	5,231,955	4,166,419
Cops Fast Program	0	0	0	0	0	0	115,506	28,898
Police-Pension	0	0	92,210	0	0	92,210	92,211	92,210
Fire-Rural	0	666,773	0	0	0	666,773	1,037,388	945,590
Fire-Urban	0	4,354,917	427,072	0	0	4,781,989	6,843,492	3,356,029
Public Works Administration	0	0	0	0	0	0	349,714	14,169
Service Ctr./Engineering	306,411	0	0	0	0	306,411	317,882	423,857

Garage	0	0	0	0	605,939	605,939	545,890	36,862
Roads & Bridges	0	6,901,142	524,142	5,904,000	0	13,329,284	16,015,181	10,544,754
Sidewalks	0	0	0	0	0	0	0	14
Road Lighting	0	1,475,250	0	308,000	0	1,783,250	1,793,303	1,220,647
Drainage	0	7,508,335	380,361	4,704,475	0	12,593,171	27,313,666	8,107,409
Health Unit	0	642,542	0	0	0	642,542	622,028	549,530
Summer Feeding Program	0	74,214	0	0	0	74,214	66,766	70,189
Pauper's Expense	3,760	0	0	0	0	3,760	3,360	3,257
Parish VA Service Office	10,104	0	0	0	0	10,104	10,104	10,104
Health & Welfare-Other	519,600	134,603	0	0	0	654,203	633,908	584,281
Social Detox	0	196,894	0	0	0	196,894	177,286	155,955
Terr Alcohol/Drug Abuse	0	70,170	0	0	0	70,170	55,760	46,304
Sewerage Collection	0	0	2,243,675	59,698	2,081,319	4,384,692	7,675,832	3,720,964
Treatment Plant	0	0	0	0	2,120,749	2,120,749	1,914,289	1,725,117
EPA Grant Administration	0	0	0	0	261,222	261,222	197,962	157,761
Sewerage Capital Add'tn	0	0	0	0	195,000	195,000	190,000	193,888
Solid Waste Services	0	8,836,593	958,563	1,452,858	0	11,248,014	11,079,751	8,760,014
Animal Control	0	303,407	0	150,000	0	453,407	374,028	192,076
Landfill Closure	0	65,600	0	497,025	0	562,625	4,537,151	321,034
Parks & Grounds	0	428,762	0	0	0	428,762	1,205,611	955,147
Darsey Park	0	20,000	0	0	0	20,000	172,071	55,134
Library	0	0	0	0	0	0	71,170	118,840
Recreation-Other	0	0	0	0	0	0	0	0
Adult Softball	0	28,000	0	0	0	28,000	24,384	25,438
TPR-Administration	0	531,565	0	0	0	531,565	513,215	411,835
Camps & Workshops	0	161,432	0	0	0	161,432	139,589	59,889
Grand Bois Park	0	61,820	0	0	0	61,820	73,398	41,931
Youth Basketball	0	147,000	0	0	0	147,000	146,488	112,112
Football	0	72,000	0	0	0	72,000	69,410	65,620
Youth Softball	0	69,000	0	0	0	69,000	51,727	48,864
Youth Volleyball	0	8,500	0	0	0	8,500	8,530	4,950

Baseball	0	166,150	0	0	0	166,150	149,125	152,524
Adult Basketball	0	23,000	0	0	0	23,000	0	0
Special Olympics	0	90,652	0	0	0	90,652	87,465	86,636
Museum-O & M	0	177,643	0	0	0	177,643	167,558	145,951
Port Administration	0	0	0	0	0	0	1,732	0
Marina O & M	0	0	0	0	0	0	23	0
Existing Certificates	0	0	0	0	0	0	0	146,260
Vouchers Program	0	1,864,256	0	0	0	1,864,256	1,806,229	1,386,031
Home Administration	0	76,643	0	0	0	76,643	61,673	69,189
Home/Technical Assistant	0	90,900	0	0	0	90,900	460,646	358,295
Home/Projects	0	454,500	0	0	0	454,500	1,414,377	302,931
LiHeap Weatherization	0	21,984	0	0	0	21,984	13,197	0
LiHeap Weath.	0	0	0	0	0	0	480	15,053
LiHeap Weather	0	2,041	0	0	0	2,041	4,665	2,094
CDBG Administration	0	407,600	0	0	0	407,600	407,600	288,806
LCDBG 1991 Rental Rehab	0	54,680	0	0	0	54,680	42,694	18,359
CDBG-Economic Development	0	137,000	0	0	0	137,000	161,705	57,931
CDBG Projects	0	1,087,567	0	0	0	1,087,567	3,206,508	2,366,023
CDBG Housing Rehab	0	282,970	0	0	0	282,970	707,323	491,945
CDBG Summer Youth Program	0	160,863	0	0	0	160,863	221,465	145,809
Essential Services	0	20,665	0	0	0	20,665	60,963	16,075
Shelter Operations	0	125,710	0	0	0	125,710	242,858	114,414
Homeless Prevention	0	15,000				15,000	14,869	0
Tanf Energy Assistance	0	0				0	0	0
LiHeap	0	0	0	0	0	0	60,000	0
LiHeap	0	0	0	0	0	0	0	100,895
LiHeap	0	0				0	163,959	223,482
LHFA - LiHeap	0	166,625				166,625	47,892	0
Main St. Program	0	0	0	0	0	0	0	11,946
Welfare to Work / WIA Youth	0	101,326	0	0	0	101,326	52,794	1,318
CSBG-Administration	0	163,751	0	0	0	163,751	150,622	110,223

CSBG-Programs	0	98,079	0	0	0	98,079	79,068	88,024
Economic Development	546,923	0	0	0	0	546,923	517,858	64,389
Publicity	62,000	0	0	0	0	62,000	177,559	40,228
Economic Development-Other	291,000	500	0	550,000	0	841,500	2,264,953	952,103
Housing & Human Service	300,884	0	0	0	0	300,884	284,985	13
Parish Farm Agent	30,900	0	0	0	0	30,900	29,534	33,143
Head Start Administration	0	11,500	0	0	0	11,500	9,656	27,601
Head Start Program	0	63,523	0	0	0	63,523	61,673	0
Administration	0	50,299	0	0	0	50,299	70,858	18,729
Outreach & Recruitment	0	20,046	0	0	0	20,046	4,033	1,200
Education/Job Training	0	108,669	0	0	0	108,669	120,342	20,452
Leadership Dev/Supp Svc	0	7,425	0	0	0	7,425	200	0
Job Placement	0	10,470	0	0	0	10,470	0	0
Trainee Wages	0	249,063	0	0	0	249,063	95,384	15,153
FTA X005	0	0	0	0	0	0	0	1,682
FTA-X006 (X004)	0	0	0	0	0	0	0	15,182
Metropolitan	0	0	0	0	0	0	0	61,535
Port Administration	194,965	0	0	2,446,600	0	2,641,565	2,101,530	1,374,956
Project Ind. 98-99	0	0	0	0	0	0	0	30,459
Project Ind. 1999-2000	0	0	0	0	0	0	0	0
Job Training Component	0	0	0	0	0	0	0	19,703
Arts & Humanities	0	152,860	0	0	0	152,860	45,164	178,860
Arts & Humanities	0	45,010	0	0	0	45,010	146,275	45,902
Local Coastal Prgm Dev.	0	59,739	0	0	0	59,739	59,066	8,619
Vocational Education	0	0	0	0	0	0	0	64,614
Job Readiness	0	0	0	0	0	0	0	45,959
Planning	0	37,821	0	0	0	37,821	711,497	23,982
Operation/General Admin	0	132,298	0	0	0	132,298	156,417	95,499
Vehicle Operations	0	527,001	0	0	0	527,001	687,293	422,129
Vehicle Maintenance	0	165,081	0	0	0	165,081	202,461	156,922
Non Vehicle Maintenance	0	11,626	0	0	0	11,626	20,258	7,823

Rent/Emergency Shelter	0	20,000	0	0	0	20,000	20,044	15,910
Electric Generation	0	0	0	0	17,751,029	17,751,029	20,957,719	17,793,321
Electric Distribution	0	0	0	0	2,459,316	2,459,316	2,235,227	2,024,532
Gas Distribution	0	0	0	0	11,715,093	11,715,093	12,079,053	13,684,526
Utility Administration	0	0	0	0	3,365,113	3,365,113	3,278,218	2,200,275
G.I.S. Mapping System	0	515,000	0	0	87,000	602,000	398,656	153,907
911 Emergency Telephone	0	0	0	0	0	0	0	(4,754)
Emergency Preparedness	204,727	0	0	0	0	204,727	263,801	138,362
911 Fire Dispatchers	0	0	0	0	0	0	60,130	96,334
TOTAL EXPENDITURES	<u>10,351,623</u>	<u>53,673,846</u>	<u>4,714,133</u>	<u>16,372,656</u>	<u>56,703,394</u>	<u>141,815,652</u>	<u>183,332,151</u>	<u>127,968,659</u>

REVENUES OVER EXPENDITURES	<u>3,868,169</u>	<u>(3,754,871)</u>	<u>(3,504,105)</u>	<u>(11,229,812)</u>	<u>1,969,672</u>	<u>(12,650,947)</u>	<u>(37,117,403)</u>	<u>10,032,150</u>
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OTHER FINANCING SOURCES (USES)

Operating Transfers In	3,699,008	6,480,188	4,196,274	8,517,000	45,939,428	68,831,898	63,640,348	53,077,464
Operating Transfers Out	(11,056,491)	(9,466,481)	(129,159)	(1,500,000)	(48,705,767)	(70,857,898)	(65,590,348)	(55,562,240)
OTHER FINANCING SOURCES (USES)	<u>(7,357,483)</u>	<u>(2,986,293)</u>	<u>4,067,115</u>	<u>7,017,000</u>	<u>(2,766,339)</u>	<u>(2,026,000)</u>	<u>(1,950,000)</u>	<u>(2,484,776)</u>

EXCESS (DEFICIENCY) OF
REVENUES AND OTHER SOURCES
OVER EXPENDITURES AND OTHER
USES

(3,489,314)	(6,741,164)	563,010	(4,212,812)	(796,667)	(14,676,947)	(39,067,403)	7,547,374
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FUND BALANCE / RETAINED EARNINGS

Beginning of Year	<u>10,081,107</u>	<u>17,984,522</u>	<u>4,968,590</u>	<u>11,723,237</u>	<u>50,708,118</u>	<u>95,465,574</u>	<u>126,408,549</u>	<u>127,085,603</u>
End of Year	<u>6,591,793</u>	<u>11,243,358</u>	<u>5,531,600</u>	<u>7,510,425</u>	<u>49,911,451</u>	<u>80,788,627</u>	<u>87,341,146</u>	<u>134,632,977</u>

VIDEO POKER REVENUES AND PROJECTS

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes.



<u>Year</u>	<u>Amount</u>
1993	\$ 331,686
1994	655,175
1995	917,030
1996	1,170,851
1997	1,259,196
1998	1,383,506
1999	1,234,439
2000	1,581,535
2001 Projected	1,438,715
Revenues Received To Date	\$ 9,972,133

Projects Funded With Video Poker Revenues

Year 1993

Government Building Improvements	147,129	
Dizzy Dean	14,000	
Jail - Copy Machine	11,745	
South Central Planning	4,397	\$ 177,271

Year 1994

ADA Handicap Improvements	335,705	
3% Dedicated Emergency Fund	9,951	\$ 345,656

Year 1995

ADA Handicap Improvements	57,045	
3% Dedicated Emergency Fund	19,655	\$ 76,700

Year 1996

ADA Handicap Improvements	100,000	
Juvenile Detention	970,095	
3% Dedicated Emergency Fund	27,511	\$ 1,097,606

VIDEO POKER REVENUES AND PROJECTS

Projects Funded With Video Poker Revenues (Continued)

Year 1997

St. Charles St. Widening	1,000,000		
ADA Handicap Improvements	150,000		
3% Dedicated Emergency Fund	35,126	\$	1,185,126

Year 1998

Juvenile Detention	(500,000)		
Civic Center Storage	500,000		
Administrative Complex	565,251		
Port Commission	580,000		
3% Dedicated Emergency Fund	37,776	\$	1,183,027

Year 1999

Civic Center Grand Opening	200,000		
Westside Blvd. Extension	68,800		
Country Drive Improvements	200,000		
3% Dedicated Emergency Fund	41,505	\$	510,305

Year 2000

Mosquito Control	470,000		
Port Commission Administration	99,059		
Port Construction	619,000		
Fire Dispatchers	113,724		
Grand Bois Park Renovations	15,000		
Business Incubator Program	20,000		
Girl's Softball Complex Parking Lot	126,000		
Agriculture Building Repairs	50,000		
Consultant - Houma Navigational Canal	14,000		
Saints Camp	50,000		
Soccer Field Complex	80,000		
Friendswood Park Playground Equipment	30,000		
Recreation District #7 Improvements	57,000		
Boys & Girls Club	25,000	\$	1,768,783

VIDEO POKER REVENUES AND PROJECTS

Year 2001

Mosquito Control	485,000	
Port Commission Administration	201,731	
Port Construction Project	481,000	
Fire Dispatchers	62,000	
Juvenile Detention Gym	250,000	
Comprehensive Regional Plan	400,000	
Civic Center Landscaping & Irrigation System	60,508	
Energy Assistance Program for Disadvantaged	30,000	
Weed & Seed Technical Assistance	15,000	
Local Match - FTA Rural Transit Buses	26,920	
Landfill Closure	500,000	\$ 2,512,159

Projects Funded To Date **\$ 8,856,633**

VIDEO POKER BALANCE ESTIMATED AT 12/31/2001 **\$ 1,115,500**

2002 Proposed Revenue **\$ 1,400,000**

2002 Proposed Expenditures

Mosquito Control	490,035	
Port Commission Administration	194,965	
Port Construction Project	590,500	
Animal Shelter Preliminary Design	150,000	
Hollywood Road	40,000	
Country Drive	700,000	
Sanitation Fund	350,000	\$ 2,515,500

2002 Proposed Activity **\$ (1,115,500)**

VIDEO POKER BALANCE ESTIMATED AT 12/31/2002 **\$ (0)**

PAYMENT IN LIEU OF TAXES (PILOT)

The PILOT (payment in lieu of taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 and can be used for "any lawful purpose". The formula is calculated on the prior year's audited financial statement.



Year	Amount
1994	\$ 500,000
1995	773,043
1996	557,013
1997	1,348,630
1998	1,055,120
1999	1,582,552
2000	3,549,118
2001	3,704,970
Revenues Received To Date	\$ 13,070,446

Projects Funded With PILOT

Year 1995

Summerfield/Southdown Drainage	270,000		
3% Dedicated Emergency Fund	15,000	\$	285,000

Year 1996

3% Dedicated Emergency Fund	23,191	\$	23,191
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Year 1997

Downtown Revitalization	200,000		
Downtown Museum	25,000		
St. Charles St. Widening	1,440,000		
Civic Center/Administrative Bldgs.	930,000		
3% Dedicated Emergency Fund	16,710	\$	2,611,710

Year 1998

Downtown Revitalization	200,000		
Downtown Museum	25,000		
St. Charles St. Widening	819,000		
3% Dedicated Emergency Fund	40,459	\$	1,084,459

Year 1999

Downtown Revitalization	200,000		
Weatherproofing Administrative Complex	250,000		
Le Petit Theatre Roof Replacement	55,000		
Park Equipment-Recreation	85,000		
Weatherproofing Old Courthouse	55,000		
Houma Airport Sewerage	132,200		
3% Dedicated Emergency Fund	31,654	\$	808,854

PAYMENT IN LIEU OF TAXES (PILOT)

Year 2000

Downtown Revitalization	200,000		
Operations and Maintenance:			
City Court	511,528		
Government Buildings Capital	36,003		
Handicap Annex Elevator - ADA	193,382		
Municipal Auditoriums	121,454		
City Marshall	256,186		
City Marshall (Amendment)	32,500		
Transit System	37,631		
Waterlife Museum	96,512		
Bayou Terrebonne Boardwalk & Greenspace	150,973		
Administrative Building Purchase	1,756,529	\$	3,392,698

Year 2001

Downtown Revitalization	200,000		
Operations and Maintenance:			
City Court	604,146		
Government Buildings Capital	205,000		
Municipal Auditoriums	292,938		
City Marshall	239,254		
Transit System	220,719		
Waterlife Museum	109,478		
Bayou Terrebonne Boardwalk & Greenspace	150,000		
10-year Sidewalk Improvement Plan	119,000		
LIHEAP Supplement for Urban Utilities	30,000		
Downtown Boardwalk - Local Match	229,818		
Urban District Street Lights	217,000		
Administrative Building Purchase	1,000,000	\$	3,617,353

Projects Funded To Date **\$ 11,823,265**

PILOT Balance Estimated at 12/31/2001 **\$ 1,247,181**

PAYMENT IN LIEU OF TAXES (PILOT)

2002 Estimated Revenue \$ 3,662,839

2002 Proposed Expenditures

Downtown Revitalization	200,000	
Operations and Maintenance:		
City Court	631,018	
Government Buildings Capital	45,000	
Municipal Auditoriums	210,494	
City Marshall	294,879	
Transit System	208,253	
Road & Bridge (Parks & Grounds)	254,174	
Waterlife Museum	111,869	
Downtown Promotions (Parades, etc)	62,000	
City Court Complex Fund	62,500	
East Park French Market	500,000	
Downtown Marina	50,000	
Hayes Street Sidewalk	75,000	
Williams Avenue Bridge	350,000	
Saadi St. Drainage	200,000	
Jean Ellen Drainage	100,000	
10-year Sidewalk Improvement Plan	29,000	
Urban District Street Lights	217,000	
Dedicated Emergency Fund	62,000	
		\$ 3,663,187

2002 Proposed Activity \$ (348)

PILOT BALANCE ESTIMATED AT 12/31/2002 \$ 1,246,833

151 GENERAL FUND

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Taxes & Special Assessments	6,685,242	6,120,854	6,780,526	6,487,500	6,487,500
Licenses & Permits	802,106	713,950	775,102	765,200	765,200
Intergovernmental	7,940,661	6,668,009	9,275,146	5,910,000	5,910,000
Charge for Services	663,806	213,800	233,558	243,400	243,400
Fines & Forfeitures	56,301	42,000	55,974	50,500	50,500
Miscellaneous	399,712	623,004	938,541	733,192	733,192
Utility Revenue	29,896	30,000	31,621	30,000	30,000
Other Revenue	22,637	-	50,434	-	-
TOTAL REVENUES	16,600,361	14,411,617	18,140,902	14,219,792	14,219,792
EXPENDITURES:					
Parish Council	75,868	148,067	143,081	131,874	131,874
Council Clerk	70,654	137,434	117,721	103,715	105,365
Official Fees/Publication	50,346	74,615	60,824	55,185	55,185
City Court	511,536	634,014	634,014	631,018	631,018
District Court	280,833	348,281	341,700	379,721	379,721
District Attorney	344,850	362,237	363,611	392,363	392,363
Clerk of Court	191,566	151,600	148,802	151,600	151,600
Ward Court	178,741	200,040	199,166	227,019	227,019
Judicial-Other	139,783	150,000	142,825	145,500	145,500
Parish President	123,029	145,516	114,278	149,679	148,279
Community Problem Solver	23,254	-	-	-	-
Registrar of Voters	63,580	88,049	79,691	95,534	95,534
Elections	14,937	10,000	18,964	12,000	12,000
Accounting	213,089	341,629	341,417	283,657	283,657
Customer Service	41	152,202	120,531	84,795	84,795
Legal Services	394,521	338,124	470,874	423,776	424,176
Parking Meter Administration	47,910	69,730	65,097	61,018	61,018
Planning & Zoning	1,026,424	1,377,665	1,337,578	1,008,639	1,008,639
Government Buildings	1,491,545	2,354,030	2,293,569	1,896,896	1,896,896
Code Violat./Compliance	74,915	468,305	468,305	135,000	135,000
Janitorial Services	408,058	673,284	629,563	662,994	662,994
General-Other	395,145	472,366	510,399	475,366	475,366
Coroner	344,612	351,000	329,256	373,000	373,000
Service Center Admin.	423,857	636,050	317,882	306,411	306,411
Pauper's Expense	3,257	3,750	3,360	3,760	3,760
Parish VA Service Off.	10,104	10,104	10,104	10,104	10,104

151 GENERAL FUND

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Health & Welfare-Other (Mosq.)	504,078	506,450	506,420	519,600	541,400
Economic Development Admin.	64,389	510,792	517,852	546,923	546,923
Publicity	40,228	163,075	177,559	62,000	62,000
Economic Devel. Other	210,763	2,061,755	2,061,311	291,000	291,000
Housing & Human Services	13	232,907	284,985	300,884	300,884
Parish Farm Agent	33,143	30,534	29,534	30,900	30,900
Waterways & Ports	9,992	227,782	109,713	194,965	194,965
911 Emergency Telephone	(4,754)	-	-	-	-
Emergency Preparedness	138,362	278,405	263,807	204,727	204,727
Fire Dispatchers	96,334	62,000	60,130	-	-
TOTAL EXPENDITURES	7,995,003	13,771,792	13,273,923	10,351,623	10,374,073
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	8,605,358	639,825	4,866,979	3,868,169	3,845,719
OTHER FINANCING SOURCES (USES)					
Operating Transfer In	3,675,079	3,895,011	3,934,421	3,699,008	3,699,008
Operating Transfer Out	(8,263,486)	(9,830,370)	(10,074,001)	(11,080,491)	(11,130,491)
TOTAL OTHER FINANCING SOURCES (USES)	(4,588,407)	(5,935,359)	(6,139,580)	(7,381,483)	(7,431,483)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	4,016,951	(5,295,534)	(1,272,601)	(3,513,314)	(3,585,764)
FUND BALANCE					
Beginning of Year	7,336,757	11,353,708	11,353,708	10,081,107	10,081,107
End of Year	11,353,708	6,058,174	10,081,107	6,567,793	6,495,343

BUDGET HIGHLIGHTS

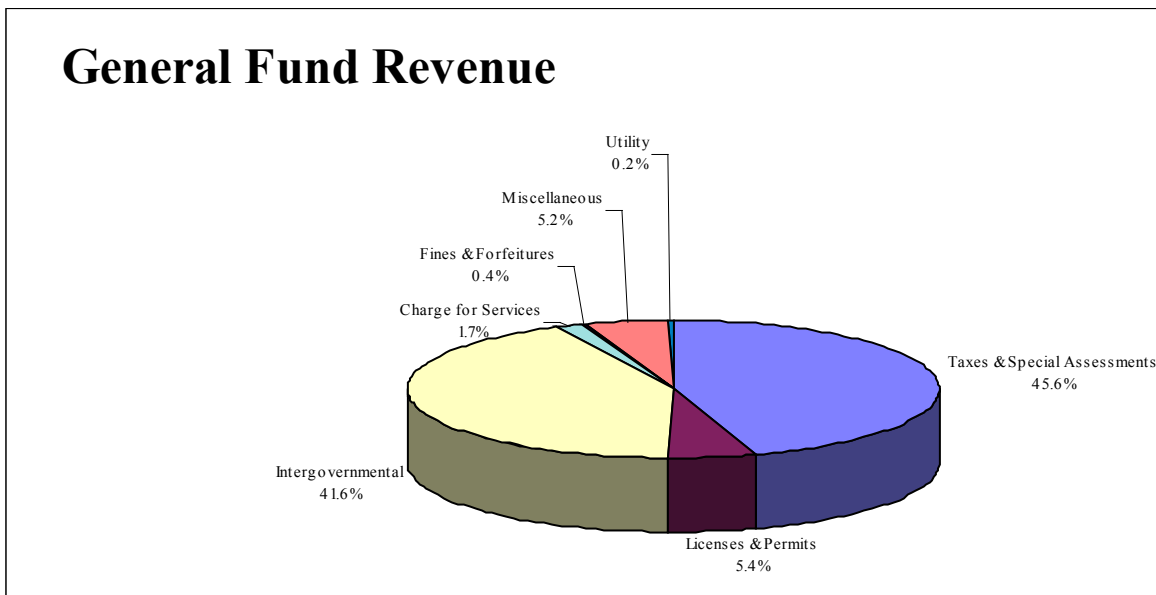
Major Revenue Sources:

- A Parish Alimony Tax levied annually on parish property totaling 4.64 mills (1.55 inside the city limits and 3.09 outside the city limits) - **\$1,000,000** (an increase of \$43,934 over 2001 budget – 4.6%)
- Tax levied in 1965 from a 1% sales tax divided equally by the Policy Jury, City of Houma, and Parish School Board. The General Fund receives 1/3 of the tax for general operations - **\$4,844,000** (an increase of \$339,803 over 2001 budget – 7.5%)
- The Parish levies a 5% franchise fee on the local cable services - **\$641,000** (an increase of \$40,000 over 2001 budget – 6.7%)
- An annual license due on any insurer engaged in the business of issuing any form of insurance policy or contract in the parish (Art I. Sec. 16-1, Parish Code) - **\$250,000** (Net of the 15% collection fee charged by the Parish Sheriff)
- An annual occupational license tax levied and imposed on each individual, corporation, partnership or other legal entity pursuing a business in the parish (Art II. Sec. 16-26 Parish Code) - **\$325,000**

151 GENERAL FUND

Major Revenue Sources (Continued)

- Building Permits are fees charged to any owner, authorized agent, or contractor desiring to construct a building or structure as defined in the code - **\$130,000**
- State Mineral Royalties are collected under the provisions of the Louisiana Constitution, that guarantees local governments 10% of royalties on minerals taken from their jurisdiction - **\$3,500,000**
- Video Draw Poker Revenue is generated from the operation of video devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes - **\$1,400,000** (Note: these funds are generally used for non-recurring programs and projects of the Parish)
- Severance taxes levied on natural resources and allocated by the State to Parishes on an annual basis (R.S. 56:1543) - **\$750,000**
- State Beer Tax collected by the State and remitted to the parish on a quarterly basis (R.S. 26:493) - **\$125,000**
- Rental Income from the leases of the tenants of the Government Complex - **\$448,692**
- PILOT (Payment in Lieu of Taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 (From 91-4750 & 92-4765) and can be used for “any lawful purpose” - **\$3,662,839**



**151 GENERAL FUND
111 PARISH COUNCIL**

MISSION STATEMENT

The Terrebonne Parish Council is the legislative branch of the Terrebonne Parish Consolidated Government. Its members are entrusted by the voters of this parish to set forth policy and to serve as the official governing body of this community. The Council, in keeping with the laws and provisions of the Home Rule Charter and the Louisiana Revised Statutes, is authorized to make local laws and has been called the “Board of Directors” of this government. The Council plays a crucial role in the system of “checks and balances” for the local government.

GOALS AND OBJECTIVES

To establish policies for the Parish Government by which the Parish Administration may oversee the day-to-day operations of Parish Government.

To adopt and to regularly monitor the budget of the Parish Government to insure the most prudent and effective use of all funds generated for the operation of Parish Government.

To appoint members of various boards and commissions which are subdivisions of local government.

To work closely with the Parish Administration to assure that the taxpayers are provided with an efficient, effective and productive form of government to which they are entitled.

PERFORMANCE MEASURES

The Council gauges its effectiveness by monitoring the questions and concerns of the general public. The Council members listen closely to the comments made by citizens, not only at the podium during official meetings, but by remarks made at grocery stores, phone calls to their homes and/or observations at their work places. The basic goal of the Council is to serve the public, and the satisfaction of all residents is the ultimate measure of performance.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	164,892	176,552	176,913	187,774	187,774
Supplies and Materials	17,429	24,850	21,099	26,100	26,100
Other Services and Charges	51,491	96,758	94,654	101,100	101,100
Repair and Maintenance	1,135	2,400	1,366	3,900	3,900
Allocated Expenditures	(171,074)	(187,000)	(198,500)	(187,000)	(187,000)
Capital Outlay	11,995	34,507	47,549	0	0
TOTAL EXPENDITURES	75,868	148,067	143,081	131,874	131,874
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					6.09%

BUDGET HIGHLIGHTS

No significant changes.

**151 GENERAL FUND
111 PARISH COUNCIL**

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Council Members	9	9	9	9	N/A	****	****	****
TOTAL	<u>9</u>	<u>9</u>	<u>9</u>	<u>9</u>				

The salaries of the council members are established with the maximum salary for members at one thousand fifty-five dollars and fifty-eight cents (\$1,055.58) monthly and; established the maximum salary of its chairman at one thousand one hundred eighty-seven dollars and fifty-three cents (\$1,187.53) monthly. (Parish Code, Section 2-51)

**151 GENERAL FUND
115 COUNCIL CLERK**

MISSION STATEMENT

The basic mission of the Council Staff, as authorized and detailed in Section 2-10 of the Home Rule Charter, is to provide support staff to the members of the Terrebonne Parish Council. Taken as a whole, the mission of the Council Staff is to help the general public better access local government.

GOALS AND OBJECTIVES

To answer the calls of the general public addressed to Council members and to Parish Government and to quickly route the calls, correspondence and personal questions to the appropriate person, agency or office to properly and promptly address their needs.

To maintain a central file of all actions of the Parish Council, including, but not limited to correspondence, meeting minutes and files.

To prepare all agendas, minutes, meeting indexes, speeches, correspondence, etc. requested by the members of the legislative branch of local government and to make them available to the public through publication in the official journal, as well as through the Parish's internet website.

To maintain a current membership list of all boards/commissions appointed by the Parish Council.

To work with Administrative Staff to coordinate a variety of projects, programs and activities.

PERFORMANCE MEASURES

The Council Staff measures its effectiveness through comments from the Council members, members of Administrative Staff and the general public. The fact that the staff receives numerous inquiries about local government on a daily basis is an indicator that our combined data base is considered accurate.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	207,639	247,200	184,806	262,907	262,907
Supplies and Materials	15,496	22,100	17,678	21,350	21,350
Other Services and Charges	19,044	22,470	26,636	23,200	23,200
Repair and Maintenance	863	400	537	3,100	3,100
Allocated Expenditures	(175,298)	(197,000)	(154,200)	(206,842)	(206,842)
Capital Outlay	2,910	42,264	42,264	0	1,650
TOTAL EXPENDITURES	70,654	137,434	117,721	103,715	105,365
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					6.29%

**151 GENERAL FUND
115 COUNCIL CLERK**

BUDGET HIGHLIGHTS

- Budget amended by including \$1,650 for new furniture for Government Tower – Approved.

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Clerk	1	1	1	1	28	48,942	63,746	78,549
Fiscal Officer	1	1	1	1	28	48,942	63,746	78,549
Asst. Council Clerk	1	1	1	1	24	29,568	37,619	45,683
Minute Clerk	2	2	2	2	21	22,439	28,049	33,658
TOTAL	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>				

**151 GENERAL FUND
119 OFFICIAL FEES/PUBLICATION**

MISSION STATEMENT

The Parish is mandated to contract certain services that are generically provided for the government as a whole. The expenditures include, but are not limited to, Independent Audit Fees, Cable Regulation Audit Fees, Publication of Proceedings, and Membership Dues to organizations benefiting the Parish.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Other Services and Charges	182,823	212,615	220,858	200,383	200,383
Allocated Expenditures	<u>(132,477)</u>	<u>(138,000)</u>	<u>(160,034)</u>	<u>(145,198)</u>	<u>(145,198)</u>
TOTAL EXPENDITURES	<u>50,346</u>	<u>74,615</u>	<u>60,824</u>	<u>55,185</u>	<u>55,185</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-5.75%

BUDGET HIGHLIGHTS

- Membership Dues for the year 2002: - Approved.
 - Louisiana Municipal Association: \$11,200
 - Louisiana Conference of Mayors: \$3,000
 - National League of Cities: \$2,600
 - National Association of Counties: \$1,800
 - Police Jury Association: \$9,600
- Independent Audit Fees: \$125,000 – Approved.
- Publish Proceedings (Minutes, Public Notices, etc.): \$40,000 – Approved.

**151 GENERAL FUND
120 CITY COURT**

MISSION STATEMENT

City Court of Houma has three departments: Civil, Criminal/Traffic and Juvenile. The Civil Department processes civil suits under \$20,000, small claims under \$3,000, and other civil proceedings such as evictions. The Criminal/Traffic Department handles all misdemeanor summons and traffic tickets issued by the Houma Police Department, in addition to all parking meter tickets, and animal control summons. Tall grass complaints are also handled in this department when referred. City Court serves as the juvenile court for the entire parish.

GOALS AND OBJECTIVES

To archive the eighty-three years of records at City Court using the microfilm process, storing a duplicate offsite in the event of a fire or natural disaster.

To work closely with the Parish's Information Systems staff to develop a web site, a civil package, and various updates to criminal/traffic and juvenile departments.

To continue to offer programs aimed at modifying juvenile delinquent behavior to reduce the number of youth in the juvenile justice system.

To work with the Parish Council and Administration as well as State Legislators to implement effective policy changes to address current problems, particularly in the juvenile population.

LONG TERM GOALS

To upgrade computer programs to 21st century standards; to provide as many services as possible through these upgrades.

To work with the parish to obtain a facility that will allow future growth of court needs, citizens as well as court employees.

PERFORMANCE MEASURES

City Court is now on line with its own website, www.tpcg.org/city-court.

CASES FILED

Year	1999	2000
Civil	2,339	2,326
Criminal	3,034	2,882
Traffic	6,485	7,062
Juvenile	3,187	2,304
Other	804	700
GRAND TOTAL	15,849	15,274

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	752,016	819,835	884,915	964,018	964,018
Supplies and Materials	3,288	4,400	3,867	11,867	11,867
Other Services and Charges	30,856	31,265	31,623	31,623	31,623
Repair and Maintenance	56	350	207	207	207
Reimbursements	(274,680)	(245,636)	(310,398)	(376,697)	(376,697)
Capital Outlay	0	23,800	23,800	0	0
TOTAL EXPENDITURES	511,536	634,014	634,014	631,018	631,018
% CHANGE OVER PRIOR YEAR EXCLUDING REIMB. & CAPITAL OUTLAY					17.74%

**151 GENERAL FUND
120 CITY COURT**

BUDGET HIGHLIGHTS

- Requesting the addition of a Chief Deputy Clerk to enable City Court to handle both the criminal traffic and civil departments – Approved.
- The reimbursements from City Court have been increased from \$246k to \$377k to cover the additional staff, pay adjustments, and other various expenditures – Approved.
- Information Systems Technical Support, to maintain the City Court web site, civil package and various programming updates to meet 2002 goals and objectives, \$20,000 – Approved.

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Judge	1	1	1	1	N/A	****	****	****
City Court Administrator	1	1	1	1	27	42,917	55,578	68,238
Supr. Juv. & Comm. Service	1	1	1	1	13	35,710	46,423	57,136
Fam. Skills Train. Coord.	1	1	1	1	11	29,620	38,203	46,800
Juvenile Officer	3	3	3	3	10	27,100	34,827	42,553
Chief Deputy Clerk	0	0	1	1	22	24,309	30,567	36,827
Deputy Clerk of Court V	3	2	1	1	60	23,348	31,022	38,697
Acct. I-City Court	1	1	1	1	8	22,919	29,217	35,528
Deputy Clerk IV	3	6	6	6	57	18,089	23,568	29,035
Deputy Clerk III	10	9	9	9	56	16,725	21,621	26,529
Comm. Service Work Supv.	1	1	1	1	55	15,479	19,894	24,295
TOTAL FULL-TIME	25	26	26	26				
Bus Driver	1	1	1	1	58	10,020	13,140	16,259
TOTAL PART-TIME	1	1	1	1				
TOTAL	26	27	27	27				



**151 GENERAL FUND
121 DISTRICT COURT**

MISSION STATEMENT

The Thirty-Second District Court is a level of the judicial branch of government and is charged with trying all cases that involve the government and with the administration of justice within its jurisdiction. Terrebonne Parish has five district judges each handling civil, criminal, juvenile, misdemeanor courts, and a hearing officer handling child support cases. District court has five secretaries, and six court reporters. Each court is assigned one court reporter and the sixth is used for relief.

GOALS AND OBJECTIVES

To provide prompt and just disposition of all matters handled by this court.

To meet and exceed the standards of case management in spite of caseload increases.

PERFORMANCE MEASURES

CASES FILED

2000 Civil	3,680
Criminal	6,874
Traffic	16,788
Total 2000	27,342
Total 1999	37,792
Total 1998	22,646
Total 1997	21,665

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	209,409	251,281	251,404	264,305	264,305
Supplies and Materials	12,670	13,700	11,815	28,658	28,658
Other Services and Charges	57,759	70,300	65,429	69,758	69,758
Repair and Maintenance	966	1,000	1,052	1,000	1,000
Capital Outlay	29	12,000	12,000	16,000	16,000
TOTAL EXPENDITURES	280,833	348,281	341,700	379,721	379,721
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					8.16%

BUDGET HIGHLIGHTS

- Requesting the replacement of several chairs in the courtrooms, \$15,458 – Approved.
- Operating Capital:
 - Benches for the hallways for the public waiting on court proceedings, \$16,000 – Approved.

**151 GENERAL FUND
121 DISTRICT COURT**

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Court Reporter	6	6	6	6	N/A	****	****	****
TOTAL	<u>6</u>	<u>6</u>	<u>6</u>	<u>6</u>				



**151 GENERAL FUND
123 DISTRICT ATTORNEY**

MISSION STATEMENT

The District Attorney of the 32nd Judicial District is responsible for the prosecution of all offenses against the State of Louisiana. This responsibility extends from trial through appeal for both juvenile and adult offenders. The District Attorney is responsible for representing the interest of the state in probation revocation proceedings and in cases of application for post-conviction relief filed in State and Federal court on behalf of prisoners convicted in the 32nd Judicial District Court. The District Attorney also serves as the representative of the State and the legal advisor to the Terrebonne Parish Grand Jury. Additionally, the District Attorney's Office provides legal representation to certain public bodies within the 32nd Judicial District. In order to carry out effectively the prosecution function assigned to the Office of the District Attorney, a number of special units have been created. In addition to assisting in prosecution, these units perform a variety of public services. These units include but are not limited to: child support enforcement; worthless check collection; pre-trial intervention; investigations division; juvenile division; data processing; traffic department; special prosecution division; sex crimes and child abuse unit; children's advocacy center and crime victims assistance unit.

GOALS AND OBJECTIVES

To establish a drug court in the Parish providing for the ordinary person treatment and counseling rather than incarceration.

To reduce 15% in docket overcrowding with non-violent drug cases within the drug court's first three years.

To pursue both state funding and local industry support as a way to supplement the drug court.

PERFORMANCE MEASURES

Court case volume reduced to manageable levels by providing a thorough and fair screening process and review of all criminal charges brought within the 32nd Judicial District.

A 90% plus conviction rate in criminal prosecutions.

Reports from civil boards and public service programs indicating a high quality of service from our staff.

An acceptable level of collections from the efforts of the child support enforcement program and the worthless check program.

Notification from the U.S. Justice Department that \$500,000 has been awarded to Terrebonne Parish Drug Court over the next three years.

Established commitments from various institutions that will assist with the drug treatments and counseling.

Established criteria of those eligible to participate in the new program.



**151 GENERAL FUND
123 DISTRICT ATTORNEY**

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	336,643	354,517	355,892	384,643	384,643
Other Services and Charges	<u>8,207</u>	<u>7,720</u>	<u>7,719</u>	<u>7,720</u>	<u>7,720</u>
TOTAL EXPENDITURES	<u><u>344,850</u></u>	<u><u>362,237</u></u>	<u><u>363,611</u></u>	<u><u>392,363</u></u>	<u><u>392,363</u></u>
% CHANGE OVER PRIOR YEAR					8.32%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
District Attorney	1	1	1	1	N/A	****	****	****
Asst. District Attorney	13	13	13	13	N/A	****	****	****
Administrator	1	1	1	1	27	42,917	55,578	68,238
TOTAL	<u><u>15</u></u>	<u><u>15</u></u>	<u><u>15</u></u>	<u><u>15</u></u>				

**151 GENERAL FUND
124 CLERK OF COURT**

MISSION STATEMENT

The Clerk of Court is the administrative officer of the 32nd Judicial District Court; the custodian and recorder of mortgages, conveyances, and other legal records of Terrebonne Parish; the chief elections official of the parish; the custodian of voting machines; ex-officio notary public. The Clerk of Court is also the custodian of civil, probate, family, and criminal court records.

GOALS AND OBJECTIVES

To provide continued efficient service to the public and continued preservation of public records.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Supplies and Materials	162,155	120,000	120,000	120,000	120,000
Other Services and Charges	<u>29,411</u>	<u>31,600</u>	<u>28,802</u>	<u>31,600</u>	<u>31,600</u>
TOTAL EXPENDITURES	<u><u>191,566</u></u>	<u><u>151,600</u></u>	<u><u>148,802</u></u>	<u><u>151,600</u></u>	<u><u>151,600</u></u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

**151 GENERAL FUND
126 WARD COURT**

MISSION STATEMENT

The Ward Court consists of nine Justices of the Peace and nine Ward Constables. Justices of the Peace and Ward Constables are elected officials with jurisdiction of certain wards and districts located outside the city limits. These officials spend many hours encouraging peaceful resolution of neighborhood and family disputes. Except for the items listed in this budget request, these officers pay for all of their own expenses out of the fees that they generate.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	167,895	188,917	189,831	215,896	215,896
Other Services and Charges	<u>10,846</u>	<u>11,123</u>	<u>9,335</u>	<u>11,123</u>	<u>11,123</u>
TOTAL EXPENDITURES	<u><u>178,741</u></u>	<u><u>200,040</u></u>	<u><u>199,166</u></u>	<u><u>227,019</u></u>	<u><u>227,019</u></u>
% CHANGE OVER PRIOR YEAR					13.49%

BUDGET HIGHLIGHTS

- The Governmental Accounting Standards Board (GASB) Statement 24 requires local governments to reflect on-behalf payments made by the State of Louisiana for salaries and fringe benefits of employees. Included in this budget request is \$16,200 for payments to be made by the state, balanced by an equal amount of revenue in the General Fund.

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Constable	9	9	9	9	N/A	****	****	****
Justice of the Peace	9	9	9	9	N/A	****	****	****
TOTAL	<u><u>18</u></u>	<u><u>18</u></u>	<u><u>18</u></u>	<u><u>18</u></u>				

**151 GENERAL FUND
129 JUDICIAL – OTHER**

MISSION STATEMENT

This Judicial Section of the General Fund is used to budget and account for any court related expenditures not budgeted and accounted for in any other fund. The major expenditures include support of the Clerk of Court’s office, costs related to the jurors and witnesses used by the Courts in Terrebonne Parish, payment to the law enforcement personnel who act as bailiffs in the Courts, outside legal services and expert witnesses. The state laws, L.R.S. 13:3049, 13:661, and 13:3671, that provide for these payments and set forth the amounts to be paid to the different types of jurors and witnesses for daily service, mileage, hotel, and meals. L.R.S. 15:255 provides for payment to police officers and other witnesses in criminal cases.

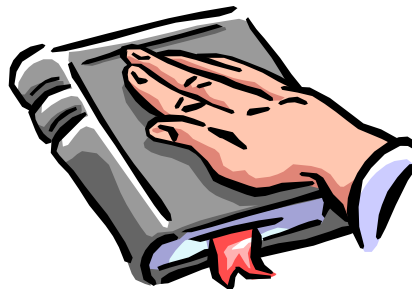
Article 417.B of the Code of Criminal Procedure requires that the list of grand jurors and petit jurors be published in the local newspaper. Articles 5185 and 5186 of the Code of Civil Procedure require the Clerk of Court to pay the costs of appeal in the case of an indigent defendant.

Article 660 of the Code of Criminal Procedure provides that a physician called to testify concerning a mental examination is entitled to a witness fee and travel expenses. L.R.S. 33:1556 provides that the parish coroner, when required to appear in court for testimony arising from his official duties, is entitled to a witness fee.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Supplies and Materials	0	0	554	500	500
Other Services and Charges	<u>139,783</u>	<u>150,000</u>	<u>142,271</u>	<u>145,000</u>	<u>145,000</u>
TOTAL EXPENDITURES	<u><u>139,783</u></u>	<u><u>150,000</u></u>	<u><u>142,825</u></u>	<u><u>145,500</u></u>	<u><u>145,500</u></u>
% CHANGE OVER PRIOR YEAR					-3.00%

BUDGET HIGHLIGHTS

- No significant changes.



**151 GENERAL FUND
131 PARISH PRESIDENT**

MISSION STATEMENT

The Parish President supervises and directs the administration of all departments, offices, and agencies of the Terrebonne Parish Consolidated Government's Executive Branch. He keeps the Council informed of the financial condition of the government, with recommendations for action; submits the annual budget to the Council; and performs other duties prescribed by the Home Rule Charter. The mission of Administration is to better serve the citizens of Terrebonne Parish through the provision of a fairer and friendlier local governmental organization delivering professional, high quality, cost-effective services within the framework of the Parish Charter, and to respond to and plan for the developing needs of the community in an innovative and proactive manner.

GOALS AND OBJECTIVES

Position departments/offices into the newly purchased "Government Tower" building in a way that maximizes the building's usage and facilitates a "one stop-shop" for the public.

After move to Government Tower building, solicit and evaluate proposals from qualified parties for the adaptive and creative re-use of vacated governmental structures around the parish, particularly downtown; renegotiate remaining rental agreements for building space or more effectively utilize non-rental property for governmental operations.

Regional cooperation to attain common goals by continuing to work regionally to secure construction of the proposed North/South Corridor to meet the local 35% matching share for the \$650 million "Morganza" project.

Secure legislation of local/regional concern by working with legislators on WRDA (Water Resources Development Appropriation) allowing the parish to pay its match for the Morganza project over a 30-year period.

Participate in restructuring Planning and Zoning Commissions in order to consolidate functions into one board.

Disposal of surplus land and buildings to maximize revenues and reduce costs.

PERFORMANCE MEASURES

Achieved greater governmental consolidation through reorganization of parish departments and modifications to job responsibilities; designed and implemented after Parish Council approval a restructured parish organizational chart to maximize departmental effectiveness and accountability.

Continue to prepare bi-annual department-by-department Strategic Plan for long-range perspective and pro-active problem-solving approaches.

Purchased the Bank One Building, renamed Government Tower, to consolidate government functions in order to facilitate public access and convenience.

Frequently update Parish Government website to facilitate public access to government.

Initiated technology upgrades with improvements to internal network connections, upgrade of central computer, installation of in-house server, and implementation of intranet.

Designated South Central Planning & Development Commission as MPO for Terrebonne to increase funding for transportation projects in the parish.

Worked with Terrebonne Parish Sheriff to institute a litter abatement program.

Reduced cost of internal government operations by hiring a communication specialist to reduce expenses on parish-wide communication equipment and hired automotive fleet manager to reduce vehicle related expenses.

**151 GENERAL FUND
131 PARISH PRESIDENT**

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	381,026	381,020	365,916	383,382	383,382
Supplies and Materials	31,087	31,000	19,464	31,275	31,275
Other Services and Charges	42,988	54,770	52,692	58,533	53,533
Repair and Maintenance	4,619	4,250	4,303	4,500	4,500
Allocated Expenditures	(345,832)	(340,283)	(342,856)	(340,711)	(337,111)
Capital Outlay	9,141	14,759	14,759	12,700	12,700
TOTAL EXPENDITURES	123,029	145,516	114,278	149,679	148,279
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.35%

BUDGET HIGHLIGHTS

- Add Clerk II position (Level 55) – Approved.
- Eliminate Executive Secretary position (Level 58) – Approved.
- Operating Capital: - Approved.
 - Copy machine replacement, \$10,000
 - Laser Printer, \$2,000
 - Fax Machine, \$700
- Recommended by Administration to reduce Travel and Training account from \$10,000 to \$5,000 – Approved.



**151 GENERAL FUND
131 PARISH PRESIDENT**

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Parish President	1	1	1	1	31	72,978	99,762	120,414
Parish Manager	1	1	1	1	30	63,823	84,094	104,351
Parish Pres. Secretary	1	1	1	1	24	29,568	37,619	45,683
Communications Specialist	1	1	0	0	10	27,100	34,827	42,553
Administrative Secretary	1	1	1	1	59	21,737	28,231	35,074
Executive Secretary	2	2	1	1	58	19,647	25,763	31,879
Clerk III-Receptionist	1	1	1	1	56	16,725	21,621	26,529
Clerk II	0	0	1	1	55	15,479	19,894	24,295
TOTAL	<u>8</u>	<u>8</u>	<u>7</u>	<u>7</u>				

**151 GENERAL FUND
141 REGISTRAR OF VOTERS**

MISSION STATEMENT

The State Office of the Registrar of Voters is responsible for the registration of eligible voters in Terrebonne Parish and for the administration of the laws relating to the registration of voters. The Registrar of Voters is also responsible for absentee voting and verifying of signatures for petitions. The parish is responsible for providing office space and salary supplements for state employees.

GOALS AND OBJECTIVES

To continue working towards a positive and professional image in personnel and office standards to effectively serve the citizens of Terrebonne Parish relative to voter registration.

For the Registrar of Voters to become a Certified Election and Registration Administrator.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	56,999	72,780	67,360	83,545	83,545
Supplies and Materials	2,374	5,800	3,549	3,200	3,200
Other Services and Charges	4,190	4,900	4,459	8,289	8,289
Repair and Maintenance	17	500	254	500	500
Capital Outlay	0	4,069	4,069	0	0
TOTAL EXPENDITURES	63,580	88,049	79,691	95,534	95,534
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					13.76%

BUDGET HIGHLIGHTS

- Requesting \$3,100 increases in Travel and Training to attend Election Center workshops toward certification for Election and Registration Administrator – Approved.
- Requesting 4% increase for classified employee, (\$336 parish supplement) – Approved.



Assisting absentee voter.



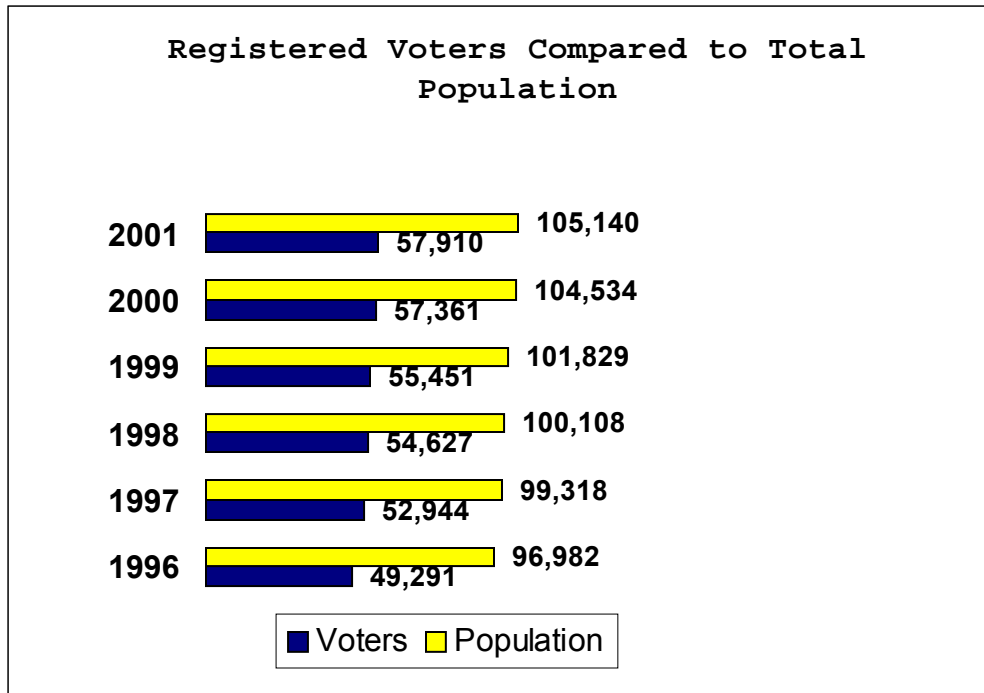
Verifying signatures on a petition.

**151 GENERAL FUND
141 REGISTRAR OF VOTERS**

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Registrar of Voters	1	1	1	1	N/A	****	****	****
Chief Deputy Registrar	1	1	1	1	N/A	****	****	****
Voter Registration Spec.	2	2	2	2	N/A	****	****	****
Confidential Asst.	1	1	1	1	N/A	****	****	****
TOTAL	5	5	5	5				

PERFORMANCE MEASURES



**151 GENERAL FUND
142 ELECTIONS**

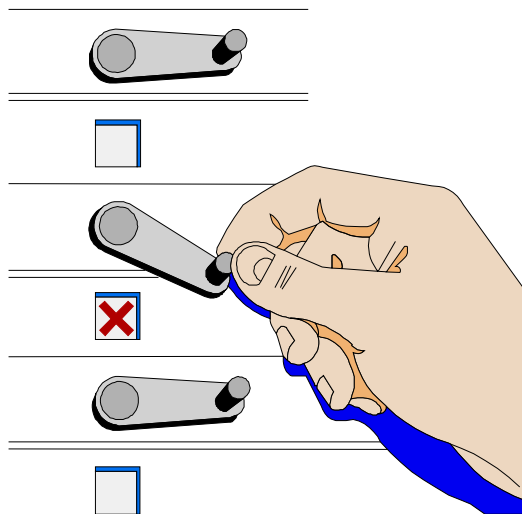
MISSION STATEMENT

The Elections category of the General Fund is used to record direct expenditures for holding general, primary and special elections.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Other Services and Charges	14,937	10,000	18,964	12,000	12,000
TOTAL EXPENDITURES	14,937	10,000	18,964	12,000	12,000
% CHANGE OVER PRIOR YEAR					20.00%

BUDGET HIGHLIGHTS

- No significant changes.



**151 GENERAL FUND
151 ACCOUNTING**

MISSION STATEMENT

The primary function of the Accounting Division staffed with 21 employees is performing all activities leading to the timely deliverance and usefulness of accurate financial and management reports to user departments and agencies of this government. The activities include but are not limited to: budget planning, control and preparation; prudent investment objectives; accounts payable and receivables; payroll; contract/project coordination; debt service management; and year end audits.



GOALS AND OBJECTIVES

To preserve the public trust and confidence through innovative and practical financial management.

To receive Annual Budget Certification from the Government Finance Officers Association (GFOA).

To meet the requirements of the Governmental Accounting Standards Board (GASB) for statement No. 34 for State and Local Governments.

To establish routine annual physical inventories of Parish Assets, working with Purchasing to surplus obsolete and broken assets.

To implement a new payroll system incorporating field input, balancing and uniform time collection.

To establish additional aggressive collection procedures for accounts receivable through independent local agencies.

To assist the Human Resources and Risk Management Department with the re-design of our self-funded Group Insurance Benefits program and provide for a stable future in spite of rising health care costs.

PERFORMANCE MEASURES

The Government Finance Officers Association (GFOA) of the United States and Canada awarded a Certificate of Achievement for Excellence in Financial Reporting to the Terrebonne Parish Consolidated Government Finance Department for its Comprehensive Annual Financial Report for the fiscal years 1997, 1998 1999 and 2000.

Under the re-organization, the Purchasing Division and Customer Service Division now report to the Accounting Division allowing for more team structure.

Added the Terrebonne Parish Consolidated Government's 2001 Adopted Budget to the Parish internet web site, (www.tpcg.org).

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	658,256	765,853	765,507	827,860	827,860
Supplies and Materials	31,392	39,000	37,793	43,500	43,500
Other Services and Charges	31,545	32,720	33,210	32,730	32,730
Repair and Maintenance	221	1,250	2,500	1,500	1,500
Allocated Expenditures	(513,759)	(595,558)	(597,757)	(635,783)	(635,783)
Capital Outlay	5,434	98,364	100,164	13,850	13,850
TOTAL EXPENDITURES	213,089	341,629	341,417	283,657	283,657
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					7.96%

**151 GENERAL FUND
151 ACCOUNTING**

BUDGET HIGHLIGHTS

- Increasing college intern hours to 25 hours per week to assist in fixed asset physical inventory – Approved.
- To amend the following positions in the Parish Pay Plan – no salary adjustments required – Approved.
 - Assistant Comptroller, Level 12 to Level 14
 - Accountant I, Level 8 to Level 10
 - Establish new title of Accountant III
- Operating Capital: - Approved.
 - Replace Fax machine, \$2,350
 - Replace 6 of the 22 computers, \$15,000

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Comptroller	1	1	1	1	15	43,592	57,110	70,615
Assistant Comptroller	0	0	1	1	14	39,398	51,409	63,434
Assistant Comptroller	1	1	0	0	12	32,464	42,046	51,617
Budget Officer	1	0	0	0	12	32,464	42,046	51,617
Accountant III	0	1	1	1	12	32,464	42,046	51,617
Accountant II	3	2	2	2	11	29,620	38,203	46,800
Investment Officer	1	1	1	1	11	29,620	38,203	46,800
Accountant I	0	0	2	2	10	27,100	34,827	42,553
Accountant I	1	2	0	0	8	22,919	29,217	35,528
Accounting Clerk V	3	3	3	3	59	21,737	28,231	35,074
Executive Secretary	1	1	1	1	58	19,647	25,763	31,879
Accounting Clerk IV	6	6	6	6	57	18,089	23,568	29,035
Secretary	1	1	1	1	56	16,725	21,621	26,529
Clerk III - Receptionist	1	1	1	1	56	16,725	21,621	26,529
TOTAL FULL-TIME	20	20	20	20				
Accounting Clerk IV	2	2	2	2	57	9,044	11,784	14,518
TOTAL PART-TIME	2	2	2	2				
TOTAL	22	22	22	22				



**151 GENERAL FUND
152 CUSTOMER SERVICE**

MISSION STATEMENT

The mission of this division is to serve as a “one-stop” central point of contact for all citizens and prospective clients wishing to conduct business throughout the City of Houma/Parish of Terrebonne. This office strives on ensuring superior customer service while providing definitive communication, and collections for each of the following public services: Electric/Gas Utilities, Special (Sewer/Paving) Assessments, Special Events, Bar Cards, Certificate of Registration/Solicitation Permits, Liquor Licenses, Electrician & Plumber Contractor Licenses, Worthless Checks to TPCG, and Parking Enforcement. Also includes the central collection point of license taxes resulting from businesses issuing life, accident, or health insurance policies throughout the urban service areas of Houma-Terrebonne.

GOALS AND OBJECTIVES

To encourage and increase qualified customer participation in the “Average Billing” program, and the “Direct Payment/Bank Draft” programs.

To provide an additional payment option for public services rendered by TPCG via “Credit Cards” (MasterCard /Visa), which is expected to be available by the year ending 2001.

To continue to improve efforts toward effective collections for utility services, and methods of reducing bad debts.

PERFORMANCE MEASURES

Utility Customers.....18,000
Insurance Licenses.....700
Liquor Licenses.....464
Electrician /Plumber Licenses... 270



BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	0	554,837	545,557	591,629	591,629
Supplies and Materials	41	137,400	119,402	138,900	138,900
Other Services and Charges	0	342,473	319,397	375,066	375,066
Repair and Maintenance	0	5,900	7,251	4,200	4,200
Allocated Expenditures	0	(1,025,000)	(976,733)	(1,025,000)	(1,025,000)
Capital Outlay	0	136,592	105,657	0	0
TOTAL EXPENDITURES	41	152,202	120,531	84,795	84,795
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					6.65%

**151 GENERAL FUND
152 CUSTOMER SERVICE**

BUDGET HIGHLIGHTS

- As a support division of the government, the Customer Service Department is accounted for in the General Fund and allocated to “user” funds.
- Significant operating expenses: - Approved.
 - Postage, \$85,000
 - Utility Billing Contract, \$114,000
 - Communications, \$25,340, (includes an increase of 100% for Radio Tower from \$10,460 to \$20,900)
- No new operating capital.

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Customer Service Mgr.	1	1	1	1	14	39,398	51,409	63,434
Op. Supv-Cust. Serv.	1	1	1	1	60	23,348	31,022	38,697
Customer Service Supv.	1	1	1	1	60	23,348	31,022	38,697
Meter Serv. Technician	1	1	1	1	58	19,647	25,763	31,879
Clerk IV	1	1	1	1	57	18,089	23,568	29,035
Sr. Customer Service Rep.	3	3	3	3	57	18,089	23,568	29,035
Clerk III-Receptionist	2	1	1	1	56	16,725	21,621	26,529
Customer Service Rep.	4	5	5	5	56	16,725	21,621	26,529
Meter Reader	6	6	6	6	55	15,479	19,894	24,295
TOTAL	<u>20</u>	<u>20</u>	<u>20</u>	<u>20</u>				

**151 GENERAL FUND
157 LEGAL SERVICES**

MISSION STATEMENT

To deliver effective and cost-efficient legal services to the executive and legislative branches of the Parish government in a professional and expedient manner for the purpose of directing the lawful implementation of the Parish Charter and Code of Ordinances in coordination with applicable state and federal law, and for the purpose of successfully defending local government's interests in litigated matters.

The Legal Department consists of the Parish Attorney who is head of the department, and five Assistant Parish Attorneys all of whom are contracted to the Parish government on a yearly basis upon appointment by the Parish President and ratification by the Parish Council. Legal services and legal advice are provided and available 24-hours a day to the Parish President, all departments of Administration, and the Parish Council. Additionally, the Legal Department represents the Parish government in all litigation in which the Parish is named as a party (unless other representation is provided pursuant to insuring and indemnity agreements.)

GOALS AND OBJECTIVES

To reduce workplace-related litigation and to educate department heads and employees about laws affecting the workplace.

To improve delivery of legal opinions and to effectively use existing and emerging computer technology and software to speed the delivery of legal opinions. Also to complete the task of indexing past legal opinions into a database.

To reconcile and update the Parish Code in accordance with changes in State Law by revising code to improve services and protect health, safety, and welfare of citizens.

PERFORMANCE MEASURES

The Legal Department has evaluated workload and matched the expertise and availability of each particular attorney with the projects and cases for assignment. This department has also created a computerized opinion database and initiated procedures for locating and scanning into the database all legal opinions rendered in the last ten years for use as a research tool.

The Legal Department has developed an aggressive approach to ending frivolous litigation and having lawsuits against the Parish dismissed, or proceed to trial as rapidly as possible to control legal interest on awards and control defense costs, they have closed approximately one-third of outstanding litigation files.

The Legal Department has initiated an on-going review of Code resulting in correction of outdated ordinances.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	46,343	46,524	47,714	49,216	49,216
Supplies and Materials	7,657	0	9,960	9,960	9,960
Other Services and Charges	<u>340,521</u>	<u>291,600</u>	<u>413,200</u>	<u>364,600</u>	<u>365,000</u>
TOTAL EXPENDITURES	<u><u>394,521</u></u>	<u><u>338,124</u></u>	<u><u>470,874</u></u>	<u><u>423,776</u></u>	<u><u>424,176</u></u>
% CHANGE OVER PRIOR YEAR					25.45%

**151 GENERAL FUND
157 LEGAL SERVICES**

BUDGET HIGHLIGHTS

- For the assistance to Capital Area Legal Services with rent on an “as needed” basis, the budget was originally submitted as \$14,600. Final and approved amount is an increase of \$400 for a total of \$15,000.
- 2002 Legal fees budget has increased by \$75,000 (27%)
- In addition to the Parish Attorney and Assistants, the Parish has been assigned two Special Assistant District Attorneys, one on contract to handle City Court prosecutions; one as a full time employee to perform various legal services in collection procedures, Planning Commission and Nuisance Abatement.

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Asst. District Attorney	1	1	1	1	N/A	****	****	****
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				



**151 GENERAL FUND
162 PARKING METER ADMINISTRATION**

MISSION STATEMENT

The mission of the City of Houma Parking Meter Administration/ Parking Control Officers is to promote parking availability in the downtown business district of Houma-Terrebonne by enforcement of the following non-moving violations: expired meter, overtime at meter, and taking up 2 meter spaces. This division consists of collecting fees for daily parking, which is available to those people who conduct business in the downtown-area, and they also serve as ambassadors of goodwill to the public for general directions, etc., along with informative efforts for parking accuracy in compliance with established procedures.

GOALS AND OBJECTIVES

To continue the efforts of promoting parking awareness to the general public by way of communications.

To establish parking permits procedure for "Temporary Parking" to visitors, dignitaries, elected government officials, service personnel to the Terrebonne Parish Consolidated Government, etc.

PERFORMANCE MEASURES

Year	Parking Tickets Issued
1998	775
1999	3,785
2000	2,633
2001	2,464*

*(As of August 15, 2001)

As of March 2001, a second Parking Control Officer was hired. It is possible that as many as 4,000 parking tickets can be issued by the year's end in 2001.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	24,906	44,285	42,931	52,003	52,003
Supplies and Materials	5,747	7,100	4,517	4,975	4,975
Other Services and Charges	3,096	2,500	2,307	2,340	2,340
Repair and Maintenance	536	2,800	1,688	1,700	1,700
Capital Outlay	13,625	13,045	13,654	0	0
TOTAL EXPENDITURES	47,910	69,730	65,097	61,018	61,018
% CHANGE OVER PRIOR YEAR CAPITAL OUTLAY					7.64%

**151 GENERAL FUND
162 PARKING METER ADMINISTRATION**

BUDGET HIGHLIGHTS

- Parking meter revenue is expected to generate \$65,000 for 2002.
- Parking meter fines are budgeted at \$10,000 for 2002.

PERSONNEL SUMMARY

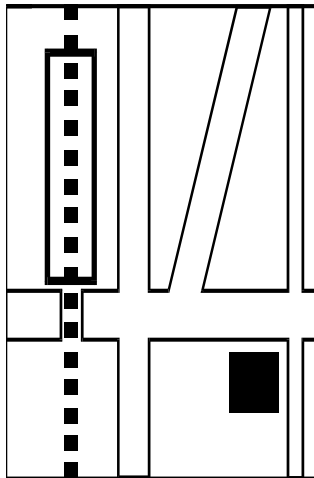
JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Meter Reader	2	2	2	2	54	14,375	18,349	22,322
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				



**151 GENERAL FUND
193 PLANNING**

MISSION STATEMENT

To provide professional planning and building services to preserve the natural resources and qualities of Terrebonne Parish, to enhance the quality of living and to ensure orderly development. The Planning and Zoning Department is divided into the following divisions: Permits; Coastal Zone Management; Houma-Terrebonne Regional Planning Commission; Houma Zoning Commission; Transportation Planning; Tall Grass/Debris Complaints.



GOALS AND OBJECTIVES

The primary goal of the Planning & Zoning Department will be to extend a fair and friendly approach to all individuals while processing their permit applications.

To establish a Geographic Information System (GIS) mapping on the parish web site.

The Planning Commission will continue sponsorship of the Comprehensive Plan for Terrebonne Parish and will submit Phase I of the subdivision regulations to the Parish Administration and the Council.

To develop information page of all permit applications on the Parish web page. These permits would include building permits, inspections, plumbing and electrical license, parade permits, taxi cab permits, letter of no objection, coastal use permits, etc.



PERFORMANCE MEASURES

In 2000 the Department of Planning & Zoning issued approximately 2,470 building permits. Of that total 490 were for new construction residential, 545 mobile homes and 75 for new construction commercial. All other permits were for renovations, additions or certificates of occupancy. The total construction estimates for 2001 was over 85 million dollars. There was an estimated 12,000 inspections made for electric, gas, plumbing and elevation requirements.

The Houma-Terrebonne Regional Planning Commission received and processed 166 applications for subdivisions, redivisions of property, raw land sales and family partitions.

The Planning Commission submitted Phase I of the subdivision regulations to the Parish Council and was approved.

The Houma Zoning Commission reviewed and processed 18 applications for zoning map amendments, home occupations, and planned group approvals.

The Board of Adjustments accepted 34 applications for structural variances.

The Department also processed over 800 tall grass and debris complaints throughout Terrebonne Parish. The tall grass and debris complaints should be reduced with the billing directly tied into the property tax roles. Also more stringent regulations are being developed for repeat offenders.

**151 GENERAL FUND
193 PLANNING**

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	1,005,194	638,214	620,622	751,779	751,779
Supplies and Materials	50,203	38,650	37,441	38,500	38,500
Other Services and Charges	230,783	692,390	672,386	232,300	232,300
Repair and Maintenance	(12,351)	3,650	3,217	3,650	3,650
Allocated Expenditures	(323,341)	(30,000)	(30,849)	(20,840)	(20,840)
Capital Outlay	75,936	34,761	34,761	3,250	3,250
TOTAL EXPENDITURES	1,026,424	1,377,665	1,337,578	1,008,639	1,008,639
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-25.25%

BUDGET HIGHLIGHTS

- The Houma Terrebonne Regional Planning Commission has proposed to the Parish Administration and Council the funding for a detailed Comprehensive Plan for the Parish. This \$700,000 project will provide a vision for future growth in respect to roads, drainage, sewerage, utilities and land use. In 1999, \$150,000 was set aside to begin the project, \$400,000 in 2001 and the balance of \$150,000 proposed in 2002.
- Requesting changes to the organizational structure for a Nuisance Abatement Section to better serve the public needs in the areas of tall grass, derelict cars and vessels, condemnations and demolitions – Approved.
 - Nuisance Abatement Officer, (Level 10)
 - Two Nuisance Abatement Inspectors, (Level 56)
 - Eliminate Office Manager, (Level 9) and Tall Grass Inspector, (Level 56)
 - Upgrade Clerk III to Clerk IV
- Eliminate the GIS Planner (Planner Grants Writer) and use the Funds for GIS Contractor as needed - Approved.
- Operating Capital – Approved.
 - Laptop computer with docking station for Director, \$3,250.

**151 GENERAL FUND
193 PLANNING**

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Planning Director	1	1	1	1	29	55,863	73,186	90,495
Senior Planner	1	1	1	1	14	39,398	51,409	63,434
Coastal Zone Manager	1	1	1	1	12	32,464	42,046	51,617
Planner II	1	1	1	1	12	32,464	42,046	51,617
Nuisance Abatement Officer	0	0	1	1	10	27,100	34,827	42,553
Planner/Grantwriter	1	1	0	0	10	27,100	34,827	42,553
Office Manager	1	1	0	0	9	24,880	31,854	38,813
Chief Inspector	1	1	1	1	60	23,348	31,022	38,697
Permits Specialist	1	1	1	1	8	22,919	29,217	35,528
Inspector	3	3	3	3	59	21,737	28,231	35,074
Clerk V	1	1	1	1	59	21,737	28,231	35,074
Executive Secretary	1	1	1	1	58	19,647	25,763	31,879
Clerk IV	1	1	2	2	57	18,089	23,568	29,035
Clerk III	3	2	2	2	56	16,725	21,621	26,529
Tall Grass Inspector	0	1	0	0	56	16,725	21,621	26,529
Nuisance Abatement Inspector	0	0	2	2	56	16,725	21,621	26,529
TOTAL	<u>17</u>	<u>17</u>	<u>18</u>	<u>18</u>				

**151 GENERAL FUND
194 GOVERNMENT BUILDINGS**

MISSION STATEMENT

This department is responsible for the repair, routine and preventive maintenance programs, renovations or modifications of all government buildings and parish grounds utilizing parish employees and contract personnel.

GOALS AND OBJECTIVES

To assist with a smooth transition from the old offices to the new Government Towers.

To enhance building maintenance capabilities by recruiting, training, entry-level maintenance personnel, therefore improving our services to said buildings and personnel.

PERFORMANCE MEASURES

Acquired seven floor "Bank One" building in downtown Houma to establish Terrebonne Parish Government Complex.

Employed architect to determine most efficient use of new government complex.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	82,145	194,513	187,591	279,250	279,250
Supplies and Materials	18,900	30,000	30,483	34,000	34,000
Other Services and Charges	678,711	1,098,792	1,047,566	1,147,296	1,147,296
Repair and Maintenance	108,883	163,783	162,395	167,500	167,500
Capital Outlay	602,906	866,942	865,534	268,850	268,850
TOTAL EXPENDITURES	1,491,545	2,354,030	2,293,569	1,896,896	1,896,896
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					9.48%

BUDGET HIGHLIGHTS

- Requesting the addition of two Clerk II (Level 55) and One Clerk III (Level 56), positions to serve as an Information Greeter at the new complex, building mail-runner, and clerical assistance to Building Maintenance work orders, purchases, etc. – Approved.
- With the purchase and renovations of the Government Complex, various expenditures have been increased including Utilities, Insurance, mechanical maintenance contracts, etc. As we vacate various Parish and leased buildings, these expenditures should start decreasing.
- Rental income from the Government Complex is estimated for 2002 at \$448,692. Included in the rental income is \$24,000 for two additional communications towers.
- Operating Capital: - Approved.
 - Roof repairs at Health Unit, \$12,000
 - Old Jail Air Handler, \$34,000
 - Major repairs on #1 Chiller at Government Tower, \$23,000
 - ½ Ton Extended Cab Truck, \$18,800

**151 GENERAL FUND
194 GOVERNMENT BUILDINGS**

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Government Tower Manager	1	1	1	1	13	35,710	46,423	57,136
Mechanical Maint. Supervisor	1	1	1	1	11	29,620	38,203	46,800
Clerk IV	0	1	0	0	57	18,089	23,568	29,035
Maintenance Technician	1	1	1	1	56	16,725	21,621	26,529
Clerk III	0	0	1	1	56	16,725	21,621	26,529
Laborer II	1	1	1	1	55	15,479	19,894	24,295
Clerk II	0	0	2	2	55	15,479	19,894	24,259
Laborer I	1	1	1	1	53	13,388	16,972	20,556
TOTAL	<u>5</u>	<u>6</u>	<u>8</u>	<u>8</u>				

**151 GENERAL FUND
195 CODE VIOLATION/COMPLIANCE**

MISSION STATEMENT

The Code Violation and Compliance Division of Planning is responsible for the management and enforcement of the Demolition Program, Grass Cutting, Derelict Vessels and Condemnations.

GOALS AND OBJECTIVES

To amend the parish Tall Grass Ordinance to incorporate escalating fines and penalties for repeat offenders.

To secure additional federal and state funds to remove derelict vessels from our waterways.

Partnership with the Sheriff's Office, especially Water Patrol Division, to enforce the derelict vessel ordinance once waterways are clean.

PERFORMANCE MEASURES

Liens were placed on tax notices for the first time on tall grass violators. The collection rate dramatically increased.

Secured federal funding for the removal of 40 sunken vessels along Bayou Dularge from Falgout Canal to Grand Pass.

2000 Complaints and Condemnations

No. of tall grass complaints –958
No. of condemnations – 39

2001 Complaints and Condemnations
(As of September 19, 2001)

No. of tall grass complaints –818
No. of condemnations – 20

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Other Services and Charges	74,915	468,305	468,305	135,000	135,000
TOTAL EXPENDITURES	74,915	468,305	468,305	135,000	135,000
% CHANGE OVER PRIOR YEAR					-71.17%

BUDGET HIGHLIGHTS

- Significant Operating Expenses: - Approved.
 - Demolition Program: \$20,000
 - Tall Grass Cutting: \$100,000 (Reimbursements from property owners estimated at \$25,000)
 - Derelict Vessels: \$10,000
 - Condemnations: \$5,000

**151 GENERAL FUND
198 JANITORIAL SERVICES**

MISSION STATEMENT

This department provides custodial services for all government buildings. Those buildings include: the Homeless Shelter, the Utilities/Purchasing Complex, the Federal Programs Office, the Courthouse, the Courthouse Annex, the LSU Extension Office, City Hall, the Planning Building, City Court, Pollution Control, the Bayou Terrebonne Waterlife Museum, the Administration Building, the Human Resources/Risk Management Building, the Bus Depot, and the Health Unit. In addition, contracted custodial services are provided to the Government Tower.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	337,922	512,384	499,320	500,335	500,335
Supplies and Materials	61,656	77,300	57,515	63,800	63,800
Other Services and Charges	6,375	80,600	70,956	95,859	95,859
Repair and Maintenance	2,105	3,000	1,772	3,000	3,000
TOTAL EXPENDITURES	408,058	673,284	629,563	662,994	662,994
% CHANGE OVER PRIOR YEAR					-1.53%

BUDGET HIGHLIGHTS

- Through attrition, one part-time position has been eliminated.
- 2002 Janitorial Services for Government Complex, \$81,000 increase of \$19,800 (32.35 %), projected as the Government Tower becomes full of Parish offices.

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Custodial Supervisor	1	1	1	1	10	27,100	34,827	42,553
Crew Leader	1	1	1	1	58	19,647	25,763	31,879
Laborer III / General	1	1	1	1	56	16,725	21,621	26,529
Clerk III-Receptionist	1	1	1	1	56	16,725	21,621	26,529
Custodian	18	20	18	18	52	12,505	15,739	18,972
TOTAL FULL-TIME	22	24	22	22				
Custodian	4	3	3	3	52	6,253	7,869	9,486
TOTAL PART-TIME	4	3	3	3				
TOTAL	26	27	25	25				

**151 GENERAL FUND
199 GENERAL – OTHER**

MISSION STATEMENT

This department is used for expenses that are related to general expenditures such as taxes, security purchases or investments, indirect allocations from service departments (Fleet Maintenance, Purchasing, Information Systems).

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Other Services and Charges	108,746	117,366	155,399	118,366	118,366
Allocated Expenditures	<u>286,399</u>	<u>355,000</u>	<u>355,000</u>	<u>357,000</u>	<u>357,000</u>
TOTAL EXPENDITURES	<u>395,145</u>	<u>472,366</u>	<u>510,399</u>	<u>475,366</u>	<u>475,366</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					0.85%

BUDGET HIGHLIGHTS

- No significant changes.

**151 GENERAL FUND
205 CORONER**

MISSION STATEMENT

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, and accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense.

GOALS AND OBJECTIVES

To maintain professional and comprehensive abilities to investigate deaths, to evaluate the mentally ill and chemically dependent, and to investigate possible criminal sex offenses.

To work with outside agencies to deliver a high quality of services; these agencies include the City of Houma Police Department, Sheriff's Office, State Police, mental health facilities, substance abuse clinics, and other coroner's offices.

To maintain high-quality statistical information.

PERFORMANCE MEASURES

The Coroner's Office investigated and completed appropriate documentation on all coroner death cases, projected to be 588 for 2001.

Autopsies are performed as needed to complete an investigation into the cause of death. The number of autopsies for 2001 is projected to be about 84.

The Coroner's Office strives to operate efficiently when evaluating the mentally ill and the chemically dependent. Mental cases, including investigations of mental illness, examinations, are projected to be 642 for 2001.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	40,956	0	0	0	0
Other Services and Charges	303,656	351,000	329,256	373,000	373,000
TOTAL EXPENDITURES	344,612	351,000	329,256	373,000	373,000
% CHANGE OVER PRIOR YEAR					6.27%

BUDGET HIGHLIGHTS

- Coroner Fees have increased by \$22,000 (6%).
- Budgeted Cases for 2002 have increased:

	<u>2001</u>	<u>2002</u>	<u>Difference</u>
Investigation (Mentals)	100	130	30
Mental Exams	490	500	10
Commitments	490	500	10
Investigations (Deaths)	450	550	100
Autopsies	80	84	4
Views Without Autopsies	315	400	85
Toxicology Studies	80	84	4



**151 GENERAL FUND
302 ENGINEERING**

MISSION STATEMENT

The Engineering Division of the Terrebonne Parish Consolidated Government provides engineering services to the Public Works Department. The Engineering Division has the primary responsibility of managing the Public Works Department's capital construction program. This division also provides engineering support for the Terrebonne Parish Regional Planning Commission subdivision approval process. The Engineering division provides miscellaneous engineering services to other Public Works Department divisions and in-house engineering for small capital projects as assigned by the Parish Manager or the Parish President.

GOALS AND OBJECTIVES

To provide for the effective construction of DPW (Department of Public Works) capital projects that, in general meet applicable design standards and serve their purpose.

To provide for the effective review of subdivisions submitted to the Planning Commission for Engineering approval and to inform the Planning Commission of any design deficiencies in the reviewed subdivisions.

To provide the DPW with required technical assistance and to help the DPW improve its technical proficiency.

PERFORMANCE MEASURES

No. of Capital Projects managed in 2000 - 69

Capital Projects Dollar Amt. In 2000 - \$120,873,185

Invoices Dollar Amount 2000 - \$14,771,010

No. of Change orders in 2000 - 45

No. of Engineering/Architectural Appointments in 2000- 15

No. of Amendments in 2000 - 24

No. of Substantial Completions in 2000 - 20

No. of Engineering reviews of subdivisions in 2000 - 18

No. of Engineering reviews of building permit applications in 2000 - 7

No. of final inspections of subdivisions in 2000 - 22

No. of Capital Projects by the Engineering Group in 200 - 7

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	457,721	261,417	261,044	316,625	316,625
Supplies and Materials	30,048	29,750	22,733	30,350	30,350
Other Services and Charges	140,304	92,200	116,612	79,871	79,871
Repair and Maintenance	19,571	16,450	13,707	167,800	167,800
Allocated Expenditures	(290,341)	25,000	(307,447)	(327,235)	(327,235)
Capital Outlay	66,554	211,233	211,233	39,000	39,000
TOTAL EXPENDITURES	423,857	636,050	317,882	306,411	306,411
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					48.73%

**151 GENERAL FUND
302 ENGINEERING**

BUDGET HIGHLIGHTS

- Replace part-time drafter with full time drafter, \$150,000 for Phase II of the NPDES Program (Enforced by Department of Environmental Quality)
- Operating Capital: - Approved.
 - Replacement of 2 computers, \$10,000
 - Replacement of computer printer, \$10,000
 - UPS Backup System, \$4,000
 - Copy Machine, \$5,000, replacement
 - Screen and Projector Equipment, \$10,000

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Parish Engineer	1	1	1	1	15	43,592	57,110	70,615
Engineering Analyst	3	3	3	3	61	25,568	34,190	42,826
Clerk IV	1	1	1	1	57	18,089	23,568	29,035
Drafter II	0	0	1	1	55	15,479	19,894	24,295
TOTAL FULL-TIME	<u>5</u>	<u>5</u>	<u>6</u>	<u>6</u>				
Drafter	1	1	0	0	55	7,739	9,947	12,148
TOTAL PART-TIME	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>				
TOTAL	<u><u>6</u></u>	<u><u>6</u></u>	<u><u>6</u></u>	<u><u>6</u></u>				

**151 GENERAL FUND
406 PAUPER'S EXPENSE**

MISSION STATEMENT

The function of this fund is to maintain the pauper's cemetery for Terrebonne Parish.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Other Services and Charges	257	250	260	260	260
Repair and Maintenance	<u>3,000</u>	<u>3,500</u>	<u>3,100</u>	<u>3,500</u>	<u>3,500</u>
TOTAL EXPENDITURES	<u><u>3,257</u></u>	<u><u>3,750</u></u>	<u><u>3,360</u></u>	<u><u>3,760</u></u>	<u><u>3,760</u></u>
% CHANGE OVER PRIOR YEAR					0.27%

BUDGET HIGHLIGHTS

- Annual maintenance charge at Bisland Cemetary, \$3,500.



**151 GENERAL FUND
408 PARISH VA SERVICE OFFICE**

MISSION STATEMENT

The Veterans' Service Office provides counseling and assistance to veterans, their dependents, and their survivors in applying for all federal and state benefits to which they may be entitled. This includes U. S. Department of Veterans' Affairs benefits in the form of pensions, compensation, insurance, education, home loans, and medical care.

GOALS AND OBJECTIVES

To see that all veterans and their dependents receive the maximum benefits allowed by law.

To continue to work with the various veterans' organizations in the community to represent the veterans and their dependents.

PERFORMANCE MEASURES

Terrebonne's veteran population is about 8,017. Terrebonne Parish veterans received \$5,740,193 in benefit dollars. The Parish maintained about 900 active case files.

Claims filed:	
Compensation and D & IC	55
Disability Pension	194
Education & Insurance	19
Medical & Hospital	18
Burial	97
State Benefits	30
Home Loan Applications	74
Miscellaneous & other claims	672

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Other Services and Charges	10,104	10,104	10,104	10,104	10,104
TOTAL EXPENDITURES	10,104	10,104	10,104	10,104	10,104
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Parish supplement for State Veterans Service Office, \$10,104.

**151 GENERAL FUND
409 HEALTH & WELFARE – OTHER**

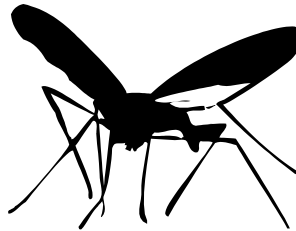
MISSION STATEMENT

The mission of the Terrebonne Parish Mosquito Abatement Program is to reduce populations of annoying and potentially disease-breeding pests and also to locate and assess the population of mosquitoes and implement appropriate integrated pest management techniques. The Haven is a non-profit organization providing a domestic violence program and sexual assault program. The Boys and Girls Club of Southeast Louisiana provides diversified activities to children between the ages of seven and eighteen.

GOALS AND OBJECTIVES

To institute Mosquito Abatement Program through integrated pest management techniques. This includes the establishment of an inspection/surveillance program. Additionally biological and chemical control agents will be employed to reduce mosquito populations. An encephalitis-monitoring program will also be established.

Both the Haven and the Boys and Girls Club of Southeast Louisiana wish to expand and enhance their current programs with a Parish supplement.



PERFORMANCE MEASURES

A comparison of mosquito complaints received during 2001 will be compared to complaints received in subsequent years, as well as the number of encephalitis cases recorded.

The Haven	
Residential	10 Months of 2001
Women	71
Children	75
Non-Residential	
Women	224
Children	99
Sexual Assault	
Survivors	120
Group Counseling	72
Individ. Counseling	662

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Other Services and Charges	504,078	506,450	506,420	519,600	541,400
TOTAL EXPENDITURES	504,078	506,450	506,420	519,600	541,400
% CHANGE OVER PRIOR YEAR					6.90%

BUDGET HIGHLIGHTS

- Estimated contract for Mosquito Control, \$504,400, Approved. (Source of funding Video Poker)
- Cost of pager for Alligator Specialist, \$200, Not Approved.
- Domestic Abuse – The Haven, \$15,000, Approved.
- Boys & Girls Club, \$22,000, Approved.

151 GENERAL FUND 650 CULTURAL RESOURCES & ECONOMIC DEVELOPMENT

MISSION STATEMENT

The Department of Cultural Resources is charged with the development and promotion of policies, programs, and a cooperative spirit among government, educational institutions, business and industry that will help to foster the expansion and diversification of the local and regional economy, and with enhancement of the quality of life for all our citizens through development and increased utilization of Terrebonne's cultural facilities. In order to accomplish this mission the department is organizationally structured into two divisions, Cultural Resources and Economic Development. The Cultural Resources Division consists of the Municipal and Dumas Auditoriums, the Bayou Terrebonne Waterlife Museum, the Folklife Culture Center Museum (in development), and downtown revitalization efforts including the Main Street Program. Under the Economic Development Division is working with the Port Commission for the Port of Terrebonne, including the Downtown Marina, small business programs (grants, Community Development Block Grant loans, and technical assistance), business and industrial retention and recruitment, and general economic development and diversification efforts.

GOALS AND OBJECTIVES

To expand and diversify local and regional economy:

- Undertake and complete an economic development plan and strategy in conjunction with and funding participation by local Chamber of Commerce and others.
- Complete economic development video for dissemination to targeted businesses/industries.
- Develop and disseminate in conjunction with the video attractive promotional/informational materials at trade shows and to targeted industries.
- Work with local educational institutions to ensure adequate and specific training to meet the needs of industry.
- Cooperate with and assist Houma-Terrebonne Airport Commission in securing funding for runway strengthening/lengthening projects and in attracting new business to airport site.
- Aggressively pursue additional outside funding sources (EDA, Corps of Engineers, etc.) for continued infrastructure development at Port of Terrebonne.
- Engage actively in recruitment of tenants for Port of Terrebonne.
- Continue to implement local and regional elements of CEDS 2000 work plan in conjunction with South Central Planning and Development Commission.
- Continue to participate with regional agencies and groups such as South Louisiana Economic Council, Bayou Vision, and others to promote regional economic growth and diversification.
- Expand outreach program to make more small business owners aware of the financial services and business loans available through Cultural Resources and Economic Development.
- Explore feasibility of business management/operations training with Louisiana Technical College to assist with business incubator program. Lease suitable building to house business incubator program.
- Continue to edit and publish six times a year the "Pride of Terrebonne", the Parish's newsletter.

To revitalize Downtown Houma:

- Develop 2002 work programs for all four Main Street Committees with assistance and leadership coming from Main Street Manager.
- Work toward adoption of regulatory Historic District ordinance that expands boundaries to local historic district making more properties eligible for available financial assistance.
- Continue Main Street Manager training as well as other requirements necessary to maintain Certified Local Government status and certification under the National Main Street Center of the National Trust for Historic Preservation.
- Reach out to and involve more downtown property and business owners in the development of programs to promote downtown Houma,
- Work with the Houma Downtown Development Corporation to facilitate development and completion of projects for the downtown area.
- Work with downtown interest and Parish government to improve "Downtown on the Bayou Festival".

151 GENERAL FUND
650 CULTURAL RESOURCES & ECONOMIC DEVELOPMENT

GOALS AND OBJECTIVES (continued)

To improve quality of life for Parish residents through development of Cultural Resources:

- Improve the existing Waterlife Museum in conjunction with the Museum manager; work toward the completion of the Folklife Culture Center (in development); and pursue the use of the old Main Library for a Children’s Museum in downtown Houma.
- Participate in the development and promotion of various cultural events in downtown Houma related to the arts, music, theatre, and heritage.
- Continuing improvement and maintenance of Houma’s Municipal and Dumas Auditoriums, particularly the entrance improvements (portico and driveway) at Dumas.

PERFORMANCE MEASURES

Performance and/or success will be measured by the number of new businesses assisted and jobs created through:

- Business planning assistance referrals.
- Small business loans through the CDBG program.
- State tax incentive program referrals or assistance through the Enterprise Zone and other state programs.
- Historic district façade loans or grants.
- Various grant applications submitted to state and federal agencies for projects in Terrebonne Parish (EDA, Rural Development, etc.)
- Development and dissemination of economic development promotional materials to an extra-regional market.
- Preparation and dissemination of outreach materials and seminars for local small businesses.
- Attraction of new businesses to downtown Houma through the Main Street program and related efforts, including cultural events.
- Continuing infrastructure development and marketing efforts for Port of Terrebonne and Houma-Terrebonne Airport.



**151 GENERAL FUND
650 ECONOMIC DEVELOPMENT**

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	64,285	274,085	281,068	321,303	321,303
Supplies & Materials	1,720	7,850	9,552	9,500	9,500
Other Services & Charges	8,000	219,707	227,634	189,740	189,740
Repair & Maintenance	0	750	814	1,000	1,000
Allocated Expenditures	(9,616)	0	(9,616)	0	0
Capital Outlay	0	8,400	8,400	25,380	25,380
TOTAL EXPENDITURES	64,389	510,792	517,852	546,923	546,923
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					3.81%

BUDGET HIGHLIGHTS

- Economic Development Promotions, \$50,000 – funding to support various economic development promotional/publicity efforts including ads in trade journals, magazines and other publications; websites; development and printing of promotional materials.
- Consultant Fees, \$50,000 –First to continue with efforts to develop a hotel at the Civic Center site. Second, to use these funds as the Parish’s share in a joint effort to produce an economic development plan by a consultant with the Chamber of Commerce and others.
- Other Fees, \$15,000 – these are funds to be paid to South Central Planning and Development Commission to cover TPCG’s share administering revolving loan fund.
- Downtown Promotions, \$10,000 – funding to support various promotional efforts downtown including support for “Downtown Live” concert series.
- Travel & Training, \$6,000 – to support mandatory training requirements for Main Street Manager (necessary for TPCG to maintain Certified Local Government Status needed for participation in Main Street Program), and other staff training/travel needs primarily for Director.
- Printing Services, \$10,800 – for printing of six editions of the Parish newsletter in 2002 used as a promotional tool and employee guide.
- Operating Capital – Approved.
 - Vehicle for director, \$17,930.
 - Laptop computer with Power Point projector, \$7,450.

**151 GENERAL FUND
650 ECONOMIC DEVELOPMENT**

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Economic Developmt. Director	1	1	1	1	29	55,863	73,186	90,495
Small Business Pmgr. Mgr.	1	1	1	1	13	35,710	46,423	57,136
Main St. Manager	1	1	1	1	12	32,464	42,046	51,617
Marketing/Site Specialist	1	1	1	1	9	24,880	31,854	38,813
Executive Secretary	1	1	1	1	58	19,647	25,763	31,879
Clerk IV	2	2	2	2	57	18,089	23,568	29,035
TOTAL	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>				

**151 GENERAL FUND
651 PUBLICITY**

MISSION STATEMENT

To provide for Parishwide special events encouraging community involvement and partnership between government and the public. To present entertainment events to promote tourism.

GOALS AND OBJECTIVES

To implement “New Approach to Litter” programs involving government and public. Encourage enforcement of litter laws and community discipline to maintain cleanliness throughout the Parish.

PERFORMANCE MEASURES

Special events sponsored and co-sponsored by Parish Government included the Downtown on the Bayou Festival, Annual Christmas Parade, Veterans Park Parade, Martin Luther King Day, Non-profit races, and Summer Camps.

Court Square, Downtown Park, Government Buildings, and Parish landscaping improvements newly created outlying community entrances.

By encouraging efforts from all Downtown merchants, the Holiday decorating was expanded. Proposing holiday tour as joint effort with TARC (Terrebonne Association with Retarded Citizens).



BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Supplies and Materials	2,193	36,153	36,153	5,000	5,000
Other Services and Charges	29,908	81,000	95,484	52,000	52,000
Capital Outlay	8,127	45,922	45,922	5,000	5,000
TOTAL EXPENDITURES	40,228	163,075	177,559	62,000	62,000
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-51.35%

BUDGET HIGHLIGHTS

- Downtown Festival, \$15,000, co-sponsored expenditures – Approved.
- Special Events insurance (co-sponsorship), \$14,000, with various non-profit organizations – Approved.
- Christmas Parade, \$22,000 (generates about \$9,000 in sponsorship revenue) – Approved.

**151 GENERAL FUND
652 ECONOMIC DEVEL. – OTHER**

MISSION STATEMENT

The mission of the Houma Downtown Development Corporation is to stimulate economic development within the established geographical boundaries of the downtown area by encouraging cooperation and building leadership in the business community, by creating a positive image for downtown as an attractive place to live, work and invest, by improving the appearance of the downtown area, encouraging the growth of cultural institutions and activities in the downtown area.

GOALS AND OBJECTIVES

- To develop historical markers for important sites.
- Regular maintenance of historic district and enforcement of pertinent ordinances.
- To complete Terrebonne Boardwalk Project.
- To promote the adoption of the regulatory Historic District ordinance.
- To acquire a site for and develop a Children’s Museum in downtown Houma.
- To promote and expand the Façade Loan program.

PERFORMANCE MEASURES

- Completed the brochure and map for the downtown historic district walking tour.
- Completed and dedicated the Main Street Memorial Park, Fountain and Sculpture.
- Downtown on the Bayou Festival.
- Main Street Program in conjunction with the Main Street Manager.
- Various Cultural Activities such as the “Art After Dark” event and the American Wind Symphony Orchestra concert.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Other Services and Charges	149,032	134,399	133,955	111,000	111,000
Capital Outlay	61,731	1,927,356	1,927,356	180,000	180,000
TOTAL EXPENDITURES	210,763	2,061,755	2,061,311	291,000	291,000
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-17.41%

BUDGET HIGHLIGHTS

- South Central Planning Commission, \$40,000, membership – Approved.
- South Central Planning Commission, \$26,000, the local match for the Urban Systems Grant Administration – Approved.
- South Louisiana Economic Council, \$25,000 – Approved.
- Downtown Revitalization, \$200,000 funding from General Fund PILOT revenues – Approved.

**151 GENERAL FUND
653 HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)**

MISSION STATEMENT

This department carries out all activities relating to the creation, implementation and administration of federal and state grant programs.

GOALS AND OBJECTIVES

To provide programs which improve the quality of life for various targeted populations in Terrebonne Parish.

PERFORMANCE MEASURES

Various capital improvements, housing rehabilitation efforts and public service programs such as literacy, homeownership assistance, emergency assistance and rental assistance are funded through programs administered by this department.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	0	548,487	534,088	734,468	734,468
Supplies & Materials	0	1,700	4,549	6,200	6,200
Other Services and Charges	0	39,654	39,537	45,566	45,566
Repair & Maintenance	13	4,950	(8,951)	4,950	4,950
Allocated Expenditures	0	(361,884)	(284,238)	(490,300)	(490,300)
TOTAL EXPENDITURES	13	232,907	284,985	300,884	300,884
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					33.02%

BUDGET HIGHLIGHTS

- No significant changes.

**151 GENERAL FUND
653 HOUSING AND HUMAN SERVICES (FEDERAL PROGRAMS)**

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Housing & Human Svc. Dir.	1	1	1	1	29	55,863	73,186	90,495
Asst. Director/Comm Dev Adm.	1	1	1	1	13	35,710	46,423	57,136
Internal Auditor	1	1	1	1	11	29,620	38,203	46,800
Housing Rehab. Specialist	1	1	1	1	10	27,100	34,827	42,553
Grantswriter	1	1	1	1	10	27,100	34,827	42,553
Foreman/Carpenter	1	1	1	1	60	23,348	31,022	38,697
Code Enforcement Officer	1	1	1	1	60	23,348	31,022	38,697
Home/Homeless Manager	1	1	1	1	8	22,919	29,217	35,528
Housing Inspector	3	3	3	3	59	21,737	28,231	35,074
Executive Secretary	1	1	1	1	58	19,647	25,763	31,879
Carpenter	2	2	2	2	58	19,647	25,763	31,879
Secretary	2	2	2	2	56	16,725	21,621	26,529
Equal Emp. Opportunity Off.	1	1	1	1	55	15,479	19,894	24,295
Clerk II	1	1	1	1	55	15,479	19,894	24,295
TOTAL FULL-TIME	18	18	18	18				
Fiscal Monitor	1	1	1	1	59	11,086	14,397	17,888
Literacy Coordinator	1	1	1	1	58	9,824	12,882	15,940
E & T Instructor	1	1	1	1	56	8,362	10,810	13,265
Clerk I	1	1	1	1	53	6,694	8,486	10,278
TOTAL PART-TIME	4	4	4	4				
TOTAL	22	22	22	22				

**151 GENERAL FUND
654 PARISH FARM AGENT**

MISSION STATEMENT

The function of the Louisiana Cooperative Extension Service is to provide educational programs to agricultural producers, homeowners, homemakers, and youth, and both commercial and hobby horticulturists. This division also transfers research-based information in production, agriculture, aquaculture, fisheries, human nutrition, diet, health, family living, financial management, and other areas to the people of Terrebonne Parish. They provide taxpayers a source of research-based, unbiased, scientifically proven methods in technical subject matter (home insect control, pesticide safety, etc.) that will allow them to make sound decisions that will benefit them.



GOALS AND OBJECTIVES

To assist, train, and teach Terrebonne citizens skills that will enable them to be more productive, to improve their quality of life and to provide economic impact to individuals, families, and the Parish. We hope to continue to bring the LSU University to the people of Terrebonne Parish.



PERFORMANCE MEASURES

During 2000, the Terrebonne Parish Office of the LSU Agricultural Center had a total of over 65,000 audience contacts. Our main focus is educational programs in Agriculture and Natural Resources, Home Economics and 4-H Youth. Agriculture and Natural Resources provides the most economic impact to the parish with over \$75 million dollars brought into the parish economy. The volunteer/education segment is the Terrebonne Association for Family and Community Education. It consists of 14 councils and over 370 volunteer members. The 4-H youth program consists of 30 organized clubs with an enrollment of 1,200 members and 165 adult volunteers. We are a technology and information transfer agency. We presently have a Digital Diagnostic Lab that allows the citizens of the parish to have insect, disease and weed control problems addressed on a timely basis. Also, we now have a distance-learning site in our office, which allows us to download classes taught from LSU to be taught at our office in Houma.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Other Services and Charges	27,222	30,000	29,000	30,900	30,900
Capital Outlay	5,921	534	534	0	0
TOTAL EXPENDITURES	33,143	30,534	29,534	30,900	30,900
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					3.00%

BUDGET HIGHLIGHTS

- The parish supplements the state department’s salaries and is required to provide office space.

**151 GENERAL FUND
680 WATERWAYS & PORTS**

MISSION STATEMENT

The Port of Terrebonne’s mission is to be a powerful catalyst of parishwide economic growth and hub of trade-related activity by developing diversified and competitive shipping facilities and conducting maritime-related activities in a profitable, safe, and environmentally responsible manner.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	0	83,081	45,543	0	0
Supplies and Materials	0	10,500	5,150	0	0
Other Services and Charges	9,992	126,701	51,520	194,965	194,965
Capital Outlay	0	7,500	7,500	0	0
TOTAL EXPENDITURES	9,992	227,782	109,713	194,965	194,965
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-11.49%

BUDGET HIGHLIGHTS

The Terrebonne Port Commission is a separate political subdivision of the State of Louisiana under provisions of Act 485 of 1964. A supplement is proposed until such time revenues may be self-generated, \$194,965, (see Miscellaneous Information section for details)

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Port Administrator	1	1	0	0	N/A	****	****	****
Clerk V	1	1	0	0	59	21,737	28,231	35,074
TOTAL	2	2	0	0				

**151 GENERAL FUND
912 EMERGENCY PREPAREDNESS**

MISSION STATEMENT

The Terrebonne Parish Office of Emergency Preparedness (OEP) operates in accordance with the Louisiana Emergency Assistance and Disaster Act of 1993. This office coordinates with the National Weather Service, the National Hurricane Center, and other weather related agencies to monitor current weather conditions and is responsible for incident management relating to weather disasters. This office provides public awareness information to the citizens of Terrebonne Parish and can be contacted for any weather (hurricanes, tornadoes, flooding, etc.). In addition, the OEP manages hazardous material related emergencies, (chemical, oil spills, diesel spills, illegal burning, etc.).

GOALS AND OBJECTIVES

To update the Multi-Hazard Plan with emphasis on updating the entire Annex H (Haz-Mat Annex).

To re-activate the Local Emergency Planning Committee (LEPC) in accordance with federal and state law.

To develop and utilize better and more effective links with news media to increase public awareness and information. To put into place a better notification system.

PERFORMANCE MEASURES

The OEP has revised a multi-hazard plan to include response procedures for tornadoes, terrorism and mass fatalities. It has also created the position and hired a communication specialist to utilize new technology to enhance intradepartmental communication. A new weather monitoring system to provide advance warning to governmental departments has been installed.

During the year 2001 this office has distributed thousands of guidebooks, hurricane tracking charts, as well as other brochures to the citizens of Terrebonne Parish.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	57,354	102,019	94,765	110,559	110,559
Supplies and Materials	7,016	34,250	26,369	21,300	21,300
Other Services and Charges	33,228	32,550	33,745	50,868	50,868
Repair and Maintenance	5,195	1,500	842	1,600	1,600
Capital Outlay	35,569	108,086	108,086	20,400	20,400
TOTAL EXPENDITURES	138,362	278,405	263,807	204,727	204,727
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					8.22%

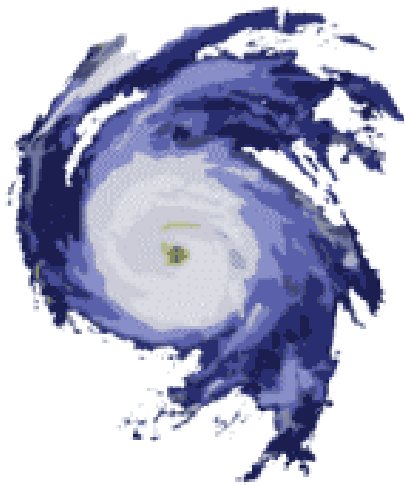
BUDGET HIGHLIGHTS

- Increase travel to attend various workshops and Internal Emergency Manager Conference
- \$10,000 for a software program zoning the parish for vulnerabilities (i.e., hurricanes, terrorism, hazardous spills), Approved.
- \$12,000 to provide for “one-call” public notification services – Approved.
- Operating Capital: - Approved.
 - Extended cab pick-up truck with bed cover, \$20,400

**151 GENERAL FUND
912 EMERGENCY PREPAREDNESS**

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Emergency Prep. Director	1	1	1	1	24	29,568	37,619	45,683
Asst. Dir. Emerg. Prep.	1	1	1	1	9	24,880	31,854	38,813
Secretary	1	1	1	1	56	16,725	21,621	26,529
TOTAL	3	3	3	3				



**151 GENERAL FUND
913 – 911 FIRE DISPATCHERS**

MISSION STATEMENT

The Terrebonne Parish Fire Chief’s Association in collaboration with the Terrebonne Parish Communications District will continue to strive to provide the most effective emergency fire dispatch communications possible. To attain this goal, together we must establish professional standards and guidelines for dispatch telecommunications; train and retain the qualified employees and field personnel necessary to provide this service.

GOALS AND OBJECTIVES

To provide the most effective emergency fire dispatch communications possible for the citizens (residents and businesses) and visitors of Terrebonne Parish.

To provide parish fire department/district field personnel with professional dispatch communications services with emphasis on safety, accuracy and cooperation.

To establish a relevant and effective fire dispatch/telecommunication training program.

To act and react more than as a team, as a member of the emergency services family.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	96,334	62,000	60,130	0	0
TOTAL EXPENDITURES	96,334	62,000	60,130	0	0
% CHANGE OVER PRIOR YEAR					-100.00%

BUDGET HIGHLIGHTS

- The Terrebonne Parish Consolidated Government as of June 30, 2001 no longer funds this department. The individual fire districts and 911 Communications District has picked up the funding.

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Dispatcher	5	0	0	0	N/A	****	****	****
TOTAL	5	0	0	0				

151 GENERAL FUND
999 OPERATING TRANSFERS

BUDGET HIGHLIGHTS

DEDICATED EMERGENCY FUND - \$200,000

When funds are available from prior year surpluses, the Parish will add an annual appropriation to this fund for emergency expenditures. A portion of this transfer is proposed from excess PILOT revenues (\$62,000)

TERREBONNE JUVENILE DETENTION FUND – \$1,217,490

Terrebonne Parish was in need of a juvenile detention facility that would assist and afford opportunities to children who enter the juvenile justice system to become productive, law abiding citizens of the community by the establishment of rehabilitative programs. When Terrebonne Parish did not have this facility, the children were sent outside the Parish for rehabilitation. The General Fund supplements the operations of this facility for expenditures exceeding the dedicated ad valorem taxes.

PARISH PRISONERS FUND - \$1,814,178

The General Fund supplements the operations of the Adult Detention Center for expenditures in excess of the Department of Corrections revenue shared with the Parish Sheriff.

NON-DISTRICT RECREATION FUND – \$369,287

Monies in this fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general health and well being of the City's youth. In 2002, Administration is proposing the remaining grass cutting services to be administered by the Road and Bridge/Vegetation Division. The Municipal and Dumas Auditoriums net operations are included. A portion of the transfer is from the PILOT Revenue (\$311,699).

MARSHAL'S FUND - \$294,879

The General Fund supplements the operation of this Department with PILOT revenues.

COASTAL ZONE MANAGEMENT - \$24,739

To supplement a grant received from the U.S Department of Commerce through the State Department of Natural Resources.

DEPARTMENT OF HEALTH AND HOSPITALS OFFICE OF ADDICTIVE DISORDERS - \$24,000

General Fund supplement of \$24,000 provides for additional hours for part-time employees for the Social Detox Center.

HOME INVESTMENT PARTNERSHIP - \$16,043

General Fund transfers local funds to supplement the U.S. Department of Housing and Urban Development Grant that is used to expand the supply of decent, affordable housing for low and very-low income families, and also to provide for coordinated assistance to state and local participants in the development of low-income housing stock.

FTA GRANT- \$208,253

Local match funds transferred from General Fund PILOT Revenues for the operation of a public transit system in Terrebonne Parish.

HEAD START PROGRAM - \$33,523

Local supplement from General Fund to provide for educational, nutritional, family and social services to eligible school age children.

ROAD & BRIDGE FUND – \$1,304,174

A supplemental transfer from the General Fund used for operating, maintaining, and constructing roads and bridges. Transfer to the Road and Bridge Fund has been amended to include the additional responsibility of parishwide grass cutting from the Recreation Department.

151 GENERAL FUND
999 OPERATING TRANSFERS – (continued)

BUDGET HIGHLIGHTS

SANITATION O & M FUND - \$350,000

In the 2001 Adopted Budget and Five-Year Capital Outlay, \$500,000 of Video Poker was adopted for 2002 transfer to the Landfill Closure Fund. With the sale of General Obligation Bonds at the end of 2001, all previously funded Capital Sanitation Projects would return to the Sanitation Operations and Maintenance Fund, including all external funding sources eligible for O & M. In addition to the \$350,000, \$150,000 is proposed to be used for the preliminary design of a possible Animal Shelter (a division of the Sanitation Fund).

PARISHWIDE RECREATION – \$456,802

Transfer to this fund is used for the Special Olympics, Arts and Crafts Camps, and Special Summer Camps.

MENTAL HEALTH FUND - \$30,000

A supplemental transfer from the General Fund to provide funding of \$30,000 to the Mental Health Unit for an additional counselor, and \$17,000 to Social Detox to allow part-time hours to increase.

TERREBONNE WATERLIFE MUSEUM - \$111,869

To supplement the operations and maintenance of the museum funded by various private donations, memberships and grants through the use of PILOT Revenues.

SEWERAGE FUND - \$28,500

In the 1980's, a sewerage assessment program in the Norman St. area was supplemented with General funds. Excess Debt Service funds have returned to the General Fund and then transferred to Sewerage Operations for repairs in the same area.

CIVIC CENTER O & M FUND - \$868,000

To supplement the activities necessary for the Houma-Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance and marketing. Included in the transfer is \$60,508 for the Landscaping and Outdoor Irrigation system from Video Poker Revenues.

PARISH JAIL BOND SINKING - \$6,754

To transfer monies for the payment of \$60,000 of General Obligation Bonds of the State of Louisiana. The Parish has contracted with the State of Louisiana to pay the debt service requirements for its share (30%) of a \$200,000 State Bond issue to be used for the preliminary costs of constructing a Parish Jail.

CITY COURT BUILDING FUND - \$62,500

To extend a portion of the PILOT revenues toward the acquisition of property for a future City Court Complex.

P/W DRAINAGE CONSTRUCTION FUND - \$300,000

To fund the Saadi Drainage Project and Jean Ellen Drainage Project altering a portion of the PILOT revenues.

CAPITAL PROJECT CONTROL FUND - \$1,569,500

To transfer funds for various projects including the Port construction (\$481,000 – Video Poker Revenue), Dumas/Legion Pool Study (\$150,000-PILOT Revenue), 10 year Sidewalk Improvement Plan (\$119,000 – PILOT Revenue).

ROAD CONSTRUCTION FUND - \$1,640,000

To supplement or fund various road projects and bridges using \$740,000 of Video Poker, \$435,000 PILOT and \$550,000 from surplus revenues received from State Mineral Royalties.

CRIMINAL COURT FUND - \$150,000

To supplement the operations of the criminal courts, petit jury, grand jury, witness fees, parish law library, and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies.

200 DEDICATED EMERGENCY FUND

MISSION STATEMENT

Per Ordinance No. 4717, adopted on September 25, 1991, an appropriation of \$200,000 or 3% of General Fund Revenue based on previous year audited revenues, whichever is greater, is transferred for the purpose of emergency expenditures. In the event the fund has a balance of at least \$1,500,000, the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least \$1,500,000. Every five (5) years the cap of \$1,500,000 will be increased by increments of \$250,000 to a maximum cap of \$3,000,000. Ordinance No. 6533 was passed in December 2001, to increase the maximum cap to \$5,000,000.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Miscellaneous Revenue	170,507	100,000	158,000	150,000	150,000
Operating Transfers In	<u>0</u>	<u>0</u>	<u>0</u>	<u>200,000</u>	<u>200,000</u>
TOTAL REVENUES	<u>170,507</u>	<u>100,000</u>	<u>158,000</u>	<u>350,000</u>	<u>350,000</u>
EXPENDITURES:					
Other Services & Charges	4,868	500	4,739	4,500	4,500
Transfers Out	<u>0</u>	<u>100,000</u>	<u>100,000</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>4,868</u>	<u>100,500</u>	<u>104,739</u>	<u>4,500</u>	<u>4,500</u>
INCREASE (DECREASE) TO FUND BALANCE	165,639	(500)	53,261	345,500	345,500
FUND BALANCE, JANUARY 1	2,641,379	2,807,018	2,807,018	2,860,279	2,860,279
FUND BALANCE, DECEMBER 31	2,807,018	2,806,518	2,860,279	3,205,779	3,205,779

BUDGET HIGHLIGHTS

- \$200,000 Transfer from the General Fund from prior years excess revenues.
- In 2001, an emergency, which was declared during a flood in the Parish, made available \$100,000 to the Drainage Department.

202 TERREBONNE JUVENILE DETENTION FUND

MISSION STATEMENT

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used for the purchase or otherwise acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center. The mission of the Terrebonne Parish Juvenile Detention Center is to provide a safe and restrictive environment for those juveniles requiring secure residential detention and to ensure that those detained will be available for scheduled court hearings. The atmosphere of the facility is such that the juvenile will not be physically, emotionally, or psychologically injured or damaged by the detention experience. Programs in the detention facility will be developed to meet each juvenile's nutritional, emotional, spiritual, educational, recreational, hygienic, and physical needs. Each juvenile's medical, dental, and mental health needs will be handled as necessary on an emergency or immediate care basis. The facility houses seventy-two juveniles. The facility is capable of housing 52 males and 20 females.

GOALS AND OBJECTIVES

The Terrebonne Parish Juvenile Detention Center (TPJDC) seeks to maximize public safety through appropriate and effective custodial and supervisory programs; to maximize public safety the TPJDC has a primary goal of zero escapes.

The Terrebonne Parish Juvenile Detention Center seeks to provide for the safety of staff and juveniles by maintaining an organized and disciplined system of operations that promote stability in the facility's operations.

To increase educational opportunities by utilizing \$75,000 Title 1 Funds among three classrooms and to purchase Pre-GED software, basic skill building software, and traditional classroom supplies.

To begin construction on a new multipurpose indoor gymnasium.

To fund and submit application to obtain American Corrections Association (ACA) certification.

To review and improve current manual for ACA compliance.

PERFORMANCE MEASURES

The Terrebonne Parish President, facility Director, and pertinent staff now hold meetings to review all facility needs. Programs are analyzed and evaluated in terms of their objectiveness, cost, and relation to the facility's philosophy and goals.

The facility has increased technology support in the three classrooms. Twelve computers for the classrooms were purchased using Title One grant funds. Also recreational reading materials for juveniles were provided.

Coordinated with the Junior Auxiliary of Terrebonne and conducted a book fundraiser to purchase three library carts and 2,500 books.

Positions were upgraded to provide for quality applicants and to maintain staff for which the Parish has spent many dollars training.

202 TERREBONNE JUVENILE DETENTION FUND

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Taxes & Special Assessments	677,210	684,550	718,364	716,300	716,300
Intergovernmental	51,021	50,000	53,868	51,000	51,000
Charges for Services	175,357	189,125	128,097	80,000	80,000
Miscellaneous Revenue	61,025	20,000	37,000	37,000	37,000
Operating Transfers In	842,807	1,107,390	857,390	1,217,490	1,217,490
TOTAL REVENUES	1,807,420	2,051,065	1,794,719	2,101,790	2,101,790
EXPENDITURES:					
Personal Services	1,315,350	1,502,513	1,500,560	1,588,497	1,588,497
Supplies & Materials	54,420	134,000	112,055	123,500	123,500
Other Services & Charges	326,108	367,820	408,145	385,250	385,250
Repair & Maintenance	22,136	33,000	21,671	30,700	30,700
Allocated Expenditures	32,961	30,800	30,800	33,200	33,200
Capital Outlay	7,206	317,110	67,110	0	0
Transfers Out	0	0	0	0	0
TOTAL EXPENDITURES	1,758,181	2,385,243	2,140,341	2,161,147	2,161,147
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					4.45%
INCREASE (DECREASE) TO FUND BALANCE	49,239	(334,178)	(345,622)	(59,357)	(59,357)
FUND BALANCE, JANUARY 1	355,740	404,979	404,979	59,357	59,357
FUND BALANCE, DECEMBER 31	404,979	70,801	59,357	0	0

BUDGET HIGHLIGHTS

- Proposed to receive \$716,300 from ad valorem taxes levied through a 1 mill tax approved by voters on July 18, 1998 and .98 mills through special state legislation (R.S. 15:1099).
- Revenue generated from housing state DOC juveniles are estimated at \$80,000.
- A general fund supplement is proposed in the amount of \$1,217,490, an increase over 2001 Budget of \$82,845 (9.94%).
- Major Capital: - Approved.
 - In 2001, a multipurpose room/gym was budgeted in the Capital Projects Control Fund, using \$250,000 from General Fund (Video Poker). For 2002, it is proposed to add an additional \$175,000 due to changes in the design of the gymnasium. The new design will include office/storage space as well as have restroom facilities.

202 TERREBONNE JUVENILE DETENTION FUND

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Admin/Juvenile Detention	1	1	1	1	27	42,917	55,578	68,238
Asst. Dir/Juvenile Detention	1	1	1	1	13	35,710	46,423	57,136
Social Worker	1	1	1	1	12	32,464	42,046	51,617
E&T Senior Instructor	0	1	1	1	10	27,100	34,827	42,553
Registered Nurse	1	1	1	1	10	27,100	34,827	42,553
Admissions Coordinator	1	1	1	1	59	21,737	28,231	35,074
Watch Commander	4	4	4	4	59	21,737	28,231	35,074
Foreman II	1	0	0	0	58	19,647	25,763	31,879
Transportation Assoc.	2	2	2	2	58	19,647	25,763	31,879
Asst. Watch Commander	4	4	4	4	57	18,089	23,568	29,035
Recreation & Activ. Assoc.	1	1	1	1	57	18,089	23,568	29,035
E&T Instructor	1	0	0	0	56	16,725	21,621	26,529
Maintenance Technician	0	1	1	1	56	16,725	21,621	26,529
Secretary	1	1	1	1	56	16,725	21,621	26,529
Clerk II	2	1	1	1	55	15,479	19,894	24,295
Juvenile Care Associate	28	28	28	28	54	14,375	18,349	22,322
Clerk I	1	2	2	2	53	13,388	16,972	20,556
Custodian	1	1	1	1	52	12,505	15,739	18,972
TOTAL FULL-TIME	51	51	51	51				
L.P. Nurse	2	2	2	2	8	11,460	14,608	17,764
TOTAL PART-TIME	2	2	2	2				
TOTAL	53	53	53	53				

203 PARISH PRISONERS FUND

MISSION STATEMENT

This division of the Public Safety Department is divided into two separate management groups; the Parish Government provides for the medical staff, prisoner's education, and building maintenance and the Parish Sheriff provides for the Warden and his staff. The Medical Department of the Adult Detention Facility was first established in 1986 and comprises 17 medical support professionals and four physicians. This department provides medical services to 600 adult detainees and 50 juvenile inmates, housed in separate facilities. Also, the adult facility maintains x-ray capabilities that aid in the diagnosis of alleged injuries and illnesses without the need to transport inmates to outside medical facilities.

GOALS AND OBJECTIVES

To prepare a formal agreement between the Parish of Terrebonne and the Sheriff of Terrebonne for the management and funding of the jail operations.

To provide advanced life support by maintaining a cardiac monitor defibrillator at facility.

To continue providing a safe environment for the prison inmates and staff by promoting awareness to the dangers of handling needles and other biochemical contaminants by continued strict guidelines relative to blood borne and airborne pathogens.

PERFORMANCE MEASURES

Nursing staff responded to over 16,361 inmates' medical needs.

Physicians responded to over 650 inmate medical conditions.

There were 89 in-house radiological procedures performed.

There were over 2,969 physical examinations performed.

Improved services and reduced costs by changing purchasing practices through increased vendor participation and competition.

Contracted with Acadian Ambulance to transport inmates on an emergency basis.

Reached an agreement between the Terrebonne Parish Sheriff's Office and Leonard Chabert Medical Center to provide free inpatient and outpatient services to inmates.



203 PARISH PRISONERS FUND

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	715,878	779,000	786,901	740,675	740,675
Charges for Services	7,270	5,000	6,121	6,950	6,950
Miscellaneous Revenue	24,127	5,000	12,608	15,000	15,000
Operating Transfers In	1,311,246	1,686,599	1,725,519	1,814,178	1,814,178
TOTAL REVENUES	2,058,521	2,475,599	2,531,149	2,576,803	2,576,803
EXPENDITURES:					
Personal Services	465,090	536,627	529,744	572,198	572,198
Supplies & Materials	231,057	332,700	400,554	398,165	398,165
Other Services & Charges	1,378,581	1,375,521	1,349,611	1,372,959	1,372,959
Repair & Maintenance	136,680	136,572	150,981	141,500	141,500
Allocated Expenditures	47,206	45,600	45,606	45,600	45,600
Capital Outlay	45,871	42,627	42,627	59,970	59,970
Operating Transfers Out	11,637	0	0	0	0
TOTAL EXPENDITURES	2,316,122	2,469,647	2,519,123	2,590,392	2,590,392
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					4.34%
INCREASE (DECREASE) TO FUND BALANCE					
	(257,601)	5,952	12,026	(13,589)	(13,589)
FUND BALANCE, JANUARY 1	259,164	1,563	1,563	13,589	13,589
FUND BALANCE, DECEMBER 31	1,563	7,515	13,589	0	0

BUDGET HIGHLIGHTS

- In October 1991, an agreement between the Parish Government and the Sheriff of Terrebonne Parish was executed to provide the parish funding assistance with the Parish Jail. Each year the Sheriff pays to the Parish the first \$25,000 of all funds received under the Department of Corrections and one-half of all said funds for the remainder of the year. (Reference: Resolution No. 91-454). For 2002, the Parish is estimating to receive \$740,675 from the Sheriff of Terrebonne.
- General Fund supplement for 2002 is projected to be \$1,814,178, an increase of \$125,579 (7.56%).

203 PARISH PRISONERS FUND

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
EXPENDITURES:					
Personal Services	465,090	536,627	529,744	107,623	107,623
Supplies & Materials	231,057	332,700	400,554	219,300	219,300
Other Services & Charges	1,378,575	1,375,521	1,349,611	1,206,609	1,206,609
Repair & Maintenance	136,680	136,572	150,981	141,500	141,500
Allocated Expenditures	47,206	45,600	45,606	45,600	45,600
Capital Outlay	45,871	42,627	42,627	57,770	57,770
TOTAL EXPENDITURES	2,304,479	2,469,647	2,519,123	1,778,402	1,778,402
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-29.66%

BUDGET HIGHLIGHTS

- The Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for Department of Corrections (DOC) prisoners and \$3.50 per day for all others. The projected costs for 2002 is \$691,128, which is based on an average prison population of 636.
- Operating Capital: - Approved.
 - Replacement of 17 personal computers and addition of 6, \$44,700
 - Laser Printers (4), \$7,200
 - Network Equipment, Cabling, etc., \$5,870

PERSONNEL SUMMARY

203-201 PARISH PRISONERS

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Medical Administrator	1	1	0	0	14	39,398	51,409	63,434
Registered Nurse	1	1	0	0	10	27,100	34,827	42,553
Op. Supv.-Maintenance	1	1	1	1	60	23,348	31,022	38,697
L.P. Nurse	2	2	0	0	8	22,919	29,217	35,528
E.M.T.	7	7	0	0	58	19,647	25,763	31,879
E & T Instructor	1	0	1	1	56	16,725	21,621	26,529
Work Supervisor	1	1	1	1	55	15,479	19,894	24,295
TOTAL FULL-TIME	14	13	3	3				
Registered Nurse	1	1	0	0	10	27,100	34,827	42,553
E.M.T.	3	3	0	0	58	9,824	12,882	15,940
TOTAL PART-TIME	4	4	0	0				
TOTAL	18	17	3	3				

203 PARISH PRISONERS FUND

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
EXPENDITURES:					
Personal Services	0	0	0	464,575	464,575
Supplies & Materials	0	0	0	178,865	178,865
Other Services & Charges	0	0	0	166,350	166,350
Capital Outlay	0	0	0	2,200	2,200
TOTAL EXPENDITURES	0	0	0	811,990	811,990
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					100.00%

BUDGET HIGHLIGHTS

- For 2002, the medical staff and supplies have been transferred to a separate department for monitoring of the medical expenses.
- The Parish currently contracts the Haydel Clinic for physicians care at \$75,000 per year. With the inclusion of dental care, ambulance and hospital care, the medical services are estimated for 2002 at \$165,700.
- Medical supplies request of \$175,000 has increased significantly, 35% over 2001.
- Operating Capital: - Approved.
 - Working station for nursing staff, \$2,200.

PERSONNEL SUMMARY

203-202 PRISONERS MEDICAL DEPARTMENT

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Medical Administrator	0	0	1	1	14	39,398	51,409	63,434
Registered Nurse	0	0	1	1	10	27,100	34,827	42,553
L.P. Nurse	0	0	2	2	8	22,919	29,217	35,528
E.M.T.	0	0	7	7	58	19,647	25,763	31,879
TOTAL FULL-TIME	0	0	11	11				
Registered Nurse	0	0	1	1	10	13,821	17,761	21,703
E.M.T.	0	0	3	3	58	9,824	12,882	15,940
TOTAL PART-TIME	0	0	4	4				
TOTAL	0	0	15	15				

204 PUBLIC SAFETY FUND

MISSION STATEMENT

The proceeds of the Public Safety Fund are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Taxes & Special Assessment	6,868,837	6,316,291	7,063,477	6,754,087	6,754,087
Licenses & Permits	733,661	670,500	722,334	699,500	699,500
Intergovernmental	604,626	627,400	649,832	637,400	637,400
Charges for Services	22,863	10,000	15,155	10,000	10,000
Fines & Forfeitures	151,887	87,000	158,916	143,000	143,000
Miscellaneous Revenue	423,646	150,000	260,000	200,000	200,000
Other Revenue	6,936	0	24,125	0	0
Operating Transfers In	0	0	0	0	0
TOTAL REVENUES	8,812,456	7,861,191	8,893,839	8,443,987	8,443,987
EXPENDITURES:					
General -Other	441,334	495,791	502,206	511,500	484,000
Police	4,114,371	5,180,047	5,213,199	5,120,931	5,120,931
Cops Fast Program	5,595	0	0	0	0
Fire-Urban	2,933,569	6,509,438	6,418,712	4,354,917	4,354,917
Operating Transfers Out	519,286	526,546	529,767	519,282	519,282
TOTAL EXPENDITURES	8,014,155	12,711,822	12,663,884	10,506,630	10,479,130
INCREASE (DECREASE) TO	798,301	(4,850,631)	(3,770,045)	(2,062,643)	(2,035,143)
FUND BALANCE, JANUARY 1	5,760,997	6,559,298	6,559,298	2,789,253	2,789,253
FUND BALANCE, DECEMBER 31	6,559,298	1,708,667	2,789,253	726,610	754,110

BUDGET HIGHLIGHTS

- Ad valorem taxes are proposed for 2002 in the amount of \$1,900,000 from the levy of 6.75 mills (City Alimony Tax), 5.08 mills City Fire Protection, and 5.08 mills City Police Protection approved by voters on November 3, 1998.
- In 1965 the Parish levied a 1% parishwide sales tax equally divided by the Parish Policy Jury, City of Houma, and Parish School Board. The 1/3 City of Houma portion is used to supplement the Public Safety Fund and is projected to generate \$4,762,087 in 2002.
- Insurance occupational licenses collected in the City of Houma are projected to collect \$500,000.
- Court fines have increased from \$87,000 to \$143,000.
- The final budget was amended to decrease the Civil Service Board amount from \$40,000 to \$12,500. Of the \$12,500, \$5,000 is for Legal Services and \$7,500 is for Secretary Fees and Supplies.

**204 PUBLIC SAFETY FUND
211 POLICE**

MISSION STATEMENT

The mission of the Houma Police Department is to improve the quality of life of citizens living, working, or visiting in the city. In order to carry out that mission, the department will: engage in crime prevention and public education activities; engage in crime interdiction and suppression by various means with emphasis on patrol services; implement a philosophy of community oriented problem solving in which citizens are equal partners in the crime prevention effort; provide efficient and courteous services to the public in non-criminal matters, including traffic movement, resolution of non-criminal disputes, and emergency assistance as needed.



GOALS AND OBJECTIVES

The motto “Integrity-Intelligence-Initiative” describes the three pillars upon which the department rests and which enable it to carry out its primary objective in an efficient, effective, professional manner. It is through these that the department serves the people of Houma by performing the law enforcement function in a professional manner. The department will enforce the law in a fair and impartial manner, recognizing both the statutory and judicial limitations of police authority and the constitutional rights of all persons. A police officer shall perform all duties impartially, without favor, affectation, or ill will, and without regard to a person’s status or diversity. All employees and citizens shall be treated equally with courtesy, consideration, and dignity.

PERFORMANCE MEASURES

By the end of the year 2001, the Houma Police Department shall have completed the self-assessment phase necessary for accreditation by CALEA. It shall have written and adopted a new policy and procedure manual, and for the first time, shall have written and approved a field operations manual. Both manuals shall be in compliance with CALEA standards. In addition, the manuals shall be written in a manner that accommodates training goals and objectives. Within the first six months of 2002 operations, the police department shall have a comprehensive plan implemented that is target at reducing crime throughout the City of Houma.

Gained recognition of the Mechanicville/Senator Circle area as a Weed & Seed community.

Worked with District Attorney to establish a Drug Court in Houma.

Expanded standardized weapons training resulting in higher officer qualifying rates.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	3,257,741	3,930,551	3,895,987	4,188,492	4,188,492
Supplies and Materials	166,310	170,600	181,532	183,400	183,400
Other Services and Charges	364,410	325,086	357,581	357,250	357,250
Repair and Maintenance	84,536	72,500	98,872	81,500	81,500
Allocated Expenditures	36,235	38,500	36,417	32,289	32,289
Capital Outlay	205,139	642,810	642,810	278,000	278,000
TOTAL EXPENDITURES	4,114,371	5,180,047	5,213,199	5,120,931	5,120,931
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					6.93%

**204 PUBLIC SAFETY FUND
211 POLICE**

BUDGET HIGHLIGHTS

- Reclassification of the Clerk III to Clerk IV – no pay change, Approved.
- Addition of one police patrolman /1st class, Approved.
- Replacement of nine police vehicles in the Capital Outlay, \$198,000, Approved.
- Major building repairs, \$80,000, Approved.

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Police Chief	1	1	1	1	28	48,942	63,746	78,549
Assistant Police Chief	1	1	1	1	76	39,297	49,678	62,801
Police Captain	2	2	2	2	75	33,421	42,250	53,412
Police Lieutenant	9	9	9	9	74	28,770	36,370	45,978
Police Sergeant	10	10	10	10	73	25,063	31,684	40,054
Police Patrolman/1st Class	46	46	47	47	72	22,100	27,939	35,320
Clerk V	2	2	2	2	59	21,737	28,231	35,074
Police Chief Secretary	1	1	1	1	58	19,647	25,763	31,879
Clerk IV	1	1	2	2	57	18,089	23,568	29,035
Dispatcher	9	9	9	9	56	16,725	21,621	26,529
Clerk III	4	4	3	3	56	16,725	21,621	26,529
TOTAL	<u>86</u>	<u>86</u>	<u>87</u>	<u>87</u>				

**204 PUBLIC SAFETY FUND
222 FIRE**

MISSION STATEMENT

The Houma Fire Department is responsible for preventing, preserving, and protecting lives and property of our citizens from the ravages and destruction caused by uncontrolled fires and quick response to the location where help is needed. The department renders first aid and other emergency services to the public. The Houma Fire Department is divided into five divisions – Administration, Training, Maintenance, Prevention, and Suppression. The Fire Chief is responsible for the Administration and Management of the Houma Fire Department and is the overall administrator of all four other divisions. The Houma Fire Department operates five stations and one administrative facility within the City of Houma. The Department operates four engines each capable of delivering 1,500-gallons of water per minute and one 95-foot ladder platform truck with similar capacity. The Department is staffed 24 hours a day by 65 fire fighters, all of whom are certified.

GOALS AND OBJECTIVES

To continue to provide the most cost effective emergency fire response service possible reflective in the ever increasing accumulation of departmental points provided by Property Insurance Association of Louisiana (PIAL) and demonstrated in the reduction of fire insurance cost to the citizenry served.

To continue to educate the public on fire prevention through education, community service, code enforcement and public relations and to maintain and enforce professional standards, serve as role models, and strive to effectively and efficiently utilize all of the necessary resources at our command to provide a service deemed excellent by the public.

To maintain a relevant and effective training program for all members of the department.

To maintain quality assurance standards through firefighter and fire officer certification programs that meet or exceed the National Fire Protection Association (NFPA) requirements.

PERFORMANCE MEASURES

During 2000, 5,565 training classes were conducted for a total of 10,736 man-hours of training. The Fire Prevention Division conducted 759 various inspections and investigations. The Houma Fire Department responded to a total of 692 calls in 2000 with the value of property totaling \$41,539,782 and the loss of property totaling \$631,735. There was one fire fatality in the city limits for the year 2000.



BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	2,609,488	3,212,241	3,103,451	3,487,833	3,487,833
Supplies and Materials	97,477	188,850	142,941	117,700	117,700
Other Services and Charges	116,588	168,900	200,804	205,634	205,634
Repair and Maintenance	56,272	77,000	64,222	54,500	54,500
Allocated Expenditures	1,245	23,000	21,500	23,000	23,000
Capital Outlay	52,499	2,839,447	2,885,794	466,250	466,250
TOTAL EXPENDITURES	2,933,569	6,509,438	6,418,712	4,354,917	4,354,917
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					6.00%

**204 PUBLIC SAFETY FUND
222 FIRE**

BUDGET HIGHLIGHTS

- \$200,000 Annual set aside for Fire Engine/Truck replacements, Approved.
- Capital Outlay: - Approved
 - Replacing 25 single streamer hydrants to double in order to increase water capacity and flow at key locations throughout our area.
 - \$100,000 additional funds needed for the construction of the South Houma Fire Station.
 - \$5,250 replacement of seven mobile radios.
 - \$25,000 back-up 15 kw generators for five fire stations.
 - \$1,000, replace fax machine
 - \$5,000, replace sofas and recliners at stations
 - \$30,000, for the installation and equipment necessary to install computers/communication devices.

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fire Chief	1	1	1	1	27	42,917	55,578	68,238
Assistant Fire Chief	1	1	1	1	N/A	44,514	****	****
Fire District Chief	3	3	3	3	N/A	42,335	****	****
Fire Maintenance Officer	1	1	1	1	N/A	42,090	****	****
Fire Inspector	2	2	2	2	N/A	42,090	****	****
Fire Training Officer	1	1	1	1	N/A	42,090	****	****
Fire Captain	22	22	22	22	N/A	31,955	****	****
Fire Driver/Operator	19	19	19	19	N/A	27,489	****	****
Cert. Firefighter II	15	15	15	15	N/A	21,428	****	****
Executive Secretary	1	1	1	1	58	19,647	25,763	31,879
Clerk III -Receptionist	1	1	1	1	56	16,725	21,621	26,529
TOTAL FULL-TIME	66	66	66	66				
Volunteer Firemen	9	9	9	9	N/A	****	****	****
TOTAL PART-TIME	9	9	9	9				
TOTAL	75	75	75	75				



205 NON-DISTRICT RECREATION

MISSION STATEMENT

To provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general health and well being of the City's youth. The Auditoriums are under the Department of Economic Development and Cultural Resources and the remaining divisions are under the direction of the Parks and Recreation Department.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Taxes & Special Assessment	111,000	111,000	111,000	111,000	111,000
Charges for Services	52,770	37,300	49,750	54,800	54,800
Miscellaneous Revenue	73,124	30,000	57,354	34,000	34,000
Other Revenue	(359)	0	1,164	0	0
Operating Transfers In	880,684	1,033,133	1,033,133	369,287	369,287
TOTAL REVENUES	1,117,219	1,211,433	1,252,401	569,087	569,087
EXPENDITURES:					
Auditoriums	143,528	355,420	349,184	240,782	240,782
General-Other	57,683	66,050	61,631	61,550	61,550
Parks & Grounds	816,541	785,098	760,263	428,762	428,762
Darsey Park	55,134	149,295	172,071	20,000	20,000
Gyms & Fields	0	0	0	0	0
Grand Bois Park	41,931	73,010	73,398	61,820	61,820
TOTAL EXPENDITURES	1,114,817	1,428,873	1,416,547	812,914	812,914
INCREASE (DECREASE) TO FUND BALANCE	2,402	(217,440)	(164,146)	(243,827)	(243,827)
FUND BALANCE, JANUARY 1	412,326	414,728	414,728	250,582	250,582
FUND BALANCE, DECEMBER 31	414,728	197,288	250,582	6,755	6,755

BUDGET HIGHLIGHTS

- \$111,000 of the City of Houma's portion of the 1965 1% sales taxes is transferred for the Municipal and Dumas Auditoriums. The remaining supplement to the Auditoriums budget comes from the General Fund's PILOT funds (\$71,532).
- General Fund supplements the remaining divisions for 2002 in the amount of \$297,755 of which \$138,962 is financed through General Fund PILOT revenues.

205-196 AUDITORIUMS

MISSION STATEMENT

The Municipal and Dumas Auditoriums are community assets and facilities that are maintained in a high state of readiness to accommodate the needs, not only of Parish Government for meeting room space, but of the general public as well for weddings and receptions, family and class reunions, dances, graduation parties, Carnival Krewe events and activities, seminars, banquets, and more.

GOALS AND OBJECTIVES

Maintain a high degree of responsiveness in dealing with the public through the booking process for events at both facilities.

Continue to implement planned maintenance and capital improvements at both facilities to better serve the people of Terrebonne Parish.

Complete the exterior capital improvements at Dumas Auditorium designed to provide cover for inclement weather and to improve safety of ingress/egress at the site.

PERFORMANCE MEASURES

Implemented adjusted rates for outside electricity usage at both Municipal and Dumas Auditoriums.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	27,200	20,116	20,000	20,000	20,000
Supplies and Materials	21,881	47,250	41,985	51,700	51,700
Other Services and Charges	76,893	80,072	80,541	78,332	78,332
Repair and Maintenance	14,119	49,000	47,676	58,500	58,500
Allocated Expenditures	1,885	14,000	14,000	14,000	14,000
Capital Outlay	1,550	144,982	144,982	18,250	18,250
TOTAL EXPENDITURES	143,528	355,420	349,184	240,782	240,782
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					6.16%

BUDGET HIGHLIGHTS

- Rental fees are expected to generate \$45,000 in 2002. The General Fund (PILOT) funds the remaining cost of \$71,532.
- Capital Outlay: - Approved.
 - Copier/Fax Machine for \$1,250
 - Storage building 675 square feet at Municipal Auditorium, \$17,000

205-501 PARKS & GROUNDS

MISSION STATEMENT

This department follows a detailed plan to concentrate on the beautification of the Parish parks and grounds. This department also concentrates on giving support to civic organizations, community organizations and a close mutual agreement with other departments in the Parish Government.

GOALS AND OBJECTIVES

To distribute flags and build stands for special events.

To maintain playground equipment of the parks.

To oversee the placement of barricades at parades, festivals and any other authorized function, as a safety net during the events.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	535,245	454,856	444,421	229,688	229,688
Supplies & Materials	57,649	60,700	52,315	49,700	49,700
Other Services and Charges	63,584	70,450	71,894	60,874	60,874
Repair & Maintenance	32,320	69,000	44,523	18,500	18,500
Allocated Expenditures	16,324	27,000	44,018	35,000	35,000
Capital Outlay	111,419	103,092	103,092	35,000	35,000
TOTAL EXPENDITURES	816,541	785,098	760,263	428,762	428,762
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-45.23%

BUDGET HIGHLIGHTS

- Operating Capital: - Approved.
 - Replace playground equipment, for various parish parks, \$35,000.
- All remaining functions of grass cutting will be transferred to the Road and Bridge Department. Staffing in the Parks and Grounds Division will be reduced to six positions.

205-501 PARKS & GROUNDS

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parks & Grounds Supt.	1	0	0	0	10	27,100	34,827	42,553
Field Supv-Parks & Grounds	1	1	1	1	59	21,737	28,231	35,074
Equipment Operator III	1	2	1	1	58	19,647	25,763	31,879
Equipment Operator II	3	1	0	0	56	16,725	21,621	26,529
Laborer III	3	4	1	1	56	16,725	21,621	26,529
Laborer II	4	4	3	3	55	15,479	19,894	24,295
TOTAL FULL-TIME	13	12	6	6				
Clerk I	1	1	1	1	53	6,694	8,486	10,278
TOTAL PART-TIME	1	1	1	1				
TOTAL	14	13	7	7				



205-502 DARSEY PARK

MISSION STATEMENT

This park provides a recreation area accessible to the local community.

GOALS AND OBJECTIVES

To provide recreation equipment and an area for recreation and leisure time activities.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Repair and Maintenance	7,601	33,492	56,268	20,000	20,000
Capital Outlay	<u>47,533</u>	<u>115,803</u>	<u>115,803</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>55,134</u>	<u>149,295</u>	<u>172,071</u>	<u>20,000</u>	<u>20,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-40.28%

BUDGET HIGHLIGHTS

- All mineral royalties received on this property are allocated for the upkeep and maintenance of Darsey Park, according to the provisions set forth in the act of donation.

205-524 GRAND BOIS PARK

MISSION STATEMENT

Grand Bois Park, located in Terrebonne Parish, accommodates individual or group campers and many recreation activities. This Park also can accommodate recreation vehicles.

GOALS AND OBJECTIVES

To provide a large lighted, secured area for camping and recreational activities for the public.

To provide a park area for meetings and celebrations for the residents of Terrebonne Parish.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	8,810	9,410	9,753	9,570	9,570
Supplies & Materials	2,063	7,000	8,838	9,200	9,200
Other Services and Charges	23,673	27,600	24,936	26,350	26,350
Repair & Maintenance	7,385	15,000	15,871	16,700	16,700
Capital Outlay	0	14,000	14,000	0	0
TOTAL EXPENDITURES	41,931	73,010	73,398	61,820	61,820
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					47.43%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Laborer I	1	1	1	1	53	6,694	8,486	10,278
TOTAL PART-TIME	1	1	1	1				

206 LOCAL LAW ENFORCEMENT

MISSION STATEMENT

The monies in this fund are received from the U.S. Department of Justice, Office of Justice to reduce local crime and improve public safety by purchasing technology and equipment to aid in their efforts in law enforcement.

PERFORMANCE MEASURES

Purchased various safety equipment, guns and body armor, mobile data terminals, and police vehicles, needed by the department.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	61,878	120,836	120,836	0	0
Miscellaneous Revenue	4,928	650	650	0	0
Operating Transfers In	4,616	12,776	12,776	0	0
TOTAL REVENUES	71,422	134,262	134,262	0	0
EXPENDITURES:					
Personal Services	0	25,000	25,000	0	0
Supplies & Materials	10,599	7,174	7,174	0	0
Other Services & Charges	147	0	0	0	0
Allocated Expenditures	1,486	0	0	0	0
Capital Outlay	63,119	102,088	102,088	0	0
TOTAL EXPENDITURES	75,351	134,262	134,262	0	0
INCREASE (DECREASE) TO FUND BALANCE	(3,929)	0	0	0	0
FUND BALANCE, JANUARY 1	3,929	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

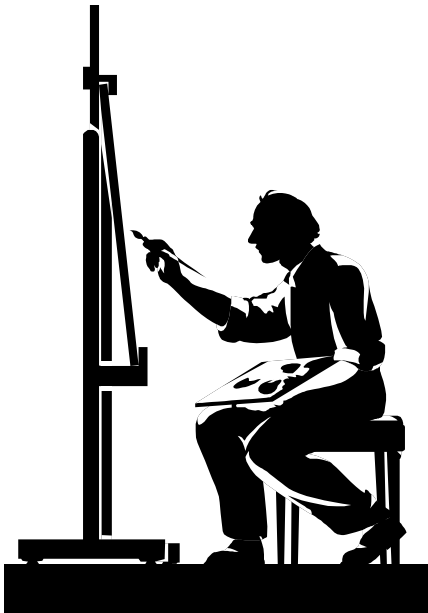
BUDGET HIGHLIGHTS

- At this time, the Parish has not received a firm commitment for the 2002 Grant year.

208 STATE OF LOUISIANA DIVISION OF ARTS

MISSION STATEMENT

The mission of the Houma Terrebonne Arts & Humanities Council (HTAHC) is to promote and provide cultural activities, through a partnership of public and private funding, which meets the needs of our individual communities. As the city and parish's designated local arts agency, the HTAHC serves to undertake, promote, develop, support, and encourage cultural and creative activities in Assumption, Lafourche, St. Charles, St. James, St. John and Terrebonne Parishes (Region 3). Through a grants program and united fund drive the HTAHC distributes over \$200,000 to non-profit groups for arts activities. The programs and services the HTAHC provide are designed to spread the arts to the younger generation through school art activities and also to the general public by means of visual art workshops, concerts, art exhibits and festivals. Programs administered by the HTAHC, such as the Decentralized Arts Funding Program, are intended to make the arts accessible and affordable for everyone while meeting local needs.



GOALS AND OBJECTIVES

- To encourage investments in galleries and theaters.
- To fund the 6th annual Performing Arts Camp for children.
- To present workshops, lectures, and other educational outreach programs.
- To continue serving as the Regional Distributing Agency of the Louisiana Decentralized Arts Funding Program for six parishes (Assumption, Lafourche, St. Charles, St. James, St. John the Baptist and Terrebonne). State funds support this project.
- To continue serving as the Distributing Program for Terrebonne Parish.
- To maintain a paid, professional staff responsible for the administrative and artistic functions of the Council.
- To provide a cultural and economic force that attracts new tourism dollars.
- To promote the visual arts, theater, story telling and music through Arts Education Programs.
- To provide rotating art exhibits.
- To publish and distribute a "Community Arts Resource" directory.



208 STATE OF LOUISIANA DIVISION OF ARTS

PERFORMANCE MEASURES

Four methods of evaluation are used to determine the success, quality, and degree to which the projects match the purpose of the HTAHC.

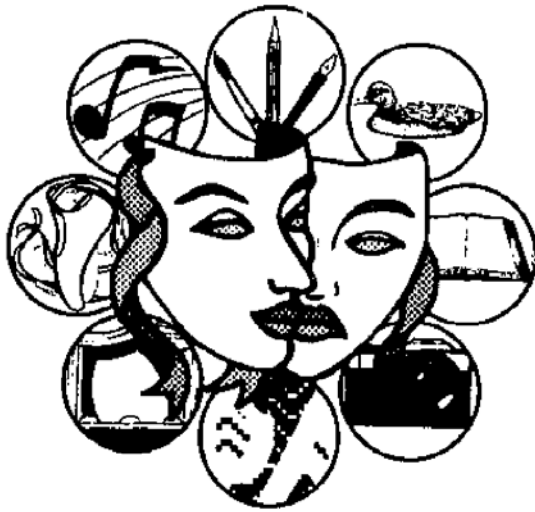
- Evaluation forms by participants are assessed to show need and benefit to the community, artists and/or the organization.
- Accurate budget records specifically addressing the economic impact of events are evaluated to determine the financial success of a program.
- Planning and implementation of the program are reviewed to assure that public participation and outreach efforts are achieved.
- Economic impact – The Sales and Use Tax office is a great resource to evaluate the amount of revenues generated at various functions. Example: Southdown Marketplace vendors reported an increase in sales tax generated following the biannual show.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	222,766	195,428	190,626	197,070	197,070
Miscellaneous Revenue	1,828	0	13	0	0
Operating Transfers In	169	0	800	800	800
TOTAL REVENUES	224,763	195,428	191,439	197,870	197,870
EXPENDITURES:					
Personal Services	280	1,000	0	0	0
Supplies and Materials	1,034	2,100	880	800	800
Other Services and Charges	223,448	192,328	190,109	197,070	197,070
Repair & Maintenance	0	0	450	0	0
TOTAL EXPENDITURES	224,762	195,428	191,439	197,870	197,870
% CHANGE OVER PRIOR YEAR					1.25%
INCREASE (DECREASE) TO	1	0	0	0	0
FUND BALANCE, JANUARY 1	(1)	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

208 STATE OF LOUISIANA DIVISION OF ARTS

BUDGET HIGHLIGHTS

- The Division of Arts Grant for 2002 is estimated to be \$197,070.
- The following grant budgets are provided to the participating parishes:
 - Assumption Parish - \$10,000
 - Lafourche Parish - \$34,000
 - St. Charles Parish - \$21,000
 - St. John Parish - \$19,000
 - St. James Parish - \$10,000
 - Terrebonne Parish - \$30,000



209 MARSHAL'S FUND

MISSION STATEMENT

The City Marshal's Office is a Parish wide elected office for a term of six years. It is mandated by State Statute that every city court shall have a Marshal. The Marshal is the executive office of the court and shall execute the orders and mandates of the court. In the execution thereof, and in making arrest and preserving the peace, he has the same powers and authority as a sheriff.

The Terrebonne Parish City Marshal presently appoints twelve deputy marshals. The Marshal's jurisdiction encompasses all of Terrebonne Parish with duties consisting of providing court security for adult and juvenile proceedings, service of civil papers, criminal papers, seizure and sale of property (including garnishment of wages), executing orders of evictions, making arrests per warrants issued by City Court, handling of adult and juvenile prisoners and providing transportation for same to and from jail, hospitals, appointments, etc. The monies in the Marshal's fund are received from fees charged by the Marshal (set by State Statute) for the serving of civil papers, commissions from seizures and Marshal's sales of property, court costs in criminal matters as set by the court and from the general fund for the operation and maintenance of the City Marshal's Office.

GOALS AND OBJECTIVES

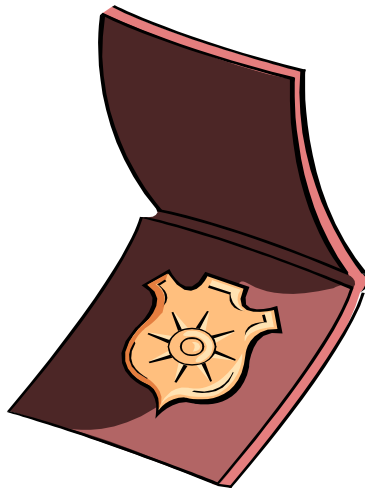
To provide efficient services to all in the business community as well as the private sector that may require the services of the court and City Marshal's office.

To work closely with and maintain a positive relationship with local government and other law enforcement agencies.

To continuously strive to be more self-sufficient by increasing the amount of revenue provided by the Marshal's Office to the General Fund through aggressive measures implemented in working and executing warrants of arrest in an effort to collect outstanding fines and costs.

PERFORMANCE MEASURES

The Marshal's Office is managing to show an increase in revenues each year as a result of increased fees for services in all civil matters and aggressive collection of outstanding fines by our warrant officers.



209 MARSHAL'S FUND

BUDGET HIGHLIGHTS

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	14,400	14,400	12,600	12,600	12,600
Fines & Forfeitures	229,257	215,000	243,000	230,000	230,000
Miscellaneous Revenue	4,638	1,000	3,579	3,000	3,000
Other Revenue	3,246	0	0	0	0
Operating Transfers In	<u>288,686</u>	<u>239,254</u>	<u>239,254</u>	<u>294,879</u>	<u>294,879</u>
TOTAL REVENUES	<u><u>540,227</u></u>	<u><u>469,654</u></u>	<u><u>498,433</u></u>	<u><u>540,479</u></u>	<u><u>540,479</u></u>
EXPENDITURES:					
Personal Services	407,064	459,395	455,487	465,114	465,114
Supplies & Materials	20,209	21,500	18,835	21,500	21,500
Other Services & Charges	27,585	33,015	37,202	35,782	35,782
Repair & Maintenance	8,415	9,000	8,339	9,000	9,000
Allocated Expenditures	12,775	11,700	12,600	12,600	12,600
Capital Outlay	<u>1,237</u>	<u>51,673</u>	<u>51,673</u>	<u>42,700</u>	<u>42,700</u>
TOTAL EXPENDITURES	<u><u>477,285</u></u>	<u><u>586,283</u></u>	<u><u>584,136</u></u>	<u><u>586,696</u></u>	<u><u>586,696</u></u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					1.62%
INCREASE (DECREASE) TO FUND BALANCE					
	62,942	(116,629)	(85,703)	(46,217)	(46,217)
FUND BALANCE, JANUARY 1	71,787	134,729	134,729	49,026	49,026
FUND BALANCE, DECEMBER 31	134,729	18,100	49,026	2,809	2,809

- The revenue generated from fines and forfeitures is estimated to be \$230,000 in 2002, an increase of \$15,000 (7%).
- The General Fund supplements this fund with the PILOT revenue, of \$294,879.
- Capital outlay: - Approved.
 - Two full-size vehicles, \$42,000, which will replace vehicles having in excess of 100,000 miles.

209 MARSHAL'S FUND

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
City Marshall	1	1	1	1	N/A	****	****	****
City Marshall Deputy	1	1	1	1	N/A	****	****	****
Chief Deputy	1	1	1	1	N/A	****	****	****
Sergeant	1	1	1	1	N/A	****	****	****
Deputy	4	5	5	5	N/A	****	****	****
Transportation/Bailiff	1	1	1	1	N/A	****	****	****
Dep. Marshall Secretary	1	1	1	1	N/A	****	****	****
Deputy Clerk II	1	1	1	1	N/A	****	****	****
Bus Driver	1	0	0	0	N/A	****	****	****
TOTAL	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>				

210 GIS TECHNOLOGY FUND (ASSESSOR)

MISSION STATEMENT

The preparation and implementation of a Geographical Information System (G.I.S.) mapping system has been an ongoing project of the Terrebonne Parish Consolidated Government for several years, and is designed to help all units of local government and the general public. The Louisiana Revised Statute (33:4713) requires that the cost of supplying maps to the Parish Assessor shall be borne proportionately by all tax recipient bodies in the parish, in the proportion of the amount received from such tax monies by each recipient body in the parish. The Terrebonne Parish Consolidated Government shall make these purchases and then bill the other tax recipients for their proportionate share.

The parishwide G.I.S. Mapping System is progressing very well. The mission of the Assessor is to inventory, with digital pictures, all properties in Terrebonne Parish and then have this information available to all governmental agencies through networking. At the same time, Global Positions (G.P.S.) are being taken of all fire hydrants, public buildings, churches, etc., throughout the parish. The system is well within its projected schedule for completion.

GOALS AND OBJECTIVES

The 2001 objective (completion of all possession lines) will be accomplished by year's end. Completion of these possession lines is, by itself, a major accomplishment, but we still have a long way to go. Both manual and computerized mapping system must be maintained until all account numbers, right-of-ways, servitudes, etc., are put in place. The integrity of both systems is essential until we are 100% sure that the computerized system is correct. Our goal for 2002 is to complete the global positioning of all properties requested by other governmental agencies and have at least 30% of all properties, with pictures, inventoried and tagged.

A massive parish-wide fire hydrant program is in the developmental stages. To complete this program will greatly assist all fire departments in testing the hydrants twice a year for insurance purposes and maintaining the records of over 10,000 of them. By global positioning all hydrants, we will be able to give firefighters the exact location of the nearest hydrants to a specific location.

PERFORMANCE MEASURES

- Fire Departments-City of Houma and Volunteer Departments:
They now have stand-alone computers at all manned locations for immediate access to information on properties in their coverage area. A parish-wide pre-plan program has been developed for all fire departments to use. By doing so, each district no longer has to purchase this program, resulting in tens of thousands of dollars being saved.
- Consolidated Waterworks District No. 1:
Thousands of dollars have been saved by purchasing a G.P.S. (Global Positioning System) and accurately identifying the location of thousands of fire hydrants in Terrebonne Parish. Networking is making this information available to them. When completed, the above mentioned fire hydrant program will electronically notify the Waterworks District of the number of gallons of water being used when testing these hydrants. This program will also measure the number of gallons of water being used during training and actual fire fighting. This alone will greatly assist the Waterworks District in monitoring their usage and loss. This program also gives them an excellent tool to use in tying in their existing waterlines.
- Terrebonne Parish Consolidated Government:
The Parish Government will have immediate access to all their properties parishwide. At the click of a mouse, they will have access to any property they own along with pictures, aerials, property description, acquisitions, etc.
- Terrebonne Parish School System:
Same access to their properties as the Parish Government.
- Utilities Department:
This department has immediate access to the entire mapping system to accurately position their utility poles, transformers, lines, etc. Also can be used in determining and acquiring properties and right of ways for installation of new lines, etc.

210 GIS TECHNOLOGY FUND (ASSESSOR)

PERFORMANCE MEASURES (continued)

- Drainage Department:
This department has immediate access to the entire mapping system to accurately position the levees, draining right-of-ways, culverts, aerial photos, etc. Also can be used in determining and acquiring properties for drainage, levees, etc.
- City of Houma Police and Sheriff's Office:
They have immediate access to owner names and addresses of all properties in the Parish. They can acquire ownership by a variety of ways, such as physical locations, individual's name, etc.
- 911 Emergency:
This agency has a complete copy of all the information in our G.I.S. It is updated daily for emergency response use only.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	0	500,000	500,000	500,000	500,000
Operating Transfers In	153,907	0	10,000	15,000	15,000
TOTAL REVENUES	153,907	500,000	510,000	515,000	515,000
EXPENDITURES:					
Personal Services	48,240	0	4,343	0	0
Other Services & Charges	75,340	226,420	226,420	257,500	257,500
Capital Outlay	30,327	119,673	125,330	257,500	257,500
Operating Transfers Out	0	153,907	153,907	0	0
TOTAL EXPENDITURES	153,907	500,000	510,000	515,000	515,000
INCREASE (DECREASE) TO					
FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- In 2002, the taxing jurisdictions will be proportionately charged \$500,000 for these estimated expenditures.
- The \$500,000, plus interest has been equally proportioned to consulting fees and computer equipment.

215 DEPARTMENT OF NATURAL RESOURCES (Coastal Zone Management)

MISSION STATEMENT

A division of the Planning Department of the Parish, this fund accounts for the funds received from the U.S. Department of Commerce through the State Department of Natural Resources for the development of a local Coastal Management Program. This program will give citizens a greater voice in the use of coastal resources. The program will allow Terrebonne Parish to receive additional funding through state and federal sources. Proposed legislation will bring additional outer continental shelf oil and gas money to states needing the funds for coastal restoration.

GOALS AND OBJECTIVES

The Coastal Zone Management Program was approved at the end of 2000. Terrebonne Parish receives \$11 million a year from this legislation's approval. Since the Terrebonne Parish Coastal Zone Program was approved it encompasses regulating activities of local concern in the coastal zone through a local permitting process, this creates another step towards the ultimate goal for the Planning and Zoning Department to become a "One Stop" permit office.

PERFORMANCE MEASURES

Increased local participation in the decision making process of coastal zone issues.

Developed and implemented a Coastal Zone Program, to process coastal use permits for activities in wetlands of local concern.

Secured state funds for 50/50 grant to administer program.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	8,619	35,000	35,000	35,000	35,000
Operating Transfers In	0	15,000	24,066	24,739	24,739
TOTAL REVENUES	8,619	50,000	59,066	59,739	59,739
EXPENDITURES:					
Personal Services	3,980	30,000	30,000	36,947	36,947
Supplies & Materials	2,939	4,500	4,500	2,950	2,950
Other Services & Charges	1,700	15,500	15,666	10,500	10,500
Allocated Expenses	0	0	8,900	9,342	9,342
TOTAL EXPENDITURES	8,619	50,000	59,066	59,739	59,739
INCREASE (DECREASE) TO					
FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- The estimated grant for the year 2002 is \$35,000 from the Department of Natural Resources and will be used for the Coastal Zone Management Program.

219 SECTION 8 VOUCHERS

MISSION STATEMENT

The Section 8 Program has merged into one Housing Choice Voucher Program. The mission of the Section 8 Program is the same as that of the Department of Housing and Urban Development. The funding is received from HUD to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination for low-income families.

GOALS AND OBJECTIVES

To increase the availability of decent, safe and affordable housing. Expand the supply of assisted housing. Increase assisted housing choices. Provide an improved living environment. Promote self-sufficiency of assisted households. To provide safe, decent, and sanitary housing for very low income families while maintaining their rent payments at an affordable level.

To apply for additional rental vouchers. Increase customer satisfaction. Conduct outreach efforts to potential landlords. Promote program availability in the community. Provide assistance to increase independence for the elderly or families with disabilities.

PERFORMANCE MEASURES

As of December 2001 the Section 8 Program projects having 512 families being assisted under the Housing Choice Voucher Program.

Received 109 additional Section 8 vouchers during this year.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	1,414,477	2,079,361	1,849,536	1,864,040	1,864,040
Charges for Services	2,985	0	2,024	2,000	2,000
Miscellaneous Revenue	207	0	5,424	4,800	4,800
Operating Transfers In	667	0	0	0	0
TOTAL REVENUES	1,418,336	2,079,361	1,856,984	1,870,840	1,870,840
EXPENDITURES:					
Personal Services	102,338	161,797	152,847	205,752	205,752
Supplies & Materials	6,322	18,100	15,595	10,500	10,500
Other Services & Charges	1,270,735	1,894,974	1,637,787	1,648,004	1,648,004
Allocated Expenses	(316)	0	0	0	0
Capital Outlay	6,952	0	0	0	0
TOTAL EXPENDITURES	1,386,031	2,074,871	1,806,229	1,864,256	1,864,256
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-10.15%
INCREASE (DECREASE) TO FUND BALANCE	32,305	4,490	50,755	6,584	6,584
FUND BALANCE, JANUARY 1	18,356	50,661	50,661	101,416	101,416
FUND BALANCE, DECEMBER 31	50,661	55,151	101,416	108,000	108,000

219 SECTION 8 VOUCHERS

BUDGET HIGHLIGHTS

- The funding of this department is generated from a grant through the Housing and Urban Development Department, Voucher Program. For the year ending 2002, the Parish is projecting to receive \$1,864,040, which is a decrease from 2001 by 12%.
- Direct housing assistant payments are estimated to be \$1,608,072 for the year 2002.

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Section 8 Administrator	1	1	1	1	11	29,620	38,203	46,800
Clerk IV	2	2	3	3	57	18,089	23,568	29,035
Clerk II	1	1	1	1	55	15,479	19,894	24,295
TOTAL FULL-TIME	<u>4</u>	<u>4</u>	<u>5</u>	<u>5</u>				
Clerk IV	1	1	0	0	57	9,044	11,784	14,518
TOTAL PART-TIME	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>				
TOTAL	<u><u>5</u></u>	<u><u>5</u></u>	<u><u>5</u></u>	<u><u>5</u></u>				

221 DEPARTMENT OF HEALTH/HUMAN RESOURCES

MISSION STATEMENT

The monies in this fund are received from the U. S. Department of Agriculture through the State Department of Education. This fund provides breakfast and lunches to children of lower-income families during the summer.

GOALS AND OBJECTIVES

The primary goals and objectives are to provide nutritious meals to children of low-income families.

PERFORMANCE MEASURES

Approximately 1,200 children from low-income families benefited from the 2000 Summer Feeding Program.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	70,313	72,850	73,055	70,253	70,253
Miscellaneous Revenue	244	0	0	0	0
TOTAL REVENUES	70,557	72,850	73,055	70,253	70,253
EXPENDITURES:					
Personal Services	2,375	2,584	174	2,451	2,451
Supplies & Materials	66,479	69,542	64,838	70,253	70,253
Other Services & Charges	1,335	1,483	1,754	1,510	1,510
TOTAL EXPENDITURES	70,189	73,609	66,766	74,214	74,214
% CHANGE OVER PRIOR YEAR					0.82%
INCREASE (DECREASE) TO FUND BALANCE	368	(759)	6,289	(3,961)	(3,961)
FUND BALANCE, JANUARY 1	20,256	20,624	20,624	26,913	26,913
FUND BALANCE, DECEMBER 31	20,624	19,865	26,913	22,952	22,952

BUDGET HIGHLIGHTS

- The grant received from the U.S. Department of Agriculture through the State Department of Education is estimated at \$70,253 for the year ending 2002.
- For 2002, an estimated 29,000 meals will be served at a cost of \$2.42 per meal paid to the Terrebonne Parish School Board.

225 HOUSING/URBAN DEVELOPMENT GRANT

MISSION STATEMENT

The monies in this fund are received from the U.S. Department of Housing and Urban Development. The Community Development Block Grant (CDBG) program includes several housing rehabilitation programs, neighborhood and related public facilities improvements, and various services, all targeted to lower-income persons and neighborhoods. The management of this grant is through the Housing and Human Services Department of the Parish.

GOALS AND OBJECTIVES

The primary objectives are the provisions of decent housing, suitable living environment and expanding economic opportunities for persons of low and moderate income.

To stimulate the economy and assist small business owners with loans and training.

PERFORMANCE MEASURES

To date, the following was accomplished with Community Development Block Grant Funds this year (2001):

- The Department ran the Summer Youth Program, which provided tutoring, and recreation for children during the summer. A total of 1,100 children benefited from this program.
- The literacy program served approximately 200 persons with assistance in learning to read and write.
- Clinton Street Sewers Phase I Project was completed and 23 low-income residents were connected to the main sewer line. Clinton Street Sewers Phase II & III projects are scheduled to begin in 2001 and be completed in 2002.
- Thirty-seven (37) low-income households were assisted with home improvement needs.
- Working with the Catholic Social Services, who are now providing workshops to assist existing and future small business owners with the necessary management skills for success. Those completing the workshops may be eligible for “micro loans” sponsored by this grant.

225 HOUSING/URBAN DEVELOPMENT GRANT

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	3,294,556	4,682,049	4,684,589	2,038,000	2,038,000
Charges for Services	26,411	44,000	38,615	38,000	38,000
Miscellaneous Revenue	17,109	0	15,025	0	0
Operating Transfers In	9,000	0	0	0	0
TOTAL REVENUES	3,347,076	4,726,049	4,738,229	2,076,000	2,076,000
EXPENDITURES:					
Personal Services	314,282	386,092	420,815	346,144	346,144
Supplies & Materials	15,677	28,100	32,891	42,250	42,250
Other Services & Charges	714,273	1,468,764	1,226,887	541,495	541,495
Repair & Maintenance	282	5,500	5,500	15,464	15,464
Capital Outlay	2,306,000	3,052,342	3,018,508	1,130,647	1,130,647
Operating Transfers Out	84,645	0	33,633	0	0
TOTAL EXPENDITURES	3,435,159	4,940,798	4,738,234	2,076,000	2,076,000
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-49.94%
INCREASE (DECREASE) TO	(88,083)	(214,749)	(5)	0	0
FUND BALANCE, JANUARY 1	370,684	282,601	282,601	282,596	282,596
FUND BALANCE, DECEMBER 31	282,601	67,852	282,596	282,596	282,596

BUDGET HIGHLIGHTS

- The 2002 grant entitlement from the Housing and Urban Development Grant is estimated to be \$2,038,000.
- Operating Capital: - Approved.
 - One Pick-up Truck to inspect job sites, \$21,000
 - One Panel Truck to transport workers and equipment for \$29,000
 - Replace three computers, \$9,000
- Economic Development set-aside, \$62,057 Economic Development Loans and \$50,000 Micro Loans
- Special Programs:
 - \$15,920 Literacy Program
 - \$60,000 Homeless Shelter Operations
 - \$30,500 Public Transit
 - \$30,000 Head Start Operations
 - \$160,863 Summer Youth Program
 - \$190,112 Housing Rehab
- Capital Projects, \$951,147 to be allocated with the adoption of the “Proposed use of Funds” in early 2002, Approved.

225 HOUSING/URBAN DEVELOPMENT GRANT

PERSONNEL SUMMARY

225-611 CDBG ADMINISTRATION

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Clerk IV	1	1	1	1	57	18,089	23,568	29,035
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				

PERSONNEL SUMMARY

225-620 CDBG SUMMER YOUTH PROGRAM

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Administrator	1	1	1	1	N/A	****	****	****
Instructor / Aid	54	0	0	0	N/A	****	****	****
Tutor/ Monitor	0	41	40	40	N/A	****	****	****
Clerk I	0	18	7	7	N/A	****	****	****
Teacher/ Asst. Supv.	0	14	14	14	N/A	****	****	****
TOTAL FULL-TIME	<u>55</u>	<u>74</u>	<u>62</u>	<u>62</u>				
Clerk I	0	2	0	0	N/A	****	****	****
Tutor/ Monitor	0	6	0	0	N/A	****	****	****
TOTAL PART-TIME	<u>0</u>	<u>8</u>	<u>0</u>	<u>0</u>				
TOTAL	<u>55</u>	<u>82</u>	<u>62</u>	<u>62</u>				

226 DEPARTMENT OF URBAN/COMMUNITY AFFAIRS

MISSION STATEMENT

To provide for a revolving loan fund originally funded by the State of Louisiana, Department of Urban and Community Affairs. Management of this program is through the Parish Cultural Resources and Economic Development Department.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Charges for Services	9,287	10,000	37,263	7,200	7,200
Miscellaneous Revenue	4,791	6,000	4,464	2,800	2,800
TOTAL REVENUES	14,078	16,000	41,727	10,000	10,000
EXPENDITURES:					
Personal Services	36	180	194	180	180
Supplies & Materials	0	0	1,500	1,500	1,500
Other Services & Charges	18,323	50,476	41,000	53,000	53,000
TOTAL EXPENDITURES	18,359	50,656	42,694	54,680	54,680
% CHANGE OVER PRIOR YEAR					7.94%
INCREASE (DECREASE) TO					
FUND BALANCE	(4,281)	(34,656)	(967)	(44,680)	(44,680)
FUND BALANCE, JANUARY 1	71,942	67,661	67,661	66,694	66,694
FUND BALANCE, DECEMBER 31	67,661	33,005	66,694	22,014	22,014

BUDGET HIGHLIGHTS

- Program income generated by interest earnings estimated for 2002, \$10,000.
- Programs:
 - Façade Lending Program, \$22,500.
 - Economic Development Grants, \$10,000
 - Training, \$10,000

227 WORKFORCE INVESTMENT ACT (WIA) ASSISTANCE

MISSION STATEMENT

The Welfare to Work/WIA Youth Program provides assistance to eligible participants in funding employment through job readiness skills training classes and personal counseling, including organizational skills, money management, job retention and self-esteem. The management of this program is through the Parish Housing and Human Services Department.

PERFORMANCE MEASURES

In the first six months of the program, eighteen women were referred by the Work Connection (a non-profit organization funded through the Job Training Partnership Act). Fifteen of those women are currently working. The next group of referral totaled twenty of which nine have gone to work.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	1,318	0	52,794	101,326	101,326
TOTAL REVENUES	1,318	0	52,794	101,326	101,326
EXPENDITURES:					
Personal Services	1,318	0	52,548	94,076	94,076
Other Services & Charges	0	0	926	7,250	7,250
Allocated Expenditures	0	0	(680)	0	0
TOTAL EXPENDITURES	1,318	0	52,794	101,326	101,326
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					100.00%
INCREASE (DECREASE) TO FUND BALANCE					
FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- The monies in this fund are received from the LAT (Lafourche, Assumption and Terrebonne) Workforce Investment Board, Inc. through the State Department of Labor.
- The program began December 1, 2000 with a first time award of \$47,023 for the seven-month period ended June 30, 2001. The contract was renewed for the period July 1, 2001 through June 30, 2002 for \$118,053.

227 WORKFORCE INVESTMENT ACT (WIA) ASSISTANCE

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
E & T Instructor	0	1	2	2	N/A	****	****	****
E & T Operation Analyst/Inst.	0	1	1	1	N/A	****	****	****
TOTAL	<u>0</u>	<u>2</u>	<u>3</u>	<u>3</u>				

228 DEPARTMENT OF HEALTH & HOSPITALS-(Weatherization)

MISSION STATEMENT

The Weatherization Assistance Program provides assistance to low-income families, particularly the elderly and handicapped, by making their homes more energy efficient.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	17,145	50,968	17,810	24,025	24,025
Operating Transfers In	<u>0</u>	<u>0</u>	<u>532</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>17,145</u>	<u>50,968</u>	<u>18,342</u>	<u>24,025</u>	<u>24,025</u>
EXPENDITURES:					
Personal Services	3,650	5,837	2,568	7,435	7,435
Other Services & Charges	<u>13,497</u>	<u>45,131</u>	<u>15,774</u>	<u>16,590</u>	<u>16,590</u>
TOTAL EXPENDITURES	<u>17,147</u>	<u>50,968</u>	<u>18,342</u>	<u>24,025</u>	<u>24,025</u>
% CHANGE OVER PRIOR YEAR					-52.86%
INCREASE (DECREASE) TO FUND BALANCE	(2)	0	0	0	0
FUND BALANCE, JANUARY 1	2	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- The monies in this fund are received from the U.S. Department of Energy through the Louisiana Housing Finance Agency, which are estimated for 2002, \$24,025.
- Direct services of labor and material, \$15,975.

229 DEPARTMENT OF LABOR – CSBG GRANT

MISSION STATEMENT

The mission of the CSBG Grant Programs is to work in partnership and cooperation with governmental and community agencies to provide a variety of human and economic development services and activities to enable low-income individuals and families to become self-sufficient, thereby creating within themselves a sense of dignity and worth. The agency will promote, encourage, and require the applicant to be part of the long-term solution through employment or other income management strategies. The management of this program is through the Parish Housing and Human Service Department.

GOALS AND OBJECTIVES

Self Sufficiency- To assist low-income people to become financially stabilized through budget management planning and economic intervention of the program with regards to housing, utility services, employment, and other options that may be available to them. Enabling the applicant to continue dependence upon privately or governmentally sponsored aid will be discouraged in favor of self-reliance.

Family Stability- Provides assistance to low-income persons to achieve their potential by encouraging family support toward independence. Stability is achieved by requiring the applicant to demonstrate the ability to continue to pay regular necessary financial obligations once assistance has been provided.

PERFORMANCE MEASURES

Determined by the Annual CSBG Contract and Activities Statement. Activities for fiscal 2000 are as follows: *(PLEASE NOTE: The following numbers represent unduplicated assistance to clients. Some clients were able to receive assistance twice in the same year under multiple categories of assistance.)*

Weatherization Program Support: Assisted 6 families to receive inspection services in order to receive weatherization services to their dwelling.

CSBG Crisis Intervention:

- Ninety-four (94) families received utility, mortgage or rent assistance in conjunction with the family's efforts to achieve self-sufficiency.

LIHEAP (Low Income Home Energy Assistance Program):

- One thousand one hundred sixty (1,160) Households were provided utility assistance.

EF & S (Emergency Food & Shelter Grant):

- Twenty-two (22) families received rent assistance.



229 DEPARTMENT OF LABOR – CSBG GRANT

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	198,246	191,772	230,222	261,830	261,830
TOTAL REVENUES	198,246	191,772	230,222	261,830	261,830
EXPENDITURES:					
Personal Services	148,218	145,432	181,103	219,898	219,898
Supplies & Materials	7,725	7,000	8,406	7,000	7,000
Other Services and Charges	62,169	50,243	65,043	60,060	60,060
Repair & Maintenance	0	150	518	600	600
Allocated Expenditures	(22,632)	(11,053)	(25,380)	(25,728)	(25,728)
Capital Outlay	2,767	0	0	0	0
Operating Transfers Out	0	0	532	0	0
TOTAL EXPENDITURES	198,247	191,772	230,222	261,830	261,830
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					41.78%
INCREASE (DECREASE) TO	(1)	0	0	0	0
FUND BALANCE, JANUARY 1	1	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- The 2002 grant is estimated at \$261,830, an increase of 37% from 2001.
- Although a major component of this grant relates to personnel services, direct services are offered as follows:
 - Crisis Intervention, \$15,000
 - Emergency Food Vouchers, \$1,000

229 DEPARTMENT OF LABOR – CSBG GRANT

PERSONNEL SUMMARY

229-642 CSBG - ADMINISTRATION

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Human Development Adm Secretary	1	1	1	1	11	29,620	38,203	46,800
	1	1	1	1	56	16,725	21,621	26,529
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				

PERSONNEL SUMMARY

229-643 CSBG - PROGRAMS

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Clerk II	2	2	3	3	55	15,479	19,894	24,295
TOTAL	<u>2</u>	<u>2</u>	<u>3</u>	<u>3</u>				

230 DEPARTMENT OF HEALTH/HOSPITALS – ENERGY (LIHEAP)

MISSION STATEMENT

The monies in this fund are received from the U.S. Department of Energy through the State Department of Social Services, Office of Community Services. The Low Income Home Energy Assistance Program (LIHEAP) provides assistance to low-income families by reducing the impact of high fuel costs; to provide utility assistance to eligible participants enrolled in the Low Income Housing Assistance Program. The Parish Housing and Human Services Department administers this program.

PERFORMANCE MEASURES

Due to escalating energy bills the Parish had a need to supplement the program in 2001, reflecting an increase in benefits. Assisted 1,700 households with utility payments.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	324,377	312,579	211,851	166,625	166,625
Operating Transfers In	0	60,000	60,000	0	0
TOTAL REVENUES	324,377	372,579	271,851	166,625	166,625
EXPENDITURES:					
Supplies & Materials	13,487	0	0	0	0
Other Services & Charges	288,259	349,481	257,070	155,000	155,000
Allocated Expenditures	22,631	23,098	14,781	11,625	11,625
TOTAL EXPENDITURES	324,377	372,579	271,851	166,625	166,625
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-55.65%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- The LIHEAP grant is expected to generate \$166,625 in 2002.
- Estimated direct services to be paid to Entergy, Terrebonne Parish Utility System, SLECA, Amp of Louisiana, Housing Authority and Transla total \$155,000.

231 DHH OFFICE OF ADDICTIVE DISORDERS

MISSION STATEMENT

The mission of the Terrebonne Detox Center is to provide a one to two week(s) non-medical (social) detox program for abusers of alcohol and drugs who express a desire for treatment. The program provides a safe and nurturing environment in which clients can detox and enter the continuum of care provided by the state. Each client receives an individual assessment to determine the nature and extent of his/her substance abuse problem, participates in the development of an individualized treatment plan, meets with a case manager to determine the subsequent steps in the treatment process, and attends group counseling, 12-steps meetings, educational sessions and one-on-one meetings as needed. The facility is able to accommodate all ambulatory clients regardless of disabilities. The Terrebonne Detox Center is a state licensed 12-bed facility (8 male beds; 4 female beds) operating 24 hours a day, 7 days a week, 365 days per year. Clients are admitted throughout the state, but primarily from parishes of Region 3. Admissions and discharges are conducted around-the-clock. The facility is located at 1116 Church Street; Houma, Louisiana in a building leased from the Terrebonne Parish Consolidated Government with maintenance provided by the parish.

PERFORMANCE MEASURES

There are 600 clients per year treated at this facility.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	0	0	0	147,168	147,168
Charge for Services	0	0	0	8,200	8,200
Miscellaneous Revenue	0	0	0	4,800	4,800
Operating Transfers In	0	0	0	48,951	48,951
TOTAL REVENUES	0	0	0	209,119	209,119
EXPENDITURES:					
Personal Services	0	0	0	158,426	158,426
Supplies & Materials	0	0	0	11,550	11,550
Other Services & Charges	0	0	0	26,418	26,418
Repairs and Maintenance	0	0	0	500	500
TOTAL EXPENDITURES	0	0	0	196,894	196,894
% CHANGE OVER PRIOR YEAR					100.00%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	12,225	12,225
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	12,225	12,225

231 DHH OFFICE OF ADDICTIVE DISORDERS

BUDGET HIGHLIGHTS

- Social Detox division is funded through a State Grant, \$147,168 and Client Fees charged to participants, \$7,500.
- General Fund supplement of \$24,000 provides for additional hours for part-time employees.
- No Operating Capital.
- Note: This department was previously reported as a division of the Mental Health Fund; proposed to separate in 2002 with any remaining funds at year-end to be transferred to this new fund.

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director	0	0	1	1	N/A	****	****	****
Assistant Director	0	0	1	1	N/A	****	****	****
TOTAL FULL-TIME	<u>0</u>	<u>0</u>	<u>2</u>	<u>2</u>				
Clerk I	0	0	8	8	53	6,694	8,486	10,279
TOTAL PART-TIME	<u>0</u>	<u>0</u>	<u>8</u>	<u>8</u>				
TOTAL	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>10</u></u>	<u><u>10</u></u>				

232 YOUTHBUILD PROGRAM

MISSION STATEMENT

The mission of YouthBuild Terrebonne is to provide youth with the ability to train for better paying jobs through specialized training, academic and leadership education. This training will not only improve their lives but the greater community as a whole. The Parish Housing and Human Services Department administers this program.

GOALS AND OBJECTIVES

To prepare program participants for successful completion of GED requirements and receipt of a high school equivalency diploma.

To establish patterns and expectations of success for YouthBuild participants through leadership development activities, education, and community service.

To educate YouthBuild participants to take advantage of existing economic opportunities, create new ones, and further their education.

To prepare YouthBuild participants for successful completion of construction training program and meaningful employment opportunities.

PERFORMANCE MEASURES

By the end of 2001 it is anticipated that 8 students will receive their GED.

Four students are enrolled in college during 2001.

Construction of one new home was completed in 2001 and it is anticipated that 4 units of public housing will be rehabilitated by the end of the year.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	55,537	608,113	290,817	445,972	445,972
TOTAL REVENUES	55,537	608,113	290,817	445,972	445,972
EXPENDITURES:					
Personal Services	31,888	512,253	254,691	407,137	407,137
Supplies & Materials	4,551	48,500	10,459	8,000	8,000
Other Services and Charges	16,985	82,300	29,057	88,350	88,350
Repair and Maintenance	32	1,500	410	300	300
Allocated Expenditures	0	(52,640)	(20,000)	(57,815)	(57,815)
Capital Outlay	2,078	16,200	16,200	0	0
TOTAL EXPENDITURES	55,534	608,113	290,817	445,972	445,972
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-21.84%
INCREASE (DECREASE) TO FUND BALANCE	3	0	0	0	0
FUND BALANCE, JANUARY 1	(3)	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

232 YOUTHBUILD PROGRAM

BUDGET HIGHLIGHTS

- The Youth Build grant is estimated to generate \$445,972 for 2002.
- Remaining funds at year-end of 2001 will be carried over to 2002.
- In addition to a earnings at the construction site, a small stipend is paid to the participants in exchange for attending class at Thibodaux Vocational Technical College, (\$3.00 per hour), \$65,000.

PERSONNEL SUMMARY

232-662 YOUTH BUILD PRGM ADMINISTRATION

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Youth Build Administrator	1	1	1	1	10	27,100	34,827	42,553
Clerk II	1	1	1	1	55	15,479	19,894	24,295
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				

PERSONNEL SUMMARY

232-664 EDUCATION/JOB TRAINING

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
GED Instructor / Counselor	1	0	0	0	9	24,880	31,854	38,813
Instructor / Site Supervisor	2	3	3	3	59	21,737	28,231	35,074
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>				

PERSONNEL SUMMARY

232-667 YOUTH BUILD PROGRAM TRAINEE WAGES

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Program Participants	10	23	23	23	N/A	*****	*****	*****
TOTAL	<u>10</u>	<u>23</u>	<u>23</u>	<u>23</u>				

234 TERREBONNE HOMELESS SHELTER

MISSION STATEMENT

These funds are received from the U.S. Department of Housing and Urban Development through the State of Louisiana, Department of Social Services, for the provision of shelter and other essential services to needy homeless women with children. The Homeless Shelter is managed through a contract with Start Corporation.

GOALS AND OBJECTIVES

To provide shelter for residents with a stable living environment.

To provide immediate mental health services (counseling) to stabilize their emotional condition.

To provide case management services to address mainstream transitional needs for residents.

To provide job counseling and job search services to prepare residents for entry into the labor market.

To provide parenting classes and child care referral services.

To provide access to education and skills training services.

To promote good health, nutrition and home maintenance by providing counseling and referrals.

PERFORMANCE MEASURES

Under the Emergency Shelter Program, decent, safe and sanitary housing has been provided to 62 families.



234 TERREBONNE HOMELESS SHELTER

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	117,941	120,000	251,055	120,000	120,000
Miscellaneous Revenue	6,941	0	7,970	0	0
Operating Transfers In	14,018	0	33,633	0	0
TOTAL REVENUES	138,900	120,000	292,658	120,000	120,000
EXPENDITURES:					
Personal Services	17,720	72,097	59,399	31,975	31,975
Supplies & Materials	1,523	48,976	48,976	2,000	2,000
Other Services & Charges	111,018	153,420	202,290	127,400	127,400
Repair & Maintenance	228	8,025	8,025	0	0
TOTAL EXPENDITURES	130,489	282,518	318,690	161,375	161,375
% CHANGE OVER PRIOR YEAR					-42.88%
INCREASE (DECREASE) TO FUND BALANCE	8,411	(162,518)	(26,032)	(41,375)	(41,375)
FUND BALANCE, JANUARY 1	292,630	301,041	301,041	275,009	275,009
FUND BALANCE, DECEMBER 31	301,041	138,523	275,009	233,634	233,634

BUDGET HIGHLIGHTS

- The funding for this program comes from a grant through Emergency Shelter Grant Program, Office of Community Services (\$60,000) and is matched by the HUD entitlement grant (60,000).
- Management Contract, \$66,000, Start Corporation.
- Security Contract, \$17,474

235 HOME INVESTMENT PARTNERSHIP

MISSION STATEMENT

The Home Program funds are received from the U.S. Department of Housing and Urban Development to expand the supply of decent, affordable housing for low and very-low income families. The Parish Department of Housing and Human Services administers this program.

GOALS AND OBJECTIVES

To increase awareness of homeowner opportunities by educating and counseling lower-income families.

To provide affordable housing opportunities to lower-income persons.

To assist lower-income families with the replacement of a new home due to the old home being beyond repair.

To assist Community Housing Development Organizations (CHDO) development of affordable housing projects.

PERFORMANCE MEASURES

Assistance has been provided to over 220 lower-income families to purchase their first home.

Provided assistance to neighborhood-based non-profit organizations with the purchase or development of 10 properties to help provide decent, safe, and sanitary housing for lower-income families.

Sponsored first-time homebuyer training seminars from which over 72 persons received certificates.

Completed the development of a subdivision that will provide new homes for low-income homebuyers.

Rehabilitated 20 single-family homes for low-income homeowners.

Renewed agreement with Catholic Housing to provide counseling services to low-income prospective homebuyers. Counseled approximately 75 prospective homebuyers in 2000.

Assisted 450 households with rental vouchers in 2000.



235 HOME INVESTMENT PARTNERSHIP

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	485,184	1,756,512	1,756,512	606,000	606,000
Charges for Services	65,525	0	12,051	0	0
Operating Transfers In	136,750	182,210	182,210	16,043	16,043
TOTAL REVENUES	687,459	1,938,722	1,950,773	622,043	622,043
EXPENDITURES:					
Personal Services	59,224	66,000	67,455	65,335	65,335
Supplies & Materials	107	400	400	500	500
Other Services & Charges	671,084	1,872,222	1,868,741	556,108	556,108
Repair & Maintenance	0	100	100	100	100
TOTAL EXPENDITURES	730,415	1,938,722	1,936,696	622,043	622,043
% CHANGE OVER PRIOR YEAR					-67.91%
INCREASE (DECREASE) TO FUND BALANCE	(42,956)	0	14,077	0	0
FUND BALANCE, JANUARY 1	50,244	7,288	7,288	21,365	21,365
FUND BALANCE, DECEMBER 31	7,288	7,288	21,365	21,365	21,365

BUDGET HIGHLIGHTS

- HUD Home Program grant for 2002, \$606,000.
- A General Fund supplement is proposed for \$16,043, a reduction of \$166,167 from year 2001.
- Direct services:
 - \$90,900 Community Housing Development Organization (CHDO) Loan Program
 - \$300,000 First-Time Homebuyer's Assistance
 - \$150,628 Replacement Housing

236 FEMA EMERGENCY FOOD/SHELTER

MISSION STATEMENT

These funds are provided from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program, for the provision of emergency assistance rent or mortgage payments for needy low-income families identified through referral and/or outreach channels. The administration of this program is through the Parish Housing and Human Services Department.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	15,910	20,044	20,044	20,000	20,000
TOTAL REVENUES	15,910	20,044	20,044	20,000	20,000
EXPENDITURES:					
Other Services & Charges	15,910	20,044	20,044	20,000	20,000
TOTAL EXPENDITURES	15,910	20,044	20,044	20,000	20,000
% CHANGE OVER PRIOR YEAR					-0.22%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGETS HIGHLIGHTS

- FEMA/United Way grant for 2002, \$20,000
- Direct Services:
 - Rent/Home Mortgage Payments, \$20,000
- Home Mortgage Payments, \$20,000

237 FTA GRANT (URBAN)

MISSION STATEMENT

The primary mission for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this mission, Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in Terrebonne Parish. The administration of the program is with the Parish Public Works Department.



GOALS AND OBJECTIVES

To increase the mobility of residents and positively influence the development of Terrebonne Parish.

To provide an efficient, reliable, safe, cost effective public transit service throughout Terrebonne Parish.

To deliver convenient, on-time service to the people in the service area. Dependable service is essential to attract and hold customers to transit.

To maintain the highest possible standards of passenger safety and security.

To establish sensible, efficient, and equitable fares.

To tailor routes and schedules to the changing travel patterns of the public.

To coordinate transit with urban development so the region's resources are used more efficiently, and environmental quality is improved.

PERFORMANCE MEASURES

- Implemented system's first public transit service expansion in the Gray area and at Nicholls State University.
- Increase in transit rider ship from 187,979 in 1999 to 221,356 in year 2000.

	Small Urban<200,000 1997 National Average	2000 GET
<u>Service Efficiency</u>		
Operating Expense/Vehicle Revenue Mile	\$ 3.69	\$ 2.43
Operating Expense/Vehicle Revenue Hour	\$49.69	\$41.89
<u>Cost Effectiveness</u>		
Operating Expense/Passenger Mile	\$.55	\$.65
Operating Expense/Passenger Trip	\$ 2.11	\$ 3.17
<u>Service Effectiveness</u>		
Passenger Trip/Revenue Vehicle Mile	\$ 1.70	\$.76
Passenger Trip/Vehicle Revenue Hour	\$23.57	\$13.18

237 FTA GRANT (URBAN)

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	411,203	901,280	830,417	537,016	537,016
Charges for Services	116,085	114,750	121,775	121,775	121,775
Miscellaneous Revenue	45,689	0	16,170	0	0
Other Revenue	1	0	627	0	0
Operating Transfers In	<u>266,423</u>	<u>448,399</u>	<u>448,399</u>	<u>208,253</u>	<u>208,253</u>
TOTAL REVENUES	<u>839,401</u>	<u>1,464,429</u>	<u>1,417,388</u>	<u>867,044</u>	<u>867,044</u>
EXPENDITURES:					
Personal Services	505,266	504,969	497,596	596,849	596,849
Supplies & Materials	87,825	108,273	86,916	94,450	94,450
Other Services & Charges	132,742	211,747	167,052	174,085	174,085
Repair & Maintenance	42,718	79,531	49,612	49,600	49,600
Allocated Expenditures	(71,538)	14,907	(26,684)	(41,157)	(41,157)
Capital Outlay	9,336	401,620	401,620	0	0
Operating Transfers Out	<u>223,627</u>	<u>65,134</u>	<u>65,134</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>929,976</u>	<u>1,386,181</u>	<u>1,241,246</u>	<u>873,827</u>	<u>873,827</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					1.16%
INCREASE (DECREASE) TO FUND BALANCE	(90,575)	78,248	176,142	(6,783)	(6,783)
FUND BALANCE, JANUARY 1	155,709	65,134	65,134	241,276	241,276
FUND BALANCE, DECEMBER 31	65,134	143,382	241,276	234,493	234,493

BUDGET HIGHLIGHTS

- Intergovernmental Grants:
 - Parish Transportation Fund, \$85,000
 - FTA Grant-Operational Assistance, \$391,901
 - FTA Grant-Planning and Capital, \$29,615
 - HUD-CDBG-Special Allocation, \$30,500
- Estimated Bus Fare revenue, \$114,500.
- General Fund supplement, \$208,253 from PILOT Revenues

237 FTA GRANT (URBAN)

PERSONNEL SUMMARY

237-690 PLANNING

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Public Transit Administrator	1	1	1	1	13	35,710	46,423	57,136
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				

PERSONNEL SUMMARY

237-691 OPERATION / GENERAL ADMINISTRATION

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Asst. Adm./Transit	1	0	0	0	10	27,100	34,827	42,553
Clerk V	1	1	1	1	59	21,737	28,231	35,074
TOTAL	<u>2</u>	<u>1</u>	<u>1</u>	<u>1</u>				

PERSONNEL SUMMARY

237-692 VEHICLE OPERATIONS

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Transit Bus Operator	12	12	12	12	58	19,647	25,763	31,879
TOTAL	<u>12</u>	<u>12</u>	<u>12</u>	<u>12</u>				

237 FTA GRANT (URBAN)

PERSONNEL SUMMARY

237-693 VEHICLE MAINTENANCE

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Foreman III	1	1	1	1	59	21,737	28,231	35,074
Laborer II/General	1	0	0	0	55	15,479	19,894	24,295
TOTAL	<u>2</u>	<u>1</u>	<u>1</u>	<u>1</u>				

PERSONNEL SUMMARY

237-694 NON VEHICLE MAINTENANCE

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Laborer II/General	0	1	1	1	55	15,479	19,894	24,295
TOTAL	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>				



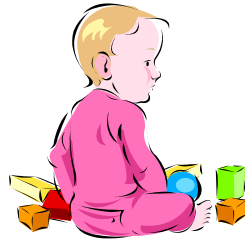
239 HUD HEAD START PROGRAM

MISSION STATEMENT

The mission of the Head Start Program is to work in partnership and cooperation with governmental and community agencies to provide educational and preschool developmental services and activities to enable low-income participants and families to become self-sufficient by offering an educational advantage through early training. These monies are funded by the U.S. Department of Housing and Urban Development through a delegate agreement with the Lafourche Parish Council, for the provision of educational, nutritional, family and social services to eligible school age children. The administration of the program is with the Parish Housing and Human Services Department.

GOALS AND OBJECTIVES

To provide a smooth transition for program participants into kindergarten and the public school setting. Pre-school children attain fundamental skills that are required by all kindergarten and first grade students.



PERFORMANCE MEASURES

Preschool fundamental skills training have been provided to 200 students at ten (10) different locations throughout the Parish.

Seventy-eight (78) students participated in a graduation ceremony to mark their completion of Terrebonne Parish's Head Start pre-school program.

Held this year was the fifth annual Transition Exposition, which showcased booths from area educational and social service agencies.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	518,722	685,047	785,072	824,840	861,019
Operating Transfers In	16,771	25,724	28,173	33,523	33,523
TOTAL REVENUES	535,493	710,771	813,245	858,363	894,542
EXPENDITURES:					
Personal Services	508,615	653,247	743,104	785,240	821,419
Supplies & Materials	23	0	0	100	200
Other Services & Charges	19,218	37,528	51,303	53,238	53,138
Repair & Maintenance	0	0	338	500	500
Allocated Expenditures	7,640	19,996	15,000	19,285	19,285
Capital Outlay	0	0	3,500	0	
TOTAL EXPENDITURES	535,496	710,771	813,245	858,363	894,542
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					26.71%
INCREASE (DECREASE) TO FUND BALANCE	(3)	0	0	0	0
FUND BALANCE, JANUARY 1	3	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

239 HUD HEAD START PROGRAM

BUDGET HIGHLIGHTS

- HUD Head Start Grant estimated for 2002, \$831,019.
- CDBG-HUD special allocation, \$30,000.
- General Fund supplement for 2002, \$33,523, an increase of \$7,799 over 2001.
- Two new positions, Family Service Specialist (Level 60) and Family Involvement Manager, (Level not available), Approved.
- Budget amended to include a new position, Registered Nurse, (Level 10), Approved.

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Head Start Admin.	1	1	1	1	10	27,100	34,827	42,553
Registered Nurse	0	0	0	1	10	26,569	34,144	41,719
Family Serv. Specialist	1	2	2	2	60	23,348	31,022	38,697
Parent Inv Coordinator	1	1	1	1	60	23,348	31,022	38,697
Resource Center Manager	2	2	2	2	59	21,737	28,231	35,074
E & T Instructor	10	10	10	10	56	16,725	21,621	26,529
E & T Instructor Aide	10	10	10	10	55	15,479	19,894	24,295
Family Inv. Manager	0	1	1	1	N/A	****	****	****
TOTAL FULL-TIME	25	27	27	28				
E & T Instructor	7	7	7	7	56	8,363	10,811	13,265
TOTAL PART-TIME	7	7	7	7				
TOTAL	32	34	34	35				



240 FEDERAL HIGHWAY ADMINISTRATION (RURAL TRANSIT)

MISSION STATEMENT

The primary mission for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this mission, Terrebonne Parish Consolidated Government implemented and maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in the rural areas of Terrebonne Parish.

GOALS AND OBJECTIVES

To provide transportation to the people in rural areas, connecting them to available opportunities in Terrebonne Parish.

To provide an efficient, reliable, safe, cost effective public transit service throughout Terrebonne Parish.

To deliver convenient, on-time service to the people in the rural service area.

To maintain the highest possible standards of passenger safety and security.

To establish sensible, efficient, and equitable fares.

To design routes and schedules to meet the travel pattern needs of the public in rural service areas.

To coordinate the rural transit system with the urban transit system so the region's resources are used more efficiently, and environmental quality is improved.

PERFORMANCE MEASURES

Ordered there (3) 17-passenger transit buses under section 5311 Rural Transportation Grant Program utilizing a 20% local match from General Fund (Video Poker Revenues).

Approved for funding in order to develop of a rural transit system.



240 FEDERAL HIGHWAY ADMINISTRATION (RURAL TRANSIT)

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	0	357,487	357,487	0	0
Charge for Services	0	30,000	30,000	0	0
Operating Transfers In	24	214,327	214,327	0	0
TOTAL REVENUES	24	601,814	601,814	0	0
EXPENDITURES:					
Personal Services	0	240,349	240,349	0	0
Supplies and Materials	0	41,948	41,948	0	0
Repairs & Maintenance	0	17,136	17,136	0	0
Other Services & Charges	24	68,579	68,579	0	0
Capital Outlay	0	260,331	260,331	0	0
Allocated Expenditures	0	(26,529)	(26,529)	0	0
TOTAL EXPENDITURES	24	601,814	601,814	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-100.00%
INCREASE (DECREASE) TO					
FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	0	0	0	0	0
FUND BALANCE, DECEMBER 31	0	0	0	0	0

BUDGET HIGHLIGHTS

- The current contract runs through 6/30/02; however, total award is reflected entirely in 2001, with those funds remaining at 2001 year end to be carried over to 2002. The program is expected to receive continued funding for future operations which will be addressed with 2002 budget amendments as funding commitments materialize.

240 FEDERAL HIGHWAY ADMINISTRATION (RURAL TRANSIT)

PERSONNEL SUMMARY

240-691 OPERATION / GENERAL ADMINISTRATION

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Clerk III	1	1	0	0	56	16,725	21,621	26,529
TOTAL	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>				

PERSONNEL SUMMARY

240-692 VEHICLE OPERATIONS

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Field Supervisor	1	1	0	0	59	21,737	28,231	35,074
Transit Bus Operator	5	5	0	0	58	19,647	25,763	31,879
TOTAL	<u>6</u>	<u>6</u>	<u>0</u>	<u>0</u>				

PERSONNEL SUMMARY

240-693 VEHICLE MAINTENANCE

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Laborer II/General	1	1	0	0	55	15,479	19,894	24,295
TOTAL	<u>1</u>	<u>1</u>	<u>0</u>	<u>0</u>				

250 PARISH TRANSPORTATION FUND

MISSION STATEMENT

Funds are provided by the State of Louisiana (defined by LRS 48:751) to local governments and dedicated for the constructing and repairing of roads and bridges. The Parish adopts a project priority list every year to provide those areas of need first.

GOALS AND OBJECTIVES

To establish a long-term preventative maintenance program that includes an annual inspection of each parish road. Each road is rated and issued a numerical value that creates a systematic approach to our street repairs. This report is called the Road Priority List. Street repair projects are determined based on the report.

PERFORMANCE MEASURES

In 1987, the parish began implementing the Pavement Management Program. To date, the parish has applied patching, surface treatment or asphalt overlay to some 140 miles of roadway.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Intergovernmental	943,179	400,000	850,000	400,000	400,000
Miscellaneous Revenue	80,345	50,000	61,266	50,000	50,000
Operating Transfers In	0	157,000	157,000	0	0
TOTAL REVENUES	1,023,524	607,000	1,068,266	450,000	450,000
EXPENDITURES:					
Other Services & Charges	2,462	500	1,402	500	500
Repair & Maintenance	652,538	2,033,604	2,033,604	1,013,424	1,013,424
Operating Transfers Out	0	157,000	157,000	0	0
TOTAL EXPENDITURES	655,000	2,191,104	2,192,006	1,013,924	1,013,924
% CHANGE OVER PRIOR YEAR					-50.15%
INCREASE (DECREASE) TO FUND BALANCE	368,524	(1,584,104)	(1,123,740)	(563,924)	(563,924)
FUND BALANCE, JANUARY 1	1,319,140	1,687,664	1,687,664	563,924	563,924
FUND BALANCE, DECEMBER 31	1,687,664	103,560	563,924	0	0

BUDGET HIGHLIGHTS

- The revenues are subject to annual state appropriation; therefore, \$400,000 is estimated through the State's fiscal year end of June 30, 2002.
- Direct services for street repairs, \$1,013,424 are based on the estimated 2001 carry-over and 2002 revenue through June 30th.

251 ROAD AND BRIDGE FUND

MISSION STATEMENT

The primary responsibilities of this division of Public Works are to maintain Terrebonne Parish roads, streets, bridges, and signs, perform grass cutting and tree trimming. Funding is derived from a ¼ cent parish wide sales tax with supplemental funding from General Fund. With a work force of approximately seventy employees, the responsibilities of this division vary considerably.



GOALS AND OBJECTIVES

To continue pavement program; to create a program that consolidates road maintenance and traffic planning.

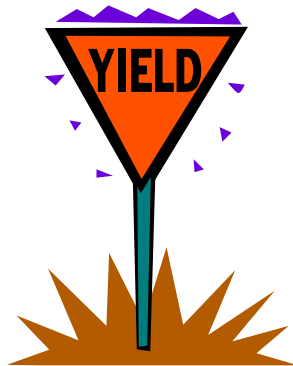
To computerize the Tree Inventory Program, Sign Inventory Program, and Bridge Maintenance and Inventory Program.

To establish a priority rating system of bridge structural conditions for replacement program.

To upgrade existing signal intersections with new technology (NEMA type controllers).

To develop comprehensive road sign inventory; determine sign compliance with the Federal "Manual of Uniform Traffic Control Devices."

To manage the grass cutting function of Parks and Grounds through an independent contract at a cost savings and to assist with the special needs of ballparks.



PERFORMANCE MEASURES

In addition to daily operations, significant accomplishments by the division include:

Effective pavement management system.

Computerized herbicide spraying equipment.

Inventory of trees within the parish.

Establish routes for grass cutting and herbicide spraying.

Computerized sign fabrication system.

Established maintenance programs for all bridges, traffic signals, and caution lights.



251 ROAD AND BRIDGE FUND

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Taxes & Special Assessment	3,774,281	3,325,000	3,836,940	3,645,093	3,645,093
Intergovernmental	16,424	0	0	0	0
Charge for Services	897	0	0	0	0
Miscellaneous Revenue	174,839	100,000	120,000	100,000	100,000
Other Revenue	11,156	0	2,619	0	0
Operating Transfers In	900,000	1,100,000	1,100,000	1,304,174	1,304,174
TOTAL REVENUES	4,877,597	4,525,000	5,059,559	5,049,267	5,049,267
EXPENDITURES:					
Personal Services	1,885,789	2,598,813	2,446,232	2,806,894	2,806,939
Supplies & Materials	480,086	588,450	540,589	549,800	549,800
Other Services & Charges	526,434	538,468	570,215	823,570	823,570
Repair & Maintenance	940,029	1,112,298	1,088,026	1,191,500	1,191,500
Allocated Expenditures	315,853	297,400	295,140	297,479	297,479
Capital Outlay	63,756	270,532	277,312	209,000	209,000
Operating Transfers Out	406,970	80,000	80,000	150,000	150,000
TOTAL EXPENDITURES	4,618,917	5,485,961	5,297,514	6,028,243	6,028,288
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					11.03%
INCREASE (DECREASE) TO					
FUND BALANCE	258,680	(960,961)	(237,955)	(978,976)	(979,021)
FUND BALANCE, JANUARY 1	1,691,186	1,949,866	1,949,866	1,711,911	1,711,911
FUND BALANCE, DECEMBER 31	1,949,866	988,905	1,711,911	732,935	732,890

BUDGET HIGHLIGHTS

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2002 revenues are estimated at \$3.645 million, an increase of 9.63%.
- The Road and Bridge Division is requesting to increase the staff by thirteen (10): - Approved.
 - One Crew Leader, Level 58
 - Two Equipment Operator II's, Level 56
 - Two Laborer III's, Level 56
 - Four Bridge Tenders, Level 51
 - One Welder, Level 57

251 ROAD AND BRIDGE FUND

BUDGET HIGHLIGHTS (continued)

- General Fund supplements this division annually, \$1,304,174.
- Major operating expenditures:
 - \$350,000-Shells (Reduced by \$50,000)
 - \$217,000-Urban Street Lights (Funded by General Fund PILOT)
 - \$450,000-Street Repairs- (Reduced by 50,000)
 - \$150,000-Bridge Repairs (Reduced by \$25,000)
 - \$150,000-Traffic Lights and Sign Repairs
 - \$180,000-Grass Cutting Contract – Urban Parks & Grounds
 - \$150,000-Sidewalk Repairs (new)
 - \$125,000-Pavement Markings (Increase of \$85,000)
- Operating Capital: - Approved.
 - Replacement vehicles, \$75,000 (units 2132, 2120, 2210)
 - Two Vehicles for proposed Crew Leaders, \$40,000
 - One Vehicle for Operations Manager, \$20,000
 - One Skid Loader, \$30,000
 - One Replacement Joint Sealer, \$17,000
 - One Computer-Operations Supervisor, \$3,000
 - Four Electric Controlled Gates- Single Lane Bridges, \$24,000

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Operations Manager	1	1	1	1	15	43,592	57,110	70,615
Road & Bridge Supt.	2	2	1	1	14	39,398	51,409	63,434
Vegetation Supt.	0	0	1	1	14	39,398	51,409	63,434
Engineering Analyst	1	1	1	1	61	25,568	34,190	42,826
Operations Supervisor	4	4	4	4	60	23,348	31,022	38,697
Electrician IV	1	1	1	1	59	21,737	28,231	35,074
Clerk V	1	1	1	1	59	21,737	28,231	35,074
Equipment Operator III	8	8	8	8	58	19,647	25,763	31,879
Crew Leader	8	7	9	9	58	19,647	25,763	31,879
Welder	0	0	1	1	57	18,089	23,568	29,035
Clerk IV	2	2	2	2	57	18,089	23,568	29,035
Bridge Mechanic	1	1	1	1	56	16,725	21,621	26,529
Equipment Operator II	12	13	14	14	56	16,725	21,621	26,529
Laborer III	10	10	12	12	56	16,725	21,621	26,529
Laborer II	7	7	7	7	55	15,479	19,894	24,295
Bridge Tender	24	24	31	28	51	11,713	14,634	17,570
TOTAL	82	82	95	92				

252 DRAINAGE TAX FUND

MISSION STATEMENT

The Drainage Division was formed to meet the growing need for protection from flooding caused by rain and storms such as Tropical Depressions and Hurricanes. The monies in this fund are primarily from the proceeds of a dedicated ¼ % sales tax, 7.31 mills ad valorem taxes, and State Revenue Sharing. Drainage services provided include: maintain forced drainage pumps; clean canals in the forced drainage areas; clean roadside and lateral ditches; clean culverts and catch basins; cut grass on levees and lateral ditches; operate Bayou Black flood control structure; maintain aids to navigation; give sizes for culverts and install culverts in ditches. The Drainage Division operates 61 forced drainage systems throughout the parish.



GOALS AND OBJECTIVES

To provide drainage to the residents of Terrebonne Parish by the operation of pump stations, cleaning of ditches and canals, and installation of culverts.

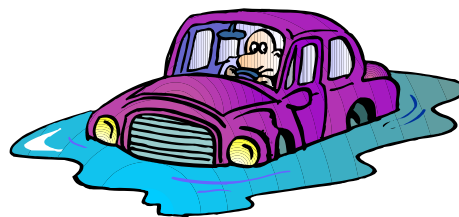
To eliminate the backlog of work orders in reference to ditch, culvert and catch basin cleaning.

To develop and inventory technologies for drainage system management and maintenance.

To continue work to create as-built drawings and input into GIS all Parish maintained drainage structures.

To find an alternative for funding drainage system improvements by seeking and applying for funding from various Federal and State programs, such as NRCS, FEMA, CWPPRA (Breaux Bills).

Expand Supervisory Control and Data Acquisition (SCADA) system capabilities to efficiently monitor and operate drainage pump machinery.



PERFORMANCE MEASURES

At present the parish is continuing inventory of drainage ditches to create a work schedule for maintenance. Terrebonne Parish is presently installing a telemetry SCADA system on the stations, which have the capability of monitoring the status of the stations from a central location to assure proper operation of the pumps. The first phase is complete with 39% of the pumps online at present. There are 25 stations already online, with an additional 10 planned for the next phase which will begin in the upcoming year. The Division is continuing to take care of work orders generated from public calls on a daily basis.

The Drainage Division is continuing the inventory program for catch basins, levees, ditches, canals and laterals.

Additional crews will address scheduled areas only. Existing crews will respond to public complaints only.

Developed geographic information system (GIS) for data management and decision-making.

Initiated collection of global positioning system (GPS) points to represent drainage arteries in the GIS system.

Submitted applications for Statewide Flood Control program funds.

Applied for Natural Resources Conservation Service (NRCS) Emergency Watershed funding.

Sought Federal Emergency Management Agency (FEMA) Hazard Mitigation Funding.

252 DRAINAGE TAX FUND

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Taxes & Special Assessment	6,274,486	5,857,104	6,490,138	6,248,095	6,248,095
Intergovernmental	666,135	185,000	190,942	190,000	190,000
Charge for Services	1,429	0	0	0	0
Miscellaneous Revenue	404,882	175,000	335,000	225,000	225,000
Other Revenue	0	0	610	0	0
Operating Transfers In	0	100,000	100,000	0	0
TOTAL REVENUES	7,346,932	6,317,104	7,116,690	6,663,095	6,663,095
EXPENDITURES:					
Personal Services	2,087,888	2,582,278	2,532,165	3,227,798	3,227,798
Supplies & Materials	343,050	620,200	625,132	522,700	522,700
Other Services & Charges	482,519	784,004	899,448	693,454	693,454
Repair & Maintenance	859,480	1,276,500	1,347,836	1,301,500	1,301,500
Allocated Expenditures	352,344	483,800	471,520	478,537	478,537
Capital Outlay	1,259,109	2,994,771	2,994,771	1,436,000	1,436,000
Operating Transfers Out	1,417,296	915,000	915,000	482,500	482,500
TOTAL EXPENDITURES	6,801,686	9,656,553	9,785,872	8,142,489	8,142,489
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					9.17%
INCREASE (DECREASE) TO FUND BALANCE	545,246	(3,339,449)	(2,669,182)	(1,479,394)	(1,479,394)
FUND BALANCE, JANUARY 1	4,196,470	4,741,716	4,741,716	2,072,534	2,072,534
FUND BALANCE, DECEMBER 31	4,741,716	1,402,267	2,072,534	593,140	593,140

BUDGET HIGHLIGHTS

- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2002 revenues are estimated to generate \$3.645 million, an increase of 9.63%.
- On October 18, 1997, an ad valorem tax of 7.31 mills was approved, which will generate an estimated \$2.6 million for 2002.
- Requesting 12 new positions: 1-Senior Equipment Mechanic, (Level 59), 3-Equipment Operator IV, (Level 59), 4-Laborer III, (Level 56), 2-Equipment Operator II's, (Level 56), 1-Right of Way Agent, (Level 60), 1-Laborer II, (Level 53). – Approved.
- Requesting reclassification of 5-Laborer II's, (Level 55), from Laborer I- Approved.
- Major operating expenditures:
 - Gasoline and Oil, \$100,000, (increase of \$10,000)
 - Diesel/Pumps, \$190,000, (increase of \$15,000)
 - Chemicals, \$100,000, (decrease of \$100,000)
 - Equipment repairs, \$110,000

252 DRAINAGE TAX FUND

BUDGET HIGHLIGHTS (CONTINUED)

- Pump repairs, \$300,000, (decrease of \$50,000)
- Contractors repairs, \$250,000, (increase of \$50,000)
- Canal and Lateral Ditch Maintenance, \$200,000
- Collection Canal Cleaning, \$150,000
- Operating Capital:
 - Two D-9 (Ashland North @ La Hwy 57) to replace two engines with props, \$60,000
 - Two spare 6RBIT Engines, \$54,000
 - Three new Portable Pumps (Tractors), \$30,000
 - One Trash Screen - 1-1B Hwy 90 @ Williams, for Safety Issue, \$40,000
 - One Trash Screen - Summerfield, for Safety Issue, \$40,000
 - One Trash Screen - D-9 Ashland, for Safety Issue, \$25,000
 - One Trash Screen – D-13 Industrial, for Safety Issue, \$25,000
 - Two-24” gears and engines on hydraulic pumps for D-60 (behind Ashland North Subdivision), \$80,000
 - One new Truck Mounted Excavator, \$250,000
 - Two new Tandem Dump Truck, \$150,000
 - One new Pressure Truck, \$190,000
 - One new-laterals Excavator, \$120,000
 - Two new pick-up Trucks for new excavator operators, \$20,000
 - Two new 4x4 Trucks for new Marsh Buggy Operator and new Right-Of-Way Agent, \$40,000
 - One new computer for new Drainage Inspector, \$2,000
 - One new 1 ton U-Body Truck for new Senior Mechanic, \$35,000
 - One new Crew Cab Truck to replace Unit # 3145, \$25,000
 - One new Amphibious Excavator with cutter head and bucket, \$250,000
- Operating Transfers Out: Drainage Construction Fund
 - Schriever Drainage, \$282,500, (adopted in 2001 5-year Capital Outlay)
 - Lower Bayou Dularge Drainage, \$200,000, (adopted in 2001 5-year Capital Outlay)

252 DRAINAGE TAX FUND

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Drainage Superintendent	2	2	2	2	14	39,398	51,409	63,434
Engineering Analyst	1	1	1	1	61	25,568	34,190	42,826
Right of Way Agent	0	0	1	1	60	23,348	31,022	38,697
Op. Supv-Drainage	4	3	4	4	60	23,348	31,022	38,697
Electrician IV	2	1	2	2	59	21,737	28,231	35,074
Equipment Operator IV	10	10	13	13	59	21,737	28,231	35,074
Field Supv-Drainage	1	1	1	1	59	21,737	28,231	35,074
Sr. Equipment Mechanic	1	1	2	2	59	21,737	28,231	35,074
Maint Scheduler / Planner	0	1	0	0	58	19,647	25,763	31,879
Equipment Operator III	6	5	6	6	58	19,647	25,763	31,879
Crew Leader-Drainage	4	4	4	4	58	19,647	25,763	31,879
Inspector	1	1	1	1	58	19,647	25,763	31,879
Clerk IV	2	2	2	2	57	18,089	23,568	29,035
Welder	1	1	1	1	57	18,089	23,568	29,035
Equipment Operator II	18	18	20	20	56	16,725	21,621	26,529
Laborer III	1	2	5	5	56	16,725	21,621	26,529
Laborer II	17	17	23	23	55	15,479	19,894	24,295
Laborer I	5	4	0	0	53	13,388	16,972	20,556
Pump Attendant	14	12	14	14	N/A	****	****	****
TOTAL FULL-TIME	90	86	102	102				
Pump Attendant	1	1	1	1	N/A	****	****	****
TOTAL PART-TIME	1	1	1	1				
TOTAL	91	87	103	103				

253 SANITATION FUND

MISSION STATEMENT

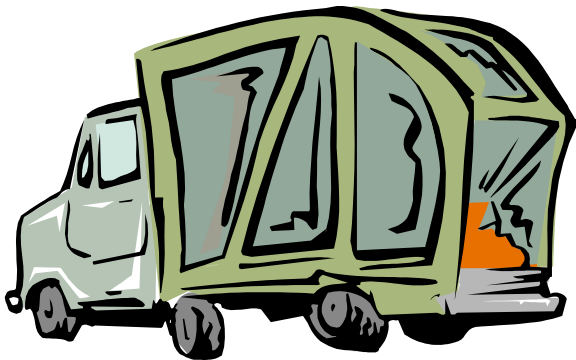
This division of the Utilities Department provides for the maintaining of garbage collection and disposal services, Ashland Landfill closure, and Animal Control. The monies in this fund are primarily from the proceeds of ad valorem taxes assessed by the Parish and the collection of a monthly garbage user fee from each household.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Taxes & Special Assessments	3,929,872	4,006,353	4,170,204	4,160,733	4,160,733
Intergovernmental	361,921	295,000	300,127	300,000	300,000
Charges for Services	14,332	12,000	16,668	17,000	17,000
Miscellaneous Revenue	443,935	250,000	252,126	255,000	255,000
Utility Revenue	3,217,701	3,185,000	3,164,071	5,650,465	4,906,441
Other Revenue	6	0	32,228	0	0
Operating Transfers In	0	50,000	50,000	350,000	3,130,926
TOTAL REVENUES	7,967,767	7,798,353	7,985,424	10,733,198	12,770,100
EXPENDITURES:					
General -Other	291,019	226,821	468,807	231,450	231,450
Solid Waste	8,759,553	10,567,530	10,002,307	8,836,593	9,772,529
Animal Shelter	192,076	393,835	374,028	303,407	303,407
Landfill Closure	133,865	77,600	19,320	65,600	65,600
Economic Devel. - Other	6,917	500	2,018	500	500
Operating Transfers Out	791,941	0	243,542	1,444,688	827,897
TOTAL EXPENDITURES	10,175,371	11,266,286	11,110,022	10,882,238	11,201,383
INCREASE (DECREASE) TO FUND BALANCE	(2,207,604)	(3,467,933)	(3,124,598)	(149,040)	1,568,717
FUND BALANCE, JANUARY 1	5,784,218	3,576,614	3,576,614	452,016	452,016
FUND BALANCE, DECEMBER 31	3,576,614	108,681	452,016	302,976	2,020,733

253 SANITATION FUND

BUDGET HIGHLIGHTS

- Voters approved the 11.49 mill ad valorem tax, which is projected to generate \$4.1 million in 2002, on October 18, 1997.
- The 35,000 average households in the parish will produce approximately \$2,446,597 million of collection fees. The collection fee is proposed to increase from \$3 per month to \$6 per month per household on January 1, 2002, Approved.
- Budget amended to change Tipping fees from \$22.00 to \$17.00 for commercial rates which is expected to generate \$2,427,844, Approved.
- Bond sale not to exceed \$9.5 million for capital outlay is scheduled for December 2001, Approved.
- With the sale of bonds in December 2001, the proposed strategy is to return to operations and maintenance previously funded capital projects that had not been started. In 2001 adopted 5-Year Capital Outlay, \$500,000 from Video Poker Proceeds, therefore \$350,000 is proposed for Sanitation Operations and Maintenance, and \$150,000 for preliminary design of an Animal Shelter at Fund 659, Capital Control, Approved.
- Transfer Out to Bond Sinking Fund for 2002 debt service payment, \$827,897, Approved.



253-441 SOLID WASTE SERVICES

MISSION STATEMENT

The function of this division is to collect, transport, and dispose of solid waste for serviced customers in an efficient, effective, and environmentally responsible manner. Solid Waste is collected from approximately 37,000 residential and small commercial units throughout the Parish and transported to a transfer station located at the Ashland Landfill site under a service contract. The department operates the transfer station where collections are consolidated for bulk transportation to the River Birch landfill. The department is presently conducting activities associated with final closure of the Ashland Sanitary Landfill and permitting of a landfill to dispose of construction and demolition. The Ashland pickup station opened in 1999, with the closure of the Ashland landfill. Waste is currently handled through the 500 ton per day capacity Ashland Solid Waste Pickup Station. The station is a 50 feet high precast concrete structure with a wind load design of 115 mph.

GOALS AND OBJECTIVES

Develop and implement waste stream management programs and practices to achieve optimum waste reduction and minimize cost.

Effectively manage contract resources to improve service and minimize cost.

To complete landfill closure permitting and construction.

Maintain consent order compliance.

Complete permitting and construction of Construction and Demolition (C & D) landfill.

Continue to develop management information systems, including GIS, for totter issuance, repair, and replacement.

Manage system in and environmentally responsible manner.

Manage resources and services in a fiscally responsible manner.

PERFORMANCE MEASURES

Recounted residential and small commercial service locations covered by SWDI collection contract, employing GIS technology, and implemented procedures to continuously update same.

Implemented information systems database for totter and trash pick-up tracking.

Initiated construction of C & D Landfill access road to be used in connection with sanitary landfill closure.

Adherence to regular inspection and reporting schedules for compliance of state and federal environmental regulations. The Parish averages approximately 110,000 tons of waste per year, it provides recycling of scrap metal, newspapers and used oil.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	469,525	584,992	445,076	557,857	557,857
Supplies and Materials	86,390	92,850	78,249	66,350	66,350
Other Services and Charges	7,669,924	7,782,000	8,461,654	7,863,636	8,799,572
Repair and Maintenance	119,741	217,250	107,465	108,250	108,250
Allocated Expenditures	181,811	240,500	240,500	240,500	240,500
Capital Outlay	232,162	1,649,938	669,363	0	0
TOTAL EXPENDITURES	8,759,553	10,567,530	10,002,307	8,836,593	9,772,529
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					9.85%

253-441 SOLID WASTE SERVICES

BUDGET HIGHLIGHTS

- Elimination of four positions: - Approved.
 - One Senior Equipment Mechanic
 - One Equipment Operator IV
 - Two Equipment Operator II's
- Three new positions: - Approved.
 - Equipment Operator III
 - One Laborer III
 - One Clerk II
- Major operating expenses: - Approved.
 - \$2,900,000 disposal contract (River Birch), increase of 6%
 - \$790,000 Transportation (WB Company, Inc.), increase of 6.9%
 - \$3,924,358 Solid Waste Contract (SWDI Contract), increase of 4.73%
 - Guard Service is eliminated, will be manned by employee, savings in guard service contract of \$157,000

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Solid Waste Admin.	1	1	1	1	14	39,398	51,409	63,434
Waste Wise Coordinator	1	1	1	1	10	27,100	34,827	42,553
Op. Supv-Solid Waste	1	1	1	1	60	23,348	31,022	38,697
Field Supv-Solid Waste	1	0	1	1	59	21,737	28,231	35,074
Sr. Equipment Mechanic	1	0	0	0	59	21,737	28,231	35,074
Equipment Operator IV	1	0	0	0	59	21,737	28,231	35,074
Equipment Operator III	5	5	6	6	58	19,647	25,763	31,879
Clerk IV	1	1	1	1	57	18,089	23,568	29,035
Scale Operator	1	1	1	1	56	16,725	21,621	26,529
Laborer III	0	0	1	1	56	16,725	21,621	26,529
Equipment Operator II	2	0	0	0	56	16,725	21,621	26,529
Clerk II	0	0	1	1	53	13,656	17,311	20,967
TOTAL	15	10	14	14				

253-442 ANIMAL CONTROL

MISSION STATEMENT

The Terrebonne Parish Animal Control program protects public safety by enforcing city regulations concerning animals. Animal Control Officers provide a variety of services including catching stray, lost, or dangerous animals. The Animal Shelter also houses unwanted pets, has an adoption program, and assists the public in animal related problems.

The Animal Control Program also euthanizes and disposes of impounded animals. The parish also responds to animal complaints and vicious and cruelty to animal reports with a local law enforcement officer on call for assistance.

GOALS AND OBJECTIVES

The goal of Animal Control is to meet the increasing demands of society to provide public health and safety and law enforcement pertaining to animals according to the humane standards established by the National Animal Control Association.

To provide adequate facilities to conduct animal control services to the community.

Develop conceptual plans and budget for a new animal shelter.

Explore alternative funding sources and methods for new shelter.

Further develop cooperative relationships and programs with the Houma-Terrebonne Humane Society.

Evaluate animal census and survey community support for various animal control programs.

PERFORMANCE MEASURES

The Animal Control Division impounded 7,120 animals in 1999 as compared to 8,064 animals in 2000.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	138,084	163,129	163,561	182,802	182,802
Supplies & Materials	24,419	36,450	31,143	39,450	39,450
Other Services and Charges	23,947	36,674	30,756	65,955	65,955
Repair & Maintenance	5,626	21,680	12,666	15,200	15,200
Capital Outlay	0	135,902	135,902	0	0
TOTAL EXPENDITURES	192,076	393,835	374,028	303,407	303,407
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					17.63%

BUDGET HIGHLIGHTS

- Will hire contract labor to clean animal shelter, \$32,000.

253-442 ANIMAL CONTROL

PERSONNEL SUMMARY

JOB TITLE	2001 ADPT	2001 CUR	2002 PRO	2002 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Animal Shelter Manager	1	1	1	1	58	19,647	25,763	31,879
Animal Warden	4	4	4	4	56	16,725	21,621	26,529
Kennel Keeper	1	1	1	1	55	15,479	19,894	24,295
Laborer II/ General	0	1	0	0	55	15,479	19,894	24,295
TOTAL	6	7	6	6				



253-444 LANDFILL CLOSURE

MISSION STATEMENT

Prior to the Ashland Sanitary Landfill opening in 1981, solid waste disposal consisted of unregulated open dumps. In November 1981 the Ashland Sanitary Landfill opened and started receiving waste, as the first publicly owned permitted landfill in Louisiana. The site was permitted for municipal solid waste and commercial waste, regulated by the Louisiana Department of Environmental Quality's Solid Waste Division. The 126 acres Ashland site designed for 10 years of service closed July 31, 1999 well past its designed life with an estimated closure cost of 3 to 4 million dollars. The landfill had a decapacity of 1,588,774 tons and averaged 80 scale trucks for 440 tons of solid waste per day. State and federal laws and regulations require the Parish to place a final cover on its Ashland Landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. On August 2, 1999, the Solid Waste Pickup Station was operational with subsequent transportation to the River Birch Landfill in Avondale, Louisiana.

PERFORMANCE MEASURES

Concluded major modification of Ashland Landfill closure plan and permit emphasizing coordination with C & D landfill.

Completed engineering and bid final cap phase of closure.

Added Wastewise Coordinator position in compliance with closure consent order providing for various waste stream management programs.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Personal Services	50,569	30,000	15,506	15,500	15,500
Supplies and Materials	31	2,600	1,310	2,600	2,600
Other Services and Charges	83,265	40,000	0	45,000	45,000
Repair and Maintenance	0	5,000	2,504	2,500	2,500
TOTAL EXPENDITURES	133,865	77,600	19,320	65,600	65,600
% CHANGE OVER PRIOR YEAR					-15.46%

BUDGET HIGHLIGHTS

- Includes laboratory-testing fees of \$45,000, Approved.
- The landfill closure costs are accounted for in the construction funds.

253-652 ECONOMIC DEVEL. – OTHER

MISSION STATEMENT

The Terrebonne Parish Enhancement Commission is a parish wide group of concerned citizens who organize community awareness about local litter problems.

GOALS AND OBJECTIVES

To organize more groups to work together towards beautification of the Parish.

PERFORMANCE MEASURES

Organized 8 of the annual Terrebonne Parish Trash Bash Days.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
Other Services and Charges	6,917	500	2,018	500	500
TOTAL EXPENDITURES	6,917	500	2,018	500	500
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

255 ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

MISSION STATEMENT

The ¼ % Capital Improvement sales tax is for the retirement of the 1994 Civic and Community Center Bonds, the 1998 Public Improvement Bonds, and the 2000 Public Improvement Bonds. The ¼ % Capital Improvement Sales Taxes has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼ % tax is transferred to the Debt Service Fund. The Parish may use monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the “Capital Improvement Sales Tax” was authorized.

GOALS AND OBJECTIVES

To fund various capital improvement projects throughout the Parish.

To capitalize on the most prudent method of funding through low interest debt and annual set-asides for multi-phased projects.

PERFORMANCE MEASURES

Capital Projects Funded in 2001:

- Green Acres Drainage, \$287,500
- 4-1 Pump Station, \$388,000
- District 1 Walking Track, \$104,400
- Valhi Lagoon Rd., \$315,000
- Landfill Closure, \$300,000

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Taxes & Special Assessment	3,774,307	3,364,881	3,838,908	3,646,963	3,646,963
Charge for Service	2,192	0	0	0	0
Miscellaneous Revenue	145,304	90,000	97,918	90,000	90,000
Operating Transfers In	19,036	315,000	315,000	0	0
TOTAL REVENUES	3,940,839	3,769,881	4,251,826	3,736,963	3,736,963
EXPENDITURES:					
Other Services & Charges	5	10	52	50	50
Operating Transfers Out	4,314,244	3,379,295	3,513,276	4,637,060	4,637,060
TOTAL EXPENDITURES	4,314,249	3,379,305	3,513,328	4,637,110	4,637,110
% CHANGE OVER PRIOR YEAR					37.22%
INCREASE (DECREASE) TO FUND BALANCE	(373,410)	390,576	738,498	(900,147)	(900,147)
FUND BALANCE, JANUARY 1	2,574,597	2,201,187	2,201,187	2,939,685	2,939,685
FUND BALANCE, DECEMBER 31	2,201,187	2,591,763	2,939,685	2,039,538	2,039,538

255 ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

BUDGET HIGHLIGHTS

- In 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax that is estimated to generate \$3.65 million.
- Transfer to the Parish wide Drainage Construction Fund \$614,000 for the 4-1 pump station, \$500,000 for District I Drainage, \$250,000 for Suzie Canal Drainage, \$250,000 Public Facility and Drainage Mitigation (Fund 655) , Approved.
- Proposed annual contribution to the Landfill Closure Construction Fund, \$300,000. The budget has been amended and approved to provide funding for Sewer Bond Proceeds, (Fund 453) for the \$300,000 in lieu of the Landfill Closure Construction Fund.
- Transfer to Capital Improvement Bond Sinking Fund for annual bond requirements, \$2,132,560 (Fund 453), Approved.
- Transfer to the Capital Projects Control Fund, \$590,500, to supplement the Port Project, (Fund 659), Approved.
- Maintain a balance equal to at least 95% of the 2003 Bond Obligations (\$1.97 million) in addition to the Bond Sinking and Reserve Funds.

258 ROAD DISTRICT #6 O & M

MISSION STATEMENT

This fund is used to accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Taxes & Special Assessments	71,517	1,393	1,293	1,293	1,293
Intergovernmental	1,933	0	38	38	38
Miscellaneous Revenue	20,089	6,000	12,416	6,000	6,000
TOTAL REVENUES	93,539	7,393	13,747	7,331	7,331
EXPENDITURES:					
Other Services & Charges	2,478	190,109	190,165	11,697	11,697
Allocated Expenditures	1,741	1,750	1,750	1,935	1,935
Operating Transfers Out	0	157,000	157,000	0	0
TOTAL EXPENDITURES	4,219	348,859	348,915	13,632	13,632
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-93.85%
INCREASE (DECREASE) TO FUND BALANCE	89,320	(341,466)	(335,168)	(6,301)	(6,301)
FUND BALANCE, JANUARY 1	252,149	341,469	341,469	6,301	6,301
FUND BALANCE, DECEMBER 31	341,469	3	6,301	0	0

BUDGET HIGHLIGHTS

- On November 3, 1998, the voters of Ward 6 approved a .80 mills ad valorem tax, which will be levied at .05 mills, generating an estimated \$1,293 for 2002.
- Street repairs in 2002 are proposed at \$10,475, Approved.

261 FIRE DISTRICT 5

MISSION STATEMENT

The monies in this fund are primarily from the proceeds of ad valorem taxes, assessed by the Parish. Proceeds from the taxes shall be used for the purpose of acquiring, constructing, maintaining, and operating Fire District No. 5's fire protection facilities and paying the cost of obtaining water for protection purposes. Fire District No. 5 is located in Bourg, Louisiana.

PERFORMANCE MEASURES

In September 2000, the Bourg Volunteer Fire Department dropped its fire rating from a 4 to a 3.

This department has 24 volunteers and successfully serves a community of over 5,000 residents.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Taxes & Special Assessments	96,747	97,437	99,108	94,753	94,753
Intergovernmental	35,375	34,600	36,841	34,600	34,600
Charges for Services	0	0	17	0	0
Miscellaneous Revenue	21,697	10,000	18,750	13,750	13,750
TOTAL REVENUES	153,819	142,037	154,716	143,103	143,103
EXPENDITURES:					
Personal Services	48,336	35,380	39,828	42,205	42,205
Supplies & Materials	16,502	27,250	17,948	30,850	30,850
Other Services & Charges	23,818	37,512	27,832	31,243	31,243
Repair & Maintenance	11,559	18,000	12,415	17,000	17,000
Allocated Expenditures	5,342	2,550	5,320	5,320	5,320
Capital Outlay	220,342	196,727	196,727	35,000	35,000
TOTAL EXPENDITURES	325,899	317,419	300,070	161,618	161,618
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					2.67%
INCREASE (DECREASE) TO FUND BALANCE	(172,080)	(175,382)	(145,354)	(18,515)	(18,515)
FUND BALANCE, JANUARY 1	425,322	253,242	253,242	107,888	107,888
FUND BALANCE, DECEMBER 31	253,242	77,860	107,888	89,373	89,373

261 FIRE DISTRICT 5

BUDGET HIGHLIGHTS

- On July 20, 1996, the voters of District 5 approved a 12.12 mill ad valorem tax, which is estimated to generate \$94,753 in 2002.
- \$30,000 Fire Response Utility Vehicle for Fire Chief and Volunteers, Approved.
- \$2,895 Hydraulic pump for backup in extrication emergencies, Approved.
- \$1,800 Positive pressure fan for ventilation at Fire Station, Approved.

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Firemen	1	1	1	1	N/A	****	****	****
TOTAL	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>				

264 FIRE DISTRICT 8

MISSION STATEMENT

The monies in this fund are primarily from the proceeds of ad valorem taxes, assessed by the Parish. Proceeds from the taxes shall be used for the purpose of acquiring, constructing, maintaining, and operating Fire District No. 8's fire protection facilities and paying the cost of obtaining water for protection purposes. Fire District No. 8 is located in Gibson/Donner, Louisiana.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Taxes & Special Assessments	216,324	218,432	228,437	228,390	228,390
Intergovernmental	15,197	11,500	12,973	12,000	12,000
Miscellaneous Revenue	19,103	12,000	11,693	13,000	13,000
TOTAL REVENUES	250,624	241,932	253,103	253,390	253,390
EXPENDITURES:					
Personal Services	25,240	0	3,495	0	0
Supplies & Materials	46,364	32,600	34,887	53,700	53,700
Other Services & Charges	52,352	68,682	99,679	67,083	67,083
Repair & Maintenance	44,879	48,300	36,479	46,500	46,500
Debt Service	80,875	78,750	81,944	0	0
Allocated Expenditures	4,870	5,050	5,050	5,050	5,050
Capital Outlay	35,277	76,912	79,291	72,000	72,000
TOTAL EXPENDITURES	289,857	310,294	340,825	244,333	244,333
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-26.74%
INCREASE (DECREASE) TO FUND BALANCE	(39,233)	(68,362)	(87,722)	9,057	9,057
FUND BALANCE, JANUARY 1	258,885	219,652	219,652	131,930	131,930
FUND BALANCE, DECEMBER 31	219,652	151,290	131,930	140,987	140,987

BUDGET HIGHLIGHTS

- On March 21, 1991, the voters of District 8 approved a 9.79 mill ad valorem tax, which is estimated to generate \$228,390 in 2002.
- New contract to test hoses and hydrants, \$10,000, Approved.
- Operating Capital: - Approved.
 - Air Conditioner replacement and ice machines, \$15,000
 - Desk and computer furniture, \$10,000
 -

265 FIRE DISTRICT 9

MISSION STATEMENT

The monies in this fund are primarily from the proceeds of ad valorem taxes, assessed by the Parish. Proceeds from the taxes shall be used for the purpose of acquiring, constructing, maintaining, and operating Fire District No. 9's fire protection facilities and paying the cost of obtaining water for protection purposes. Fire District No. 9 is located in Bayou Black, Louisiana.

BUDGET SUMMARY	2000 ACTUAL	2001 BUDGET	2001 PROJECTED	2002 PROPOSED	2002 ADOPTED
REVENUES:					
Taxes & Special Assessments	245,006	248,937	253,082	252,318	252,318
Intergovernmental	20,358	19,100	20,912	24,100	24,100
Miscellaneous Revenue	24,729	18,000	16,953	18,000	18,000
Other Revenue	0	100,000	100,000	0	0
TOTAL REVENUES	290,093	386,037	390,947	294,418	294,418
EXPENDITURES:					
Personal Services	37,298	61,880	58,376	70,917	70,917
Supplies & Materials	27,471	56,650	39,377	55,200	55,200
Other Services & Charges	33,241	58,137	77,038	51,638	51,638
Repair & Maintenance	39,141	43,500	35,049	39,500	39,500
Allocated Expenditures	5,632	6,500	6,502	20,284	20,284
Capital Outlay	158,900	286,733	291,872	70,849	70,849
TOTAL EXPENDITURES	301,683	513,400	508,214	308,388	308,388
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-1.32%
INCREASE (DECREASE) TO FUND BALANCE					
	(11,590)	(127,363)	(117,267)	(13,970)	(13,970)
FUND BALANCE, JANUARY 1	271,184	259,594	259,594	142,327	142,327
FUND BALANCE, DECEMBER 31	259,594	132,231	142,327	128,357	128,357

BUDGET HIGHLIGHTS

- On May 3, 1997, the voters of District 9 approved a 14.68 mill ad valorem tax, which is estimated to generate \$252,118 in 2002.
- Capital Outlay: - Approved.
 - Fire Truck Chassis, \$70,849
- Loan payments begin in 2002 for Fire Substation, \$13,782, Approved.

265 FIRE DISTRICT 9

PERSONNEL SUMMARY

JOB TITLE	2001	2001	2002	2002	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Firemen	2	2	2	2	N/A	****	****	****
TOTAL FULL-TIME	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				
Board Member	1	0	0	0	N/A	****	****	****
TOTAL PART-TIME	<u>1</u>	<u>0</u>	<u>0</u>	<u>0</u>				
TOTAL	<u><u>3</u></u>	<u><u>2</u></u>	<u><u>2</u></u>	<u><u>2</u></u>				