Terrebonne Parish Tree Board  
Minutes of Sept 17, 2019 meeting  

Present: Trudy Hebert, Chair; Diane Theriot, vice-chair; Monica Harris; Melissa Hutchinson; Mike Niette; Katie Tabor, Senior planner of Land Use; Chris Pulaski  
Quorum met.  
Absent: Barton Joffrion; David Luke; Linda Henderson  

Meeting was called to order by Trudy Herbert, chair.  
Invocation was said by all members.  

- **Motion to accept the minutes** of the July 16, 2019 meeting was made by Mike Niette and seconded by Diane Theriot. The motion carried without objection.  

**OLD BUSINESS**  
- Finance report by Trudy Hebert. The board has a carryover balance of $14,134.09  
- The board discussed the tragic and sudden death of Myers McAllister, secretary, and plans to donate a tree in his memory, when a suitable place is determined. Trudy Hebert will contact St Matthews and ask if they can assist in finding the Tree-mendous Tree Award signs that may be in Myers’ car or house.  

**PROJECT UPDATES**  
- **East Tunnel Project** Katie Tabor and Chris Pulaski reported that DOTD has approved the plans for the “pork chops” but that David Luke of the Vegetation Department has been unavailable to remove the trees because of other parish commitments. Chris Pulaski of planning commented if Vegetation can’t do the work soon he will put out quotes for removal and clearing of existing trees and vegetation so this DOTD project can be planted this fall.  
- **Courthouse Square Oaks** The project has been approved by the partnership Houma Downtown Development Corp. Waiting on vegetation department for commitment before it can move forward to plan and schedule the crown pruning, fertilization and aeration before we can proceed.  
- **Arbor Day Report** The Apache tree grant has been approved. The giveaway will be Jan 25, 2020 at the main library. Monica Harris will contact the library for approval.  
- **Bayou Dularge Bridge plantings** Chris has no extra trees at his house so we will need to buy trees. Chris will get a survey and work on getting a plan made for DOTD approval. Katie Tabor volunteered.  
- All trees left from Arbor Day have been put to use in the project plantings for the Terrebonne Parish for coastal projects.  

**New Business**  
- The board decided that it will continue to meet monthly.  
- There are three vacancies on the board and we discussed how to recruit new members. Monica will write a press release for the media explaining what the Tree Board does.  

**Announcements**  
- Chris Pulaski encouraged members to attend the seminar on Open Meeting and Bid Process laws on Sept. 24 at the Civic Center from 1:30-4:30.  
- The next meeting will be October 15, 2019 at 11:30 at the Government Tower first floor meeting meeting room.  
- **Motion to adjourn** was made by Melissa Hutchinson and seconded by Mike Niette. Motion was approved at 12:11 p.m.