



Terrebonne Parish Tree Board  
TPCG Government Tower 1st Floor Conference Room  
8026 Main Street, Houma, LA 70360  
**Minutes of June 18, 2019**

**Present:** Trudy Hebert, Chair; Linda Brashier; Mike Niette; Melissa Hutchinson; Barton Joffrion; Monica Harris, Linda Henderson, Parish Liaison; David Luke, Superintendent of Roads, Bridges, and Vegetation; Katie Tabor, Senior Planner of Land Use in place of Chris Pulaski, Director of Planning and Zoning

**Absent:** Diane Theriot and Myers McAllister

Meeting was called to order by Trudy Hebert, Chair, at 11:36 AM. Quorum met

**Invocation** said by all members.

No minutes were presented as the last two meeting had no quorum. Will present March and June official minutes at next meeting.

Financial report presented

**Project updates:**

- Bid proposal format committee formed with Barton Joffrion and David Luke, arborist as advisors for the revising of the bid proposals format. Copies of sample bid to be sent to both advisors for review by Katie who has put in her recommendations for modifications of the format, she will cc Tree Board Chair.
- The Courthouse Tree Project consists of the trees to be trimmed in the fall and fertilized in the spring. Recommended by both advisors to trim only dead wood and make sure that is in the bid. Advisors will contact Anne Picou of the DDC, our partner in this project for their cooperation for the future of these Live oaks. This project is waiting on the updated bid proposal form to be completed.
- The East Tunnel Project: planting plans are waiting on DOTD in Baton Rouge for review and approval. Members present suggested some changes to the plantings. Katie Tabor presented three alternative plantings for the grass board voted the blue oat grass winning 5/5 members.
- Arbor Day committee chair needed for 2020. Board members are asked to consider this position for next meeting.

**Announcements**

- Linda Brashier has taken a position with the Master gardeners and announced her resignation to the Tree Board. She was thanked for her services by all and will be missed. This leaves now two vacancies on the Tree Board.
- Venita to be notified of vacancy.
- Reminder of Ethics Certificates. Barton said his is on the way.
- Next meeting will be on Tuesday, **July 16, 2019 at 11:30 AM** on the 1<sup>st</sup> floor of Government Tower.

**Motion to adjourn** made by Mike Niette and 2<sup>nd</sup> by Monica Harris, motion passed

Submitted by

Trudy V Hebert in absence of Secretary Myers McAllister