

**Terrebonne Parish Tree Board
TPCG Government Tower 6th Floor Conference Room
8026 Main Street Houma LA 70360**

Minutes of Tuesday, October 20, 2015

Present: Laura Browning, Monica Harris, Trudy V Hebert, Sandy Ostheimer, Corey Messina, Diane Theriot; Parish Representative, Chris Pulaski, Senior Planner

Absent: Barton Joffrion, Linda Brashier, Parish Representatives absent; David Luke and Linda Henderson

1. Meeting was called to order by Laura Browning, Chair at 11:35 AM.
2. Invocation presented by Sandy Ostheimer, Vice Chair.
3. Minutes of August 18, 2015 motion to approve as amended by Sandy Ostheimer and second by Corey Messina. Motion carried.
4. Reports of Officers, Projects, and Committees

A. Chris Pulaski provided updates on projects

- i. Civic Center Blvd in order for project to obtain letter of no objection for public works, they have requested a plan. Info presented to Dana Brown by Pulaski for plans and discussion was made of the costs. A motion was made by Sandy Ostheimer that the Terrebonne Parish Tree board provide \$3600 for development of plans with costs for the construction and administration of the plans not to exceed \$1,000.00 to be spent for in 2015 and 2nd by Diane Theriot. Motion carried.
- ii. Motion was made by Trudy Hebert and 2nd by Corey Messina to defer the South Hollywood Road project for 2016 when funding would be available.

B. Financial Report was presented by Laura Browning and prepared by Sonja Labat, Investment Officer.

C. Publications Report by Trudy V Hebert reveals that the Tours for Trees on the bayous have been completed and by Friday this week the list of all Tours will be complete. By November, a list of recommendations for nominees for brochure will be presented.

D. Chair's Report by Laura Browning who stated that she spoke with Parish President Michel Claudet about the P2P project.

Chris and Laura attended the Country Acres Homemakers and Garden Club meeting to inform them of the TP Tree board duties and responsibilities and to seek candidates for a position on the Tree Board. They spoke on regionally appropriate trees and Right tree, right location topics and provided them with handouts.

This makes four Garden Clubs who have shown interest in the Tree Board in the last year, the others were Terrebonne Garden Club, the Summerfield Garden Club and the Barrios Barberry Garden Club.

7. Old Business

A. Status of projects

Civic Center Blvd. and S Hollywood discussed

Parking lots will be done on 1st week of November. \$400. For construction and administration costs for plans.

East Tunnel Blvd is included in projects for 2016.

B. Tree-mendous Award, Laura Browning deferred until next month's meeting.

C. Other

New member recruiting to be put on Facebook as per Laura Browning.

Airbase committee; Airbase Master plan of which was agreed earlier in the year for the TP tree board to assist in costs. Laura Browning to attend their next meeting for insight into the extent of their project.

8. New Business

Election of Officers for next year, November's meeting will create committee.

2016 Arbor Day will be on Saturday January 30th, Apache to be contacted by Chris or Laura, Sandy to contact Library and Trudy to begin creating Press Release. Sandy Ostheimer has been asked by 4H Sherry Rogers for help on Arbor Day.

9. Announcements

Next meeting Tuesday, November 17, 2015 at 11:30am

10. Adjourn; Motion by Trudy Hebert, 2nd by Sandy Ostheimer, Motion carried.

Submitted by,

Trudy V. Hebert, Secretary