

Terrebonne Tree Board Meeting
Meeting Minutes
Tuesday, November 18, 2014 11:30am
Sixth Floor Conference Room TPCG

Members Present:

- Laura Browning
- Barton Joffrion
- Sandy Ostheimer
- Corey Messina
- Trudy Hebert
- Diane Theriot
- Monica Harris
- Chris Pulaski – TPCG Sr. Parish Planner, Liaison
- David Luke – TPCG Advisor
- Linda Brashier –Terrebonne Garden Club, Guest
- Linda Henderson, TPCG – Guest
- Ethyl Pourciau, Summerfield Garden Club – Guest

Opening – Regular meeting of Terrebonne Parish Tree Board was called to order by Chair, Laura Browning at 11:35 a.m. on Tuesday, November 18, 2014, in the sixth floor conference room of Terrebonne Parish Consolidated Government Tower.

Minutes – Trudy Hebert made a motion to accept minutes as read, second by Corey Messina. Motion passed.

Guest: Mrs. Ethyl Pourciau of Summerfield Garden Club addressed the Tree Board to request assistance in sustaining the flower beds on St. Charles St. She asked the Tree Board to help pay for cost of watering flowerbeds and nine crepe myrtles on St. Charles Street maintained by the Summerfield Garden Club. The organization requested the board to pay fee hook-up and water bill to facilitate watering the beds. Set-up costs would be about \$300.00 and monthly fee about \$10-\$15 dollars. Board moved to discuss the issue under new business.

Reports:

Parish Advisor report:

Chris met with Pat Gordon on the proposed tree ordinance and the work completed by the Board is in review. A draft will be sent to Administration for review and approval. Once approved by Administration, the draft will enter the public hearing process with a draft will be posted on Tree Board website for review, prior to public hearings.

Chris indicated that purchase orders for work on Hwy 311 and Skate Park were presented to purchasing department.

Chris indicated that Ganier's would do the replacement and maintenance work out at 311 in December. Skate Park and parking lots are progressing. Anne Picou is waiting for State approval of money for plan implementation for Phase 1 and to solicit plans for Phase 2 of the landscaping. Chris indicated that Anne needed trees at the Marina before Columbus ships arrive on November 27th. She would like live oak and a pond cypress.

Arbor Tree Distribution information needs to be distributed for 2015. Terrebonne Parish Library approved the use the side parking area Tree Distribution on Saturday, January 17, 2015, from 8am to noon.

Financial Report:

Board members reviewed the report. Several of the projects budgeted for 2014 have been delayed and that influences the budget by giving the appearance of unspent funds. All funds have been earmarked for projects. There is now \$8,000.00 out in purchase orders and Marina planting will draw down more.

Publications:

Trudy presented information and examples of tree information sent to printers.

Cost of copies:

Tree Booklet - \$1,900.00

Posters - \$2,660.00 Star Printing

\$2,425.00 Cajun Printing

LSU's information Sheets - \$1,790.00

Trudy recommended Star Printing for all prints, at a cost \$5,144.00. Motion by Sandy to accept Star Printing with non-coated option for posters and black and white paper for LSU Ag sheets with the cost not to exceed \$5800 for 500 copies of each. Second by Corey. Motion was passed.

Monica indicated she would go with Mrs. Trudy to look at trees remaining to be reviewed for the prominent trees project.

Chair's report

Laura distributed and reviewed the report.

Old Business

A vacancy was created from the resignation of Mrs. Jo Ann Kirkpatrick. Board will try to recruit new member.

New Business:

Mr. Roger Shelton submitted his resignation letter indicating because of his workload at his job, he cannot commit to continue being on the Tree Board. Therefore, two positions will be advertised.

Sandy and Trudy agreed to go look at site at Marina with Chris and Anne for tree placement.

In the discussion of the Summerfield Garden Club, Laura said she was concerned about a precedence being set if the board commits to funding the entire project on St. Charles. Motion by Sandy to fund the installation of meter, with the cost up to \$400.00. Second by Diane. Discussion followed. The installation of the meter will sustain the plantings of the crepe myrtles on St. Charles, if at such time; the Tree Board must assume watering on the ROW. The motion was assed.

Sandy discussed the recent advertised Hike for Katrina tree distribution and the fact they were selling trees as well as distributing them. .

The meeting was adjourned on a motion by Sandy with the note that the next meeting would be December 16, 2014.

Submitted by,

Barton Joffrion,
Secretary