

Terrebonne Parish Tree Board
Meeting Minutes
May 20, 2014



Opening:

The regular meeting of the Terrebonne Parish Tree Board was called to order at 11:30 a.m. on Tuesday, May 20th, 2014, at 11:30 a.m. in the sixth floor conference room of the Terrebonne Parish Consolidated Government Building by Laura Browning, Chair. An invocation was offered by Sandy Ostheimer.

Present:

- ✓ Laura Browning
- ✓ Monica Harris
- ✓ Trudy Hebert
- ✓ Barton Joffrion
- ✓ Sandy Ostheimer
- ✓ Diane Theriot
- ✓ Corey Messina
- ✓ Roger Dale Shelton

Absent:

- ✓ JoAnn Kirkpatrick
- ✓ Linda Henderson, TPCG

- ✓ Chris Pulaski, Sr. Planner, TPCG Liaison
- ✓ David Luke, TPCG Advisor

Approval of minutes from March 17, 2014. Diane Theriot, motion to approve the minutes as presented , second by Trudy Hebert. The motion carried.

Approval of minutes from April 15, 2014. Motion by Sandy Ostheimer to approve the minutes as presented, second by Diane. The motion carried.

Publication report:

Trudy presented publication report. She is in the process of pricing the materials the Tree Board will be printing. She also reported that the Prominent Tree Project is moving forward. The group has been to several locations including lower and upper Bayou Dularge. She hopes to complete visuals by end of June.

Parish Report:

Chris Pulaski indicated that he needs Corey Messina's ethics training certificate and all others are in. Chris discussed the Hwy 311 project. Several trees did not survive the planting and winter. While the contract will cover the replacement of some of the trees, the damage created by DOTD will not be covered. He will be submitting a purchase order to replace the inventory covered by the contract and others that were damaged. Additional precautions will be taken to clearly establish the drip-line of the trees with stakes and mulching.

Chris discussed parking lot plan/ Bayou Walk. In review, Tree Board paid for concept plan last year using \$7,000 to hire landscape architect for landscape and parking next to Waterlife Museum. Phase 2 will be Roussell Street and Church Street. Through a partnership with Downtown Development, the cost for Phase 2 will be paid through DDC.

Chris discussed skateboard park plans. Tom Bourg recommended the removal tree plantings around power lines in the area. Tree Board will need to work with Tom on where new trees can be located.

Trees on South Hollywood road are dead, dying and damaged. On a motion by Trudy, second by Sandy to come up with a strategic plan for new planting and prevent damage control from grass cutters. The Parish Vegetation Department will remove the dead and dying trees as soon as scheduling permits. When grass contract comes up for renewal, David will discuss this problem and put some type of damage clause in contract.

Ad Hoc committee to restructure this plan and address damage to trees was established with members, Sandy, Barton, Chris and Maria.

Trudy made a motion to replant Hollywood road trees, second by Diane. In discussion, the point was made to delay on planting until further plans are in place to protect the existing trees and new trees. In a roll call vote, Barton and Laura were opposed to the immediate replanting of trees. Five members voted in favor. The motion passed.

Old Business:

The removal of the water oak tree at 602 Oaklawn Drive was discussed. Trudy made a motion to remove the tree at 602 Oaklawn Drive, Diane second. During discussion it was noted that Parish Vegetation Department can remove tree. It was the consensus of the Board that the tree is in wrong area and will cause problems with utilities. The vote was unanimous to remove tree.

Laura discussed Job Description for Tree Board Members. Motion by Roger Shelton to accept job description as presented, second by Sandy. Motion passed and the job description will become a part of the member handbook.

The 2013 Annual report included in the board handouts. Motion by Trudy to send it forward to the Parish President and parish council. Second by Roger to accept draft annual report. Board agreed it was very well done. The motion carried

New Business:

Sandy brought up the impact of non-residents receiving trees at the Apache Foundation/ Tree Board Annual Distribution. The intent of the grant is to distribute trees to parish residents and the Board will increase that intent in the messaging.

The next meeting will be June 17, 2014. Motion to adjourn by Barton, second by Sandy.

Submitted by

Barton Joffrion, Secretary.