

## PUBLIC NOTICE

### TERREBONNE PARISH CONSOLIDATED GOVERNMENT DEPARTMENT OF PLANNING AND ZONING

#### Request for Proposals

#### *Development of the Terrebonne Parish Hazard Mitigation Plan Update and associated research and data entry*

This Request for Proposals seeks a competent professional firm to provide a broad suite of services in the performance of the deliverable.

Terrebonne Parish has applied for Federal Emergency Management Agency (FEMA) Predisaster Mitigation (PDM) program grant to update the Parish's Hazard Mitigation Plan (HMP). This will be the fourth iteration of that plan which must be complete and adopted by GOHSEP and FEMA by the current plan expiration date of March 25, 2020. The Parish is interested in procuring the services of a professional consulting firm to assist the parish in updating the current HMP.

In order to prepare a plan with a risk assessment that is more accurate and a format that is more reader friendly, the maps and body of the plan are anticipated to be revised. The request for funding includes the research and input of a real time dataset for input into HAZUS to enhance the more generic data currently in the plan. These models will be used by the successful firm to develop the risk maps for discussion and inclusion in the plan.

To ensure affordable insurance rates, the successful firm will also follow the 510: Floodplain Management Planning requirements to enhance in every way practical the points earned by the Parish for the planning process itself and the content of the plan.

This Request for Proposals (RFP) is issued by the Terrebonne Parish Consolidated Government (TPCG) (hereinafter referred to as the Parish) for the purpose of entering into a contract with a program administrator/management and planning contractor that will provide qualified personnel familiar with FEMA Predisaster Mitigation Assistance programs as described in the RFP. The technical assistance provided by Contractor personnel will assist the Parish in producing a mandatory Hazard Mitigation Plan update through council, GOHSEP and FEMA approval in a timely and effective manner.

The procedures for the selection of this firm will be in accordance with the procurement requirements of the Federal Emergency Management Agency (FEMA) and the Terrebonne Parish Consolidated Government. All responses received will be evaluated in accordance with the selection criteria and corresponding point system, which is identified in the request for statements of qualifications and cost proposals package. That package also identifies the scope of services to be performed by the selected firm. The Parish will award the contract/s to the firm/s obtaining the highest score in the evaluation process.

Interested parties are invited to secure a proposal package from Jennifer Gerbasi, Planning and Zoning, Post Office Box 2768, 8026 Main Street, Suite 201, Houma, Louisiana 70361, (985) 873-6565 or visit [www.centralbidding.com](http://www.centralbidding.com). The response to this request must be hand-delivered or mailed to the above named office at the above named address in such a manner that it is received no later than **4:00 p.m., on Thursday, August 15, 2019.**

The Terrebonne Parish Consolidated Government is an Equal Opportunity Employer. Minority, Women Owned and Veterans-owned businesses encouraged to apply.