

**TERREBONNE PARISH CONSOLIDATED GOVERNMENT  
DEPARTMENT OF PLANNING AND ZONING**

**Request for Proposals**

***FEMA Mitigation Application Development and/or  
Project Administration/Management As Needed***

1. What is the anticipated number of properties that will be served by this RFP?

The Parish has approximately 12 insured SRL properties and ~170 eligible repetitive loss properties. From this group, participation has generally been from 6-26 structures. While it is hoped that the recent event will encourage participation and the successful proposer is expected to continue recruitment efforts, 6-12 properties are a typical participation range at this time.

2. Section 5.3 lists 4 years of experience from 5/2012 to 5/2016. Will the proposer be scored only for experience in that 4 year period or can a more recent 4 year period be used for experience?

The time frame was provided only in and as an example of the calculation for proving the experience. Experience more recent is acceptable.

3. Is the scope of this RFP only for HMA Fiscal Year 2019 or can the scope of services extend to Fiscal Year 2020 and/or HMGP from any a disaster this year?

The scope is limited to the HMA Fiscal Year 2019.

4. A standard contract agreement was not included in the solicitation. Can the parish provide a copy of the standard contract agreement for review?

See attached. This is a template and legal and the proposer may request some changes in final review.