

HOUMA POLICE DEPARTMENT INTERN

Houma Police Department



SUMMARY

Assist the various HPD divisions by analyzing crime data used for the bi-weekly COMPSTAT meetings. The COMPSTAT meetings include discussions about crime trends within the City of Houma and the allocation of various resources to combat the trends.

ESSENTIAL FUNCTIONS

- Collect and analyze crime stat data, present it to Administration, and present an oral report of the data at the COMPSTAT meeting.
- Learn about grant applications to gain an understanding of the process and resources available to law enforcement agencies to assist with data collected.
- Learn the operation aspect of the departmental budget and how to operate within budgetary means.
- Perform other duties as assigned by supervisor.

GENERAL REQUIREMENTS

- At least 18 years old.
- Preference will be given to applicants from Terrebonne Parish.
- Must be computer literate with proficient knowledge in WordPerfect, Microsoft Word, PowerPoint, and Excel.
- Ability to maintain confidentiality a must.

EDUCATION REQUIREMENTS

- Currently pursuing a degree in criminal justice or any other related field.
- Must obtain a junior or senior status at a community college or university by May 2024.

WHAT YOU WILL LEARN

The intern will gain an overall understanding of the operational aspect of a law enforcement agency to include the importance of community relationships/partnerships, the process of investigations, etc.

Please submit a current transcript with application.

JOB OVERVIEW

STARTING PAY

\$12 to \$13.50 per hour

LENGTH OF INTERNSHIP

June 3 to July 26

SCHEDULE

Schedule varies; 20-25 hours per week

LOCATION

Houma Police Department