

ANIMAL CONTROL OFFICER



Utilities/Animal Shelter

SUMMARY

Responsible for the field enforcement of parish and state animal control ordinances in an effective manner. Catch, trap, and tranquilize domestic and wild animals in a humane manner. Issue written warnings and summons as necessary and appear in court when required.

JOB OVERVIEW

Starting Pay

\$13.35 - \$17.15 per hour

Pay Type

Hourly (Non-Exempt)

WORK DETAILS

Location: Animal Shelter Facility

Schedule: Monday - Friday

Shift: 8 a.m. - 5 p.m.

REPORTS TO

Animal Control Officer Supervisor
and Animal Control Manager

EMERGENCY EVENTS

This position may be required to work extra hours and/or assist during an emergency event such as a storm.



Questions? No problem! Email us at
employment@tpcg.org

ESSENTIAL FUNCTIONS

1. Enforce animal control ordinances by issuing written warnings and summons; appearing in court when required; patrolling streets in a parish vehicle; answering complaints on stray, vicious, and at-large domestic and wild animals; and handling cruelty investigations.
2. Catch, trap, or tranquilize (by gun) domestic and wild animals in a humane manner.
3. Rotate 24/7 on call for after hours, weekends, holidays, and emergencies.
4. Assist other animal control officers when necessary.
5. Euthanize animals by injection. Restrain animals for euthanasia.
6. Answer questions for the public about policies, procedures, pet care, animal control ordinance, etc.
7. Use equipment such as pressure washer, pickup truck, small tools, tranquilizer gun, control pole, bitestick, cat tong, snake tong, snappy snare, live animal traps, etc.
8. Assist with general kennel work and office work as needed.
9. Perform other duties as assigned by supervisor.

GENERAL REQUIREMENTS

1. Be capable of reading and writing sufficiently to understand and carry out basic instructions.
2. Have basic computer skills.
3. Possess a good knowledge of the working area and equipment assigned.
4. Be comfortable handling animals.
5. Be capable of responding in a timely manner to emergencies while on 24-hour call.

EDUCATION, EXPERIENCE, AND LICENSES

1. High school diploma or GED equivalent.
2. Be able to obtain and maintain certification for animal euthanasia.
3. Experience handling animals preferred.
4. Have and maintain a valid Louisiana Driver's License.

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PHYSICAL DEMANDS

1. Lift 50 lbs. and roll carts/cages throughout Animal Shelter facility.
2. Bend and stretch to inspect and disinfect cages as well as mop floors.

WORK ENVIRONMENT

1. This is a forward-facing position tht will require applicant to interact with members of the public.
2. Applicant will work in the animal shelter and field environment where there is frequent exposure to noise, cold, heat, dust, diseases, and orodous conditions.