



# Terrebonne Parish Consolidated Government

---

## JOB DESCRIPTION

**POSITION TITLE.....:** Juvenile Care Associate  
**DEPARTMENT.....:** Juvenile Justice Complex  
**DIVISION.....:**  
**CLASSIFICATION/GRADE.....:** Juvenile Care Associate/104  
**REVISED.....:** 02/2018  
**REPORTS TO.....:** Assistant Watch Commander  
**REVIEWED.....:** 02/2018  
**WAGES.....:** Non-Exempt (Hourly)

---

### **SUMMARY:**

The Juvenile Care Associates directly oversee the daily activities of the juveniles housed in the facility.

### **BASIC FUNCTIONS:**

The responsibilities of the Juvenile Care Associates will include the following:

1. Supervise the detention, recreation, daily activities, and classroom activities of the juveniles housed in the Terrebonne Parish Juvenile Justice Complex.
2. Strictly adhere to policy and procedures of the Terrebonne Parish Juvenile Justice Complex.
3. Shall supervise the daily activities of the juveniles housed in the facility.
4. Shall complete all necessary reports.
5. Assist with laundry details when called to do so.
6. Shall run the control boards (Main and Pod Control) as part of a daily rotation.
7. Shall assist transportation department when called upon to do so.
8. Shall supervise cleaning assignments of the juveniles housed in the facility.
9. Shall attend any training required and necessary for effective job performance.
10. On occasion, the position will require the ability to **restrain combative** juveniles and defend oneself through **dynamic** movement and defensive tactics, which may incorporate ground level restraint and ground defensive techniques.

### **OTHER REQUIREMENTS:**

Shall perform any duties not in the job description, but located within the policy and procedure manual and necessary for the smooth operation of the facility.

### **EDUCATION/EXPERIENCE:**

1. The candidate shall have at least a high school diploma or a GED equivalent.
2. Ability to communicate effectively orally and in writing.
3. The candidate shall have a **strong desire** to work with troubled youth in an **energetic positive** manner.
4. The candidate shall clear a criminal background check conducted by the Louisiana State Police and pass a drug screen.