

**PROCEEDINGS**  
**OF THE**  
**TERREBONNE PARISH COUNCIL**  
**IN REGULAR SESSION**  
**OCTOBER 14, 2009**

The Chairwoman, Ms. A. Williams, called the meeting to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. Following the Invocation, led by Councilman A. Tillman, Councilman P. Lambert led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert. A quorum was declared present.

Councilman K. Voisin read aloud a memorial for Mr. Ernie Voisin, his Grandfather and former Police Juror, who recently passed away and requested everyone stand for a moment of silence in honor of his memory.

Parish President M. Claudet presented the memorial to Mr. Ernie Voisin's sons, Mike and Steven and his widow, Jean Ann, who thanked the Parish President and Council for the memorial.

Mr. A. Tillman moved, seconded by Mr. C. Voisin, "THAT, the Council approve the minutes of the Regular Council Session held on 9/9/09".

The Chairwoman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Mr. A. Tillman moved, seconded by Mr. J. Cehan, "THAT, the Council approve the minutes of the Special Council Session (Condemnations) held on 9/22/09".

The Chairwoman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Mr. A. Tillman moved, seconded by Mr. J. Pizzolatto and Mr. K. Voisin, "THAT, the Council approve the Parish Bill List of 10/14/09."

The Chairwoman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Mr. B. Hebert moved, seconded by Mr. A. Tillman, "THAT, the Council approve the Parish Manual Check List for September 2009."

The Chairwoman called for a vote on the motion offered by Mr. B. Hebert.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

OFFERED BY: Ms. T. Cavalier.

SECONDED: Unanimously.

RESOLUTION NO. 09-529

WHEREAS, National Breast Cancer Awareness Month (NBCAM) educates women about the importance of early detection for breast cancer, and

WHEREAS, since NBCAM's inception, mammography use has doubled, and breast cancer death rates have declined, and

WHEREAS, many women still do not utilize mammography at regular intervals, and

WHEREAS, mammography is the best available method of detecting breast changes that may be cancer, long before physical symptoms can be seen or felt, and breast cancer deaths could decline further if all women age 40 and older received mammograms at regular intervals, and

WHEREAS, the NBCAM network is celebrating 25 years of awareness, education and empowerment this year.

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the Parish President and the entire Terrebonne Parish Consolidated Government, that October, 2009 be declared

"Breast Cancer Awareness Month in Houma-Terrebonne"

and that all women in the Houma-Terrebonne community and their families be urged to get the facts about mammography as a life-saving measure.

THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan and P. Lambert.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this, the 14<sup>th</sup> day of October, 2009.

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The Chairwoman recognized Ms. Linda Songy, TGMC, who thanked the Council and Parish President for the proclamation and support in TGMC's breast care prevention and treatment.

Chairwoman A. Williams announced that she partnered with TGMC to hold a "Pink Ribbon Social" on October 30, 2009 from 5:00 to 9:00 p.m. to raise funds to provide ten women who are employed, but uninsured, with the opportunity to have a mammogram.

OFFERED BY: Mr. J. Pizzolatto.  
SECONDED: Unanimously.

## RESOLUTION NO. 09-530

WHEREAS, Ms. Gaylean Banks began her employment with the Parish on July 11, 1977, in the Police Department under the City of Houma, and

WHEREAS, Gaylean has served the Parish as Departmental Records Clerk for thirty-two years, which has included a multitude of responsibilities over the years, including, dispatching, purchasing, records, permits, switchboard, and

WHEREAS, there were many evenings and weekends over the years Gaylean has sacrificed to assist in dispatch, setting an example to her co-workers with qualities in dependability and hard work, and

WHEREAS, Gaylean's special ability to always have a kind word for all, will be missed greatly by her fellow friends and co-workers through-out the government, and

WHEREAS, her retirement in mid October 2009, will allow Gaylean the ability to work on a second retirement and spend more time with her family, including her two sons and her daughter and

WHEREAS, although Gaylean's retirement will leave behind a void, we wish her the best with the adventures and opportunities that lay ahead, and

WHEREAS, the taxpayers of the Parish should take comfort in knowing the dedication of employees like Ms. Banks exist and whose work ethics will set the bar for others to follow in her footsteps.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Parish President and the entire Terrebonne Parish Consolidated Government that Ms. Gaylean Banks be commended for her thirty-two years of service to this government.

THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan and P. Lambert.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the resolution adopted on this, the 14<sup>th</sup> day of October, 2009.

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The Chairwoman recognized Ms. Gaylean Banks, who thanked the Council and Parish President for the commendation and the employees she has worked with over the last thirty-two years with the Houma Police Department.

The Chairwoman recognized Interim Police Chief Todd Duplantis who stated that on behalf of the Houma Police Department Ms. Banks will be missed and thanked her for her years of service.

The Chairwoman recognized Chief Albert Naquin, Isle de Jean Charles Bank of Biloxi-Chitimacha Choctaw, Inc., who gave a brief history of the tribe and how they settled on Isle de Jean Charles and how the island, traditional ways of life and the tribe has been affected by the loss of land and rise of the water. He stated that on behalf of the tribe, they have come to the realization that the time has come to make plans for relocation of the tribe to a safer, more sustainable location.

Chairwoman A. Williams read aloud a letter from Senator Butch Gautreaux supporting efforts being made for a plan of action to relocate the residents of the Isle de Jean Charles.

The Chairwoman recognized Mr. John Stege, CEO and President of Louisiana System Built Homes (LASBH), who gave a presentation on the homes that LASBH build.

Mr. J. Pizzolatto moved, seconded by Mr. C. Voisin, "THAT, it now being 6:30 p.m., the Council open public hearings at this time."

The Chairwoman called for a vote on the motion offered by Mr. J. Pizzolatto.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

The Chairwoman recognized the public for comments on the following:

- A. The proposed 2010 Operations and Maintenance Budget of the Terrebonne Parish Consolidated Government and the Five-Year Capital Outlay Budget, as presented by the Parish President

The Chairwoman recognized Mr. Herdis Neil, Montegut resident, who questioned whether specific items were a part of the Five-Year Capital Outlay Budget.

Parish Manager A. Levron stated that the issue concerning the LaCache Landfill is not on the docket tonight and has been deferred to the next meeting, but the Road District No. 6 is a component of the budget.

Council Clerk P. Labat explained that this public hearing is mandated by the Home Rule Charter to allow the public to comment on the proposed 2010 Budget as presented, but there will be budget hearings for the next two months.

Mr. Herdis Neil expressed his concerns relative to utilizing Road District No. 6 funds for projects that do not necessarily benefit just the taxpayers who contribute to the funds.

Upon questioning by Councilman P. Lambert, Parish Manager A. Levron stated that the bridge in question is the access to the 4-1 Drainage System and levee, which was originally constructed using Capital Improvement Funds and Drainage Funds. He stated that some time later the bridge was vandalized and there was a small contribution from the Road District 6 Funds to repair the bridge.

There were no further comments from the public on the proposed 2010 Terrebonne Parish Consolidated Government Budgets.

Councilwoman T. Cavalier requested that the aforementioned comments be referred to the Budget and Finance Committee for budget hearings.

Mr. A. Tillman moved, seconded by Mr. K. Voisin, "THAT, the Council continue the public hearing on the proposed 2010 Operations and Maintenance Budget of the Terrebonne Parish Consolidated Government and the Five-Year Capital Outlay Budget, as presented by the Parish President."

The Chairwoman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

The Chairwoman recognized the public for comments on the following:

- B. A proposed ordinance to authorize the acquisition of sites and/or servitudes required for Forced Drainage Project 1-1B; to authorize the Parish President to execute any and all documents necessary to acquire sites and/or servitudes; and to authorize the Parish Legal Staff to commence expropriation proceedings in the event the sites and/or servitudes cannot be obtained conventionally

There were no comments from the public on the proposed ordinance.

Mr. K. Voisin moved, seconded by Mr. J. Cehan, "THAT, the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. K. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

OFFERED BY: Mr. J. Cehan.

SECONDED BY: Mr. K. Voisin.

ORDINANCE NO. 7719

AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF SITES AND/OR SERVITUDES REQUIRED FOR THE FORCED DRAINAGE PROJECT 1-1B, PARISH PROJECT NO. 01-DRA-40; AUTHORIZE THE PARISH PRESIDENT TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ACQUIRE SITES AND/OR SERVITUDES FOR THE SAID PURPOSES; TO AUTHORIZE THE PARISH LEGAL STAFF TO COMMENCE EXPROPRIATION PROCEEDINGS IN THE EVENT THE SITES AND/OR SERVITUDES CANNOT BE OBTAINED CONVENTIONALLY; AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

#### SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, in due, regular and legal sessions convened, that the Parish Administration is hereby authorized to acquire any and all servitudes that are required to facilitate construction and maintenance of the Forced Drainage Project 1-1B, Parish Project No. 01-DRA-40; that the Parish President, Michel Claudet, is hereby authorized and empowered for and on behalf of the Terrebonne Parish Consolidated Government to execute documents necessary to acquire the sites and/or servitudes for the above stated purpose for consideration he deems just and reasonable, not to exceed the fair market value, and that the Parish Legal Department is hereby authorized, at the direction of the Parish Administration, to institute expropriation and/or any other legal proceedings necessary to acquire the necessary sites and/or servitudes for the above mentioned purposes.

#### SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

#### SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan and P. Lambert.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 14<sup>th</sup> day of October, 2009.

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The Chairwoman recognized the public for comments on the following:

- C. A proposed ordinance authorizing the Parish President to execute a Cooperative Endeavor Agreement with Samantha M. Luke for the lease of Hazard Mitigation Grant Program (HMG) property, located at 7027 Shrimpers Row

There were no comments from the public on the proposed ordinance.

Mr. C. Voisin moved, seconded by Mr. A. Tillman, "THAT, the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. C. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

OFFERED BY: Mr. C. Voisin.

SECONDED BY: Mr. A. Tillman.

ORDINANCE NO. 7720

**AN ORDINANCE AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT FOR LEASE OF PARISH PROPERTY BETWEEN TPCG AND SAMANTHA M. LUKE**

WHEREAS, the Terrebonne Parish Consolidated Government ("TPCG") received a ten million dollar grant from the FEMA Hazard Mitigation Grant Program in January of 2003; and

WHEREAS, TPCG is in the process of the "buy-back" portion of the program and has purchased several different properties in Terrebonne Parish; and

WHEREAS, FEMA imposes stringent deed restrictions consistent with their "open space" philosophy on the property obtained by TPCG through the grant monies; and

WHEREAS, TPCG requires assistance in the healthy and sanitary maintenance of these properties and to assure that the use of the property remains consistent with FEMA requirements; and

WHEREAS SAMANTHA M. LUKE desires to lease the property subject to maintenance requirements and FEMA restrictions; and

WHEREAS, TPCG and SAMANTHA M. LUKE believe that entering into this Cooperative Endeavor Lease Agreement will serve a public purpose and have a public benefit commensurate with the cost.

NOW, THEREFORE BE IT ORDAINED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President to negotiate and to execute a Cooperative Endeavor Lease Agreement with SAMANTHA M. LUKE containing substantially the same terms as those set out in the referenced agreement.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan and P. Lambert.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 14<sup>th</sup> day of October, 2009.

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The Chairwoman recognized the public for comments on the following:

- D. A proposed ordinance authorizing the Parish President to execute a Cooperative Endeavor Agreement with Mr. Wilbert Billiot for the lease of Hazard Mitigation Grant Program (HMGP) property, located at 7326 Shrimpers Row

There were no comments from the public on the proposed ordinance.

Mr. C. Voisin moved, seconded by Mr. P. Lambert, "THAT, the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. C. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

OFFERED BY: Mr. C. Voisin.

SECONDED BY: Mr. J. Cehan and Mr. A. Tillman.

ORDINANCE NO. 7721

AN ORDINANCE AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT FOR LEASE OF PARISH PROPERTY BETWEEN TPCG AND WILBERT BILLIOT

WHEREAS, the Terrebonne Parish Consolidated Government ("TPCG") received a ten million dollar grant from the FEMA Hazard Mitigation Grant Program in January of 2003; and

WHEREAS, TPCG is in the process of the "buy-back" portion of the program and has purchased several different properties in Terrebonne Parish; and

WHEREAS, FEMA imposes stringent deed restrictions consistent with their "open space" philosophy on the property obtained by TPCG through the grant monies; and

WHEREAS, TPCG requires assistance in the healthy and sanitary maintenance of these properties and to assure that the use of the property remains consistent with FEMA requirements; and

WHEREAS WILBERT BILLIOT desires to lease the property subject to maintenance requirements and FEMA restrictions; and

WHEREAS, TPCG and WILBERT BILLIOT believe that entering into this Cooperative Endeavor Lease Agreement will serve a public purpose and have a public benefit commensurate with the cost;

NOW, THEREFORE BE IT ORDAINED that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President to negotiate and to execute a Cooperative Endeavor Lease Agreement with WILBERT BILLIOT containing substantially the same terms as those set out in the referenced agreement.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan and P. Lambert.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 14<sup>th</sup> day of October, 2009.

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The Chairwoman recognized the public for comments on the following:

- E. A proposed ordinance to amend the 2009 Adopted Budget to recognize a grant from the Department of Health and Human Services

There were no comments from the public on the proposed ordinance.

Mr. J. Cehan moved, seconded by Mr. A. Tillman, "THAT, the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. Cehan.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

OFFERED BY: Mr. J. Cehan.

SECONDED BY: Mr. K. Voisin.

ORDINANCE NO. 7722

AN ORDINANCE TO AMEND THE 2009 ADOPTED BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT SO AS TO RECOGNIZE A GRANT FROM THE DEPARTMENT OF HEALTH AND HUMAN SERVICES.

SECTION I

WHEREAS, the Parish has received a grant for the Head Start Program from the Department of Health and Human Services in the amount of \$45,492, and

WHEREAS, the grant is a onetime grant that is to be used for Head Start classroom materials not for operational expenses.

BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2009 Adopted Budget of the Terrebonne Parish Consolidated Government be amended for the grant under the Head Start Program. (See Attachment A)



This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan and P. Lambert.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 14<sup>th</sup> day of October, 2009.

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**ATTACHMENT A - Head Start Program**

	<b>2009</b>		
	<b>Adopted</b>	<b>Change</b>	<b>Amended</b>
Classroom/Educational Supplies	10,000	45,492	55,492
HUD Head Start Program	(1,248,139)	(45,492)	(1,293,631)
*****			

The Chairwoman recognized the public for comments on the following:

F. A proposed ordinance to amend the 2009 Adopted Budget to recognize funding from the Federal Transit Administration for additional buses

The Chairwoman recognized Mr. Mickey Fonseca, Magnolia Street resident, who stated that the transit bus service is greatly appreciated and needed for disabled individuals to get around the Parish.

The Chairwoman recognized Mr. Herdis Neil, Montegut resident, who expressed his concerns relative to adding new buses to the Transit System if it is not self-sustaining.

There were no additional comments from the public on the proposed ordinance.

Mr. A. Tillman moved, seconded by Mr. C. Voisin, "THAT, the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

OFFERED BY: Mr. A. Tillman.

SECONDED BY: Mr. C. Voisin.

ORDINANCE NO. 7723

AN ORDINANCE TO AMEND THE 2009 ADOPTED BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT SO AS TO RECOGNIZE FUNDING FROM FEDERAL TRANSIT ADMINISTRATION FOR ADDITIONAL BUSES.

SECTION I

WHEREAS, the Parish has a grant from U. S. Department of Transportation Federal Transit Administration (FTA) through the American Recovery and Reinvestment Act in the amount of \$2,052,316 for the purchase of transit buses and various equipment, and

WHEREAS, of the total amount of the grant, \$1,666,316 will be used for the bus fleet which will purchase four 30’ low floor buses and three 24’ cutaway buses that have a life expectancy of twelve and five years respectively, and

WHEREAS, besides assisting with the fleet service in the Houma Urbanized Area public transit bus system, it will provide additional capacity to aid in parish-wide evacuations in the event of hurricanes, and

WHEREAS, these funds will also assist in the purchase of maintenance equipment, fare collection, and communications equipment in the amount of \$386,000.

BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2009 Adopted Budget of the Terrebonne Parish Consolidated Government be amended so as to accept the funding for the additional transit buses. (Attachment A).

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan and P. Lambert.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 14<sup>th</sup> day of October, 2009.

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**AMENDMENT A - FTA Grant - Buses**

	2009		
	Adopted	Change	Amended
Motor Vehicles	0	1,666,316	1,666,316
Furniture & Fixtures	0	40,000	40,000
Communication Equipment	0	36,000	36,000
Machinery & Equipment	0	150,000	150,000
Fare Collection Equipment	0	120,000	120,000
Security Equipment	0	20,000	20,000
ADA Vehicle Equipment	0	20,000	20,000
		(2,052,316	
FTA - AARA	0	)	(2,052,316)

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The Chairwoman recognized the public for comments on the following:

- G. A proposed ordinance to rezone property designated at 144 Samuel Street from R-1 (Single Family Residential) to R-2 (Multi-Family Residential) (*Planning Commission and Staff recommend approval of the rezoning proposal*)

There were no comments from the public on the proposed ordinance.

Mr. A. Tillman moved, seconded by Mr. K. Voisin, “THAT, the Council close the aforementioned public hearing.”

The Chairwoman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

OFFERED BY: Mr. A. Tillman.  
SECONDED BY: Mr. K. Voisin.

ORDINANCE NO. 7724

AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) TO R-2 (TWO-FAMILY RESIDENTIAL DISTRICT, LOW DENSITY), LOT 26, BLOCK D, MECHANICVILLE SUBDIVISION, 144 SAMUEL STREET; ANGELA CASTLE, APPLICANT.

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby declares that it has adopted a resolution giving notice of intent to adopt the following ordinance hereto; and

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, has conducted a public hearing on Wednesday, October 14, 2009; and

WHEREAS, after considering all comments received, if any, the following action is hereby taken.

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Zoning Map of the Parish of Terrebonne be hereby amended so as to rezone from R-1 (Single-Family Residential District) to R-2 (Two-Family Residential District, Low Density), Lot 26, Block D, Mechanicville Subdivision, 144 Samuel Street.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan and P. Lambert.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 14<sup>th</sup> day of October, 2009.

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The Chairwoman recognized the public for comments on the following:

H. A proposed ordinance to rezone property designated as 2607 Isabel Street from R-1 (Single Family Residential) to R-2 (Multi-Family Residential) (*Planning Commission and Staff recommend approval of the proposed rezoning*)

There were no comments from the public on the proposed ordinance.

Mr. A. Tillman moved, seconded by Mr. K. Voisin, "THAT, the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

OFFERED BY: Mr. A. Tillman.  
 SECONDED BY: Mr. K. Voisin.

ORDINANCE NO. 7725

AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) TO R-2 (TWO-FAMILY RESIDENTIAL DISTRICT, LOW DENSITY), LOT 4, BLOCK 4, BARROWTOWN SUBDIVISION, 2607 ISABEL STREET; PEARL C. NIXON, APPLICANT.

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby declares that it has adopted a resolution giving notice of intent to adopt the following ordinance hereto; and

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, has conducted a public hearing on Wednesday, October 14, 2009; and

WHEREAS, after considering all comments received, if any, the following action is hereby taken.

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Zoning Map of the Parish of Terrebonne be hereby amended so as to rezone from R-1 (Single-Family Residential District) to R-2 (Two-Family Residential District, Low Density), Lot 4, Block 4, Barrowtown Subdivision, 2607 Isabel Street.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan and P. Lambert.

NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairwoman declared the ordinance adopted on this, the 14<sup>th</sup> day of October, 2009.

\* \* \* \* \*

Mr. J. Pizzolatto moved, seconded by Mr. C. Voisin, "THAT, the Council continue with the regular order of business."

The Chairwoman called for a vote on the motion offered by Mr. J. Pizzolatto.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

- The Chairwoman recognized the following individuals from the public who offered their comments relative to reports of a plan to relocate residents who live on Isle de Jean Charles to a location in Bourg that a local developer is considering constructing with the placement of Systems-Built Homes:
- Ms. Kellie Boquet, Bourg resident, who questioned where the actual location of development in Bourg is being considered to relocate the residents of Isle de Jean Charles. She expressed her opposition to the proposed development mainly because of drainage problems that already exist.

The Chairwoman recognized Mr. Pat Gordon, Planning and Zoning Director, who stated that it is his understanding that the proposed development is an addendum to St. Agnes

Subdivision that has been brought to the Planning Commission. He said it has received engineering approval, but has not been constructed yet.

- Ms. Jeffie Hebert, Bourg resident, who expressed her opposition to the proposed development in St. Agnes Subdivision.
- Mr. Virgil Dardar, Island Road resident, who expressed his desire to remain on Isle de Jean Charles.
- Mr. Archie Adams, Bourg resident, who expressed his concerns to the proposed development in Bourg because of the drainage problems that already exist. He expressed his concerns for using tax dollars, especially federal tax dollars, to move people inside of an existing flood zone.
- Mr. Ernest Dardar, Bourg LaRose Highway, who expressed his support in a relocation of residents from Isle de Jean Charles as a Native American community
- Mr. Cody Dardar, Island Road resident, who expressed his feelings that the Isle de Jean Charles is a good community to raise a family and has an abundance of seafood.
- Mr. Lonnie Dardar, Island Road, who expressed his desire not to relocate from Isle de Jean Charles.
- Ms. Lora Ann Chaisson, Montegut resident and United Houma Nation, who expressed her support in adhering to the wishes of the residents who actually live on the Isle de Jean Charles.
- Mr. Andrew Chaisson, Island Road resident, who expressed his desire to remain on the Isle de Jean Charles a little longer.
- Mr. Jamie Dardar, Island Road resident, who expressed his desire not to leave Isle de Jean Charles.
- Mr. Chris Chaisson, Montegut resident, former firefighter on the Island, who expressed his concerns for relocating a community, culture, heritage, cemetery, and a way of living.
- Mr. Edison Dardar, Island Road resident, who expressed his desire not to leave Isle de Jean Charles.
- Mr. Ryan Dardar, Montegut resident, who stated he thought it was a good idea to relocate the residents of Isle de Jean Charles, but not where it is being proposed.
- Mr. Hilton Chaisson, Island Road resident, who expressed his desire not to leave Isle de Jean Charles.
- Mr. Wilton Chaisson, Island Road resident, who stated that the Isle de Jean Charles Road could be fixed to stop water from going into residents' homes.
- Ms. Fay Danos, Island Road resident, who expressed her desire to remain on Isle de Jean Charles.
- Mr. Loney Dardar, Montegut resident, who expressed his concerns relative to what will happen if the residents relocate, what will happen to the cemetery and who will get the land.
- Ms. Brenda Dardar-Robichaux, Matthews resident and United Houma Nation, who stated the United Houma Nation supports the decision of the island residents whether they want to relocate or not.

- Mr. David McCormick, Bourg resident, who expressed his concerns relative to two subdivisions previously being proposed for the area in Bourg and both of them being turned down because of drainage problems.
- Mr. Reggie Bourg, Bourg resident, who expressed his support of people in the lower rural areas of the Parish, from Pointe-aux-Chenes to Bayou Dularge to receive funds proposed in the Gustav/Ike Recovery Draft Application Plan. He expressed his concerns that none of these funds are allocated for these areas.
- Mr. Edison Dardar, Aragon Road resident, who expressed his concerns relative to having two Indian Chiefs representing the Isle de Jean Charles and why they cannot unite together.
- Ms. Lucretia McBride, Eureka Drive resident, who expressed her concerns relative to the Isle de Jean Charles cemetery needing to be looked at and evaluated, while decisions are being made on whether the residents will relocate or not.

Chairwoman A. Williams announced that she has spoken to several Council Members and they are in agreement that the Council needs to go to Isle de Jean Charles to see for themselves and they are going to schedule a trip on Monday, 10/19/09 to leave at 4:00 to go.

Councilman J. Pizzolatto stressed that no one can tell the residents of Isle de Jean Charles they have to move or not.

Councilman P. Lambert stated that after Hurricane Gustav, there was a lot cleanup that took place on the Island Road and the road was still in decent shape, but when Hurricane Ike passed eleven days later it severely damaged the Island Road. He pleaded with the Parish President to help make repairs to the Island Road.

Upon questioning by Councilman T. Cavalier, Chairwoman A. Williams stated that it is her understanding that the Council's only role in the decision of whether the residents of Isle de Jean Charles relocate is to offer support for or against the proposed subdivision. She stated that to her knowledge, there is no agency that will make the decision if the residents move or not.

Upon further questioning by Councilwoman T. Cavalier, Planning & Zoning Director P. Gordon stated that the proposed addendum to St. Agnes Subdivision has gone to the Planning Commission and has received engineering approval, but construction has not begun. He stated that it is his understanding that they could construct the subdivision, but it will be up to the Parish Council to accept the subdivision for perpetual maintenance. He said it was proposed as a Single Family Residential Subdivision. He stated that the adjacent property owners were notified of the meeting where the subdivision was presented. He said the next meeting of the Planning Commission where this matter will be addressed is for final approval and it will not be a public hearing. He stated there will be a public hearing when the proposed acceptance of the subdivision is presented to the Council.

Councilwoman T. Cavalier and Councilman K. Voisin urged the concerned residents of Bourg to contact the Planning Commission members to express their concerns with the proposed subdivision.

Councilman K. Voisin requested that expanding notification adjacent property owners of proposed developments be referred back to committee for further review.

Upon questioning by Councilman A. Tillman, Parish Manager A. Levron stated that the Isle de Jean Charles Road is a parish road and it is the responsibility of the Parish to maintain and operate the road in accordance with applicable standards. He stated that there are financial problems with properly maintaining and operating this parish roadway and they are currently working with FEMA and the Governor's Office of Homeland Security. He stated that the funds offered to the parish to repair the road will not repair it sufficiently to provide for any long term security. He stated that the Isle de Jean Charles Road is at the top of the list of having obstacles to overcome to repairing the road correctly. He stated the obligation to maintain will exist until

such time as the Parish declares it no longer necessary for a public purpose and to revoke the public usage of the roadway.

Councilman J. Cehan explained an ongoing project he and Ms. Lora Ann Chaisson began working on after the storms to get private companies to donate funding to help repair the road and help keep the residents in their homes.

Parish President M. Claudet stated that the proposed subdivision development went before the Planning Commission some time ago, and at the time, did not mention relocation of Isle de Jean Charles residents. He said he believes the developer came to the Council complaining about the drainage regulations being imposed on his development. He stated that the Parish Government staff worked hard to make sure the drainage regulations were adhered to. He stated that after the storms, there were rumors that the water was turned off to the Island to run people off, but what happened is that divers had to be sent down to find the breaks in the road to repair the lines. He stated that after the severe damages to the road \$700,000. was spent to make repairs to the road, ordinances were established to prohibit parking and fishing and FEMA was approached for reimbursement, which has not been determined whether it will be paid back to the Parish or not. He said FEMA suggested \$1,200,000. to repair the road, which does not even come close. He said it is believed that there will be FEMA funding for approximately \$3,000,000. and HMGP matching funds are being attempted to be applied for, which could possibly bring it to \$6,000,000. He stated that his Administration is not the driving force to relocate the Isle de Jean Charles residents to any certain area. He read aloud a letter faxed from Father Rock Naquin expressing his thoughts of relocation of the residents of the Isle de Jean Charles.

Mr. P. Lambert moved, seconded by Mr. C. Voisin, "THAT, the Council formally accept the letter from Father Rock Naquin expressing his thoughts of relocation of the residents of the Isle de Jean Charles."

The Chairwoman called for a vote on the motion offered by Mr. P. Lambert.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Councilman C. Voisin stated he will not be able to make the trip on Monday to Isle de Jean Charles, but he has been there to see it. He stated that he does not know where the funds will come from to build a sustainable road from Pointe –aux- Chenes to Isle de Jean Charles, they are attempting to be acquired, but it is difficult to make a decision to expend funds to rebuild a road that will wash away again. He explained how he was forced to move from his home further up Bayou Grand Caillou because of flooding and how \$30,000,000. was spent on levees and there is still no guarantee the levees will not be topped in a storm event.

Councilman B. Hebert explained that north Terrebonne is also facing problems of development growth. He stated that the Parish recently hired an engineer to study the drainage problems in the LaCache Basin to better improve the drainage in that area, which will address St. Agnes Subdivision.

Mr. B. Hebert moved, seconded by Mr. K. Voisin, "THAT, the Council take a five-minute recess to allow individuals from the public to leave if they wish."

The Chairwoman called for a vote on the motion offered by Mr. B. Hebert.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Ms. T. Cavalier moved, seconded by Mr. K. Voisin, “THAT, the Council convene back to the regular order of business.”

The Chairwoman called for a vote on the motion offered by Ms. T. Cavalier.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Williams, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, and P. Lambert

NAYS: None

ABSENT: A. Tillman, B. Hebert, and J. Cehan

The Chairwoman declared the motion adopted.

The Chairwoman recognized Mr. Mickey Fonseca, Magnolia Street resident, who presented the Council with a petition requesting to add a Transit bus stop closer to Terrebonne Mental Health on Highway 311. He read aloud a letter he wrote requesting same, as well as a letter of support from the State of Louisiana Terrebonne Mental Health Center.

Ms. T. Cavalier moved, seconded by Mr. J. Cehan, “THAT, the Council formally accept the petition presented requesting to add a Transit bus stop closer to Terrebonne Parish Mental Health on Highway 311 and that the matter be referred to the appropriate committee for review.” (MOTION AMENDED AFTER DISCUSSION)

Councilman K. Voisin requested that extending the Transit System to the library, the Department of Motor Vehicles, and bus stops on St. Charles Street and Valhi Boulevard be discussed when this matter is addressed in committee.

Ms. T. Cavalier amended the motion seconded by Mr. J. Cehan, “THAT, the Council formally accept the petition presented requesting to add a Transit bus stop closer to Terrebonne Parish Mental Health on Highway 311; extending the Transit System to the library, the Department of Motor Vehicles, and bus stops on St. Charles Street and Valhi Boulevard and that the matter be referred to the appropriate committee for review.”

The Chairwoman called for a vote on the motion offered by Ms. T. Cavalier.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

The Chairwoman recognized Mr. Reggie Dupre, Bourg resident, who expressed his full support for the proposed position of Public Safety Director for the Parish Government and the Parish President’s choice of Lieutenant Colonel Ralph Mitchell, currently with the La. State Police. He also supported the proposed legislative coordinator position (consultant) for the Terrebonne Parish Government. He encouraged Terrebonne Parish to continue being a part of the Morganza Action Coalition.

Mr. B. Hebert moved, seconded by Mr. J. Pizzolatto, “THAT, the Council extend Mr. Reggie Dupre’s time to finish his presentation.”

The Chairwoman called for a vote on the motion offered by Mr. B. Hebert.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Mr. Reggie Dupre, Jr. continued his presentation and stressed the importance of the Morganza to the Gulf and of lower Highway 1 to Terrebonne and Lafourche Parishes.

Upon questioning by Councilman A. Tillman, Parish President M. Claudet explained that the proposed legislative coordinator position is intended to be a firm that has offices in



Washington, D.C. and/or Baton Rouge. He stressed how critical he believes it is to have someone to represent Terrebonne Parish.

Upon questioning by Councilman C. Voisin, Mr. Reggie Dupre stated that he believes it is an individual decision of the families on the Isle de Jean Charles whether they want to leave and where they want to go. He stated for those who decide to relocate maybe CDBG funding could assist them and if there are FEMA funds available, the road should be fixed.

The Chairwoman recognized Mr. Berwick Duval, President of the Morganza Action Coalition, who stated he also serves as Vice-Chairman of the Louisiana Disaster Recovery Foundation, and there are entire parishes having the discussion like the residents of Isle de Jean Charles about relocating. He said he believes if the Morganza to the Gulf Project is not started soon, the entire Terrebonne Parish may be having a similar discussion.

The Chairwoman recognized Mr. Herdis Neil, Montegut resident, who expressed his concerns relative to being told by a Council Member that he will not be allowed to speak at the committee meeting of which he chairs because of an inappropriate word he used. He said he sent a letter to the ACLU asking what his rights are in regards to being able to address the Council at a committee meeting.

Ms. T. Cavalier moved, seconded by Mr. J. Pizzolatto, "THAT, the Council extend Mr. Herdis Neil's time an additional two minutes."

The Chairwoman called for a vote on the motion offered by Ms. T. Cavalier.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Chairwoman declared the motion adopted.

Mr. Herdis Neil continued his presentation regarding what his rights are as an individual from the public addressing the Parish Council.

Chairwoman A. Williams read aloud the disclaimer that is on all Council agendas that indicates "Individuals addressing the Council should be respectful of others in their choice of words and actions".

Councilman A. Tillman expressed his concerns relative to individuals addressing the public who are angry and using inappropriate language. He stated that if someone addresses the committee he chairs uses inappropriate language they will be called down for it.

A brief discussion ensued relative to individuals from the public addressing the Council are asked to be respectful in their choice of words and actions.

The Chairwoman recognized Mr. Stevie Smith, consultant for the Morganza Action Coalition, who explained the Coalition is a private nonprofit group established three or four years ago in Terrebonne Parish. He stated that the purpose of the Coalition is to help build the Morganza to the Gulf Project, in partnership with the Terrebonne Levee & Conservation District. He acknowledged members of the Coalition who were present in the audience. He stated the mission of the group is to raise the profile of flood protection needs in Terrebonne Parish and has been very successful in that regard.

Chairwoman A. Williams relinquished the Chair to Vice-Chairman J. Pizzolatto.

Ms. A. Williams moved, seconded by Mr. J. Pizzolatto, "THAT, the Council extend Mr. Stevie Smith's time an additional two minutes."

The Vice-Chairman called for a vote on the motion offered by Ms. A. Williams.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Vice-Chairman declared the motion adopted.

Mr. Stevie Smith continued his presentation explaining the accomplishments of the Morganza Action Coalition and the goals for the next year.

The Vice-Chairman called for a report on the Budget & Finance Committee meeting held on 10/7/09, whereupon the Committee Chairman rendered the following:

### **BUDGET & FINANCE COMMITTEE**

**OCTOBER 7, 2009**

The Vice-Chairman, Kevin Voisin, called the Budget & Finance Committee meeting to order at 4:35 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by Councilman A. Tillman and the Pledge of Allegiance led by Councilwoman A. Williams. Upon roll call, Committee Members recorded as present were: T. Cavalier, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams. B. Hebert was recorded as joining the proceedings at 4:43. J. Cehan was recorded as absent due to this daughter having surgery today and P. Lambert was recorded as absent due to his work schedule. A quorum was declared present.

A review of the proposed 2009 Budget began on the following departmental budgets:

- a) **General Fund Recap – Fund 151 (Small Book Page 13; Large Book Page 1) –** Chief Finance Officer Jamie Elfert explained that it basically recaps the revenues. In 2010 \$20,700,000. in revenues are anticipated, and \$14,400,000. in expenditures, net of transfers in and out \$10,600,000. with an ending fund balance in 2010 of \$8,000,000.(NO ACTION TAKEN)
- b) **General Fund Revenue – Fund 151 (Small Book Page 15; Large Book Page 3) -** Chief Finance Officer Jamie Elfert explained that the revenue is declining. In 2009 the projected revenue is \$23,000,000. and in 2010 the proposed revenues are \$20,700,000. She stated the largest revenue decline is state mineral royalties, receiving \$9,000,000. in 2008, anticipating \$4,000,000. in 2009, with no more than \$4,000,000. budgeted for 2010. Other revenues are sales tax and in 2008 \$8,300,000. were received, in 2009 \$7,400,000. anticipated, and \$6,700,000. is being projected for 2010, in anticipation of further declines. (NO ACTION TAKEN)
- c) **General Fund – Fund Balance – Fund 151 (Small Book Page 14; Large Book Page 2) –** Chief Finance Officer Jamie Elfert explained that it is anticipated to have \$8,000,000. at the end of 2010 of which \$3,000,000. is set aside for grants that the Parish puts upfront for grant expenditures that reimbursement will be received from 45 to 60 days later. She stated that CDBG grant funds were not increased because the state recovery office has assured that when the expenditures are turned in they will send the funds to release the checks. In the Insurance Loss Fund \$2,000,000. is being set aside with the anticipation of a catastrophic event.(NO ACTION TAKEN)

At this time, 4:43 p.m., B. Hebert was recorded as joining the proceedings.

- d) **Official Fees/Publications – Fund 151-119 (Small Book Page 23; Large Book Page 11) –** Chief Finance Officer Jamie Elfert stated that this is the department that the Parishwide memberships into various organizations such as La. Municipal Association, National Association of Counties, Police Jury Association, etc. She stated it also includes the independent audit fees. She stated that \$15,000. has been added for travel due to this past year the Council recommended Administrative Staff members to begin attending some of national conferences to bring back information. Rather than identify those individuals a year in advance, the \$15,000. is being placed in a general account when the conferences come up the Parish President can decide

who would be attending. Also, a Legislative Coordinator position and funding of \$75,000 are being added for the service of a professional legislative consultant who will follow and advise Terrebonne Parish as to state and federal legislation which may have significant impact on the ability to follow legal obligations both physically and financially.

Parish President M. Claudet further explained that most of the progressive parishes in the state have someone who is present in Washington D.C. to take advantage of opportunities as they come about. He stated that it became very obvious with the stimulus package. He stated that he believes that Terrebonne Parish could have obtained funding for smart lights had someone been there working with the federal staffs. He stated that many transportation, sewer, etc. projects will be addressed for Terrebonne Parish and the Legislative Coordinator could assist with federal funding. He stated that departments were directed to curtail their budgets in order to provide this funding. He also stated that if the person is able to obtain funding for projects in Terrebonne Parish it will pay for the position being budgeted.

A discussion ensued where several Council Members expressed their opposition and one expressed his support in budgeting funds for a Legislative Coordinator in Washington, D.C. to assist with obtaining federal funding for Terrebonne Parish projects. (NO ACTION TAKEN)

- e) **Judicial – Other – Fund 151-129 (Small Book Page 33; Large Book Page 19)** – Chief Finance Officer Jamie Elfert stated that this fund pays for court warrants, which includes off duty police officers who testify in court, and juror expenses. She stated there is a decrease from \$135,000. from 2009 to \$75,000. In 2010 due to the state ruling that indicates that the witness fees for the off duty police officers should be borne by the parties before the court.(NO ACTION TAKEN)

Vice-Chairman K. Voisin relinquished the Chair to Chairman B. Hebert.

- f) **Elections – Fund 151-142 (Small Book Page 38; Large Book Page 24)** – Chief Finance Officer Jamie Elfert explained that this account fluctuates depending on every four years where there is a major election. She stated that in 2010, \$30,300 is anticipated. She stated that the Secretary of State bills the Parish for a proportionate share of the cost of an election to bring in machines, leases, poll takers, commissioners to work the polls. She further stated that the individual taxing jurisdictions are responsible for funding their taxing propositions.(NO ACTION TAKEN)

Councilman K. Voisin suggested that combining small taxing district elections be considered.

- g) **General – Other – Fund 151-199 (Small Book Page 56; Large Book Page 40)** - Chief Finance Officer Jamie Elfert explained that this is another miscellaneous department where charges, such as any ad valorem taxes that have not been collected by the end of the year and are deemed uncollectable, have to be adjusted under miscellaneous tax adjustment. She stated that in 2009 it was anticipated \$29,745. but due to the storms, there was a slight increase due to homeowners who were given tax credits for repairing their homes because of significant damages, but should go back to normal in 2010. (NO ACTION TAKEN)
- h) **Publicity – Fund 151-651 (Small Book Page 69; Large Book Page 52)** – Chief Finance Officer Jamie Elfert explained this fund for publicity promotions such as the Christmas Parade for approximately \$50,000., co-sponsorship of special events in the amount of \$15,000. with a maximum of \$600. per event, a beautification program in the amount of \$50,000. that includes \$25,000. For the Tree Board and \$25,000. For other beautification projects.(NO ACTION TAKEN)
- i) **Road District #6 O & M – Fund 258 (Small Book Page 171; Large Book Page 272)** - Chief Finance Officer Jamie Elfert highlighted the Road District #6 O & M Fund is a small district of which taxes are only collected for the roads within that

district and the anticipated revenues for 2010 is \$37,710, with the inclusion of the projected savings account at the end of 2009 \$60,000. worth of maintenance could be allowed in 2010. (NO ACTION TAKEN)

Council Clerk P. Labat recommended that the Road District #6 Fund be brought up at another meeting in which Councilman Pete Lambert would be present since it is solely in District 9.

- j) Road Lighting Districts – Fund 267-276 (Small Book Page 173; Large Book Page 281)** - Chief Finance Officer Jamie Elfert explained that the Proposed 2010 Budget book details the funds in each road light district and the total for all the districts is approximately \$2,000,000., exclusive of the Urban Services District. In 2010 approximately \$1,750,000. projected revenues and the savings account of \$251,000. will be able to be used. She stated that the savings account is what dictates how much is recommended for future years for millages levied. (NO ACTION TAKEN)

Councilman K. Voisin stated that he is working on legislation to be able to consolidate Road Lighting Districts in the Parish.

Chief Finance Officer Jamie Elfert explained that if the Road Lighting Districts were approved for consolidation the funds from each district would have to be expended and then a millage would have to be levied for the new parish wide road lighting district. She further explained that when this issue was presented to the voters for the third time, they indicated that there would be no changes in the way Road Lighting District funds are administered. Recommendations from the Council would still be taken, the only difference it would be one pot of money that the funds come from.

A brief discussion ensued relative to the pros and cons of consolidating Road Lighting District funds.

- k) Debt Service Funds – Fund 405-499 (Small Book Page 262; Large Book Page 472)** - Chief Finance Officer Jamie Elfert stated that this is in recap form because it basically dictates how much bond payments are paid for. She stated that some of TPCG bonds are being refinanced, which was approved by the Council. She stated in the 2009 projected it was \$6,300,000. and for 2010 it is projected for \$5,800,000. and the reason for the decrease is that when you refinance there is a delay in the first payment, so the figures should return to normal in 2011. (NO ACTION TAKEN)

- l) Parish Council (Small Book Page 19; Large Book Page 7)** Chief Finance Officer Jamie Elfert stated there are no significant changes and no capital requests.

Council Clerk P. Labat stated that on one of the committee agendas there is a proposal for informational mail out brochures, which, if adopted, will slightly change the proposed 2010 for the Council.

- m) Council Clerk (Small Book Page 21; Large Book Page 9)** Chief Finance Officer Jamie Elfert stated there are no significant changes and no capital requests.

Chief Finance Officer Jamie Elfert stated that the next Budget Review meeting is on 10/12/09, with a small amount of funds to be reviewed and if it appears to take too long it will be carried over to the meeting on 10/13/09.

Mr. A. Tillman moved, seconded by Mr. K. Voisin, “THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. A. Tillman

.UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, B. Hebert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams

NAYS: None

ABSENT: J. Cehan, B. Hebert, and P. Lambert

The Chairman declared the motion adopted and the meeting adjourned at 5:16 p.m.

Billy Hebert, Chairman

Venita Chauvin, Minute Clerk

Mr. B. Hebert moved, seconded by Mr. A. Tillman, "THAT, the Council accept and ratify the minutes of the Budget & Finance Committee meeting held on 10/7/09."

The Vice-Chairman called for a vote on the motion offered by Mr. B. Hebert.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Vice-Chairman declared the motion adopted.

The Vice-Chairman called for a report on the Budget & Finance Committee meeting held on 10/12/09, whereupon the Committee Chairman, noting that ratification of the minutes calls public hearing on 10/28/09, rendered the following:

### **BUDGET & FINANCE COMMITTEE**

**OCTOBER 12, 2009**

The Chairman, Billy Hebert, called the Budget & Finance Committee meeting to order at 5:30 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by J. Pizzolatto and the Pledge of Allegiance led by P. Lambert. Upon roll call, Committee Members recorded as present were: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams. A quorum was declared present.

OFFERED BY: Ms. A. Williams.

SECONDED BY: Mr. A. Tillman.

RESOLUTION NO. 09-531

A resolution authorizing the Parish President to negotiate and execute an amendment to the cooperative endeavor agreement with the Parish Sheriff's Office for the 2009 Public Safety Program for an increase of \$38,900, and

WHEREAS, Parish Officials with the Consolidated Government and Sheriff's Office have successfully their joint efforts since 2008 on the education and promotion of public safety and wish to continue the program, and

WHEREAS, the original agreement of \$56,100, plus \$5,000 for equipment was approved by the Council, resolution No. 09-068 on February 9, 2009, and

WHEREAS, Parish Officials request an increase of \$38,900 to \$100,000 which is included in the 2009 Adopted Budget.

NOW, THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President to negotiate and execute an amendment to the cooperative endeavor agreement with the Terrebonne Parish Sheriff's Office and to address other matters relative thereto.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

\* \* \* \* \*

In response to questioning, Committee Member A. Williams explained that the aforementioned agreement pertains to covert action in conjunction with the West Side Weed and Seed Program in the inner city and that public noting the cover action would defeat the intended action.

Chief Finance Officer Jamie Elfert explained that \$100,000.00 was previously allocated for the aforementioned 2009 Public Safety Program of which the initial contract was for \$56,100.00 inclusive of \$5,000.00 for equipment and that the allocation of the aforementioned \$38,900.00 for public safety brings the funding to a total of \$100,000.00.

RESOLUTION: Awarding the bid for the purchase of fourteen (14) Duplex Lift Station Control Panels to Instrument Control Systems, Inc. in the amount of \$190,377.00. *(RESOLUTION ADOPTED IN COMMITTEE, BUT EXTRACTED FROM MINUTES PRIOR TO RATIFICATION ON 10-14-09, THEREFORE ACTION IS NULL AND VOID)*

Purchasing Manager Angela Guidry explained that the lowest bid was received from Instrument Control System of Plymouth, MN. She continued that bids were received from the following local vendors: Premier Control Systems (\$204,927.00), Shamrock Management (\$211,065.20), and Panel Specialist (\$268,097.00). She added that the delivery time is noted as the earliest day possible and that the panels will be installed using Parish crews.

Mr. C. Voisin moved, seconded by Mr. P. Lambert, "THAT, the Budget & Finance Committee introduce an ordinance to authorize the Parish President to execute a cooperative endeavor agreement for the lease of Hazard Mitigation Grant Program (HMGP) property located at 6120 Shrimpers Row to Mr. Mark Murret and call a public hearing on said matter on October 28, 2009 at 6:30 p.m."

The Chairman called for the vote on the motion offered by Mr. C. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman noted that Item No. 4 (Implementing a Tax Increment Financing Policy) has been withdrawn as per the request of Administration. (NO ACTION TAKEN)

The Chairman recognized Mr. Herdis Neil of T Beb, who expressed his concern with respect to spending additional funding on the LaCache Landfill since its closure; requested that he be informed when bids are let for dirt to be placed on said site; and noted that the location is too close to the Gulf of Mexico and poses a dangerous threat to the water supply.

Utilities Director Tom Bourg explained that a consent order was issued for the closure of the LaCache Landfill, but was revoked subsequent to Hurricane Andrew due to the dirt being removed. He continued that the Parish was required to maintain and cover the landfill; that no funding has been spent on the site since 1980; that competitive bids will be received to cover the landfill; and added that Administration is obligated to secure a reasonable contract to cover the landfill and complete the closure. Mr. Bourg added that once the landfill is covered and the Department of Environmental Quality issues a closure letter, no further maintenance will be required.

Parish Manager Al Levron stated that the current owner of the property is Resource Environmental Solutions.

Committee Member K. Voisin requested that Administration provide the Council with an accounting of all funding expended since the original closure of the LaCache Landfill.

In response to questioning, Mr. Bourg stated that the only cost borne since the closure of the LaCache Landfill would be the engineering design cost for the closure and that Administration has a right-of-access for ingress and egress purposes. He stated that Administration would provide the Council with the amount of funding previously allocated for the landfill and reallocated to other projects. He indicated that the funding may have been reallocated for drainage and residential drop-off stations.

Chief Finance Officer Jamie Elfert stated that Administration would provide a report on the amount of funding that was originally allocated for the closure and what has been expended.

Mr. C. Voisin moved, seconded by Mr. K. Voisin, "THAT, the Budget & Finance Committee introduce an ordinance to amend the 2009 Adopted Operating Budget and the 5-Year Capital Outlay Budget for the following items:

I. GIS Mapping - \$196,000.00

II. Department of Housing and Human Services - \$27,676.00;

call a public hearing on said matter on October 28, 2009 at 6:30 p.m.; and retain the matter relative to allocating funding for the LaCache Landfill Closure in committee for two weeks."

(\*\*MOTION ADOPTED AFTER DISCUSSION)

Committee Member A. Tillman requested that Administration provide the Council with the letters from the Department of Environmental Quality on this matter.

Chief Finance Officer Jamie Elfert stated that bonds were sold in 2001 for sanitation purposes and that the bonds have drawn interest that has not been allocated to a specific project.

\*\*The Chairman called for the vote on the motion offered by Mr. K. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: Mr. C. Voisin.

SECONDED BY: Mr. J. Cehan.

#### RESOLUTION NO. 09-532

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government for the purpose of purchasing one (1) Aerial Ladder Fire Truck (Ferrara 107' Aerial Ladder mounted on an Inferno Custom Chassis with a Cummins ISM 500 Engine) for the Houma Fire Department under State Contract #407881, and

WHEREAS, after careful review by Todd Dufrene, Fire Chief it has been determined that the total price of Six Hundred Ninety-eight Thousand, Five Hundred Dollars (\$698,500.00) from Ferrara Fire Apparatus, Inc. for the purchase of one (1) Aerial Ladder Fire Truck (Ferrara 107' Aerial Ladder mounted on an Inferno Custom Chassis with a Cummins ISM 500 Engine) should be accepted as per the State Purchasing Contract Catalog, and

WHEREAS, the Parish Finance Department has verified that funds are budgeted and available in the 2009 Account Number 204-222-8914-02 for the purchase of the aforementioned fire apparatus, and

WHEREAS, the Parish Administration has recommended the acceptance of the price for the aforementioned fire apparatus purchase at a total cost of Six Hundred Ninety-eight Thousand, Five Hundred Dollars (\$698,500.00) for one (1) Aerial Ladder Fire Truck (Ferrara 107' Aerial Ladder mounted on an Inferno Custom Chassis with a Cummins ISM 500 Engine) as per the attached State Purchasing Contract Catalog.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the purchase of the fire apparatus be accepted as per the attached forms.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

\* \* \* \* \*

Houma Fire Chief Todd Dufrene stated that consideration has been given to placing the surplus ladder truck at the Houma Airbase Fire Station, but has not been definitely decided. He continued that retention of the ladder truck would allow the Houma Fire Department to receive points from PIAL.

Committee Member A. Tillman requested that the Administration provide the Council with the letter from PIAL regarding points for the surplus ladder truck.

The Chairman requested that Administration provide the Council with a 10-year "capital needs list" for the Houma Fire Department.

Chief Dufrene noted that the average ladder truck life span is 20 years.

Committee Member K. Voisin requested that the Council Clerk contact the Information Technology Department regarding expanding the e-mail storage capacity for Council members.

OFFERED BY: Mr. A. Tillman.

SECONDED BY: Mr. J. Pizzolatto.

RESOLUTION NO. 09-533

A Resolution introducing an Ordinance to declare vehicles, and other miscellaneous equipment from the Administration, Customer Service, Fire, Head Start, Housing & Human Services, Police, Purchasing, Recreation, Roads & Bridges and Transit departments as surplus as described in the attached Exhibit "A" and authorizing said items to be disposed of by public bid, negotiated sale, junked or any other legally approved method.

NOW THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby introduce an ordinance which will declare the attached Exhibit "A" as surplus and authorizes the Parish President to dispose of said items by public bid, negotiated sale, junked or any other legally approved method, and that a public hearing on said matter be called for Wednesday, October 28, 2009 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin and K. Voisin.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

\* \* \* \* \*

Exhibit "A"



1- Printer (Administration)  
 2-Printers (Customer Service)  
 1-1977 Ford C-8000 Fire Truck (Fire)  
 1- Chair (Head Start)  
 3 -Cameras (Housing & Human Services)  
 1 – 1992 Buick Road Master (Police)  
 2- A/C Condensing Units (Purchasing)  
 3- Emergency Lights (Purchasing)  
 1-(lot) - Theatre Style Chairs (Purchasing)  
 2 - John Deere Mowers (Recreation)  
 2 - Cameras (Roads & Bridges)  
 1 - 2001 Eldorado Shuttle Bus (Transit)  
 1 - 1999 Eldorado Shuttle Bus (Transit)  
 \*\*\*\*\*

Purchasing Manager Angela Guidry stated that the old fire truck at the East Park Fire Station is inoperable and is being declared surplus.

A review of the proposed 2010 Budget began on the following departmental budgets:

**a) City Court (Small Book Page 25; Big Book Page13)** – Chief Finance Officer Jamie Elfert presented highlights of the proposed 2010 City Court budget noting the elimination of the part-time judge; elimination of one full-time Staff Psychologist; the addition of a Deputy Clerk III; the addition of one Juvenile Probation Officer; and reclassify one Deputy Clerk IV to a Deputy Clerk III. Mrs. Elfert stated that the total expenditure to the Parish Government is \$846,000.00 in 2009 to \$852,000.00 in 2010.

City Court Administrator Doug Holloway explained that funding for the part-time judge is being eliminated from the Parish's budget although it will still be funded under City Court's General Fund and that the position would be funded on an as needed basis. He continued that the psychologist position was in reality a counselor position and that the position would be filled by utilizing contract services. In response to questioning, Mr. Holloway further explained that the part-time judgeship was suggested by the Supreme Court as opposed to requesting a second Judgeship for Terrebonne Parish and added that other than the building fund fee no other fees have increased.

Mrs. Elfert stated that in 2003, there was an increase in the amount not to exceed \$20.00 (for filing fees) in 2005, in coordination with the building purchase. She noted that City Court currently pays its rent from the revenue collected from the fees. (NO ACTION TAKEN)

**b) Clerk of Court (Small Book Page 30; Big Book Page 17)** - Chief Finance Officer Jamie Elfert stated that there were no significant increase in the amount requested; that the \$60,000.00 allocation was a non-recurring fund allocation for computers and that the fund has been reduced to \$156,500.00 for record preservation. (NO ACTION TAKEN)

**c) Registrar of Voters (Small Book Page 37; Big Book Page 22)** – Chief Finance Officer Jamie Elfert stated that there are no significant changes in the proposed 2010 Registrar of Voters budget.

Clerk of Court I. Robert Boudreaux explained that the voting machines are stored in a warehouse off of Valhi Boulevard near Savanne Road and are maintained by the State.

Committee Member A. Tillman requested that the Clerk of Court request a maintenance schedule for the voting machines from the State.

Mrs. Elfert noted that building expansion and repairs for the Registrar of Voters Office is under the Government Buildings Fund.

Registrar of Voters Linda Rodrigue requested additional or better utilized office space in order to increase the functionality of the office during early voting. In response to questioning, Mrs. Rodrigue stated that she has been working with Government Building Manager David Drury regarding office space, that additional office space is needed, and that improvements need to be made as soon as possible.

Parish President Michel Claudet stated that Administration will make it a priority to begin office improvements after the November election. (NO ACTION TAKEN)

**d) Coroner (Small Book Page 57; Big Book Page 41)** – Chief Finance Officer Jamie Elfert presented the highlights of the proposed 2010 Coroner budget noting an increase for salary adjustments; a 10% budget increase; and a transfer of funding to supplement staff salaries by \$70,000.00. In response to questioning, she continued that the salary adjustments puts the staff salaries for the Coroner Office in line with the salaries of the Parish; that the Human Resources Department performed the salary assessment; and that previously, Coroner employees did not pay for group insurance and that Administration has requested that the Coroner's Office contribute to the group insurance at an amount up to or equal to what Parish employees pay. (NO ACTION TAKEN)

**e) Parish Veterans' Service Office (Small Book Page 60; Big Book Page 45)** – Chief Finance Officer Jamie Elfert stated that the State of Louisiana has submitted a letter noting the Parish's contribution of \$15,681.00 in funding in 2010 for the Veterans' Service Office which is a reduction from \$16,596.00. (NO ACTION TAKEN)

**f) The Haven (Small Book Page 63; Big Book Page 46)** – Chief Finance Officer Jamie Elfert stated that the same allocation of \$40,000.00 has been included in the proposed 2010 Budget for The Haven.

The Haven Executive Director Julie Pellegrin explained that The Haven is operating as best that it can although their budget is \$36,000.00 less due to cuts from the State and lack of fundraising revenue.

Committee Member T. Cavalier requested that Administration review the proposed 2010 budget to determine if additional funding is available for The Haven.

In response to questioning, Mrs. Pellegrin explained the shortage and services provided by The Haven. (NO ACTION TAKEN)

**g) START Corporation (Small Book Page 63; Big Book Page 46)** - Chief Finance Officer Jamie Elfert presented the proposed 2010 Budget for the START Corporation noting an allocation of \$170,000.00 for weekend/holiday services for mentally challenged individuals.

The Chairman recognized Mr. Mickey Fonseca who thanked the Council and Administration for supporting START Corporation.

START Executive Director Casey Guidry stated that the funding allocation to START supplements matching HUD funding to provide weekend/holiday services for severely mentally challenged individuals who require 7-day a week care. He noted that part-time workers are hired to check on the individuals on the weekends and holidays to ensure that the individuals are taking their medications; that the individuals were pre-registered during recent hurricanes for evacuation, and the same preparations have been implemented for this year.(NO ACTION TAKEN)

**h) Economic Development (Small Book Page 72; Big Book Page 53)** – Chief Finance Officer Jamie Elfert stated that in 2009, Administration estimated that the

Terrebonne Economic Development Authority would receive \$720,655.00 in occupational tax proceeds; that in 2010, Administration is estimating a reduction of 10% in the total collection of occupational revenue bring the amount to \$1,300,000.00, and that TEDA may receive 50% of whatever is collected or an estimated \$650,000.00. (NO ACTION TAKEN)

**i) Parish Farm Agent (Small Book Page 78; Big Book Page 57)** - Chief Finance Officer Jamie Elfert presented the proposed 2010 Budget noting a substantial increase for LSU Ag Center rental lease and noted that the LSU Extension Office has requested a \$2,000.00 from \$43,000.00 to \$45,000.00 which is paid directly to the LSU Extension Office of the State. In response to questioning, she stated that she would submit information on the rental space later.

Parish Farm Agent Barton Joffrion stated that the rental space is approximately 4,000 square feet with eight offices and one meeting room. He noted that Mr. V. J. Caro is the land owner. (NO ACTION TAKEN)

**j) Waterways & Ports (Marina Administration) (Small Book Page 79/359; Big Book Page 58)** - Chief Finance Officer Jamie Elfert highlighted the proposed 2010 Waterways & Ports Budget noting that the Port Commission receives a supplement of \$50,000.00 for the downtown marina and added that the Port maintains a separate budget which is provided in the rear of the budget book.

Port Administrator David Rabalais stated that rental proceeds are included in the proposed budget; landscaping is done; that labor is hired to clean the marina daily; and noted that there are significant cost incurred for vandalism. He noted that last year, the marina made more money than this year. (NO ACTION TAKEN)

**k) Road District No. 6 (Small Book Page; Big Book Page)** - Chief Finance Officer Jamie Elfert stated that at the end of 2009, Administration has estimated that the Road District No. 6 savings account will have approximately \$22,802.00 in addition to current revenue of \$37,710.00 in 2010 bring the total amount available for the Road District to \$60,512.00. (NO ACTION TAKEN)

Mr. J. Pizzolatto moved, seconded by Mr. A. Tillman and Ms. A. Williams, "THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. J. Pizzolatto.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 6:43 p.m.

Billy Hebert, Chairman

Suzette Thomas, Minute Clerk

Mr. B. Hebert moved, seconded by Mr. K. Voisin, "THAT, the Council accept and ratify the minutes of the Budget & Finance Committee meeting held on 10/12/09, pulling the item awarding the bid for 14 Duplex Lift Station Control Panels, as recommended by Administration."

The Vice-Chairman called for a vote on the motion offered by Mr. B. Hebert.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Vice-Chairman declared the motion adopted.

The Vice-Chairman called for a report on the Policy, Procedure, & Legal Committee meeting held on 10/12/09, whereupon the Committee Chairman, noting that ratification of the minutes calls a public hearing on 10/28/09, rendered the following:

**POLICY, PROCEDURE, & LEGAL COMMITTEE**

**OCTOBER 12, 2009**

The Chairman, Clayton J. Voisin, called the Policy, Procedure, & Legal Committee meeting to order at 6:48 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by Mr. J. Pizzolatto and the Pledge of Allegiance led by Mr. Lawrence Pellegrin. Upon roll call, Committee Members recorded as present were: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams. A quorum was declared present.

Houma Fire Chief Todd Dufrene responded to a request from the Terrebonne Fire Chiefs Association requesting that public and private business owned buildings that are unable to receive radio signals be identified and retro-fitted with a 700 MHz radio system in addition to requiring that future construction of said types of buildings contain the same. He noted that Jefferson Parish has not implemented an ordinance requiring the aforementioned action, but has implemented its own a radio system. Chief Dufrene requested that the aforementioned matter be tabled until Administration can devise a radio system.

Mr. K. Voisin moved, seconded by Mr. B. Hebert, "THAT, the Policy, Procedure, & Legal Committee table indefinitely the matter relative to implementing a 700 MHz radio system in public and private business owned buildings for emergency communication."

The Chairman called for the vote on the motion offered by Mr. K. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. A. Williams moved, seconded by Mr. A. Tillman, "THAT, the Policy, Procedure, & Legal Committee defer action for 30 days on the matter relative to allowing local Fire Protection Districts and the Houma Fire Department volunteers to solicit funds for charitable organizations."

The Chairman called for the vote on the motion offered by Ms. A. Williams.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: Mr. J. Pizzolatto.  
 SECONDED BY: Ms. A. Williams.

## RESOLUTION NO. 09-534

WHEREAS, the Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Property Insurance coverage through its Department of Risk Management, and

WHEREAS, Administration and the Risk Management Department, via TPCG's consultant Sigma Consulting Corporation, completed advertisement in the surrounding newspapers for producer/broker statements of qualifications, which were reviewed and analyzed as well as a completion of face to face interviews with producers/brokers, for various respective upcoming new and/or renewal policies effective 2010-2011, 2011-2012, and 2012-2013, and

WHEREAS, it is the recommendation of Administration and the Risk Management Department that the Property producer/broker appointed for a 3 year policy period(s) for the 2010-2011, 2011-2012, and 2012-2013 new/renewal policy dates shall be: McGriff, Siebels & Williams for a flat fee of \$20,700 for 2010-2011; \$20,700 for 2011-2012; and \$20,700 for 2012-2013 per year (which totals \$62,100 for a period of 3 years). This producer/broker shall be required to sign a producer service agreement prior to commencement of this period and also broker of record letters shall be issued prior to commencement of this period in order to begin marketing.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Policy, Procedure, and Legal Committee), on behalf of Terrebonne Parish Consolidated Government, that the recommendation of Administration and the Risk Management Department is to accept the Property producer/broker appointed for a 3 year policy period(s) for the year 2010-2011, 2011-2012, and 2012-2013, new/renewal policy dates: McGriff, Siebels, & Williams for a flat fee of \$20,700 for 2010-2011, \$20,700 for 2011-2012, and \$20,700 for 2012-2013 per year (which totals \$62,100 for a period of 3 years). This producer/broker shall be required to sign a producer service agreement prior to commencement of this period and also broker of record letters shall be issued prior to commencement of this period in order to begin marketing.

## THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

\* \* \* \* \*

OFFERED BY: Mr. J. Pizzolatto.  
 SECONDED BY: Ms. A. Williams.

## RESOLUTION NO. 09-535

WHEREAS, the Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Casualty Insurance coverage through its Department of Risk Management, and

WHEREAS, Administration and the Risk Management Department, via TPCG's consultant Sigma Consulting Corporation, completed advertisement in the surrounding newspapers for producer/broker statements of qualifications, which were reviewed and analyzed as well as a completion of face to face interviews with producers/brokers, for various respective upcoming new and/or renewal policies effective 2010-2011, 2011-2012, and 2012-2013, and

WHEREAS, it is the recommendation of Administration and the Risk Management Department that the Casualty producer/broker appointed for a 3 year policy period(s) for the 2010-2011, 2011-2012, and 2012-2013 new/renewal policy dates shall be: Willis of Louisiana,

Incorporated for a flat fee of \$19,250 for 2010-2011; \$19,635 for 2011-2012; and \$20,025 for 2012-2013 per year (which totals \$58,910 for a period of 3 years). This producer/broker shall be required to sign a producer service agreement prior to commencement of this period and also broker of record letters shall be issued prior to commencement of this period in order to begin marketing.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Policy, Procedure, and Legal Committee), on behalf of Terrebonne Parish Consolidated Government, that the recommendation of Administration and the Risk Management Department is to accept the Casualty producer/broker appointed for a 3 year policy period(s) for the year 2010-2011, 2011-2012, and 2012-2013, new/renewal policy dates: Willis of Louisiana, Incorporation for a flat fee of \$19,250 for 2010-2011, \$19,635 for 2011-2012, and \$20,025 for 2012-2013 per year (which totals \$58,910 for a period of 3 years). This producer/broker shall be required to sign a producer service agreement prior to commencement of this period and also broker of record letters shall be issued prior to commencement of this period in order to begin marketing.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

\* \* \* \* \*

Mr. P. Lambert moved, seconded Unanimously, "THAT, Policy, Procedure, & Legal Committee co-sponsor and waive rental fees for the American Legion Post 31 to host a dinner in the Houma-Terrebonne Civic Center on December 5, 2009 in honor of the Louisiana National Guard troops who are being deployed to Iraq in January 2010."

The Chairman called for the vote on the motion offered by Mr. P. Lambert.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Committee Member K. Voisin requested that organizations seeking co-sponsorship of events submit their requests for consideration in advance of their events.

Parish Attorney Courtney Alcock stated that ratifying co-sponsorship of an event after the event has been held is not considered a prohibitive donation and noted that the following events are standing events that receive annual co-sponsorship.

Ms. A. Williams moved, seconded by Mr. P. Lambert, "THAT, the Policy, Procedure, & Legal Committee ratify the cooperative endeavor agreement (use of chairs and tables) for the Wetlands Discovery Celebration held on October 9 -11, 2009."

The Chairman called for the vote on the motion offered by Ms. A. Williams.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. A. Williams moved, seconded by Mr. P. Lambert, "THAT, the Policy, Procedure, & Legal Committee ratify the co-sponsorship (security only) for the 2009 NAACP Banquet held on October 3, 2009."

The Chairman called for the vote on the motion offered by Ms. A. Williams.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Committee Member J. Cehan requested consideration of supporting a policy that would allow Council Members to mail annual project updates to registered constituents in their district.

Mr. J. Cehan moved, seconded by Mr. K. Voisin, "THAT, the Policy, Procedure, & Legal Committee introduce an ordinance to amend the Parish Code, Chapter 2, Article III. Council, Section 2-53 as it relates to mail outs and travel, and call a public hearing on said matter on October 28, 2009 at 6:30 p.m." (\*\*MOTION ADOPTED AFTER BRIEF COMMENTS)

Council Clerk Paul Labat noted that it has been suggested that the ordinance be amended to change the four (4) sheet mail out to a "tri-fold" mail out and stated that he will revise the ordinance to reflect the suggestion.

\*\*The Chairman called for the vote on the motion offered by Mr. J. Cehan.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. J. Pizzolatto moved, seconded by Mr. B. Hebert, "THAT, the Policy, Procedure, & Legal Committee take under consideration possible amendments to current animal control regulations." (\*\*SUBSTITUTE MOTION OFFERED IMMEDIATELY)

Mr. K. Voisin offered a *substitute* motion, seconded by Mr. P. Lambert, "THAT, the Policy, Procedure, & Legal Committee defer action for 30 days on the matter relative to possible amendments to current animal control regulations."

The Chairman called for the vote on the *substitute* motion offered by Mr. K. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the *substitute* motion adopted.

Mr. K. Voisin moved, seconded by Mr. J. Cehan, "THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. K. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 6:58 p.m.

Clayton J. Voisin, Chairman

Suzette Thomas, Minute Clerk

Mr. C. Voisin, seconded by Mr. A. Tillman, "THAT, the Council accept and ratify the minutes of the Policy, Procedure, & Legal Committee meeting held on 10/12/09."

The Vice-Chairman called for a vote on the motion offered by Mr. C Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Vice-Chairman declared the motion adopted.

The Vice-Chairman called for a report on the Public Services Committee meeting held on 10/12/09, whereupon the Committee Chairman, noting that ratification of the minutes calls public hearings on 10/28/09, rendered the following:

### **PUBLIC SERVICES COMMITTEE**

**OCTOBER 12, 2009**

The Chairman, Joey Cehan, called the Public Services Committee meeting to order at 7:08 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by K. Voisin and the Pledge of Allegiance led by B. Hebert. Upon roll call, Committee Members recorded as present were: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams. A quorum was declared present.

OFFERED BY: Mr. K. Voisin.

SECONDED BY: Mr. A. Tillman.

#### **RESOLUTION NO. 09-536**

A resolution providing for the acceptance of work performed by Virginia Transformer Corporation in accordance with the Certificate of Substantial Completion for 2009 Belanger Substation Upgrade, Terrebonne Parish, Louisiana.

WHEREAS, by contract dated May 21, 2009, the Terrebonne Parish Consolidated Government did award a contract to Virginia Transformer Corporation for 2009 Belanger Substation Upgrade, as will be seen by reference to said contract which is recorded under Entry No. 1323052 of the records of Terrebonne Parish, and

NOW THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed by Virginia Transformer Corporation, in accordance with the Certificate of Substantial Completion, effective as of the date of the recording of this resolution and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said Contract Entry No. 1323052 of the records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED, that payment of project retainage, subject to (i) lapse of a 45 day clear lien period; (ii) submittal of a clear lien certificate by contractor; and (iii) completion of all punch list items, be, and is hereby authorized.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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Ms. T. Cavalier moved, seconded by Mr. K. Voisin, "THAT, the Public Services Committee introduce an ordinance authorizing the acquisition of sites and/or servitudes required



for the Allemand Subdivision Drainage Improvements Project; Project No. 09-DRA-16; authorizing the Parish President to execute any and all documents necessary to acquire sites and/or servitudes for said purposes; authorizing the Legal Staff to commence expropriation proceedings in the event the sites and/or servitudes cannot be obtained conventionally; and call a public hearing on said matter on October 28, 2009 at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Ms. T. Cavalier.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: Mr. C. Voisin.

SECONDED BY: Ms. A. Williams.

#### RESOLUTION NO. 09-537

A resolution authorizing an amendment to agreement for natural gas service dated September 25, 2002, and amended October 2005, between Terrebonne Parish Consolidated Government and Crosstex Gulf Coast Marketing Ltd. for the rural gas distribution system.

WHEREAS, an existing contract between Terrebonne Parish Consolidated Government and Crosstex Gulf Coast Marketing Ltd. was terminated effective September 25, 2009, and

WHEREAS, Crosstex Gulf Coast Marketing Ltd. and Terrebonne Parish Consolidated Government express mutual desire to rescind portion of the termination related to the rural distribution system, and

WHEREAS, proposed amendment will provide natural gas to the rural natural gas delivery points, and

WHEREAS, the Utilities Department staff has reviewed and recommends favorable consideration of this resolution.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby approve the amendment to natural gas service between Terrebonne Parish Consolidated Government and Crosstex Gulf Coast Marketing Ltd., and

BE IT FURTHER RESOLVED that the Parish President, Council Chairman, and all other appropriate parties be, and they are hereby authorized to sign said amendment to agreement for natural gas service.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

\* \* \* \* \*

OFFERED BY: Mr. C. Voisin.

SECONDED BY: Mr. K. Voisin and Mr. A. Tillman.

#### RESOLUTION NO. 09-538

A resolution ratifying the appointment of the engineering firm of David A. Waitz Engineering

and Surveying, Inc., to provide engineering services for the Repairs of the Pontoon Bridge Project; and authorizing execution of an engineering agreement for these services.

WHEREAS, the Terrebonne Parish Consolidated Government wishes to provide for the necessary repairs to the Falgout Canal Pontoon Bridge, and

WHEREAS, the Terrebonne Parish Consolidated Government has budgeted the monies necessary to continue with the design and construction for these repairs, and

WHEREAS, the engineering firm of David A. Waitz Engineering and Surveying, Inc. has been selected by Terrebonne Parish President Michel Claudet to provide the required services for the Repairs of the Pontoon Bridge Project, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby ratify the appointment of the engineering firm of David A. Waitz Engineering and Surveying, Inc., by Terrebonne Parish President Michel Claudet for professional engineering services for the Repairs of the Pontoon Bridge Project and does hereby authorize the execution of an engineering agreement with the engineering firm of David A. Waitz Engineering and Surveying, Inc., by Terrebonne Parish President Michel H, Claudet for said project.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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OFFERED BY: Mr. B. Hebert.

SECONDED BY: Mr. K. Voisin.

RESOLUTION NO. 09-539

A Resolution awarding and authorizing the signing of the Construction Contract for the Ashland Jail Protection Levee Project, and identified as Parish Project No. 09-LEV-24, Terrebonne Parish, Louisiana, and authorizing the issuance of the Notice to Proceed.

WHEREAS, the Terrebonne Parish Consolidated Government did receive construction bids on the Ashland Jail Protection Levee Project, and identified as Parish Project No. 09-LEV-24, Terrebonne Parish, Louisiana, and

WHEREAS, the lowest and best bid was that submitted by Byron E. Talbot Contractor, with the Base Bid and Alternate No. 1 in the total amount of \$607,347.55, and

WHEREAS, the Consultant Engineer for this project, the firm of Duplantis Design Group, has recommended that the award of the contract for construction of this project be made to the firm of Byron E. Talbot Contractor.

NOW, THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government award the construction contract to Byron E. Talbot Contractor in the overall amount of \$607,347.55, and

BE IT FURTHER RESOLVED that the President of Terrebonne Parish Consolidated Government, be and he is hereby authorized and empowered to sign a construction contract for and on behalf of the Terrebonne Parish Consolidated Government with Byron E. Talbot Contractor, upon receipt of the performance bond in the amount of the contract price, and

BE IT FURTHER RESOLVED that upon receipt of required certificates of insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all contract documents, that the Engineer is hereby authorized to issue the Notice to Proceed to the Contractor to commence construction of the project.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: C. Voisin.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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OFFERED BY: Mr. P. Lambert.

SECONDED BY: Ms. A. Williams.

RESOLUTION NO. 09-540

A Resolution awarding and authorizing the signing of the Construction Contract for Ward 7 Levee Improvements Reach 2B, State Project No. 576-55-0023(332), Terrebonne Parish, Louisiana, and authorizing the issuance of the Notice to Proceed.

WHEREAS, the Terrebonne Parish Consolidated Government is scheduled to receive construction bids on State Project No. 576-55-0023(332), Ward 7 Levee Improvements Reach 2B (Statewide Flood Control), Ward 7 Levee Improvements from Central Heights Subdivision to St. Louis Canal, Terrebonne Parish, Louisiana on October 8, 2009, and

WHEREAS, the Parish desires to authorize the award of a construction contract to the firm that submits the lowest responsive, responsible bid within the authorized budget, and contingent upon approval of Louisiana Department of Transportation and Development for the Ward 7 Levee Improvements Reach 2B, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish President to award a construction contract to the firm that submits the lowest responsive, responsible bid within the authorized budget, and contingent upon approval of Louisiana Department of Transportation and Development for the Ward 7 Levee Improvements Reach 2B project, and

BE IT FURTHER RESOLVED, that the Parish President be authorized to execute all necessary Contract Documents to authorize the lowest responsive, responsible bidder on State Project No. 576-55-0023(332), to proceed with all necessary services for the completion of the project.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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Parish Manager Al Levron stated that a revised resolution was submitted and that the bid is being recommended and awarded to Civil Construction Contractors in the amount of \$3,814,692.50. He continued that a lower bid was submitted, but declared "non-responsive" due to the omission of required information. In response to questioning, Mr. Levron noted that the price difference is \$250,015.35 lower and that the bids are within the allocated budgeted. He

then recommended proceeding with the lowest “responsible responsive” bid of Civil Construction Contractors.

OFFERED BY: Mr. J. Pizzolatto.

SECONDED BY: Mr. K. Voisin.

RESOLUTION NO. 09-541

A resolution authorizing the execution of Change Order No. 1 for the Construction Agreement for Parish Project No. 03-DRA-23; State Project No. 576-55-0019(331), Gum Street Drainage Improvements Phase 1, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated September 26, 2008, with Byron E. Talbot Contractor, Inc., for Gum Street Drainage Improvements Phase 1, Parish Project No. 03-DRA-23; State Project No. 576-55-0019(331), Terrebonne Parish, Louisiana, and

WHEREAS, this change order is necessary to balance contract quantities with installed quantities and capture additional pay items, and

WHEREAS, the Engineer for this project, T. Baker Smith, Inc., recommend this change order, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Michel Claudet of Change Order No. 1 to the construction agreement with Byron E. Talbot Contractor, Inc., to balance contract quantities to actual ones installed for a decrease of Three Thousand, Six Hundred Four Dollars and Eleven Cents (\$3,604.11) to the original contract amount, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, T. Baker Smith, Inc.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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OFFERED BY: Ms. T. Cavalier.

SECONDED BY: Mr. C. Voisin.

RESOLUTION NO. 09-542

A resolution awarding and authorizing the signing of the Construction Contract for Parish Project No. 07-LEV-31, 1-1B Intracoastal Canal Levee and Bulkhead Project, Terrebonne Parish Consolidated Government, Terrebonne Parish, Louisiana, and authorizing the issuance of the Notice to Proceed.

WHEREAS, the Terrebonne Parish Consolidated Government did receive construction bids on Parish Project No. 07-LEV-31, 1-1B Intracoastal Canal Levee and Bulkhead Project, Terrebonne Parish, Louisiana, and

WHEREAS, the lowest and best bid was that submitted by Lowland Construction Company, Inc., Thibodaux, Louisiana, in the overall amount of \$1, 235,445.00, and

NOW, THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government award the construction contract to Lowland Construction Company, Inc., Thibodaux, Louisiana, in the overall amount of \$1, 235,445.00, and

BE IT FURTHER RESOLVED that the President of Terrebonne Parish Consolidated Government, be and he is hereby authorized and empowered to sign a construction contract for and on behalf of the Terrebonne Parish Consolidated Government with Lowland Construction Company, Inc., upon receipt of the performance bond in the amount of the contract price, and

BE IT FURTHER RESOLVED that upon receipt of necessary servitudes and required certificates of insurance evidencing coverage as provided in the project specifications and upon execution and recordation of all contract documents, that the Engineer is hereby authorized to issue the Notice to Proceed to the Contractor to commence construction of the project.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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OFFERED BY: Mr. C. Voisin.

SECONDED BY: Mr. B. Hebert.

RESOLUTION NO. 09-543

A resolution accepting proposal of UtiliQuest, LLC to provide locating services for Department of Utilities, Electric Division.

WHEREAS, Terrebonne Parish Consolidated Government Utilities Department had entered into an agreement with One Call Locates, Inc., and

WHEREAS, service included marking underground Terrebonne Parish Consolidated Government electrical system, and

WHEREAS, as of November 30, 2009, One Call Locates, Inc. will stop providing such service, and

WHEREAS, UtiliQuest, LLC acting as a subcontractor to One Call Locates, Inc. was performing the work, and

WHEREAS, UtiliQuest, LLC can provide the same service at a lower cost than existing contract, and.

WHEREAS, Terrebonne Parish Consolidated Government Utilities Department chooses to continue to have a third party mark electrical facilities.

NOW THEREFORE BE IT RESOLVED, that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, has accepted the proposal of UtiliQuest, LLC to provide locating services for Department of Utilities, Electric Division.

BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be, and they are hereby, authorized to execute any and all contract documents associated therewith.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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OFFERED BY: Mr. P. Lambert.

SECONDED BY: Mr. C. Voisin.

RESOLUTION NO. 09-544

A resolution authorizing the execution of Change Order No. 3 for the Construction Agreement for Parish Project No. 09-LEV-18, Lower Ward 7 Levee Maintenance Interim Lift; North of Boudreaux Canal to South of Lashbrook Pump Station, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated July 16th, 2009, with Phylway Construction, LLC., for the Parish Project No. 09-LEV-18, Lower Ward 7 Levee Maintenance Interim Lift; North of Boudreaux Canal to South of Lashbrook Pump Station, Terrebonne Parish, Louisiana, and

WHEREAS, this change order is necessary in order to add construction time only, and

WHEREAS, this change order is necessary to increase construction contract time from 92 to 102 Calendar Days for the rain days in August, an increase of 10 Calendar Days, and

WHEREAS, this Change Order No. 3 has been recommended by the ENGINEER, Shaw Coastal, Inc. for this project

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Michel Claudet of Change Order No. 3 to the construction agreement with Phylway Construction, LLC, to perform construction services for Parish Project No. 09-LEV-18, Lower Ward 7 Levee Maintenance Interim Lift; North of Boudreaux Canal to South of Lashbrook Pump Station, for an increase of Ten (10) Calendar Days

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, Shaw Coastal, Inc.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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OFFERED BY: Mr. B. Hebert.

SECONDED BY: Mr. K. Voisin.

RESOLUTION NO. 09-545

WHEREAS, the Code of Federal Regulations, as enacted by the United States Congress, mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity, and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each state, and

WHEREAS, the responsibility to inspect, rate and load post those bridges under the authority of Terrebonne Parish, in accordance with those standards, is delegated by the Louisiana Department of Transportation and Development.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that for the period January 2, 2010 through December 31, 2010:

1. The Terrebonne Parish Consolidated Government will perform all interim inspections on all Parish-owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. All bridges owned or maintained by the Terrebonne Parish Consolidated Government will be structurally analyzed and rated by the Parish as to the safe load capacity in accordance with the AASHTO manual for maintenance inspection of bridges. The load posting information that has been determined by the Louisiana Department of Transportation and Development for all bridges where the maximum legal load under Louisiana State Law exceeds the load permitted under the operating rating as determined above will be critically reviewed by the Parish. Load posting information will be updated by the Parish to reflect all structural changes, any obsolete structural ratings or any missing instructional ratings.
3. All Terrebonne Parish Government-owned or maintained bridges which require load posting or closing shall be load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8. All bridges shall be critically reviewed by the Terrebonne Parish Consolidated Government prior to load posting.
4. All bridges owned or maintained by the Terrebonne Parish Consolidated Government are shown on the attached list in the format specified by the Department of Transportation and Development.

BE IT FURTHER RESOLVED, that the Terrebonne Parish Consolidated Government is cognizant that these stipulations are prerequisites for participation by the Terrebonne Parish Consolidated Government in the Off-System Bridge Replacement Program.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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OFFERED BY: Mr. K. Voisin.

SECONDED BY: Mr. B. Hebert.

RESOLUTION NO. 09-546

A resolution authorizing a grant contract agreement between Petsmart Charities and Terrebonne Parish Consolidated Government supporting the Animal Shelter's public spay/neuter program.

WHEREAS, the Terrebonne Parish Animal Shelter has been awarded a grant of \$10,000 by Petsmart Charities in support of the public spay/neuter program, and

WHEREAS, as a condition of said grant Terrebonne Parish Consolidated Government is required to execute a formal agreement binding the obligations, and

WHEREAS, the parish administration favorably recommends the agreement.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government that Parish President Michel Claudet be, and he is hereby, authorized to enter into a grant contract agreement with Petsmart Charities supporting the Animal Shelter's public spay/neuter program.

BE IT FURTHER RESOLVED, that the Parish President and all other appropriate parties be, and they are hereby authorized to execute any and all contract documents associated therewith.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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OFFERED BY: Mr. J. Pizzolatto.

SECONDED BY: Mr. K. Voisin.

RESOLUTION NO. 09-547

A Resolution rejecting all bids of Parish Project No. 08-BUS-02, New Transit Office and Bus Maintenance Facility, Terrebonne Parish, Louisiana.

WHEREAS, bids have been received for the New Transit Office and Bus Maintenance Facility, Parish Project No. 08-BUS-02 by the Terrebonne Parish Consolidated Government, and

WHEREAS, all of the bids received were declared non-responsive, and

WHEREAS, the Parish Administration has recommended that all bids received for the New Transit Office and Bus Maintenance Facility Project, Parish Project No. 08-BUS-02, be rejected.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that all bids received for the New Transit Office and Bus Maintenance Facility, Parish Project No. 08-BUS-02, be rejected.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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Parish Manager Al Levron explained that all bidders were "non-responsive" to the bid documents; noted recent problems with the revised bid document; that bidders have been informed of the new documents; and that due to the bidders being "non-responsive" the Parish is bound to reject all bids and re-advertise. Upon questioning, Mr. Levron stated that all blanks must be filled out on the bid document; failure to omit any information is reasonable cause to reject the bid; and that the revised bid document was changed due to Legislative mandated change. He added that Administration is making every effort to ensure that at each pre-bid and bid conference that bidders are aware of the change.



Committee Member K. Voisin requested that the Council send a letter to Terrebonne's Legislative Delegation requesting that the bid document be simplified.

Committee Member P. Lambert stated that the Lower Montegut Pump Station (D-2), Steel Bulkhead/Discharge Pipe Improvements Project was expanded beyond the initial scope due to the condition of the discharge pipes under the levee.

Public Works Director Lt. Col. (Ret.) Greg Bush explained that there were four (4) punch list items of which three were "clean-up" items and the fourth consisted of adding "rip rap" to the outside corner of the levee for further protection.

OFFERED BY: Mr. P. Lambert.

SECONDED BY: Mr. C. Voisin.

RESOLUTION NO. 09-548

A resolution providing for the acceptance of work performed by JAG Construction Services, Inc., in accordance with the Certificate of Substantial Completion for the Lower Montegut Pump Station (D-02), Steel Bulkhead/Discharge Pipe Improvements; Parish Project No. 08-DRA-26, Terrebonne Parish, Louisiana

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated April 23, 2009 with JAG Construction Services, Inc., the Lower Montegut Pump Station (D-02), Steel Bulkhead/Discharge Pipe Improvements; Parish Project No. 08-DRA-26, Terrebonne Parish, Louisiana, Terrebonne Parish, Louisiana, and

WHEREAS, work performed under the contract has been inspected by authorized representatives of the Owner, Engineer, and Contractor and found to be substantially complete, and

WHEREAS, the Engineer for this project, T. Baker Smith & Son, Inc., recommends the acceptance of the substantial completion, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby accept the work performed in accordance with the contract and specifications in accordance with the Certificate of Substantial Completion, effective as of the date of recording of this resolution, and does authorize and direct the Clerk of Court and Ex-Officio Recorder of Mortgages of Terrebonne Parish to note this acceptance thereof in the margin of the inscription of said contract under Entry No. 1320928 of the Records of Terrebonne Parish, Louisiana, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, T. Baker Smith & Son, Inc.

BE IT FURTHER RESOLVED that a certified copy of the resolution be recorded in the office of the Clerk of Court of Terrebonne Parish to commence a 45-day clear lien period, and

BE IT FURTHER RESOLVED that the Administration is authorized to make payment of retainage upon the presentation of a Clear Lien Certificate.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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OFFERED BY: Mr. J. Pizzolatto.  
SECONDED BY: Mr. K. Voisin.

RESOLUTION NO. 09-549

NAMING AUTHORIZED REPRESENTATIVES, AUTHORIZING SUBMITTAL OF THE GRANT APPLICATION AND CERTIFYING THAT THE URGENT NEEDS NATIONAL POLICY OBJECTIVE IS BEING MET

RESOLUTION AUTHORIZING THE PRESIDENT OF THE TERREBONNE CONSOLIDATED GOVERNMENT TO EXECUTE THOSE DOCUMENTS AND AGREEMENTS REQUIRED IN CONNECTION WITH THE APPLICATION FOR A CDBG DISASTER RECOVERY GRANT THROUGH THE LOUISIANA RECOVERY AUTHORITY AND OFFICE OF COMMUNITY DEVELOPMENT AND NAMING THE TERREBONNE CONSOLIDATED GOVERNMENT AS THE AUTHORIZED REPRESENTATIVE AND TO CERTIFY THAT THE URGENT NEEDS NATIONAL POLICY OBJECTIVE IS BEING MET.

WHEREAS, the Terrebonne Parish Consolidated Government is making application for a Community Development Block Grant (CDBG) Disaster Recovery Grant from the Louisiana Recovery Authority/Office of Community Development; and

WHEREAS, in order to apply for such a grant, the Terrebonne Parish Consolidated Government must submit a CDBG application package in compliance with HUD Program Regulations; and

WHEREAS, such regulations require the Terrebonne Parish Consolidated Government to provide as part of such package a certified copy of a resolution which authorizes submission of the application and which designates authorized representatives to sign the application and to be the authorized representatives for the project; and

WHEREAS, such regulations require the Terrebonne Parish Consolidated Government to certify that the activity for which CDBG funds are being requested is designed to alleviate existing conditions which pose a serious and immediate threat to the health or welfare of the community; which are of recent origin or which recently became urgent, and the Terrebonne Parish Consolidated Government unable to finance the activity on its own, and that no other funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government:

SECTION 1: That the submission of a CDBG application package is hereby authorized, with the proceeds from such grant to be used to finance and implement the Houma Marina-Safe Harbor Mooring and Pedestrian Access.

SECTION 2: That the Parish President, being the chief executive officer of the Terrebonne Parish Consolidated Government, is hereby authorized to be the authorized representative for the project and as such is authorized to file an application and/or all associated documentation and any amendments for a CDBG Disaster Recovery Grant on behalf of the Terrebonne Parish Consolidated Government with full authority to execute all documents pertaining to the project.

SECTION 3: That Mr. Michel H. Claudet, President of the Terrebonne Parish Consolidated Government, is hereby authorized to certify that the activity for which CDBG funds are being requested is designed to alleviate existing conditions which pose a serious and immediate threat to the health or welfare of the community; are of recent origin or which recently became urgent and that the Terrebonne Parish Consolidated Government is unable to finance the activity on its own and there are no other funds available.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin and K. Voisin.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: A. Williams.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

\* \* \* \* \*

The Chairman recognized Mr. Reggie Bourg of Country Drive, who questioned whether or not the aforementioned matter is relative to Hurricanes Gustav and Ike.

Parish Manager Al Levron explained that the funds received are for damages incurred during Hurricanes Katrina and Rita; that the grant was issued to Terrebonne Parish under the Fisheries Infrastructure Program; and that the Parish was awarded approximately \$750,000.00 in accordance to the plan submitted to the Louisiana Recovery Authority. In response to questioning, Mr. Levron further explained the Fisheries Infrastructure Program of which the Parish was awarded three individual projects through the competitive pool. He added that the Houma Marina Safe Harbor Mooring and Pedestrian Access Project was applied for by the Terrebonne Port Commission; that it entails dredging Bayou Terrebonne near its confluence near the Houma Intracoastal Waterway; and includes additional dock space, fishing piers, and the insulation of mooring piles.

OFFERED BY: Ms. A. Williams.

SECONDED BY: Mr. K. Voisin.

RESOLUTION NO. 09-550

NAMING AUTHORIZED REPRESENTATIVES, AUTHORIZING SUBMITTAL OF THE GRANT APPLICATION AND CERTIFYING THAT THE URGENT NEEDS NATIONAL POLICY OBJECTIVE IS BEING MET

RESOLUTION AUTHORIZING THE PRESIDENT OF THE TERREBONNE CONSOLIDATED GOVERNMENT TO EXECUTE THOSE DOCUMENTS AND AGREEMENTS REQUIRED IN CONNECTION WITH THE APPLICATION FOR A CDBG DISASTER RECOVERY GRANT THROUGH THE LOUISIANA RECOVERY AUTHORITY AND OFFICE OF COMMUNITY DEVELOPMENT AND NAMING THE TERREBONNE CONSOLIDATED GOVERNMENT AS THE AUTHORIZED REPRESENTATIVE AND TO CERTIFY THAT THE URGENT NEEDS NATIONAL POLICY OBJECTIVE IS BEING MET.

WHEREAS, the Terrebonne Parish Consolidated Government is making application for a Community Development Block Grant (CDBG) Disaster Recovery Grant from the Louisiana Recovery Authority/Office of Community Development; and

WHEREAS, in order to apply for such a grant, the Terrebonne Parish Consolidated Government must submit a CDBG application package in compliance with HUD Program Regulations; and

WHEREAS, such regulations require the Terrebonne Parish Consolidated Government to provide as part of such package a certified copy of a resolution which authorizes submission of the application and which designates authorized representatives to sign the application and to be the authorized representatives for the project; and

WHEREAS, such regulations require the Terrebonne Parish Consolidated Government to certify that the activity for which CDBG funds are being requested is designed to alleviate existing conditions which pose a serious and immediate threat to the health or welfare of the community; which are of recent origin or which recently became urgent, and the Terrebonne Parish Consolidated Government unable to finance the activity on its own, and that no other funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government:

SECTION 1: That the submission of a CDBG application package is hereby authorized, with the proceeds from such grant to be used to finance and implement the Operation Boat Launches Project.

SECTION 2: That the Parish President, being the chief executive officer of the Terrebonne Parish Consolidated Government, is hereby authorized to be the authorized representative for the project and as such is authorized to file an application and/or all associated documentation and any amendments for a CDBG Disaster Recovery Grant on behalf of the Terrebonne Parish Consolidated Government with full authority to execute all documents pertaining to the project.

SECTION 3: That Mr. Michel H. Claudet, President of the Terrebonne Parish Consolidated Government, is hereby authorized to certify that the activity for which CDBG funds are being requested is designed to alleviate existing conditions which pose a serious and immediate threat to the health or welfare of the community; are of recent origin or which recently became urgent and that the Terrebonne Parish Consolidated Government is unable to finance the activity on its own and there are no other funds available.

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to the Engineer, GSE Associates, Inc.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

\* \* \* \* \*

Mr. A. Tillman moved, seconded by Ms. A. Williams, "THAT the Public Services Committee introduce an ordinance to authorize the sites and/or servitudes required for the Bayou Lacarpe Drainage Improvements Project, Phase D (Baroid Pump Station), to authorize the Parish President to execute any and all documents necessary to acquire sites and/or servitudes for said purposes, and to authorize the Parish Legal Staff to commence expropriation proceedings in the event the sites and/or servitudes cannot be obtained conventionally, and call a public hearing on said matter on October 28, 2009 at 6:30 p.m."

The Chairman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Parish President Michel Claudet noted recent "allegations" against Mr. Bill Hubert (Hubert Enterprises) in St. John Parish and the following contractors: Davasac Engineers, Parson and Sandersen, and Pipeworks and Demolition. He continued that in light of the allegations, Administration reviewed its contracts and subcontracts to determine if any of the contractors were involved with Parish contracts. President Claudet noted that the following subcontractors were identified: Davasac – subcontractor for All South Engineers who is performing work on two Parish NRCS contracts (\$45,150.00); Parson Sandersen has been paid for pumps and pump parts – 2008 \$42,957.00 and 2009 \$20,882.00 for a total cost of \$60,808.00; Hubert Enterprises bid on a spray contract; however, the bid was not awarded and Hubert Enterprises did not rebid; and added that Administration will continue to investigate and monitor the matter. (NO ACTION TAKEN)

Mr. A. Tillman moved, seconded by Mr. C. Voisin and Ms. A. Williams, “THAT, the Public Services Committee introduce an ordinance to rescind Ordinance No. 7372 to remove the ‘Handicapped Parking Only Zone’ in front of 923 Aycock Street and call a public hearing on said matter on October 28, 2009 at 6:30 p.m.”

The Chairman called for the vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman recognized Mr. Herdis Neil of T Beb, who expressed his concern regarding previous debate regarding “No Parking” on Buron Street and noted possible safety concerns with respect to cars parking on the south side of Buron Street at night. Mr. Neil suggested that the matter be retained in committee for further consideration.

Committee Member A. Tillman suggested that a “No Parking” time restriction be posted along the southern portion of Buron Street and noted that New Zion Baptist Church has been in existence for more than 150 years and he does not recall any problems with parking in the area.

Planning and Zoning Director Patrick Gordon explained that currently along Buron Street on the north side, there are “No Parking Signs” on both sides of Buron Street – north side from Mahler Street to Grand Caillou Road and on the southern side from Grand Caillou Road to Louise Street; that a cemetery is located on the south side of Buron Street, but there are no residences in the first block; and that residences are located on the north side of said street with long driveway that can be used for off-street parking. Mr. Gordon recommended that the “No Parking” signs be removed from the south side of Buron Street and the “No Parking” signs remain on the north side of said street. In response to questioning, he continued that the existing ordinance is an old ordinance that establishes no parking from Mahler Street to Grand Caillou Road. Mr. Gordon added that Administration can take under advisement only including the first two blocks in the “No Parking” zone.

Committee Member J. Pizzolatto requested that Administration investigate the possible “No Parking Zone” along the first two blocks of Buron Street and submit a recommendation at the public hearing.

Committee Member A. Tillman reiterated his request for Administration to consider the possibility of a time restriction for the “No Parking Zone”.

Mr. A. Tillman moved, seconded by Mr. J. Pizzolatto, “THAT, the Public Services Committee concur with Administration and introduce an ordinance to remove the ‘No Parking Signs’ on the south side of Buron Street from Grand Caillou Road to Louise Street; call a public hearing on said matter on October 28, 2009 at 6:30 p.m.; and direct Administration to review the placement/removal of “No Parking Signs” on the north side of Buron Street from Mahler Street to Grand Caillou Road and the possibility of implementing time restrictions for the ‘No Parking’ zone.”

The Chairman called for the vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: T. Cavalier.

The Chairman declared the motion adopted.

Committee Member P. Lambert stated that former location of Rayco Shipyard contains a cattle crossing along the middle portion of Deroche Lane; that the lateral ditch near the cattle crossing has eroded since Weeks Marine acquired the property; that rainfall flows into the

residential yards; and requested consideration of installing steel pipe culverts in the yard if the owners agree to it and along the Intracoastal to prevent tidal flooding. Mr. Lambert requested that Administration investigate the area near the cattle crossing along Deroche Lane and submit a recommendation at a later date. (NO OFFICIAL ACTION TAKEN)

The Chairman recognized Mr. Herdis Neil of T Beb who expressed concern with people removing the “No Parking Zone” along Isle de Jean Charles Road and the lack of law enforcement in said area; and supported the islanders desire to remain on said roadway.

The Chairman recognized Chief Albert Naquin who presented a survey of the residents living or previously lived on Isle de Jean Charles Road noting that many do not want to move, but are considering relocating due to the condition of the island. Chief Naquin expressed his desire to seek the islanders relocated as a community so that they can maintain their current sense of “unity”. He further noted that assistance is not being afforded to islander from Federal agencies due to uncertainty of the stability of the island and listed several reasons for relocating.

Mr. K. Voisin moved, seconded by Mr. B. Hebert, “THAT, the Public Services Committee accept into the record a survey of the residents of Isle de Jean Charles Road as presented by Chief Albert Naquin.”

The Chairman called for the vote on the motion offered by Mr. K. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: A. Tillman.

The Chairman declared the motion adopted.

The Chairman recognized Mr. Reggie Bourg of Country Drive who explained his interpretation of the use of CDBG Recovery Funds from Hurricane Gustav and Ike for relocating residents of Isle de Jean Charles Road; stated that the Parish has not done a good job of assisting rural areas in the southern portion of Terrebonne Parish; and questioned how to address the needs of southern residents.

Committee Member K. Voisin suggested that the Committee consider hiring South Central Planning & Development Commission to conduct a survey of the islanders to obtain assessment of the number of residents living on the island; the number of residents who have moved away from the island; etc. He added that by conducting the survey the actual facts would be presented.

Committee Member C. Voisin questioned where the funding for the survey would be derived.

Committee Member A. Williams requested that the residents of Isle de Jean Charles Road attend the Wednesday Council’s meeting to express their desire with respect to residing along said roadway and questioned the validity of Chief Naquin’s comments.

In response to questioning, Chief Naquin stated that several of the residents have moved to Little Caillou, Pointe-aux-Chenes, and Montegut. He continued that many of the residents do not want to leave, but realize that ultimately at some point they will be forced to leave due to the condition of the island and erosion. Chief Naquin suggested constructing a 9ft. levee around the island to protect it from flooding as is the case of land north of the island and reiterated his request to keep the community together if they are relocated.

Committee Member J. Pizzolatto suggested that action be deferred until Wednesday’s Council meeting in order to hear from the residents of Isle de Jean Charles Road.

Committee Member K. Voisin reiterated his contention that a survey performed by an unbiased party would help in determining what action is needed.

Parish President Michel Claudet stated that no one in his Administration is trying to force the islanders to move; that Administration is working to improve Isle de Jean Charles Road; and added that Administration would support the majority of the residents in their decision to either remain or relocate. (NO ACTION TAKEN)

Public Works Director Lt. Col. (Ret.) Greg Bush stated that Administration has spoken to representatives from the Department of Transportation and Development regarding the placement of a barricade along Levron Street at Tunnel Boulevard; that DOTD is not in favor of placing a barricade at said site due to safety concerns; and that no records have been found noting or depicting a barricade at said location.

Planning and Zoning Director Patrick Gordon stated that in his research of aerial photographs, he could not find any photographs depicting a barricade.

Committee Member A. Williams stated that a request was made regarding trucking from Popeyes and along Hall Street, but she will await the report due to the matter being a law enforcement issue.

The Chairman recognized Mr. Charles Bass of Hall Street who inquired about the “alleged” removal of a barricade along Levron Street at Tunnel Boulevard; questioned how the Houma Board of Adjustments was able to grant a variance to place a canopy along a State right-of-way; and requested that further investigation be done to determine when the barricade was removed from Levron Street to Routier Street.

Mr. Gordon explained the Houma Board of Zoning Adjustments decision to grant a variance to AllState to place a canopy along Hall Street. He noted that the right-of-way is located along Tunnel Boulevard and not Levron Street.

Committee Member A. Williams requested that Administration conduct a visual inspection of the intersection of Levron Street at Tunnel Boulevard with representatives from DOTD and that she be notified of the inspection so that she may attend. (NO ACTION TAKEN)

Ms. A. Williams moved, seconded by Mr. B. Heber and Mr. C. Voisin, “THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Ms. A. Williams.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 8:38 p.m.

Joey Cehan, Chairman

Suzette Thomas, Minute Clerk

Mr. J. Cehan moved, seconded by Mr. B. Hebert, “THAT, the Council accept and ratify the minutes of the Public Services Committee meeting held on 10/12/09.”

The Vice-Chairman called for a vote on the motion offered by Mr. J. Cehan.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Vice-Chairman declared the motion adopted.

The Vice-Chairman called for a report on the Community Development & Planning Committee meeting held on 10/12/09, whereupon the Committee Chairman, noting that

ratification of the minutes calls public hearings on 10/28/09 and 11/18/09, rendered the following:

**COMMUNITY DEVELOPMENT & PLANNING COMMITTEE**

**OCTOBER 12, 2009**

The Chairman, A. Tillman, called the Community Development & Planning Committee meeting to order at 8:44 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by A. Williams and the Pledge of Allegiance led by P. Lambert. Upon roll call, Committee Members recorded as present were: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams. A quorum was declared present.

OFFERED BY: Ms. T. Cavalier.

SECONDED BY: Ms. A. Williams.

RESOLUTION NO. 09-551

A resolution to subgrant Community Development Block Grant funds to Bayou Area Habitat for Humanity in an amount not to exceed \$75,000.00 to supplement the construction of two single family residential units that will be made available to low-income homebuyers.

WHEREAS, Bayou Area Habitat for Humanity is a non-profit corporation, which meets the U.S. Department of Housing and Urban Development's definition of Community Based Development Organization and whose mission is to provide and promote homeownership for low income families is in need of funding for its home building projects in Terrebonne Parish; and

WHEREAS, Bayou Area Habitat for Humanity, has made a request to the Terrebonne Parish Department of Housing & Human Services for Community Development Block Grant funds to supplement the construction costs of two new homes in an amount not to exceed \$37,500.00 per unit for a total of \$75,000.00; and

WHEREAS, providing Community Development Block Grant funds in the amount of \$75,000.00 to Bayou Area Habitat for Humanity to construct two new homes is consistent with the Terrebonne Parish Department of Housing & Human Services Five-Year Consolidated Plan; and

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government is committed to facilitating homeownership for lower income families.

NOW THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the Parish President, Michel H. Claudet to enter into an agreement with Bayou Area Habitat for Humanity in the amount of \$75,000.00 to supplement the construction of two single family residential units.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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Bayou Area Habitat Executive Director Jeremy Becker stated that one of the single family residences will be built on Bon Jovi Boulevard and the other one at the corner of Levron Street and Hobson Street in downtown Houma.



Committee Member A. Williams requested that the resident moving into the home at the corner of Levron Street and Hobson Street be required to attend the area neighborhood watch meetings.

Mr. Becker noted that the resident has been informed of the area conditions and has an understanding of what is taking place.

OFFERED BY: Ms. A. Williams.

SECONDED BY: Ms. T. Cavalier.

RESOLUTION NO. 09-552

A Resolution authorizing the Parish President to enter into a contract between Terrebonne Parish Consolidated Government and Louisiana Workforce Commission to provide services and programs in accordance with the provisions of the Community Services Block Grant Act of 1981.

WHEREAS, the Terrebonne Parish Consolidated Government recognizes the need to provide services to help eliminate poverty and promote self-sufficiency in the Parish, and

WHEREAS, the Louisiana Workforce Commission's Community Services Block Grant Program has announced the availability of \$285,029 to Terrebonne Parish to provide services for FY 2009.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the Parish President, Michel Claudet, to sign and submit the Subgrant for the period from October 1, 2009 through September 30, 2011.

BE IT FURTHER RESOLVED that the Terrebonne Parish Consolidated Government does hereby authorize the Parish President, Michel Claudet to execute any and all grant agreements, certifications, modifications, and documents necessary between Terrebonne Parish Consolidated Government and the Louisiana Workforce Commission resulting from approval of this Subgrant.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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OFFERED BY: Ms. T. Cavalier.

SECONDED BY: Mr. K. Voisin and Ms. A. Williams.

RESOLUTION NO. 09-553

A Resolution authorizing the Parish President, Michel H. Claudet, to enter into an agreement with Gulf Coast Teaching Family Services, Inc. for the provision of Homeless Prevention and Rapid Re-Housing services.

WHEREAS Terrebonne Parish Consolidated Government, has received Homelessness Prevention and Rapid Re-Housing Program (HPRP) grant funds allocated by the United States Department of Housing and Urban Development (HUD), under Title XII of the American Recovery and Reinvestment Act of 2009 (Recovery Act), to provide financial assistance and services to either prevent individuals and families from becoming homeless or help those who are experiencing homelessness to be quickly re-housed and stabilized; and

WHEREAS, Gulf Coast Teaching Family Services, Inc. a private non-profit corporation experienced in providing homeless services and a member of the Louisiana Region III Partnership Homeless Coalition has submitted an application to Terrebonne Parish Consolidated Government for funding in the amount of \$198,571.00 to provide financial assistance and services to either prevent families from becoming homeless or help those who are experiencing homelessness to be quickly re-housed and stabilized; and

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, is committed to providing assistance to those families in need of Homeless Prevention and Rapid Re-Housing Services.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of Terrebonne Parish Consolidated Government authorizes the Parish President, Michel H. Claudet, to enter into an agreement with Gulf Coast Teaching Family Services, Inc. for the provision of Homeless Prevention and Rapid Re-Housing services.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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The Chairman recognized Mr. Reggie Bourg of Country Drive who requested information with respect to CDBG Entitlement funds; where the funding for the Homeless Prevention and Rapid Re-Housing services is being derived; who will be assisted by the funding; and what does Rapid Re-Housing entail.

Committee Member A. Williams explained that the funding for Homeless Prevention and Rapid Re-Housing services is not a part of Community Development Block Grant Disaster Recovery Funds; that the funding is being derived from the American Recovery and Reinvestment Act in conjunction with the Community Reinvestment Act; and that the funding is being used to prevent homelessness. She suggested that Mr. Bourg contact the Housing and Human Services Department to obtain an explanation of the programs and services offered.

The Chairman recognized Mr. Mickey Fonseca of Magnolia Street who thanked the Committee for supporting START and the Homeless Prevention Program.

OFFERED BY: Ms. A. Williams.

SECONDED BY: Mr. K. Voisin.

RESOLUTION NO. 09-554

A Resolution authorizing the Parish President, Michel H. Claudet, to enter into an agreement with START Corporation for the provision of Homeless Prevention and Rapid Re-Housing services.

WHEREAS Terrebonne Parish Consolidated Government, has received Homelessness Prevention and Rapid Re-Housing Program (HPRP) grant funds allocated by the United States Department of Housing and Urban Development (HUD), under Title XII of the American Recovery and Reinvestment Act of 2009 (Recovery Act), to provide financial assistance and services to either prevent individuals and families from becoming homeless or help those who are experiencing homelessness to be quickly re-housed and stabilized; and

WHEREAS, START Corporation a private non-profit corporation experienced in providing homeless services and a member of the Louisiana Region III Partnership Homeless

Coalition has submitted an application to Terrebonne Parish Consolidated Government for funding in the amount of \$293,364.00 to provide financial assistance and services to either prevent families from becoming homeless or help those who are experiencing homelessness to be quickly re-housed and stabilized; and

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, is committed to providing assistance to those families in need of Homeless Prevention and Rapid Re-Housing Services.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of Terrebonne Parish Consolidated Government authorizes the Parish President, Michel H. Claudet, to enter into an agreement with START Corporation for the provision of Homeless Prevention and Rapid Re-Housing services.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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OFFERED BY: Ms. A. Williams.

SECONDED BY: Ms. T. Cavalier and Mr. J. Cehan.

RESOLUTION NO. 09-555

A resolution authorizing the Parish President to sign the Weatherization Assistance Program contract between Louisiana Association of Community Action Partnerships (LACAP) and Terrebonne Parish Consolidated Government.

WHEREAS, this contract will facilitate the expenditures of the Weatherization Assistance Program (WAP) funds as they have been made available under the American Recovery and Reinvestment Act of 2009 (ARR), 10 CFR Part 440 and Public Law 105-78 through the United States Department of Energy. The contract is in accordance with the cited authorities and with 10 CFR 600 and the Weatherization Assistance State Plan including the plan for Grant N. DE-EE0000122.

WHEREAS, the contract amount of \$973,517.00 is available to the Terrebonne Parish Consolidated Government for a period of September 1, 2009 through March 12, 2012.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Community Development and Planning Committee), on the behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the Parish President, Michel H. Claudet, to sign and submit the Weatherization Assistance Program Contract.

NOW, THEREFORE BE IT FURTHER RESOLVED that the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the Parish President, Michel H. Claudet, to sign and submit any other documents necessary between Terrebonne Parish Consolidated Government and the Louisiana Association of Community Action Partnerships (LACAP) for the enactment of this contract.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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The Chairman recognized Mr. Reggie Bourg of Country Drive, who inquired about who is eligible for assistance, where can information be obtained, and what type of assistance is being offered.

Committee Member A. Williams again reiterated that funding for the aforementioned assistance is not a part of the Community Development Block Grant Disaster Recovery Fund and that the funding is being derived from the American Recovery and Reinvestment Act. She further noted that the Housing and Human Services Department has done an outstanding job of informing the public of the available funding.

OFFERED BY: Ms. T. Cavalier.

SECONDED BY: Mr. B. Hebert.

RESOLUTION NO. 09-556

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO AUTHORIZE THE ACQUISITION OF STRUCTURES AND LANDS UNDER THE TERMS AND CONDITIONS OF THE TERREBONNE PARISH HURRICANE KATRINA HAZARD MITIGATION GRANT PROGRAM (HMGP), PROJECT NO. #1607-109-0002, PROJECT #0003A; TO AUTHORIZE THE PARISH PRESIDENT TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO EFFECT ACQUISITION; AND CALLING A PUBLIC HEARING ON SAID MATTER FOR WEDNESDAY, OCTOBER 28, 2009 AT 6:30 P.M.

WHEREAS, the Terrebonne Parish Consolidated Government, in the implementation of its Hurricane Katrina Hazard Mitigation Grant Program, Project No. #1607-109-0002, #0003A, has executed all necessary documents with the following property owner to acquire all structures and lands located at the address and for the amount stipulated below:

Owner(s): Rickie and Gwynne Pitre

Address: 214 Bayou Gardens Drive

Appraised Value: \$170,000

Total Project Costs: \$201,102

Offer Amount: \$111,549.09

Legal Description: Tall Timbers Subdivision, Lot 13.

WHEREAS, the above listed property owner has agreed to the offer to purchase for the amounts stipulated.

NOW, THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government that notice is hereby given to adopt an ordinance to authorize the acquisition of structures and lands under the terms and conditions of the Terrebonne Parish Hurricane Katrina Hazard Mitigation Grant Program (HMGP), Project No. #1607-109-0002, Project #0003A; to authorize the Parish President to execute any and all documents necessary to effect acquisition; and calling a public hearing on said matter for Wednesday, October 28, 2009, at 6:30 p. m.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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OFFERED BY: Mr. J. Pizzolatto.

SECONDED BY: Mr. C. Voisin.

RESOLUTION NO. 09-557

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) TO C-3 (NEIGHBORHOOD COMMERCIAL DISTRICT), LOT 1, BLOCK 1, PINE RIDGE SUBDIVISION, 6548 MAIN STREET; PAULA PONTIFF, APPLICANT; AND CALLING A PUBLIC HEARING ON SAID MATTER FOR WEDNESDAY, NOVEMBER 18, 2009 AT 6:30 P.M.

BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), that notice be hereby given to adopt an ordinance to amend the Zoning Map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential District) to C-3 (Neighborhood Commercial District), Lot 1, Block 1, Pine Ridge Subdivision, 6548 Main Street; and

NOW, THEREFORE, BE IT RESOLVED that a public hearing be called on said matter for Wednesday, November 18, 2009 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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OFFERED BY: Mr. J. Pizzolatto.

SECONDED BY: Mr. C. Voisin and Mr. B. Hebert.

RESOLUTION NO. 09-558

A RESOLUTION GIVING NOTICE OF INTENT TO ADOPT AN ORDINANCE TO AMEND THE ZONING MAP OF THE PARISH OF TERREBONNE SO AS TO REZONE FROM R-1 (SINGLE-FAMILY RESIDENTIAL DISTRICT) TO R-2 (TWO-FAMILY RESIDENTIAL DISTRICT), LOT 5, BLOCK 3, PONTIFF SUBDIVISION, 272 PONTIFF STREET; GERALDINE W. CALLAHAN, APPLICANT; AND CALLING A PUBLIC HEARING ON SAID MATTER FOR WEDNESDAY, NOVEMBER 18, 2009 AT 6:30 P.M.

BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), that notice be hereby given to adopt an ordinance to amend the Zoning Map of the Parish of Terrebonne so as to rezone from R-1 (Single-Family Residential District) to R-2 (Two-Family Residential District), Lot 5, Block 3, Pontiff Subdivision, 272 Pontiff Street; and

NOW, THEREFORE, BE IT RESOLVED that a public hearing be called on said matter for Wednesday, November 18, 2009 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.  
ABSTAINING: None.  
NOT VOTING: None.  
ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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OFFERED BY: Mr. J. Pizzolatto.  
SECONDED BY: Mr. B. Hebert and Mr. K. Voisin.

RESOLUTION NO. 09-559

A Resolution giving Notice of Intent to adopt an Ordinance to amend Article IV, Chapter 17 to include an Article III “Residential Building Parks: of the Terrebonne Parish Code of Ordinances so as to include Regulations Guiding the Development of three (3) or more structures on one (1) lot of record as per attachment A.

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, that notice of intent is given for adopting an ordinance to amend Article IV, Chapter 17 to include an Article III “Residential Building Parks: of the Terrebonne Parish Code of Ordinances so as to include Regulations Guiding the Development of three (3) or more structures on one (1) lot of record as per attachment A; and

BE IT FURTHER RESOLVED that a public hearing on said ordinance be called for Wednesday, December 16, 2009 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.  
ABSTAINING: None.  
NOT VOTING: None.  
ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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The Chairman recognized Mr. Herdis Neil of T Beb, who expressed his opinion with respect to the number of derelict properties owned by Mr. Thomas Ragas and his ability to “get around” condemnation regulations. He then inquired about Mr. Ragas obtaining a permit to operate a junk yard on the old bank property in Montegut Heights Subdivision.

Planning and Zoning Director Patrick Gordon stated that condemnation proceedings are pending for the former bank property.

Committee Member P. Lambert explained that several of the properties owned by Mr. Ragas were submitted for condemnation, but were removed due to the addresses being incorrect. He added that there is a lengthy process in condemning structures.

In response to questioning, Mr. Gordon stated that Administration has received letters requesting extensions for cutting tall grass due to recent inclement conditions and added that there is a five day period for violators to correct violations.

Committee Member K. Voisin commended the Planning and Zoning Department for an outstanding job in addressing blighted properties once a report is made.

Mr. Gordon further explained that it may not be economically feasible, to clear some blighted properties utilizing Parish contractors due to the cost involved and added that those properties are referred to City Court for processing. Upon questioning, he continued that the word “abandon” is being removed and replaced with “dilapidated and dangerous” in order to be consistent with State statutes.

Committee Member J. Pizzolatto requested that Administration address “abandoned” properties that have structures with mold and mildew and rodent activity.

Mr. Gordon stated that if a list is submitted, Administration would inspect the “abandoned” structures to determine if there are any code violations and will cite the owner accordingly.

Committee Member B. Hebert requested that Administration inspect the residences located at 503 and 505 Westview Drive, owned by Mr. Thomas Ragas. He noted that the properties have been submitted three times for violations and that the owner has parked inoperable junk vehicles on the front lawn.

OFFERED BY: Mr. B. Hebert.

SECONDED BY: Mr. K. Voisin.

#### RESOLUTION NO. 09-560

A Resolution giving notice of intent to adopt an Ordinance to amend Chapter 14 of the Code of Terrebonne Parish, Nuisance Abatement Sections 14-26, 14-156 through 14-159, 14-205 through 14-207, and 14-220 to clarify Terrebonne Parish Consolidated Government’s procedures to condemn abandoned and derelict structures, provide for grave public emergencies and to allow for related matters.

THEREFORE, BE IT RESOLVED by the Terrebonne Parish Consolidated Government, that this Resolution is giving notice of intent for adopting an Ordinance to amend Chapter 14 of the Code of Terrebonne Parish, Nuisance Abatement Sections 14-26, 14-156 through 14-159, 14-205 through 14-207, and 14-220 to clarify Terrebonne Parish Consolidated Government’s procedures to condemn abandoned and derelict structures, provide for grave public emergencies and to allow for related matters; and,

BE IT FURTHER RESOLVED that a public hearing on said ordinance be called for Wednesday, October 28, 2009 at 6:30 p.m.

THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin and A. Williams.

NAYS: None.

ABSTAINING: None.

NOT VOTING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 12<sup>th</sup> day of October, 2009.

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Mr. K. Voisin moved, seconded by Mr. J. Cehan, “THAT, there being no further business to come before the Community Development & Planning Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. K. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 9:13 p.m.

Alvin Tillman, Chairman

Suzette Thomas Minute Clerk

Mr. A. Tillman moved, seconded by Ms. A. Williams, “THAT, the Council accept and ratify the minutes of the Community Development & Planning Committee meeting held on 10/12/09.”

The Vice-Chairman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Vice-Chairman declared the motion adopted.

The Chairwoman called for a report on the Natural Resources & Coastal Restoration Committee meeting held on, whereupon the Committee Chairman rendered the following:

### **NATURAL RESOURCES & COASTAL RESTORATION COMMITTEE**

**OCTOBER 12, 2009**

The Chairman, Kevin Voisin, called the Natural Resources & Coastal Restoration Committee meeting to order at 9:15 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by A. Tillman and the Pledge of Allegiance led by J. Cehan. Upon roll call, Committee Members recorded as present were: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams. A quorum was declared present.

The Chairman announced that Dr. James Sothern was present earlier in the evening, but left due to a medical issue. He noted that the presentation with respect to land subsidence in Terrebonne Parish would be rescheduled for a later date.

Mr. A. Tillman moved, seconded by Mr. B. Hebert, “THAT, there being no further business to come before the Natural Resources and Coastal Restoration Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, J. Pizzolatto, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 9:25 p.m.

Kevin Voisin, Chairman

Suzette Thomas, Minute Clerk

Mr. K. Voisin moved, seconded by Mr. J. Cehan, “THAT, the Council accept and ratify the minutes of the Natural Resources & Coastal Restoration Committee meeting held on 10/12/09.”

The Vice-Chairman called for a vote on the motion offered by Mr. K. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Vice-Chairman declared the motion adopted.

The Vice-Chairman called for a report on the Budget & Finance Committee meeting held on 10/13/09, whereupon the Committee Chairman rendered the following:



**BUDGET & FINANCE COMMITTEE****OCTOBER 13, 2009**

The Chairman, Billy Hebert, called the Budget & Finance Committee meeting to order at 5:33 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by A. Tillman and the Pledge of Allegiance led by C. Voisin. Upon roll call, Committee Members recorded as present were: T. Cavalier, B. Hebert, P. Lambert, A. Tillman, C. Voisin, K. Voisin, and A. Williams. Committee Member J. Pizzolatto was recorded as absent and Committee Member J. Cehan was recorded as entering the proceedings at 6:14 p.m. A quorum was declared present.

The Chairman announced that Committee Member J. Pizzolatto was unable to attend this evening's meeting due to a death in his immediate family and that Committee Member J. Cehan would arrive later in the proceedings.

Chief Finance Officer Jamie Elfert requested that Item Nos. a. (District Court), b. (District Attorney), and c. (Criminal Court Fund) be addressed later in the proceedings or at a future meeting.

Mr. C. Voisin moved, seconded by Mr. K. Voisin, "THAT, the Budget & Finance Committee defer discussion with respect to Item Nos. a. (District Court), b. (District Attorney), and c. (Criminal Court Fund) until the end of the agenda."

The Chairman called for the vote on the motion offered by Mr. C. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, B. Hebert, P. Lambert, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: J. Cehan and J. Pizzolatto.

The Chairman declared the motion adopted.

A review of the proposed 2010 Budget began on the following departmental budgets:

**d) Health Unit (Small Book Page 176; Big Book Page 322)** – Chief Finance Officer Jamie Elfert stated that the expenditures for the Health Unit are basically the same as last year with an exception of a \$1,000,000.00 transfer to the Capital Improvements Fund for additional funding for the Health Unit Building Fund. She noted that the funding is derived from excess ad valorem tax collections. (NO ACTION TAKEN)

**e) Mental Health (Small Book Page 193, Big Book Page 355)** – Chief Finance Officer Jamie Elfert stated that Administration is recommending a proposed budget of \$203,010.00 in 2010 for Mental Health and noted that the Mental Health Unit continues to use counseling services on a contractual basis. (NO ACTION TAKEN)

**f) Terrebonne Alcohol/Substance Abuse (Small Book Page 195; Big Book Page 356)** – Chief Finance Officer Jamie Elfert presented the proposed 2010 Terrebonne Alcohol/Substance Abuse Budget noting total expenditures of \$166,654.00 and that there were no significant changes in the proposed budget. (NO ACTION TAKEN)

**g) Housing and Human Services (Small Book Page 73; Big Book Page 54)** - Chief Finance Officer Jamie Elfert presented the proposed 2010 Housing and Human Services General Fund Budget noting a budget of \$368,909.00 which is an increase of 1.7% over the 2009 budget and added that the majority of the department's administrative fees are charged to grants which will be presented later in the proceedings.

Housing and Human Services Director Darrel Waire responded to questions regarding

grant funding opportunities; stated that Administration is in the process of hiring an additional grants writer; that the department has 15 approved staff members and that the number may change later after grant proceeds are received; that Administration is investigating other grant opportunities other than stimulus funding; that grant funding cycles entail completed annual application submissions and a more detailed competitive re-application every three years; that additional funding was received for the Head Start Program this year; that the department has not applied for grants for any particular agency; noted that Administration applied for Homeless Prevention funds; and that domestic violence funding is a separate form of funding.

Committee Member A. Williams requested that staff be set-up to receive e-mails notifying them of grant funding opportunities through HUD or other Federal agencies. She also requested that grant opportunities be sent to the respective agencies.

Committee Member K. Voisin suggested that Administration increase the goals for the grants writer due to the information presented this evening indicating that only two additional grant applications would be sought.

Committee Member T. Cavalier requested that Administration seek stimulus funding to offset the \$36,000.00 shortfall in The Haven budget.

In response to questioning, Mr. Waire stated that an increase in the commodities cost is attributed to the cost, per pound, for “trucking” the commodities in. He noted that Administration has been fortunate not to be charged for “trucking” the commodities in for the last couple of years although there are some fees associated with the cost of the Parish distributing commodities from its warehouse to the distribution sites.

Upon questioning, Mrs. Elfert noted that the 2009 budget totals are an estimate of funding for the remainder of the year and added that preparation of the 2009 budget was devised in the summer months of 2008 and does not reflect actual expenditures for the remainder of the year.

Mr. Waire stated that he would provide information with respect to the number of grant applications that have been approved for the Parish.

Mrs. Elfert interjected that Administration made every effort to notify outside agencies of possible stimulus grant opportunities and that a lot of the agencies did not qualify for funding. (NO ACTION TAKEN)

**h) Housing & Human Services Grant Funds (Small Book Page 128; Big Book Page 130)** – Chief Finance Officer Jamie Elfert stated that in 2009, the Housing and Human Services Department administered approximately \$6,900,000.00 in grants; that it would administer \$8,300,000.00 in 2010; and that the largest increase in grant funding is about \$1,200,000.00 for temporary disaster and housing proceeds from FEMA. (NO ACTION TAKEN)

**i) Juvenile Detention Center (Small Book Page 91; Big Book Page 66)** - Chief Finance Officer Jamie Elfert presented the proposed 2010 Juvenile Detention Center Budget noting a change in the operating transfer-in increased from \$1,100,000.00 to \$1,300,000.00; that the increase is attributed to the use of savings account proceeds in a previous year which did not require a supplement from the General Fund; that there is a reduction in revenue generated from outside sources for renting beds; that one replacement vehicle (\$20,000.00) has been requested; and that there were only a few insignificant personnel changes due to moving personnel around. (NO ACTION TAKEN)

**j) Civic Center (Small Book Page 237; Big Book Page 456)** - Chief Finance Officer Jamie Elfert stated that the proposed 2010 Civic Center Budget contains capital requests for one wet/dry vacuum and the replacement of the retractable motor system (\$100,000.00) in Hall A. She added that the General Fund continues to

supplement the Civic Center at a cost of \$918,000.00 and is the same amount as budgeted in 2009. (NO ACTION TAKEN)

**k) Parish Jail (Small Book Page 94; Big Book Page 73)** – Chief Finance Officer Jamie Elfert stated that the proposed 2010 Parish Jail Budget includes a request of \$2,400,000.00; that capital expenditure requests include the purchase new chillers (\$115,000.00), a washing machine (\$14,000.00), and a dryer (\$6,000.00). (NO ACTION TAKEN)

**l) Parish Jail Medical Department (Small Book Page 96; Big Book Page 78)** – Chief Finance Officer Jamie Elfert presented the proposed 2010 Parish Jail Medical Department Budget noting a budget of \$1,158,000.00; that the largest item in the budget is under contracts for an annual allocation of \$75,000.00 for medical services provided by The Haydel Family Practice; \$123,000.00 for dental care, ambulance, and hospital services; and that personnel staffing remains the same. (NO ACTION TAKEN)

**m) City Marshall (Small Book Page 119; Big Book Page 112)** – Chief Finance Officer Jamie Elfert noted highlights of the proposed 2010 City Marshall Budget which includes the same General Fund Supplement as 2009 with no significant differences; that two 4-door full size sedans (\$35,000.00) are being requested; and one computer (\$1,500.00).

City Marshall Brian LeBlanc stated that the vehicles will be purchased from the State contract list; that the two sedans will be utilized by the Civil deputies; that three of the current vehicles are almost inoperable and two of those vehicles will be surplus; and that all equipment in the old vehicles will be removed and placed in the new sedans, if the items are usable. (NO ACTION TAKEN)

**n) Office of Coastal Restoration/Preservation (Small Book 126; Big Book Page 126)** – Chief Finance Officer Jamie Elfert presented the proposed 2010 Office of Coastal Restoration/Preservation Budget noting the receipt of a grant in the amount of \$36,000.00 from the Department of Natural Resources and Coastal Restoration; that coastal impact revenue collection is budgeted at \$175,000.00 which is a conservative estimate that has decreased from last year; that the capital request includes the purchase of one laptop computer (\$2,500.00); and noted a new expense for funding Restore or Retreat (\$30,000.00) which will be offset by a General Fund supplement to pay for the restoration efforts in the Terrebonne Basin.

Committee Member K. Voisin questioned whether or not a typographical error exists in that personal services should not be personnel services \$200,000.00.

In response to questioning, Mrs. Elfert stated that other services and charges include phone equipment, office equipment contracts, general liability insurance, engineering and consulting fees, classified ads, etc. (NO ACTION TAKEN)

**o) Police Department (Small Book Page 101; Big Book Page 85)** - Chief Finance Officer Jamie Elfert highlighted the proposed 2010 Police Department budget noting a budget of \$8,800,000.00 and the replacement of one Administrative personnel with a patrolman. Mrs. Elfert added that a revised personnel information sheet has been submitted and that there are no financial changes in salaries. She continued that the budget also includes the addition of one Police Sergeant – Grade P3; the reclassification of two Administrative Coordinators – Grade 104 to Administrative Technicians – Grade 102; and the transfer of one Administrative Assistant to a Police Officer. Mrs. Elfert continued that the Police Department has applied for a COPS Universal Grant which would add Four Police Officers 1<sup>st</sup> Class positions to be paid at 100% for the first 3 years and 100% Parish match for the fourth year; that a budget amendment would be submitted at a later date if the grant award is received; and that the capital request includes an evidence room building (\$50,000.00), vehicle replacements (\$432,000.00), and the replacement of an air intake improvement (\$100,000.00). She added that Houma Police Department will continue to partner

with the Terrebonne Parish Sheriff's Office in conjunction with the Weed and Seed Program (annual cost of \$150,000.00) and will seek a new grant for a new Weed & Seed Program. (NO ACTION TAKEN)

**p) Fire Department (Small Book Page 105; Big Book Page 89)** – Chief Finance Officer Jamie Elfert presented the proposed 2010 Fire Department Budget noting the elimination of one Fire Inspector; a set aside of \$50,000.00 a future fire truck replacement; and the purchase of ten computers for the fire trucks to assist them in arriving at fires.

Houma Fire Chief Todd Dufrene stated that the computers will include mapping programs that will be used to assist the firemen in locating residences and businesses and that one of the staff members will assist with programming the computers.

Committee Member T. Cavalier suggested that the Fire Chief consult with Sgt. Bobby O'Bryan with respect to the computer purchase.

Committee Member A. Tillman inquired about any retirement issues within the Fire Department.

Committee Member J. Cehan entered the proceedings at this time.

Chief Dufrene responded that the retirement percentage paid by the Parish has decreased, but is expected to increase again in the near future. He explained that the elimination of one Fire Inspector would not affect the Parish's fire rating and then noted the job functions of a Fire Inspector.

Mrs. Elfert noted a typographical error correction on Page 101 of the Police Department budget should read \$362,538.00 for ten vehicle replacements. (NO ACTION TAKEN)

**q) Insurance Department/Casualty Insurance/Group Benefits (Small Book Page 242/245; Big Book Page 438)** – Chief Finance Officer Jamie Elfert presented a recap of the Workmen Compensation budget and General Liability – vehicles, physical plant, gas, electric, broiler insurance, and the administration of the casualty insurance which are estimated to cost \$8,700,000.00 (the estimates are based upon figures prior to the receipt the actual bids and is subject to change). She noted that under capital requests one computer printer (\$1,800.00) and one computer (\$1,500.00). Group Health Insurance Fund is estimated to be \$15,300,000.00 for 2010 (the estimate may change based upon bids received for the coverage at a later date). (NO ACTION TAKEN)

**r) Human Resources (Small Book Page 247; Big Book Page 449)** – Chief Finance Officer Jamie Elfert stated that the proposed 2010 Human Resource expenditures are anticipated to be \$609,000.00. She noted that Administration has been able to reduce the rate charged to other user departments from 2.8% to 2% due to low unemployment claims; that capital requests include one printer scanner (\$4,300.00), one laptop computer (\$2,500.00); and that major expenditures include a reduction in Legal fees of 14%, unemployment claims reduction of \$10,000.00 (33% reduction). (NO ACTION TAKEN)

**a) District Court (Small Book Page 26; Big Book Page 14) and b) District Attorney (Small Book Page 29, Big Book Page 16)** - Chief Finance Officer Jamie Elfert stated that the proposed 2010 District Attorney Budget includes funding of \$813,264.00 for one District Attorney, nineteen Assistant District Attorneys, and one Administrator; that funding support staff under the Criminal Court Fund includes \$1,460,000.00 from the General Fund with a total departmental cost of \$5,800,000.00. She noted that operating transfer-in remains the same. (NO ACTION TAKEN)

c) **Criminal Court Fund (Small Book Page 199; Big Book Page 366)** – Chief Finance Officer presented the proposed 2010 Criminal Court Fund noting that the fund pays for court reporters and administrators at a cost of \$596,000.00. She noted a slight increase in funding is attributed to an increase in the Parochial Retirement System. (NO ACTION TAKEN)

Chief Finance Officer Jamie Elfert noted that the next Budget review will be held on Tuesday, October 20, 2009 at 5:30 p.m.

Ms. A. Williams moved, seconded by Mr. K. Voisin, “THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Ms. A. Williams.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: T. Cavalier, J. Cehan, B. Hebert, P. Lambert, A. Tillman, C. Voisin, K. Voisin, and A. Williams.

NAYS: None.

ABSENT: J. Pizzolatto.

The Chairman declared the motion adopted and the meeting was adjourned at 6:28 p.m.

Billy Hebert, Chairman

Suzette Thomas, Minute Clerk

Mr. B. Hebert moved, seconded by Mr. J. Cehan, “THAT, the Council accept and ratify the minutes of the Budget & Finance Committee meeting held on 10/13/09.”

The Vice-Chairman called for a vote on the motion offered by Mr. B. Hebert.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Vice-Chairman declared the motion adopted.

Mr. A. Tillman moved, seconded by Mr. K. Voisin, “THAT, the Council approve the following street light list:

ENERGIZE 5 NEW STREET LIGHTS ON CARRIE ANNE ROAD; RLD #4; SLECA; CLAYTON VOISIN

INSTALL POLE AND ENERGIZE 150 WATT HPS STREETLIGHT AT THE REAR OF VERNA STREET, WHERE IT CROSSES HARDING DRIVE (UPPER SIDE OF VERNA STREET); RLD #3; ENTERGY; BILLY HEBERT.”

The Vice-Chairman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Vice-Chairman declared the motion adopted.

Mr. C. Voisin moved, seconded by Mr. B. Hebert, “THAT, the Council ratify the Parish President’s appointment of Mrs. Alexis Acosta Duval to the Coastal Zone Management Board (Parish President – public); appoint Mr. Matthew Benoit to the Coastal Zone Management Board (Council - Governmental Agencies), and that a voice vote be taken to determine which of the following will be appointed to the three other expired terms (1 – Council – Recreational Fishing and 2 – Council – public).”: Mr. Don Grissom (current member), Mr. Michael LaRussa, Mr. Kevin LeBouef, Mr. Gerald C. “Jerry” Ledet, Mr. Royal Richoux, and Mr. Tommy Jenkins.”

The Vice-Chairman called for a vote on the motion offered by Mr. C. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Vice-Chairman declared the motion adopted.

The Vice-Chairman called for a voice vote of the Council who will fill the expired term on the CZM Board, representing Recreational Fishing, whereupon the following was recorded:

DON GRISSOM

MIKE LARUSSA

A. Tillman  
T. Cavalier  
J. Pizzolatto  
P. Lambert

KEVIN LEBOUUEF

GERALD LEDET

A. Williams  
B. Hebert  
K. Voisin  
C. Voisin  
J. Cehan

ROYAL RICHOUX

TOMMY JENKINS

The Vice-Chairman stated as per the aforementioned results, Mr. Gerald "Jerry" Ledet is appointed to the CZM Board, representing Recreational Fishing.

The Vice-Chairman called for a voice vote of the Council to determine which two individuals will be appointed to the expired terms on the CZM Board, representing the public, whereupon the following was recorded:

DON GRISSOM

MIKE LARUSSA

A. Tillman	A. Williams
T. Cavalier	B. Hebert
J. Pizzolatto	J. Pizzolatto
P. Lambert	K. Voisin
	C. Voisin
	J. Cehan
	P. Lambert

KEVIN LEBOUUEF

ROYAL RICHOUX

A. Tillman  
A. Williams  
B. Hebert  
T. Cavalier  
K. Voisin  
C. Voisin  
J. Cehan

TOMMY JENKINS

The Vice-Chairman stated as per the aforementioned results, Mr. Mike LaRussa and Mr. Kevin LeBouef are re-appointed to another term on the CZM Board, representing the public.

Mr. C. Voisin moved, seconded by Mr. A. Tillman, "THAT, the Council accept the resignation of Mrs. Barbara Cenac from the Houma Area Convention and Visitors Bureau (Chamber representative) and that nominations be held open for two weeks."

The Vice-Chairman called for a vote on the motion offered by Mr. C. Voisin.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Vice-Chairman declared the motion adopted.

Councilman K. Voisin encouraged citizens to please not put their grass clippings near or in storm drains to help with drainage in the Parish.

Councilman B. Hebert announced that the Jerry Gautreaux medical fund that was created has received \$2,710.00 to date and offered Mr. Gautreaux's appreciation to the public.

Councilman A. Tillman requested Administration to send a directive to grass cutting personnel to not leave grass clippings in the road.

Parish President M. Claudet announced that from 10/26/09 to 11/2/09 Industrial Boulevard will be closed to all traffic from 500 feet on either side of the bridge at the pump station canal.

Parish President recommended his appointment of Lieutenant Colonel Ralph Mitchell to service as the Director of the Public Safety Department, pending the adoption of the 2010 Parish Budget and if appointed will begin after 1/15/10.

Ms. A. Williams moved, seconded by Mr. C. Voisin, "THAT, the Council accept the Parish President's recommendation to appoint Lieutenant Colonel Ralph Mitchell to service as the Director of the Public Safety Department, pending the adoption of the 2010 Parish Budget, and that the matter be held over to two weeks as required in the Terrebonne Parish Code.

The Vice-Chairman called for a vote on the motion offered by Ms. A. Williams.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Vice-Chairman declared the motion adopted.

The Vice-Chairman recognized Lieutenant Colonel Ralph Mitchell who stated he is humbled that the chain of events in his life that will allow him to come home and serve the public in law enforcement like has done for the last twenty-nine years.

No action was necessary on agenda item 8B – Information List.

Ms. A. Williams, seconded by Mr. K. Voisin, "THAT, the Council accept the following Monthly Engineering Reports:

- A) Duplantis Design Group, PC
- B) GSE Associates, LLC
- C) T. Baker Smith, Inc."

The Vice-Chairman called for a vote on the motion offered by Ms. A. Williams.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, J. Cehan, and P. Lambert

NAYS: None

ABSENT: None

The Vice-Chairman declared the motion adopted.

Mr. J. Cehan moved, seconded by Mr. K. Voisin, "THAT, there being no further business to come before the Council, the meeting be adjourned."

The Vice-Chairman called for a vote on the motion offered by Mr. J. Cehan.

UPON ROLL CALL THERE WAS RECORDED:

YEAS: P. Lambert, A. Tillman, A. Williams, B. Hebert, T. Cavalier, J. Pizzolatto, K. Voisin, C. Voisin, and J. Cehan

NAYS: None

ABSENT: None

The Vice-Chairman declared the motion adopted and the meeting adjourned at 9:52 p.m.

VENITA H. CHAUVIN, MINUTE CLERK

ATTEST:

/S/ARLANDA J. WILLIAMS  
ARLANDA J. WILLIAMS, CHAIRWOMAN  
TERREBONNE PARISH COUNCIL

/S/PAUL A. LABAT  
PAUL A. LABAT, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL