OFFICIAL PROCEEDINGS

OF THE

TERREBONNE PARISH COUNCIL

IN REGULAR SESSION

DECEMBER 15, 2004

The Chairman, Mr. C. Voisin, called the meeting to order at 6:05 p.m. in the Terrebonne Parish Council Meeting Room. Following the Invocation, led by Minute Clerk V. Whitney, Councilwoman T. Cavalier led the Pledge of Allegiance.

Upon roll call, Council Members recorded as present were:  H. Lapeyre, C. Voisin, P. Rhodes, P. Lambert, A. Tillman, W. Thibodeaux, K. Elfert, T. Cavalier, and C. Duplantis. A quorum was declared present.

Ms. K. Elfert moved, seconded by Mr. H. Lapeyre, “THAT, the Council approve the minutes of the Regular Council Session held on 11/17/04.”

The Chairman called for a vote on the motion offered by Ms. K. Elfert.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

ABSENT:  None

The Chairman declared the motion adopted.

Mr. H. Lapeyre moved, seconded by Ms. K. Elfert, “THAT, the Council approve the Parish Bill List dated 12/20/04.”

The Chairman called for a vote on the motion offered by Mr. H. Lapeyre.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

ABSENT:  None

The Chairman declared the motion adopted.

OFFERED BY:  Mr. W. Thibodeaux.
SECONDED:  Unanimously.

RESOLUTION NO. 04-432

WHEREAS, since being hired as employees of the Terrebonne Parish Consolidated Government, the following individuals have decided to begin very well -earned retirements:

Errol P. LeBlanc, Drainage Division
WHEREAS, as employees in the Road & Bridges Division and the Drainage Division of the Parish Public Works Department, these people were responsible for a variety of most important public services that were needed on a daily basis by the general citizenry, and

WHEREAS, each of them were model employees – well respected for their hard work and devotion to their jobs and well liked by fellow employees, and

WHEREAS, although the announcement of their retirement did not come as a complete surprise, it caused many employees to realize that they are losing the regular company of good friends and the Parish Government came to know that the hard work of these individuals will be difficult to replace.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council, on behalf of the Parish President and the entire Terrebonne Parish Consolidated Government, that the contributions and accomplishments of

Errol P. LeBlanc, Equipment Operator III
Curtis Myles, Senior Equipment Mechanic
Gilbert Naquin, Pump Attendant
Donald J. Neil, Pump Attendant
Ella Voisin, Bridge Tender
Vergice Bergeron, Bridge Tender
Richard Duplantis, Bridge Tender

be publicly acknowledged, and

BE IT FURTHER RESOLVED that they be wished the best in their retirement years and that they enjoy the rewards of their efforts in the work place.

THERE WAS RECORDED:


NAYS:  None.

ABSTAINING:  None.

ABSENT:  None.

The Chairman declared the resolution adopted on this, the 15th day of December, 2004.

Parish President D. Schwab presented the retiring employees with their commendations and he and Council Members offered their congratulations.

The Chairman recognized Ms. Ella Voisin, retiring employee, who thanked the Council and Parish President for the commendation. She also thanked Mr. Joe LaGarde, who was her first supervisor and Mr. Perry Blanchard, her most recent supervisor.

Chairman C. Voisin acknowledged that the following former elected officials were present in the audience:

Former Parish President, Councilman, & City Alderman Barry Bonvillain
Former Councilman Danny Henry, and
Former Councilman Ray Boudreaux
The Chairman recognized Mr. Reggie Bourg, Shrimper’s Row resident, who continued, from the 12/1/04 Council Meeting, his concerns relative to the polluted water discharged from the Dulac Forced Drainage System on Shrimper’s Row. He selected five unauthorized drainage projects on various bayous in which the Parish was fined for and resulted in the creation of the Falgout Canal Marsh Management System. He explained his attempts to obtain a copy of the D-11 Pump Station in Dulac and was advised that the Parish does not have it.

Mr. P. Rhodes moved, seconded by Mr. W. Thibodeaux, “THAT, the Council extend Mr. Reggie Bourg’s time an additional two minutes.”

The Chairman called for a vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

ABSENT:  None

The Chairman declared the motion adopted.

Mr. Reggie Bourg continued his presentation regarding his concerns for not being able to obtain a copy of a permit for the D-11 Pump Station in Dulac. He stated that since his initial request, the Parish obtained a copy of the permit and he contacted the Corps of Engineers with the number on the permit, but was still told that they couldn’t find it without the number. He stated he would continue his presentation at the next meeting.

The Chairman recognized Mr. Jerome Zeringue, Director of the Terrebonne Levee & Conservation District, who gave a power point presentation on the biannual update on the Morganza to the Gulf Project status. He stated that next year would be a very active year for the project.

Mr. H. Lapeyre moved, seconded by Mr. A. Tillman, “THAT, the Council extend Mr. Jerome Zeringue’s time.”

The Chairman called for a vote on the motion offered by Mr. H. Lapeyre.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

ABSENT:  None

The Chairman declared the motion adopted.

Mr. Jerome Zeringue continued his presentation, which touched, upon specific areas that will be addressed in regards to the Morganza to the Gulf Project and answered specific questions from Council Members regarding certain aspects of the project.

Several Council Members, as well as Mr. Zeringue, expressed their excitement in beginning some of the projects that encompasses the entire Morganza to the Gulf Project because of the protection it will provide to Terrebonne Parish.
Mr. P. Rhodes moved, seconded by Mr. H. Lapeyre, “THAT, the Council open public hearings at this time, 6:43 p.m.”

The Chairman called for a vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None

ABSTAINING: None

ABSENT: None

The Chairman declared the motion adopted.

The Chairman recognized the public for comments on the following:

A. A proposed ordinance to repeal, amend, and enact appropriate sections of the Parish Code to establish definitions and regulations for Truck Stop Developments and Truck Stops with Gaming Devices in Terrebonne Parish

There were no comments from the public on the proposed ordinance.

Mr. H. Lapeyre moved, seconded by Ms. K. Elfert, “THAT, the Council closed the aforementioned public hearing.”

The Chairman called for a vote on the motion offered by Mr. H. Lapeyre.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None

ABSTAINING: C. Voisin

ABSENT: None

The Chairman declared the motion adopted.

OFFERED BY: Mr. H. Lapeyre.
SECONDED BY: Mr. P. Rhodes.

ORDINANCE NO. 6945

AN ORDINANCE TO REPEAL, AMEND, AND ENACT APPROPRIATE SECTIONS OF THE PARISH CODE TO ESTABLISH DEFINITIONS AND REGULATIONS FOR TRUCK STOP DEVELOPMENT AND TRUCK STOPS WITH GAMING DEVICES IN TERREBONNE PARISH; AND TO PROVIDE FOR RELATED MATTERS.

WHEREAS, enactment of the current and previous moratoria on truck stops has given the Terrebonne Parish Consolidated Government the opportunity to receive information on and study the potential adverse impacts of truck stops on the life, health, property, public safety, order, convenience, prosperity, and general welfare of the public, as well as efficiency and economy in the process of development, including among other things, adequate provision for traffic, promotion of healthful, and convenient distribution of population promotion of the good
use of civic design and arrangement, wise and efficient expenditure of public funds, and to envision the progress and continued growth of the community; and

WHEREAS, the Truck Stop Analysis, April 2000 commissioned by the Terrebonne Parish Consolidated Government and prepared by South Central Planning and Development Commission raises serious concerns about the traffic noise and undesirable fumes generated by trucking activities, the ambient noise generated by loud live entertainment at lounges and restaurants associated with truck stops, the effect of truck operations on air quality, the effect of truck stop development on drainage and flood plain management, the visual impact of truck stop developments’ immense lighting and paving construction; and

WHEREAS, the Terrebonne Parish Council has received and continues to receive numerous complaints from the citizenry about the proliferation of “truck stop casinos” and their effect on the general welfare of their community; and

WHEREAS, the Terrebonne Parish Council is cognizant of the continued efforts of the Louisiana State Legislature in introducing legislation to further address the need to regulate the development of “truck stop casinos”; and

WHEREAS, the Terrebonne Parish Consolidated Government on February 1, 2001, commissioned the “Terrebonne Parish Comprehensive Master Plan,” a land use plan which was prepared by T. Baker Smith & Son, Inc. for the express purpose of submitting an analysis of the major growth and development issues facing the Parish and making recommendations of the planned growth and development of Terrebonne Parish over the next twenty years; and

WHEREAS, the Master Plan, adopted by the Houma-Terrebonne Regional Planning Commission on May 20, 2004, recommends the parish wide regulation of truck stops and siting of truck stops along the high traffic corridor of US Highway 90 or the proposed I-49 corridor; and

WHEREAS, the Louisiana Constitution, the Charter for Terrebonne Parish and the Louisiana Revised Statutes authorizes local governing authorities to regulate certain uses of property within a parish where it is in the interest of the safety and general welfare of the citizenry; and

WHEREAS, the Louisiana Gaming Control Law at LARS 27:324 further authorizes local governing authorities to enact zoning ordinances and building codes to regulate and restrict the placement or use of video draw poker devices, or the location, design, and construction of buildings, structures, and land for licensed video draw poker device operation at qualified truck stop facilities; and

WHEREAS, the Terrebonne Parish Council, on the recommendation of the Houma-Terrebonne Regional Planning Commission sitting as the Zoning and Land Use Commission is of the opinion that the proposed amendments to the parish code to provide for the definition of and the regulation of truck stops and truck stops with gaming devices is in the interest of the safety and well-being of the citizens of Terrebonne Parish, and is a reasonable and legitimate exercise of its police power and is in accordance with the comprehensive master plan; and

NOW, THEREFORE BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that:

SECTION I

That Ordinance 6399, codified as Chapter 28, Section 28-1(45.5), defining and regulating truck stops be repealed.

SECTION II

That the Terrebonne Parish Code Chapter Six, Article Six be amended to be titled “Truck Stop Siting and Regulations” and further be amended to include the following sections:

A. Section 6-126 shall be enacted to read as follows:

Section 6-126. Definitions
a. Truck Stop: A building site and structure or structures which sells fuel, lubricating oil and/or other vehicular merchandise such as batteries, tires or vehicle parts for eighteen-wheel tractor-trailers and which includes an on-site repair service facility for eighteen-wheel tractor-trailer motor vehicles and an on-site restaurant facility.

b. Truck Stop with gaming devices: Shall be defined as a truck stop as set out above in Section 6-126 (a) and/or which fulfills the requirements for a qualified truck stop set out in LARS 27:306 (A) as may be amended and which includes video draw poker devices as defined in LARS 27:301 as may be amended.

B. Section 6-127 shall be enacted to read as follows:
Section 6-127. Truck Stop Location/Regulations

a. Prior to approval for a building permit, for truck stops and truck stops with gaming devices, the Houma-Terrebonne Regional Planning Commission sitting as The Zoning and Land Use Commission shall review and approve or disapprove the plat/plan of any truck stop or truck stop with gaming devices along with requiring and reviewing any additional documentation necessary so as to insure the following:

1. The total development site of all truck stops and truck stops with gaming devices shall, in their entirety, be located within one thousand (1,000) feet of the U.S. Highway 90 right-of-way or the proposed I-49 corridor right-of-way.
2. Proposed drainage must comply with the Terrebonne Parish Storm Drainage Design Manual.
3. Sufficient means of ingress/egress to withstand the excess weight, the necessary turning radius for eighteen (18) wheeler tractor trailers and to provide for emergency vehicle access. All plats shall require approval from the Louisiana Department of Transportation and Development for a driveway permit.
4. Illumination - lighting must be concealed, baffled or oriented inward from adjacent property owners and shall not interfere with traffic.
5. Proposed on site electrical or mechanical amplification devices must comply with the excessive noise provisions found in the Terrebonne Parish Nuisance Abatement Ordinance.
6. Traffic control measures shall be provided as recommended in a traffic and transportation impact analysis performed by a licensed traffic engineer which determines all impacts that affect the level of use on surrounding street systems, and any mitigation measures that may be appropriate so that the level of service is improved.
7. Landscaping may be required for parking lot, for landscaping of interior parking islands and for buffer landscaping along perimeter of property if deemed necessary and appropriate to protect surrounding properties from adverse impacts of the development including noise, excessive light and increased traffic.
8. Mandatory hard surfacing of all parking areas.
9. That the truck stop or truck stop with gaming devices conforms to all other applicable federal, state and local laws, including requirements of Louisiana State Law as it pertains to developing a “qualified truck stop” with gaming devices.

b. As a prerequisite to approval for a permit, approval shall be received from the Louisiana Department of Environmental Quality for “discharge” permits.

c. In addition to all other standard permitting requirements, the regulations of the state fire marshal shall be complied with before building permits are issued and fire hydrants are placed where they will provide maximum fire protection of the development.
d. As of the effective date of this ordinance, existing truck stops and truck stops with gaming devices may remain in existence as nonconforming uses subject to the following regulations:

i. Except as provided in this section, the lawful operation of any nonconforming use truck stop or truck stop with gaming devices, as such use existed on the effective date of the ordinance from which this section derives, or on the effective date of any amendment hereto by which the use became a nonconforming use, may be continued.

ii. Within no more than three (3) years from the effective date of the ordinance from which this section derives, every nonconforming use shall comply with any protection standards established for the area in which such use is located.

iii. The land area occupied by any nonconforming use truck stop or truck stop with gaming devices on the effective date of the ordinance from which this section derives or on the effective date of any amendment hereto by which the use became a nonconforming use shall not be increased.

iv. A nonconforming use truck stop or truck stop with gaming devices in a structure may be extended throughout the structure, provided that no increase in the structural size of the building shall be made.

v. A nonconforming use truck stop or truck stop with gaming devices may be changed to a conforming use; provided, however, that a nonconforming use so changed shall not thereafter be changed back to a nonconforming use. A nonconforming use truck stop or truck stop with gaming devices shall not be changed to any other nonconforming use.

vi. Except as hereinafter provided, a nonconforming use truck stop or truck stop with gaming devices that has been abandoned or discontinued for a period of one (1) year shall not thereafter be re-established.

vii. The right to operate and maintain any nonconforming use truck stop or truck stop with gaming devices shall terminate whenever the structure or structures in which the nonconforming use is operated and maintained are damaged, destroyed or become obsolete or substandard beyond the limits hereinafter established for the restoration of damaged nonconforming structures, provided that the right to operate and maintain in any structure or structures, the damage to or destruction of which is the result of fire, flood, windstorm, earthquake or other unforeseen cause, a use which was a conforming use at the time of its establishment, if established after the effective date of the ordinance from which this section derives, or a conforming use when such ordinance became effective, if established prior to such date, but which use has since become nonconforming as the result of a change in this Article or the zoning map, and which structure or structures are damaged to the extent of more than eighty (80) percent of its replacement cost, shall not terminate if such structure or structures can be restored under the provisions of all applicable laws and ordinances and are so restored within one year from the date of damage or destruction.

III. Section 6-128 shall be enacted to read as follows:

Section 6-128. Appeals

An applicant may appeal decisions of the Houma-Terrebonne Regional Planning Commission sitting as The Zoning and Land Use Commission ("Commission") to the Terrebonne Parish Council. Appeals shall be filed within thirty (30) days of the Commission’s decision. Appeals shall be filed in writing with the parish council clerk.

Upon receipt of appeal, the parish council shall notify the Commission of said request for appeal.

Upon receipt of the request for appeal, the parish council must hear the appeal within thirty (30) days of receipt of the request. The parish council may override the decision of the Commission by a two-thirds vote of the full council.

There shall be no right of appeal to a Board of Adjustment.

SECTION III

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.
SECTION IV

If any provision or item of this ordinance, or the application thereof, is held invalid, such invalidity shall not affect any other provisions, item, or application of this ordinance which can be given effect apart from and/or without the invalid provisions.

SECTION V

Except as otherwise provided for herein, this ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, which ever occurs sooner.

SECTION VI

All other portions of the Terrebonne Parish Code of Ordinances shall remain the same.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:


NAYS:  None.

ABSTAINING:  C. Voisin.

ABSENT:  None.

The Chairman declared the ordinance adopted on this, the 15th day of December, 2004.

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Chairman C. Voisin stated that he was instructed by Legal to abstain from the aforementioned matter.

The Chairman recognized the public for comments on the following:

B. A proposed ordinance to extend the moratorium on the issuance of permits for Truck Stops for an additional 30 days

There were no comments from the public on the proposed ordinance.

Mr. W. Thibodeaux moved, seconded by Ms. K. Elfert, “THAT, the Council close the aforementioned public hearing.” *(MOTION VOTED ON AFTER BRIEF DISCUSSION.)*

Upon questioning, Parish Attorney C. Alcock stated that the proposed ordinance is no longer necessary due to the adoption of the previous ordinance (No. 6945) that establishes definitions and regulations for Truck Stop Development and Truck Stops.

The Chairman called for a vote on the motion offered by Mr. W. Thibodeaux.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  C. Voisin

ABSENT:  None
The Chairman declared the motion adopted.

Mr. P. Rhodes moved, seconded by Mr. H. Lapeyre, “THAT, the Council take no action on the proposed ordinance extending the Moratorium imposed by Ordinance No. 6884 on the issuance of Building Permits and/or Occupational Licenses for Truck Stops for an additional thirty (30) days, as per the recommendation of the Legal Advisor.”

The Chairman called for a vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  C. Voisin

ABSENT:  None

The Chairman declared the motion adopted.

The Chairman recognized the public for comments on the following:

C. A proposed ordinance to declare air, fuel, and oil filters from the Fleet Maintenance Department as surplus property

There were no comments from the public on the proposed ordinance.

Mr. P. Rhodes moved, seconded by Mr. H. Lapeyre, “THAT, the Council close the aforementioned public hearing.”

The Chairman called for a vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

ABSENT:  None

The Chairman declared the motion adopted.

OFFERED BY:  Mr. P. Rhodes.
SECONDED BY:  Mr. P. Lambert and Mr. H. Lapeyre.

ORDINANCE NO. 6946

an ordinance to declare air, fuel and oil filters from Fleet Maintenance as surplus as described in the attached Exhibit “A” and authorizing said items to be disposed of by public bid, negotiated sale, junked or any other legally approved method.

SECTION I

BE IT ORDAINED THAT THE TERREBONNE PARISH COUNCIL, ON BEHALF OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT, DOES HEREBY DECLARE THE ATTACHED EXHIBIT “A” SURPLUS AND AUTHORIZES THE PARISH PRESIDENT TO DISPOSE OF SAID ITEMS BY PUBLIC BID, NEGOTIATED SALE, JUNKED OR OTHER LEGALLY APPROVED METHOD.
SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:


NAYS:  None.

ABSTAINING:  None.

ABSENT:  None.

The Chairman declared the ordinance adopted on this, the 15th day of December, 2004.

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The Chairman recognized the public for comments on the following:

D. A proposed ordinance to declare certain items from the Drainage, Housing, & Human Services Department, Houma Police Department, Good Earth Transit System, and the Sales Tax Office, as surplus property

There were no comments from the public on the proposed ordinance.

Mr. H. Lapeyre moved, seconded by Mr. W. Thibodeaux, “THAT, the Council close the aforementioned public hearing.”

The Chairman called for a vote on the motion offered by Mr. H. Lapeyre.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

ABSENT:  None

The Chairman declared the motion adopted.

OFFERED BY:  Mr. P. Rhodes.
SECONDED BY:  Mr. H. Lapeyre.

ORDINANCE NO. 6947

an ordinance to declare certain items from Drainage, H & H Services, Houma Police, Transit, and the Terrebonne Parish Sales and Use Tax as surplus as described in the attached Exhibit “A”
and authorizing said items to be disposed of by public bid, negotiated sale, junked, or any other legally approved method

SECTION I

BE IT ORDAINED THAT THE TERREBONNE PARISH COUNCIL, ON BEHALF OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT, DOES HEREBY DECLARE THE ATTACHED EXHIBIT “A” SURPLUS AND AUTHORIZES THE PARISH PRESIDENT TO DISPOSE OF SAID ITEMS BY PUBLIC BID, NEGOTIATED SALE, JUNKED OR OTHER LEGALLY APPROVED METHOD.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:


NAYS:  None.

ABSTAINING:  None.

ABSENT:  None.

The Chairman declared the ordinance adopted on this, the 15th day of December, 2004.

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The Chairman recognized the public for comments on the following:

E. A proposed ordinance to amend the Parish Code and the Waters Compensation and Classification Plan to include the position and duties of a certain position in the Head Start Division of the Housing & Human Services Department

There were no comments from the public on the proposed ordinance.

Mr. H. Lapeyre moved, seconded by Ms. K. Elfert and Mr. P. Rhodes, “THAT, the Council close the aforementioned public hearing.”

The Chairman called for a vote on the motion offered by Mr. H. Lapeyre.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None
ABSENT: None

The Chairman declared the motion adopted.

OFFERED BY: Mr. P. Rhodes.
SECONDED BY: Ms. K. Elfert.

ORDINANCE NO. 6948

AN ORDINANCE TO AMEND THE TERREBONNE PARISH CODE AND THE WATERS CONSULTING GROUP’S COMPENSATION AND CLASSIFICATION PLAN FOR PARISH EMPLOYEES TO INCLUDE THE POSITION AND DUTIES OF A CERTAIN POSITION IN THE HEAD START DIVISION OF THE HOUSING & HUMAN SERVICES DEPARTMENT OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT; TO SET AN EFFECTIVE DATE FOR SAID MATTERS; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

BE IT ORDAINED by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Terrebonne Parish Code and the Waters Consulting Group’s Compensation and Classification Plan for Parish Employees be hereby amended to do the following: (1) include the position and duties of the ERSEA/Nutrition Specialist; (2) allow for the salary of the ERSEA/Nutrition Specialist to be set at a salary level of 10 as contained in said study.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION III

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this, the 15th day of December, 2004.

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The Chairman recognized the public for comments on the following:

F. A proposed ordinance to establish guidelines for the preservation and protection of trees in Terrebonne Parish
There were no comments from the public on the proposed ordinance.

Ms. K. Elfert moved, seconded by Mr. W. Thibodeaux, “THAT, the Council continue the public hearing until January 12, 2005 on the proposed ordinance that will establish guidelines for the preservation and protection of trees in Terrebonne Parish.”

The Chairman called for a vote on the motion offered by Ms. K. Elfert.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

ABSENT:  None

The Chairman declared the motion adopted.

Mr. P. Rhodes moved, seconded by Mr. H. Lapeyre, “THAT, the Council continue with the regular order of business at this time.”

The Chairman called for a vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

ABSENT:  None

The Chairman declared the motion adopted.

The Chairman recognized Mr. Joseph Pinero, representing Citizens for Good Government, who stated he was approached by two individuals requesting he bring up the matter of “Christmas” being left out and replaced with “politically correct” phrases such as “Seasons Greetings, Happy Holidays, and Yuletide Greetings” or nothing at all. He expressed his concerns relative to the “Seasons Greetings” sign on the Government Towers Building not including Christmas.

Mr. P. Rhodes moved, seconded by Mr. H. Lapeyre, “THAT, the Council allow Mr. Joseph Pinero an additional two minutes.”

The Chairman called for a vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

ABSENT:  None

The Chairman declared the motion adopted.
Mr. Joseph Pinero continued his presentation regarding putting “Christmas” back into the holiday season.

Mr. H. Lapeyre moved, seconded by Mr. P. Lambert, “THAT, the Council again extend Mr. Joseph Pinero’s time an additional two minutes.”

The Chairman called for a vote on the motion offered by Mr. H. Lapeyre.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

ABSENT:  None

The Chairman declared the motion adopted.

Mr. Joseph Pinero continued his presentation putting “Christmas” back into the holiday season.

Upon questioning, Parish President D. Schwab the signs that are presently on the Government Towers were donated to the Parish from Terrebonne General Hospital and no one has opposed the sign “Seasons Greetings” before. He stated that if someone donates a “Merry Christmas” sign he would gladly put it up.

Several Council Members wished everyone a “Merry Christmas”.

Mr. Joseph Pinero stated that he would provide the Parish with a “Merry Christmas” sign to put on the Government Towers Building.

The Chairman recognized Mr. Barry Bonvillain, former City Alderman, Councilman, and Parish President, who asked Administration if the East Park Fire Station would be closed on 12/31/04.

Parish President D. Schwab stated that the exact date has not been decided upon to close the East Park Fire Station. He stated that Mr. Bonvillain is correct in that East Park Fire Station is the fire station that will be closed in the near future.

Mr. Barry Bonvillain expressed his concerns relative to East Park being an area that is situated on an island and closing the only fire station that is in that area. He stated that in 1984, the East Park Fire Station was built and now it is being condemned. He stated that in 1978, East Park Volunteer Fire Company donated a $66,000.00 fire truck to the City of Houma, and the resolution stated that the truck would housed at the East Park Fire Station and could be used throughout the City to fight fires; but in the event the fire station closes, the truck goes back to the East Park Volunteer Fire Company.

Ms. C. Duplantis moved, seconded by Ms. K. Elfert, “THAT, the Council extend Mr. Barry Bonvillain’s time until he has completed his presentation.”

The Chairman called for a vote on the motion offered by Ms. C. Duplantis.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None
ABSENT: None

The Chairman declared the motion adopted.

Mr. Barry Bonvillain continued his presentation, which expressed his concerns relative to the problems that the City of Houma Fire is dealing with at this time, such as demotions because of budget shortfalls. He suggested that funds be derived in other areas other than demotions and closing a fire station, such as not expending the extreme amount of funds for the proposed new fire station on the west side of town.

Councilman A. Tillman stated that it was his responsibility to fight to keep East Houma Fire Station open because it lies in the heart of District 1. He stated that if the decision was up to him, both fire stations would remain open, but it is not up to him.

Councilwoman C. Duplantis expressed her disappointment in the decision to close the East Park Fire Station down, which lies in District 5. She stated that hopefully, in the future, the station would be able to remain open. She expressed her concerns relative to the architecture of the proposed new fire station being overly extravagant and the possibility of scaling it down.

Councilman H. Lapeyre stated that there is a major population shift in District 6 and a new fire station has been discussed for the last ten years and one is needed at the corner of St. Charles St. and Valhi Boulevard. He agreed that the cost of the proposed station should be re-analyzed.

Councilwoman K. Elfert stated that this situation has been in existence for years in spending non-reoccurring funds on re-occurring expenses. She stated that the whole public safety system needs to be re-vamped for Terrebonne Parish and the tax structures need to be re-evaluated.

The Chairman recognized Ms. Jane Adkins, 2005 Chair of the American Cancer Society’s Relay for Life, who stated that due to increased participation, the event will be held at the Civic Center. She requested, if at all possible, for the Parish to consider assisting with the cost of the parking lot rental. She introduced Ms. Ann Bates, staff person with American Cancer Society.

Mr. H. Lapeyre moved, seconded by Mr. P. Lambert, “THAT, the Council request Administration to consider waiving the rental fee for the Civic Center parking lot to be used by the American Cancer Society’s annual Relay for Life scheduled for April 23, 2005. *(MOTION AMENDED AFTER DISCUSSION.)*

Upon questioning, Parish Manager B. Blackwell stated that he believes there is some formulation of which twenty days per year are allowed to waive fees at the Civic Center and he believes the aforementioned event would be eligible, but requested time to consider it and bring it back to the Council.

Chairman C. Voisin requested that the matter be reviewed and approved by Legal.

Mr. H. Lapeyre amended the motion, seconded by Mr. P. Lambert, “THAT the Council request Administration to consider waiving the rental fee for the Civic Center parking lot to be used by the American Cancer Society’s annual Relay for Life scheduled for April 23, 2005; contingent upon review and approval of the Legal Department.”

The Chairman called for a vote on the motion offered by Mr. H. Lapeyre.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None

ABSTAINING: None
The Chairman declared the motion adopted.

Mr. H. Lapeyre moved, seconded by Mr. P. Rhodes, “THAT, the Council accept the 12/7/04 Sales & Use Tax Committee minutes and that the following actions taken be ratified:

1) Recommendation that John Schoonenberg be employed as special legal counsel to the Sales and Use Tax Department in accordance with the terms and conditions of the attached contract.

2) Recommendation to accept the 2005 Proposed Budget as presented.”

The Chairman called for a vote on the motion offered by Mr. H. Lapeyre.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

ABSENT:  C. Duplantis.

The Chairman declared the motion adopted.

The Chairman called for a report on the Budget & Finance Committee meeting held on 12/13/04, whereupon the Committee Chairman rendered the following:

**BUDGET & FINANCE COMMITTEE**

**DECEMBER 13, 2004**

The Chairman, Harold Lapeyre, called the Budget & Finance Committee meeting to order at 5:30 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by W. Thibodeaux and the Pledge of Allegiance led by W. Thibodeaux. Upon roll call, Committee Members recorded as present were: T. Cavalier, C. Duplantis, K. Elfert, P. Lambert, H. Lapeyre, P. Rhodes, W. Thibodeaux, A. Tillman, and C. Voisin. A quorum was declared present.

OFFERED BY:  Mr. C. Voisin.

SECONDED BY:  Mr. A. Tillman.

RESOLUTION NO. 04-433

WHEREAS, prices were obtained through the Louisiana State Commodity Catalog by the Terrebonne Parish Consolidated Government for the purpose of purchasing three (3) each pumper packages for the Houma Fire Department under State Contract #404900, and

WHEREAS, after careful review by Brian Hebert, Fire Chief, it has been determined that the total price of Twenty-six Thousand, Two Hundred Forty-seven Dollars ($26,247.00) from Ferrara Fire Apparatus, Inc. for the purchase of three (3) pumper packages should be accepted as per the State Purchasing Contract Catalog, and

WHEREAS, the Parish Finance Department has verified that funds are budgeted and available in the 2004 Account Number 204-222-8914-02 for the purchase of the aforementioned apparatus equipment, and

WHEREAS, the Parish Administration has recommended the acceptance of the price for the aforementioned apparatus equipment purchase at a total cost of Twenty-six Thousand, Two Hundred Forty-seven Dollars ($26,247.00) for three (3) each pumper packages as per the attached State Purchasing Contract Catalog.
NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be approved and that the purchase of the pumper package equipment be accepted as per the attached forms.

THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: C. Duplantis.

The Chairman declared the resolution adopted on this, the 13th day of December, 2004.

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Mr. C. Voisin moved, seconded by Mr. P. Rhodes, “THAT, the Budget & Finance Committee accept the bids for a Fiscal Agent to handle all Parish Funds from January 2005 through December 2006.” (**RESOLUTION ADOPTED AFTER DISCUSSION)

Investment Officer Susan LeBlanc explained that each financial institution is required to sign and submit an affidavit attesting that it is an Equal Opportunity Employer.

Committee Member W. Thibodeaux requested that each local financial institution submit a listing of each local branch’s personnel categorized by race, gender, and position/title.

Upon additional questioning, Mrs. LeBlanc explained that the Parish requires that each financial institution pledge securities, which are held by another financial institution, to cover the amount of funds deposited by the Terrebonne Parish Consolidated Government. She noted that if the financial institution defaults, the Parish would cash in the security bonds at 100% of funds deposited.

OFFERED BY: Mr. C. Voisin.
SECONDED BY: Mr. P. Rhodes.

RESOLUTION NO. 04-434

WHEREAS, the Terrebonne Parish Consolidated Government recently accepted bids for a Fiscal Agent to handle all Parish funds from January 2005 through December, 2006, and

WHEREAS, Bank One, Hibernia Bank, South Louisiana Bank, Regions Bank, Coastal Commerce Bank, Synergy Bank and Whitney National Bank submitted bids and have qualified to act as Fiscal Agent.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby certify that the above banks listed are accepted to act as Fiscal Agents; and,

BE IT FURTHER RESOLVED that Administration request all lending institutions mentioned in this resolution for a breakdown of personnel at each Terrebonne Parish branch office, which would include race, gender, and position of each employee.

THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.
The Chairman declared the resolution adopted on this, the 13th day of December, 2004.

OFFERED BY: Mr. P. Rhodes.
SECONDED BY: Mr. W. Thibodeaux.

RESOLUTION NO. 04-435

WHEREAS, on November 9, 2004 bids were received by the Terrebonne Parish Consolidated Government for Bid No. 04-1/9-16, Surplus Sale of Computer Equipment, and

WHEREAS, after careful review by Parish Administration it has been determined that the highest bids received were those of Mandy Mahler ($120.00), Adam Acosta ($2.20), Vincent Crawford ($21.00), and Patrick Chatagnier ($100.00) for a total of Two Hundred Forty-three Dollars and Twenty Cents ($243.20), and that the bids should be accepted as per attached bid forms, and

WHEREAS, the Parish Administration has recommended the acceptance of the aforementioned bids for Bid No. 04-1/9-16, Surplus Sale of Computer Equipment for a total amount of Two Hundred Forty-three Dollars and Twenty Cents ($243.20), as described in the forms attached hereto and made a part hereof.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration is approved and the bids attached hereto are accepted as per attached bid forms.

THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 13th day of December, 2004.

OFFERED BY: Mr. P. Rhodes.
SECONDED BY: Mr. P. Lambert.

RESOLUTION NO. 04-436

A resolution authorizing the Parish President to execute all necessary documents to submit an application to the Administration for Children and Families for the Head Start Program in Terrebonne Parish and to execute the contract for funding once approved.
WHEREAS, the Terrebonne Parish Consolidated Government has expressed an interest in providing Head Start services to the residents of Terrebonne Parish under its sponsorship, and

WHEREAS, it is necessary that an application be submitted by the governing body and the Head Start Policy Council providing for the signatures of the current certifying officials.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the Parish President, Don Schwab, to sign and submit the application to Administration for Children and Families to provide Head Start services; and,

BE IT FURTHER RESOLVED that the Parish President be, and is hereby authorized to sign any certifications, modifications, etc. that may be associated with the implementation of this agreement.

THERE WAS RECORDED:


NAYS:  None.

ABSTAINING:  None.

ABSENT:  None.

The Chairman declared the resolution adopted on this, the 13th day of December, 2004.

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Mr. P. Rhodes moved, seconded by Ms. K. Elfert, “THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None.

ABSTAINING:  None.

ABSENT:  None.

The Chairman declared the motion adopted and the meeting was adjourned at 5:37 p.m.

Harold Lapeyre, Chairman

Suzette Thomas, Minute Clerk

Mr. H. Lapeyre moved, seconded by Mr. P. Rhodes, “THAT, the Council accept and ratify the minutes of the Budget & Finance Committee meeting held on 12/13/04.”

The Chairman called for a vote on the motion offered by Mr. H. Lapeyre.

UPON ROLL CALL THERE WAS RECORDED:

NAYS: None

ABSTAINING: None

ABSENT: C. Duplantis

The Chairman declared the motion adopted.

The Chairman called for a report on the Policy, Procedure, & Legal Committee meeting held on 12/13/04, whereupon the Committee Chairman, noting that ratification of the minutes calls a public hearing on 1/12/05, rendered the following:

POLICY, PROCEDURE, & LEGAL COMMITTEE

DECEMBER 13, 2004

The Chairman, Wayne Thibodeaux, called the Policy, Procedure, & Legal Committee meeting to order at 5:44 p. m. in the Terrebonne Parish Council Meeting Room with the Invocation led by C. Duplantis and the Pledge of Allegiance led by P. Lambert. Upon roll call, Committee Members recorded as present were: T. Cavalier, C. Duplantis, K. Elfert, P. Lambert, H. Lapeyre, P. Rhodes, W. Thibodeaux, A. Tillman, and C. Voisin. A quorum was declared present.

The Chairman recognized former Councilman J. B. Breaux who was present in the audience.

Assistant Parish Attorney Courtney Alcock noted that the proposed ordinance to amend the Broadmoor Subdivision Trees Dedicated Funds ordinance has been revised to change Section 4, Line 6 to state, “Including fee title where applicable.”

Ms. K. Elfert moved, seconded by Mr. P. Rhodes and Ms. C. Duplantis, “THAT, the Policy, Procedure, & Legal Committee introduce an ordinance to amend the current Broadmoor Subdivision Trees Dedicated Funds ordinance, and call a public hearing on said matter on January 12, 2005 at 6:30 p. m.” (**MOTION ADOPTED AFTER DISCUSSION)

Parish President Don Schwab stated that Administration concurs with the revision as presented by the Legal Advisor.

**The Chairman called for the vote on the motion offered by Ms. K. Elfert.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: Mr. C. Voisin.
SECONDED BY: Mr. H. Lapeyre.

RESOLUTION NO. 04-437

WHEREAS, TPCG is authorized to provide Property & Casualty Insurance Coverage through its Department of Risk Management, and

WHEREAS, the Risk Management Department reviewed and analyzed Property & Casualty Insurance quotes and submits a recommendation for renewals effective 1/1/05; and
WHEREAS, it is the recommendation of Administration and the Risk Management Department that the attached schedule of insurance premiums/agent fees become accepted, effective for the policy period 1/1/05-12/31/05.

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Policy, Procedure & Legal Committee) on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Administration and the Risk Management Department is to accept Property & Casualty Insurance based on the attached schedule of insurance premiums/agent fees effective for the policy period 1/1/05-12/31/05.

THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this, the 13th day of December, 2004.

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Risk Management Director Janell Brierly noted that the proposed 2005 Property Insurance Premiums Fees have been revised to reflect the exclusion of taxes. She added that most of the brokers have kept their agent fees equal to or less than the previous year. Upon questioning, Mrs. Brierly stated that the Parish’s overall property and casualty claims have decreased over the last five (5) years.

The Chairman recognized Mr. Robert Page of Charles Page & Sons Insurance Company who noted a stabilization of auto liability claims. He continued that discussion has transpired with the Department of Insurance to bring in additional insurance carriers, and requested that the Council express to the Department of Insurance an interest in bringing in additional insurance markets.

The Chairman recognized Mr. Leo Ledet of Ledet Insurance Agency who added that, although the Parish’s claims have dropped, reinsurance costs have not decreased.

Upon additional questioning, Mr. Page stated that insurance carriers, who formerly did not underwrite auto liability insurance in Louisiana, are beginning to consider offering Louisiana auto liability policies now that legislation has change a regarding said coverage.

Committee Member C. Voisin stated that a meeting of the Animal Shelter Subcommittee was held on December 8, 2004, and added that Administration is in the process of devising a recommendation relative to an increase in animal license fees and volunteer efforts for the Animal Shelter.

Parish President Don Schwab stated that a recommendation regarding the aforementioned matter is forthcoming.

Mr. C. Voisin moved, seconded by Ms. C. Duplantis, “THAT, the Policy, Procedure, & Legal Committee retain the matter relative to increasing animal license fees for the Animal Shelter in committee for further evaluation.” (**MOTION AMENDED AFTER DISCUSSION)

Committee Member T. Cavalier requested that the Animal Shelter Subcommittee consider license exemptions for elderly and disabled individuals, and that if licensing fees are increased for dogs, increasing the licensing fees for cats should also be considered.

Parish President Don Schwab requested that Council members e-mail Utilities Director Tom Bourg any recommendations that they may have.
Mr. C. Voisin offered an amendment, seconded by Ms. C. Duplantis, “THAT, the Policy, Procedure, & Legal Committee request Administration to consider license exemptions for elderly and disabled individuals contingent upon approval by the Legal Department, and to consider increasing licensing fees for both dogs and cats, and retain the matter in committee for further evaluation.” (**MOTION ADOPTED AFTER DISCUSSION)

Committee Member P. Rhodes requested that Administration also give consideration to those persons who take care of their pets as opposed to penalizing them for the action of pet owners who neglect their pets.

**The Chairman called for the vote on the amended motion offered by Mr. C. Voisin.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: K. Elfert.

The Chairman declared the motion adopted.

Committee Member W. Thibodeaux noted that State law allows the local governing authority a minimum 10% set-aside for women and minority-owned small businesses. He added that capital projects are not included in the set-aside policy.

Mr. P. Rhodes moved, seconded by Mr. C. Voisin, “THAT, the Policy, Procedure, & Legal Committee retain the matter relative to supporting efforts to establish a minimum set-aside to qualified businesses that are recipients of Parish Economic Development Revolving Loans in committee for further evaluation.”

The Chairman called for the vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the motion adopted.

Chamber of Commerce 2004 Chairman and TEDA Task Force member Kenny Smith presented the following two recommendations from the TEDA Task Force, which requests Terrebonne Parish’s Legislative Delegation to:

• Revise Act 622, Page 4 of 15, Line 28 to include the word “or” after “the board of commissioners and”.
• Revise Act 622, Page 6 of 15, Item (4) to include Line 15 as follows, “i. Prior to the use of the power of expropriation as granted here in, approval by a majority of the local governing authority shall be required.”

Assistant Parish Attorney Courtney Alcock stated that an ordinance is subject to the veto power of the Parish President, but a motion does not involve any executive oversight.

The Chairman recognized the following individuals who expressed their opinions on TEDA:
Mr. Robert Neil of 852 Aragon Road, who expressed his opinion relative to economic development and his development along Aragon Road, and voiced his concern relative to expropriation powers of TEDA.

Mr. Alex Ostheimer of 101 Oak Street, who suggested that the right to expropriate property be removed from Legislative Act 622, and insert an annual reauthorization clause to allow the Parish Council to decide each year whether it wants TEDA to handle economic development for Terrebonne Parish during the next year. He added a suggestion that if the act cannot be amended, then allow the citizens of Terrebonne Parish to vote on the matter. Mr. Ostheimer noted his concern relative to expending government funds with no oversight, and requested that the Council shares its specific reasons and goals for TEDA, and table the matter until June 2005.

Mr. Tommy Cobb of 313 Roussell Street, who requested that the concept of creating TEDA be retained.

Mr. Wilson Gaidry of 8911 Park Avenue, who voiced his concern relative to TEDA appointees not being representative of the general community of Terrebonne Parish and the Parish Government having little oversight over TEDA. He requested that the entire matter be postponed until the Parish Council has more representation on the board.

Mr. Harry Picou of 218 Enterprise Drive, who expressed his concern relative to the formation of TEDA and large businesses impacting locally owned small businesses.

Mr. P. Rhodes moved, seconded by Ms. C. Duplantis, “THAT, the Policy, Procedure, & Legal Committee grant Mr. Harry Picou five (5) minutes to conclude his comments.”

The Chairman called for the vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None.

ABSTAINING:  None.

ABSENT:  None.

The Chairman declared the motion adopted.

Mr. Picou continued that it is the responsibility of the Parish Government to oversee economic development effort expenditures, and expressed his concern relative to the increase in occupational fees.

Upon questioning, Cultural Resources & Economic Development Director Mart Black explained that in the event that TEDA defaults on a bond issue, the Parish Government would not be liable for the debt.

Ms. Alcock noted that several Attorney General opinions have indicated that the Parish Government would not incur the debt of a political subdivision of the State. She continued that the cooperative endeavor agreement with TEDA could include a yearly term for funding taken from the occupational license tax revenues.

Mr. Black explained the function of the economic development authority.

Mr. Smith interjected that TEDA’s goal is to implement the strategic development plan presented in November of 2002.
Lengthy discussion transpired relative to the powers, goals, and fees for TEDA.

Committee Member A. Tillman left the proceedings at 7:39 p.m. to attend another meeting.

Mr. P. Rhodes moved, seconded by Mr. P. Lambert, “THAT, the Policy, Procedure, & Legal Committee refer the matter relative to TEDA to the TEDA Task Force for further evaluation.”

The Chairman called for the vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: A. Tillman.

The Chairman declared the motion adopted.

Ms. C. Duplantis moved, seconded by Mr. H. Lapreyre, “THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Ms. C. Duplantis.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: A. Tillman.

The Chairman declared the motion adopted and the meeting was adjourned at 8:00 p.m.

Wayne Thibodeaux, Chairman

Suzette Thomas, Minute Clerk

Mr. W. Thibodeaux moved, seconded by Mr. P. Rhodes, “THAT, the Council accept and ratify the minutes of the Policy, Procedure, & Legal Committee meeting held on 12/13/04.”

The Chairman called for a vote on the motion offered by Mr. W. Thibodeaux.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None

ABSTAINING: None

ABSENT: C. Duplantis

The Chairman declared the motion adopted.
The Chairman called for a report on the Public Services Committee meeting held on 12/14/04, whereupon the Committee Vice-Chairman rendered the following:

PUBLIC SERVICES COMMITTEE
DECEMBER 14, 2004

The Vice Chairman, Pete Lambert, called the Public Services Committee meeting to order at 5:33 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by Ms. K. Elfert and the Pledge of Allegiance led by Mr. C. Voisin. Upon roll call, Committee Members recorded as present were: T. Cavalier, K. Elfert, P. Lambert, H. Lapeyre, P. Rhodes, W. Thibodeaux, A. Tillman, and C. Voisin. Committee Chairwoman C. Duplantis was recorded as absent. A quorum was declared present.

The Vice Chairman announced that Committee Chairwoman C. Duplantis may arrive later in the proceedings.

Mr. P. Rhodes moved, seconded by Mr. H. Lapeyre, “THAT, the Public Services Committee add on to the agenda the matter relative to repairs to the Houma Generating Station Unit 16 steam control valve assembly.”

The Vice Chairman called for the vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: C. Duplantis.

The Vice Chairman declared the motion adopted.

OFFERED BY: Mr. P. Rhodes.
SECONDED BY: Mr. H. Lapeyre.

RESOLUTION NO. 04-438

A resolution authorizing the Utilities Department to contract with Universal Compression for repairs to the Houma Generating Station Unit 16 steam control valve assembly.

WHEREAS, on December 9, 2004 the Houma Generating Station (HGS) Unit 16 was unable to return to service as scheduled due to the failure of the steam control valve assembly, and

WHEREAS, the current unit schedules dictate the need for availability of this unit, and

WHEREAS, the department has retained the services of Universal Compression to assist with repair and desires authorization to proceed with said work.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that the Utilities Department be, and they are hereby authorized to contract with Universal Compression for repairs to the Houma Generating Station Unit 16 steam control valve assembly, and

BE IT FURTHER RESOLVED that the Parish President and all other appropriate parties be, and they are hereby authorized to execute any and all contract documents associated therewith.
Utilities Director Tom Bourg explained that after the annual maintenance inspection of the Houma Generating Station Unit 16, problems were noted on the start up of the control valves that control steam in the turbine. He noted that the unit would be out of service until the repairs are made and added that another unit is scheduled to out of service in January.

Council on Aging Executive Director Diana Edmonson requested approval for repairs to the Council on Aging Operations Center. She continued that $327,000.00 is budgeted and would be spent on replacing the roof, replacing the air conditioning unit, and updating the electrical wiring.

Mr. P. Rhodes moved, seconded by Mr. H. Lapeyre, “THAT, the Public Services Committee authorize repairs to the Terrebonne Council on Aging Operations Center on Tunnel Boulevard.” (**MOTION AMENDED AFTER BRIEF DISCUSSION)

Committee Member C. Voisin requested that the Council on Aging submit the resolution adopted by the Board of Directors authorizing repairs to the Operations Center.

Mr. P. Rhodes moved, seconded by Mr. H. Lapeyre, “THAT, the Public Services Committee request a copy of a resolution adopted by the Terrebonne Council on Aging Board of Directors for repairs to the Terrebonne Council on Aging Operations Center on Tunnel Boulevard, and authorize repairs to said center, as per the recommendation of the Terrebonne Council on Aging Board.”

**The Vice Chairman called for the vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None.

ABSTAINING:  None.

ABSENT:  C. Duplantis.

The Vice Chairman declared the motion adopted.

OFFERED BY:  Mr. W. Thibodeaux.
SECONDED BY:  Mr. H. Lapeyre.

RESOLUTION NO. 04-439

WHEREAS, the Code of Federal Regulations, as enacted by the United States Congress, mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity, and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each state, and
WHEREAS, the responsibility to inspect, rate and load post those bridges under the
authority of Terrebonne Parish, in accordance with those standards, is delegated by the Louisiana
Department of Transportation and Development.

NOW, THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Public
Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that for the
period January 1, 2005 through December 31, 2005:

1. The Terrebonne Parish Consolidated Government will perform all interim inspections
on all Parish-owned or maintained bridges in accordance with the National Bridge
Inspection Standards.

2. All bridges owned or maintained by the Terrebonne Parish Consolidated Government
will be structurally analyzed and rated by the Parish as to the safe load capacity in
accordance with the AASHTO manual for maintenance inspection of bridges. The
load posting information that has been determined by the Louisiana Department
of Transportation and Development for all bridges where the maximum legal load under
Louisiana State Law exceeds the load permitted under the operating rating as
determined above will be critically reviewed by the Parish. Load posting information
will be updated by the Parish to reflect all structural changes, any obsolete structural
ratings or any missing structural ratings.

3. All Terrebonne Parish Government-owned or maintained bridges which require load
posting or closing shall be load posted or closed in accordance with the table in the
DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.8. All
bridges shall be critically reviewed by the Terrebonne Parish Government prior to
load posting.

4. All bridges owned or maintained by the Terrebonne Parish Consolidated Government
are shown on the attached list in the format specified by the Department of
Transportation and Development.

BE IT FURTHER RESOLVED, that the Terrebonne Parish Consolidated Government is
cognizant that these stipulations are prerequisites for participation by the Terrebonne Parish
Consolidated Government in the Off-System Bridge Replacement Program.

THERE WAS RECORDED:

Tillman and C. Voisin.

NAYS:  None.

ABSTAINING:  None.

ABSENT:  C. Duplantis

The Vice Chairman declared the resolution adopted on this, the 14th day of December,
2004.

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Public Works Operations Superintendent Perry Blanchard explained that the bridges are
identified in accordance with the State’s identification system, and noted that the structural
numbers and the report numbers are contained within the agenda backup. Upon questioning, he
stated that there are no bridges that are to be closed or in substandard condition. He continued
that the State of Louisiana is in the beginning process of obtaining bids for the Hollywood
Drainage Bridge on Parish Road 15 next to the Bayou Black Recreation Center in the first
quarter of 2005. Mr. Blanchard added that the Williams Street Bridge is being replaced and that
funding ratios for bridge projects are 95:5 (State:Local).

OFFERED BY:    Mr. P. Rhodes.
SECONDED BY:   Mr. H. Lapeyre.
RESOLUTION NO. 04-440

A resolution for the renewal of the Annual Software Maintenance Agreement from ESRI, Inc. in the amount of Seventeen Thousand, Two Hundred Twenty Dollars and Fifty-five Cents ($17,220.55).

WHEREAS, the Terrebonne Parish Consolidated Government has acquired software from ESRI, Inc. for updating and expanding the GIS System, and

WHEREAS, the GIS requires the operation of up-to-date and reliable GIS software, and

WHEREAS, ESRI, Inc. is the licensor of software associated with the operation of the GIS System software, and

WHEREAS, this agreement covers the annual maintenance, support and upgrades to the GIS System software.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, authorizes the execution of this service agreement in the amount of $17,220.55, and that the Parish President is hereby authorized to execute any and all agreement documents associated therewith.

THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: C. Duplantis and A. Tillman.

The Vice Chairman declared the resolution adopted on this, the 14th day of December, 2004.

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GIS Manager Jack Garner explained that the aforementioned maintenance agreement is for an annual technical support and update agreement, which provides online technical support, eighteen (18) applications in five (5) departments. Upon questioning, Mr. Garner stated that training is not included in the maintenance agreement.

OFFERED BY: Mr. C. Voisin.
SECONDED BY: Mr. H. Lapeyre.

RESOLUTION NO. 04-441

A resolution ratifying the Parish President’s appointment of David A. Waitz Engineering and Surveying, Inc. to provide professional engineering services relative to the replacement of existing cast iron gas lines for the project known as Cast Iron Gas Line Improvements, Gouaux Avenue Area, Phase XI.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, that the Parish President’s appointment of David A. Waitz Engineering and Surveying, Inc. to provide professional engineering and land survey services relative to cast iron gas line replacement for the project known as Cast Iron Gas Line Improvements, Gouaux Avenue Area, Phase XI be, and is hereby approved; and,

BE IT FURTHER RESOLVED that the Parish President and all other appropriate parties be, and they are hereby authorized to execute any and all contract documents associated therewith.
THERE WAS RECORDED:


NAYS:  None.

ABSTAINING:  None.

ABSENT:  C. Duplantis

The Vice Chairman declared the resolution adopted on this, the 14th day of December, 2004.

* * * * * * * * *

Utilities Director Tom Bourg stated that David Waitz Engineering and Surveying, Inc. provided the engineering services for the Hialeah Gasline Replacement Project. Upon questioning, Mr. Bourg stated that the aforementioned project did not go through a request for proposal process, and added that the Parish has worked with the aforementioned engineering firm for the last couple of projects due to the specifications remaining the same for each additional project.

Parish Manager Barry Blackwell stated that Administration concurs with the recommendation of the Department head and that since the work is a continuation of previous projects, request for proposals would not be obtained.

OFFERED BY:    Mr. P. Rhodes.
SECONDED BY:   Mr. H. Lapeyre.

RESOLUTION NO. 04-442

A resolution for the approval of Change Order No. 3, Parish Project No. 99-DRA-18, Bayou Chauvin Outfall Canal, Terrebonne Parish, Louisiana.

WHEREAS, a certain contract was entered into between the Terrebonne Parish Consolidated Government and Volute, Inc. designated as Parish Project No. 99-DRA-18, Bayou Chauvin Outfall Canal, Terrebonne Parish, Louisiana, and

WHEREAS, Change Order No. 3 is required for an additional fifty-nine (59) day extension of contract time for adverse weather conditions for the months of October and November, 2004 (11 days), 54" pipe road crossing (3 days), ruptured 6" gasline (7 days), stump removal (14 days), extra sheet pile (14 days), high water (3 days), 18" sewer force main (4 days), and drain line concrete plug (3 days), for the above referenced project, with no increase in contract cost, and

WHEREAS, the Engineer recommends that this change order be accepted for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Public Services Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this change order.

THERE WAS RECORDED:


NAYS:  None.

ABSTAINING:  None.

ABSENT:  C. Duplantis
The Vice Chairman declared the resolution adopted on this, the 14th day of December, 2004.

* * * * * * *

Committee Member P. Rhodes noted that the aforementioned time extension is a result of inclement conditions and the project should be completed on December 18, 2004.

South Central Planning & Development Commission Executive Director Kevin Belanger presented a report on the South Central Louisiana Clean Water Action Plan. He noted that requests for proposals have been drafted and have been submitted to the Environment Protection Agency for review. Mr. Belanger stated that implementation of the plan should commence in 2006, and would take into consideration existing infrastructure utilization. (NO ACTION TAKEN)

South Central Planning & Development Commission Executive Director Kevin Belanger stated that a Federal Highway Administration Speed Grant has been received and a study has been conducted on various roadways regarding speed limit adjustments and traffic control devices.

The Vice Chairman recognized Gulf Engineer & Consultants Acadiana Regional Area Manager Dean Teakel who stated that the study reviewed vehicular speed on various roadways in Terrebonne Parish. He noted that the speed limit on most of the roadways would be increased.

Discussion ensued relative to safety concerns in raising speed limits in residential areas.

Public Works Director Al Levron stated that new traffic counts on Valhi Boulevard would be conducted after the holidays.

Upon questioning, Mr. Belanger stated that funding is available for the additional signage and the aforementioned grant can be used for law enforcement purposes.

Mr. P. Rhodes moved, seconded by Mr. H. Lapeyre, “THAT, the Public Services Committee retain the matter relative to a Federal Highway Administration Speed Grant for speed control until the next committee meeting.”

The Vice Chairman called for the vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: C. Duplantis and K. Elfert.

The Vice Chairman declared the motion adopted.

Public Works Director Al Levron stated that Administration has received the plans and specifications for replacement traffic lights at both approaches of bridges on Presque Isle and have forwarded them to DOTD for approval. He added that a request for approval would be submitted for the first meeting in January 2005. (NO ACTION TAKEN)

Mr. W. Thibodeaux moved, seconded by Mr. H. Lapeyre, “THAT, the Public Services Committee retain the matter relative to the installation of caution lights at the entrance of Suburban Estates Subdivision until the next committee meeting.”

The Vice Chairman called for the vote on the motion offered by Mr. W. Thibodeaux.

UPON ROLL CALL THERE WAS RECORDED:

NAYS: None.

ABSTAINING: None.

ABSENT: C. Duplantis and A. Tillman.

The Vice Chairman declared the motion adopted.

Ms. K. Elfert moved, seconded by Mr. H. Lapeyre, “THAT, the Public Services Committee retain the matter relative to requesting a traffic light at the intersection of Hollywood Road and 9th Street until the next committee meeting.”

The Vice Chairman called for the vote on the motion offered by Ms. K. Elfert.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: C. Duplantis and A. Tillman.

The Vice Chairman declared the motion adopted.

Ms. K. Elfert moved, seconded by Mr. H. Lapeyre, “THAT, the Public Services Committee accept the minutes of the Broadmoor Tree Advisory Committee meeting held on December 2, 2004, and ratify the following action:

1) Ratify the Committee’s approval of the lowest bid of Chem Spray, Inc., in the amount of $90,800.00, for the trimming and pruning of Live Oak Trees on Funderburk Avenue and Broadmoor Avenue.
2) Authorize the expenditure of up to $500.00 for a mail out to residents on Broadmoor Avenue and Funderburk Avenue regarding the pruning of live oak trees.
3) Request that the Vegetation Division maintain a record of all site visits and that determinations be kept for trees in Broadmoor Subdivision.”

The Vice Chairman called for the vote on the motion offered by Ms. K. Elfert.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: C. Duplantis.

The Vice Chairman declared the motion adopted.

Mr. P. Rhodes moved, seconded by Mr. H. Lapeyre, “THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned.”

The Vice Chairman called for the vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:

NAYS: None.

ABSTAINING: None.

ABSENT: C. Duplantis.

The Vice Chairman declared the motion adopted and the meeting was adjourned at 6:41 p.m.

Pete Lambert, Vice Chairman
Suzette Thomas, Minute Clerk

Mr. P. Lambert moved, seconded by Mr. H. Lapeyre, “THAT, the Council accept and ratify the minutes of the Public Services Committee meeting held on 12/14/04.”

The Chairman called for a vote on the motion offered by Mr. P. Lambert.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None

ABSTAINING: None

ABSENT: C. Duplantis

The Chairman declared the motion adopted.

The Chairman called for a report on the Community Development & Planning Committee meeting held on 12/14/04, whereupon the Committee Chairman, noting that ratification of the minutes calls a public hearing on 1/12/05, rendered the following:

COMMUNITY DEVELOPMENT & PLANNING COMMITTEE
DECEMBER 14, 2004

The Chairman, Alvin Tillman, called the Community Development & Planning Committee meeting to order at 6:50 p. m. in the Terrebonne Parish Council Meeting Room with the Invocation led by Mr. H. Lapeyre and the Pledge of Allegiance led by Ms. K. Elfert. Upon roll call, Committee Members recorded as present were: P. Lambert, H. Lapeyre, P. Rhodes, A. Tillman, and C. Voisin. Committee Member C. Duplantis was recorded as absent, and Committee Members T. Cavalier, K. Elfert, and W. Thibodeaux were recorded as entering the proceedings at 7:05 p. m. A quorum was declared present.

Mr. H. Lapeyre moved, seconded by Mr. P. Rhodes, “THAT, the Community Development & Planning Committee add on to the agenda the matters relative to discuss rate changes to existing CDBG loans, to endorse and support a CDBG loan to Mickey Brown, Inc. and Mickey Brown Properties; to endorse and support a CDBG loan to Whitetail Oilfield Services, L. L. C.; and to discuss insurance changes.”

The Chairman called for a vote on the motion offered by Mr. H. Lapeyre.

UPON ROLL CALL THERE WAS RECORDED:

NAYS: None.

ABSTAINING: None.


The Chairman declared the motion adopted.

South Central Planning & Development Commission Executive Director Kevin Belanger apologized for the late submission of the confidential information pertaining to several existing revolving loans, and noted that future submissions would be delivered to the Council member’s residence or office prior to the meeting. Mr. Belanger noted disparities in interest rates for some of the loans being reviewed this evening, and added that prior to taking over the Parish’s Revolving Loan Program, there were no policies regulating the application process.

Committee Members T. Cavalier, K. Elfert, and W. Thibodeaux were recorded as entering the proceedings at this time.

Mr. Belanger continued that approval is being requested this evening for the restructuring of loans for Angel Boats, Cajun Snowballs, Navy Enterprises, and Noah’s Ark.

Discussion ensued relative to the interest rates for the aforementioned loan restructuring applications and how the interest rate determinations were made.

Upon questioning, Parish Manager Barry Blackwell stated that the Legal Department is reviewing the cooperative endeavor agreement with South Central Planning & Development Commission to assume the responsibility of the Parish’s Revolving Loan Program and information would be submitted at the next meeting.

Additional discussion transpired relative to criteria for the membership on the Revolving Loan Review Committee, developing a policy for administering the Revolving Loan Program, and confidentiality concerns.

Housing & Human Services Director Darrel Waire explained that the Revolving Loan Program application states that the funds would benefit low to moderate level jobs and does not require that the applicant have low to moderate income.

Upon questioning, Assistant Parish Attorney Courtney Alcock explained that the Parish Government is subject to public records request laws, and added that the general public is allowed to review revolving loan applications, but is not entitled to the applicant’s financial records.

Committee Member H. Lapeyre suggested that the Parish President be requested to appoint Council Members to the Revolving Loan Review Committee.

In response to additional questioning, Ms. Alcock stated that expenditures of funds in excess of $15,000.00 must receive Council approval.

Mr. P. Rhodes moved, seconded Mr. P. Lambert, “THAT, the Community Development & Planning Committee authorize the Parish President to work with South Central Planning & Development Commission to execute documents for restructuring revolving CDBG loans applications for Angel Boat, Inc., Cajun Hut Snowball and Shack, Navy Enterprises, and Noah’s Ark Pre-School and Learning Center.” (**MOTION ADOPTED AFTER DISCUSSION)

Upon questioning, Mr. Belanger stated that Cajun Snowball owners are willing to do everything necessary to bring the loan current.

**The Chairman called for the vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:

The Chairman declared the motion adopted.

South Central Planning & Development Commission Executive Director Kevin Belanger requested approval of two revolving loan applications for Mickey Brown, Inc. and Mickey Brown Properties and Whitetail Oilfield Services, LLC.

The Chairman recognized Mr. Benny Fick and Mr. Tim Wyman, owners of Whitetail Oilfield Services, LLC, who stated that they currently employ approximately 25 to 30 employees, of which there is one (1) female and twelve (12) other minority employees.

Mr. Fick stated that the Whitetail Oilfield Services, LLC specializes in oilfield construction.

The Chairman recognized Mr. Marshall Brown of Mickey Brown’s Tamales, who stated that he employees six (6) females and added that most of his employees are relatives.

OFFERED BY: Mr. P. Lambert.
SECONDED BY: Mr. C. Voisin.

RESOLUTION NO. 04-443
A resolution supporting and endorsing a CDBG loan to Mickey Brown Inc. and Mickey Brown Properties and/or its principals and authorizing the Parish President to execute all necessary documents.

WHEREAS, Terrebonne Parish Consolidated Government is vitally interested in continuing to foster economic development in order to create and retain jobs and employment opportunities for all citizens of the Parish; and,

WHEREAS, Mickey Brown Inc. and Mickey Brown Properties, has applied for and has received approval from the Terrebonne Parish Loan Committee for financing of $40,000 at 4% interest and amortized for 10 years with a five year balloon note in order to help expand the local economy; and,

WHEREAS, this funding will be contingent upon the further identification of funding to help attract and encourage other lenders/guarantors to provide the additional financing found by the Terrebonne Parish Loan Committee necessary for continual operations; and

WHEREAS, this action will create 5 to 10 new jobs over the first year of operation of the expansion project.

NOW, THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of Terrebonne Parish Consolidated Government hereby supports and endorses the CDBG Economic Development Loan to Mickey Brown Inc. and Mickey Brown Properties, and/or its principals for purchase of an expanded FDA approved facility and authorizes Parish President Don Schwab to execute any and all documents necessary for effecting and processing this loan.

THERE WAS RECORDED:
NAYS:  P. Rhodes and W. Thibodeaux.
ABSTAINING: None.
ABSENT: C. Duplantis.
RESOLUTION NO. 04-444

A resolution supporting and endorsing a CDBG loan to Whitetail Oilfield Services, LLC and/or its principals and authorizing the Parish President to execute all necessary documents.

WHEREAS, Terrebonne Parish Consolidated Government is vitally interested in continuing to foster economic development in order to create and retain jobs and employment opportunities for all citizens of the Parish; and,

WHEREAS, Whitetail Oilfield Services, LLC, has applied for and has received approval from the Terrebonne Parish Loan Committee financing of $40,000. at 4% interest and amortized for 15 years with a five year balloon note in order to help expand the local economy; and,

WHEREAS, this funding will be contingent upon the further identification of funding to help attract and encourage other lenders/guarantors to provide the additional financing found by the Terrebonne Parish Loan Committee necessary for continual operations; and

WHEREAS, Whitetail Oilfield Services, L.L.C. will create 10 to 15 low to moderate new jobs over the first year.

NOW, THEREFORE, BE IT RESOLVED that the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of Terrebonne Parish Consolidated Government hereby supports and endorses the CDBG Economic Development Loan to Whitetail Oilfield Services, LLC, and/or its principals for purchase of an expanded facility and authorizes Parish President Don Schwab to execute any and all documents necessary for effecting and processing this loan.

THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

The Chairman declared the resolution adopted on this, the 14th day of December, 2004.
ABSENT: C. Duplantis.

The Chairman declared the motion adopted.

Ms. T. Cavalier moved, seconded by Mr. H. Lapeyre, “THAT, the Community Development & Planning Committee introduce an ordinance to amend the Parish Code to create the Terrebonne Parish Children & Youth Services Planning Board consisting of fifteen (15) members, hold nominations open until January 10, 2005 at 4:00 p.m., call a public hearing on said matter on January 12, 2005 at 6:30 p.m., and appoint members at the January 12, 2005 Council meeting.”

The Chairman called for the vote on the motion offered by Ms. T. Cavalier.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: C. Duplantis.

The Chairman declared the motion adopted.

OFFERED BY: Mr. C. Voisin.
SECONDED BY: Mr. H. Lapeyre.

RESOLUTION NO. 04-445

AUTHORIZING THE DESIGN AND GENERAL CONTRACTING SERVICES OF SEVERAL HOMES AS RECOMMENDED BY AEGIS INNOVATIVE SOLUTIONS, LLC, UNDER THE PROVISIONS AND CONDITIONS OF THE FEMA GRANT (PROJECT #HMGP 1437-109-001) IN TERREBONNE PARISH; TO AUTHORIZE AEGIS INNOVATIVE SOLUTIONS, LLC TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO PROCEED WITH THE PROPERTIES; AND TO PROVIDE FOR OTHER MATTERS RELATIVE THERETO.

WHEREAS, the Parish application for federal assistance to mitigate target repetitive loss structures in Terrebonne Parish has been approved by FEMA on August 29, 2003, for a period of three (3) years, beginning August 29, 2003 and ending August 28, 2006, and

WHEREAS, Aegis Innovative Solutions, LLC (“Aegis”) agrees to perform on behalf of the Terrebonne Parish Consolidated Government (“Parish”), as the designer and general contractor to design, repair, elevate, upgrade, refinish, or otherwise renovate existing residential structures participating in the FEMA program, and

WHEREAS, the scope of design and general contracting services, costs, and payment methods shall be developed under a separate agreement between homeowner and Aegis, and

WHEREAS, the homeowner/Aegis agreements will be made available to the Parish for obligation of grant funds and participation by each homeowner in the program, and

WHEREAS, payments of grant funds to Aegis as the designer and general contractor by the Parish under these separate agreements will be authorized by the Homeowner or Parish representative, and

WHEREAS, the following structures are submitted by recommendation from Aegis to proceed with the “Design and General Contracting Services”;

- Paul Fournier, 102 Crab Street, Chauvin, Louisiana
- Anthony Himel, 104 Crab Street, Chauvin, Louisiana
- Carlton & Constance Martin, 303 Hidalgo Drive Houma, Louisiana
- Bryson & Donna Graham, 304 Hidalgo Drive, Houma, Louisiana
Hazel Meshyoch, 306 Hidalgo Drive, Houma, Louisiana
Ray Theriot, 308 Hidalgo Drive, Houma, Louisiana
Brenda Theriot, 309 Hidalgo Drive, Houma, Louisiana
Jacque Reid, 343 Island Road, Montegut, Louisiana
Willie Bergeron, 1092 Four Point Road, Dulac, Louisiana
C.J. Armand, 7306 Breakwater Drive, Chauvin, Louisiana
Karl Pinter, 7382 Highway 56, Chauvin, Louisiana
Gary Hughes, 7389 Highway 56, Chauvin, Louisiana
Junius Robichaux, 7446 Edgewater Drive, Chauvin, Louisiana
Rachel Billiot, 117 Beth Ann Avenue, Montegut, Louisiana

NOW THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government that Aegis be authorized to negotiate and to execute all documents necessary to proceed with the “Design and General Contracting Services” of the specifically named structures.

THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: C. Duplantis.

The Chairman declared the resolution adopted on this, the 14th day of December, 2004.

Mr. P. Lambert moved, seconded by Mr. C. Voisin, “THAT, the Community Development Committee authorize the Parish President to execute and submit the Low Income Home Energy Assistance Program (LIHEAP) Contract with the Louisiana Housing Finance Agency for 2005.” (**RESOLUTION ADOPTED AFTER DISCUSSION)

Upon questioning, Housing & Human Resources Director Darrel Waire explained that Administration, in prior years, has used funding from the Utilities Department to offset increases in natural gas prices.

Committee Member W. Thibodeaux requested that Administration review the possibility of amending the 2005 Budget to match the annual allocation of funding for the LIHEAP Program.

CSBG Administrator Reggie Billiot stated that the aforementioned allocation of funding has benefited persons needing utility assistance. He noted that the LIHEAP allocation assists approximately 3% of the population and additional funding would be helpful.

OFFERED BY: Mr. P. Lambert.
SECONDED BY: Mr. C. Voisin.

RESOLUTION NO. 04-446

A resolution authorizing the Parish President to sign and submit the Low Income Home Energy Assistance Program (LIHEAP) Contract with Louisiana Housing Finance Agency (LHFA) for FY 2005.

WHEREAS, the allocated amount of $355,585.92 is available to the Terrebonne Parish Consolidated Government for the period of October 1, 2004 through September 30, 2005, of which $330,777.60 is for services and will be paid directly to vendors by LHFA and $24,808.32 will be reimbursed to the Terrebonne Parish Consolidated Government for administrative cost.
NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby authorize the Parish President, Don Schwab, to sign and submit the LIHEAP Contract and to sign and submit any other documents necessary between Terrebonne Parish Consolidated Government and the Louisiana Housing Finance Agency for the enactment of this contract, and

BE IT FURTHER RESOLVED that Administration be requested to review the possibility of amending the 2005 Budget to provide matching funds for the aforementioned program.

THERE WAS RECORDED:


NAYS: None.

ABSTAINING: None.

ABSENT: C. Duplantis.

The Chairman declared the resolution adopted on this, the 14th day of December, 2004.

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In response to the matching funds being used in specific areas, it was noted that the funds would be used throughout the Parish.

Planning & Zoning Director Patrick Gordon noted that the developer has been continuing the process of elevating the rear of Charlotte Village Subdivision, and added that due to additional dirt being transported to the rear lots, grass has begun to grow on the shoulder in Phase A of the aforementioned subdivision. He added that approval by the Houma-Terrebonne Regional Planning Commission is needed for Phase B, that a permanent turn-a-round would be constructed after the project is completed, and that no other changes have been made.

Committee Member T. Cavalier requested that the Subdivision Review Committee consider requiring hard surfaced turn-a-rounds in developments as opposed to limestone turn-a-rounds.

Parish Manager Barry Blackwell noted that in prior approvals, subdivision acceptance has been granted only when a surety bond has been submitted.

Ms. T. Cavalier moved, seconded by Mr. H. Lapeyre, “THAT, the Community Development Committee retain the matter relative to the acceptance of Charlotte Village Subdivision, Phase A until such time as the developer has submitted a surety bond.” (**MOTION ADOPTED AFTER DISCUSSION)

The Chairman recognized Mr. Chris Rogers of T. Baker Smith & Son, Inc., who stated that the developer has no interest in submitting a surety bond and would prefer to privately maintain the subdivision until it is completed. Upon questioning, Mr. Rogers stated that a swale ditch is located near the lots on the left side of the entrance to the subdivision and that there is very little runoff from the subdivision.

Committee Member C. Voisin requested that Administration convey the desire of the Council to require developers to install permanent turn-a-rounds in new developments.

**The Chairman called for the vote on the motion offered by Ms. T. Cavalier.

UPON ROLL CALL THERE WAS RECORDED:

NAYS: None.

ABSTAINING: None.

ABSENT: C. Duplantis.

The Chairman declared the motion adopted.

The Chairman recognized Recreation District No. 2,3 Board Member Bobby Arceneaux, who noted the difficulty in determining rental rates for various recreation district facilities due to varying uses of said facilities.

Committee T. Cavalier expressed her desire to allow those recreation districts that do not have sufficient operating funds the ability to charge rental fees for the use of recreation district facilities.

The Chairman recognized Mr. Robert Links of LaBon Weather League Baseball, who voiced his concern relative to patrons being unable to hold events and pay rental fees for the use of various recreational facilities.

Parish Manager Barry Blackwell emphasized the need for recreation districts to be consistent in applying rental rates for the use of various facilities within their districts.

NOTE: The Chairman relinquished the chair to the Vice Chairwoman.

Assistant Parish Attorney Courtney Alcock suggested that the recreation districts consider using a similar rental form used for renting the Municipal and Dumas Auditoriums.

Discussion ensued relative to requesting the recreation districts to establish consistent and affordable rental rates if it chooses to rent facilities.

Committee Member K. Elfert stated that she would submit a letter to the Recreation District No. 2,3 Board relative to rental rate policies. (NO ACTION TAKEN)

Risk Management Director Janell Brierly explained changes in the benefits for additional life insurance and accidental death and dismemberment insurance. She noted that employees can discuss the life insurance and accidental death benefits with insurance representatives on December 22 and 23, 2004 at the Municipal Auditorium, and added that employees have until December 15, 2004 to select either premium or standard insurance benefits. Upon questioning, she stated that employees have the option of converting their existing accidental death benefits to CIGNA if they choose not to get life insurance. Mrs. Brierly noted that only eighty-six (86) employees are affected by the change in accidental death benefits.

Committee Member W. Thibodeaux noted that mailing letters to employees is not a good way to convey changes to employees and suggested that Administration consider other methods of informing employees of the changes. (NO ACTION TAKEN)

Mr. P. Rhodes moved, seconded by Mr. H. Lapeyre, “THAT, there being no further business to come before the Community Development & Planning Committee, the meeting be adjourned.”

The Vice Chairwoman called for the vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WASRecorded:


NAYS: None.

ABSTAINING: None.

ABSENT: C. Duplantis.
The Vice Chairwoman declared the motion adopted and the meeting was adjourned at 9:16 p. m.

Alvin Tillman, Chairman
Suzette Thomas Minute Clerk

Mr. A. Tillman moved, seconded by Ms. K. Elfert, “THAT, the Council accept and ratify the minutes of the Community Development & Planning Committee meeting held on 12/14/04.”

The Chairman called for a vote on the motion offered by Mr. A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

The Chairman declared the motion adopted.

Mr. A. Tillman moved, seconded by Mr. P. Rhodes and Mr. H. Lapeyre, “THAT, the Council approve the following street light list:

INSTALL STREET LIGHT ON EXISTING POLE NEAR 5083 WEST PARK AVENUE; ROAD LIGHTING DISTRICT NO. 1; ENTERGY; TERI CAVALIER

INSTALL STREET LIGHT ON EXISTING POLE IN THE 100 BLOCK OF BOUDREAUX STREET (FOR EXACT LOCATION CONTACT COUNCILMAN ALVIN TILLMAN); URBAN SERVICES DISTRICT; ENTERGY; ALVIN TILLMAN.”

The Chairman called for a vote on the motion offered by A. Tillman.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

The Chairman declared the motion adopted.

Mr. P. Rhodes moved, seconded by Mr. A. Tillman, “THAT, the Council approve attendance at the following meetings as per the current Council Travel Policy:

B)  National League of Cities Congressional Conference; March 12-15, 2005; Washington, D.C.
C)  Communicating Skills Workshop; February 7-8, 2005; New Orleans.
D)  Chamber of Commerce Banquet; January 13, 2005; Houma.
E)  National League of Cities Leadership Training Seminar; Savannah, Georgia; January 27-29, 2005.”

The Chairman called for a vote on the motion offered by Mr. P. Rhodes.
UPON ROLL CALL THERE WAS RECORDED:

YEAS:  C. Voisin, P. Rhodes, P. Lambert, A. Tillman, W. Thibodeaux, K. Elfert, T. Cavalier

NAYS:  None

ABSTAINING:  None

ABSENT:  H. Lapeyre and C. Duplantis

The Chairman declared the motion adopted.

Ms. K. Elfert moved, seconded by Mr. W. Thibodeaux, “THAT, the Council hold nominations open until 1/12/05 for the expired position of Ms. Lee Ann Bourque on the Recreation District No. 3 Board.”

The Chairman called for a vote on the motion offered by Ms. K. Elfert.

UPON ROLL CALL THERE WAS RECORDED:

YEAS:  C. Voisin, P. Rhodes, P. Lambert, A. Tillman, W. Thibodeaux, K. Elfert, T. Cavalier, and C. Duplantis

NAYS:  None

ABSTAINING:  None

ABSENT:  H. Lapeyre

The Chairman declared the motion adopted.

Councilwoman C. Duplantis stated that she had spoken with Mr. Rodnee Stuard, who had earlier indicated in interest in serving on the Recreation District No. 11 Board, and informed her that due to his job, he is not sure he could fill the commitment.

Ms. C. Duplantis moved, seconded by Mr. W. Thibodeaux, “THAT, the Council hold nominations open until 1/12/05 for the vacancy on the Recreation District No. 11 Board.”

The Chairman called for a vote on the motion offered by Ms. C. Duplantis.

UPON ROLL CALL THERE WAS RECORDED:

YEAS:  C. Voisin, P. Rhodes, P. Lambert, A. Tillman, W. Thibodeaux, K. Elfert, T. Cavalier, and C. Duplantis

NAYS:  None

ABSTAINING:  None

ABSENT:  H. Lapeyre

The Chairman declared the motion adopted.

Mr. P. Rhodes moved, seconded by Ms. K. Elfert, “THAT, the Council hold nominations open until 1/12/05 for the vacancy on the Public Trust Finance Authority.”

The Chairman called for a vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:

YEAS:  C. Voisin, P. Rhodes, P. Lambert, A. Tillman, W. Thibodeaux, K. Elfert, T. Cavalier, and C. Duplantis
The Chairman declared the motion adopted.

Ms. C. Duplantis moved, seconded by Mr. P. Rhodes, “THAT, the Council hold nominations open until 1/12/05 for the three expired terms of Mr. Robert LeBouef, Mr. Van E. Matherne, and Mr. Harvey Parks, Sr. on the Bayou Blue Fire Protection Board.”

The Chairman called for a vote on the motion offered by Ms. C. Duplantis.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

ABSENT:  None

The Chairman declared the motion adopted.

Ms. K. Elfert moved, seconded by Mr. H. Lapeyre and Ms. C. Duplantis, “THAT, the Council hold nominations open until 1/12/05 for the two expired terms of Mr. Tony Indovina and Ms. Amy Gautreaux on the Bayou Cane Fire Protection Board.”

The Chairman called for a vote on the motion offered by Ms. K. Elfert.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

ABSENT:  None

The Chairman declared the motion adopted.

Ms. T. Cavalier moved, seconded by Ms. C. Duplantis, “THAT, the Council re-appoint Mr. Ivy Deroche, Jr. and Mr. Willis Henry to another term on the Coteau Fire Protection District Board.”

The Chairman called for a vote on the motion offered by Ms. T. Cavalier.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

ABSENT:  None

The Chairman declared the motion adopted.
Mr. H. Lapeyre moved, seconded by Mr. P. Lambert, “THAT, the Council re-appoint Mr. Willie Bonvillain and Mr. Magnus Voisin to another term on the Fire Protection District No. 4 Board.”

The Chairman called for a vote on the motion offered by Mr. H. Lapeyre.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None

ABSTAINING: None

ABSENT: K. Elfert

The Chairman declared the motion adopted.

Mr. P. Lambert moved, seconded by Mr. H. Lapeyre and Mr. P. Rhodes, “THAT, the Council re-appoint Mr. Nolan Bergeron, Jr., Mr. Selwyn Gilmore, Jr., and Mr. Jerry Neal, Jr. to another term on the Fire Protection District No. 5 Board.”

The Chairman called for a vote on the motion offered by Mr. P. Lambert.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None

ABSTAINING: None

ABSENT: K. Elfert

The Chairman declared the motion adopted.

Mr. P. Lambert moved, seconded by Mr. H. Lapeyre, “THAT, the Council re-appoint Mr. H. L. Hawthorne and Mr. Kevin Belanger to another term on the Fire Protection District No. 6 Board, and that nominations remain open until 1/12/05 for the expired term of Mr. Daniel Duet, who does not wish to be re-appointed.”

The Chairman called for a vote on the motion offered by Mr. P. Lambert.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None

ABSTAINING: None

ABSENT: K. Elfert

The Chairman declared the motion adopted.

Mr. P. Rhodes moved, seconded by Mr. H. Lapeyre, “THAT, the Council hold nominations open until 1/12/05 for the two expired positions of Mr. Barry Chauvin and Mr. Jamie Theriot on the Fire Protection District No. 7 Board.”

The Chairman called for a vote on the motion offered by Mr. P. Rhodes.
UPON ROLL CALL THERE WAS RECORDED:


NAYS: None

ABSTAINING: None

ABSENT: K. Elfert

The Chairman declared the motion adopted.

Councilman W. Thibodeaux explained that the Fire District No. 8 has an Advisory Board and the Council is actually the Board of Commissioners. He stated that there continues to be some conflict with the members that the Council appoints to the Advisory Board and the members who are actually on the Advisory Board. He stated that the Council Clerk has once again asked for a list of names of the individuals sitting on the Advisory Board and hopefully the matter will be resolved.

Mr. W. Thibodeaux moved, seconded by Mr. H. Lapeyre, “THAT, the Council hold nominations open until 1/12/05 for the positions on the Fire District No. 8 Board.”

The Chairman called for a vote on the motion offered by Mr. W. Thibodeaux.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None

ABSTAINING: None

ABSENT: None

The Chairman declared the motion adopted.

Mr. H. Lapeyre moved, seconded by Ms. K. Elfert, “THAT, the Council appoint Mr. Floyd Trahan to another term on the Fire Protection District No. 9 Board.”

The Chairman called for a vote on the motion offered by Mr. H. Lapeyre.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None

ABSTAINING: None

ABSENT: None

The Chairman declared the motion adopted.

Mr. A. Tillman moved, seconded by Mr. H. Lapeyre, “THAT, the Council hold nominations open until 1/12/05 for the three expired terms of Mr. Terry Hebert, Mr. Keith Poienecot, and Mr. Burt Poienecot on the Fire Protection District No. 10 Board.”

The Chairman called for a vote on the motion offered by Mr. A. Tillman.
UPON ROLL CALL THERE WAS RECORDED:


NAYS: None

ABSTAINING: None

ABSENT: None

The Chairman declared the motion adopted.

Ms. T. Cavalier moved, seconded by Mr. H. Lapeyre, “THAT, the Council re-appoint Mr. Phil Schexnayder, Mr. Paul Dugas, and Ms. Emilie Waguespack to another term on the Schriever Fire Protection District Board.”

The Chairman called for a vote on the motion offered by Ms. T. Cavalier.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None

ABSTAINING: None

ABSENT: None

The Chairman declared the motion adopted.

Ms. C. Duplantis moved, seconded by Mr. A. Tillman, “THAT, the Council hold nominations open until 1/12/05 for the two expired terms of Mr. Leroy Harding and Mr. Roy Pennington on the Village East Fire Protection District Board.”

The Chairman called for a vote on the motion offered by Ms. C. Duplantis.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None

ABSTAINING: None

ABSENT: None

The Chairman declared the motion adopted.

Mr. P. Rhodes moved, seconded by Mr. H. Lapeyre, “THAT, the Council hold nominations open until 1/12/05 for the expired term of Mr. Kevin Rousse on the Recreation District No. 7 Board.”

The Chairman called for a vote on the motion offered by Mr. P. Rhodes.

UPON ROLL CALL THERE WAS RECORDED:


NAYS: None
ABSTAINING: None

ABSENT: None

The Chairman declared the motion adopted.

Chairman C. Voisin relinquished the Chair to Vice-Chairman P. Rhodes.

Councilman P. Lambert reminded everyone about our soldiers who are away from home serving our country and wished them a very Merry Christmas.

Councilwoman K. Elfert wished the residents of Terrebonne Parish a very Merry Christmas and Happy New Year and gave thanks to the wonderful resources and way of life and culture in this Parish. She also wished Councilman Peter Rhodes a Happy Birthday!

Councilman H. Lapeyre stated that his son, who is in the service in Nagif, which is about 90 miles southwest of Baghdad, sent him a ballot for the election that is to take place there in January, which is the first time in 5,000 years the people of this country will be able to vote for candidates. He stated that this an historic time and currently there are 130,000 U.S. men and women in Iraq.

Councilwoman C. Duplantis urged everyone to remember that Christmas is about our Lord and Savior, Jesus Christ and His birthday. She stated that Christmas is about giving, sharing, and remembering what people have done for you and the troops that are not here and the soldiers who have lost their lives. She also encouraged everyone to slow down and be safe because of all the rushing.

Council Members wished Vice-Chairman Peter Rhodes a Happy Birthday and Chairman Clayton Voisin a Happy Birthday for last Friday.

Mr. H. Lapeyre moved, seconded by Ms. C. Duplantis, “THAT, the Council ratify the Parish President’s appointment of Mr. Eddie Crawford as Director of the Houma-Terrebonne Civic Center.” *(MOTION VOTED ON AFTER DISCUSSION.)*

Upon questioning, Mr. Eddie Crawford, appointee for the Director of the Houma-Terrebonne Civic Center, stated that he is still employed in Boone, North Carolina and he is still working towards a Certified Facility Executive merit through the I.A.A.M., even though he is not currently taking a course. Mr. Crawford explained the duties he and the former Terrebonne Parish Civic Director were responsible for when they worked together at the Pete Maravich Assembly Center in Baton Rouge from 1996 to 2000.

Upon questioning, Human Resources Director W. Torres stated there were forty-seven applicants for the position of Director of Terrebonne Parish Civic Center.

Upon questioning, Parish President D. Schwab stated that from the forty-seven applicants he and the Human Resources Director cut the applicants down to six then to three.

Chairman C. Voisin expressed his concerns relative to the process that was followed to select a new Terrebonne Parish Civic Center Director that did not allow the Council to review the final applicants prior to recommendation for appointment.

Upon further questioning, Parish President D. Schwab stated that he would like the appointment of Civic Center Director ratified tonight.

Human Resources Director W. Torres stated that the interview and selection process reported in the newspaper was not totally accurate and he went further into detail of the process taken.

Councilman H. Lapeyre requested in the future, that the Parish President, in the early process of Department Head appointments, involve two or three Council Members and when final applicants are selected the entire Council be involved.

Upon questioning, Mr. Eddie Crawford explained his current position at the Holmes Convocation Center in Boone, North Carolina.
A discussion ensued relative to the appointment of Terrebonne Parish Civic Center Director and the process that was followed by Administration in selecting the appointee.

*The Vice-Chairman called for a vote on the motion offered by Mr. H. Lapeyre.*

**UPON ROLL CALL THERE WAS RECORDED:**

**YEAS:** H. Lapeyre, P. Rhodes, P. Lambert, A. Tillman, W. Thibodeaux, K. Elfert, T. Cavalier, and C. Duplantis

**NAYS:** None

**ABSTAINING:** C. Voisin

**ABSENT:** None

The Vice-Chairman declared the motion adopted.

Mr. C. Voisin moved, seconded by Ms. K. Elfert, “THAT, the Council concur with Administration to cosponsor the ‘Santa Sneakers’ fundraiser by the Junior Auxiliary at the Bayou Black Gym.”

The Vice-Chairman called for a vote on the motion offered by Mr. C. Voisin.

**UPON ROLL CALL THERE WAS RECORDED:**

**YEAS:** H. Lapeyre, C. Voisin, P. Rhodes, P. Lambert, A. Tillman, W. Thibodeaux, K. Elfert, T. Cavalier, and C. Duplantis

**NAYS:** None

**ABSTAINING:** None

**ABSENT:** None

The Vice-Chairman declared the motion adopted.

Parish President D. Schwab commended Main Street Manager Anne Picou and Executive Secretary Melissa Izaguirre and all those who participated in the annual Christmas parade, which was a great success. He also announced the annual James Aitkens Christmas giveaway that will be held this Saturday, 12/18/04 at the usual location. He also wished the residents of Terrebonne Parish a very Merry Christmas.

Mr. A. Tillman moved, seconded by Ms. K. Elfert, “THAT, the Council accept the following Monthly Engineering Reports:

A) GSE Associates, Inc.
B) T. Baker Smith & Son, Inc."

The Vice-Chairman called for a vote on the motion offered by Mr. A. Tillman.

**UPON ROLL CALL THERE WAS RECORDED:**

**YEAS:** H. Lapeyre, C. Voisin, P. Rhodes, P. Lambert, A. Tillman, W. Thibodeaux, K. Elfert, T. Cavalier, and C. Duplantis

**NAYS:** None

**ABSTAINING:** None

**ABSENT:** None

The Vice-Chairman declared the motion adopted.
Ms. K. Elfert moved, seconded by Mr. A. Tillman, “THAT, there being no further business to come before the Council, the meeting be adjourned.”

The Vice-Chairman called for a vote on the motion offered by Ms. K. Elfert.

UPON ROLL CALL THERE WAS RECORDED:


NAYS:  None

ABSTAINING:  None

ABSENT:  None

The Vice-Chairman declared the motion adopted and the meeting adjourned at 8:35 p.m.

VENITA H. WHITNEY
MINUTE CLERK

ATTEST:

/S/CLAYTON J. VOISIN
CLAYTON J. VOISIN, CHAIRMAN
TERREBONNE PARISH COUNCIL

/S/PAUL A. LABAT
PAUL A. LABAT, COUNCIL CLERK
TERREBONNE PARISH COUNCIL