

PROCEEDINGS
OF THE
TERREBONNE PARISH COUNCIL
IN REGULAR SESSION

MARCH 23, 2022

The Chairman, Mr. D. W. Guidry, Sr., called the meeting to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. The Invocation and the Pledge of Allegiance were led by the Chairman. Upon roll call, Council Members recorded as present were: S. Trosclair, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry. Council Member J. Navy was recorded as entering the proceedings at 6:02 p.m. A quorum was declared present.

Mr. J. Amedée moved, seconded by Mr. D. J. Guidry, “THAT, the Council approve the minutes of the Regular Council Session held on February 23, 2022.”

The Chairman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: S. Trosclair, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: J. Navy.

The Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. J. Amedée, “THAT, the Council approve the Accounts Payable Bill Lists for 3/14/2022 and 3/21/2022.”

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Trosclair, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: J. Navy.

The Chairman declared the motion adopted.

Mr. J. Navy was recorded as entering the proceedings at this time.

Ms. J. Domangue read a proclamation declaring the week of April 3-9, 2022, as “Junior Auxiliary Week” in Houma, Louisiana.

The Chairman recognized Ms. Katie Portier, Junior Auxiliary of Houma member, thanked the Council for the proclamation to recognize their efforts in serving those children, women, and senior citizens in need in Terrebonne Parish.

At Mr. Navy’s request, the Chairman recognized Ms. Kandace Mauldin, Chief Financial Officer, who clarified that money has been budgeted to hold summer camps for 2022 and that recreation districts have until April 30, 2022, to request funding for summer camps.

Mr. J. Navy suggested that the Parish consider utilizing agencies that have managed summer camps previously for the Parish and that the matter be revisited at a future meeting.

Mr. G. Michel led a discussion regarding the current status of the Houma Generating Station, inquiring about the potential plans to rebuild or repair the station and the Parish’s contractual obligations with MISO.

The Chairman recognized Mr. Julius Hebert, Parish Attorney, who shared that a Request For Quote (RFQ) for engineers is being processed in order to assess damage at the Houma Generating Station and that evaluations to repair or replace the unit would occur later.

Ms. J. Domangue suggested that the matter be revisited at a future meeting and that Mr. Ernest Brown, Utilities Director, be invited to discuss any plans for improvements.

Mr. J. Navy moved, seconded by Mr. D. J. Guidry, "THAT the Council introduce an ordinance to authorize the lease of property at 7842 Main Street, at the corner of Main, Church, and Belanger Streets, Houma, LA, 70360, Parcel #19175, from property owner(s); authorize the Parish President to execute any and all documents necessary to lease this property; to provide for other matters relative thereto; and call a public hearing on said matter on Wednesday, April 13, 2022, at 6:30 p.m."

The Chairman called for a vote on the motion offered by Mr. J. Navy.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Ms. J. Domangue moved, seconded by Mr. J. Amedée, "THAT the Council introduce an ordinance to supplement Ordinance No. 9199 to authorize the acquisition of property and/or sites and/or servitudes required for the Bayou Terrebonne Drainage Improvements Project by boundary agreements and/or lot line adjustments and/or exchanging property; to authorize the Parish President to execute any and all documents necessary to acquire property and/or sites and/or servitudes for the said purposes by said means; to provide for other matters relative thereto; and call a public hearing on said matter on Wednesday, April 13, 2022 at 6:30 p.m."

The Chairman called for a vote on the motion offered by Ms. J. Domangue.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman recognized Mr. Wilfred Joseph, Levytown resident, who shared his concerns regarding the drainage system in his community and encouraged the Council to keep all communities in mind when considering uses for future funding and associated costs.

The Chairman recognized Mr. Chris Pellegrin, Executive Vice-President of CSRS Disaster Recovery Management, who shared his optimism in assisting Terrebonne Parish with its recovery efforts.

The Chairman recognized Mr. Jason Benoit, CSRS Program Manager, who shared some of his experiences in managing grant opportunities for disaster events and noted that services would be paid based on what is allowed per FEMA requirements.

Mr. D. J. Guidry moved, seconded by Mr. G. Michel, "THAT Mr. Benoit be granted an additional minute to conclude his comments."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. Benoit shared his appreciation of an opportunity to assist Terrebonne Parish and its disaster recovery efforts.

The Chairman recognized Mr. Courage Idusuyi, Managing Member of Elite Services of Louisiana, who shared some of his experiences assisting with disaster recovery programs.

The Chairman recognized Mr. Cornelious Bolden, Houma resident, who shared his concerns regarding the closure of the concession stand at the West Houma Gym and potential issues with insurance coverage.

The Chairman suggested that the matter be revisited at a future meeting and that Mr. Bolden and Mr. Roddy Lerille, Recreation Director, be invited to attend and discuss concerns.

Mr. G. Michel shared that policies will be implemented parishwide for recreation districts to improve their operations.

The Chairman recognized Mr. Wayne Thibodaux, former Parish Councilman, Mr. Michael LaGarde, School Board Member, and Mr. Jerome Boykin, Terrebonne Parish NAACP President, and Mr. Horace Johnson, Justice of the Peace, who were present during this evening's proceedings.

The Chairman recognized Mr. Kevin Thompson, Houma resident and attorney, who shared that Hammerman and Gainer International, Inc. forwarded a letter of protest to Mrs. Sharon Ellis, Purchasing Manager, regarding the awarding of the Request for Proposal #22-RFP-03 and requested that the Council suspend any award until the protest was received.

At this time (6:30 p.m.), the Council was recorded as entering into public hearings.

The Chairman recognized the public for comments on the following:

- A. An ordinance to authorize the Parish President to execute an Intergovernmental Agreement on behalf of the Terrebonne Parish Consolidated Government (TPCG) between TPCG and Terrebonne Economic Development Authority (TEDA) to continue leasing space in the Government Tower and to continue joint efforts to promote industrial and economic development in the Parish of Terrebonne, Louisiana.

There were no comments from the public on the proposed ordinance.

Mr. D. J. Guidry moved, seconded by Mr. D. Babin, "THAT, the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: G. Michel.

The Chairman declared the motion adopted.

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. D. J. GUIDRY

ORDINANCE NO. 9354

AN ORDINANCE TO AUTHORIZE THE PARISH PRESIDENT TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT ON BEHALF OF TERREBONNE PARISH CONSOLIDATED GOVERNMENT (TPCG) BETWEEN TPCG AND TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA) TO CONTINUE TO LEASE SPACE TO TEDA IN THE GOVERNMENT TOWER AND TO CONTINUE JOINT EFFORTS TO PROMOTE INDUSTRIAL AND ECONOMIC DEVELOPMENT IN THE PARISH OF TERREBONNE, LOUISIANA.

WHEREAS, the “Local Services Law,” La. R.S. 33:1321, *et seq.*, provides that any parish or political subdivision of the state may make agreements among themselves to engage jointly in the construction or improvement of any public project or improvement provided that at least one of the participants to the agreement is authorized by law to complete the undertaking; and

WHEREAS, TPCG is authorized by law to promote and encourage economic development and industrial growth in the parish of Terrebonne, and TPCG provides public funding to TEDA for those purposes, subject to budgetary approval; and

WHEREAS, TEDA was created by legislative act, as contained in LA R.S. 33:130.251, and LARS 33:130.60 for the primary object and purpose of promoting, encouraging, and participating in industrial development to stimulate the economy through commerce, industry, and research and for the utilization and development of natural, physical, and human resources of the area by providing job opportunities, and

WHEREAS, TEDA is partially funded with TPCG-collected taxes; and

WHEREAS, TPCG Code Section 2-11 requires an ordinance to lease TPCG property; and

WHEREAS, TPCG wishes to continue leasing space to TEDA for its business operations, and TPCG and TEDA wish to continue working together to accomplish their shared goals; and

NOW THEREFORE BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that:

SECTION I

The Parish President is authorized to execute on behalf of the TPCG an Intergovernmental Agreement with TEDA for the purposes set out in the attached Agreement, subject to approval by the TPCG legal department.

SECTION II

If any word, clause, phrase, section or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be separable.

SECTION III

This ordinance shall become effective upon approval by the parish president or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairman declared the ordinance adopted on this the 23rd day of March 2022.

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The Chairman recognized the public for comments on the following:

- B. An ordinance to amend the 2022 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:
 - I. Houma Police Dept.-LA Commission on Law Enforcement Grant, \$17,385
 - II. Houma Police Dept.-LA Commission on Law Enforcement Grant, (\$110,206)
 - III. Houma Police Dept.–Edward Byrne Memorial Justice Assistance Grant, \$12,859
 - IV. City Marshal, \$16,750
 - V. Houma Police Department, \$10,599
 - VI. Animal Shelter-donation, \$100,000
 - VII. Planning, \$10,872
 - VIII. Planning Department, \$12,000
 - IX. Maintenance of Levees-Facility Planning & Control, \$3,000,000
 - X. Parish Farm Agent Department, \$6,500
 - XI. Montegut Fire District #6 Generator Project, \$22,027
 - XII. La Petit Facility, \$84,000.

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved, seconded by Mr. C. Harding, "THAT, the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. S. TROCLAIR

ORDINANCE NO. 9355

AN ORDINANCE TO AMEND THE 2022 ADOPTED OPERATING BUDGET AND 5-YEAR CAPITAL OUTLAY BUDGET OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. HOUMA POLICE DEPT-LA COMMISSION ON LAW ENFORCEMENT GRANT, \$17,385
- II. HOUMA POLICE DEPT-LA COMMISSION ON LAW ENFORCEMENT GRANT, (\$110,206)
- III. HOUMA POLICE DEPT–EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT, \$12,859
- IV. CITY MARSHAL, \$16,750
- V. HOUMA POLICE DEPARTMENT, \$10,599
- VI. ANIMAL SHELTER-DONATION, \$100,000
- VII. PLANNING, \$10,872
- VIII. PLANNING DEPARTMENT, \$12,000
- IX. MAINTENANCE OF LEVEES-FACILITY PLANNING & CONTROL, \$3,000,000
- X. PARISH FARM AGENT DEPARTMENT, \$6,500
- XI. MONTEGUT FIRE DISTRICT #6 GENERATOR PROJECT, \$22,027
- XII. LA PETIT FACILITY, \$84,000

SECTION I

WHEREAS, the Parish received funds from Louisiana Commission on Law Enforcement (LCLE) and the Administration of Criminal Justice Fiscal Year 2021-2022 Crime Victim Assistance Grant (Grant #2020-DJ-6420) for \$17,385, and

WHEREAS, the 2021-2022 Crime Victim Assistance Grant (Grant #2020-DJ-6420) will provide funding to replace equipment that was destroyed by Hurricane Ida such as computers and interview room cameras, and

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended to reflect the funding of the Crime Victim Assistance Grant Award. **(Attachment A)**

SECTION II

WHEREAS, the Parish received funds from Louisiana Commission on Law Enforcement and the Administration of Criminal Justice Fiscal Year 2020-2021 Crime Victim Assistance Grant (Grant #2018-VA-5079) for \$208,005, and

WHEREAS, the 2021-2022 Crime Victim Assistance Grant (Grant #2019-VA-5903) will provide funding for assistance, referrals, and direct immediate crisis services to victims through the utilization of several different law enforcement agencies and victim advocates, and

WHEREAS, the 2021-2022 Crime Victim Assistance Grant (Grant #2018-VA-5903) will also cover overtime cost of the Houma Police Department, Assumption Parish Sheriff's Office, and Thibodaux Police Department as victim advocates, along with funding for The Haven for improved servers for victims within Region 11 Sane Program, and

WHEREAS, the 2022 budget needs to reflect the carryover amounts from 2021 decreasing the 2022 budget by (\$110,206).

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended to reflect the funding of the Crime Victim Assistance Grant Award. **(Attachment B)**

SECTION III

WHEREAS, the Parish received funds from the U.S. Department of Justice, Office of Justice Programs Fiscal Year 2021 Edward Byrne Memorial JAG Fund in the amount of Twelve Thousand, Eight Hundred and Fifty-Nine dollars (\$12,850), and

WHEREAS, the 2021 Edward Byrne Memorial JAG Fund will provide grant funding to purchase portable radios to improve the effectiveness and safety of our Police Officers by providing them with updated communication equipment.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended to reflect the funding of the Edward Byrne Memorial JAG Fund. **(Attachment C)**

SECTION IV

WHEREAS, the City Marshal received \$16,750 from the sale of surplus vehicles in 2021, and

WHEREAS, the funding will be placed in the Auto & Truck repair account for \$15,000 and the Motor Vehicle account for \$1,750.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended for the City Marshal. (**Attachment D**)

SECTION V

WHEREAS, the Houma Police Department received \$10,599 reimbursement for damages that occurred to Unit #327, and

WHEREAS, this reimbursement needs to be reflected in the Motor Vehicle account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended for the Houma Police Department. (**Attachment E**)

SECTION VI

WHEREAS, the Animal Shelter received a donation from the ASPCA for \$100,000, and

WHEREAS, the donation will be put into the building account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended for the Animal Control Department. (**Attachment F**)

SECTION VII

WHEREAS, the Planning Department received \$10,872 reimbursement for damages that occurred to Unit #552, and

WHEREAS, this reimbursement needs to be reflected in the Motor Vehicle account.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended for the Planning Department. (**Attachment G**)

SECTION VIII

WHEREAS, Administration is requesting funding of \$12,000 for a receptionist, through Lofton Staffing Service, for the Planning Department, and

WHEREAS, this additional receptionist will help with the increase in number of calls for permits, and

WHEREAS, the funding source is from the General Fund, fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended for the Planning Department. (**Attachment H**)

SECTION IX

WHEREAS, TPCG has entered into a Cooperative Endeavor Agreement with the State of Louisiana, Facility Planning and Control, for the Maintenance of Levees, Planning and Construction FP&C Project No. 50-J55-21-02, and

WHEREAS, the agreement is for \$3,000,000

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted

Operating Budget and the 5-Year Capital Outlay be amended for the Maintenance of Levees. **(Attachment I)**

SECTION X

WHEREAS, Administration is requesting funding of \$6,500 for the Parish Farm Agent Department to purchase a copier to replace the one destroyed by Hurricane Ida, and

WHEREAS, the funding source is from the General Fund, fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget be amended for the Parish Farm Agent Department. **(Attachment J)**

SECTION XI

WHEREAS, the Montegut Fire District #6, through Terrebonne Parish Consolidated Government, has received a grant from the Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) for a generator project, and

WHEREAS, Montegut Fire District #6 has committed to an additional \$22,027 in nonfederal funds for the project which was received in 2021.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government be amended for the Montegut Fire District #6 generator project. **(Attachment K)**

SECTION XII

WHEREAS, Administration is requesting funding of \$84,000 for the Le Petit Facility Improvement project, and

WHEREAS, the funding source is from the General Fund, fund balance.

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Adopted Operating Budget and 5-Year Capital Outlay Budget be amended for the Le Petit Facility Improvement Project. **(Attachment L)**

SECTION XIII

NOW, THEREFORE BE IT FURTHER ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon Dove, Parish President, to execute any and all documents for these amendments as approved by the legal department.

SECTION XIV

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION XV

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this the 23rd day of March 2022.

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The Chairman recognized the public for comments on the following:

- C. An ordinance to restructure Chapter 21, Article V of the Terrebonne Parish Code on recreation districts by enacting Sections 21-49 to authorize the regulated use of low-speed vehicles in Bayou Country Sports Park.

There were no comments from the public on the proposed ordinance.

Mr. G. Michel moved, seconded by Mr. C. Harding, "THAT, the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MR. G. MICHEL
SECONDED BY: MR. C. HARDING

ORDINANCE NO. 9356

AN ORDINANCE TO RESTRUCTURE CHAPTER 21, ARTICLE V OF THE TERREBONNE PARISH CODE ON RECREATION DISTRICTS BY ENACTING SECTIONS 21-49 TO AUTHORIZE THE REGULATED USE OF LOW-SPEED VEHICLES IN BAYOU COUNTRY SPORTS PARK

WHEREAS, Section 1-06 of the Home Rule Charter for the Terrebonne Parish Consolidated Government (TPCG) provides that the Parish Government shall have the right, power and authority to pass all ordinances requisite or necessary to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, including but not by way of limitation, the right, power and authority to pass ordinances on all subject matters necessary, requisite or proper for the management of parish affairs, and all other subject matter without exception, subject only to the limitation that the same shall not be inconsistent with the Constitution or expressly denied by general law applicable to the parish; and

WHEREAS, Section 2-11 of the Terrebonne Parish Home Rule Charter requires an ordinance to adopt or amend an administrative code; and

WHEREAS, in an effort to promote, protect and preserve the general welfare, safety, health, peace and good order of the parish, and TPCG operated recreation programs in accordance with Chapter 21, "Recreation and Parks" of the Terrebonne Parish Consolidated Government Code of Ordinances; and

WHEREAS, TPCG desires to regulate vehicles on its roadways, known as low speed vehicles; and

WHEREAS, the Terrebonne Parish Division of Recreation wishes to enable and place with Section 21-49; and

NOW, THEREFORE, BE IT ORDAINED by the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government that: **SECTION I**

The following sections of the Code of Ordinances of Terrebonne Parish at Chapter 21, "Recreation and Parks," shall be and are hereby enacted, with underline to show additions:

Sec. 21-49. – Use of low-speed vehicles on Bayou Country Sports Park

(a) Statement of need and purpose

(1) The purpose of this article shall be to establish low-speed vehicle ordinances for use in Bayou Country Sports Park to promote health, safety, and welfare of persons operating low speed vehicles and to protect the safety of their passengers and other users of the road.

(2) The establishment of a low-speed vehicle ordinance is necessary to address the interests of public safety. Low speed vehicles are not designed or manufactured to be used on public streets, roadways and highways, TPCG in no way advocates or endorses their operation on roadways. The adoption of this article is not to be relied upon as a determination that operation on roadways is safe or advisable if done in accordance with this article. All persons who operate or ride upon carts on the roadways do so at their own risk and peril and must be observant of and attentive to the safety of themselves and others, including their passengers, other motorists, bicyclists, and pedestrians. Any person who operates a cart must procure liability insurance sufficient to cover the risks involved in using a cart on the roadways in Terrebonne Parish.

(b) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Bayou Country Sports Park means the sports park located on Louisiana 311, bearing a municipal address of 4374 LA-311, Houma, LA 70360.

DMV means department of motor vehicles.

Driver means every person who drives or physically controls a low-speed vehicle as defined herein; synonymous with "operator".

Public Highway means the entire width between the boundary lines of every way or place of whatever nature publicly maintained and open to the use of the public for the purpose of vehicular travel, including bridges, causeways, tunnels and ferries; unless defined otherwise in their definition, it is synonymous with the term "street" and "roadway".

Law Enforcement means every officer authorized to direct or regulate traffic or to make arrests for violations of traffic regulations.

Local government authority means the constitution and laws of the state to govern the affairs of the parish.

Low speed vehicle means a four-wheeled vehicle with a capable maximum speed of 25 miles per hour and is equipped with the minimum motor vehicle equipment appropriate for vehicle safety as required in 49 CFR 571.500, as defined in R.S. 32:1(40) and any other state law or local ordinance.

Parish means TPCG, a local government as established by its Home Rule Charter

TPCG means the Terrebonne Parish Consolidated Government.

Operator means every person, who drives or is in actual physical control of a motor vehicle or who is exercising control over or steering a vehicle being towed by a motor vehicle; synonymous with "driver".

Owner means a person who holds a legal title to a low speed vehicle or, in the event of such, are the subject of an agreement for the conditional sale, lease, or transfer of possession thereof with the right of purchase upon the performance of the conditions stated in the agreement, with the right of immediate possession in the vendee, lessee, possessor, or in the event such similar transaction is had by means of mortgage and the mortgagor of a vehicle is entitled to possession, then the conditional vendee, lessee, possessor, or mortgagor shall be deemed the owner for the purposes of this article.

Private roadway or driveway means every way or place in private ownership and used for vehicular travel by the owner and those having express or implied permission from the owner, but nor by other persons.

Right-of-way means the privilege of the immediate use of the highway.

Public Roadway means that portion of a highway improved, designed, or ordinarily used for vehicular traffic, exclusive of the shoulder. A divided highway has two or more roadways; unless stated otherwise in its definitions, synonymous with "highway" and "street".

Public Shoulder means the portion of the roadway contiguous with the roadway for accommodation of stopped vehicles, for emergency use, pedestrian use, mobility aid use or bicyclists when other accommodations are not available, and for lateral support of base and surface.

Public Sidewalk means that portion of a roadway between the curb lines, or the lateral lines of roadway, and the adjacent property lines, intended for the use of pedestrians.

State maintained highway means any highway in the state which is contained in the state highway system as defined by law or which is maintained by the department.

Public Street means the entire width between the boundary lines of every way or place of whatever nature publicly maintained and open to the use of the public for the purpose of vehicular travel, including bridges, causeways, tunnels and ferries; unless stated otherwise in its definitions, synonymous with the term "highway" and "roadway".

Traffic means pedestrians, vehicles, and other conveyances either singly or together while using any highway, roadway, or street for purposes of travel.

Traffic control device means all signs, signals, markings, and devices, not inconsistent with this article, placed or erected by authority of a public body or official having jurisdiction, for the purpose of regulating, warning, or guiding traffic.

Traffic control signal means a type of highway traffic signal, manually, electrically, or mechanically operated, by which traffic is alternately directed to stop and permitted to proceed.

Vehicle means every device by which persons or things may be transported upon a public highway, roadway, street, or bridge, except devices moved by human power or used exclusively upon stationary rails or tracks. A bicycle or a ridden animal shall be a vehicle, and a trailer or semitrailer shall be a separate vehicle.

(c) Rules and regulations.

- (1) except as authorized herein for low speed vehicles, only vehicles authorized by the motor vehicle laws of the state and permitted for roadway use, and any other vehicles defined as low speed can operate on roadways within Bayou Country Sports Park. No vehicles shall operate except on roadways and shoulders. Bicycles are exempt from ordinances and shall be ridden in accordance with state law.
- (2) This article allows for the operation of low-speed vehicles on roadways in Bayou Sports Park only.
- (3) This article pertains to low-speed vehicles only as defined herein.
- (4) Low speed vehicles are not generally designed to be operated and used on public streets, roadways, paths, or highways. TPCG, by adopting this article, does not endorse nor advocate the use of low-speed vehicles on the public streets, roadway, paths, or highways within its jurisdiction.
- (5) By adopting this article, TPCG is merely providing for the regulation and permitting of the operation of such vehicles by addressing public safety issues and concerns. All operators and passengers of low-speed vehicles which operate within the jurisdiction of TPCG do so at their own risk and peril.
- (6) This article does not imply that operation of these vehicles on said streets, roadways, paths, and highways, is safe or advisable, even if done so in compliance with this article. All operators of low-speed vehicles and their passengers must be observant of and attentive to the safety of themselves, motorists, pedestrians, bicyclists, and the personal and real property of others.

- (7) TPCG shall bear no liability whatsoever under any theory of liability for permitting the operation of low-speed vehicles in Bayou Country Sports Park or any other roadway, under its jurisdiction as allowed by state statutes and/or special legislation enacted by the state legislature but governed by this article. This does not mean that TPCG authorizes the use of a low speed vehicle outside of roadways inside Bayou Country Sports Park.
- (8) Any person or persons, driving, operating or riding in or low speed vehicles on the streets, roadways, paths, or designated roadways under the jurisdiction of TPCG does so at his own risk and peril, and must drive, operate and use said vehicles with due regard for the safety and convenience of other motor vehicles, bicyclist, and pedestrians.
- (9) The low-speed vehicle owner and registrant must sign a release from liability for TPCG which is as follows:

The undersigned owner and registrant hereby agrees to indemnify, defend, and hold TPCG, its officers, agents, servants, employees, assistants, legal representatives and their heirs, executives, executors, administrators, and assigns, completely harmless from and against any and all liabilities, losses, suits, claims, judgments, fines, or demands arising by reason of injury or death of any person or damage to any property, including all reasonable costs of investigation and defense thereof, including, but not limited to, attorney fees, court costs, and expert fees, of any nature whatsoever arising out of an incident to the acts or omissions of the owner and registrant, its officers, agents, employees, contractors, subcontractors, subleases, licensees, invitees, or any third persons in the use of the owner's and registrant's low speed vehicle, regardless of where the injury, death or damage may occur.

- (10) Before low-speed vehicles can be operated on the designated streets, roadways, pathways, or highways within the jurisdiction of TPCG, the owner thereof must purchase and maintain liability insurance in at least the minimum amount required by the state for a licensed motor vehicle which said vehicles. Proof of insurance must be provided to TPCG at the time of application for a permit to operate vehicles.
- (11) Any person who drives, operates or uses a low-speed vehicle in Bayou Country Sports park, including passengers therein or thereon, takes full responsibility for all liability associated with the operation of said vehicles. Any person who rides or sits as a passenger on low-speed vehicle in the parish takes full responsibility for all liability associated with such activity.
- (12) Any person that drives, uses, or operates a low-speed vehicle in Bayou Country Sports Park shall hold a valid driver's license issued by state DMV, and said operator shall have this driver's license on their person at all times while driving or operating said vehicles.
- (13) Any person who drives, uses, or operates a low-speed vehicle on Bayou Country Sports Park shall maintain proper compulsory motor vehicle liability security, as mandated by La. R.S. 32:861.
- (14) Any person who drives, uses, or operates a low-speed vehicle in Bayou Country Sports Park shall acquire an annual motor vehicle inspection, as mandated by La. R.S 32:1304.
- (15) Notwithstanding anything said to the contrary herein, low speed vehicles may be operated only in Bayou Country Sports Park only during daylight hours, between sunrise and sunset. Low speed vehicles cannot be operated anywhere else in Terrebonne parish
- (16) Low speed vehicles may not be operated in Bayou Country Sports Park during inclement weather, including weather in which visibility is reduced or impaired

by rain, snow, fog, or other conditions, nor at any time when there is insufficient light to clearly see a person or another vehicle upon the roadway at a distance of 500 feet.

- (17) Any person who operates a low-speed vehicle in Bayou Country Sports park must adhere to all TPCG and state traffic laws, and all other laws, governing the use of, or the possession of, alcoholic beverages and controlled substances.
- (18) Drivers and operators of low-speed vehicles must yield the right-of-way to pedestrians and overtaking vehicles at all times.
- (19) All passengers, including children, must be properly seated while the low-speed vehicle is in motion and shall not be transported in a negligent manner. No children under the age of six are permitted on low-speed vehicles. The maximum number of persons on a low-speed vehicle shall be two persons per seat.
- (20) Low speed vehicles shall not be allowed to operate on any Parish sidewalks.
- (21) All references of operation of low-speed vehicles are for the roadways in Bayou Country Sports Park
- (22) All low-speed vehicles shall have insurance with minimum limits of \$250,000/\$500,000/\$100,000.

(d) *Required equipment.*

- (1) Low speed vehicles must be equipped with a rear vision mirror on the exterior of the driver's side, and a mirror on the passenger side or an interior mirror capable of providing the operator with a 100 feet clear rear sight picture and must be equipped with front and rear turn signals, head lights and brake lights.
- (2) Low speed vehicles must be equipped and operated with the minimum motor vehicle equipment appropriate for vehicle safety as required in 49 CFR 571.500.
- (3) Low speed vehicles must have the appropriate permit from the Terrebonne Parish Planning Department prior to operation in Bayou Country Sports Park.

(e) *Permit, application, and revocation.*

- (1) Low speed vehicles operating within the jurisdiction of TPCG's Bayou Country Sports Park must display, on the left side of the windshield a valid "permit of operation" sticker issued by the appropriate law enforcement.
- (2) The non-refundable annual fee for said sticker shall not exceed \$75.00 per vehicle and said fee will be used for implementation and maintenance of this privilege. The permit must be renewed annually. TPCG shall have the right to refuse to issue and/or revoke any permit sticker and may remove said sticker from any low-speed vehicle at any time and for any reason that he feels it appropriate to ensure the safety and wellbeing of the citizens, and the motoring or pedestrian traffic, of TPCG.
- (3) Permit application form. The application form shall include the full name, address, and telephone number of the applicant; the applicant's date of birth; the applicant's driver's license information to include state of issuance and the driver's license number (a photocopy of the applicant's driver's license shall be attached to the application form); the name of the applicant's insurance company and the applicant's insurance policy number, along with the date of expiration of said policy; the date of the application; and the applicants signature attesting to his reading and understanding and complying of the ordinances enacted parish

ordinance regulating and permitting the operation and use of low speed vehicles within TPCG.

- (4) Any "permit of operation" may be revoked by TPCG if there is any evidence of material misrepresentation made in the permit application, if liability insurance has been revoked, suspended, expired, or is no longer in effect, or if there is any evidence that the permitted cannot safely operate low speed vehicles.
- (5) A permit shall be revoked by TPCG if it is found that the operator's, or any person that the operator allows to operate said vehicle, driver's license has been suspended, revoked, or has expired. If TPCG revokes a permit, an individual may request a hearing to review for the purpose of reinstatement before the TPCG Council. The TPCG Council's decision is final.
- (6) TPCG shall issue a "notice of revocation" in the event that a permit is revoked and shall hand deliver said revocation notice to the permit holder, or the appropriate law enforcement may send said notice by certified mail to the address of the applicant. The revocation shall be effective immediately upon hand delivery or three days after mailing by certified mail.
- (7) Any person who violates any section or part of this article or fails to comply with any section or part of this article, shall be held responsible for an infraction and shall be required to pay a penalty in the amount of \$200.00.
- (8) A permit issued for a low-speed vehicle is a privilege and not a right.
- (9) If any statutes and/or regulations contained herein, 49 CFR 571.500, L.A. R.S. 32:1(40), La. R.S. 32:861, and/or La. R.S 32:1304, change statute numbering, the new statute and/or regulation numbering shall be adopted to reflect this.

SECTION IV

Any section, clause, paragraph, provision, or portion of these regulations found to be invalid is severable and shall not affect the validity of the whole.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this the 23rd day of March 2022.

* * * * *

The Chairman recognized the public for comments on the following:

- D. An ordinance to authorize the permanent relocation of Terrebonne Parish precinct polling locations due to damage arising from Hurricane Ida until further notice.

There were no comments from the public on the proposed ordinance.

Mr. D. J. Guidry moved, seconded by Mr. C. Harding, "THAT, the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. D. BABIN

ORDINANCE NO. 9357

AN ORDINANCE TO AUTHORIZE THE PERMANENT RELOCATION OF TERREBONNE PARISH PRECINCT POLLING LOCATIONS DUE TO DAMAGE ARISING FROM HURRICANE IDA UNTIL FURTHER NOTICE

SECTION I

WHEREAS, an emergency declaration signed on August 26, 2021, for Hurricane Ida and recorded in the Terrebonne Parish Courthouse under COB 2646, page 676, entry No. 1634123; and

WHEREAS, elections affect the life, health, property, and safety of voting citizens of Terrebonne Parish; and

WHEREAS, the following listed precinct polling locations have received damage due to Hurricane Ida and are therefore unsafe to use for any upcoming elections; and

WHEREAS, TPCG wishes to relocate those polling locations in accordance with La R.S. 18:534 because the polling locations need to be changed due to damage caused by Hurricane Ida; and

WHEREAS, notice of the relocation of the location of the polling places shall be published in Terrebonne Parish's Official Journal by the governing authority and the Parish Board of Election Supervisors in accordance with La. R.S. 18:535; and

WHEREAS, proper notice of the relocation of the location of the polling places shall be given, as applicable, in accordance with La. R.S. 18:536; and

WHEREAS, nothing herein shall change the Geographical boundaries of the precincts.

SECTION II

NOW THEREFORE BE IT ORDAINED that for all upcoming elections until further notice, the following voting polling locations only be permanently relocated as follows:

- 1) Pct. 021 – St Gregory School Library – 419 Seventh St., Houma, La 70364 **will now be located at** West Houma Recreation Center – 800 Williams Ave., Houma, La 70364.
- 2) Pct. 023 – Bayou Towers Building – 7491 Park Ave., Houma, La 70364 **will now be located at** Southdown Elementary School – 1124 St. Charles St., Houma, La 70360.
- 3) Pct. 027 – South Louisiana Electric Co-op Building – 2028 Coteau Rd., Houma, La 70364 **will now be located at** Coteau Fire Protection Dist. Admin. Building – 2325 Coteau Rd. Houma, La 70364.

- 4) Pct. 029 – East Park Fire Station – 8547 Park Ave., Houma, La 70363 **will now be located at** Honduras Elementary School– 530 Grand Caillou Rd., Houma, La 70363.
- 5) Pct. 031 – Village East Volunteer Fire Department – 100 Development St., Houma, La 70363 **will now be located at** Village East School – 315 Lafayette Woods, Houma, La 70363.
- 6) Pct. 034-A and 034-M – East Street School Cafeteria – 609 East St., Houma, La 70363 **will now be located at** Mechanicville Recreation Center – 2814 Senator St., Houma, La 70363.
- 7) Pct. 052 and 111 – Grand Caillou Elementary School – 3933 Grand Caillou Rd., Houma, La 70363 **will now be located at** Grand Caillou Middle School – 2161 Grand Caillou Rd., Houma, La 70363.
- 8) Pct. 053 – Recreation District No. 4 Gym – 106 Badou Dr., Dulac, La 70353 **will now be located at** Knights of Columbus Home, Council 7722 – 5396 Shrimpers Row, Dulac, La 70353.
- 9) Pct. 058 – Pointe-Aux-Chenes Elementary School – 1236 Hwy. 665, Montegut, La 70377 **will now be located at** Recreation District No. 6 Gym – 107 Recreation Dr., Montegut, La 70377.
- 10)Pct. 059-A and 059-L – Upper Little Caillou Elementary School – 4824 Hwy. 56, Chauvin, La 70344 **will now be located at** American Legion Auxiliary, Kenneth C. Boudreaux Unit 380 – 4990 Hwy. 56, Chauvin, La 70344.
- 11)Pct. 060 – Little Caillou Recreation Center – 215 Angel St., Chauvin, La 70344 **will now be located at** American Legion Auxiliary, Kenneth C. Boudreaux Unit 380 – 4990 Hwy. 56, Chauvin, La 70344.
- 12)Pct. 014-A, 014-K and 074 – Woodmen of the World Hall – 309 S. Hollywood Rd., Houma, La 70360 **will now be located at** Voting Machine Warehouse – 1317 Valhi Blvd., Houma, La 70360.
- 13)Pct. 018-A and 018-J – Lisa Park Gym – 6639 Lisa Park Ave., Houma, La 70364 **will now be located at** Lisa Park School – 6639 Lisa Park Ave., Houma, La 70364.

BE IT FURTHER ORDAINED that as required by law, the appropriate persons give notice pursuant to La. R.S. 18:535 and La. R.S. 18:536; and

BE IT FURTHER ORDAINED that TPCG Council, as governing authority of the parish, adopt this ordinance to protect the health, safety, and welfare of its citizens.

SECTION III

If any word, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

SECTION IV

Any ordinance or part thereof in conflict herewith is hereby repealed.

SECTION V

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance was voted upon as follows:

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the ordinance adopted on this the 23rd day of March 2022.

* * * * *

The Chairman recognized the public for comments on the following:

- E. An ordinance to certify and approve an Ad Valorem Tax Exemption in accordance with LA. R.S. 47:4314(B) for Property Located at 7938 Main Street in Houma, Louisiana, owned by Marfo, Inc., bearing Terrebonne Parish Tax Parcel No. 20396, in regards to its Restoration Tax Abatement Renewal Application (No. 20120024-RTA) to the Louisiana Office of Commerce and Industry.

The Chairman recognized Mr. Matt Rookard, Chief Executive Officer of Terrebonne Economic Development Authority, who gave a brief overview of the board process followed for the aforementioned renewal and shared that it was unanimously supported by TEDA's Board of Directors.

There were no further comments from the public on the proposed ordinance.

Mr. D. Babin moved, seconded by Ms. J. Domangue, "THAT, the Council close the aforementioned public hearing."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: S. Trosclair, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: J. Navy.

The Chairman declared the motion adopted.

OFFERED BY: MR. S. TROSCLAIR

SECONDED BY: MS. J. DOMANGUE

ORDINANCE NO. 9358

AN ORDINANCE TO CERTIFY AND APPROVE AN AD VALOREM TAX EXEMPTION IN ACCORDANCE WITH LA. R.S. 47:4314(B) FOR PROPERTY LOCATED AT 7938 MAIN STREET IN HOUMA, LOUISIANA, OWNED BY MARFO, INC., BEARING TERREBONNE PARISH TAX PARCEL NO. 20396, IN REGARDS ITS RESTORATION TAX ABATEMENT RENEWAL APPLICATION (NO. 20120024-RTA).

WHEREAS, the Louisiana Restoration Tax Abatement program was created by Act 445 of the 1983 Louisiana State Legislature, and is codified, as revised, at Louisiana Revised Statute 47:4311, *et seq.*, with the intent to incentivize renovations and improvements of existing commercial structures and owner-occupied residences in Historic Districts, Downtown

Development Districts, and Economic Development Districts by offering ad valorem tax exemptions on improvements made under the application for up to two five-year terms; and

WHEREAS, MARFO, Inc. submitted its initial application for Restoration Tax Abatement through the Louisiana Office of Commerce and Industry for an ad valorem tax exemption on the improvements it has made to property located at 7938 Main Street, Houma LA 70360, Terrebonne Tax Parcel No. 20396; and

WHEREAS, MARFO, Inc.'s initial application for Restoration Tax Abatement was approved by the prior administration, and MARFO, Inc. has applied to the Louisiana Office of Commerce and Industry to renew its exemption for the second five-year term;

WHEREAS, the Louisiana Office of Commerce and Industry submitted the renewal application to the Terrebonne Parish Consolidated Government for action by the local governing authority;

WHEREAS, as part of the application, the local governing authority is tasked with certifying that the property is within an appropriate development district; certifying that the property meets the criteria to be designated as commercial property in accordance with local land use and zoning laws; and approving the exemption after a public hearing and notification to all taxing bodies affected by the exemption;

WHEREAS, the Terrebonne Parish Council is authorized by Louisiana Constitutional Article 7, Section 21 (H) to approve such an exemption;

WHEREAS, the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government finds that support of these types of exemptions play a vital role in incentivizing the development and restoration of Terrebonne Parish; and

WHEREAS, the Terrebonne Parish Consolidated Government has reviewed the renewal application made by MARFO, Inc. and has made the necessary notifications to all taxing districts affected by the proposed ad valorem tax exemption;

NOW, THEREFORE, BE IT ORDAINED that:

SECTION I

1. As confirmed by the Terrebonne Parish Director of Planning and Zoning, the Terrebonne Parish Council certifies that the property located at 7938 Main Street, Houma LA 70360, owned by MARFO, Inc. is located within the Houma and Cultural Historic Districts, established by the Terrebonne Parish Consolidated Government.
2. As confirmed by the Terrebonne Parish Director of Planning and Zoning, the Terrebonne Parish Council determined that MARFO, Inc.'s land usage meets the definition of "commercial property" in accordance with the local zoning ordinance, and the Terrebonne Parish Council certifies that the property in question meets said criteria.
3. The Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby approves the renewal application by MARFO, Inc. for an ad valorem tax exemption on improvements made to property located at 7938 Main Street, Houma LA 70360, in accordance with the Restoration Tax Abatement Program for the duration of the renewal period.

SECTION II

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13 (b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: S. Trosclair, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: J. Navy.

The Chairman declared the ordinance adopted on this the 23rd day of March 2022.

* * * * *

The Chairman called for a report on the Public Services Committee meeting held on 03/21/22, whereupon the Committee Chairman rendered the following:

PUBLIC SERVICES COMMITTEE

MARCH 21, 2022

The Chairman, John Amedée, called the Public Services Committee meeting to order at 5:30 p.m. in the Terrebonne Parish Council Meeting Room. The Invocation and the Pledge of Allegiance were led by the Chairman. Upon roll call, Committee Members recorded as present were: S. Trosclair, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry. Committee Member J. Navy was recorded as entering at 5:32 p.m. A quorum was declared present.

TOHSEP Director Earl Eues presented statistics on Terrebonne Parish's current COVID-19 cases, the number of tests completed, death statistics, hospitalizations, and vaccine distributions. Mr. Eues gave a brief report on transitional sheltering and temporary housing residents, highlighting several planned group sites to be provided by FEMA.

Mr. C. Harding shared his concerns regarding available housing and other assistance for residents in need.

Mr. G. Michel noted that more housing options would become available once local apartment complexes are restored. He shared his appreciation of Mr. Eues and TOHSEP for their continual efforts in reporting and mitigating the impact of COVID-19.

Mr. Eues announced that the Houma Municipal Auditorium will open tomorrow beginning at 10:00 a.m. as a shelter for residents during a severe weather event that is expected to impact the Parish.

At Mr. Navy's inquiry, Planning and Zoning Director Christopher Pulaski provided an overview of plans for providing housing options and reconstruction through various grant programs.

The Chairman recognized Parish President Gordon Dove who clarified that only \$150,000 has been made available for housing repair and elevation projects at this time. He added that potential funding may be available later.

The Chairman recognized Mr. Greg Harding, Terrebonne Parish School Board President, Mr. Wayne Thibodaux, former Parish Councilman, Mr. Jerome Boykin, Terrebonne Parish NAACP President, and Mr. Alvin Tillman, former Parish Councilman who were in attendance for the proceedings.

Regarding Agenda Item No. 2 – "Discussion regarding the status of repairs at the Melvin Johnson, Jr. Splash Park," Mr. J. Navy shared that he has been informed that the splash park will be open for the summertime and that no discussion was needed.

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 22-082

A resolution authorizing the execution of Change Order No. 1 for the Construction Agreement for Parish Project No. 02-WALK-38, State Project No. 012026, Bayou Terrebonne Eastside Sidewalk Project, Ph 2, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government awarded the construction of Parish Project No. 02-WALK-38, State Project No. 012026, Bayou Terrebonne Eastside Sidewalk Project, Ph 2 to Gray Construction Corp., Terrebonne Parish, Louisiana, and

WHEREAS, this change order is necessary to adjust estimated quantities to final quantities, and

WHEREAS, this change order will reimburse the Contactor for OCP Insurance as required by LaDOTD, and

WHEREAS, this change order will decrease the overall contract price by Five Thousand Seven Hundred Forty Six Dollars and Thirty Seven Cents (\$5,746.37), and

WHEREAS, Change Order No. 1 had been recommended by the Engineer, Providence Engineering and Environmental Group, LLC, for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 1 to the construction agreement with Gray Construction Corp. for Parish Project No. 02-WALK-38, State Project No. 012026, Bayou Terrebonne Eastside Sidewalk Project, Ph 2, Terrebonne Parish, Louisiana, for an decrease to the contract amount in the amount of Five Thousand Seven Hundred Forty Six Dollars and Thirty Seven Cents (\$5,746.37) to the contract, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Providence Engineering and Environmental Group, LLC.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 21st day of March 2022.

OFFERED BY: MR. D. W. GUIDRY, SR.
SECONDED BY: MR. C. HARDING

RESOLUTION NO. 22-083

A resolution authorizing the execution of Change Order No. 1 for the Construction Agreement for State Project No. 012338, Civic Center Sidewalks, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government awarded the construction of State Project No. 012338, Civic Center Sidewalks to Gray Construction Corp., Terrebonne Parish, Louisiana, and

WHEREAS, this change order will reimburse the Contactor for OCP Insurance as required by LaDOTD, and

WHEREAS, this change order will increase the overall contract price by Five Hundred Dollars and No Cents (\$500.00), and

WHEREAS, Change Order No. 1 had been recommended by the Engineer, Meyer Engineers, Ltd., for this project.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of Change Order No. 1 to the construction agreement with Gray Construction Corp. for State Project No. 012338, Civic Center Sidewalks, Terrebonne Parish, Louisiana, for an increase to the contract amount in the amount of Five Hundred Dollars and No Cents (\$500.00) to the contract, and

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Engineer, Meyer Engineers, Ltd.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 21st day of March 2022.

Upon Mr. G. Michel's inquiry, the Chairman clarified that the resolution would provide for additional seating to be included in the renovation project. (***RESOLUTION ADOPTED AFTER DISCUSSION**)

OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MS. J. DOMANGUE

RESOLUTION NO. 22-084

A resolution authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 15-BLDG-62, FP&C No. 50-J55-14-01, Le Petit Theatre de Terrebonne Renovations, Terrebonne Parish, Louisiana.

WHEREAS, the Terrebonne Parish Consolidated Government entered into a contract dated July 19, 2021 with Justin J. Reeves, LLC, for Parish Project No. 15-BLDG-62, FP&C No. 50-J55-14-01, Le Petit Theatre de Terrebonne Renovations, Terrebonne Parish, Louisiana, and

WHEREAS, it is necessary to adjust contract price due to additions to the contract scope of work to include new theater seating, and

WHEREAS, this change order will increase the overall contract price by Eighty-One Thousand, One Hundred Three Dollars and No Cents (\$81,103.00), and

WHEREAS, this change order will not increase Contract Time, and

WHEREAS, this Change Order No. 2 has been recommended by the Architect, Duplantis Design Group, PC, for this project, and

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove or his designee of Change Order No. 2 to the construction agreement with Justin J. Reeves, LLC for Parish Project No. 15-

BLDG-62, FP&C No. 50-J55-14-01, Le Petit Theatre de Terrebonne Renovations, Terrebonne Parish, Louisiana, for a decrease to the contract amount in the amount of Eighty-One Thousand, One Hundred Three Dollars and No Cents (\$81,103.00) with no increase in construction time.

BE IT FURTHER RESOLVED that a certified copy of the resolution be forwarded to Architect, Duplantis Design Group, PC

THERE WAS RECORDED:

YEAS: S. Trosclair, C. Harding, G. Michel, J. Amedée, J. Domangue D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: J. Navy.

The Chairman declared the resolution adopted on this the 21st day of March 2022.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. D. J. Guidry, "THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: S. Trosclair, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: J. Navy.

The Chairman declared the motion adopted and the meeting was adjourned at 5:57 p.m.

John Amedée, Chairman

Keith Hampton, Minute Clerk

Mr. J. Amedée moved, seconded by Mr. D. J. Guidry, "THAT, the Council accept and ratify the minutes of the Public Services Committee meeting held on 03/21/22."

The Chairman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman called for a report on the Budget and Finance Committee meeting held on 03/21/22, whereupon the Committee Chairman, noting ratification of minutes calls a public hearing on Wednesday, April 13, 2022, rendered the following:

BUDGET & FINANCE COMMITTEE

MARCH 21, 2022

The Chairman, Mr. Carl Harding, called the Budget & Finance Committee meeting to order at 6:00 p. m. in the Terrebonne Parish Council Meeting Room. The Invocation and the Pledge of Allegiance were led by the Chairman. Upon roll call, Committee Members recorded as present were: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry. A quorum was declared present.

OFFERED BY: MR. D. J. GUIDRY
SECONDED BY: MS. J. DOMANGUE

RESOLUTION NO. 22-085

WHEREAS, Louisiana Statutory Law provides for the disposal of surplus movable property having a value of \$5,000.00 or less, in addition to other legally permissible means, at private sale which is, in the opinion of the governing authority, not needed for public purposes; and

WHEREAS, the movable property listed in the attached Exhibit A each have a valued of \$5,000.00 or less, as indicated by the values set out next to each item on the attached Exhibit A; and

WHEREAS, the parish administration has recommended that the movable property listed in the attached Exhibit A be declared surplus as the items are no longer useful, nor do they serve a public purpose and authorizes immediate award to the highest bidder for all items, including those where the highest bid exceeds \$5,000.00; and

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council that the movable property listed in the attached Exhibit A be declared surplus and that the Parish Administration be authorized to dispose of said items by private sale or by any other legally approved method to the highest bidder pursuant to statutory law, including those where the highest bid exceeds \$5,000.00.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 21st day of March 2022.

OFFERED BY: MR. D. W. GUIDRY, SR.
SECONDED BY: MR. J. AMEDÉE

RESOLUTION NO. 22-086

WHEREAS, on March 4, 2022, electronic bids were received by the Terrebonne Parish Consolidated Government (TPCG) for Bid 22-WHSE-04 Purchase of New/Unused Transformers and Wire (2022) for Warehouse Inventory, and

WHEREAS, after careful review by the Purchasing/Warehouse Division, and the Electric Distribution Division of the Utilities Department it has been determined that the sole bid of Irby Utilities is qualified and award is recommended for the purchase of transformer and wire at the unit prices on the attached listing, and

WHEREAS, Parish Administration has concurred with the recommendation to award Bid 22-WHSE-04 Purchase of New/Unused Transformers and Wire (2022) to Irby Utilities, as per attached documents.

NOW, THEREFORE BE IT RESOLVED by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of Parish Administration be approved for the purchase of transformers and wire for warehouse inventory as per the attached documents.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue D. W. Guidry,

Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 21st day of March 2022.

It was at this time that the Chairman ceded the Chair to the Vice-Chairman.

*Mr. J. Navy offered a substitute motion, seconded by Mr. C. Harding, "THAT the Budget and Finance Committee table Agenda Item No. 3 - **RESOLUTION:** Concurring with the Parish Administration to award the Request for Proposal #22-RFP-03 to Provide Grant Management, Project Management and Administrative Services for HUD, FEMA and other Federally Funded Programs and authorizing the Parish President to execute the contract and to provide for related matters' until the next Budget and Finance Committee meeting." (****SUBSTITUTE MOTION WAS WITHDRAWN AFTER DISCUSSION**)

The Chairman recognized Mr. Kevin Thompson, NAACP representative and attorney, who voiced support for minority-owned, women-owned, and other small businesses having an opportunity to participate in upcoming federal funding programs.

The Chairman recognized Mr. Clarence Williams, Schriever resident, who inquired about the specifications for the aforementioned proposed contract.

The Chairman recognized Mr. Julius Hebert, Parish Attorney, who shared his understanding that a Request for Quote and associated specifications have been completed for the contract per procurement guidelines and recommended that further discussion be limited due to potential legal risk.

Mr. Williams suggested that the contract specifications contain specific federal guidelines and shared his support of efforts to encourage more participation in the programs.

At the Vice-Chairman's request, Mr. Hebert clarified that federal funding programs include requirements regarding Disadvantaged Business Enterprises (DBEs).

Mr. G. Michel shared his concerns regarding the payment of the consultant, if approved, and voiced his support of community input regarding potential funding.

Mr. C. Harding suggested that additional time be considered to review the proposed contract and to determine the best uses of funding received through federal programs.

**Mr. J. Navy withdrew the aforementioned substitute motion and Mr. C. Harding withdrew his second.

Mr. J. Navy offered a second substitute motion, seconded by Mr. C. Harding, "THAT the Budget and Finance Committee table Agenda Item No. 3 - **RESOLUTION:** Concurring with the Parish Administration to award the Request for Proposal #22-RFP-03 to Provide Grant Management, Project Management and Administrative Services for HUD, FEMA and other Federally Funded Programs and authorizing the Parish President to execute the contract and to provide for related matters' for thirty (30) days." (***SECOND SUBSTITUTE MOTION WAS WITHDRAWN AFTER DISCUSSION**)

Upon Mr. Trosclair's inquiry, Ms. Kandace Mauldin, Chief Financial Officer, clarified that the federal procurement procedures are written by the federal government with specific Parish policies being included with those procedures. Ms. Mauldin then gave a brief overview of the Request for Qualification process followed regarding the aforementioned proposed contract and highlighted the types of assistance to be provided by a consultant, if approved.

The Chairman recognized Mr. Gordon Dove, Parish President, who gave a brief overview on costs for consultants employed by the Parish and shared his concerns regarding delaying the awarding of the contract.

A discussion ensued relative to public input on potential federal funding and responsibilities of a consultant, if approved.

Discussion continued relative to various procurement procedures and potential issues regarding deadlines for awarding the proposed contract.

Mr. D. W. Guidry, Sr. noted that a vote to approve the proposed resolution would not be made official until ratified at the upcoming Regular Council Session. He then suggested that the resolution be revisited prior to ratification should any changes be necessary.

****Mr. J. Navy withdrew the aforementioned second substitute motion and Mr. C. Harding withdrew his second. (***SUBSTITUTE MOTION OFFERED AND WITHDRAWN AFTER DISCUSSION; ***A SECOND SUBSTITUTE MOTION WAS OFFERED AND WITHDRAWN AFTER DISCUSSION *****RESOLUTION ADOPTED AFTER DISCUSSION**)

OFFERED BY: MR. S. TROSCLAIR

SECONDED BY: MS. J. DOMANGUE

RESOLUTION NO. 22-087

RESOLUTION, to award the Request for Proposals #22-RFP-03 (RFP) Grant Management, Project Management and Administrative Services for HUD, FEMA and Other Federally Funded Programs and authorizing the Parish President to execute the contract and to provide for related matters.

WHEREAS, Request for Proposals were received on February 23, 2022, for the Grant Management, Project Management and Administrative Services for HUD, FEMA and Other Federally Funded Programs, and,

WHEREAS, Kandace Mauldin, CFO, Mart Black, FAICP, Director, Jennifer Gerbasi, Recovery Planner and Sharon Ellis, Purchasing Manager evaluated the proposals submitted, and recommends that the above-named RFP be awarded to CSRS Disaster Recovery Management, LLC, and,

WHEREAS, the Parish Administration concurs with the recommendation to authorize the award of the RFP to CSRS Disaster Recovery Management, LLC., for the Grant Management, Project Management and Administrative Services for HUD, FEMA and Other Federally Funded Programs, and,

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, authorizes the Parish Administration to award the Request for Proposals Grant Management, Project Management and Administrative Services for HUD, FEMA and Other Federally Funded Programs to CSRS Disaster Recovery Management, LLC, and,

BE IT FURTHER RESOLVED that the Parish Administration and all other appropriate parties be hereby authorized to execute any and all contract documents associated herewith.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 21st day of March 2022.

OFFERED BY: MR. J. AMEDÉE
SECONDED BY: MR. D. J. GUIDRY

RESOLUTION NO. 22-088

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE SURFACE LEASE NO. 1994 FOR AN ADDITIONAL TEN (10) YEARS FROM MAY 1, 2021, THROUGH MAY 1, 2031, AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

WHEREAS, the Terrebonne Parish Consolidated Government and the State of Louisiana, through the Administrator of the State Land Office, entered into a lease agreement on May 6, 1991, which allowed the establishment of an offshore fishing reef in State-owned waters, and

WHEREAS, the initial lease agreement term was from May 6, 1991, through May 6, 2001, with the option to renew five (5) consecutive terms, and

WHEREAS, the lease agreement was renewed through Resolution No. 11-310 for an additional ten (10) year term, from May 1, 2011 through May 1, 2021, and

WHEREAS, the Terrebonne Parish Consolidated Government is in agreement with renewing the lease agreement for an additional ten (10) year term, from May 1, 2021 through May 1, 2031, and

WHEREAS, in consideration of this lease agreement, the Terrebonne Parish Consolidated Government agrees to pay in advance the sum of \$100.00 annually.

NOW, THEREFORE BE IT RESOLVED that the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove of said Surface Lease Agreement with the State of Louisiana, through the Administrator of the State Land Office, with respect to the Artificial Reef Program.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 21st day of March 2022.

OFFERED BY: MR. G. MICHEL
SECONDED BY: MR. D. BABIN

RESOLUTION NO. 22-089

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION ("SCPDC")

WHEREAS, Article VII, Section 14 of the Louisiana Constitution provides that,
• [F]or a public purpose the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies or with any public or private association, corporation or individual; and

WHEREAS, TPCG and the SCPDC seek to perform & provide for public services and protection for the citizens population and businesses of Terrebonne Parish, so as to be better prepared in emergency situations in order to reduce the loss of life and property through an all hazards emergency management program of prevention mitigation preparedness, response, and recovery, that would not otherwise be available to the citizens, population and businesses of Terrebonne Parish; and

WHEREAS, SCPCD in accordance with the Department of Homeland Security/GOHSEP Grant Number EMW-2019-SS-00014 -801, desires to deliver possession and ownership to **Houma Police Department** of communications equipment in consideration of the **Houma Police Department** immediately putting them to full use in such a manner to achieve the purpose described above and

WHEREAS, the TPCG requires such equipment to be better prepared in emergency situations; and

WHEREAS, SCPCD would like to donate its equipment to the TPCG for the purpose listed above.

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council on behalf of Terrebonne Parish Consolidated Government the Parish President Gordon Dove, is hereby authorized to execute a Cooperative Endeavor Agreement with the South Central Planning and Development Commission, containing substantially the same terms as those contained within attached agreement.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 21st day of March 2022.

OFFERED BY: MR. G. MICHEL

SECONDED BY: MR. D. W. GUIDRY, SR.

RESOLUTION NO. 22-090

A RESOLUTION AUTHORIZING THE PARISH PRESIDENT TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND THE SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION ("SCPDC")

WHEREAS, Article VII, Section 14 of the Louisiana Constitution provides that, [F]or a public purpose the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other with the United States or its agencies, or with any public or private association, corporation or individual"; and

WHEREAS, TPCG and the SCPDC seek to perform_ & provide for public services and protection for the citizens population and businesses of Terrebonne Parish, so as to be better prepared in emergency situations in order to reduce the loss of life and property through an all- hazards emergency management program of prevention mitigation, preparedness, response and recovery, that would not otherwise be available to the citizens, population, and businesses of Terrebonne Parish; and

WHEREAS SCPCD, in accordance with the Department of Homeland Security/GOHSEP Grant Number **EMW-2019-SS-00014-SOI**, desires to deliver

possession and ownership to **Terrebonne Parish** of search and rescue equipment, radios, pagers and accessories, tactical and medical equipment, hazmat equipment, body worn cameras, and other emergency preparedness equipment, in consideration of **Terrebonne Parish**, immediately putting them to full use in such a manner to achieve the purpose described above; and

WHEREAS, the TPCG requires such equipment to be better prepared in emergency situations; and

WHEREAS, SCPCD would like to donate its equipment to the TPCG for the purpose listed above;

NOW THEREFORE, BE IT RESOLVED by the Terrebonne Parish Council on behalf of Terrebonne Parish Consolidated Government the Parish President Gordon Dove is hereby authorized to execute a Cooperative Endeavor Agreement with the South Central Planning and Development Commission, containing substantially the same terms as those contained within attached agreement.

THERE WAS RECORDED:

YEAS: S. Trosclair, C. Harding, G. Michel, J. Amedée, J. Domangue D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: J. Navy.

The Chairman declared the resolution adopted on this the 21st day of March 2022.

Mr. D. Babin moved, seconded by Mr. D. W. Guidry, Sr., "THAT the Budget and Finance Committee introduce an ordinance to amend the 2022 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

I. Louisiana Highway Safety Commission Grant Award, \$81,585

II. Houma Police Dept-LCLE Grant, \$101,250

III. Houma Police Department-LCLE Grant, \$22,169

IV. General Fund-Council Meeting Room, \$145,000

V. Hazard Mitigation Plan, \$86,921

VI. FMA Elevation Program, \$1,496,545

VII. Bayou Country Sports Park, \$500,000

and call a public hearing on said matter on Wednesday, April 13, 2022, at 6:30 p.m."

The Chairman called for the vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. D. W. Guidry, Sr., "THAT, there being no further business to come before the Budget and Finance Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 6:52 p.m.

Carl Harding, Chairman

Keith Hampton, Minute Clerk

Mr. C. Harding moved, seconded by Mr. D. J. Guidry, “THAT, the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 03/21/22 with the exception that the action taken to award the Request for Proposal #22-RFP-03 be subject to the ruling of the Protest Review Committee.” (***MOTION ADOPTED AFTER DISCUSSION**)

The Chairman recognized Mr. Julius Hebert, Parish Attorney, who stated that the Parish has received a letter of protest from Hammerman and Gainer, LLC and advised the Council to not discuss the resolution to award the Request for Proposal #22-RFP-03 due to it being a legal matter. He then recommended that the Council conditionally approve the aforementioned resolution subject to the ruling of the Protest Review Committee.

Discussion ensued relative to the dissemination of details regarding the Request for Proposal and the procedures required to receive information.

Upon Mr. Navy’s inquiry, Mr. Hebert clarified that the Parish Attorney appoints the members of the Protest Review Committee then stated that Ms. Jennifer Gerbasi, Mr. Mart Black, Ms. Sharon Ellis, Ms. Kandace Mauldin, Mr. Carl Harding, and Mr. David Rome have been appointed to serve on the Committee.

At Mr. S. Trosclair’s request, Mr. Hebert gave an overview of the deadlines to be followed by the Protest Review Committee, highlighting that a decision is required within ten days and that the protest review process is concluded within fifteen days.

At Mr. C. Harding’s inquiry, Ms. Kandace Mauldin, Chief Financial Officer, clarified that, according to the Request for Proposal, the deadline for submitting the Notice of Intent to Award the winning proposal was to be determined. She noted that additional time will be required to compose a contract and corresponding task orders once the protest review process has been completed.

*The Chairman called for a vote on the aforementioned motion offered by Mr. C. Harding.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman called for a report on the Policy, Procedure, and Legal Committee meeting held on 03/21/22, whereupon the Committee Chairwoman, noting ratification of minutes calls public hearings on Wednesday, April 13, 2022, rendered the following:

POLICY, PROCEDURE, AND LEGAL COMMITTEE

MARCH 21, 2022

The Chairwoman, Jessica Domangue, called the Policy, Procedure, and Legal Committee meeting to order at 6:54 p. m. in the Terrebonne Parish Council Meeting Room. The Invocation and the Pledge of Allegiance were led by Committee Member D. W. Guidry, Sr. Upon roll call, Committee Members recorded as present were: S. Trosclair, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry. Committee Member J. Navy was recorded as entering the proceedings at 6:56 p.m. Committee Member G. Michel was recorded as entering the proceedings at 6:57 p.m. A quorum was declared present.

Mr. D. J. Guidry moved, seconded by Mr. D. W. Guidry, Sr., “THAT the Policy, Procedure, and Legal Committee approve the co-sponsorship request for the Cajun French Music Association/Bayou Chapter One Day Festival to be held on June 11, 2022, from 10:30

a.m. to 5:00 p.m. at the Houma Municipal Auditorium.”

The Chairwoman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Trosclair, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: J. Navy and G. Michel.

The Chairwoman declared the motion adopted.

It was at this time Mr. J. Navy was recorded as entering the proceedings.

Mr. D. Babin moved, seconded by Mr. D. W. Guidry, Sr., “THAT the Policy, Procedure, and Legal Committee approve the co-sponsorship request from Affiliated Blind of Louisiana, Bayou Region Chapter for the Bayou Region Chapter's Independence Celebration to be held on June 3, 2022, from 11:00 a.m. to 3:00 p.m. at the Municipal Auditorium.”

The Chairwoman called for the vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

Mr. C. Harding moved, seconded by Mr. J. Navy, “THAT the Policy, Procedure, and Legal Committee approve the co-sponsorship request from the Terrebonne Parish NAACP Youth Council for the Annual Juneteenth Celebration to be held on June 19, 2022, from 11:00 a.m. to 4:00 p.m. at the Dumas Auditorium.” (***MOTION ADOPTED AFTER DISCUSSION**)

Mr. J. Navy recognized Ms. Diana Collins, Terrebonne Parish NAACP Youth Council Director, who was present for the proceedings.

*The Chairwoman called for the vote on the aforementioned motion offered by Mr. C. Harding.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

It was at this time Mr. G. Michel was recorded as entering the proceedings.

OFFERED BY: MR. J. AMEDÉE
SECONDED BY: MR. S. TROSCLAIR

RESOLUTION NO. 22-091

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Team Sports Insurance Coverage through its Department of Risk Management; and

WHEREAS, Administration and the Risk Management Department estimate the cost for Team Sports Insurance coverage for 2022 to be approximately \$60,000.00 to \$75,000.00 and submits a recommendation for Team Sports Insurance coverage; and

WHEREAS, it is the recommendation of Administration and the Risk Management Department that the Team Sports Insurance premiums become accepted effective for 2022.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Policy, Procedure, and Legal Committee) on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Administration and the Risk Management Department is to accept the estimated amount for Team Sports premiums effective for 2022.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, J. Amedée, J. Domangue D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairman declared the resolution adopted on this the 21st day of March 2022.

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. G. MICHEL

RESOLUTION NO. 22-092

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Casualty Insurance Coverage through its Department of Risk Management for the Terrebonne Parish Consolidated Government/ Houma Fire Department; and

WHEREAS, Administration and the Risk Management Department reviewed and analyzed Casualty Insurance quotes and submits a recommendation for Casualty Insurance coverage for the Terrebonne Parish Consolidated Government/ Houma Fire Department; and

WHEREAS, it is the recommendation of Administration and the Risk Management Department that the attached schedule of Casualty Insurance premiums for the Terrebonne Parish Consolidated Government/ Houma Fire Department become accepted effective for April 1, 2022.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Policy, Procedure and legal Committee) on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Administration and the Risk Management Department is to accept the attached schedule of Casualty Insurance premiums for the Terrebonne Parish Consolidated Government/ Houma Fire Department effective for April 1, 2022, to April 1, 2023.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 21st day of March 2022.

OFFERED BY: MR. S. TROSCLAIR
SECONDED BY: MR. D. BABIN

RESOLUTION NO. 22-093

WHEREAS, Terrebonne Parish Consolidated Government (TPCG) is authorized to provide Casualty Insurance Coverage through its Department of Risk Management; and

WHEREAS, Administration and the Risk Management Department reviewed and analyzed Casualty Insurance quotes and submits a recommendation for Casualty Insurance coverage; and

WHEREAS, it is the recommendation of Administration and the Risk Management Department that the attached schedule of Casualty Insurance premiums become accepted effective for April 1, 2022, to April 1, 2023.

NOW THEREFORE BE IT RESOLVED, by the Terrebonne Parish Council (Policy, Procedure and legal Committee) on behalf of the Terrebonne Parish Consolidated Government that the recommendation of Administration and the Risk Management Department is to accept the attached schedule of Casualty Insurance premiums effective for April 1, 2022, to April 1, 2023.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue D. W. Guidry, Sr., D. Babin and D. J. Guidry.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: None.

The Chairman declared the resolution adopted on this the 21st day of March 2022.

Mr. J. Amedée moved, seconded by Mr. D. W. Guidry, Sr., “THAT the Policy, Procedure, and Legal Committee introduce an ordinance authorizing the Parish President to execute a renewal of a Right of Use Agreement between Terrebonne Parish Consolidated Government and Harold Cleveland, Sr. for the property that bears a municipal address of 408 Country Estates, Houma, LA 70364 and call a public hearing on said matter on Wednesday, April 13, 2022, at 6:30 p.m.”

The Chairwoman called for the vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: S. Trosclair, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: J. Navy.

The Chairwoman declared the motion adopted.

It was at this time (7:00 p.m.) Mr. J. Navy was recorded as exiting the proceedings.

Ms. Kandace Mauldin, Chief Financial Officer, gave a PowerPoint presentation regarding recommended changes and updates to the current Terrebonne Parish Consolidated Government Personnel Policy Manual, highlighting that the policy changes were recommended for both retaining current employees and attracting new employees.

Discussion ensued relative to additional measures for retaining current Parish employees and issues being addressed by the proposed personnel policy changes.

Mr. G. Michel moved, seconded by Mr. D. W. Guidry, Sr., “THAT the Policy, Procedure, and Legal Committee introduce an ordinance to adopt the Terrebonne Parish Consolidated Government Personnel Policy Manual and call a public hearing on said matter on Wednesday, April 13, 2022, at 6:30 p.m.”

The Chairwoman called for the vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Trosclair, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: J. Navy.

The Chairwoman declared the motion adopted.

Mr. C. Harding moved, seconded by Mr. D. W. Guidry, Sr., "THAT, there being no further business to come before the Policy, Procedure, and Legal Committee, the meeting be adjourned."

The Chairwoman called for the vote on the motion offered by Mr. C. Harding.

THERE WAS RECORDED:

YEAS: S. Trosclair, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: J. Navy.

The Chairwoman declared the motion adopted and the meeting was adjourned at 7:15 p.m.

Jessica Domangue, Chairwoman

Keith Hampton, Minute Clerk

Ms. J. Domangue moved, seconded by D. J. Guidry, "THAT, the Council accept and ratify the minutes of the Policy, Procedure, and Legal Committee meeting held on 03/21/22."

The Chairman called for a vote on the motion offered by Ms. J. Domangue.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. J. Amedée, "THAT the Council approve the following street light list:

**STREET LIGHT LIST
03-23-2022**

REPLACE FOUR (4) EXISTING DECORATIVE STREET LIGHT POLES ALONG WESTGATE BOULEVARD WITH STANDARD ALUMINUM POLES AND UPGRADE FIXTURES TO EQUIVALENT LED LIGHTS; RLD #2; TPCG UTILITIES; DISTRICT 6; DARRIN W. GUIDRY, SR."

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Ms. J. Domangue, "THAT the Council open nominations for one expiring term on the Bayou Cane Fire Protection Board, nominate Mr. Nicholas P. Hebert, close nominations, and reappoint Mr. Hebert to serve another term on the aforementioned board."

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. J. Amedée moved, seconded by Mr. D. J. Guidry, “THAT the Council open nominations for one vacancy due to a resignation on the Recreation District No. 1 Board, nominate Mr. Peter Verret, III, close nominations, and appoint Mr. Verret to serve a term on the aforementioned board.”

The Chairman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. D. J. Guidry, “THAT the Council open nominations for one unexpired term due to resignation on the Terrebonne ARC Board, nominate Mr. Ronald Chauvin and Mr. Edward P. Rome, close nominations, and that a voice vote be taken to determine who will fill said Council appointment vacancy.”

The Chairman called for a vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Voting to appoint Mr. Chauvin:

S. Trosclair

C. Harding

J. Amedée

J. Domangue

D. W. Guidry, Sr.

D. J. Guidry

J. Navy

Voting to appoint Mr. Rome:

G. Michel

D. Babin

Minute Clerk K. Hampton tallied the results and they were recorded as follows: seven (7) votes for Mr. Chauvin, and two (2) votes for Mr. Rome.

The Chairman announced that, as per the above voice vote, Mr. Ronald Chauvin was appointed to serve a term on the Terrebonne ARC Board.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, “THAT the Council open nominations for one expired term on the Recreation District No. 7 Board, nominate Mr. Jude A. Landry, close nominations, and appoint Mr. Landry to serve a term on the aforementioned board.”

The Chairman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. C. Harding, “THAT the Council hold nominations open for three weeks for the three expiring terms on the Recreation District No. 2,3 Board.”

The Chairman called for a vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

The Chairman announced the following vacancies:

- **Veteran's Memorial District:** One (1) unexpired term due to a resignation (Representing the Parish President South of the Intracoastal) and one (1) expired term (Representing the Vietnam Veterans of America).
- **Recreation District No. 2,3:** Two (2) expiring terms on 05-31-22.
- **Recreation District No. 7 Board:** One (1) expiring term on 03-25-22.
- **Recreation District No. 11 Board:** One (1) vacancy due to a resignation.
- **Terrebonne Parish Tree Board:** One (1) expiring term on 02-23-22 and one (1) vacancy due to a resignation.
- **Terrebonne ARC:** Three (3) expiring terms on 05-31-22.
- **Houma Board of Zoning Adjustments:** One (1) vacancy due to a resignation. (The vacant position is for an Alternate Member)
- **Children and Youth Services Board:** Two (2) vacancies due to resignations. (One representing the Bayou Area Children Foundation and one representing the Terrebonne Parish Sheriff's Office)
- **South Central Human Services Authority:** One (1) unexpired term due to a resignation.

Announcements–Parish President: Not present.

Announcements–Council Members:

- Mr. D. Babin shared his concerns regarding the number of resignations from Parish-appointed boards. He announced that the Bayou Clean-Up event would be held on Saturday, March 26, 2022, beginning at 10:00 a.m. at Anchor Foursquare Church and encouraged the public to attend.
- Mr. C. Harding noted several precinct polling location changes have been adopted and encouraged the public to remain aware of their designated polling precincts and locations, highlighting that Bayou Tower / Highrise residents will vote at Southdown Elementary.
- Mr. G. Michel stated that the election regarding the potential merger of Recreation Districts No. 1, 2/3, 8, and 9 will be held on Saturday, March 26, 2022. He clarified that the North Terrebonne Recreation District has no interest in endorsing a yes vote or a no vote, only in encouraging the residents of those districts to vote.
- Mr. D. J. Guidry announced that Terrebonne Parish will receive two Department of Transportation and Development grants, one to build a new pump station on Industrial Boulevard and the other to build a new pump station on the lock system at the Bayou Terrebonne Floodgate.
- The Chairman noted that the polling place location for those previously voting at the Woodmen of the World building has been relocated at the Voting Machine Barn / Warehouse on Valhi Boulevard and encouraged the public to contact the Registrar of Voters' office with any questions regarding polling places.

Mr. J. Amedée moved, seconded by Mr. S. Trosclair, "THAT the Council accept the following monthly engineering report:

A. GIS Engineering, LLC."

The Chairman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. J. Amedée, "THAT, there being no further business to come before the Council, the meeting be adjourned."

The Chairman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: S. Trosclair, J. Navy, C. Harding, G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, and D. J. Guidry.

NAYS: None.

ABSENT: None.

The Chairman declared the motion adopted and the meeting was adjourned at 7:10 p.m.

KEITH HAMPTON, MINUTE CLERK

/S/DARRIN W. GUIDRY, SR., CHAIRMAN
TERREBONNE PARISH COUNCIL

ATTEST:

/S/TAMMY E. TRIGGS, ASSISTANT COUNCIL CLERK
TERREBONNE PARISH COUNCIL