



TERREBONNE

200

1822 2022

BICENTENNIAL CELEBRATION

ADOPTED BUDGET



Terrebonne Parish Consolidated Government - Houma, Louisiana

ADOPTED BUDGET FOR THE YEAR 2022



TERREBONNE PARISH CONSOLIDATED GOVERNMENT

Gordon E. Dove
PARISH PRESIDENT

Mike Toups
PARISH MANAGER

Kandace M. Mauldin
CHIEF FINANCIAL OFFICER

Kayla Dupre
COMPTROLLER

Rhonda Samanie
ACCOUNTANT

2021 PARISH COUNCIL MEMBERS

Darrin Guidry, Sr. - Chair, District 6

Daniel Babin – Vice-Chair, District 7

John Navy, District 1

Carl Harding, District 2

Gerald Michel, District 3

John Amedee, District 4

Jessica Domangue, District 5

Dirk Guidry, District 8

Steve Trosclair - Chair, District 9

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Terrebonne Parish Consolidated Government
Louisiana**

For the Fiscal Year Beginning

January 01, 2021

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to the Terrebonne Parish Consolidated Government for its annual budget for the fiscal year beginning January 1, 2021. This was the 19th consecutive year that the Finance Department has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device. This national award is the highest professional recognition in governmental budgeting.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

LEGAL AUTHORIZATION

OFFERED BY: MR. D. BABIN
SECONDED BY: MR. S. TROSCLAIR

ORDINANCE NO. 9336

AN ORDINANCE TO ADOPT THE 2022 OPERATIONS AND MAINTENANCE BUDGET, AND THE FIVE-YEAR CAPITAL IMPROVEMENTS BUDGET, OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT AS PRESENTED BY THE PARISH PRESIDENT AND FURTHER AMENDED BY THE TERREBONNE PARISH COUNCIL; TO AMEND THE PARISH COMPENSATION PLAN FOR NEW AND/OR ADJUSTED POSITIONS; APPROVE A 4% COST OF LIVING INCREASE FOR THE PARISH PRESIDENT'S DEPARTMENTS AND COUNCIL STAFF; AND TO ADDRESS OTHER MATTERS RELATIVE THERETO.

SECTION I

NOW, THEREFORE BE IT ORDAINED, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2022 Operations and Maintenance Budget, and the Five-Year Capital Improvements Budget, of the Terrebonne Parish Consolidated Government be hereby adopted, as presented by the Parish President, and further amended by the Terrebonne Parish Council.

SECTION II

This ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

This ordinance, having been introduced and laid on the table for at least two weeks, was voted upon as follows:

THERE WAS RECORDED:

YEAS: G. Michel, J. Amedée, J. Domangue, D. W. Guidry, Sr., D. Babin, D.J. Guidry, S. Trosclair, and C. Harding.

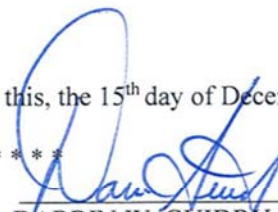
NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: J. Navy.

The Chairman declared the ordinance adopted on this, the 15th day of December 2021.



DARRIN W. GUIDRY, SR. CHAIRMAN
TERREBONNE PARISH COUNCIL



TAMMY E. TRIGGS
ASSISTANT COUNCIL CLERK
TERREBONNE PARISH COUNCIL

LEGAL AUTHORIZATION

Date and Time Delivered to Parish President:

12/16/21 10:28 AM

Approved _____ Vetoed _____
Gordon E. Dove, Parish President
Terrebonne Parish Consolidated Government

Date and Time Returned to Council Clerk:

12-16-21 10:35am

I, TAMMY E. TRIGGS, Assistant Council Clerk for the Terrebonne Parish Council, do hereby certify that the foregoing is a true and correct copy of an Ordinance adopted by the Assembled Council in Regular Session on December 15th, 2021, at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 16TH DAY OF DECEMBER 2021.

Tammy E. Triggs
TAMMY E. TRIGGS
ASSISTANT COUNCIL CLERK
TERREBONNE PARISH COUNCIL





OFFICE OF THE PARISH PRESIDENT
TERREBONNE PARISH CONSOLIDATED GOVERNMENT
P.O. BOX 6097
HOUMA, LOUISIANA 70361-6097



GORDON E. DOVE
PARISH PRESIDENT

(985) 873-6401
FAX: (985) 873-6409
E-MAIL: gdove@tpcg.org

October 27, 2021

Honorable Council Members:

I respectfully submit our proposals for the 2021 Terrebonne Parish Consolidated Government Financial Budget for your review.

The Financial Budget totals \$239.1 million and contains \$21.6 million in Operating Capital and Five-Year Capital Outlay. For comparison, the original 2021 Adopted Budget totaled \$209.4 million with \$12.5million in Operating Capital and Capital Outlay.

During 2021, we have continued to face unprecedented times with the COVID-19 Pandemic. The Parish also faced a catastrophic disaster in Hurricane Ida on August 29, 2021. With the aftermath of Hurricane Ida, Administration is actively pursuing various funding sources to assist in the recovery process. The resilience and tenacity of our employees and citizens will prevail and we will continue to recover and accomplish great things for the citizens of Terrebonne Parish.

Sales Tax Collections and State Mineral Royalties make up a large portion of our reoccurring operational revenue. Our State Mineral Royalties saw a significant decrease in 2020, but the collections have remained steady for 2021. This budget is prepared based on the 2021 collections to date. In 2021, we started to see a significant increase in sales tax collections, about 12.32% for collections to date. Administration believes this increase will remain steady and have cautiously prepared this budget based on the collections to date.

I believe the employees of the Parish are our greatest asset and they should be rewarded for their hard work and dedication. Therefore, I am proposing a 4% cost of living compensation increase for all Terrebonne Parish Consolidated Government employees under the direction of the Parish President.

The Police and Fire Pension rates continue to average 33% of direct salary costs, with no reductions anticipated in the foreseeable future. For most remaining departments whose employees participate in the Parochial Retirement System and Social Security, pension rates will be at 7.5%.

Nationally, health costs continue to rise. On the local level, we continue to monitor claims, promote the use of preventative care, and focus on healthy living and cost saving alternatives. We are also seeing an estimated 6% decrease in Parish claims activity. We are closely watching the overall health climate and Parish claims activity to determine the rates for 2022, which is expected to increase between 1% and 3%.

Capital and Special Projects

During 2021, we were able to add additional funding to existing projects including CDBG Eastside Police substation, Bayou Terrebonne clearing, snagging and dredging, Westside area drainage, Bayou LaCarpe Drainage, Bayou Black Pump Station, Bayou Terrebonne Pump Station, Elliot Jones Pump Station, 1-1B Retention Pond (40 acres), Lower Montegut Drainage, numerous other pump stations and lock systems Belanger Street Drainage, various street repair and overlay, various bridge repairs and builds, Bayou Country Sports Park, Village East Community Center, Houma Heights Fitness Center, Airbase Adaptive Park, Highway 56 Landing, and Ashland Landfill Road Construction.

With the limited funds available, some of the non-recurring projects proposed in the 2022 Budget from the Drainage Tax Fund, ¼% Capital Sales Tax, Parishwide Recreation, American Rescue Plan, Utility System and Sewerage Systems are as follows:

Government Buildings	
HVAC Systems (Various Buildings)	3,217,409
Parking Garage Improvements	570,000
Public Works Administration Building	1,000,000
	<u>\$ 4,787,409</u>
Drainage Projects	
Bayou LaCarpe Pump Station	500,000
Various Projects (Docks, Fishing Piers, Refurbish/Rebuild Pump Stations)	1,000,000
	<u>\$ 1,500,000</u>
Recreation / Quality of Life	
Arts Program	15,000
Summer Camp Programs	200,000
Bayou Country Sports Park	1,104,959
	<u>\$ 1,319,959</u>
Road and Bridge Projects	
Various Bridge Improvements	715,000
Road Overlay Project	1,000,000
	<u>\$ 1,715,000</u>
Public Services and Safety	
Public Safety Programs (Houma Police/Sheriff)	100,000
	<u>\$ 100,000</u>
Economic Development	
Terrebonne Economic Development Authority	400,000
Rougarou Festival	20,000
Independence Day Celebration	10,000
African American Museum	15,000
After school programs	35,000
	<u>\$ 480,000</u>
Utility System	
Camera System Replacement	100,000
System Repairs and Additions	3,700,000
	<u>\$ 3,800,000</u>
Sewerage System	
Ultraviolet Disinfection System	2,000,000
Main pump replacements	680,000
	<u>\$ 2,680,000</u>

Distinguished Budget Presentation

The Finance Department has continued to receive the “Distinguished Budget Presentation Award” from the Government Finance Officers Association (GFOA) of the United States and Canada for the Years 2003 through 2020 Annual Operating Budget. This national award is the highest professional recognition in governmental budgeting. To receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, an operations guide, a financial plan, and a communications device. Special effort has been made to continue pursuing the professional recognition and become one of few local governments to be honored statewide.

Conclusion

I am pleased to submit this balanced budget. This could not have been accomplished without the support of each department. We continue to be vigilant in our spending practice, monitor economic indicators and take decisive action when warranted. Because of the practices we are able to accomplish some great things and provide great services to our residents.

In closing, I would like to thank the Terrebonne Parish Council, my administration and the employees of the Parish Government for their focus and dedication towards achieving our goals. I would also like to thank the residents of our community. It is an honor and a pleasure to serve as your Parish President.

Respectfully,



Gordon E. Dove
Parish President
Terrebonne Parish Consolidated Government

BUDGET MESSAGE SUPPLEMENT

The Budget Message submitted by the Parish President provides brief highlights for 2022. The following supplemental pages provide the reader further overviews of various components of the Budget.

ECONOMIC OUTLOOK

Except for a brief time period in 2014-2015 when parish government housed economic development efforts, Terrebonne Economic Development Authority (TEDA) has worked to support existing business and further strengthen the parish's economic base since 2005. After reorganization, the agency was relaunched in 2015 with a chief executive officer, directory of business retention and expansion and an executive assistant. The following excerpt on Economic Condition was prepared by the TEDA office.

Economic Condition

Nationally, 2021 has seen some positive rebounding from the worst of the COVID-19 pandemic in 2020. While not all positive news, 2021 has seen some growth close to pre-pandemic levels. The biggest issues currently holding back the national economy seem to be lingering uncertainty around the pandemic, lack of workforce availability, and the threat of inflation.

Terrebonne Parish has weathered the pandemic relatively well. While 2020 would not be considered a record-breaking year, the parish fared far better than the national average across most economic metrics. While there was significant hope in 2021 that access a vaccine would dampen pandemic concerns, the low vaccination rates have kept these fears intact.

Despite the pandemic concerns, Terrebonne was still in a period of slow growth and recovery when Hurricane Ida made landfall. It is fully expected that Q4 will look far different from the first three quarters of 2021. And, as last year, the impact will vary widely based on the industry sector.

Expectations for 2022 will have a lot of variability as assessments on businesses and recovery continue. Generally, we can expect major booms in the building supply sector, contractors, grocery stores, and other critical community services. The sector expecting to take the biggest hit will be the commercial fishing industry as Hurricane Ida did significant damage to the fleets and disrupted the most productive part of the season. Other sectors will largely have mixed impacts based on how individual locations fared. For example, if a restaurant did not suffer significant physical damage, they will likely see an upward trend. But many, as can easily be seen, did take damage and rebuilding timelines are still uncertain.

For public revenue estimates, it is also worth pointing out the potential changes we could reasonably expect. With many buildings damaged, property tax collections will likely be down significantly, at least for 2022. However, we would fully expect that sales tax collections will be near an all-time high, largely driven by rebuilding activity and a mobile workforce that will be here for rebuilding activities.

In summary, while 2022 will not likely have any broad trends we traditionally see. The economy will be largely driven by the various neighborhoods and the level of damage they received. Overall, the parish will likely see an increase in spending and economic activity, but some areas will suffer. It will be a challenging year for many reasons but given the fiscal responsibility of the parish and the influx of rebuilding dollars, overall economic activity should not be one of those.

STRATEGIC GOALS AND OBJECTIVES

A Comprehensive Plan was created for Terrebonne Parish and accepted by the Terrebonne Parish Council on February 27, 2013. This plan created a vision statement, as well as guiding principles and overarching goals. This plan is a contribution to Terrebonne Parish's multi-faceted effort to build resiliency and sustainability in the community. This plan was created with the help of a steering committee, Houma-Terrebonne Regional Planning Commission, Terrebonne Parish Consolidated Government Planning & Zoning Department, Terrebonne Parish Council, Consultants, and the citizens of Terrebonne Parish. The citizens were invited to participate in the development of this plan with an initial kickoff meeting, several meetings in different locations throughout the Parish as well as through feedback on social media posts. This Comprehensive Plan created six goals with policies, objectives and strategies listed for each. The full plan can be found at <https://www.tpcg.org/index.php?f=vision2030&p=plan2030>. Below are the six goals and related policies

STRATEGIC GOALS AND OBJECTIVES (CONTINUED)

GOAL #1: SENSE OF PLACE AND CONNECTEDNESS

- Promote sustainable growth management and resilient development practices in the Parish
- Achieve a sustainable balance between development activities, preservation of natural resources and open space
- Promote Downtown Houma as the historic and cultural center of Terrebonne Parish
- Improve connectivity within and around the downtown area, including access to Bayou Terrebonne
- Keep Bayou Terrebonne Clean
- Improve Sense of Arrival into and Overall Attractiveness of Downtown Houma
- Improve Downtown Parking Experience

GOAL #2: SAFE AND EFFICIENT TRANSPORTATION SYSTEM

- Foster transportation safety in all system components
- Foster transportation accessibility and connectivity for all, and transportation system efficiency throughout the Parish
- Work collaboratively to complete unfinished/unconstructed segments of I-49 between Lafayette and the west bank of Jefferson Parish
- Support improvements to local transit service and methods to attract new riders to the Good Earth Transit system in Houma-Terrebonne

GOAL #3: EFFICIENT AND ATTRACTIVELY VARIED LAND USE

- Encourage a sustainable mix of land uses in the Parish that meet the needs of current and future residents
- Encourage land development patterns in the parish that are compatible with existing developments
- Encourage land development patterns that are supportive of cost-effective delivery of public services and infrastructure
- Meet the diverse housing needs in the Parish by providing a range of housing options to serve the long-term needs of parish residents.
- Ensure that the Parish is well served by attractive commercial districts in appropriate locations to meet the day-to-day needs of its residents and visitors
- Maximize the benefits derived from the Parish's investments in community facilities and infrastructure
- Promote sustainable growth management practices in the Parish
- Achieve a sustainable balance between development activities, preservation of natural resources, and open space

GOAL #4: A SUSTAINABLE AND RESILIENT COMMUNITY THROUGH AVOIDANCE OF HAZARDS, NUISANCES, AND ENVIRONMENTAL DEGRADATION

- Support protection of environmentally sensitive habitat areas, including efforts to create conservation zones
- Support protection of wetlands for their storm water management, flood control and habitat value
- Support local, state, and federal efforts to have our local water bodies meet or exceed national clean water standards
- Support development and implementation of a greenway plan and program that uses flood plains, drainage basins, retention ponds, and undeveloped land to connect neighborhoods with parks, schools, community destinations and Downtown Houma
- Support plans and programs that increase public access to the parish's water resources for recreational purposes either near or on the water
- Support high quality, well-maintained parks, recreational areas, and greenway network and infrastructure in the parish
- Support measures designed to reduce storm damage from wind and water along the coastal plain and in those areas of the parish falling inside the 100-yr. flood plain contour
- Support efforts to reduce ozone-related emissions by 20% by 2030
- Support efforts to quantify and fully understand the long-term impacts of sea level rise on Terrebonne Parish
- Support efforts to ensure all parish buildings and operations are models of resource and energy efficiency

STRATEGIC GOALS AND OBJECTIVES (CONTINUED)**GOAL # 5 HIGH-QUALITY INFILL PROJECTS AND REDEVELOPMENT THROUGHOUT THE PARISH**

- Support efforts to use vacant lots and parcels creatively and attractively in developed areas to meet community housing needs
- Support efforts to utilize larger vacant parcels in the urbanized area as part of an affordable housing strategy
- Support efforts to provide affordable housing in the bayou communities

GOAL # 6 RELIABLE AND EFFICIENT PUBLIC UTILITY AND FACILITIES INFRASTRUCTURE DESIGNED TO MEET THE NEEDS OF THE COMMUNITY FOR THE NEXT 30 YEARS

- Support investments in needed infrastructure upgrades or rehabilitation / reconstruction where necessary, not only to improve service and avoid potential health issues in the community, but to support economic development initiatives and redevelopment in the parish's urbanized core
- Support full implementation of a GIS-based parish asset management system
- Support integration of drainage facilities into a public amenity network
- Support full funding of public safety operations in the parish on annual basis
- Where possible, look to meet new needs and demands for public facilities by expansion/enhancement of existing facilities first, before considering the building of new facilities
- Support efforts to reduce solid waste stream by 25% by 2030
- Support efforts to achieve full compliance with accessibility standards under ADA in both public and private facilities

Below are some of the major initiatives, accomplishments and strategic goal undertakings started, completed or on-going during 2021 and/or 2022. These are in support for strategic priorities, goals, and on-going long-term financial plans:

- In 2020, the Parish issued \$20 million Public Improvement Sales Tax Revenue Bonds for the purpose of supplying additional funding for several crucial capital projects within the Parish. The funding was used to help fund some of the lock systems, conveyance channels and pump stations listed below, and the following:
 - Asphalt Overlay
 - Brady Road Bridge
 - Hollywood Rd. Bridge
 - Various sidewalk projects

These projects are still in construction and expected to be completed in 2022.

- \$16.9 million in Gulf of Mexico Energy Security Act ("GOMESA") Bonds were issued for the purpose of paying the costs of additions, acquisitions, repairs and/or expansions needed for coastal restoration, protection and for other activities and endeavors permitted under the provisions of GOMESA.
- In March 2009, the U.S. Department of Housing and Urban Development approved the Louisiana Office of Community Development's action plan for the utilization of CDBG Funds in response to Hurricanes Gustav and Ike. Terrebonne Parish was awarded in excess of \$135.0 million for infrastructure of non-federal levees; forced drainage improvements; government buildings, pollution control/sewerage improvements and affordable housing. To date, 29 Infill Housing units have been completed with an investment of \$3.7 million. The Bayou Cane apartments are 100% constructed with 82 apartments providing housing to a labor market shortage (\$5.8 million). The Magnolia Lofts, an 8-unit rental complex for persons with mental disabilities is 100% complete (\$700,000). The first-time homeowner assistance program is 100% complete, with 124 homebuyers assisted (\$3.8 million). The infrastructure of an affordable/work force housing subdivision is 100% complete, which will provide new affordable housing options. Although construction was delayed in 2020 and 2021 due to the COVID-19 Pandemic and Hurricane Ida, there are currently 7 occupied units in the development, and it is anticipated that 10 homes will be occupied in the first quarter of 2022. To further encourage housing construction, American Rescue Plan funds (\$3.1 million) have been allocated to the project for the development of single-family rental units. Program income generated from CDBG disaster funds (\$540,000) is being utilized to assist First Time Homebuyers interested in purchasing homes in the development. Two major drainage projects are under constructions totaling \$7.6 million.

STRATEGIC GOALS AND OBJECTIVES (CONTINUED)

- The Parish is still working to relocate critical governmental services into the northern section of Terrebonne Parish away from catastrophic flooding has enhanced government's ability to respond to emergency events. The generation station, Houma Police Department, Courthouse Annex and Government Tower have all received wind hardening upgrades with funding secured from the Hazard Mitigation Grant Program.
- To emphasize the importance and greatest asset of Terrebonne Parish, our employees, and to retain loyal employees, the Parish has committed to completing a wage study (study of pay classifications, pay ranges, etc.) as well as completing an overhaul to the Personnel Manual
- The Parish's website is being overhauled by the Information Technology Department. This overhaul will make the website user friendly and provide an efficient way to communicate information to the citizens of the Parish. This overhaul also includes an updated location for making any payments and registering online. This will provide a user-friendly portal to complete transactions online.
- The Parish has implemented an employee portal (teamTPCG) which currently allows employees to log in and see their pay checks, tax forms, and vacation and sick leave balance. This portal will be expanded with additional phases that will include several additional functions for employees (requests for leave, application process, and status changes).
- The Parish continues to fund and construct several lock systems, conveyance channels and pump stations throughout the parish to improve the drainage system. The following are in construction with a completion date in 2021 or early 2022:
 - 1-1A Drainage (Little Bayou Black Pump Station - \$8.8M)
 - Bayou LaCarpe Drainage (\$0.6M)
 - Petit Caillou Drainage and Conveyance Channel (\$10.1M)
 - Petit Caillou Lock Structure (\$9.5M)
 - Bayou Black Pump Station (\$14.0M)
 - Bayou Terrebonne Pump Station (\$11.4M)
 - Bayou Terrebonne Lock System (\$11.1M)
 - Elliot Jones Pump Station, (\$12.9M)
 - Lashbrooke Pump Station (\$6.1M).
- In 2022, the Parish is committed to keeping Bayou Terrebonne clean through a project to dredge Bayou Terrebonne.
- In 2020, the Terrebonne Parish Council created the Recreation Modernization Task Force composed of a maximum eighteen (18) members who are tasked with analyzing, evaluating, and considering modernization of recreation facilities, operations, programs, use of recreation districts and their needs, and developing a strategic recreation advisory plan. The recommendations from this Task Force will go to the voters of Terrebonne Parish in March 2022.
- To continue working to connect to the I-49 Corridor, which is the major Hurricane Evacuation Route for southern Louisiana by working with the Federal and State Government to implement partnered schedules for completion of each phase; identify long-term funding goals using local funds as leverage for Federal and State funding matches; and using goals to plan the five year capital outlay budget plans.
- The Parish is dedicated to promoting sustainable growth management and resilient development practices in the Parish by encouraging growth and development in the Parish that promotes sustainability and resiliency and preserve and enhance scenic qualities along major roadways, bayou, and getaways to the Parish.
- Promoting Downtown Houma as the historic and cultural center of Terrebonne Parish through projects to revitalize Downtown Houma by rebuilding its historic retain and business character, developing a Main Street Corridor Master Plan based on the data and comments from the Downtown Demonstration plan in December 2019 and developing a design and constructing a Belanger Street Park in Downtown Houma. A project to upgrade the LePetit Theater began construction in 2021 and should be complete in 2022, which will provide additional quality of life for residents in Terrebonne.
- Continuing to develop the Bayou Country Sports Park Complex. This complex will provide both recreation and quality of life options to the citizens of Terrebonne Parish. Currently completed are boys' baseball fields, girls' softball fields, soccer fields, concession stands, a family day use park, splash park, fishing ponds and docks. Future plans for the complex include additional soccer fields, additional fishing ponds, common areas and additional lighting.
- Build terraces in the marsh above Lake Boudreaux through participation in projects and programs to protect immediate critical facilities, homes, business, the airport and City of Houma from saltwater intrusion and erosion to open water.
- The parking garage adjacent to the Government Tower is to be inspected and plans drawn to update and secure the garage. The plans are to make the garage and other parking areas easily accessible for all employees and citizens with a focus on the elderly and handicap.

STRATEGIC GOALS AND OBJECTIVES (CONTINUED)

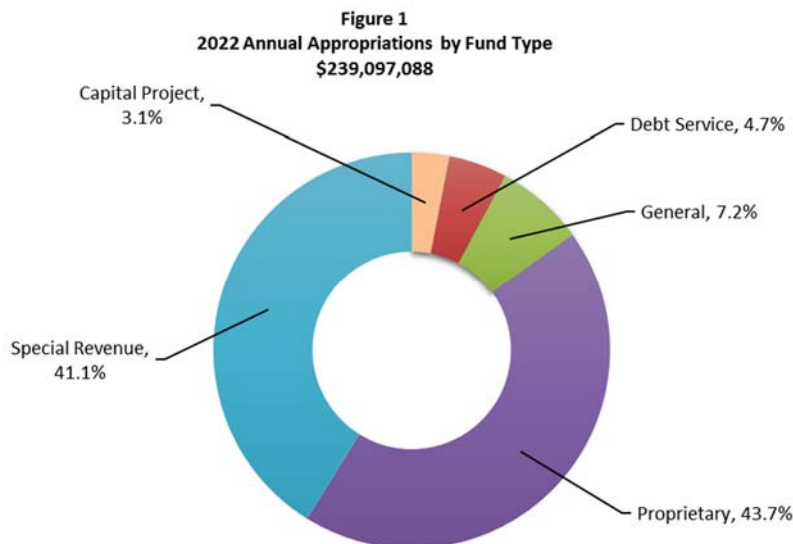
- In 2021, the Parish was awarded \$44.8M of Coronavirus State and Local Fiscal Recovery Funds. In 2021, the Parish received \$22.4 with the balance being expected to be received in 2022. The Parish is planning and budgeting to use this funding for the following:
 - Loss Revenue and increase Government Services
 - Reestablish workforce to the pre-pandemic status
 - Help build affordable housing
 - Help small businesses and non-profits in the Parish through grants
 - Support the travel and tourism industry with different projects
- In 2021 Terrebonne Parish was hit by Category 4 Hurricane Ida. The Parish is in recovery and rebuild mode right now and will continue these efforts as well as seek funding to mitigate, harden and build infrastructure in the Parish to protect from future storms.

ALL FUND SUMMARY

The adopted budget for the year 2022 for all funds, including the operating, capital, and capital outlay, totals \$239.1 million. This is an increase of 12.3% or \$29.4 million from the original 2021 adopted budget. For comparison, the final 2021 budget was not used because it contained capital expenditures and grant contracts carried over from prior years. The chart and figure 1 below depict the total annual operating budget by fund type for the original 2021 budget and the recently adopted 2022 budget. The revenue summary and appropriation assumptions are discussed in the “Understanding the Budget” section of this report.

Annual Appropriations by Fund Type

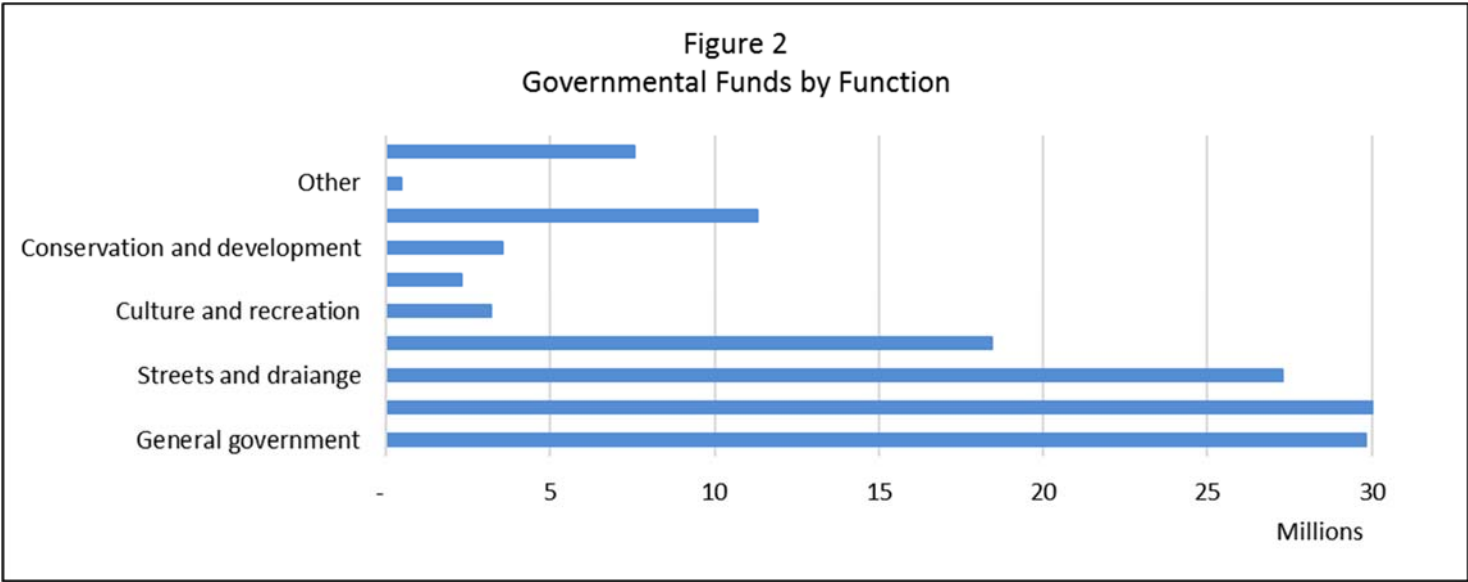
	2022 Adopted Budget	2021 Adopted Budget	2021 Budget Over (Under) 2020 Budget	
General	\$ 17,333,516	\$ 15,472,014	\$ 1,861,502	12.0%
Special Revenue	98,293,193	79,158,501	19,134,692	24.2%
Debt Service	11,313,111	11,514,531	(201,420)	-1.7%
Capital Project	7,580,458	1,234,600	6,345,858	514.0%
Proprietary	104,576,810	102,285,280	2,291,530	2.2%
Total	<u>\$ 239,097,088</u>	<u>\$ 209,664,926</u>	<u>\$ 29,432,162</u>	<u>12.3%</u>



ALL FUND SUMMARY (CONTINUED)

Total appropriations for the Governmental Funds by Function for Years 2022 and 2021 are illustrated below. A net increase of 20.2% reflects the change between the two years.

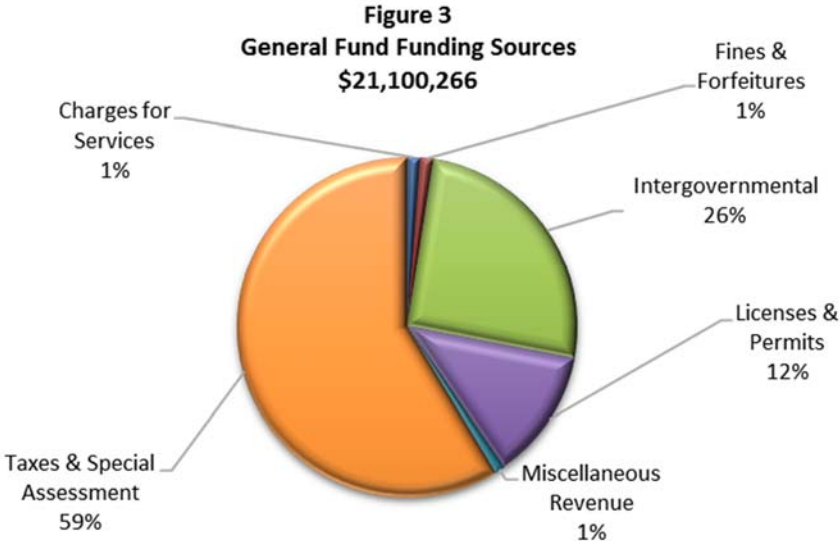
Governmental Funds by Function				
	2022	2021	2021 Budget Over	
	Adopted	Adopted	(Under) 2020 Budget	
	Budget	Budget		
General government	\$ 29,806,913	\$ 27,589,863	\$ 2,217,050	8.0%
Public safety	30,577,481	29,247,842	1,329,639	4.5%
Streets and drainage	27,272,795	24,555,707	2,717,088	11.1%
Health and Welfare	18,437,250	5,906,232	12,531,018	212.2%
Culture and recreation	3,189,717	2,589,127	600,590	23.2%
Education	75,512	75,512	-	0.0%
Urban redevelopment and housing	414,556	387,732	26,824	6.9%
Economic development and assistance	2,284,985	2,176,519	108,466	5.0%
Conservation and development	3,567,500	2,101,981	1,465,519	69.7%
Debt service	11,313,111	11,514,531	(201,420)	-1.7%
Capital outlay	7,580,458	1,234,600	6,345,858	514.0%
Total	\$ 134,520,278	\$ 107,379,646	\$ 27,140,632	20.2%



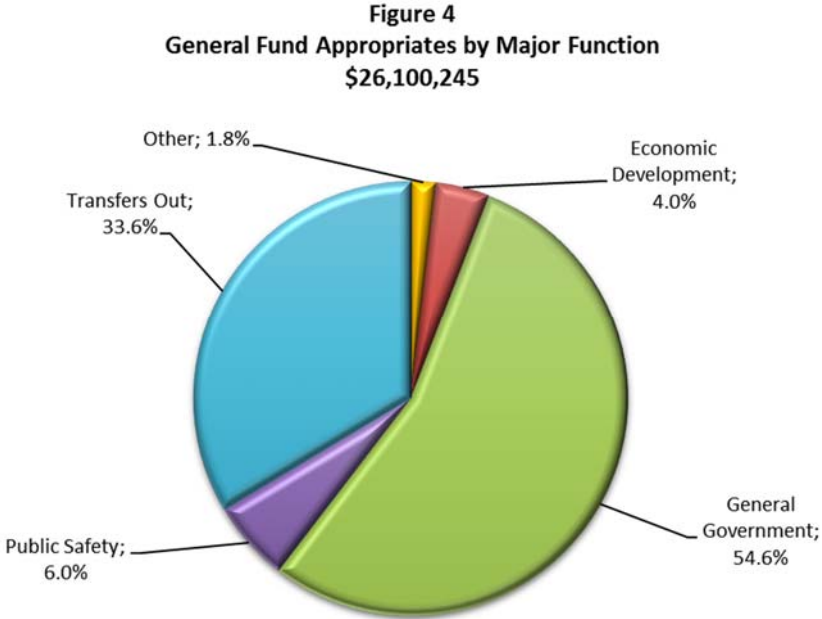
ALL FUND SUMMARY (CONTINUED)

GENERAL FUND

As shown in the chart on page 12, the General Fund makes up 7.2% of the total Parish budget for the year 2022. The General Fund provides for the general operations of the government and includes all revenues that are not legally dedicated for a specific purpose. The primary revenue sources for the General Fund are shown in Figure 3 and include taxes and special assessments, intergovernmental and licenses and permits.



Total appropriations for the proposed General Fund Annual Operating Budget increased from \$15.5 million in 2021 to \$17.3 million or a 12.3% increase in 2022. The transfers out to other funds for grant matches and operation supplements in Special Revenue Funds and non-recurring capital is \$8.8 million in 2022, a decrease of \$4.4 million from 2021. Figure 4 below shows the percentage of General Fund appropriations by major function.



ALL FUND SUMMARY (CONTINUED)

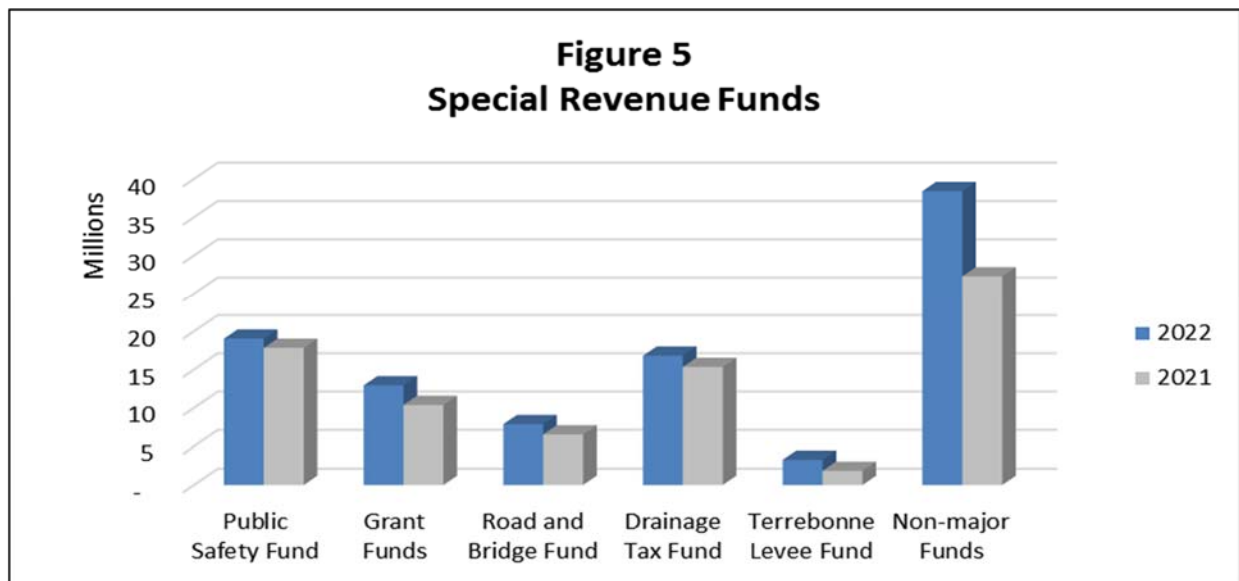
The 54.6% in general government includes central service agencies and constitutional offices. Public Safety which makes up 6.0% includes the Coroner Office as well as the Office of Homeland Security & Emergency Preparedness. Transfers out account for 33.6% of total appropriations.

SPECIAL REVENUE FUNDS

Approximately 4.1% of spending authorized in this budget relates to special operations from dedicated funding sources. The separation of these funds is mostly supported by legally dedicated taxes or grants with some supplemented by the General Fund.

The 2022 budgets totaling \$98.3 million for Special Revenue Funds increased by \$19.1 million, or 24.2% from the 2021 funding level of \$79.2 million.

Figure 5 below illustrates the total appropriations for each major Special Revenue Fund and non-major special revenue funds in aggregate for the recently adopted 2022 budget and the original 2021 budget.



The overall net increase is due to an increase Grant Funds and the increase in non-major funds. The grant funds have an increase because of the American Rescue Plan money the Parish is receiving for Coronavirus relief. The non-major funds have an increase because of the new transfer to Terrebonne Council on Aging for \$7.5 million to provide services to the elderly and disabled citizens as well as the \$2.4 million to renovate the American Legion.

DEBT SERVICE FUNDS

Debt service requirements for 2022 decreased by \$0.2 million, or 1.7% in comparison to 2021 requirements.

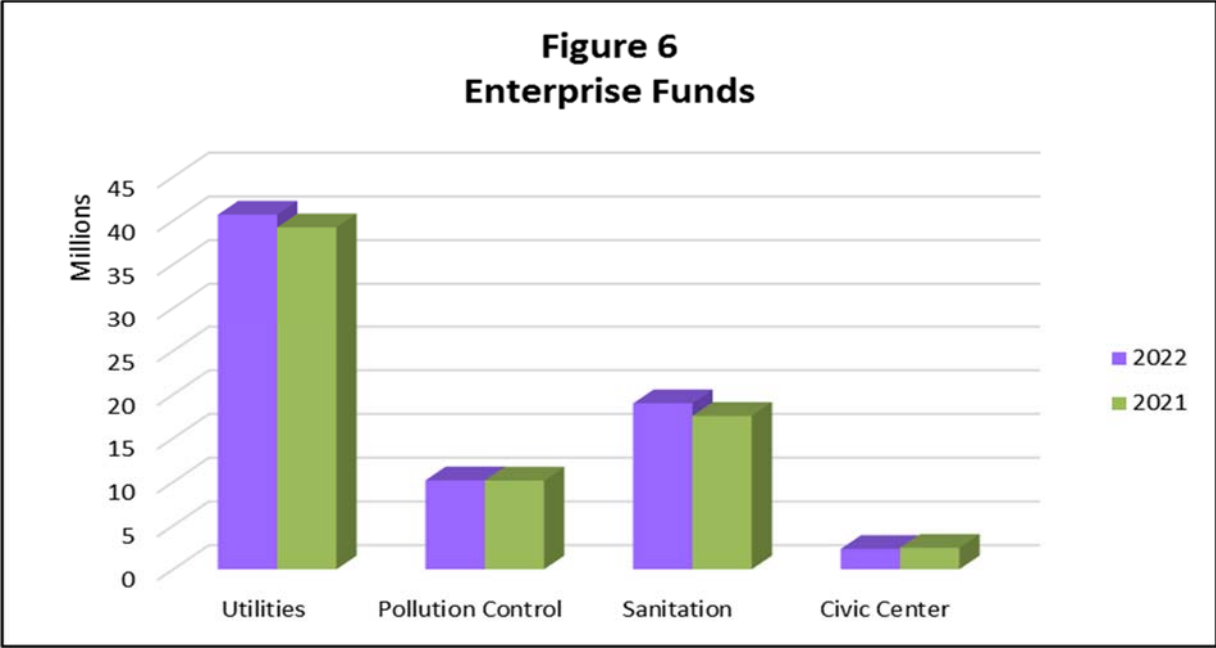
CAPITAL PROJECT FUNDS

The Annual Operating Budget includes capital projects that are funded and/or constructed over multi-years on a pay as you go method, other than those financed through Enterprise Funds. For 2022, new projects or additional funding to existing projects totaled \$7,580,458. Terrebonne Parish is in the process of completing a number of capital improvements in the Parish, some important to the drainage infrastructure, which have been prioritized following the busy storm seasons in years 2005, 2008, 2012 and 2021. It should also be noted the anticipation of aggressive levee improvements following Hurricanes Katrina and Rita in 2005 and Gustav and Ike in 2008 are continuing additions over the next several years as plans for additional funding becomes more available. A detail of the budgeted projects can be found in the section of the budget entitled "Capital Improvements".

ALL FUND SUMMARY (CONTINUED)

PROPRIETARY FUND TYPES

Enterprise Funds: Figure 6 below illustrates the total annual operating budget for enterprise funds for the recently adopted 2022 budget and the original 2021 budget.



The Utility Fund is the largest of the Enterprise Funds with total operations of \$40.7 million, an increase of \$1.5 million from the \$39.2 million originally adopted in 2021 due to increases in the cost of purchasing energy. The services provided include both electric and gas and are funded by utility revenue.

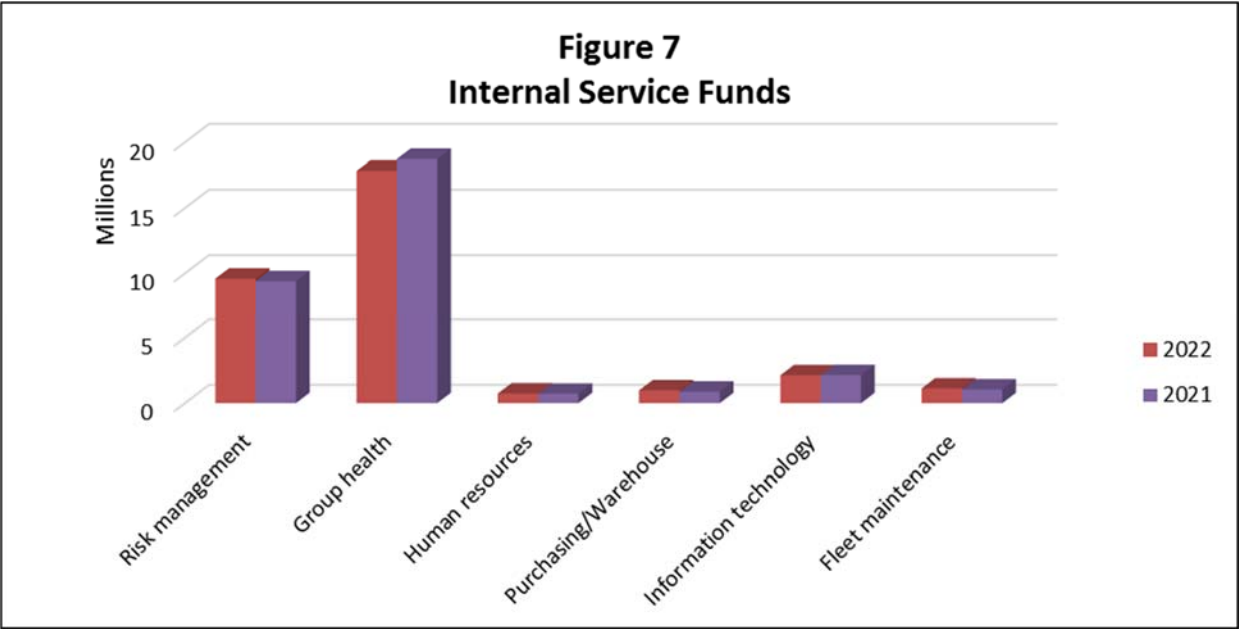
The Parishwide Sewerage System is responsible for the operation, maintenance and repair of all wastewater collection and transport facilities with total operations budgeted at \$10.2 million, same as the originally adopted in 2021. Sewer fees are charged to users of the services. The sewer rates were increased in 2010 following an independent study determining the ability of the sewer fees meeting the financial obligations of this fund over the next five years, without supplementation from the General Fund.

The Sanitation Fund is responsible for providing and maintaining garbage collections, disposal services and vegetation control. The 2022 budget of \$19.0 million is an increase of \$1.5 million, or 8.2% over the 2021 Original Budget of \$17.5 million. The increase is largely due to the Sanitation Fund taking over the vegetation control in 2021.

The Civic Center Fund is the smallest of the Enterprise Funds with total operations of \$2.3 million for the 2022 Budget Year, which is a decrease of 5.4% from the 2021 original budget. Both user charges and a General Fund Supplement of \$986,915 fund this activity.

Internal Service Funds Figure 7 on the next page illustrates the total annual operating budget for enterprise funds for the recently adopted 2022 budget and the original 2021 budget.

ALL FUND SUMMARY (CONTINUED)



Internal Service Funds include Risk Management, Human Resources, Purchasing, Information Systems, and Centralized Fleet Maintenance. The services provided by these departments are funded through user fees on a cost-reimbursement basis with operations totaling \$32.4 million, compared to 2021 of \$32.9 million, a 1.5% decrease.

The Human Resources Department collects revenue of 1.5% of gross payroll which is the same as the prior year. The revenues are used to pay the operations of this department, which includes the self-funded unemployment claims. In 2008, the Risk Management and Human Resources Departments were combined into one oversight department, resulting in a cost savings in the Parish.

The Risk Management Fund and Group (Benefits) Management Fund are funded by premiums charged to the user departments and agencies. The Parish anticipates a net \$0.7 million (2.7%) decrease.

Purchasing/Warehouse and Information Technology, both divisions of the Finance department, are anticipating an increase of 11.5% and a decrease of 0.4% respectively.

The Fleet Maintenance Department is anticipating a 7.6% increase.

DEBT MANAGEMENT

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Detailed information may be found in the Debt Service Section of the budget.

UNDERSTANDING THE BUDGET

The Parish of Terrebonne is a local governmental subdivision which operates under a Home Rule Charter and, subject to said Charter, is authorized as hereinafter provided to exercise any power and perform any function necessary, requisite or proper for the management of its local affairs. The plan of government provided by this Home Rule Charter shall be known as the “President-Council” form of government.

THE BUDGET PROCESS

Operating Budget The purpose of the Annual Operating Budget for Terrebonne Parish Consolidated Government is to provide direction for the next fiscal year. The goal of the budget process is to determine how the limited estimated revenues would be expended.

The Parish adheres to the following procedures in establishing the budgetary data reflected in the financial statements:

- 1) Home Rule Charter, Section 5-02. - Operating budget preparation and adoption.
 - a) *At least ninety (90) days prior to the beginning of each fiscal year, the president shall submit to the council a proposed operating budget in the form required by this charter. At the meeting of the council at which the operating budget is submitted, the council shall order a public hearing on it and shall cause it to be published in the official journal, at least ten (10) days prior to the date of such hearing, the time and place thereof, a general summary of the proposed budget and the times and places where copies of the proposed budget are available for public inspection. At the time and place so advertised, the council shall hold a public hearing on the budget as submitted. Changes in the proposed operating budget by the council shall be by the favorable vote of at least a majority of the authorized membership of the council. The budget shall be finally adopted not later than the second-to-last regular meeting of the fiscal year. Upon final adoption, the budget shall be in effect for the budget year and copies shall be filed with the clerk of the council. The budget as finally adopted shall be reproduced and sufficient copies shall be made available for use by all offices, departments and agencies of the parish government. Copies shall be available for public use in the office of the clerk and additional copies may be purchased at cost.*
 - b) *Upon failure of the council to adopt a budget within the prescribed time period, the budget for the prior year shall be in effect until such time as a new budget is adopted.*
- 2) Prior to October 1st of each year, the president submits to the Council a proposed operating budget for the year commencing January 1st. However, for the 2022 budget this was not achievable because of Hurricane Ida hitting the Parish on August 29, 2021 causing large devastation throughout the Parish. Through an executive order dated September 23, 2021, the 2022 budget shall be brought to the Parish Council at least sixty (60) days before the beginning of the 2022 fiscal year. The actual dates for the 2022 budget process are as follows:

July 5	Prepared various reports to compute available revenue; benefit rates; debt.
July 12	Instructional Letter and Budget Packets sent to Departments for personnel services; supplies and materials; other services and charges; repairs and maintenance; and operating capital.
July 26	Instructional letters for current accomplishments; goals and objectives; and performance measures/indicators.
August 4-6	Various deadlines by departments for submission of budget requests.
August 25	Council Members asked to prepare a list of top 3 priorities for their districts.
October	President and his Administration review the various department budgets.
October 22	Final draft of the detail budget is balanced.
October 18-25	Narratives and recaps are finalized.
October 27	Presentation of budget to Council at a Regular Council Meeting.
November 10, 17	Hearings during Budget and Finance Committee Meetings.
December 16	Council approval of budget.
January 1, 2022	Effective date of Adopted Budget.

THE BUDGET PROCESS (CONTINUED)

- 3) The instructional letters and budget packets sent to the Departments requesting budgets to be the same as 2021 funding level. Insurance costs (Workers Compensation, General Liability, Property, Auto and Professional liability) are to be budgeted at the actual costs for 2021 and Health Insurance with an estimated 5% increase. For those Departments requesting new positions or changes to existing positions, Administration and Human Resources must approve as to the need and correct classification/wage for job descriptions. Estimated wages are presented for both current staff and projected.
- 4) Each department requesting capital projects shall furnish a project description, priority status, estimated cost, and estimated operational impact. All contracts in excess of \$30,000 must be listed in their budget work papers to Administration.
- 5) The Council conducts public hearings from November through the first Wednesday in December to obtain taxpayer comments. During this process, the Council may call upon the Department Heads to present their budget and ask questions regarding their department's budget requests.
- 6) All actions necessary to adopt and otherwise finalize and implement the budget for an ensuing year are taken prior to the first regular meeting in December each year. The budget is legally enacted through passage of an ordinance.
- 7) The level of budgetary control is at the fund, department or project level and any amendment involving the transfer of monies from one fund, department or project to another or any amendment for amounts exceeding any current expenditure amount budgeted must be approved by the Council. The Parish President can control any transfers of unencumbered appropriations within departments.
- 8) All budgeted amounts lapse at year-end, except capital and those obligated by contracts.
- 9) Budgets for governmental, proprietary, and fiduciary fund types are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
- 10) The budget may be amended by ordinance throughout the year. The amendments are in order to (1) carry over any encumbrances obligated but not recognized as an expenditure as of the end of the year and (2) to adjust revenues and expenditures in order to come within five percent of anticipated revenues and expenditures as required by state law. The financial statements reflect the amended budget amounts.

Budget-to-actual comparisons are presented for the Debt Service and Capital Project Funds. The indenture provisions of the bonds and certificates are used to dictate the budget amounts for the Debt Service Funds. See the Capital Improvement Section of this book for the budget process.

The 2021 Budget Amendments passed by Council after the submission of the 2022 Proposed Budget are maintained throughout the budget hearing process. The Adopted 2022 Budget will include all 2021 Budget Amendments, which are approved by Parish Council. There were no other changes from the 2022 Proposed Budget to the 2022 Adopted Budget.

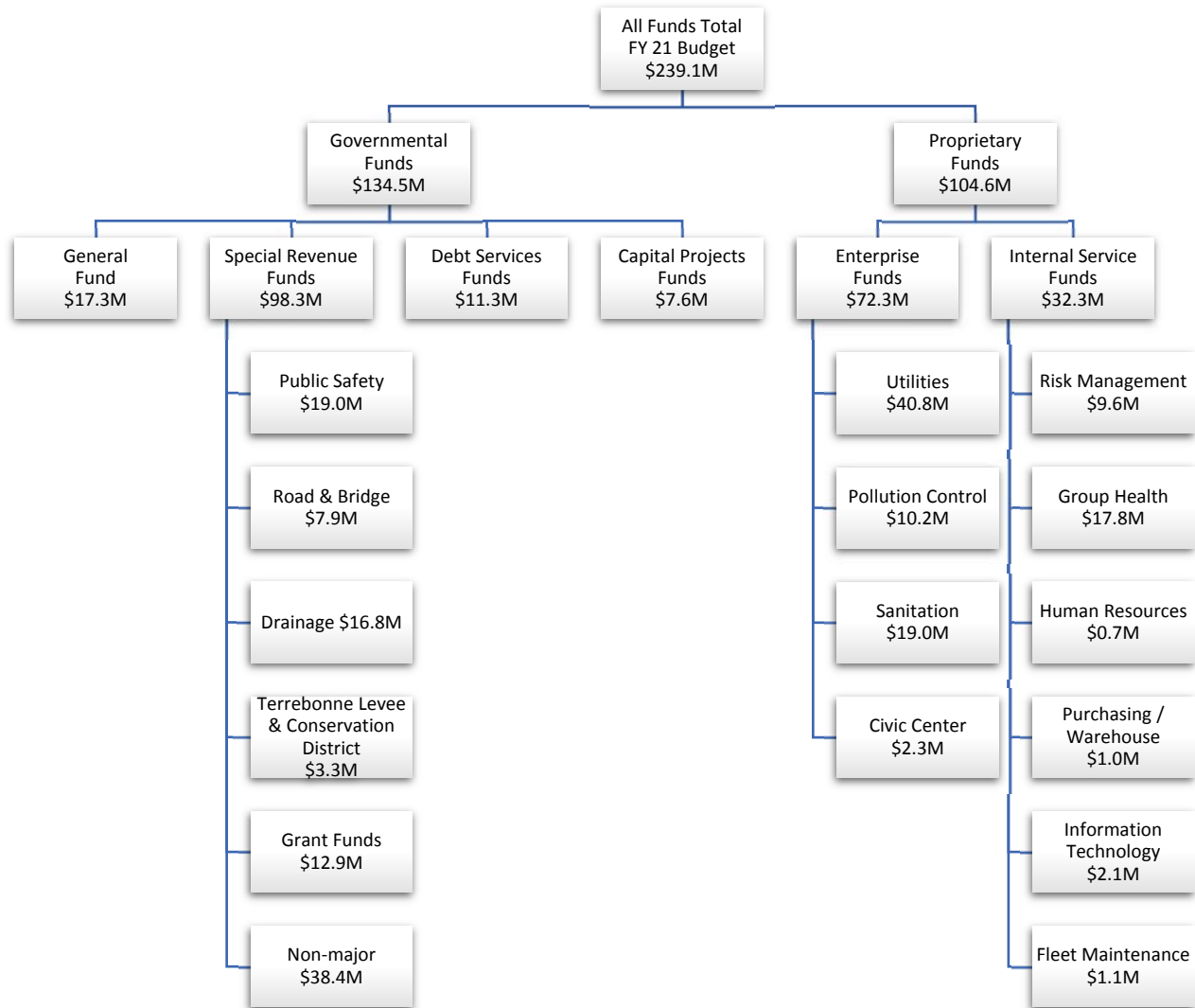
For budgetary control throughout the year, the Parish utilizes an encumbrance system under which purchase orders, contracts and other commitments are recorded in the financial reports. Encumbrances lapse at year-end.

BUDGETARY STRUCTURE

The accounts of the Parish are organized and operated on the basis of funds, each of which is considered a separate accounting entity. This budget is a balanced budget meaning that all funds have a favorable or zero fund balance or net position. The basis of budgeting and the basis of accounting are of the same for the Parish. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The Parish uses the fund types on the following page:

BUDGETARY STRUCTURE (CONTINUED)



Governmental Funds

General Fund - The General Fund is the general operating fund of the Parish. It is used to account for all financial resources except those that are required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are restricted or committed to expenditures for specified purposes.

Debt Service Funds - Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs. The Debt Service Funds are not considered major funds.

Capital Projects Funds - Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise Funds). The Capital Projects Funds are reported as one major fund.

BUDGETARY STRUCTURE (CONTINUED)

Proprietary Funds

Enterprise Funds - Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprise - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where

the governing body has decided that periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

Internal Service Funds - Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies, or to other governments, on a cost-reimbursement basis.

Fiduciary Funds

Trust and Agency Funds - Trust and Agency Funds are used to account for assets held by the Parish in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds. These include Expendable Trust, Nonexpendable Trust, Pension Trust and Agency Funds. Nonexpendable Funds and Pension Trust Funds are accounted for in essentially the same manner as Proprietary Funds since capital maintenance is critical. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations at this time.

The following tables depict the relationships between the departments and different funds.

Department	Governmental Funds						
	General Fund	Public Safety	Road and Bridge	Drainage	Terrebonne Levee	Grant Funds	Non-Major
Parish Council	√						
Council Clerk	√						
Official Fees/Publications	√						
City Court	√						
District Court	√						
District Attorney	√						
Ward Court	√						
Parish President	√						
Registrar of Voters	√						
Elections	√						
Accounting	√						
Customer Service	√						
Legal Services	√						
Planning & Zoning	√						
Government Buildings	√						
Code Violation/Compliance	√						
Janitorial Services	√						
General - Other	√						
Coroner	√						
Engineering	√						
Parish VA Service Office	√						
Health & Welfare - Other	√						
Animal Control	√						
Bayou Terrebonne Waterlife Museum	√						
Publicity	√						

BUDGETARY STRUCTURE (CONTINUED)

Department	Governmental Funds						
	General Fund	Public Safety	Road and Bridge	Drainage	Terrebonne Levee	Grant Funds	Non-Major
Economic Development/Other	√						
Housing & Human Services	√						
Parish Farm Agent	√						
Waterways & Marina	√						
Emergency Preparedness	√						
Dedicated Emergency*	√						
American Rescue Plan						√	
Terrebonne Juvenile Detention							√
Parish Prisoners*	√						
Prisoners Medical Department*	√						
Police Dept.		√					
Fire Dept.		√					
Auditoriums *	√						
Marshall's Fund*	√						
GIS Technology							√
Coastal Restoration/Preservation*	√						
Vouchers Program						√	
CDBG Housing Rehab						√	
CSBG Programs						√	
Planning						√	
Operations / General Administration						√	
Vehicle Operations						√	
Vehicle Maintenance						√	
Non Vehicle Maintenance						√	
FTA City of Thibodaux						√	
Hud Head Start Program						√	
Parish Transportation							√
Road & Bridge			√				
Drainage Tax				√			
Road District #6							√
Road Lighthing Districts							√
Health Unit							√
Terrebonne Council on Aging							√
Terrebonne ARC							√
Parishwide Recreation							√
Mental Health							√
Coastal Restore Bonds					√		
Terrebonne Levee & Conservation District					√		
Bayou Sports Park							√
Juvenile Services (District Attorney)							√
District Attorney							√
Drug Court							√

*These funds are combined with General Fund for year-end financials; however, kept separate for monitory activity.

BUDGETARY STRUCTURE (CONTINUED)

Department	Enterprise Funds			
	Utilities	Pollution Control	Sanitation	Civic Center
Electric Generation	√			
Electric Distribution	√			
Gas Distribution	√			
Utility Administration	√			
GIS System	√			
Sewerage Collection		√		
Treatment Plant		√		
Sewerage Administration		√		
Solid Waste			√	
Civic Center				√

Department	INTERNAL SERVICE FUNDS				
	Risk Management	Human Resources	Purchasing/Warehouse	Information Technology	Fleet Maintenance
Risk Management	√				
Human Resources Admin.		√			
Purchasing			√		
Information Systems Fund				√	
Centralized Fleet Maintenance					√

FINANCIAL POLICIES

Accounting and Financial Reporting

The Parish accounting and financial reporting systems are maintained in conformance with generally accepted accounting principles and the standards of the Government Accounting Standards Board. TPCG has converted the accounting records to GASB 34 format as of fiscal year ended December 31, 2002. The fixed asset system will be maintained to identify all Parish assets, their location, historical costs, useful life, depreciation method, depreciation to date, and the individual responsible for asset control.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds, including General, Special Revenue, Debt Service and Capital Projects Funds, are accounted for using a current financial resources measurement focus and the modified accrual basis for accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet; revenues are recognized in the period in which they become measurable; expenditures are recorded when the liability is incurred, if measurable, except for the following: 1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, net other post-employment benefit obligations, and compensated absences are recorded as expenditures when paid with expendable available financial resources. Operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other uses) in net current position.

All proprietary funds are accounted for on a flow of economic resources measurement focus. With this measurement focus, all assets and all liabilities (whether current or noncurrent) associated with the operation of these funds are included on the balance sheet; revenues are recognized in the period when earned and measurable; expenses are reported in the period incurred, if measurable. Operating statements for proprietary fund types present increases (revenues) and decreases (expenses) in net total position.

FINANCIAL POLICIES (CONTINUED)

Basis of Budgeting

Budgets adopted for the governmental funds deviate from Generally Accepted Accounting Principles (GAAP) in the budgeting for encumbrances and capital leases. Encumbrances are shown as expenditures on the budget basis in the year of commitment. Capital leases are budgeted as departmental appropriations on the budget basis, while on a GAAP basis they are considered as debt service.

Budgets adopted for proprietary funds and fiduciary funds deviate from GAAP to the extent that additional budget allocations are shown for information purposes only for capital outlays expected during the budget year for planned cash flow purposes. Budgets for proprietary and fiduciary funds serve as a management tool but are not required by GAAP or Louisiana state law.

Budgetary Accounting

The Finance Department will maintain budgetary control at the major object level of appropriation (personal services, supplies, etc.) for management purposes. The legal level of control is the department or project level. Budget transfers within a department or project may be made with the approval of the Parish President. An internal policy requires the signatures of the Chief Financial Officer, Comptroller, and Parish Manager on these line item adjustments. Budget supplements are required before expenditures in excess of appropriations on a department level may be processed. Such supplemental appropriations must be approved by both the Parish President and the Council. Unexpended appropriations normally lapse at year-end, except those for projects of a continuing or capital nature, which remain open until the projects are completed or abandoned.

The Parish will subsidize the operations and maintenance of the Enterprise Funds unable to attain self-sufficiency. This is accomplished through budgeted interfund transfers of General Fund revenues.

All grants are included in the proposed budget. Funding from grants is included in both the Budget Detail section and the Budget Summary of the Annual Operating Budget. Those grant funds operating on a different fiscal year than the Parish's fiscal year are recorded upon receipt of the grant award, and any funding remaining at the Parish's fiscal year-end is carried forward via budget amendment after commencement of the new fiscal year.

Debt and Cash Management

The Parish uses interfund loans if cash is available rather than outside debt instruments to meet short-term cash flow needs. The Parish has several bank accounts to monitor cash flow, including one investment, one accounts payable and one payroll account for Parish needs.

The Parish confines long-term borrowing to capital improvements that cannot be funded from current revenues with the exception of two issues for the City of Houma Firefighters and Police Retirements. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund's obligations for retired members and beneficiaries into the State of Louisiana Retirement System.

The Parish obtains approval from the State Bond Commission prior to the issuance of any type of long-term debt as required by state law. Periodic reviews of the outstanding debt are performed to determine the feasibility of refunding or refinancing the particular issues.

Long-term debt is recognized as a liability of a Governmental Fund when due, or when resources have been accumulated in the Debt Service Fund for payment early in the following year. For other long-term obligations, only that portion expected to be financed from unexpendable available financial resources is reported as a fund liability of a Governmental Fund. The remaining portion of such obligations is reported in the General Long-Term Obligations Account Group.

Long-term liabilities expected to be financed from Proprietary Fund operations are accounted for in those funds.

Investments are stated at fair value as established by the open market, except for the Louisiana Asset Management Pool (LAMP). LAMP is an external pool, which is operated in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940. Rule 2a7 allows SEC-registered mutual funds to use amortized cost rather than fair value to report net assets to compute share prices if certain conditions are met.

REVENUE POLICIES

Securities traded in a national or international exchange are valued at the last reported sales price at current exchange rates. Investments that do not have an established market are reported at estimated fair value. Realized gains and losses on investments recorded at fair value are included in investment income.

Investment policies are governed by state statutes and bond covenants. Under those terms, the Parish establishes an investment policy with the local banks that is adopted by the Parish Council.

Ad valorem taxes and the related state revenue sharing (Intergovernmental revenue) are recorded as revenue of the period for which levied, thus the current year property taxes which are being levied to finance the subsequent year's budget are recorded as revenue for the subsequent fiscal year. The 2020 tax levy is recorded as deferred inflows of resources in the Parish's 2020 financial statements and recorded as revenue in the 2021 Adopted Budget. Ad Valorem Tax Adjustments represent taxes paid under protest and other unremitted taxes that are recognized as general government expenditures when the related tax levy is recognized as revenues.

Sales taxes are considered "measurable" when in the hands of merchants and are recognized as revenue at that time. Anticipated refunds of such taxes are recorded as fund liabilities and reductions of revenue when they are measurable and valid. Special assessments for the Sewer Improvement and Paving Sinking Funds are recognized as revenues when installments are billed, and unbilled assessments are reported as deferred inflows of resources. Intergovernmental revenues (federal and state grants) are recorded as revenues when the Parish is entitled to the funds. Licenses and permits, fines and forfeitures, and miscellaneous revenues are recorded as revenues when received in cash by the Parish or an intermediary collecting agency because they are generally not measurable until actually received. Charges for services are recorded when earned since they are measurable and available.

Non-recurring revenue is generally used for special projects non-recurring in nature such as not to allow the dependability of ongoing services that may become easily disrupted by their losses. Video Poker Revenue and excess State Mineral Royalties are unpredictable and are considered part of this category.

The Parish establishes fees and charges to cover the costs of services provided. All fees imposed by the Parish are submitted by Administration to the Council for adoption by ordinance and shall not be in conflict with State Law. The fees are established at a level, which will maintain the services over a period of several years. In 2005, a revenue review committee established by the Parish President recommended a bi-annual analysis of the user fees as compared to services. The Parish Council concurred with the recommendation and adopted an ordinance establishing the bi-annual analysis. To further enhance its use, the report has been made part of the annual budget. (*Reference Ordinance 05-6993*)

EXPENDITURE POLICIES

Expenditures are recognized in the accounting period in which the related fund liability is incurred, if measurable, except for the following: (1) principal and interest on long-term debt are recorded when due, and (2) claims and judgments, group health claims, arbitrage payable, net pension obligation and compensated absences are recorded as expenditures in the governmental fund type when paid with expendable available financial resources. Allocations of cost such as depreciation and amortization are not recognized in the governmental funds.

The Parish will maintain a level of expenditures, which will provide for the public well-being and safety of the residents of the community. All expenditures made shall be for a public purpose, and no expenditures will be made which are prohibited by administrative directives, local ordinances, or federal and state statutes. The Parish departments and agencies will comply with the procedures of the State Procurement procedures.

The Finance Department conducts periodic forecasts of revenues and expenditures and reports the results to the Parish President. If at any time the President determines a budget amendment is necessary, the revision will be submitted to the Parish Council for adoption by ordinance following a public hearing. In addition, the Finance Department will annually update and review long-range financial plans and projections.

Any contract requiring the cumulative expenditure of thirty thousand dollars (\$30,000) or more annually is approved by the council by resolution. (*Reference Ordinance 09-7713*).

EXPENDITURE POLICIES (CONTINUED)

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency ordinance as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the emergency fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

Accumulated vacation and sick leave are recorded as an expenditure of the period in which paid in all Governmental Funds. Furthermore, all vacation and up to 240 hours of sick leave benefits relating to employees of Governmental Funds are accrued and reported as a liability of the General Long-Term Obligations Account Group. The Proprietary Funds accrue benefits in the period, which they were earned.

Employees of the Primary Government can earn 96 hours or 136 hours of vacation leave, depending on their length of employment. Accumulated vacation leave is due to the employee at the time of termination or death. The vacation policy provides that employees are to take vacation within one year of being earned, with no carry forward provisions. Hours forfeited are transferred to sick leave and can be used for participants of the Parochial Employees' Retirement System in the calculation of their creditable service years.

Employees of the Parish earn 56 hours sick leave per year and are permitted to accumulate with no maximum. Upon retirement, sick leave is treated differently depending on the employee's retirement system as indicated below:

- 1) Parochial Employees' Retirement System (PERS) - participants in this system are paid for one-half of their accumulated sick leave to a maximum of 240 hours or time-off before official retirement begins. The unused sick leave hours will be turned over to PERS for the calculation of creditable service years.
- 2) Civil Service - (Police and Fire Retirement Systems) - participants in these systems receive no benefits for unused sick leave either through payment or computation of monthly retirement benefits.

REVENUE ASSUMPTIONS AND FACTORS

A comparison of 2021 and 2022 total sources of funds is below:

2022 Summary of all Revenue by Type

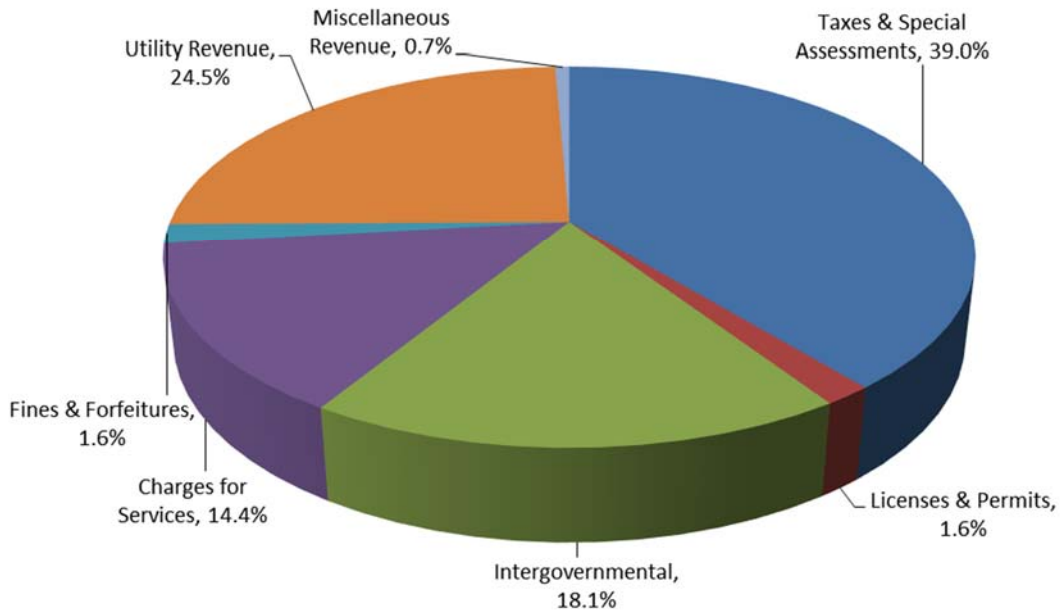
	2021 Budget				2021 Projected	2022 Budget	%	Increase (Decrease) %**
	Original	%	Changes*	Final				
Taxes & Special Assessments	\$ 79,254,890	40.8%	\$ 110,247	\$ 79,365,137	\$ 85,335,359	\$ 89,101,488	39.0%	12.4%
Licenses & Permits	3,631,100	1.9%	-	3,631,100	3,727,802	3,746,180	1.6%	3.2%
Intergovernmental	19,549,533	10.1%	145,113,092	164,662,625	162,206,204	41,125,145	18.1%	110.4%
Charges for Services	33,149,863	17.1%	146,131	33,295,994	31,671,647	32,772,699	14.4%	-1.1%
Fines & Forfeitures	3,250,800	1.7%	-	3,250,800	3,685,609	3,731,500	1.6%	14.8%
Utility Revenue	54,265,069	27.9%	-	54,265,069	55,669,334	55,778,599	24.5%	2.8%
Miscellaneous Revenue	1,242,683	0.6%	774,588	2,017,271	2,261,178	1,531,206	0.7%	23.2%
Grand Total	\$ 194,343,938	100.0%	\$ 146,144,058	\$ 340,487,996	\$ 344,557,133	\$ 227,786,817	100.0%	17.2%

*Changes include 2021 Budget Amendments and prior year commitments carried over from 2020 (including capital and multi-year grants).

**The percentage (%) comparison is between the 2021 Original Budget and 2022 Budget.

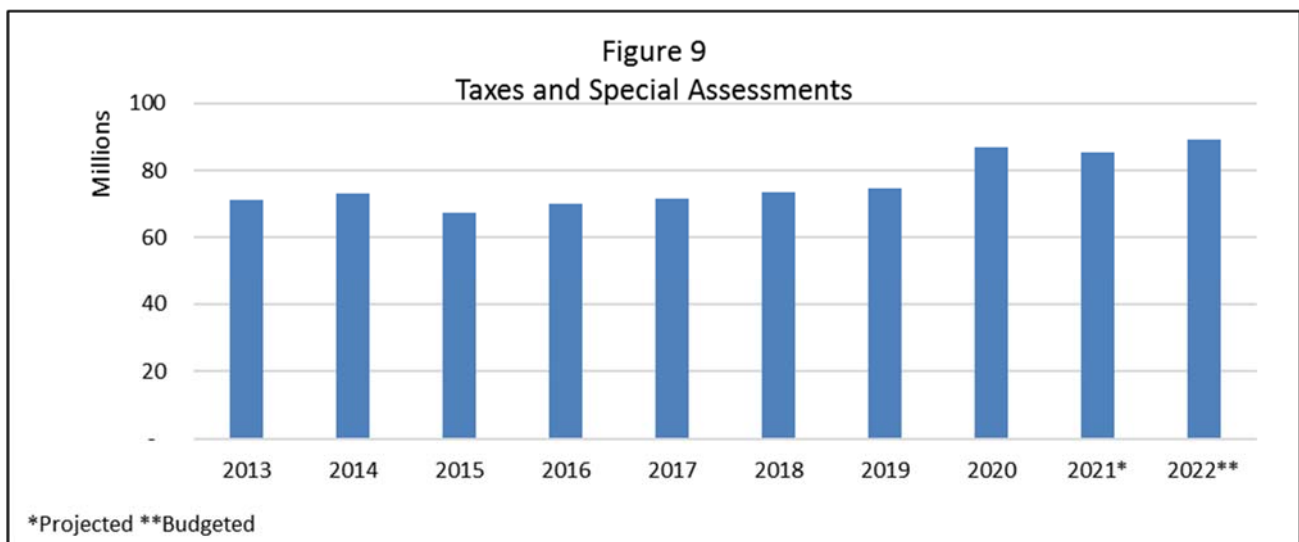
REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)

Figure 8
2022 Sources of Revenue



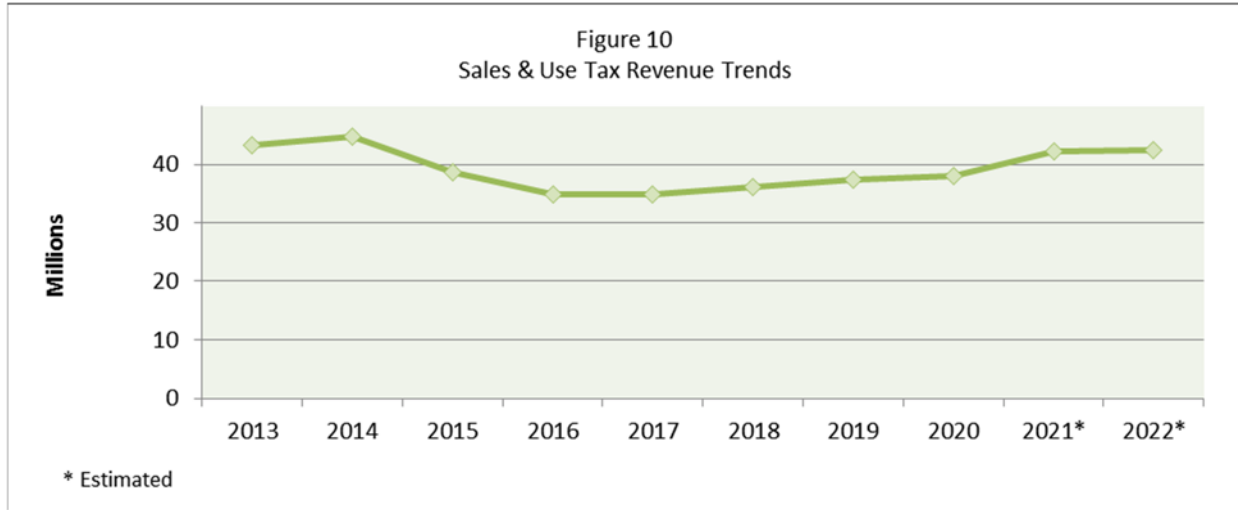
Taxes and Special Assessments

The Taxes and Special Assessments revenue includes sales and use, property, cable franchise, hotel/motel, ad valorem (property), and special assessments on property. Taxes and Special Assessments make up for 39.0% of the total sources as shown in Figure 8 above and is projected to generate \$89.1 million in 2022. Figure 9 below shows the ten-year history of all tax revenues and more detailed information may be found in the “Miscellaneous Information” section of this budget. Two major sources, sales tax and property tax are discussed on the following pages.



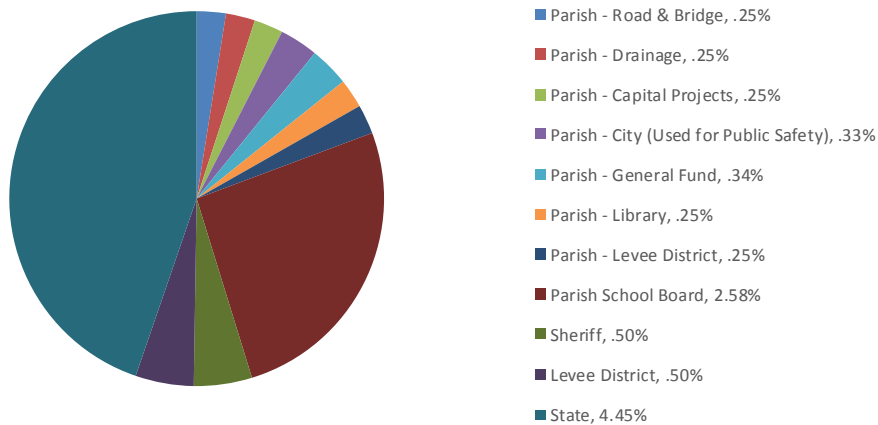
REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)

Sales Taxes: Below is a comparison of the sales tax collections from Years 2013 through the Estimated 2022 Budget. In 2013 and 2014, sales tax collections included larger than normal multi-year audit collections. For 2015, we removed these non-recurring collections before making our projections.



The sales and use tax rate in Terrebonne Parish is presently 9.95% and is distributed as follows in Figure 11:

Figure 11
Sales and Use Tax Distribution



General property taxes were expected to continue the modest growth experienced but because of the devastation of Hurricane Ida a reassessment of property was performed in 2021 for 2022 revenues. The Parish Council voted to levy the Council on Aging Millage in 2021 after not voting to levy in 2020. When comparing the 2022 estimated revenue to the 2021 the \$7.4 million for 2022 was removed. The 2022 Budget has been proposed with a decrease of 6.78% The total collections are estimated to be \$45.0 million.

Property is regularly reassessed every four years, with 2020 the most recent year of the regular reassessment. The state can mandate a parish to perform a reassessment in any year between the regular reassessments. Property subject to taxation is assessed as a percentage of its fair market value. Residential properties and all land are assessed at 10%, other property and electric cooperative properties, excluding land, are assessed at 15%, and public service properties, excluding land, are assessed at 25% of fair market value.

The assessor completes the current year tax roll after the budget is submitted to the Council for approval with adjustments other than nominal made during the year.

REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)

Below is a comparison of the 2020 and 2021 levied millages and the estimated 2022 tax revenue. The “Maximum Authorized” reflects the taxing jurisdiction’s “Adjusted Millage” or “Roll-Forward Millage” adopted in 2020 Reassessment; or the rate approved by the voters.

	Date Authorized	Effective Years	Original Taxpayer Authorized	Maximum Authorized *	2020 Levy	2021 Levy	2022 Estimated Revenue
Parish Tax - Alimony (Outside)	N/A	N/A		3.03	2.99	3.03	\$ 2,354,550
Parish Tax - Alimony (Inside)	N/A	N/A		1.51	1.49	1.49	311,627
Sewerage Tax - Bonds	11/2/2004	2008-2024		n/a	0.50	0.42	437,502
Health Unit - Maintenance	11/6/2012	2020-2030	1.66	1.66	1.66	0.66	653,993
Drainage Tax - Maintenance	11/16/2013	2018-2027	7.31	7.15	7.15	7.15	7,075,560
Drainage Tax - Bonds	11/2/2004	2004-2024		n/a	0.50	0.42	437,502
Road and Bridge - Bonds	11/2/2004	2004-2024		n/a	0.50	0.42	437,502
Mental Health	11/16/2013	2020-2029	0.42	0.42	0.42	0.42	415,594
Juvenile Detention (Houma) - Maintenance	11/16/2013	2018-2037	0.98	0.96	0.95	0.96	950,111
Juvenile Detention (Houma) - Maintenance	11/16/2013	2013-2032	0.96	0.94	0.93	0.94	930,108
Recreation Tax - Maintenance	11/4/2008	2011-2020	2.21	2.07	2.04		
Recreation Tax - Maintenance	12/8/2018	2021-2030	2.21			2.21	2,186,991
Terrebonne ARC Maintenance	11/16/2013	2018-2027	5.33	5.21	5.21	5.21	5,155,339
Waste Collection & Disposal	11/14/2009	2018-2029	11.21	10.97	10.97	9.97	9,866,200
Council on Aging	11/16/2013	2020-2029	7.50	7.50	-	7.50	7,421,916
Road District No. 6 - Maintenance	11/8/2016	2019-2028	0.82	0.82	0.82	0.82	39,514
Road Lighting District No. 1 - Maintenance	12/8/2018	2020-2029	6.50	6.50	0.50	0.25	34,189
Road Lighting District No. 2 - Maintenance	11/8/2016	2018-2027	3.99	3.80	2.75	2.50	533,790
Road Lighting District No. 3-A - Maintenance	10/12/2019	2020-2029	6.50	6.50	1.00	2.25	489,480
Road Lighting District No. 4 - Maintenance	11/8/2016	2018-2027	4.75	4.69	2.00	2.50	191,346
Road Lighting District No. 5 - Maintenance	12/8/2018	2020-2029	6.50	6.50	2.00	2.00	65,763
Road Lighting District No. 6 - Maintenance	10/22/2011	2012-2021	4.77	4.69	2.00	2.50	114,442
Road Lighting District No. 6 - Maintenance	10/12/2019	2022-2031	4.77				
Road Lighting District No. 7 - Maintenance	10/22/2011	2014-2023	6.22	6.00	0.75	3.00	162,319
Road Lighting District No. 8 - Maintenance	10/22/2011	2012-2021	4.63	4.51	3.50	2.00	78,057
Road Lighting District No. 8 - Maintenance	10/12/2019	2022-2031	4.63				
Road Lighting District No. 9 - Maintenance	10/22/2011	2012-2021	6.50	5.99	1.75	1.75	79,884
Road Lighting District No. 9 - Maintenance	10/12/2019	2022-2031	6.50				
Road Lighting District No. 10 - Maintenance	10/22/2011	2012-2021	4.89	4.75	4.75	4.75	186,443
Road Lighting District No. 10 - Maintenance	10/12/2019	2022-2031	4.89				
City Ad Valorem Tax (General Alimony)	N/A	N/A		6.20	6.20	6.20	1,659,221
City of Houma - Fire Protection District	11/16/2013	2019-2028	5.08	5.01	5.08	5.08	1,359,491
City of Houma - Police Protection District	11/16/2013	2019-2028	5.08	5.01	5.08	5.08	1,359,491
							\$ 44,987,925

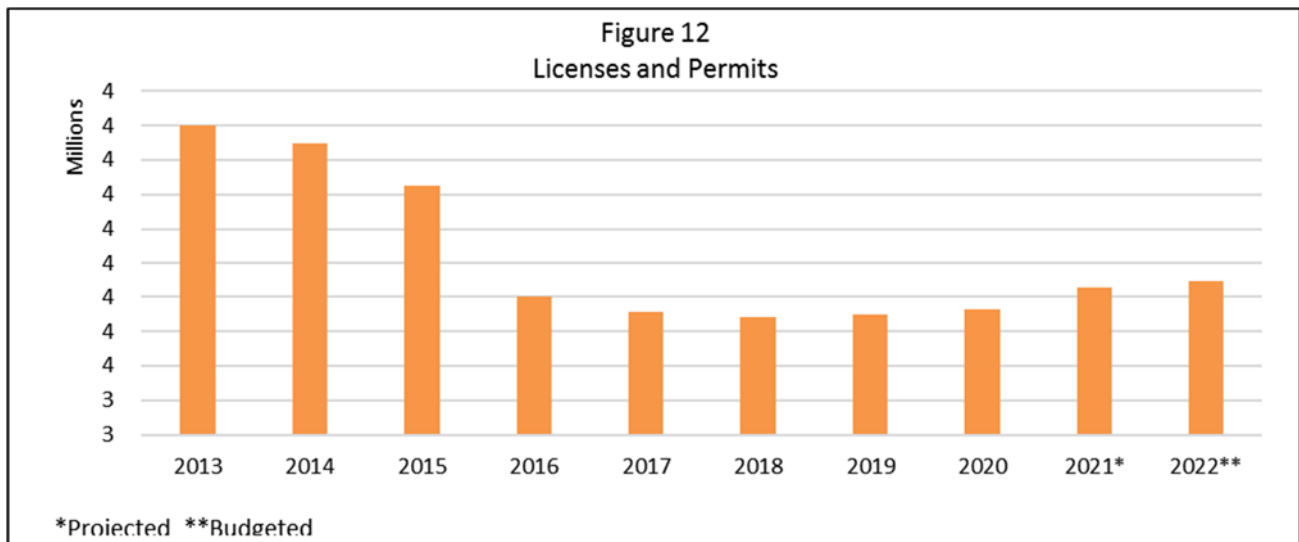
* Maximum Authorized after the 2020 reassessment.

Licenses and Permits

Licenses and permits make up 1.6% of total sources as shown on Figure 8. Two major sources include insurance and occupational licenses and permits issued by the Planning Department. These permits include plumbing, electric, mechanical, gas and building permit fees and are budgeted at \$0.7 million. Insurance and occupational licenses are budgeted at \$2.9 million for 2022.

Figure 12 on the next page shows the ten-year history of collections for Licenses and Permits. The spike can be contributed to permits due to the new middle school being built for \$15 million, a new facility for a machine shop for \$17 million, a new helicopter pad for \$10 million and several new residential projects. In 2016, the oil and gas industry started to see a downturn which continued through 2020.

REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)



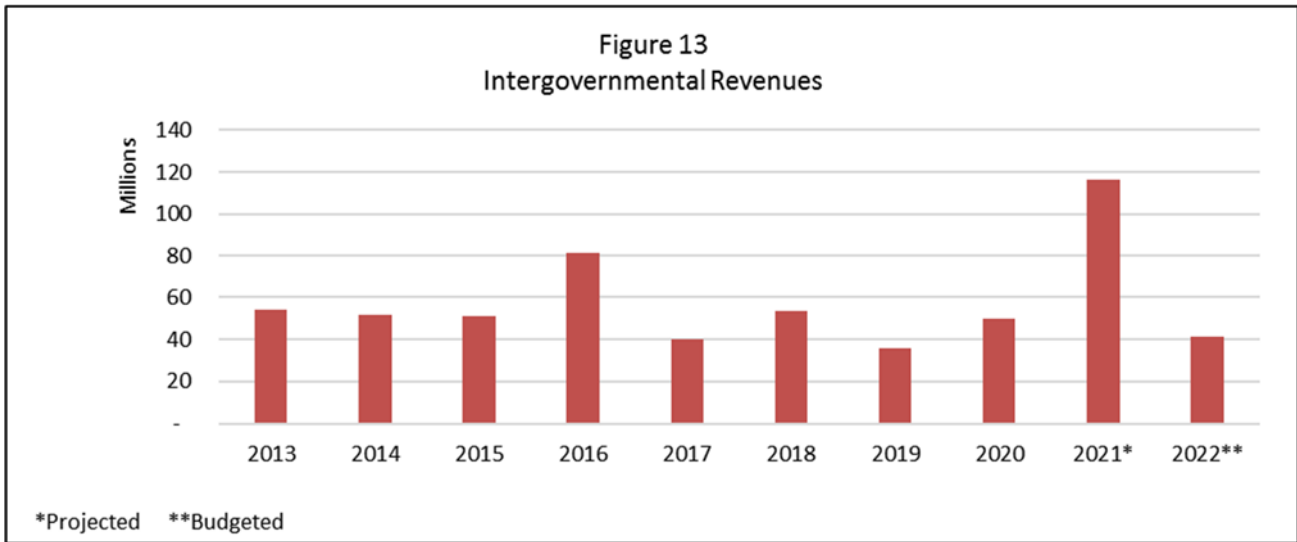
Below is as a table showing the collections for 2019 and 2020; projected collections for 2021 and adopted 2022 collections for Occupational Licenses. Also, in the table below is the use of these occupational licenses.

	2019	2020	2021 (Projected)	2022 (Adopted)
Revenue	\$ 1,330,216.57	\$ 1,301,695.68	\$ 1,380,470.78	\$ 1,364,210.29
50%	665,108.29	650,847.84	690,235.39	682,105.15
Expenditures				
TEDA	\$ 372,500.00	\$ 372,500.00	\$ 372,500.00	\$ 400,000.00
Isle de Jean Charles	-	-	-	200,000.00
Independence Day	10,000.00	-	-	10,000.00
Rougarou	20,000.00	20,000.00	20,000.00	20,000.00
African American Museum	15,000.00	15,000.00	45,000.00	15,000.00
After School Programs	85,488.00	20,200.00	-	25,000.00
No Kid Hungry	-	25,000.00	-	-
Total Expenditures	502,988.00	452,700.00	437,500.00	670,000.00
Beginning Balance	\$ 84,054.69	\$ 246,174.98	\$ 444,322.82	\$ 697,058.21
Ending Balance	\$ 246,174.98	\$ 444,322.82	\$ 697,058.21	\$ 709,163.35

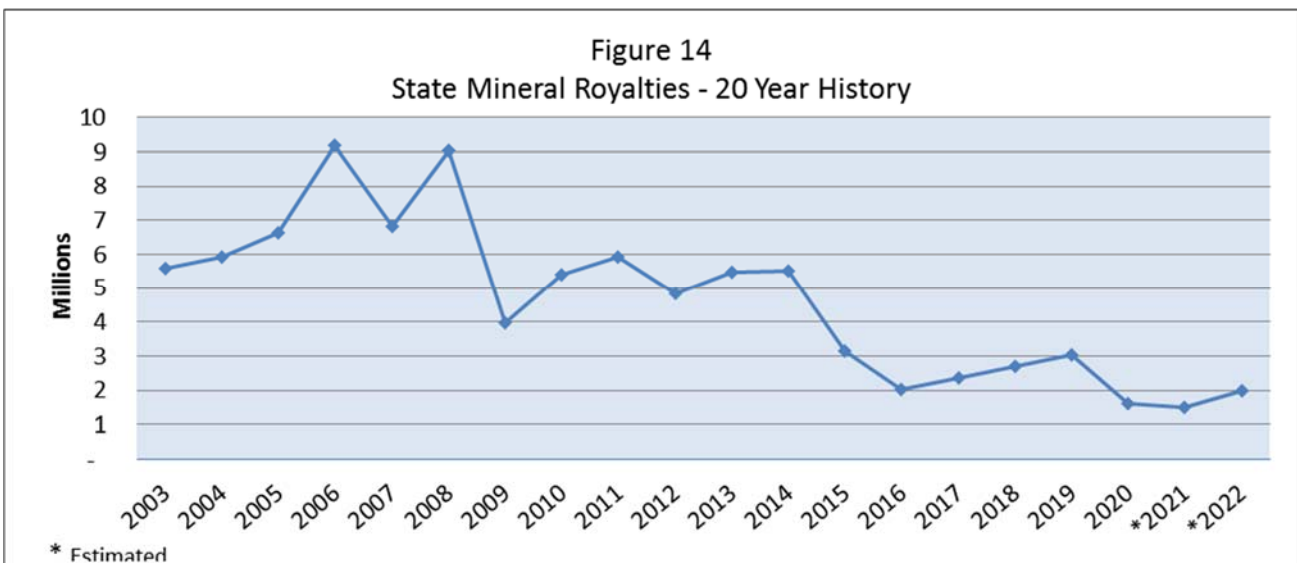
Intergovernmental

Intergovernmental revenues include monies received from other governmental agencies such as federal and state offices and makes up 18.1% of total funding sources. In some cases, these funds are grants to provide for the operation of a specific program such as Community Development Block Programs. Figure 13 on the next page illustrates the past 10 years of Intergovernmental revenues. Major intergovernmental revenue includes the Parish Transportation Royalties for road and bridge maintenance, Tobacco Tax, Video Poker Revenue, Severance Taxes, State Mineral Royalties and State Beer Tax.

REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)

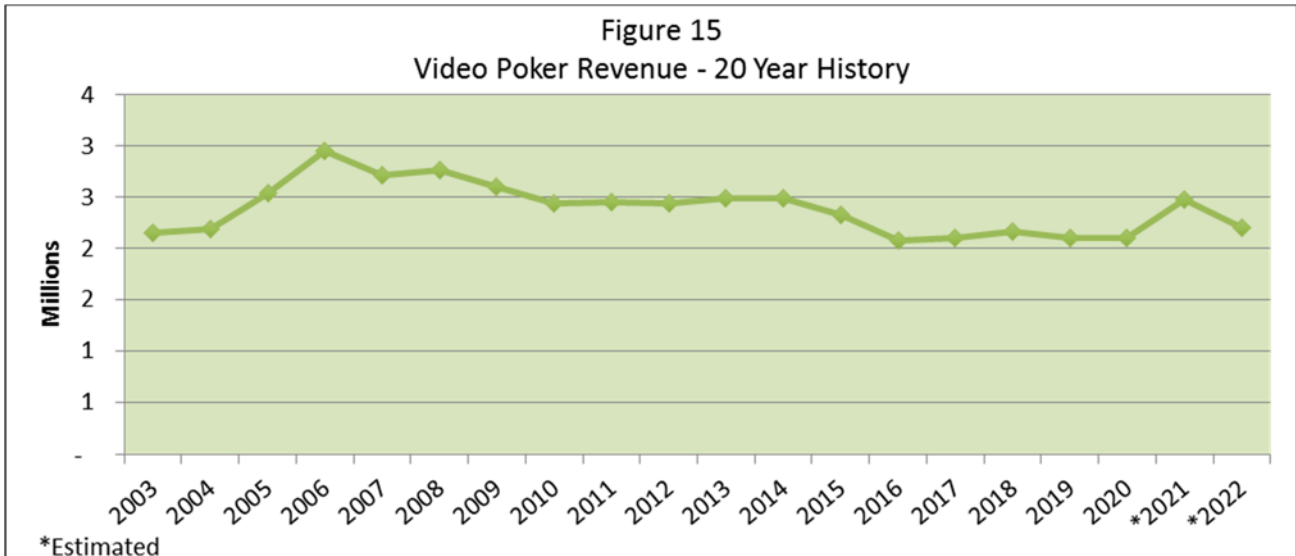


State Mineral Royalties: It has been the practice of Terrebonne Parish to use only a portion of State Mineral Royalties for recurring operations and excess funds from non-recurring or special projects. The collections depend on the price of oil, production volume and the number of wells, which have all been heavily influenced by post-storm conditions. Below in Figure 14 and related chart is a past history of collections and the estimates for 2020 and 2021. As reflected, the actual collections are not consistent ranging from a low of \$1.7 million to a high of \$9.18 million in the last 20 years. During 2020 collections started to drop to the lowest level Terrebonne Parish has seen, which has remained steady at the low level. With caution, the 2022 budget reflects a small increase for 2021 projections.



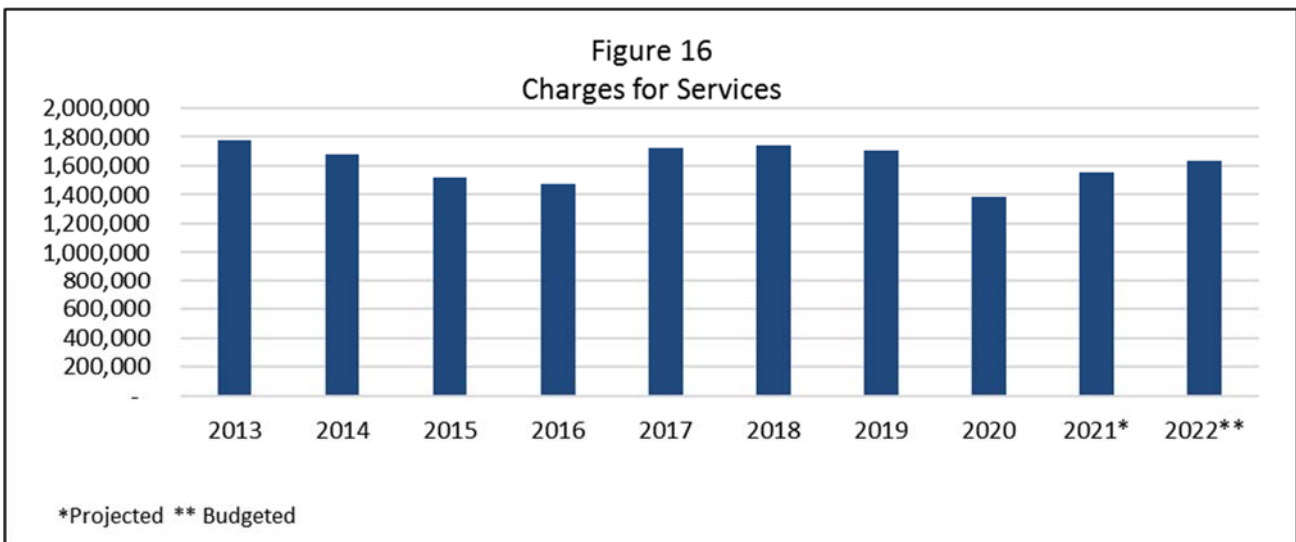
REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)

Video Poker: This revenue source began in 1993 and has steadily grown from first year collections of \$332,000. In the months of October and November 2005, the collections spiked 51% and 69% respectively, which we have assumed to be from temporary emergency and insurance distributions to both residents and those relocating in our parish immediately following Hurricane Katrina. As reflected in Figure 15, this type of revenue is difficult to predict, therefore the parish has made a practice of using these funds for non-recurring type expenditures.



Charges for Services

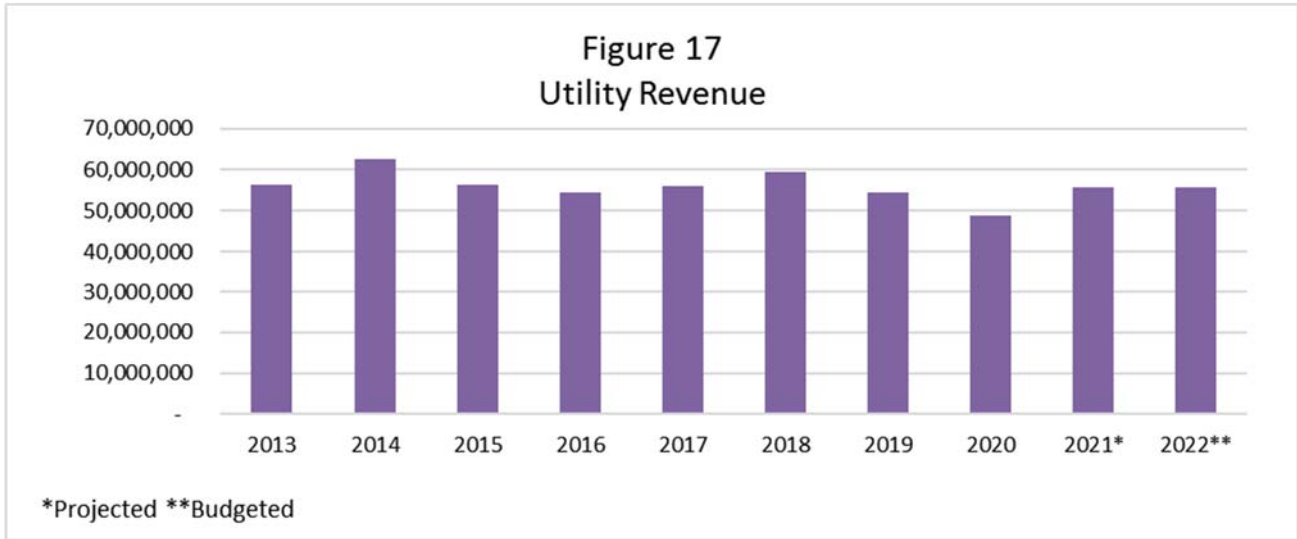
Charges for services represent 14.4% of total sources of revenue. Included in this calculation are the charges for services from our internal service funds (group insurance, risk management, human resources, purchasing, information technology and fleet maintenance). The other charges for services include rental fees for our auditoriums and civic center, collections of demolitions and grass cutting fees. Figure 16 below shows the ten-year history of charges for services, excluding the internal service funds.



REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)

Utility Revenue

Utility revenues makes up 24.5% of total revenue sources. This includes monies received for electricity and gas services to residents of the City of Houma. It also includes the funds necessary to provide sewer, garbage collection and disposal services to Terrebonne Parish residents. Figure 17 below shows the ten-year history of utility revenue.



MISCELLANEOUS

Interest income, sale of surplus assets and bond proceeds are the major sources of the miscellaneous income.

- Interest income has also been added through-out the budget, in the anticipation of a return on our investments. Although difficult to estimate, we have added an amount close to comparable current rates.

FUND BALANCE

The Parish defines fund balance as amounts that remain unspent after all budgeted expenditures have been made. The use of fund balances as a source of financing current operations has been used in the 2022 Budget in the General Fund and several Special Revenue Funds. Conservative revenue estimates generate a fund balance, which allows the government to spend monies after it is assured of their collection. This policy continues to be this philosophy of the Finance Department, which should prevent the need for drastic budgetary adjustments that could result in the severe curtailment of vital services or undue uncertainty and hardship in the workplace.

In the General Fund, the fund balance has historically been used as a funding source for non-recurring programs, projects or unforeseen emergencies. In 2022, estimated ending fund balance has been reserved and/or designated as follows:

- **Restricted, \$59,618:**
 - As required for reporting in the annual Audited Financial Report, Long-term receivables and trust balance. The reserve for long-term receivables represents amounts due from other governmental entities not expected to be collected within one year. The reserve for maintenance of Broadmoor trees consists of a donation for the specific purpose of maintaining trees in the Broadmoor Subdivision.
- **Committed:**
 - Ordinance 6926 directed the total proceeds of the occupational license to be dedicated equally between government operations and Economic Development efforts. In prior and future years, most of the proceeds have been used for the operations of the Terrebonne Economic Development Authority, which was brought under the umbrella of the Parish in 2014 and 2015. In 2016, with changes made by the State Legislature, TEDA will again operate on behalf of the Parish's Economic Development programs. \$0.4 million

REVENUE ASSUMPTIONS AND FACTORS (CONTINUED)

- The Dedicated Emergency Fund derives its balance from the General Fund surpluses. The Fund Balance estimated at the end of 2021 is \$3.0 million, which is the minimum required balance of \$3.0 million. The maximum balance allowed with the creation of the Dedicated Emergency Fund is \$5.0 million. **\$3.0 million**
- **Assigned:**
 - Federal and State Grants generally are on a reimbursement basis. The General fund provides the cash flow for the programs assuming a 45 to 60-day turnover in the reimbursements. **\$2.0 million**
 - The Parish has a large portion of self-insured claims in the employee group benefits plan, casualty and property insurance. In 2002 and 2003, the Parish supplemented the Group Insurance Fund for \$800,000 and \$1,000,000 until 2010 when it became stable and funds were returned to General Fund. The General Fund maintains a designation relative to all insurance coverages. **\$2.0 Million**
 - The Revenue Review Committee established by the Parish President in Year 2004, recommended the parish to establish a “fixed asset replacement fund” to ensure that sufficient funds are available for timely replacement of significant assets. **\$1.4 Million**

The following table shows the actual 2020 fund balance, the projected fund balances for 2021 and adopted 2022. The budgeted 2022 ending fund balance is based on budgeted revenues and expenditures. This is shown for each major governmental fund and non-major governmental funds in the aggregate.

	2020 Actual	2021 Projected	2022 Budget		Change in Fund Balance	Adopted 2022 Fund Balance
			Revenue	Expenditures		
General Fund	13,376,231	10,187,948	29,436,071	32,750,620	(3,314,549)	6,873,399
Special Revenue Funds						
Public Safety Fund	3,555,918	4,483,679	15,895,641	19,081,566	(3,185,925)	1,297,754
Road and Bridge Fund	2,314,207	2,603,742	6,401,500	7,869,033	(1,467,533)	1,136,209
Drainage Tax Fund	5,242,800	3,594,921	14,709,303	16,787,949	(2,078,646)	1,516,275
Terrebonne Levee Fund	2,092,987	2,232,917	6,400,000	6,923,613	(523,613)	1,709,304
Grant Funds	3,463,268	9,465,472	30,886,169	17,249,475	13,636,694	23,102,166
Capital Projects Fund	39,083,779	2,566,377	7,080,458	7,580,458	(500,000)	2,066,377
Non-major (in aggregate)	39,638,065	34,789,253	45,689,331	52,897,614	(7,208,283)	27,580,970
Total Special Revenue, Debt and Capital Funds	95,391,024	59,736,361	127,062,402	128,389,708	(1,327,306)	58,409,055

The General Fund and Public Safety Fund shows a 25.17% and 71.06% decrease, respectively, in fund balance due to the planned use of equity to fund the increase in operating expenditures.

The decrease in the Road and Bridge Fund and Drainage Fund of 56.36% and 58.70%, respectively, reflects the expected decrease in revenue for 2021 and various capital projects that will be implemented in these funds for 2022.

Terrebonne Levee & Conservation District is showing an increase in fund balance of 26.08% because of the expected increase expenditures for payments on debt service and to the Levee Board.

The planned use of equity for various capital projects is reflected in the 19.48% decrease in the fund balance for the capital projects fund.

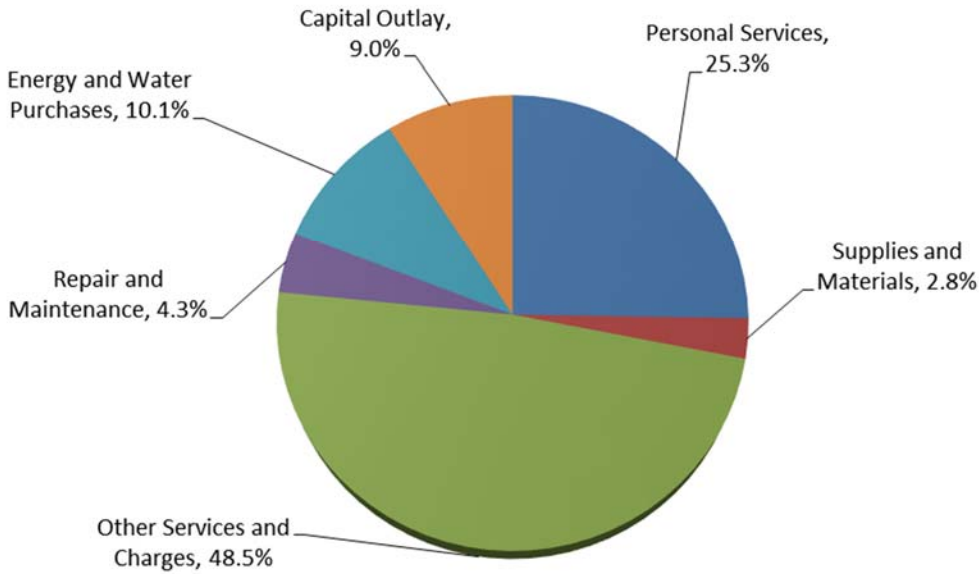
APPROPRIATION ASSUMPTIONS AND FACTORS

A comparison of 2021 and 2022 total appropriations of funds is below:

2022 SUMMARY OF ALL EXPENDITURES BY TYPE

	2021 Budget		Final	2021 Projected	2022 Budget	%	% Inc/Dec**
	Original	Changes*					
Personal Services	\$ 58,202,494	27.8%	\$ 59,595,443	\$ 55,691,787	\$ 60,420,035	25.3%	3.81%
Supplies and Materials	6,382,067	3.0%	7,116,666	6,295,602	6,806,436	2.8%	6.65%
Other Services and Charges	99,909,410	47.7%	141,575,223	134,243,604	115,805,582	48.5%	15.91%
Repair and Maintenance	9,234,524	4.4%	51,666,250	60,900,774	10,331,497	4.3%	11.88%
Subtotal	173,728,495	83.0%	269,188,106	256,195,406	193,363,550	80.9%	11.30%
Energy and Water Purchases	23,378,121	11.1%	-	24,786,398	24,119,254	10.1%	3.17%
Capital Outlay	12,558,310	6.0%	94,843,033	107,568,898	21,614,284	9.0%	72.11%
Grand Total	\$ 209,664,926	100.0%	\$ 190,302,644	\$ 388,550,702	\$ 239,097,088	100.0%	14.04%

**FIGURE 18
SUMMARY OF ALL EXPENDITURES BY TYPE**



SUPPLIES

The capitalization threshold for movable capital assets is \$1,000.

PERSONAL SERVICES

The Personal Services make up 25.3% of the expenditures as reflected in Figure 18, or \$60.4 million. In late 2014, with the adoption of the 2015 Budget, the Parish updated the Employee Compensation Plan, which had previously been updated in 2008, adopted by the Council in 2009. The 2022 budget has funding for the Plan to be updated again.

A longevity increase on the full-time permanent employee’s hourly rate is based on the number of years’ service. For every full year of service, the employee enjoys \$.01 per hour that begins at the end of their third year of service. A merit pool equal to a percentage of the budgeted salaries is available to department heads and supervisors for granting increases to those who have exceeded job expectations and performed meritoriously.

APPROPRIATION ASSUMPTIONS AND FACTORS (CONTINUED)

The Human Resources rate charged to departments maintained a rate of 1.50% in 2021 and budgeted at 1.50% for 2022. This rate includes the cost of the Human Resources Department, payroll processing and self-funded unemployment claims. Prior to changing the rate, the Finance Department reviews the unemployment claims in December.

The health, dental, and life insurance benefits of our full-time and retired employees are being monitored for an increase in 2022, which will be between 1% and 5%. The premiums have been budgeted for 2022 at 5%. At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retiree’s contribution rate from 15% to the current rate 20%. The annual average cost for coverage is \$7,753 single and \$21,165 family for the “premium plan”; \$5,890 single and \$16,203 family for the “standard plan”. The current monthly employee contribution is \$129.20 single and \$352.75 family for “premium”; \$98.20 single and \$270.05 family for “standard”. For employees hired on or after January 1, 2013, post-retirement benefits will only be available to those with thirty years of service and who are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)

The retirement contributions for the year 2020/2021 are as follows: Parochial Employees Retirement System 7.5% of gross payroll. Registrar of Voters Retirement System 18%; District Attorney’s Retirement System 4%, the City Judge increased from 42% to 43.6%, Firefighters Retirement System increased from 27.75% to 32.25% and the Municipal Police Retirement System increased from 32.50% to 33.75%.

FULL-TIME POSITION ALLOCATIONS

There are currently 1,065 total positions allotted. This includes 934 full-time equivalent positions and 131 part-time equivalent positions. In 2021 815 of these allotted positions were filled. The changes in personnel staffing listed below were submitted by internally managed Departments and Agencies of the Parish, with a net increase of 15 full-time equivalent positions. Below is the Summary of Full-time position allocations by budgetary activity unit, with explanations of the changes following.

	<u>2020 Adopted</u>	<u>2021 Adopted</u>	<u>2021 Current</u>	<u>2022 Adopted</u>	<u>Increase (Decrease)</u>
General Fund:					
Parish Council	9	9	9	9	0
Council Clerk	4	4	4	4	0
City Court**	21	20	17	18	(2)
District Court**	8	8	8	8	0
District Attorney**	17	18	16	18	0
Ward Court**	18	18	18	18	0
Parish President	8	8	8	8	0
Registrar of Voters**	5	5	5	5	0
Accounting	17	17	16	17	0
Customer Service	14	14	14	14	0
Planning & Zoning	18	19	17	20	1
Government Buildings	9	9	9	9	0
Code Violation/Compliance	3	3	3	6	3
Engineering	7	8	7	8	0
Animal Shelter	16	16	15	17	1
Museum	1	1	1	1	0
Housing & Human Services	7	7	7	7	0
Emergency Preparedness	3	3	3	3	0
Total - General Fund	<u>185</u>	<u>187</u>	<u>177</u>	<u>190</u>	<u>3</u>

FULL-TIME POSITION ALLOCATIONS

	<u>2020 Adopted</u>	<u>2021 Adopted</u>	<u>2021 Current</u>	<u>2022 Adopted</u>	<u>Increase (Decrease)</u>
Special Revenue Funds					
Terr. Juvenile Detention	40	40	35	40	0
Parish Prisoner Fund					
Parish Prisoners	3	3	2	3	0
Prisoners Medical Department	15	15	15	15	0
Public Safety Fund					
Police Dept.	89	93	93	93	0
Fire Dept.	53	56	48	56	0
Non-District Recreation					
Auditoriums	2	2	2	2	0
Marshall's Fund**	13	13	12	13	0
Coastal Restoration/Preservation	2	2	2	2	0
Section 8 Vouchers					
Vouchers Program	4	5	5	5	0
Housing / Urban Dev. Grant					
CDBG Housing Rehab	6	6	4	6	0
Dept. of Labor - CSBG Grant					
CSBG Programs	3	4	4	4	0
FTA Grant					
Planning	2	2	2	2	0
Operations / General Administration	1	1	1	1	0
Vehicle Operations	16	16	7	16	0
Vehicle Maintenance	3	3	2	3	0
Non Vehicle Maintenance	1	1	1	1	0
FTA City of Thibodaux	2	2	2	2	0
Hud Head Start Program	28	28	27	28	0
Road & Bridge Fund	51	51	44	53	2
Drainage Tax Fund	96	96	72	101	5
Health Unit Fund	6	6	4	6	0
Parishwide Recreation					
TPR Administration	6	6	6	6	0
Bayou Country Sports Park	0	0	0	3	3
Juvenile Services (District Attorney)	3	3	1	3	0
District Attorney	67	71	61	71	0
Drug Court	9	9	9	9	0
Total - Special Revenue Funds	<u>521</u>	<u>534</u>	<u>461</u>	<u>544</u>	<u>10</u>
Enterprise Funds:					
Utility Fund					
Electric Generation	23	23	23	23	0
Electric Distribution	4	4	3	4	0
Gas Distribution	17	17	14	17	0
Utility Administration	9	6	5	6	0
GIS System	0	1	1	1	0
Sewerage Fund					
Sewerage Collection	17	17	15	17	0
Treatment Plant	14	14	13	14	0
Sewerage Administration	10	10	8	10	0
Sanitation Fund					
Solid Waste	21	26	19	23	(3)
Vegetation	0	13	12	15	2
Civic Center	17	17	16	17	0
Total - Enterprise Funds	<u>132</u>	<u>148</u>	<u>129</u>	<u>147</u>	<u>(1)</u>

FULL-TIME POSITION ALLOCATIONS

	<u>2020 Adopted</u>	<u>2021 Adopted</u>	<u>2021 Current</u>	<u>2022 Adopted</u>	<u>Increase (Decrease)</u>
Internal Service Funds					
Insurance Control Fund					
Risk Management	8	8	8	8	0
Human Resources	5	5	4	5	0
Centralized Purchasing	9	9	9	10	1
Information Technology	19	18	18	19	1
Centralized Fleet Maintenance	10	10	9	11	1
Total - Internal Service Funds	<u>51</u>	<u>50</u>	<u>48</u>	<u>53</u>	<u>3</u>
Grand Total - All Operations	<u>889</u>	<u>919</u>	<u>815</u>	<u>934</u>	<u>15</u>

**These departments are not managed internally

The following are explanations given for the increases and decreases listed above:

- For 2022, City Court is deleting two (2) open full-time positions that are no longer needed.
- The planning and zoning department is adding one (1) full-time position to meet the needs of the increase in permits.
- The code violation/compliance department is adding three (3) full-time positions to meet the increase in nuisance abatement complaints.
- The Animal Shelter is adding one (1) full-time position to filter the increase in intakes and adoptions.
- In 2022, the Road and Bridge and Drainage departments are adding two (2) and five (5) full-time positions respectively, because of the increase in the work for each department.
- Three (3) full-time positions in the Solid Waste department are being transferred in 2022 to the Bayou Country Sports Park. This will allow these employees to focus on the park full-time.
- The Vegetation department is adding two (2) full-time positions to address the increase needs of grass cutting throughout the Parish.

COMBINED STATEMENT

On the following three pages a combined statement is presented. This statement includes revenue and other financing sources and expenditures and other financing uses. This data is for actual 2020, projected 2021, and adopted 2022.

TERREBONNE PARISH CONSOLIDATED GOVERNMENT
COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE/RETAINED EARNINGS
ALL FUND TYPES
REPORT ON THE BUDGET FOR YEAR ENDING DECEMBER 31, 2022

					PROPRIETARY	ACTUAL	PROJECTED	ADOPTED
	GENERAL	SPECIAL	DEBT	CAPITAL	FUND TYPES			
		REVENUE	SERVICE	PROJECTS	ENTERPRISE	2020	2021	2022
REVENUES								
Taxes & Special Assessments	12,375,177	65,228,378	1,315,006	0	10,182,927	86,898,577	85,335,359	89,101,488
Licenses & Permits	2,610,180	1,136,000	0	0	0	3,661,854	3,727,802	3,746,180
Intergovernmental	5,399,100	33,579,731	1,877,825	0	268,489	51,046,437	162,206,204	41,125,145
Charges for Services	249,800	799,476	0	0	31,723,423	31,587,287	31,671,647	32,772,699
Fines & Forfeitures	269,000	3,462,500	0	0	0	3,028,489	3,685,609	3,731,500
Miscellaneous Revenue	197,009	678,211	250	0	155,736	7,393,620	1,096,145	1,031,206
Utility Revenue	0	10,000	0	0	55,768,599	48,809,426	55,669,334	55,778,599
Other Revenue	0	0	0	0	500,000	34,653,064	1,165,033	500,000
TOTAL REVENUES	21,100,266	104,894,296	3,193,081	0	98,599,174	267,078,754	344,557,133	227,786,817
EXPENDITURES								
Parish Council	195,271	0	0	0	0	88,817	86,167	195,271
Council Clerk	66,604	0	0	0	0	82,016	72,029	66,604
Official Fees/Publication	41,606	0	0	0	0	82,126	104,186	41,606
City Court	941,382	0	0	0	0	950,962	942,241	941,382
District Court	816,672	0	0	0	0	782,180	786,605	816,672
Juvenile Services	0	3,300,205	0	130,000	0	2,840,817	2,996,041	3,430,205
District Attorney	943,415	4,693,161	0	0	0	5,226,654	5,323,762	5,636,576
Clerk of Court	194,400	0	0	0	0	228,736	194,204	194,400
Drug Court	0	591,024	0	0	0	593,127	580,364	591,024
Ward Court	457,341	0	0	0	0	423,269	406,065	457,341
City Marshall's Office	0	951,089	0	0	0	932,933	958,193	951,089
Judicial-Other	70,000	0	0	0	0	20,209	73,401	70,000
Parish President	207,952	0	0	0	0	251,695	244,675	207,952
Registrar of Voters	188,776	0	0	0	0	173,426	167,119	188,776
Elections	18,000	0	0	0	0	71,848	18,005	18,000
Accounting	370,517	0	0	0	0	446,257	374,676	370,517
Customer Service	40,493	0	0	0	0	27,990	16,989	40,493
Purchasing	0	0	0	0	976,082	864,520	795,229	976,082
Risk Management	0	0	0	0	18,772,034	16,351,667	18,002,197	18,772,034
Human Resources Admin.	0	0	0	0	736,072	639,347	664,876	736,072
Legal Services	653,674	0	0	0	0	596,387	886,809	653,674
Parishwide Insurance	0	0	0	0	8,650,804	7,832,974	8,017,248	8,650,804
Information Technology	0	0	0	0	2,156,046	1,964,347	2,006,944	2,156,046
Planning	1,927,093	1,302,847	0	0	0	3,020,311	3,414,861	3,229,940
Government Buildings	2,495,052	0	0	4,845,499	0	3,920,109	10,288,512	7,340,551
Code Violation/Compliance	711,585	0	0	0	0	454,327	436,445	711,585
Auditoriums	0	238,008	0	0	0	420,972	3,129,207	238,008
Civic Center	0	0	0	0	2,329,880	2,224,586	2,202,998	2,329,880
Janitorial Services	288,469	0	0	0	0	283,700	279,242	288,469
General-Other	1,656,854	2,720,538	58,000	0	0	22,391,409	4,096,537	4,435,392
Parish Prisoners	0	3,110,453	0	0	0	3,400,319	4,276,700	3,110,453
Prisoners' Medical Department	0	1,766,993	0	0	0	1,681,482	1,702,537	1,766,993
Coroner	805,626	0	0	0	0	740,150	740,128	805,626
American Rescue Plan	0	2,567,417	0	0	0	0	5,736,614	2,567,417
OJP Hurricane Relief	0	0	0	0	0	54,897	3,749	0
Police	0	10,872,420	0	0	0	11,041,194	11,820,672	10,872,420
LHSC Year Long	0	81,585	0	0	0	33,878	81,585	81,585
Victims Assistance	0	207,685	0	0	0	106,619	240,538	207,685
Multi Task Grant	0	0	0	0	0	21,333	58,506	0
Fire-Urban	0	7,061,410	49,948	0	0	6,801,599	7,123,754	7,111,358
Coastal Restore/Preserv	0	287,497	1,877,825	0	0	2,805,371	2,943,049	2,165,322

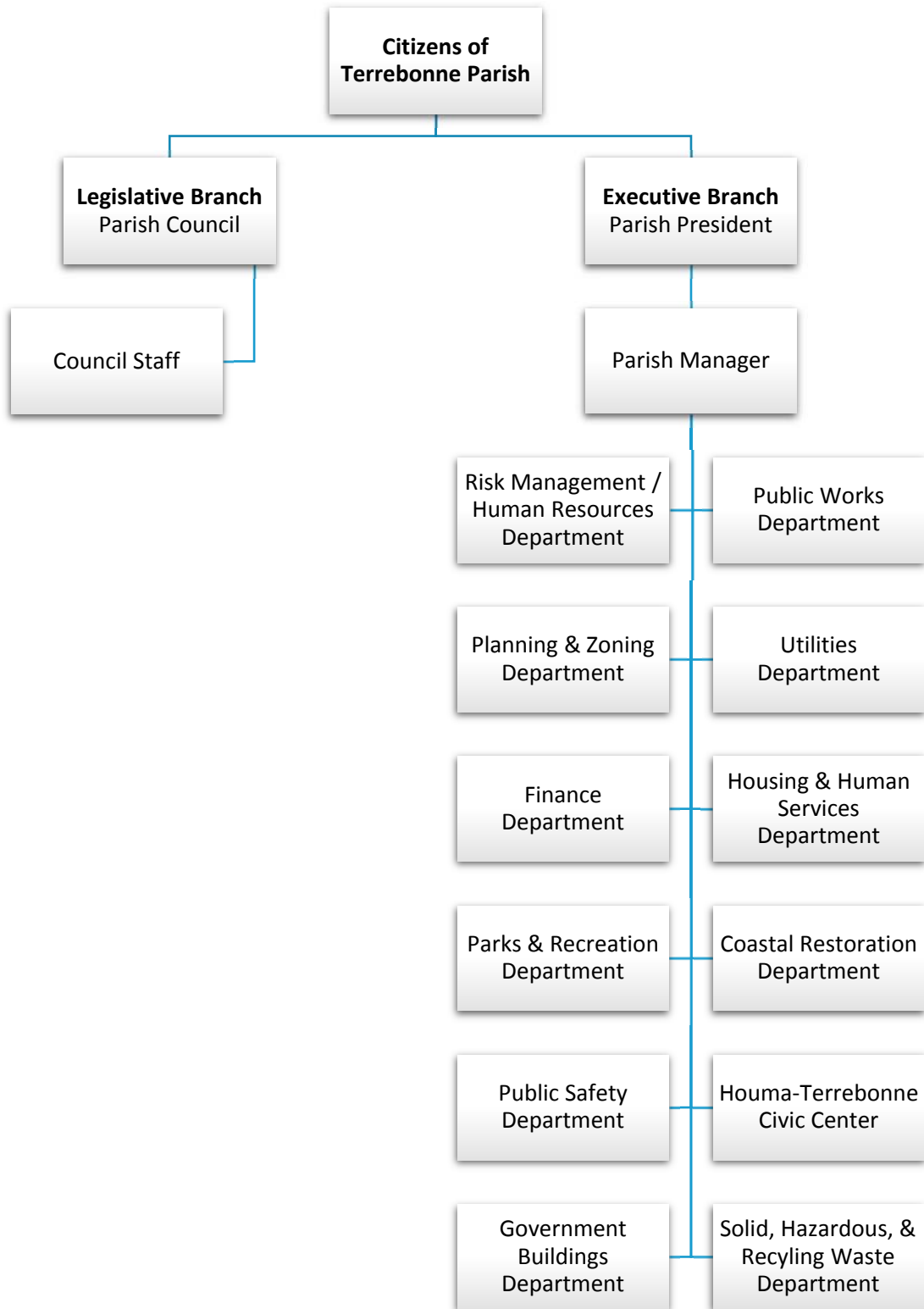
COMBINED STATEMENT

	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	PROPRIETARY	ACTUAL 2020	PROJECTED 2021	ADOPTED 2022
					FUND TYPES ENTERPRISE			
Engineering	187,017	0	0	0	0	78,281	67,653	187,017
Garage	0	0	0	0	1,125,557	934,345	997,223	1,125,557
Roads & Bridges	0	8,715,709	0	1,000,000	0	10,021,438	16,969,584	9,715,709
Road Lighting	0	1,939,612	0	0	0	1,832,246	2,944,872	1,939,612
Drainage	0	16,430,457	2,323,625	500,000	0	35,560,091	73,622,059	19,254,082
Health Unit	0	885,886	0	0	0	677,447	748,160	885,886
Head Start	0	146,700	0	0	0	70,995	146,692	146,700
Parish VA Service Office	23,991	0	0	0	0	23,784	24,924	23,991
Health & Welfare-Other	73,000	10,245,128	0	0	0	548,445	2,361,391	10,318,128
HMGP 1786-01	0	0	0	0	0	618	2,551,938	0
Assessment Center	0	118,049	0	0	0	103,839	118,049	118,049
TARC	0	5,250,000	0	0	0	4,950,000	5,450,000	5,250,000
HMGP 1786-02	0	0	0	0	0	119	905,567	0
HMGP 1786-03	0	0	0	0	0	204,920	3,527,285	0
HMGP 1786-04	0	0	0	0	0	0	771,522	0
HMGP 1786-06	0	0	0	0	0	233,734	5,858,633	0
Sewerage Collection	0	0	3,208,642	0	4,949,246	8,050,827	9,443,463	8,157,888
Treatment Plant	0	0	0	0	3,670,911	2,983,689	3,293,165	3,670,911
EPA Grant Administration	0	0	0	0	749,497	623,239	655,349	749,497
Sewerage Capital Addt'n	0	0	0	0	805,000	850,950	805,000	805,000
Solid Waste Services	0	0	0	0	17,378,669	16,732,802	18,080,804	17,378,669
Animal Control	1,486,428	0	0	0	0	1,393,095	1,356,134	1,486,428
Landfill Closure	0	0	0	0	40,784	23,395	40,784	40,784
Vegetation	0	0	0	0	1,561,075	0	1,976,349	1,561,075
Parks & Grounds	0	653,935	201,800	1,104,959	0	392,211	5,699,385	1,960,694
Airbase Splash Park	0	69,397	0	0	0	0	54,971	69,397
Adult Softball	0	40,062	0	0	0	63,901	41,279	40,062
Adult Basketball	0	22,050	0	0	0	42,318	20,460	22,050
TPR-Administration	0	916,219	0	0	0	678,100	874,982	916,219
Sports Officials	0	0	0	0	0	(319,765)	(55,284)	0
Quality of Life Program	0	15,000	0	0	0	7,450	15,000	15,000
Youth Basketball	0	169,008	0	0	0	109,680	139,541	169,008
Football	0	148,307	0	0	0	134,112	141,599	148,307
Youth Softball	0	110,585	0	0	0	62,608	98,831	110,585
Youth Volleyball	0	35,382	0	0	0	19,890	36,633	35,382
Baseball	0	159,731	0	0	0	134,429	133,896	159,731
Adult Volleyball	0	0	0	0	0	407	0	0
Special Olympics	0	51,032	0	0	0	2,069	16,465	51,032
Summer Camps	0	200,000	0	0	0	30,000	130,223	200,000
Tennis Courts	0	118,350	0	0	0	108,332	123,284	118,350
Adult Pickleball	0	8,032	0	0	0	0	6,852	8,032
Adaptive Sports League	0	10,061	0	0	0	0	9,040	10,061
Flag Football-Youth	0	77,000	0	0	0	0	16,131	77,000
Adult Kickball	0	7,500	0	0	0	0	5,800	7,500
Flag Football-Adult	0	20,500	0	0	0	0	20,500	20,500
Museum-O & M	119,558	0	0	0	0	81,171	97,566	119,558
Bunk House Inn	0	36,130	0	0	0	28,978	36,120	36,130
HCV - HAP	0	2,816,837	0	0	0	2,759,150	4,662,507	2,816,837
Family Self Sufficiency	0	50,622	0	0	0	104,656	94,872	50,622
Vouchers Program	0	323,215	0	0	0	223,796	256,620	323,215
Home Administration	0	34,131	0	0	0	33,130	31,406	34,131
Home/Technical Assistant	0	51,197	0	0	0	0	89,654	51,197
Home/Projects	0	329,228	0	0	0	215,583	478,716	329,228
LIHeap Weather	0	113,836	0	0	0	78,926	116,412	113,836
CDBG Administration	0	198,185	0	0	0	155,204	163,929	198,185
Recovery Construction	0	0	0	0	0	439,263	2,111,470	0
CDBG Projects	0	0	0	0	0	751,276	3,670,827	0
CDBG Housing Rehab	0	654,441	0	0	0	498,247	632,561	654,441
T & TA (PA4120)	0	19,478	0	0	0	11,076	20,817	19,478
ARRA Stimulus	0	0	0	0	0	843	0	0
Elevation 1603C-10	0	0	0	0	0	0	879,746	0
Essential Services	0	0	0	0	0	81,382	1,200,668	0
Shelter Operations	0	224,147	0	0	0	158,266	275,881	224,147
Non-Grant Reimburse Exp	0	0	0	0	0	962	148	0

COMBINED STATEMENT

					PROPRIETARY	ACTUAL 2020	PROJECTED 2021	ADOPTED 2022
	GENERAL	SPECIAL REVENUE	DEBT SERVICE	CAPITAL PROJECTS	FUND TYPES ENTERPRISE			
HMGP 4080-109-0001	0	0	0	0	0	10,697	1,530,052	0
LIHEAP	0	105,621	0	0	0	83,910	89,314	105,621
CSBG-Administration	0	83,198	0	0	0	99,317	95,467	83,198
CSBG-Programs	0	301,320	0	0	0	282,474	291,490	301,320
CSBG CARES Act Admin	0	2,607	0	0	0	327	2,607	2,607
CSBG CARES Act Programs	0	4,344	0	0	0	155,104	268,878	4,344
Publicity	479,700	0	0	0	0	136,208	162,885	479,700
Economic Development-Other	737,000	0	0	0	0	592,182	1,029,021	737,000
Housing & Human Service	263,717	0	0	0	0	455,080	344,581	263,717
Parish Farm Agent	75,512	0	0	0	0	70,336	71,000	75,512
Head Start Administration	0	216,581	0	0	0	198,989	193,170	216,581
Head Start Program	0	510,785	0	0	0	359,873	503,683	510,785
FMA PJ-06-LA2016-011	0	0	0	0	0	0	34,881	0
FMA PJ-06-LA2014-001	0	0	0	0	0	313,128	956,457	0
FMA PJ-06-LA2015-008	0	0	0	0	0	115,630	184,682	0
FMA PJ-06-LA2015-005	0	0	0	0	0	4,306	754,121	0
METROPOLITAN	0	0	0	0	0	541,481	811,242	0
Public Transit Planning	0	10,000	0	0	0	12,024	114,054	10,000
Marina	46,970	0	0	0	0	52,360	57,464	46,970
Local Coastal Prgm Dev.	0	3,280,003	3,593,271	0	0	6,241,000	6,344,651	6,873,274
Planning	0	270,573	0	0	0	204,046	6,641,410	270,573
Operation/General Admin	0	627,552	0	0	0	524,290	635,397	627,552
Vehicle Operations	0	1,048,823	0	0	0	704,968	1,078,638	1,048,823
Vehicle Maintenance	0	410,108	0	0	0	495,074	552,789	410,108
Non Vehicle Maintenance	0	129,861	0	0	0	104,605	128,175	129,861
Rent/Emergency Shelter	0	0	0	0	0	1,528	4,110	0
Direct Planning	0	0	0	0	0	0	8,050	0
Direct General Admin	0	0	0	0	0	524	0	0
Direct Vehicle Operation	0	119,596	0	0	0	116,317	128,911	119,596
Direct Vehicle Prev Maint	0	4,750	0	0	0	1,375	21,281	4,750
Electric Generation	0	0	0	0	24,252,241	23,318,110	24,895,386	24,252,241
Electric Distribution	0	0	0	0	4,862,330	3,966,024	4,224,192	4,862,330
Water Projects	0	0	0	0	0	122,074	0	0
Gas Distribution	0	0	0	0	8,116,284	6,403,298	7,784,636	8,116,284
Utility Administration	0	0	0	0	3,152,976	3,011,650	3,128,612	3,152,976
G.I.S. Mapping System	0	0	0	0	291,322	164,575	277,046	291,322
Emergency Preparedness	749,841	0	0	0	0	18,161,435	47,842,602	749,841
TOTAL EXPENDITURES	17,333,516	98,293,193	11,313,111	7,580,458	104,576,810	260,884,829	388,550,702	239,097,088
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	3,766,750	6,601,103	(8,120,030)	(7,580,458)	(5,977,636)	6,193,925	(43,993,569)	(11,310,271)
OTHER FINANCING SOURCES (USES)								
Operating Transfers In	2,108,234	10,199,033	7,923,105	7,080,458	54,350,085	112,674,409	109,767,796	81,660,915
Operating Transfers Out	(8,766,729)	(17,853,321)	0	0	(55,040,865)	(112,674,409)	(109,767,796)	(81,660,915)
OTHER FINANCING SOURCES (USES)	(6,658,495)	(7,654,288)	7,923,105	7,080,458	(690,780)	0	0	0
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	(2,891,745)	(1,053,185)	(196,925)	(500,000)	(6,668,416)	6,193,925	(43,993,569)	(11,310,271)
FUND BALANCE / NET POSITIONS								
Beginning of Year	9,571,887	47,245,838	10,540,207	2,566,377	175,387,710	283,111,663	289,305,588	245,312,019
End of Year	6,680,142	46,192,653	10,343,282	2,066,377	168,719,294	289,305,588	245,312,019	234,001,748

TERREBONNE PARISH ORGANIZATIONAL CHART



TERREBONNE PARISH OFFICIALS



Gordon E. Dove
Parish President
Executive Branch

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term. The current Parish President is Terrebonne Parish's seventh since consolidation.



Legislative Branch

Front Row- Steve Trosclair, Chairman, District 9, John Amedee, District 4, Jessica Domangue, District 5, and Darrin Guidry, Sr., Vice-Chair, District 6, Gerald Michel, District 3. Back Row- John Navy, District 1, Carl Harding, District 2, Dirk Guidry, District 8, and Daniel Babin, District 7.

TERREBONNE PARISH COUNCIL MEMBERS AND DISTRICT BOUNDARIES

District 1



John Navy

District 2



Carl Harding

District 3



Gerald Michel

District 4



John Amedee

District 5



Jessica Domangue

District 6



Darren Guidry, Sr.

District 7



Daniel Babin

District 8

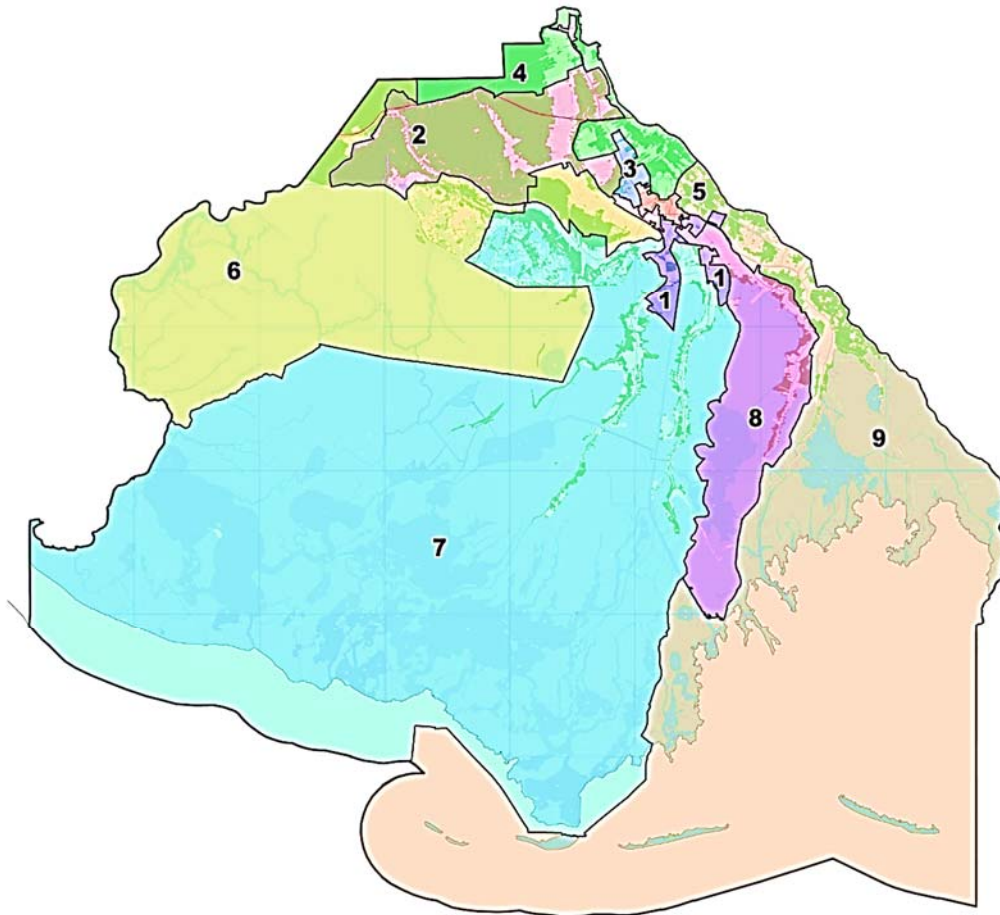


Dirk Guidry

District 9



Steve Trosclair



TERREBONNE PARISH PROFILE



Terrebonne Parish, located deep in Southeast Louisiana, is the epi-center of life in Bayou Country for its estimated 112,054 residents. Its Parish seat, Houma, is the hub of activity for commerce, government services and health care. The Houma Metropolitan Statistical Area features 212,297 in population, but the parish draws workforce of an estimated 15,000 extra workers from neighboring parishes-people who not only work in the Houma area, but shop, dine and entertain themselves here as well.

Within an hour's drive, residents and business representatives can enjoy all of the amenities of New Orleans' nightlife, conduct business in Lafayette, tour plantation homes, charter a fishing boat for offshore excursions and board an international flight. Houma is located at the intersection of the Gulf Intracoastal Waterway and the Houma Navigational Canal, which is a straight 26-mile access route to the Gulf of Mexico. The convergence of these two water superhighways is adjacent to the Port of Terrebonne and nearby the Houma-Terrebonne Airport and Industrial Park, providing companies the opportunity to build vessels and various energy-related components, shipping them out directly from fabrication facilities.

LOCATION

Terrebonne Parish is the second largest parish in the state of Louisiana. Houma is located only 35 miles from the Gulf of Mexico and has access to the Gulf Intracoastal Waterway (GIWW) and the Houma Navigational Canal, which is a straight shot to the Gulf. It is located in the heart of "Cajun Country", located just one hour southwest of the historic New Orleans, to the west of Terrebonne Parish is the famed Evangeline Country, to the north is Baton Rouge, the state capital. There are an abundance of oil and gas fields in the southern part of the parish. For the avid sportsman, hunting and fishing grounds are all around you. One can take a walk in the past with all of the historic sugar cane plantations located in Terrebonne Parish.

GEOGRAPHY & CLIMATE

Terrebonne Parish is composed of an area of 2066.88 square miles (987.358 square miles in land and 1079.330 square miles in water). It is composed of low, flat land with a topography varying from prairies and wooded areas 12' above sea level in the northern part to bayous, lakes, and salt marshes in the southern section. The parish is roughly 29 degrees 36'0" N latitude and 90 degrees 43'30" longitude. The average annual temperature is 68 degrees. The average temperature around January is 62 degrees and around July the average temperature is 90 degrees. The average annual rainfall is 63 inches.

HISTORY

Terrebonne Parish was established on March 22, 1822 when it was formally annexed from the southwest portion of Lafourche Parish. The name Terrebonne came from the early French settlers who were impressed with the abundance of wildlife, seafood, and fertile land because "terre bonne" means "Good Earth". Houma, the seat of Terrebonne Parish, was incorporated as a city by an act of legislature on March 16, 1848 and became the home of the parish government. When Terrebonne Parish was created, the first Parish seat was located at Williamsburg (4 miles northwest of present-day downtown Houma), near the junction of Bayou Cane and Bayou Terrebonne on the land owned by Alexander Dupre. However, government leaders in the Parish wanted to move the Parish seat to a site further south along Bayou Terrebonne where five other bayous converged.

The proximity to six bayous would allow for better access to the development of the parish and encourage commerce. All the landowners in the vicinity received requests by government officials for a donation of a tract upon which to build a courthouse. On March 18, 1834, Richard H. Grinage and Hubert M. Belanger, realizing the development of a village would enhance the value of their property, donated one piece of frontage along Bayou Terrebonne for the new seat of government. Grinage and Belanger are looked upon as the “fathers of Houma”; it was around this plot of ground that the city of Houma was developed. Over the years Houma and Terrebonne Parish has evolved from a village to a small town relying on agriculture and seafood production to a city relying almost exclusively on the oil and natural gas industry. Today, Houma-Terrebonne has become an area based on a diversified industry, unique culture and traditions, excellent food and friendly people.

GOVERNMENT

The Terrebonne Parish Consolidated Government operates under a Home Rule Charter specifying a legislative branch embodied by the Terrebonne Parish Council and an executive/administrative function under the office of the Parish President. The voters of the parish approved the consolidated form of government in 1984. The legislative power of the Parish Government is vested in a Council consisting of nine (9) members elected for four (4) year terms from a district, which divides the Parish into relatively equal areas of Population. The Council was reduced from fifteen members to nine, in response to a vote of the people in 1995, with the first nine-member Council taking office in January of 1996. From its ranks, the Council elects a Chairman and Vice-Chairman and appoints the necessary staff. Aside from the few (currently four) employees under the jurisdiction of the Council Clerk, the Council has no direct supervision of any of the employees of this government. The Council is designed to serve as the policy-setting body of local government. The Parish President is the Chief Executive Officer of the Parish Government and shall exercise general executive and administrative authority over all departments, offices, and agencies of the Parish Government, except as otherwise provided by the Home Rule Charter. The Parish President shall be elected at large by all the qualified voters of the Parish according to the election laws of the state for a four-year term.

INDUSTRY

Availability & Cost of Labor - Due to regional dominance of industrial, medical, and commercial industries, the Terrebonne Parish’s employers draw workers from surrounding parishes, dramatically increasing the available workforce. It employs 50% of the area’s workforce in oil-and-gas related industries, shipbuilding and repair, metal fabrication, transportation/warehousing, health care, seafood harvesting/processing and retail.

Oil and Gas — Louisiana’s supply of oil, natural gas and mineral resources has been a great source of the state’s wealth for several decades. As a coastal parish, Terrebonne Parish contributes to Louisiana’s hold on the oil and gas industry by offering a prime location for many oil- and gas-related businesses to flourish. Major oil-and-gas corporations are located in the area as well as Terrebonne’s seemingly unending list of oil-and-gas service companies.

Metal Fabrication and Machining — Metal fabrication and machining is one of the largest employment sectors in Terrebonne Parish, manufacturing products for a variety of uses, including for oil-and-gas service companies, and recently, the wind energy sector.

Shipbuilding and Repair — Several local shipbuilding companies take advantage of Terrebonne Parish’s need for boats to service the offshore petroleum industry. Many of them also thrive on the building of government-contracted military ships.

Marine Services — The marine-services industry thrives primarily on providing marine-transportation services: tugboat companies that transport barges stocked with goods, as well as crew and supply-boat companies that transport personnel and supplies for oil-and-gas companies.

Retail Trade — Houma has long been a hub for retail businesses and activity in the area, drawing shoppers from several parishes for virtually any sort of product imaginable including automobile parts, clothing, specialty food items, home furnishings, gardening needs and office supplies.

Medical Services — One of the top employers in the parish, the medical-service industry continues to grow. Terrebonne General Medical Center (TGMC) and Leonard J. Chabert Medical Center with those services being complemented by a vast array of other medical facilities including dentistry, psychiatric care, surgical clinics, chiropractic clinics, ophthalmology offices and smaller specialty hospitals.

Transportation/Distribution — Businesses in Terrebonne Parish benefit from our efficient, well-planned highway system. US 90, the parish’s main transportation artery, curves across the northern portion of Terrebonne Parish, heads northeast towards New Orleans and northwest through Assumption Parish toward Interstate Highways 10 and 49. LA 20 lines the northwestern border of the parish,

LA 24 curves around the northeastern portion of Terrebonne through Houma, and LA 56 and LA 57 travel north-south from Houma to the southern areas of the parish. Improvements continue to ease traffic flow through the commercial areas of the parish, as well.

Seafood — South Terrebonne’s easy access to the deeper waters of the Gulf of Mexico has helped provide work for local commercial fishermen for decades. The Gulf offers fishermen a terrific supply of marine life, including crabs, oysters and shrimp and a host of other fish as well. Parish economic activity generated from commercial fishing has increased with the ability to process the catch, package it and distribute it.

MARKET ACCESS

With US 90 crossing the northern sector of the parish, Terrebonne is a central location for those doing business between New Orleans and Lafayette, and easy access to Port Fourchon via La. 1. The Louis Armstrong International Airport, less than a one-hour drive, is the nearest commercial airport and largest in the state. All major domestic airlines as well as several international carriers serve the airport.

Port of Terrebonne

- Located 26 miles north of the Gulf of Mexico at the convergence of the Gulf Intracoastal Waterway and the Gulf Intracoastal Waterway and the Houma Navigational Canal
- Medium-draft port
- Slip depth 14 feet, slip width 400 feet
- 680-acre site with available parcels for lease
- <https://terrebonneport.com/>

Houma Navigation Canal (HNC)

- North-south waterway
- Twenty-six-mile direct route to the Gulf of Mexico from the Intracoastal Waterway
- Connects the Port of Terrebonne to the Port of Fourchon via the East-West Channel
- Maintained by the Corps of Engineers to a depth of 15 feet (studies ongoing for deepening)

Gulf Intracoastal Waterway (GIWW)

- East-West inland waterway superhighway
- Passes through Terrebonne Parish
- Connects the Port of Terrebonne and the Houma Navigation Canal to North America and the world

Houma-Terrebonne Airport

- General aviation airport
- Level 1 FAA, VFR, lighted runways
- FAA tower, open 7 days a week
- NAV Aids
- Six FBOs
- AWOS System
- Two intersecting runways: 6,508’ x 150’ and 5,000’ x 200’
- Accommodates aircraft up to 150,000 lbs.
- Southernmost latitude general-aviation airport in the country
- More than 1,800 acres: 800 acres for aircraft maintenance and operations and 1,000 leasable acreage

Thibodaux Municipal Airport

- Located 14 miles northwest of the Houma-Terrebonne Airport
- Runway lights from dusk to dawn
- Runway — 2999’ x 75’

Louis Armstrong International Airport (New Orleans)

- 45-minute drive from Houma (55 miles)
- Most commercial carriers available for arrivals and departures with new flights, destinations and carriers being added routinely — 11 airlines and 21 non-stop flights since 2010.

Port Fourchon

- Located near the mouth of Bayou Lafourche in neighboring Lafourche Parish. Approximately 30 percent of total tonnage travels to and from the port by inland barge before being transferred to/from an offshore supply vessel
- 70 percent of tonnage travels to and from the port by vehicle before being transferred to or from an offshore supply vessel or helicopter
- Up to 1200 trucks per day travel in and out of Port Fourchon
- Port Fourchon alone services 90 percent of deep-water structures in the Gulf of Mexico.
- Depths vary up to 29 feet

LOOP

- Deepwater port in the Gulf of Mexico off Louisiana’s near Port Fourchon
- Handles 15 percent of the nation's foreign oil, about 1.2 million barrels a day, and connects by pipeline to 35 percent of the U.S.’s refining capability

Highways & Byways

Terrebonne is connected to the rest of the country by US Highway 90, the future corridor for Interstate 49. Major highways include:

- US 90, I-49 (proposed/under construction), LA 20, LA 24, LA 56, LA 57, LA 311, LA 315, LA 316, LA 660, LA 661, LA 3040

Bus Service

- Greyhound serves Houma
- Good Earth Transit provides in-parish service

Passenger Rail Carrier

- Amtrak Station in Schriever (limited service available)

Motor Freight

- Five major freight carriers including: FedEx, UPS, SAIA and Roadway (FedEx Ground)

Railways

- Burlington Northern and Santa Fe Railway Company

EDUCATION & TRAINING PROGRAMS

Incumbent Worker Training Program

- Assists Louisiana employers in the skill development of the existing employees in demand occupations. Provides funding assistance for training to employers; training is customizable for companies with more than 50 employees needing at least 15 trained.
- A company must have operated in Louisiana and contributed to the state’s unemployment insurance system for a minimum of three years.

Louisiana Workforce Commission/Business & Career Solutions Center

- Employers may use center for recruitment, pre-screening and interviewing; for information on unemployment insurance taxes, EEOC and ADA requirements, and more.

Workforce Innovation and Opportunity Act (WIOA)/OJT

- On-the-Job Training Program offers employer reimbursement up to 50% of an employee’s hourly wage during training.

Fletcher Technical Community College

- Offers education and training opportunities in the Criminal Justice, General Studies, Business, Manufacturing and Service Technologies (including automotive, drafting, electrical, HVAC, marine diesel engines and welding), Marine and Petroleum, Integrated Production Technologies, and Nursing and Allied Health.
- Workforce Solutions Division works to adapt programs to needs of local industry.
- Licensed by the Board of Regents of the State of Louisiana and is recognized by the Southern Association of Colleges and Schools.

Nicholls State University – within the metropolitan statistical area

- Offers graduate degrees in the sciences, arts, fine arts and nursing
- Offers master’s degrees in business administration, clinical mental health counseling, education, community/technical college mathematics, marine and environmental biology, nursing and a specialist in school psychology
- NSU responds to industry needs, having created a maritime management concentration.

Terrebonne Parish School District - The district, with a 2019 District Performance Letter Grade of “B”, is comprised of:

- 19 Elementary schools
- 6 Middle schools
- 3 Junior-high schools
- 5 High schools
- 3 Alternative schools (including for adult education)

Private Schools

- Covenant Christian Academy
- Houma Christian School
- Messiah Montessori School
- St. Matthew’s Episcopal Day School

Roman Catholic Diocese of Houma-Thibodaux

- Maria Immaculata
- St. Bernadette School
- St. Gregory Barbarigo School
- St. Francis De Sales School
- Vandebilt Catholic High School

INCENTIVES, TAXES & FINANCING

Federal:

New Market Tax Credits (NMTC)

- The NMTC Program enables Community Development Entities that receive an allocation of tax credits to attract private-sector capital to support investments in businesses.

Tax Credit for the Rehabilitation Expenditures of Historic Structures

- Rehabilitation tax credits is 20% for certified historic buildings and 10% for non-historic commercial buildings placed in service before 1936.

Foreign Trade Zone #279

- FTZ sites offer duty-free storage, assembly, or manufacture of foreign goods; can include no duties on imported goods that are later re-exported and reduction of duties on finished products.

State:

Louisiana Enterprise Zone

- Offers a one-time \$3,500 or \$1,000 tax credit per certified net new job, and either a 4% sales/use tax rebate or a 1.5% investment tax credit on qualifying capital expenditures.

Quality Jobs Program

- Provides up to a 6% cash rebate on 80% of gross payroll for new direct jobs for up to 10 years, and either a 4% sales/use tax rebate or a 1.5% investment tax credit on qualifying capital expenditures.

Research & Development Tax Credits (R&D)

- Offers up to a 30% tax credit for businesses conducting qualified R&D activities in Louisiana.

Industrial Tax Exemption Program

- Offers an 80% property tax abatement for up to 10 years on manufacturer’s qualifying capital investments.

Digital Interactive Media and Software Development Incentive

- Offers a 25% tax credit on qualified payroll for in-state labor and 18% for qualified production expenses for expenditures.

Live Performance Production Program

- Offers up to 18% tax credit for certified Louisiana expenditures and 7% tax credit on Louisiana-resident payroll.

LED Fast Start

- Provides customized workforce recruitment, screening, training development and training to new and expanding Louisiana companies at no cost.

Motion Picture Production Tax Credit

- Offers up to 40% tax credit on qualified in-state production expenditures and up to a 20% tax credit on new direct job creation.

Restoration Tax Abatement

- Offers property tax abatement for up to 10 years for the rehabilitation of a structure in a historic or downtown development district.

Sound Recording Investor Tax Credit

- An 18% refundable tax credit available for certified production expenditures on state-certified sound recording projects made in Louisiana and up to a 15% credit for new direct job creation.

Utilities & Economic Development

- Entergy Louisiana, South Louisiana Electric Cooperative Association (SLECA), and Terrebonne Parish Electric may offer economic incentives to some industries on a per-project basis.

Revolving Loan Funds

- Low-interest loans from \$25,000 to \$250,000 are available for qualified borrowers to create jobs within the parish from South Central Planning & Development Commission.

Taxes

Sales Tax

- Louisiana levies a 4.45% sales tax; Terrebonne Parish levies a 5.5% sales tax.

Property Tax

- Louisiana does not assess a property tax; Terrebonne Parish assesses property tax based on the value of land and/or improvements.
- Terrebonne Parish offers a \$75,000 homestead exemption on a primary residence.

Corporate Income Tax

- Tax ranges from 4% to 8% of the net taxable income

INFRASTRUCTURE

Electricity Providers

- Entergy
- South Louisiana Electric Cooperative Association (SLECA)
- Terrebonne Electric Distribution System

Natural Gas Providers

- Atmos Energy
- South Coast Gas Company
- Terrebonne Gas Distribution System

Water and Wastewater Providers

- Terrebonne Parish Consolidated Waterworks District

Solid Waste Disposal Providers

- Terrebonne Parish Utilities
- Waste Pro
- Progressive Waste
- Pelican Waste & Debris
- EMR/Southern Scrap Recycling
- Scrap Connection

Telecommunications/Fiber Optic Providers

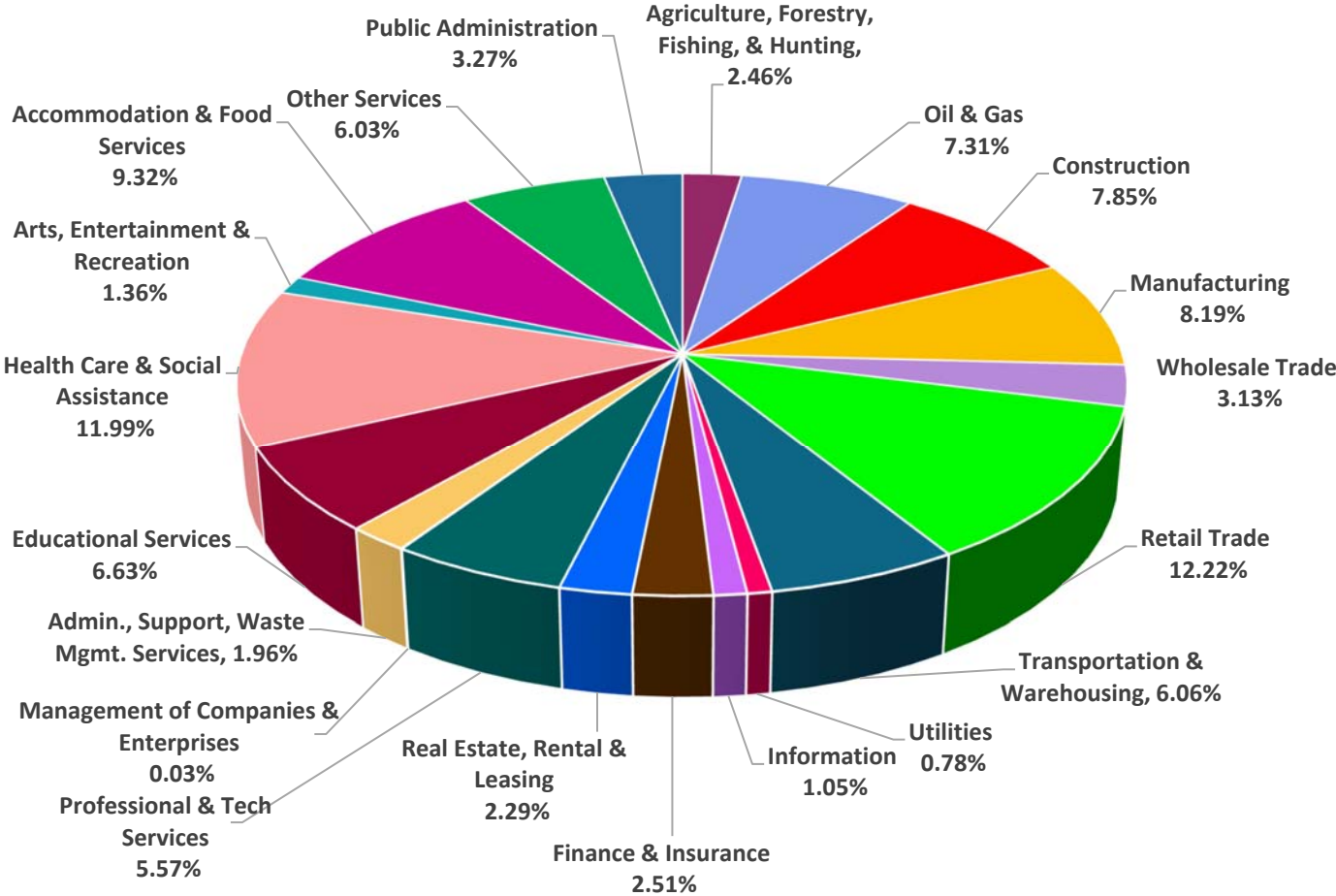
- Comcast
- AT&T U-verse
- Charter

Hospitals

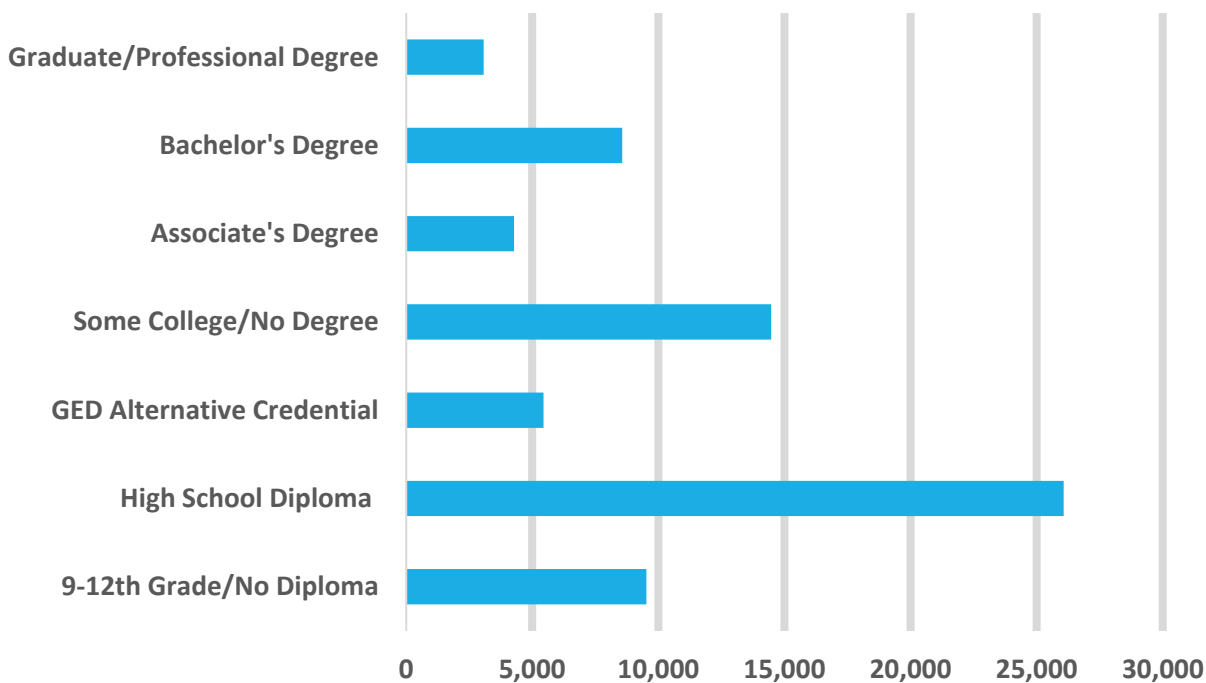
- Chabert Medical Center
- AMG Specialty Hospital
- Physicians Surgical Medical Center
- Terrebonne General Medical Center
- Gulf Coast Surgical Center



Terrebonne's Industry Breakdown

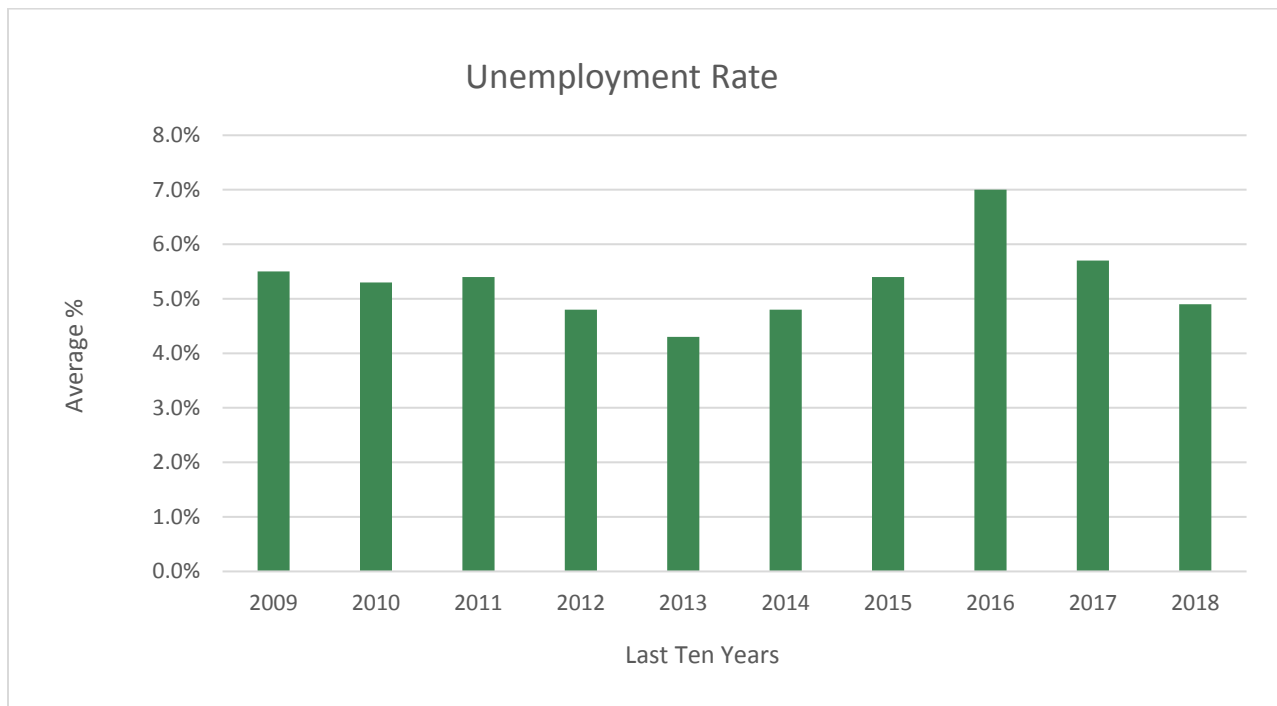


Educational Attainment



Source: 2018 Environmental Systems Research Institute, Inc.

Unemployment Rate



Source: Louisiana Department of Labor Statistics



GENERAL FUND

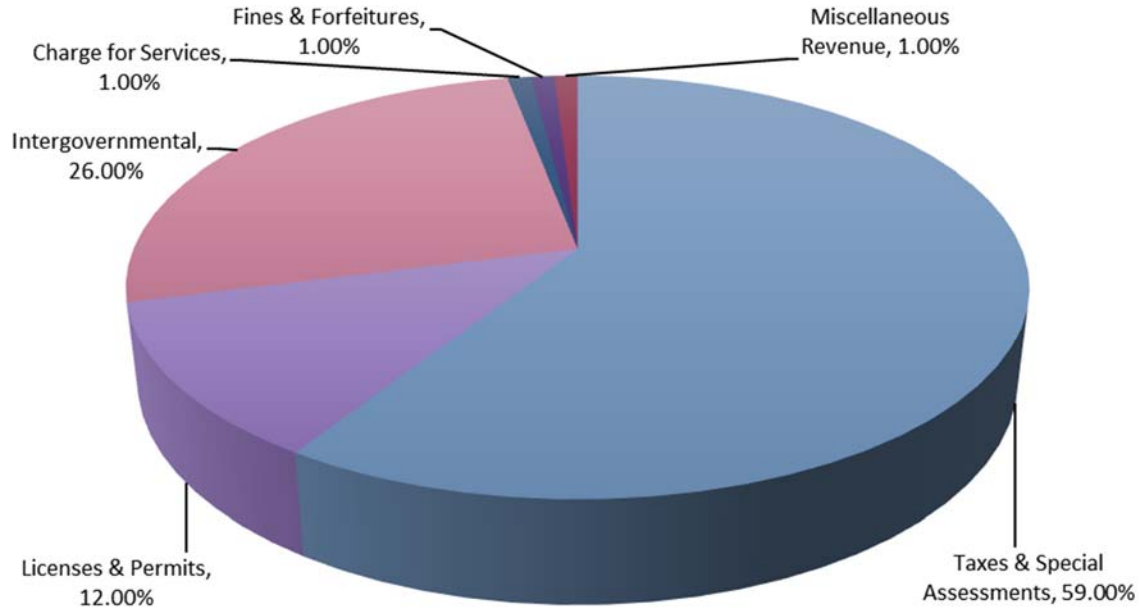
GENERAL FUND BUDGET SUMMARY

	2020 Actual	2021 Budget	2021 Projected	2022 Proposed	2022 Adopted
REVENUES					
Taxes & Special Assessments	11,657,027	11,557,294	12,489,490	12,375,177	12,375,177
Licenses & Permits	2,553,413	2,532,775	2,591,435	2,610,180	2,610,180
Intergovernmental	5,564,426	5,741,967	5,603,740	5,399,100	5,399,100
Charge for Services	392,891	269,749	329,260	249,800	249,800
Fines & Forfeitures	219,890	263,800	224,737	269,000	269,000
Miscellaneous Revenue	317,732	363,674	268,436	197,009	197,009
Other Revenue	154,111	-	216,208	-	-
TOTAL REVENUES	20,859,490	20,729,259	21,723,306	21,100,266	21,100,266
EXPENDITURES					
Parish Council	88,817	86,060	86,167	195,271	195,271
Council Clerk	82,016	72,781	72,029	66,604	66,604
Official Fees/Publication	82,126	134,823	104,186	41,606	41,606
City Court	877,003	894,084	817,551	941,382	941,382
District Court	782,180	827,612	786,605	816,672	816,672
District Attorney	888,107	904,062	815,338	943,415	943,415
Clerk of Court	228,736	194,937	194,204	194,400	194,400
Ward Court	423,269	482,602	406,065	457,341	457,341
Judicial-Other	20,209	65,000	73,401	70,000	70,000
Parish President	251,695	295,501	244,675	207,952	207,952
Registrar of Voters	173,426	178,217	167,119	188,776	188,776
Elections	71,848	17,000	18,005	18,000	18,000
Accounting	446,257	432,422	374,676	370,517	370,517
Customer Service	27,990	18,990	16,989	40,493	40,493
Legal Services	596,387	648,199	886,809	653,674	653,674
Planning	1,650,531	1,824,365	1,723,533	1,927,093	1,927,093
Government Buildings	2,136,303	2,933,642	2,872,266	2,495,052	2,495,052
Code Violat./Compliance	454,327	515,897	436,445	711,585	711,585
Janitorial Services	283,700	287,673	279,242	288,469	288,469
General-Other	1,697,447	1,368,217	1,631,738	1,656,854	1,656,854
Coroner	740,150	740,120	740,128	805,626	805,626
Engineering	77,031	213,098	67,653	187,017	187,017
Parish VA Service Off.	23,784	23,784	24,924	23,991	23,991
Health & Welfare-Other	41,750	78,000	68,699	73,000	73,000
Animal Control	1,393,095	1,549,883	1,356,134	1,486,428	1,486,428
Waterlife Museum	81,171	108,954	97,566	119,558	119,558
Publicity	136,208	211,929	162,885	479,700	479,700
Economic Devel. Other	592,182	1,067,640	829,021	737,000	737,000
Housing & Human Services	455,080	321,766	344,581	263,717	263,717
Parish Farm Agent	70,336	75,512	71,000	75,512	75,512
Marina	52,360	63,663	57,464	46,970	46,970
Emergency Preparedness	613,481	825,199	756,387	749,841	749,841
TOTAL EXPENDITURES	15,539,002	17,461,632	16,583,485	17,333,516	17,333,516

GENERAL FUND BUDGET SUMMARY

	2020 Actual	2021 Budget	2021 Projected	2022 Proposed	2022 Adopted
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	5,320,488	3,267,627	5,139,821	3,766,750	3,766,750
OTHER FINANCING SOURCES (USES)					
Operating transfer in	7,274,866	8,764,719	8,764,719	2,108,234	2,108,234
Operating transfer out	(10,444,855)	(14,771,753)	(14,771,753)	(8,766,729)	(8,766,729)
TOTAL OTHER FINANCING SOURCES (USES)	(3,169,989)	(6,007,034)	(6,007,034)	(6,658,495)	(6,658,495)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	2,150,499	(2,739,407)	(867,213)	(2,891,745)	(2,891,745)
BEGINNING FUND BALANCE	8,288,601	10,439,100	10,439,100	9,571,887	9,571,887
ENDING FUND BALANCE	10,439,100	7,699,693	9,571,887	6,680,142	6,680,142
ECONOMIC DEVELOPMENT	(444,323)				(650,214)
GENERAL FUND	9,994,777				6,029,928

GENERAL FUND MAJOR REVENUE SOURCES



MAJOR REVENUE SOURCES

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2021	2022	% Change	2021	2022	% Change
	Projected	Adopted		Projected	Adopted	
A Parish Alimony Tax (Ad Valorem Tax) levied annually on parish property, totaling 4.52 mills. (1.49 city and 3.03 rural).	2,774,083	2,666,177	-3.9%	-	-	0%
A tax levied in 1965 from a 1% Sales Tax divided equally by the Police Jury, City of Houma and Parish School Board. The General Fund receives the 1/3 Police Jury for general operations and the Public Safety Fund receives the 1/3 City of Houma (dedicated through the Budget process).	8,413,850	8,400,000	-0.2%	-	-	0%
Cable TV Franchise fee on the local cable services.	1,272,720	1,280,000	0.6%	-	-	0%
An annual Insurance License is collected on any insurer engaged in the business of issuing any form of insurance policy or contract in the parish (Art I. Section 16-1, Parish Code). The Sheriff's Office collects the license outside the City Limits and charges a 15% collection fee. For those licenses issued to businesses inside the City Limits, see the Public Safety Fund.	651,659	675,000	3.6%	-	-	0%
An annual Occupational License tax levied and imposed on each individual, corporation, partnership or other legal entity pursuing a business in the parish (Art II. Sec. 16-26 Parish Code). In October 2004, by action of Ordinance No. 6926, the Parish increased the rates and dedicated the collections equally between economic development efforts in Terrebonne Parish and the Parish General Fund. The Public Safety Fund receives fifty percent of those collected in the City and is reflected in that fund.	1,147,898	1,157,000	1%	-	-	0%
Building, Plumbing, Electric, Gas, and Mechanical Permits are fees charged to any owner, authorized agent, or contractor desiring to construct or renovate a building or structure as defined in the code. Please see further explanation on this revenue as TPCG has a contract with South Central Planning Commission concerning the handling of this revenue.	727,782	711,000	-2.3%	-	-	0%
State Mineral Royalties represents 10% of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development and are remitted to the governing authority of the parish in which severance or production occurs. Louisiana Constitution, Article 7, Section 4.	1,500,000	2,000,000	33.3%	-	-	0%
Video Draw Poker Revenue is generated from the operation of video devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Although this revenue has been a relatively stable source of revenue since 1993, no revenues from this source have been included for recurring operational needs.	-	-	0.0%	2,476,164	2,200,000	-11.2%

MAJOR REVENUE SOURCES

	Recurring (used for operations & maintenance)			Non-Recurring or Dedicated		
	2021	2022	% Change	2021	2022	% Change
	Projected	Adopted		Projected	Adopted	
Severance taxes levied on natural resource and allocated by the State to Parishes on an annual basis (R.S. 47:631, 47:645, Constitution, Article 7, Sect. 4)	973,634	1,000,000	2.7%	-	-	0%
State Beer Tax collected by the State and remitted to the parish on a quarterly basis (R.S. 26:493).	114,666	115,000	0.3%	-	-	0%
Rental/Use Income from the agreements of the tenants of the Government Tower and new court annex (formally Federal Court House)	183,509	183,509	0.0%	-	-	0%
PILOT (Payment in Lieu of Taxes) is a prudent percentage of funds that may be transferred from the City Utility System after satisfying various requirements of the Consolidated Bond Ordinance 97-5740 and can be used for "any lawful purpose" and is generally used for urbanized projects and services.	3,969,246	-	-100.0%	-	-	0.0%

PARISH COUNCIL

151-111 GENERAL FUND – PARISH COUNCIL

MISSION STATEMENT/DEPARTMENT DESCRIPTION

The Home Rule Charter for the Terrebonne Parish Consolidated Government created the Parish Council, the nine-member legislative branch of the local government. The Council Members, elected from nine separate districts throughout the parish, serve as a system of “checks and balances” with the administrative branch of government. While attending the twice-monthly regular Council meetings and committee meetings held during each month, Council Members must often make difficult decisions to resolve the needs of the parish as well as to adhere to the provisions of the Home Rule Charter, the Parish Code of Ordinances, and the volumes of State and Federal Government regulations. The Council’s main two functions are to form the policies of the Parish Government and to stand as a voice for the individual citizens of the parish. The Council is dedicated to the philosophy that the government is for the people of this Parish. The Council continues to provide ways for the general public to become more aware of the activities and actions of their government and for their direct involvement in local government.

DIVISION OVERVIEW

In their second year of the 4-year term of the 2020-2023 Terrebonne Parish Council continued to find solutions for many issues of concern that affect the Parish, such as crime, an ongoing declining tax base, addressing traffic control and safety issues, recreation reform, street lighting and installation of security cameras and continuing community enhancement projects. The Council continues to work with the Administration in their efforts of providing adequate public services such as adequate drainage, flood protection, hurricane preparedness, etc. The Council will continue to seek training and networking opportunities through active involvement in organizations such as the Police Jury Association of Louisiana, the Louisiana Black Caucus, the National Association of Counties, and the Louisiana Municipal Association. The Council continues to strive to address all the needs of the residents of the Good Earth in an efficient and cost-effective manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
1. <i>Conducting continued responsible governing and fiduciary efforts as a progressive body.</i>			
a. Ordinances adopted	98	110	90
b. Resolutions adopted	330	395	400
2. <i>Council Member attendance at meetings</i>			
a. Regular Council Session meetings held	23	24	24
b. Special Council Session meetings held	3	15	8
c. Council Committee meetings held	57	76	80
3. <i>Receive concerns and complaints from constituents and guide them to and/or provide solutions to matters affecting their areas or place on agenda for review and action to resolve.</i>	98%	98%	100%
4. <i>Review and approve annual Parish Operations and Maintenance Budget and Capital Outlay and provide checks and balances during the year.</i>	98%	99%	100%
5. <i>Appoint Members to various Boards, Committees and Commissions.</i>	95%	96%	100%
6. <i>Serve on various state and federal boards and attend meetings outside of the Parish to stay informed and involved with state and federal matters that affect Terrebonne Parish.</i>	90%	90%	100%
Infrastructure Enhancement/Growth Management			
1. <i>Continued support of traffic improvement projects to improve and enhance the transportation infrastructure of the Parish. Seek funding (grants) to provide sidewalks.</i>	93%	96%	100%
2. <i>Continued support of flood control projects throughout the Parish to provide levee protection and flood control throughout the Parish.</i>	100%	100%	100%
3. <i>Support improvements to repair existing and/or new Facilities and Equipment to provide Recreation throughout the Parish.</i>	98%	100%	100%
Quality of Community and Family Life			
1. <i>Continue to work with Administration in continuing to provide needed services to Terrebonne Parish residents and prioritize projects with a declining tax base.</i>	100%	100%	100%
Public Safety			
1. <i>Continue to strive to provide a safe and quality environment for the residents of Terrebonne by seeking funding for combatting high crime areas to install surveillance and safety equipment and additional patrolling of these areas.</i>	95%	96%	100%

BUDGET SUMMARY

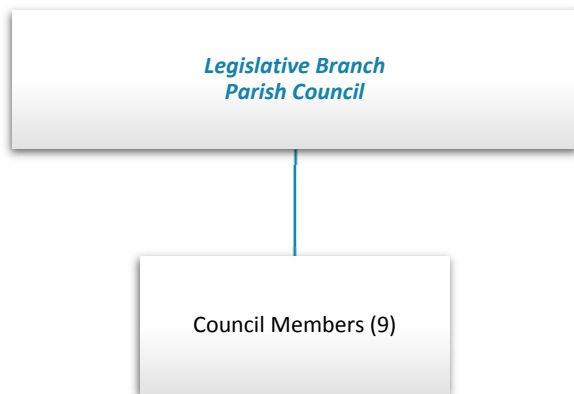
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	275,662	291,374	267,451	282,974	282,974
Supplies and Materials	21,097	19,380	19,276	20,900	20,900
Other Services and Charges	32,986	52,712	36,791	49,592	49,592
Repair and Maintenance	812	2,700	4,700	12,700	12,700
Allocated Expenditures	(250,895)	(288,950)	(250,895)	(250,895)	(250,895)
Capital Outlay	9,155	8,844	8,844	80,000	80,000
TOTAL EXPENDITURES	88,817	86,060	86,167	195,271	195,271
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.00%

BUDGET HIGHLIGHTS

- Ordinance No. 8257, adopted in January 2013 established salaries for the Council Members and Council Chair. (Parish Code, Section 2-51), approved.
 - Council Members, \$1,422
 - Council Chair, \$1,600
- Capital (\$80,000), approved:
 - Upgrade Council Meeting room

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Council Members	9	9	9	9	N/A	****	****	****
TOTAL	9	9	9	9				



COUNCIL CLERK

151-115 GENERAL FUND – COUNCIL CLERK

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Council Clerk and Staff is to provide support services for the Legislative Branch of the Terrebonne Parish Consolidated Government, the Terrebonne Parish Council, by providing clerical assistance and addressing the needs and concerns of the public. In addition, Staff disseminates information which may impact each Council district; prepares and distributes Public Notices of meetings and agendas to keep the public informed of matters being addressed by the Council, Maintains Boards, Committees and Commissions membership listing; and schedules and assists with public hearings to address blighted properties and other items impacting the Terrebonne Parish. Staff maintains an archival system of Council minutes, videos, audios, and Parish Government correspondence, of which some may be viewed on the Parish website tpcg.org or upon request. Archival documents and indexes include minutes of the City of Houma, Terrebonne Parish Police Jury and Terrebonne Parish Consolidated Government from April of 1822 to present.

DIVISION OVERVIEW

The Council Staff is currently comprised of a Council Clerk, an Assistant Council Clerk, a Senior Minute Clerk, and a Minute Clerk, all appointed by the Council as indicated in the Parish’s Home Rule Charter, to assist in carrying out their duties. The Council Clerk’s Office continues to provide public information and referral services with regards to the Parish Government. Staff works with the Council and Administration to ensure all notices, agendas and supporting backup information is uploaded to the tpcg.org website, Novus Agenda Program, to allow the public to view prior to meetings. Staff remains committed to efficiently maintaining the operations of government while fostering the Parish Government’s mission to serve the public.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
1. <i>To effectively and efficiently manage and maintain all public documents generated by the Parish Council and Staff.</i>			
a. The Council Clerk’s Office is responsible for the dissemination of notices for meetings of the Council to elected officials, news media, and the general public, the preparation of agendas for said meetings, and for the facilitation of efficient and effective meeting sessions. Staff is also responsible for recording (audio and visual), writing and indexing of meeting minutes of Parish Council sessions and for ensuring the publication of said minutes in the Official Journal.	97%	100%	100%
b. Through the years the Staff has worked towards making Council agendas, minutes and videos easier for the public to have access to by coordinating efforts with the Information Technology Division and NOVUS Paperless Agenda Program by posting agendas, minutes, and videos on the tpcg.org website.	100%	100%	100%
c. Staff keeps track, updates, and notifies boards, committees, and commissions on terms and vacancies for members who are appointed by the Parish Governing Authority. This includes information of the requirements an individual must meet in order to qualify.	98%	97%	98%
d. Drafting correspondence, resolutions, and ordinances to provide public information on issues being addressed by the Council.	100%	100%	100%
e. Assist the members of the general public by providing information or referrals related to the local government and those topics under consideration by the Council.	95%	96%	98%
f. Maintaining Council and Departmental correspondence in a main file. Indexes and minutes are kept, of which occasionally a Council Member, department, or member of the public request to view, where research is done to look up the matters that were acted upon or discussed at a meeting. The research is either done by a staff member or the individual is assisted by a staff member to find the action/discussion they are trying to locate.	96%	98%	100%
g. Submission of adopted resolutions and ordinances to appropriate departments that submitted for approval or may be affected and Municipal Code Corporation, a service which assists in the amending and maintaining of the Parish Code.	100%	100%	99%
h. Submission and approval of all documents required by the Louisiana Secretary of State and the U.S. Department of Justice regarding elections and other documents or forms required by other State Departments.	100%	100%	100%

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government (continued)			
<i>2. To efficiently process and prepare Council Meeting Agendas.</i>			
a. Number of Regular Council Meeting Agendas Processed	24	24	24
b. Number of Special Council Meeting Agendas Processed	6	12	8
c. Number of Committee Meeting Agendas Processed	75	89	80
<i>3. To efficiently and effectively disseminate Council Information</i>			
a. Notify appropriate parties of Council action in a timely manner.	97%	100%	100%
b. Compose and distribute minutes of meetings following a meeting in a timely manner.	100%	100%	100%
c. Format and submit minutes of meetings to the Official Journal, in a timely manner, after a meeting in accordance with State Law.	100%	100%	97%
d. Upload onto the Parish website agendas onto Parish website in a timely manner and in accordance with the appropriate State Laws and Home Rule Charter requirements.	94%	96%	100%
e. Prepare and submit documents to the Bond Counsel for both election and bond Issuance purposes 1-2 days after a meeting is held.	100%	100%	100%

BUDGET SUMMARY

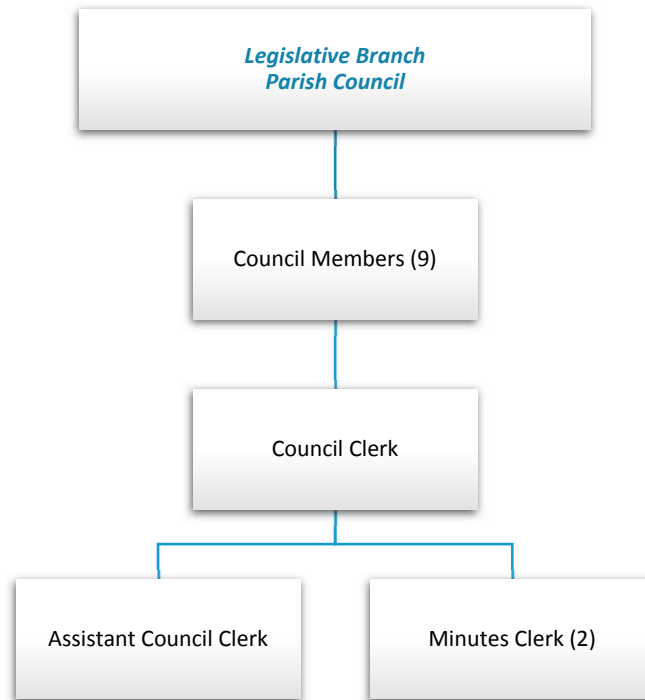
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	300,019	289,653	275,305	283,195	283,195
Supplies and Materials	14,131	10,550	9,557	11,236	11,236
Other Services and Charges	16,243	20,587	18,894	20,000	20,000
Repair and Maintenance	0	650	650	550	550
Allocated Expenditures	(248,377)	(264,659)	(248,377)	(248,377)	(248,377)
Capital Outlay	0	16,000	16,000	0	0
TOTAL EXPENDITURES	82,016	72,781	72,029	66,604	66,604
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-2.01%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2021	2021	2022	2022	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Council Clerk	1	1	1	1	212	62,954	78,693	94,431
Asst. Council Clerk	1	1	1	1	208	44,197	55,246	66,295
Senior Minute Clerk	1	1	1	1	109	35,974	44,967	53,960
Minute Clerk	1	1	1	1	107	29,730	37,163	44,595
TOTAL	4	4	4	4				



OFFICIAL FEES/PUBLICATION

151-119 GENERAL FUND – OFFICIAL FEES/PUBLICATION

PURPOSE OF APPROPRIATION

The Parish contracts certain services that are generically provided for the government as a whole. The expenditures include, but are not limited to, Independent Audit Fees, Cable Regulation Audit Fees, Publication of Proceedings, and Membership Dues to organizations benefiting the Parish.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Other Services and Charges	340,789	362,437	362,849	300,269	300,269
Allocated Expenditures	<u>(258,663)</u>	<u>(227,614)</u>	<u>(258,663)</u>	<u>(258,663)</u>	<u>(258,663)</u>
TOTAL EXPENDITURES	<u>82,126</u>	<u>134,823</u>	<u>104,186</u>	<u>41,606</u>	<u>41,606</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS					-17.15%

BUDGET HIGHLIGHTS

- Membership dues for the year 2022, approved:
 - Louisiana Municipal Association: \$12,487
 - METLEC (Metropolitan Law Enforcement Commission): \$3,545
 - National Association of Counties: \$2,237
 - Police Jury Association: \$12,000
 - P.A.C.E. (Parishes Advocating for Coastal Endurance): \$10,000
 - Parish Presidents of Louisiana: \$10,000
- Independent Audit Fees: \$215,000, \$3,000 more than 2021, approved.
- Publish Proceedings (Minutes, Public Notices, etc.): \$28,000, \$3,000 more than 2021, approved.

CITY COURT

151-120 GENERAL FUND – CITY COURT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

City Court of Houma consists of one elected City Judge and his support staff. City Court has six departments: Administration, Civil, Criminal/Traffic, Juvenile, Juvenile Social Services, and Court Compliance. The Civil Department processes civil suits under \$20,000 or less, small claims under \$5,000 and other civil proceedings such as evictions. The Criminal/Traffic Department handles all misdemeanor summons and traffic tickets issued by the Houma Police Department, in addition to all parking meter tickets, and animal control summons. Tall grass complaints are also handled in the Criminal Department. The Juvenile Department handles all juvenile delinquent offenses and informal and formal status offenses that occur in Terrebonne Parish. The Juvenile Social Services Department consists of the Families in Need of Services Program and Juvenile Probation. City Court of Houma consistently has one of the highest juvenile caseloads of any City Court in Louisiana. The Court Compliance Department contacts individuals with outstanding warrants and ensures payments of fines and fees are made. Court Compliance also establishes payment plans with individuals unable to make their payments in full on their court date.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
<i>1. To effectively and efficiently collect on fees and process all claims filed of the Court Compliance Department.</i>			
a. Collection of late fines/court costs/ fees via the actions of the Court Compliance Department.	10%	20%	15%
b. To process all Regular Civil and Small Claims Suits filed.	3,301	3,150	3,500
Public Safety			
<i>1. To process all Cases filed (Adult, Traffic, Juvenile)</i>			
a. To process all Adult Criminal Cases filed.	1,403	1,400	1,600
b. To process all Traffic Cases filed.	3,476	2,600	3,500
c. To process all Juvenile Cases filed.	794	900	850

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	1,262,334	1,347,810	1,271,277	1,293,659	1,293,659
Supplies & Materials	51	0	0	0	0
Other Services and Charges	49,170	46,274	46,274	47,723	47,723
Reimbursements	<u>(434,552)</u>	<u>(500,000)</u>	<u>(500,000)</u>	<u>(400,000)</u>	<u>(400,000)</u>
TOTAL EXPENDITURES	<u>877,003</u>	<u>894,084</u>	<u>817,551</u>	<u>941,382</u>	<u>941,382</u>
% CHANGE OVER PRIOR YEAR NET REIMBURSEMENTS					5.29%

BUDGET HIGHLIGHTS

- Personnel, approved:
 - Eliminate one (1) Court Compliance Supervisor
 - Eliminate one (1) Deputy Clerk IV

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Judge	1	1	1	1	N/A	****	****	****
City Court Administrator	1	1	1	1	N/A	****	****	****
Court Compliance Supervisor	1	0	0	0	N/A	****	****	****
Social Services Director	1	1	1	1	N/A	****	****	****
Juvenile Probation Officer	1	1	1	1	N/A	****	****	****
Accountant I - City Court	1	1	1	1	N/A	****	****	****
Deputy Clerk of Court V	1	1	1	1	N/A	****	****	****
Deputy Clerk IV	4	3	3	3	N/A	****	****	****
Deputy Clerk III	7	6	7	7	N/A	****	****	****
FINS Coordinator	1	1	1	1	N/A	****	****	****
Judge Secretary	1	1	1	1	N/A	****	****	****
TOTAL	20	17	18	18				

DISTRICT COURT

151-121 GENERAL FUND – DISTRICT COURT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Thirty-Second District Court is a level of the judicial branch of government and is charged with trying all cases that involve the residents of Terrebonne Parish and with the administration of justice within its jurisdiction. Terrebonne Parish has five district judges each handling civil, criminal, juvenile, drug, felony, and misdemeanor courts, and a hearing officer handling child support cases. District court has five secretaries, and six court reporters. Each court is assigned one court reporter and the sixth is used for relief. Each Judge has a week in which he serves as duty Judge for criminal and civil matters. The five district judges are as follows:

- Division “A”, Timothy Ellender, Jr.
- Division “B”, Jason Dagate
- Division “C”, Juan W. Pickett
- Division “D”, David W. Arceneaux
- Division “E”, Randall L. Bethancourt

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
1. To provide prompt and just disposition of all matters handled by this court. (Civil/Criminal cases files)	23,442	19,117	19,200
Quality of Community & Family Life			
1. To complete renovations to Jury Meeting Room (permanent seating).	95%	95%	100%

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	578,882	579,033	555,911	567,083	567,083
Supplies and Materials	113,013	135,000	128,989	135,000	135,000
Other Services and Charges	90,285	112,579	100,705	113,589	113,589
Repair and Maintenance	0	1,000	1,000	1,000	1,000
TOTAL EXPENDITURES	782,180	827,612	786,605	816,672	816,672
% CHANGE OVER PRIOR YEAR					-1.32%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Court Reporter	6	6	6	6	N/A	****	****	****
District Court Coordinator	1	1	1	1	N/A	****	****	****
Admin Tech I	1	1	1	1	N/A	****	****	****
TOTAL	8	8	8	8				

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The District Attorney of the 32nd Judicial District is responsible for the prosecution of all offenses against the State of Louisiana. This responsibility extends from trial through appeal for both juvenile and adult offenders. The District Attorney is responsible for representing the interest of the State in probation revocation proceedings and in cases of application for post-conviction relief filed in State and Federal court on behalf of prisoners convicted in the 32nd Judicial District Court. The District Attorney also serves as the state and the legal advisor to the Terrebonne Parish Grand Jury. Additionally, the District Attorney’s Office provides legal representation to certain public bodies within the 32nd Judicial District. To carry out effectively the prosecution function assigned to the Office of the District Attorney, several special units have been created. In addition to assisting in prosecution, these units perform a variety of public services, including but not limited to Child Support Enforcement, Worthless Check Department, Pre-Trial Intervention, Investigations Division, Data Processing Department, Traffic Department, Special Prosecution Division, Sex Crimes and Child Abuse Unit, Children’s Advocacy Center and Crime Victims Assistance Unit, Drug Court, DWI Treatment Court, Truancy Reduction Intervention Program and Early Intervention Program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Public Safety			
<i>1. To increase Public Safety of our Citizens by successfully handling all Criminal Cases within Terrebonne Parish.</i>			
a. Number of Felony Charges Filed and Handled:	2,229	2,241	2,250
b. Number of Non-Traffic Misdemeanor Cases Handled:	5,498	4,592	5,250
c. Number of Traffic Cases Filed and Handled:	14,707	13,408	14,500
<i>2. To hold an appropriate number of FELONY Jury Trials each year to ensure that Justice is served.</i>			
a. Number of Felony Jury Trials:	4	14	15
b. % Of Conviction Rate in Felony Jury Trials:	25%	95%	95%
Effective and Efficient Government			
<i>1. To collect in excess of Seven Million Dollars annually in Child Support Payments for the Children of Terrebonne Parish who have a parent who has previously not been taking care of their obligation to their children.</i>			
a. Amount of Child Support Collected:	\$6.5M	\$6.5M	\$6.7M
<i>2. To collect in excess of Five Hundred Fifty Thousand Dollars annually in Restitution for Crime Victims including businesses in Terrebonne Parish.</i>			
a. Amount Collected in Restitution for Crime Victims:	\$338.3K	\$200.6K	\$250.0K
Quality of Community and Family Life			
<i>1. To assist citizens in Terrebonne Parish who have been arrested on Felony Charges and who also have a severe drug addiction problem.</i>			
a. Number of Offenders referred to Drug Court:	21	45	55
b. Number of Offenders completed Drug Court:	21	17	19
<i>2. To assist adults and children in Terrebonne Parish who have been victims of crime, including children who have been victims of abuse.</i>			
a. Number of Children referred to the Advocacy Center:	65	95	110
b. Number of Victims referred to the Victims Services Unit:	1,979	1,740	1,950

All numbers impacted due to COVID-19 Pandemic.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	865,261	880,684	791,960	918,585	918,585
Other Services & Charges	<u>22,846</u>	<u>23,378</u>	<u>23,378</u>	<u>24,830</u>	<u>24,830</u>
TOTAL EXPENDITURES	<u>888,107</u>	<u>904,062</u>	<u>815,338</u>	<u>943,415</u>	<u>943,415</u>
% CHANGE OVER PRIOR YEAR					4.35%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
District Attorney	1	1	1	1	N/A	****	****	****
Asst. District Attorney	16	14	16	16	N/A	****	****	****
Administrator	1	1	1	1	N/A	****	****	****
TOTAL	<u>18</u>	<u>16</u>	<u>18</u>	<u>18</u>				



CLERK OF COURT

151-124 GENERAL FUND – CLERK OF COURT

PURPOSE OF APPROPRIATION

The Clerk of Court is the administrative officer of the 32nd Judicial District Court, the custodian and recorder of mortgages, conveyances, and other legal records of Terrebonne Parish. The Clerk of Court is also the custodian of civil, probate, family, criminal, adoption, and juvenile court records in the Parish of Terrebonne. The Clerk of Court is the chief elections official of the parish; the custodian of voting machines; ex-officio notary public. The monies in this fund are used to supplement the preservation of the records of which she is custodian.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Supplies and Materials	81,047	85,000	85,000	95,000	95,000
Other Services and Charges	79,137	81,000	80,267	81,000	81,000
Capital Outlay	<u>68,552</u>	<u>28,937</u>	<u>28,937</u>	<u>18,400</u>	<u>18,400</u>
TOTAL EXPENDITURES	<u>228,736</u>	<u>194,937</u>	<u>194,204</u>	<u>194,400</u>	<u>194,400</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					6.02%

BUDGET HIGHLIGHTS

- Capital (\$18,400), approved:
 - Four (4) scanners, \$4,400
 - Four (4) printers, \$4,000
 - Ten (10) computers, \$10,000

WARD COURT

151-126 GENERAL FUND – WARD COURT

MISSION STATEMENT

The Ward Court consists of nine Justices of the Peace and nine Ward Constables. Justices of the Peace and Ward Constables are elected officials with jurisdiction of certain wards and districts located outside the city limits. Justices of the Peace have concurrent jurisdiction with the District Courts in all civil matters when the amount in dispute does not exceed \$3,000, exclusive of interest. They have criminal jurisdiction as committing magistrates only and have power to bail or discharge in cases not capital or necessarily punishable at hard labor. They may require bonds to keep the peace. The Ward Constables are executive officials not vested with judicial authority. They are the proper officers to execute processes issued by Justices of the Peace. They are the officers to whom all writs and processes are directed, and through whom the Justices of the Peace enforce order. Except for an annual salary of \$9,600 group insurance benefits and annual training, listed in this budget request, these officers pay for all their own expenses out of the fees that they generate.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
<i>1. To improve community/public relations and decrease number of citizens' complaints.</i>			
a. Number of marriages performed	300	150	171
b. Number of evictions	75	36	57
c. Number of title transfers	60	30	51
d. Number of acts of donations	40	20	33
e. Number of bills of sale	80	40	60
f. Number of rules to show just cause	120	60	84
g. Number of judgments	60	30	42
h. Number of citations	170	85	119
i. Number of claims filed	65	33	45
j. Number of complaints/disturbance calls	500	250	350
k. Number of times patrolled area	3,100	1,550	2,170
l. Number of times advised/gave information	500	300	375

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	398,158	456,087	385,599	419,507	419,507
Other Services and Charges	<u>25,111</u>	<u>26,515</u>	<u>20,466</u>	<u>37,834</u>	<u>37,834</u>
TOTAL EXPENDITURES	<u><u>423,269</u></u>	<u><u>482,602</u></u>	<u><u>406,065</u></u>	<u><u>457,341</u></u>	<u><u>457,341</u></u>
% CHANGE OVER PRIOR YEAR					-5.23%

BUDGET HIGHLIGHTS

- Wages paid to Justices of the Peace and Constables includes “State Supplemental Pay” which is reimbursed by the State monthly.
- Every Justice of the Peace and Constable shall attend at least one training course with the Attorney General every other year pursuant to LRS. 49:251.1. If one fails to complete mandatory training, he/she shall not receive compensation until receipt of a “certificate of completion” from the Attorney General.

PERSONNEL SUMMARY

JOB TITLE	2021	2021	2022	2022	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Constable	9	9	9	9	N/A	****	****	****
Justice of the Peace	9	9	9	9	N/A	****	****	****
TOTAL	18	18	18	18				

JUDICIAL - OTHER

151-129 GENERAL FUND – JUDICIAL - OTHER

PURPOSE OF APPROPRIATION

This Judicial Section of the General Fund is used to budget and account for any court related expenditures not budgeted and accounted for in any other fund. The major expenditures include support of the Clerk of Court’s office, costs related to the jurors and witnesses used by the Courts in Terrebonne Parish, payment to the law enforcement personnel who act as bailiffs in the Courts, outside legal services, and expert witnesses. The state laws, L.R.S. 13:3049, 13:3661, and 13:3671, that provide for these payments and set forth the amounts to be paid to the different types of jurors and witnesses for daily service, mileage, hotel, and meals. L.R.S. 15:255 provides for payment to police officers and other witnesses in criminal cases.

Article 417.B of the Code of Criminal Procedure requires that the list of grand jurors and petit jurors be published in the local newspaper. Articles 5185 and 5186 of the Code of Civil Procedure require the Clerk of Court to pay the costs of appeal in the case of an indigent defendant.

Article 660 of the Code of Criminal Procedure provides that a physician called to testify concerning a mental examination is entitled to a witness fee and travel expenses. L.R.S. 33:1556 provides that the parish coroner, when required to appear in court for testimony arising from his official duties, is entitled to a witness fee.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
1. <i>Number of witnesses and jurors’ fees paid:</i>			
a. Petit/Civil Cases	1,295	1,200	1,500
b. Grand Jury Cases	89	100	100
c. City Court	32	50	50
d. Officers (Houma Police Dept., Sheriff’s Deputies, State Troopers, and Wildlife & Fisheries)	15	50	50
2. <i>Number of payments to Jury Commissioners</i>	51	50	50
3. <i>Total dollar amount of reimbursements from court systems</i>	\$52,485	\$50,000	\$52,000
4. <i>Total dollar amount paid to witnesses and jurors</i>	\$60,175	\$35,000	\$40,000

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Other Services and Charges	20,209	65,000	73,401	70,000	70,000
TOTAL EXPENDITURES	20,209	65,000	73,401	70,000	70,000
% CHANGE OVER PRIOR YEAR					7.69%

BUDGET HIGHLIGHTS

- Act 1031 of the 2003 State Regular Session amended the state law to increase the daily compensation for serving on a jury; to increase the jury filing fees in civil cases to the clerk of court; to increase the amount deposited into the registry of the court; and to provide for an additional fee in criminal cases.
- 2022 Court Warrants \$70,000, a \$5,000 increase from 2021, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Parish President supervises and directs the administration of all departments, offices, and agencies of the Terrebonne Parish Consolidated Government’s Executive Branch. He keeps the Council informed of the financial condition of the government, with recommendations for action; submits the annual budget to the Council; and performs other duties prescribed by the Home Rule Charter. The mission of Administration is to better serve the citizens of Terrebonne Parish through the provision of a fairer and friendlier local governmental organization delivering professional, high quality, cost-effective services within the framework of the Parish Charter, and to respond to and plan for the developing needs of the community in an innovative and pro-active manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Infrastructure Enhancement/Growth Management			
<i>1. To upgrade and enhance the transportation and drainage infrastructure of the Parish.</i>			
a. Bayou Terrebonne Lock	50%	100%	N/A
b. Petit Caillou Lock	100%	N/A	N/A
c. Petit Caillou Outfall Channel & Pump	50%	100%	N/A
d. Hanson Canal Pump Station	90%	100%	N/A
e. Bayou Terrebonne Drainage Improvements	0%	25%	100%
f. Lashbrooke Pump Station	0%	90%	100%
g. 1-1A Pump Station	90%	100%	N/A
h. Elliott Jones Pump Station	0%	40%	100%
i. Bayou Black Pump Station @ Geraldine Road	0%	10%	50%
j. Bayou Terrebonne Lock Pump Station	0%	15%	50%
k. Bayou LaCarpe Phase C	0%	10%	80%
l. Cedar Grove Water Control Structure	0%	10%	100%
m. Little Bayou Black Pump Station at Barrow Street	0%	0%	25%
n. Bayou Terrebonne Dredging	0%	5%	30%
o. Company Canal Miter Gate	0%	5%	25%
p. Bayou Terrebonne Miter Gate	0%	5%	25%
q. Westside/Alma Drainage	0%	40%	100%
r. Brady Road Bridge	0%	10%	40%
s. Hollywood Road Extension Bridge	0%	20%	85%
t. Industrial Blvd. Bridge Renewal	90%	100%	N/A
<i>2. To upgrade and enhance the utilities infrastructure of the Parish.</i>			
a. Electric Distribution			
i. 115 KV Transmission Line Improvements	N/A	50%	100%
ii. 50 MVA Transformer Replacement	N/A	30%	100%
iii. Circuit Breaker Changeout Program	40%	100%	N/A
iv. Plant Road Substation Expansion	N/A	30%	100%
v. SCADA System Upgrade	30%	100%	N/A
b. Electric Generation			
i. Boiler Controls Upgrade (Units 14, 15, 16)	0%	50%	100%
ii. Unit 14 Overhaul	N/A	0%	100%
iii. Unit 16 Overhaul	N/A	100%	N/A
c. Gas Distribution			
i. Cast iron replacement Phase 20	80%	100%	N/A
ii. Copper replacement	N/A	0%	100%
<i>3. To advocate for National Flood Insurance Reform.</i>			
	50%	On Going	On Going
<i>4. To Partner with Corps of Engineers to complete Houma Navigation Dredging.</i>			
	50%	On Going	On Going

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Quality of Community & Family Life			
1. To Enhance Quality of Life for Parish residents.			
a. Bayou Country Sports Park (Initial Phase)	25%	40%	60%
2. To secure RESTORE Act/NRDA funding to restore injured habitats.	0%	80%	100%
3. To provide reliable long-term electric power resources.			
a. Participation in MISO.	On Going	On Going	On Going

BUDGET SUMMARY

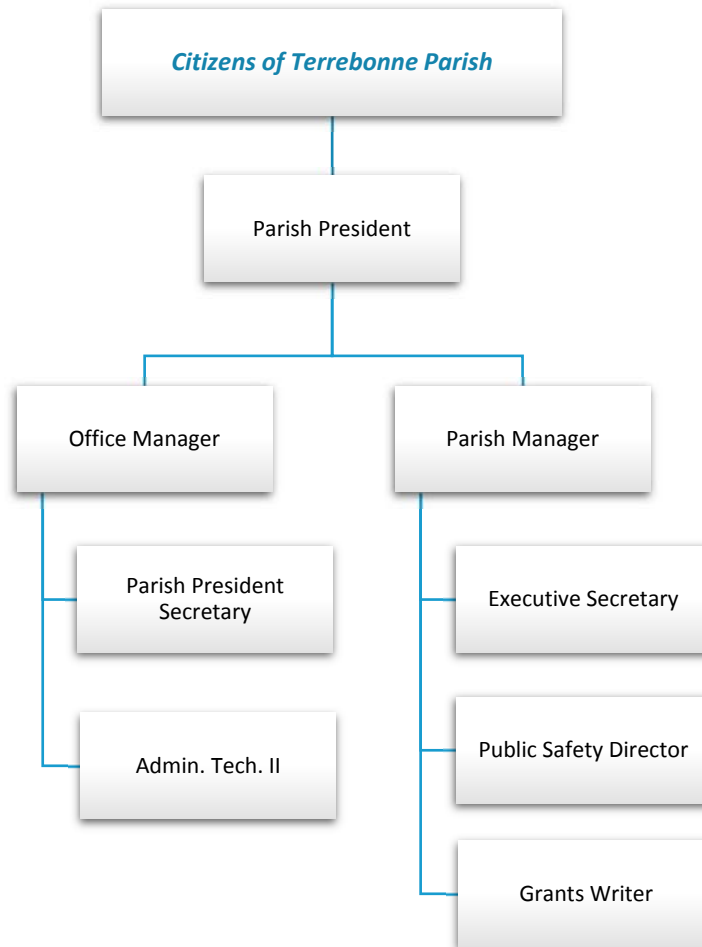
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	766,281	783,427	775,442	793,181	793,181
Supplies and Materials	19,627	17,270	11,300	21,200	21,200
Other Services and Charges	144,250	194,559	153,559	180,954	180,954
Repair and Maintenance	3,470	1,500	1,500	7,300	7,300
Allocated Expenditures	(708,325)	(817,262)	(812,683)	(812,683)	(812,683)
Capital Outlay	<u>26,392</u>	<u>115,557</u>	<u>115,557</u>	<u>18,000</u>	<u>18,000</u>
TOTAL EXPENDITURES	<u>251,695</u>	<u>295,051</u>	<u>244,675</u>	<u>207,952</u>	<u>207,952</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.59%

BUDGET HIGHLIGHTS

- Personnel, approved:
 - In January 2013, Ordinance No. 8258 established the compensation of the Parish President effective upon the term beginning in 2016, as authorized by Section 3-08 of the Parish Home Rule Charter. The annual salary is computed as the average salary of the Parish Sheriff, Clerk of Court and Assessor, as certified annually by the Human Resources Director.
- Capital (\$18,000), approved:
 - One (1) video editing computer, \$8,000
 - One (1) video camera, \$8,000
 - One (1) PreSonus Rack Mixer, \$2,000

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parish President	1	1	1	1	N/A	****	****	****
Parish Manager	1	1	1	1	V	87,955	122,998	158,040
Public Safety Director	1	1	1	1	IV	81,440	114,813	148,185
Office Manager	1	1	1	1	208	44,197	55,246	66,295
Grants Writer	1	1	1	1	206	38,967	48,709	58,451
Parish Pres. Secretary	1	1	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin. Tech II	1	1	1	1	102	21,206	26,508	31,810
TOTAL	8	8	8	8				



REGISTRAR OF VOTERS

151-141 GENERAL FUND – REGISTRAR OF VOTERS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Louisiana Constitution of 1974 establishes that the governing authority of each parish shall appoint a Registrar of Voters. The Louisiana Election Code provides that the Registrar is responsible for the registration of voters in the parish and for the administration and enforcement of laws and rules and regulations of the Secretary of State relating to the registration of such voters. The Registrar of Voters is also responsible for conducting early voting and absentee voting. Employees in the Registrar of Voters office are employees of the State of Louisiana and the Parish. The parish is mandated by the state to pay a portion of the employee’s salaries. The Registrar of Voters’ office continues to hold the integrity for elections in Terrebonne Parish, thereby maintaining trust from voters and candidates. Regarding our changing system, it is our responsibility to stay educated and well trained by attending meetings and trainings throughout the state and country when such opportunities are presented. It is in the best interest of our voters that our staff remains professionally trained and educated in current election trends in order to continue to run elections in Terrebonne Parish with the integrity that our voters and candidates expect and deserve.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
<i>1. To facilitate voter registration and voting for citizens of Terrebonne Parish.</i>			
a. Number of Elections	4	2	4
b. Number of Registered Voters	66,000	64,300	64,300
<i>2. To facilitate special events as required by Louisiana State Law</i>			
a. Annual Canvass of the Voter Rolls	100%	100%	100%
b. Redistricting - as needed	100%	100%	100%
c. Voter outreach	100%	100%	100%
d. Early Voting - both by mail and in person	100%	100%	100%
e. Public Records Requests	100%	100%	100%
<i>3. Precinct Changes - Merges, Polling Location changes</i>			
	100%	100%	100%

BUDGET SUMMARY

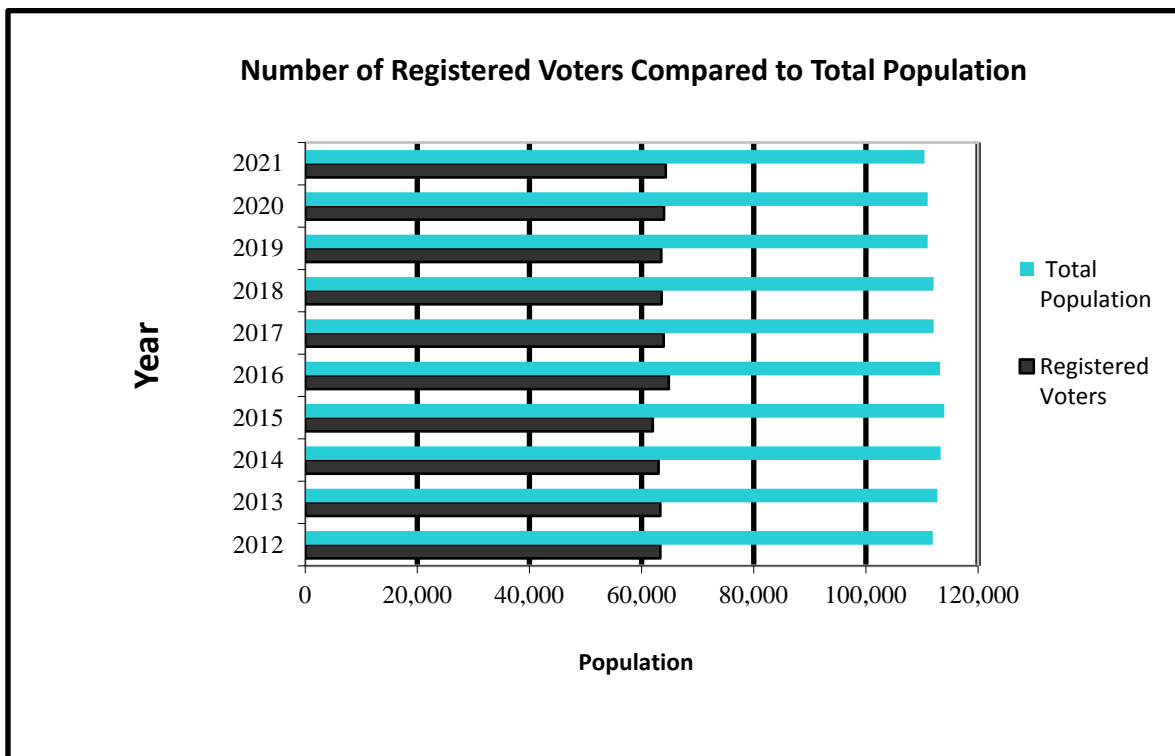
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	155,733	153,818	149,534	167,217	167,217
Supplies and Materials	7,255	5,000	3,650	5,000	5,000
Other Services and Charges	10,438	19,399	13,935	16,559	16,559
TOTAL EXPENDITURES	173,426	178,217	167,119	188,776	188,776
% CHANGE OVER PRIOR YEAR					5.92%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registrars of Voters	1	1	1	1	N/A	****	****	****
Chief Deputy Registrar	1	1	1	1	N/A	****	****	****
Voter Registration Spec.	2	2	2	2	N/A	****	****	****
Confidential Asst.	1	1	1	1	N/A	****	****	****
TOTAL	5	5	5	5				



ELECTIONS

151-142 GENERAL FUND – ELECTIONS

PURPOSE OF APPROPRIATION

The Elections category of the General Fund is used to record direct expenditures for holding general, primary, and special elections.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Other Services and Charges	71,848	17,000	18,005	18,000	18,000
TOTAL EXPENDITURES	71,848	17,000	18,005	18,000	18,000
% CHANGE OVER PRIOR YEAR					5.88%

BUDGET HIGHLIGHTS

- No significant changes.



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary function of the Finance Department is to oversee the functions of the Accounting, Purchasing/Warehouse, Customer Service, and Information Technologies Divisions. The Accounting Division staffed with 17 employees is performing all activities leading to the timely deliverance and usefulness of accurate financial and management reports to user departments and agencies of this government through legislative processes. The activities include but are not limited to budget planning, control, and preparation; prudent investment objectives; accounts payable and receivables; payroll; contract/project coordination; debt service management; and year end audits. The Accounting Division maintains accounting systems in accordance with the best-recognized practices in governmental accounting. The Accounting Division also collects and receives all revenues paid to the parish. It also receives funds paid to other agencies and departments of the government. A primary function of the Accounting Division is the effective planning, preparation, control, and execution of the Annual Operating Budget of Terrebonne Parish. In addition, the Accounting Division reviews and recommends action on all budgetary amendments and all grant applications applied for by the Parish departments and agencies, and, in general, supplies budgetary information to Administration, the Council, and the general public, as requested.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
1. To prepare financial documents in accordance with the best-recognized principles and standards. a. Prepare the Comprehensive Annual Financial Report consistent with the criteria established by the government Finance Officers Association of the United States and Canada (GFOA) for its Certificate of Achievement for Excellence in Financial Reporting program. b. Prepare the Annual Operating Budget consistent with the criteria established by GFOA for its Distinguished Budget Presentation Award program.	23 yrs. 18 yrs.	24 yrs. 19 yrs.	25 yrs. 20 yrs.
2. To increase governmental accountability and disclosure. a. Promote fiscal responsibility in all departments through the preparation of and compliance with budgets that are prepared with the best recognized principles of government finance <ul style="list-style-type: none"> • Number of department/agency accounts budgeted, monitored and analyzed • Dollar amount of department/agency accounts originally budgeted, monitored, and analyzed. • Number of budget amendments prepared and adopted a. Audited Financial Reports on the Parish website b. Adopted Budgets on the Parish website d. Parish Bond Rating with Standard and Poor's e. List of Ad Valorem Taxes Levied (Property Taxes) on website f. Sales Tax Distribution Chart on website	126 \$212M 21 13 20 AA & AA- 100% 100%	126 \$209M 30 14 21 A, AA, AA- 100% 100%	128 \$215M 30 15 22 A, AA, AA- 100% 100%
3. To recruit and retain superior employees in the Finance Department / Accounting Division and enhance employee morale. a. Average number of years of service for employees. b. Years of Service <ul style="list-style-type: none"> • 10-19 Years of service • 20-29 Years of service • 30-39 Years of service • 40 Years of service c. Number of employees with professional degrees.	18 2 4 2 0 6	19 2 4 1 1 6	20 2 4 2 1 6
4. To automate efficiently processes through technology improvements. a. Percentage of employees on direct deposit payroll	80%	90%	100%

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	1,015,482	1,005,583	942,448	936,608	936,608
Supplies and Materials	31,013	32,080	30,706	32,280	32,280
Other Services and Charges	49,458	49,304	49,489	53,093	53,093
Repair and Maintenance	3,560	4,300	5,071	4,200	4,200
Allocated Expenditures	(655,664)	(661,055)	(655,664)	(655,664)	(655,664)
Capital Outlay	2,408	2,210	2,626	0	0
TOTAL EXPENDITURES	446,257	432,422	374,676	370,517	370,517
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-5.96%

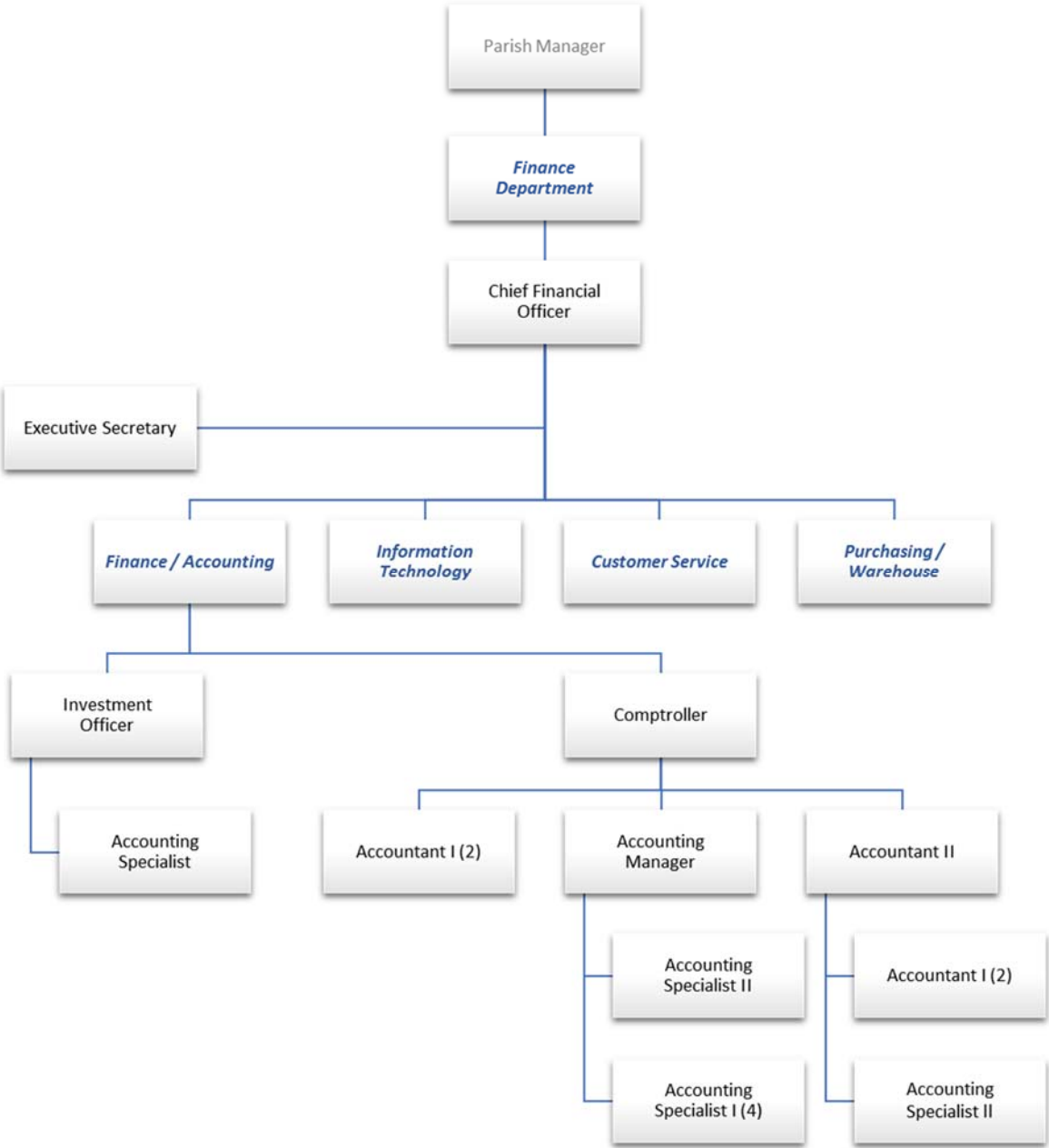
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Chief Financial Officer	1	1	1	1	IV	81,440	114,813	148,185
Comptroller	1	1	1	1	212	62,954	78,693	94,431
Accounting Manager (Acct III)	1	1	1	1	210	52,028	65,035	78,042
Investment/Finance Officer	1	1	1	1	208	44,197	55,246	66,295
Accountant II	1	1	1	1	208	44,197	55,246	66,295
Accountant I	4	4	4	4	206	38,967	48,709	58,451
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Acct. Specialist II	2	2	2	2	106	27,275	34,094	40,913
Acct. Specialist I	5	4	5	5	105	25,255	31,569	37,883
TOTAL	17	16	17	17				





FINANCE/CUSTOMER SERVICE

151-152 GENERAL FUND – FINANCE/CUSTOMER SERVICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Finance Department’s Customer Service Division has always served as a “one-stop” central point of contact for the public wishing to conduct business throughout the City of Houma / Parish of Terrebonne via entering the Government Tower. This office strives on ensuring superior *customer service* while providing definitive communications and collection efforts for each of the following Terrebonne Parish public services: Utility billings and collections for Electric / Gas Department services (collection of special sewer and/or paving assessments), issuance of Special Event Applications for alcohol related events, issue Certificate of Registration Application for public solicitation throughout the Houma and Terrebonne Parish, issue Electrician, Plumber / Gas Fitter, and Mechanical Contractor Licenses via the Planning Departments approval process, issue Liquor Applications and Licenses, Issue Bar Card Applications and Cards via the HPD, seek restitution of “Final Utility Balances Left Owing” before and after placement of such accounts with a Collection Agency, seek restitution of all “Worthless Checks” issued to Terrebonne Parish Consolidated Government for various government services, share collection duty with the Terrebonne Parish Sheriff’s Office for Insurance Premium Taxes from businesses issuing life, accident, or health insurance policies throughout the urban service areas of Houma-Terrebonne.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
<i>1. To issue various licenses and certificates.</i>			
a. Certificates of registration for solicitation permits	8	7	10
b. Number of insurance licenses issued	629	641	647
c. Liquor licenses issued	342	337	342
d. Electrician licenses issued	103	105	104
e. Plumber licenses issued	32	28	34
f. Gas Fitter licenses issued	11	12	12
g. Mechanical contractor licenses issued	10	10	10
h. Ambulance Licenses issued	5	5	5
<i>2. To provide various services to the public and government offices.</i>			
a. Electric and gas customers serviced	21,751	21,792	21,815
b. Departments and agencies of the parish served	20	20	20
c. Number of outgoing mail pieces processed for government offices	87,307	78,432	72,225
<i>3. To provide assistance to our customers in an efficient and courteous manner.</i>			
a. Participation in the utility average billing program (Monthly Average)	631	617	625
b. Participation in direct payment / bank draft program (Monthly Average)	2,519	2,567	2,600
c. Payments through credit cards (in-house) *	9,678	7,076	8,500
d. Payments taken over the telephone via IVR *	22,208	26,882	27,000
e. NSF checks returned	221	189	200
f. NSF checks paid	214	174	190
g. Telephone calls fielded	37,422	37,532	37,600
h. Walk-in customers serviced*	11,447	9,655	10,000
i. Utility customers paying through local banks*	26,861	28,191	28,200
j. Payments through the drop box*	5,642	5,726	5,800
k. Utility payments received through the mail	53,570	52,659	53,000
l. Utility payments paid through on-line service (monthly average)	4,148	4,591	4,600
m. Ebill Customers	1,073	1,148	1,200
n. Drive-thru Payments (started May 2019) *	28,192	21,269	32,000

*Due to the COVID-19 pandemic, the Government Towers has been closed to the Public. The Public has the opportunity to pay utility bills online, through local banks, a drop box, or the drive-thru. These numbers will continue to vary depending on the status of Government Towers.

BUDGET SUMMARY

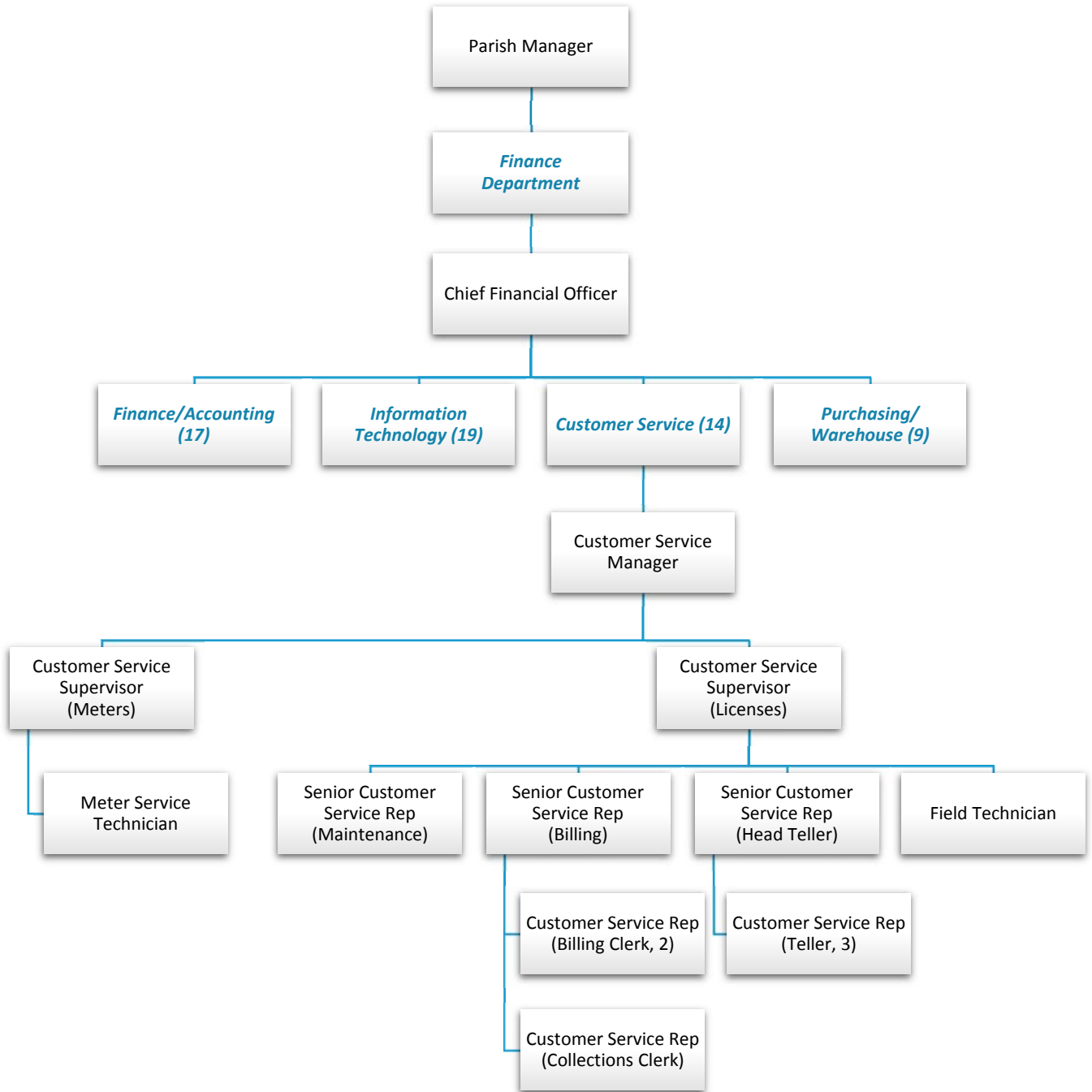
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	799,917	803,078	764,645	787,995	787,995
Supplies and Materials	69,213	81,190	77,494	78,040	78,040
Other Services and Charges	553,919	600,136	592,569	610,072	610,072
Repair and Maintenance	2,916	8,300	8,406	8,400	8,400
Allocated Expenditures	(1,415,179)	(1,479,690)	(1,432,101)	(1,473,014)	(1,473,014)
Capital Outlay	17,204	5,976	5,976	29,000	29,000
TOTAL EXPENDITURES	27,990	18,990	16,989	40,493	40,493
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-0.55%

BUDGET HIGHLIGHTS

- Capital (\$29,000), approved:
 - One (1) truck for mail runner, \$24,000
 - One (1) copier, \$5,000

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Customer Service Mgr.	1	1	1	1	211	57,231	71,539	85,847
Customer Service Supv.	2	2	2	2	109	35,974	44,967	53,960
Meter Serv. Technician	1	1	1	1	106	27,275	34,094	40,913
Sr. Customer Service Rep.	3	3	3	3	106	27,275	34,094	40,913
Customer Service Rep.	6	6	6	6	104	23,603	29,504	35,404
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
TOTAL	14	14	14	14				



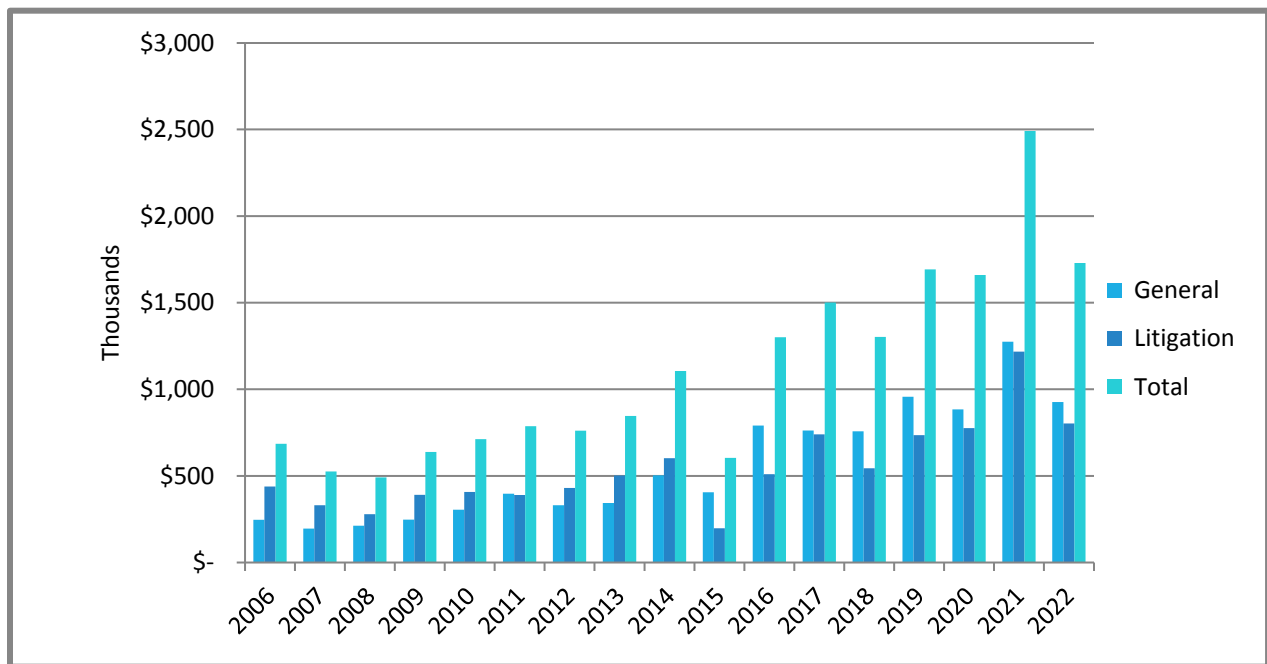
LEGAL SERVICES

151-157 GENERAL FUND – LEGAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To deliver all aspects of legal service to the executive and legislative branches of the Terrebonne Parish Consolidated Government in a professional, expedient and cost-efficient manner for the purpose of directing the lawful implementation of the Parish Charter and Code of Ordinances, condemnations, the Louisiana public bid law, open meetings law, the Louisiana public records law, and the property law and rights acquisitions in coordination with applicable state and federal law, and for the purpose of successfully defending the interest of Terrebonne Parish in litigated matters. The Legal Department presently consists of the Parish Attorney and nine Assistant Parish Attorneys all of whom are contracted to the Parish government upon appointment by the Parish President and ratification by the Parish Council and one Assistant District Attorney appointed under contract to handle City Court prosecutions.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
1. To provide competent and expeditious legal counsel to the Parish Administration and the Parish Council.	100%	100%	100%
2. To attempt to reduce the number of claims filed against the Parish by consistently providing a vigorous defense and by providing preemptive legal opinions on a daily basis.	100%	100%	100%
3. To reduce exposure to liability by assisting Risk Management in identifying and eliminating hazards.	100%	100%	100%
4. To attempt to dispense with claims as rapidly as possible, either through early resolution within the Risk Management Department, settlement or trial after a claim has been made.	100%	100%	100%



BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Other Services and Charges	<u>596,387</u>	<u>648,199</u>	<u>886,809</u>	<u>653,674</u>	<u>653,674</u>
TOTAL EXPENDITURES	<u>596,387</u>	<u>648,199</u>	<u>886,809</u>	<u>653,674</u>	<u>653,674</u>
% CHANGE OVER PRIOR YEAR					0.84%

BUDGET HIGHLIGHTS

- Parishwide legal fees, which are not all included in the General Fund, are reflected as follows:

	2018	2019	2020	2021 Estimated	2022 Estimated
General	757,811	956,796	883,526	1,274,199	926,799
Litigation	544,300	734,926	776,065	1,216,933	802,326
	<u>1,302,111</u>	<u>1,691,721</u>	<u>1,659,591</u>	<u>2,491,132</u>	<u>1,729,125</u>

- Legal Assistance to low-income persons. \$30,000, Southeast LA Legal Services, same as 2021, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

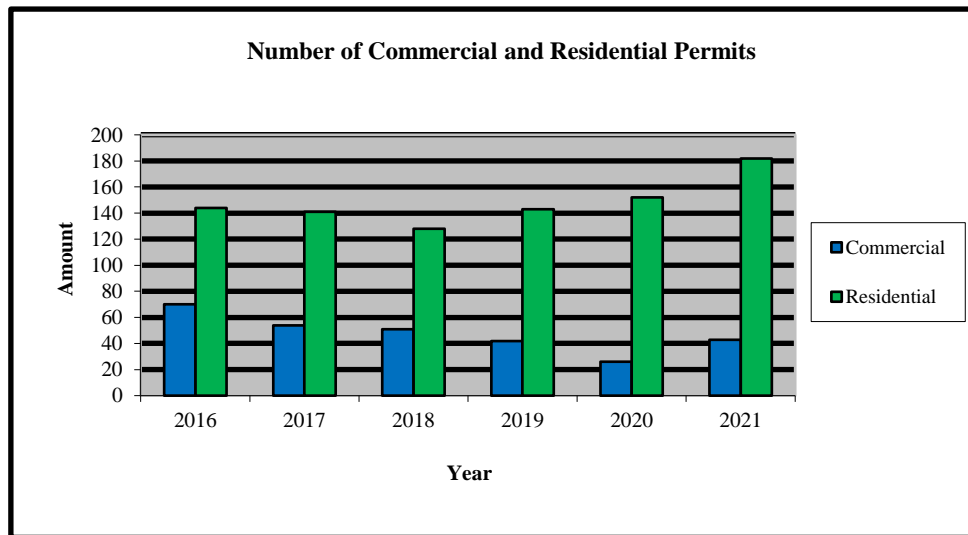
To provide professional planning and building services to preserve the natural resources and qualities of Terrebonne Parish, to enhance the quality of living and to ensure orderly development. The Planning and Zoning Department is divided into the following divisions: Permits, Planning Commission, Zoning Commission, Downtown Revitalization, Recovery Assistance & Mitigation Planning and Nuisance Abatement. Through the services of the Planning and Zoning Department and the Houma-Terrebonne Regional Planning Commission, development in Terrebonne Parish is planned and constructed in compliance with the Comprehensive Master Plan, Zoning Ordinance, Subdivision Regulations, and Building Codes to provide orderly growth throughout Terrebonne Parish. The Planning and Zoning Department has applied and administers Flood Hazard Mitigation Grants and will acquire and elevate numerous flooded structures throughout Terrebonne Parish. The Planning Department is also responsible for Nuisance Abatement as it relates to tall grass, debris, blighted structures, and derelict vessels. The Planning Department manages the three (3) public cemeteries through burial permits and general oversight in Terrebonne Parish. Those cemeteries are Bisland Cemetery, Southdown Cemetery, and Halfway Cemetery. The Main Street Program is administered through the Planning Department and the Downtown Development Corporation. Hurricane Ida Recovery Plan and associated efforts will be top priority in 2022.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Infrastructure Enhancement/Growth Management			
1. To create sustainable Planning efforts by the issuance of Building Permits, and development of Long-Term plans.			
a. Complete 5 yr. Comprehensive Master Plan update	10%	10%	100%
b. Number of building permits issued (all)	2,927	7,408	2,841
c. Number of permits for new residential construction	175	245	148
d. Number of permits for mobile homes issued	121	182	114
e. Number of building permits for new commercial construction	32	43	34
f. Number of permits for renovations, additions, or certificate of occupancy	1,092	2,068	945
g. Number of applications for subdivisions and redivisions of property	49	60	65
h. Number of applications for zoning map amendments, home occupations, planning approvals, and planned building group approvals	10	11	18
i. Number of applications for structural variance	23	18	25
2. To promote nonstructural flood protection within special flood hazard areas of Terrebonne Parish			
a. Elevate structures to DFIRM+1	20	4	11
b. Close out HMA Grants-Severely Repetitive Loss (SRL)	2	1	1
c. Sell buyout properties (including LA SAFE in 2021)	0	0	3
d. Hazard Mitigation Application Approvals	0	2	4
e. Work with NFIP/FEMA/State personnel to improve Community Rating System from Class 7 (being moved towards Class 6 in 2021) (mailing cost)	\$7,400	\$10,000	\$10,000
f. Implement LA SAFE Living Mitigation Project	Bid & Award	Constructed	Plant/Expand
g. Implement LA SAFE Buyout Program	Begin Intake	Recruit	Complete
h. Implement Mitigation Plan Maintenance Program	Revise HAZUS	Vendor to Update new Maps	Hold meetings/ Complete
i. Introduce private marsh restoration and tax credit program**	Seek Permit	Recruit Applicants	On Hold
j. Generator Program for Critical Facilities.	2	2	1
k. Rental Elevation Program. *	2	0	Incorporate to HMGP

*There is no specific target as we are taking rentals among all other eligible parties for most of the grants.

**made progress but have not identified or launched the suggested initiatives.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Public Safety			
1. To Create an orderly development of the Terrebonne Parish Public Cemeteries.			
a. Number of pauper burials	8	12	10
b. Number of burial permits	37	26	35
c. Burial permit fee revenue	\$370	\$260	\$350
Quality of Community & Family Life			
1. To enhance the quality of life in Terrebonne Parish			
a. Development of Bayou Country Sports Park and Airbase Park	Ongoing	Ongoing	Ongoing
b. Southdown Loop Bike Trail (aggregate trail improvement)	0%	10%	100%
c. Walk ability of Downtown (safety improvements) & Complete Street policy adoption	Ongoing	Ongoing	Ongoing
d. Downtown/Main Street Corridor Master Plan	10%	10%	100%
Economic Development			
1. To promote Tourism and Economic Development			
a. Hurricane Ida Recovery Plan to include Economic Development Strategies	n/a	10%	100%
b. Promoted and sponsored Civic Pride Workshops & Rougarou Festivals	COVID	COVID	Ongoing
c. Promoted and sponsored HDDC events and Christmas Festival (Live After 5, cook offs)	COVID	Christmas	Ongoing



BUDGET SUMMARY

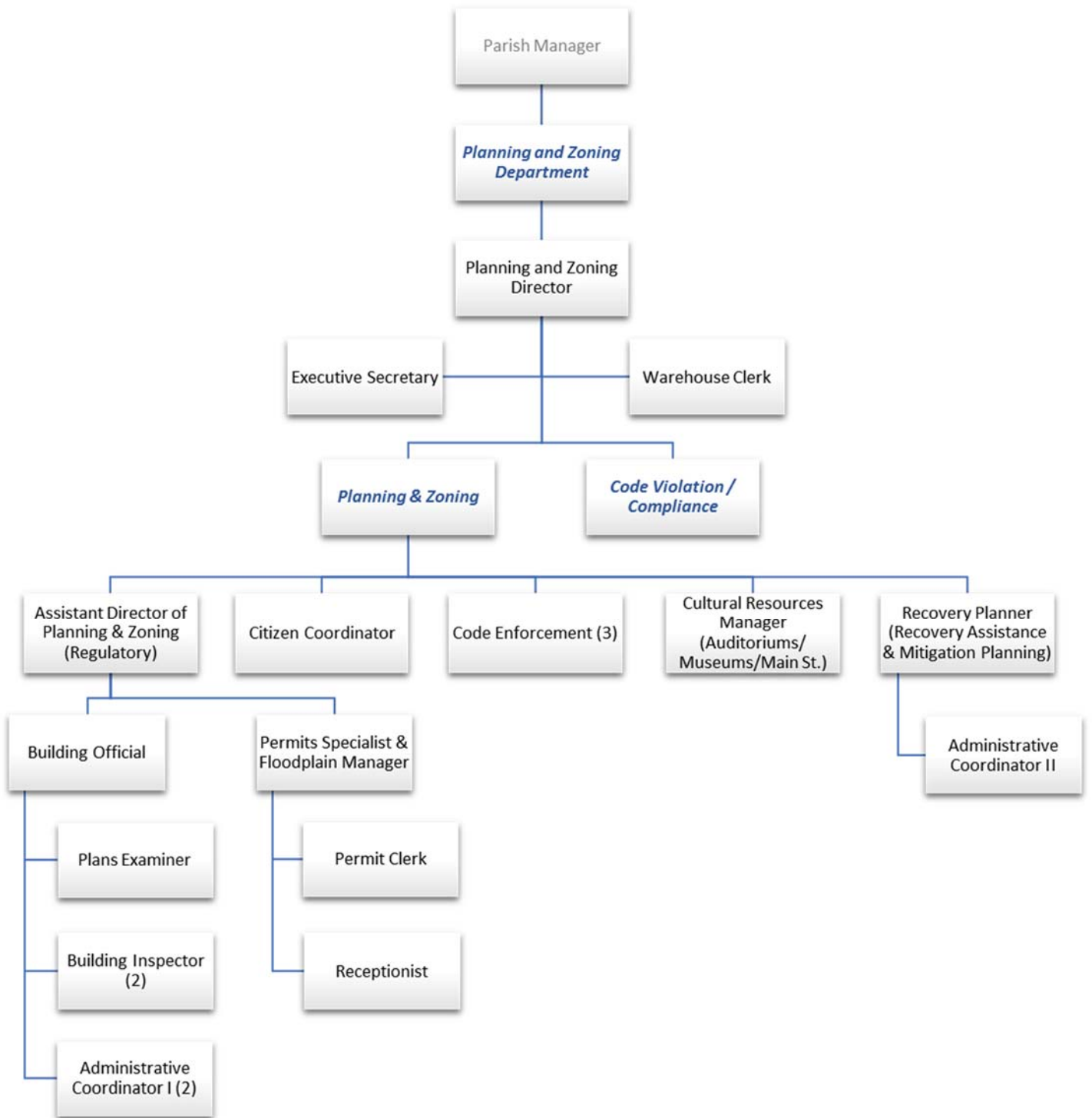
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	1,414,030	1,501,838	1,411,240	1,603,570	1,603,570
Supplies and Materials	69,494	94,750	88,652	92,450	92,450
Other Services and Charges	141,366	160,353	156,350	174,873	174,873
Repair and Maintenance	4,334	13,322	13,189	16,200	16,200
Capital Outlay	21,307	54,102	54,102	40,000	40,000
TOTAL EXPENDITURES	1,650,531	1,824,365	1,723,533	1,927,093	1,927,093
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					6.60%

BUDGET HIGHLIGHTS

- Personnel, approved:
 - Add one (1), Code enforcement Officer, Grade 108
- Capital, approved:
 - One (1) truck, \$40,000

PERSONNEL SUMMARY

JOB TITLE	2021	2021	2022	2022	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Planning Director	1	1	1	1	III	75,407	107,234	139,060
Building Official	1	1	1	1	213	69,250	86,562	103,874
Assistant Planning Director	1	1	1	1	212	62,954	78,693	94,431
Building Plans Examiner	1	1	1	1	212	62,954	78,693	94,431
Recovery Planner	1	1	1	1	212	62,954	78,693	94,431
Building Code Inspector	2	2	2	2	210	52,028	65,035	78,042
Planner II	2	1	2	2	209	47,732	59,665	71,599
Culture Resource Manager	1	1	1	1	209	47,732	59,665	71,599
Citizen Inquiry Coordinator	1	1	1	1	207	41,305	51,632	61,958
Code Enforcement Officer II	2	1	3	3	108	32,703	40,879	49,055
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin. Coordinator II	2	2	2	2	106	27,275	34,094	40,913
Admin. Coordinator I	2	2	2	2	104	23,603	29,504	35,404
Admin. Tech. I	1	1	1	1	101	20,197	25,246	30,295
TOTAL FULL-TIME	19	17	20	20				
Foreman I/Warehouse Clerk	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	1	1	1	1				
TOTAL	20	18	21	21				



GOVERNMENT BUILDINGS

151-194 GENERAL FUND – GOVERNMENT BUILDINGS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

To provide and support maintenance services and improvement projects at 42 Parish facilities. The buildings division is responsible for the repair, routine, and preventive maintenance programs, renovations or modifications of all government buildings utilizing parish employees and contract personnel.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Infrastructure Enhancement/Growth Management			
<i>1. To improve TPCG Buildings for public usage.</i>			
a. Upgrade/Modernization of Government Tower Parking Garage Elevators.	N/A	15%	100%
b. Clean and seal exterior of Buildings (Government Tower, Courthouse and Annex) and Parking Garage.	N/A	15%	100%
c. Improve public information signage at various locations (Government Tower, Courthouse and Annex).	N/A	15%	100%
<i>2. Improve Emergency Disaster Services for TPCG buildings.</i>			
a. Install new generator to operate entire Municipal Auditorium.	N/A	15%	100%
b. Install new generator to operate entire Jail, Building #1 and #2.	N/A	15%	100%
c. Install Wind Hardening/Hurricane proof protection on doors and windows at Municipal and Dumas Auditoriums.	N/A	15%	100%
Public Safety			
<i>1. To improve the safety for employees and public within public buildings.</i>			
a. Improve office and hallway lighting through replacing current light fixtures with LED fixtures.	N/A	10%	50%
b. Replace public restroom fixtures at various locations.	N/A	10%	50%
c. Install Government Tower Parking Garage gates with access control.	N/A	N/A	100%

BUDGET SUMMARY

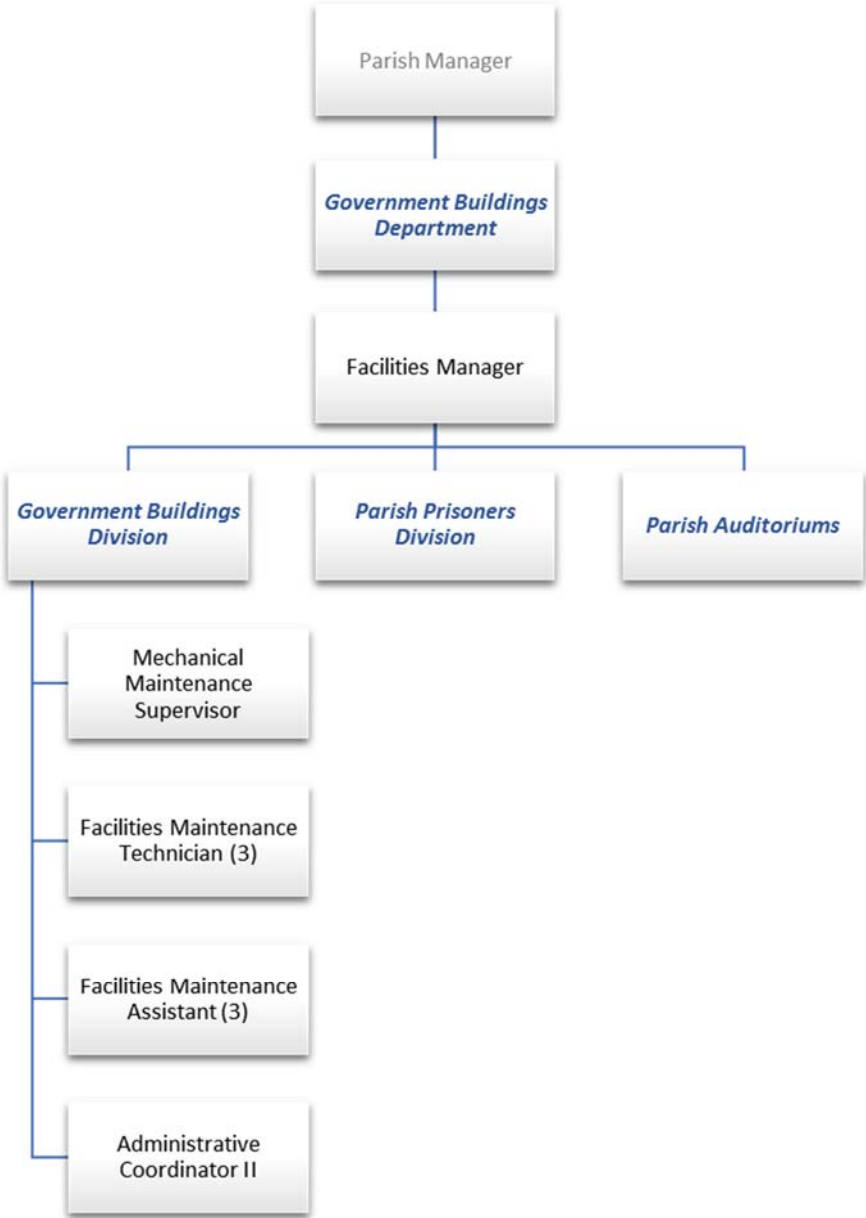
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	643,494	649,228	627,563	649,409	649,409
Supplies and Materials	30,167	33,790	36,020	37,790	37,790
Other Services and Charges	1,129,026	1,197,617	1,156,130	1,360,453	1,360,453
Repair and Maintenance	306,634	389,417	389,417	359,400	359,400
Capital Outlay	26,982	663,590	663,136	88,000	88,000
TOTAL EXPENDITURES	2,136,303	2,933,642	2,872,266	2,495,052	2,495,052
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					6.04%

BUDGET HIGHLIGHTS

- Capital (\$88,000), approved:
 - One (1) ¼ ton pickup truck, \$30,000
 - Old Courthouse Extension upgrade, \$58,000

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Manager	1	1	1	1	212	62,954	78,693	94,431
Mechanical Maint. Supervisor	1	1	1	1	208	44,197	55,246	66,295
Facilities Maint. Tech	3	3	3	3	106	27,275	34,094	40,913
Admin Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Facilities Maintenance Asst.	3	3	3	3	101	20,197	25,246	30,295
TOTAL	9	9	9	9				



CODE VIOLATION/COMPLIANCE

151-195 GENERAL FUND – CODE VIOLATION/COMPLIANCE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Code Violation and Compliance Division of Planning is responsible for the management and enforcement of the Demolition Program, Grass Cutting, Derelict Vessels and Condemnations. This division accepts and addresses citizen's complaints, records into computerized database, investigates and performs inspections. This division also issues warning notifications and citations with escalating fines to violators of the nuisance abatement ordinance.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
1. Education of Council members of functions of division especially condemnations.	80%	90%	100%
2. Use IT/Website/Video to improve & streamline NA remedies	0%	20%	100%
3. Explore new aspects of MyPermitNow & MyGovernment Online software to enhance its utilization abilities.	100 0%	100 0%	100% 100%
Infrastructure Enhancement/Growth Management			
1. To address all vacant, blighted properties and dilapidated and dangerous structures reported to Nuisance Abatement.			
a. Number of tall grass, junk/debris, junked/abandoned vehicles, and abandoned/derelict vessels complaints reported	870	665	1,000
b. Number of abandoned/derelict structure violations processed	125	145	200
c. Number of liens placed on tax notices for nuisance violators	85	98	115
d. Number of abandoned/derelict structures condemned by Council.	18	19	100
e. Number of abandoned/derelict structures demolished TPCG	24	8	50
2. Streamline visitors to Government Tower	0%	100%	0%
3. Budgetary responsibility/AS400/Invoicing, etc.	0%	100%	100%
4. Shift to a more proactive approach as it relates to receipt of nuisance complaints	N/A	35	80
5. Expand division to assist with new approach more efficiently	0%	20%	100%
6. Assist where needed with the PA Demo Program & debris removal	0%	30%	100%
7. Develop relationship with State & Parish to ensure all major & most traveled areas of parish are free of tall grass junk & trash	0%	0%	100%

*Please note that some numbers for 2022 may vary greatly, depending on the response and success of the PA Demo Program and debris removal.

BUDGET SUMMARY

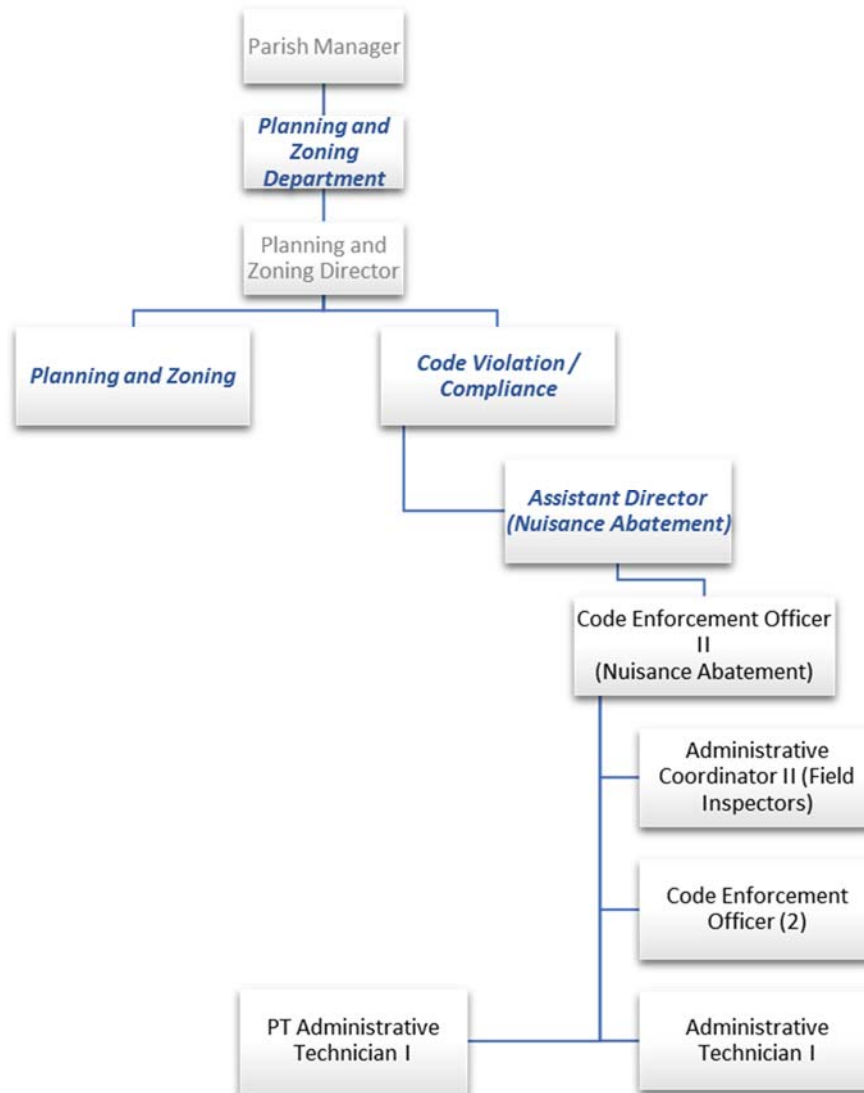
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	174,926	177,614	175,043	335,162	335,162
Supplies and Materials	5,021	7,600	5,794	8,600	8,600
Other Services and Charges	270,633	329,683	254,636	364,823	364,823
Repair and Maintenance	584	1,000	972	3,000	3,000
Capital Outlay	3,163	0	0	0	0
TOTAL EXPENDITURES	454,327	515,897	436,445	711,585	711,585
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					37.93%

BUDGET HIGHLIGHTS

- Personnel, approved:
 - Add one (1) Assistant Director, Grade 212
 - Add one (1) Code Enforcement Officer, Grade 106
 - Add one (1) Admin. Tech. I, Grade 101

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Assistant Director	0	0	1	1	212	62,954	78,693	94,431
Code Enforcement Officer II	1	1	1	1	108	32,703	40,879	49,055
Code Enforcement Officer	1	1	2	2	106	27,275	34,094	40,913
Admin. Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Admin. Tech I	0	0	1	1	101	20,197	25,246	30,295
TOTAL FULL-TIME	3	3	6	6				
Admin. Tech I	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	1	1	1	1				
TOTAL	4	4	7	7				



JANITORIAL SERVICES

151-198 GENERAL FUND – JANITORIAL SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division provides the cleaning and maintenance of all government buildings and is responsible for maintaining and contracting custodial services at 42 government buildings. Our mission is to provide our Parish Employees and the public with a clean and healthy environment in the most economical manner.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
1. To continue providing janitorial services at TPCG facilities in an efficient and cost-effective manner.			
a. Coordinate and obtain janitorial services at various new TPCG locations due to Hurricane Ida.	N/A	15%	100%
2. Continue to evaluate cost saving measures for all TPCG facilities.			
a. Install hands free paper and soap dispensers at various facilities to improve public health.	N/A	10%	100%
b. Set up warehouse inventory for all janitorial products when feasible.	N/A	10%	100%
3. To improve the floor maintenance program at the Government Tower and City Court.			
a. Establish routine carpet cleaning and buffing of all hard surface floors in Government Tower and City Court.	100%	100%	100%

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	9,601	9,601	9,601	9,601	9,601
Supplies and Materials	23,011	22,300	22,300	22,500	22,500
Other Services and Charges	251,088	255,772	247,341	256,368	256,368
TOTAL EXPENDITURES	283,700	287,673	279,242	288,469	288,469
% CHANGE OVER PRIOR YEAR					0.28%

BUDGET HIGHLIGHTS

- The General Fund share of the contract for cleaning services is \$248,430, same as 2021, approved.

GENERAL - OTHER

151-199 GENERAL FUND – GENERAL - OTHER

PURPOSE OF APPROPRIATION

This department is used for expenses that are related to general expenditures such as taxes, security purchases or investments, indirect allocations from service departments (Fleet Maintenance, Purchasing, and Information Systems).

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Supplies and Materials	173	800	183	500	500
Other Services and Charges	1,680,280	1,368,917	1,632,474	1,657,854	1,657,854
Repair and Maintenance	(696)	(1,500)	(919)	(1,500)	(1,500)
Capital Outlay	<u>17,690</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>1,697,447</u>	<u>1,368,217</u>	<u>1,631,738</u>	<u>1,656,854</u>	<u>1,656,854</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					21.10%

BUDGET HIGHLIGHTS

- No significant changes.

PURPOSE OF APPROPRIATION

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, accidental, unusual, or suspicious deaths. The Coroner’s Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense. (See Miscellaneous Information section for details)

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Other Services and Charges	<u>740,150</u>	<u>740,120</u>	<u>740,128</u>	<u>805,626</u>	<u>805,626</u>
TOTAL EXPENDITURES	<u>740,150</u>	<u>740,120</u>	<u>740,128</u>	<u>805,626</u>	<u>805,626</u>
% CHANGE OVER PRIOR YEAR					8.85%

BUDGET HIGHLIGHTS

- No significant changes.



PUBLIC WORKS/ENGINEERING

151-302 GENERAL FUND – PUBLIC WORKS/ENGINEERING

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Engineering Division provides engineering services to the Public Works Department. The Engineering Division has the primary responsibility of managing assigned Public Works Department's capital improvement projects. This division also provides engineering support for the Terrebonne Parish Regional Planning Commission subdivision approval process. The Engineering Division reviews drainage plans for commercial and industrial building permits as required by Section 22-168 of the Terrebonne Parish Code of Ordinances. The Engineering division provides miscellaneous engineering services to other Public Works Department divisions and in-house engineering for small capital projects as assigned by the Parish Manager or the Parish President.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Infrastructure Enhancement/Growth Management			
<i>1. To provide for the effective construction of assigned capital projects:</i>			
a. Number of Capital Projects	34	33	34
b. Number of Change Orders done for projects	36	17	26
c. Number of engineering/architectural appointments	8	11	10
d. Number of Amendments to Capital Projects	24	9	17
e. Number of Substantial Completions	11	5	8
f. Dollar Amount of Capital Projects (Millions)	\$132	\$159	\$145
g. Invoices dollar amount for Capital Projects (Millions)	\$23	\$18	\$20
<i>2. To provide for the effective review of subdivision submitted and to inform the Planning Commission of any design deficiencies:</i>			
a. Number of engineering reviews of subdivisions	12	22	17
b. Number of engineering reviews of building permits	38	30	19
c. Number of Final Inspections of subdivisions	1	3	2
d. Number of Process "D"	13	19	16
<i>3. To improve the drainage in the Parish:</i>			
a. 1-1A Pump Station	90%	100%	N/A
b. Hanson Canal Pump Station	90%	100%	N/A
c. Bayou Terrebonne Lock	50%	100%	N/A
d. Petit Caillou Drainage	50%	100%	N/A
e. Lower Little Caillou Pump Station (Lashbrooke)	0%	90%	100%
f. Elliot Jones Pump Station	0%	40%	100%
g. Bayou Cane Pump Station	0%	25%	100%
h. Westside Alma Drainage Phase 3	0%	25%	100%
i. Bayou Terrebonne Lock Pump Station	0%	15%	50%
j. Bayou Terrebonne Miter Gate	0%	5%	25%
k. Company Canal Miter Gate	0%	5%	25%
l. Dularge West Pump Station	0%	0%	25%
<i>4. To upgrade the infrastructure of the Parish:</i>			
a. Government Tower Elevator	90%	100%	N/A
b. Industrial Ave Bridge Replacement	90%	100%	N/A
c. American Legion Roof	60%	100%	N/A
d. South Louisiana Wetlands Discovery Center	0%	100%	N/A
e. Civic Center Sidewalks	0%	100%	N/A
f. Bayou Terrebonne Eastside Sidewalks Phase 2	0%	100%	N/A
g. LA 24 Sidewalk Rehab	0%	75%	100%
h. Le Petit Renovations	0%	50%	100%
i. Hollywood Road Extension Bridge	0%	25%	100%
j. South Branch Library	0%	0%	50%
k. Brady Road Bridge	0%	0%	50%
l. New Health Unit	0%	0%	50%

BUDGET SUMMARY

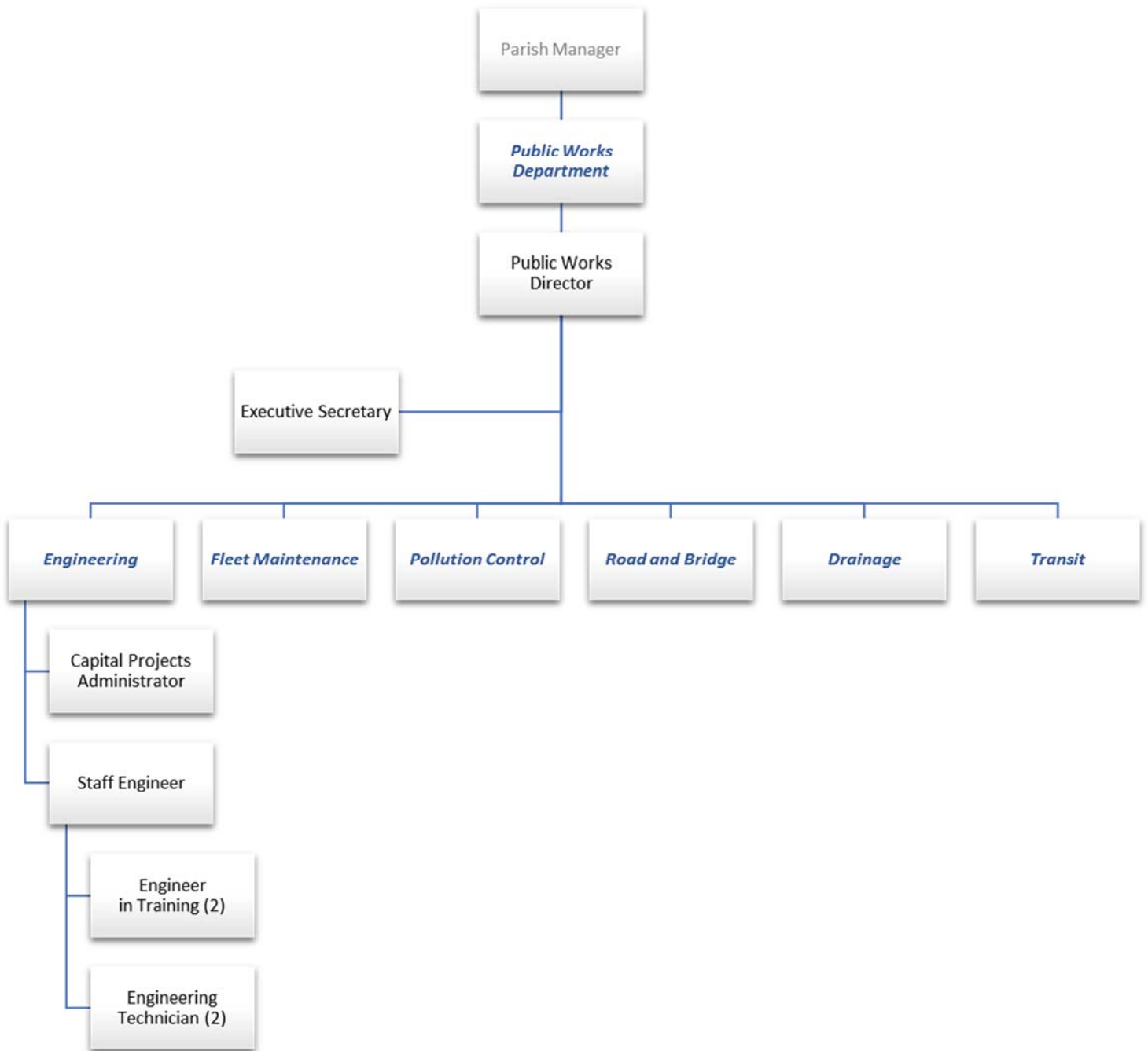
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	570,894	584,027	539,272	607,230	607,230
Supplies and Materials	19,011	39,000	22,418	39,000	39,000
Other Services and Charges	137,101	174,888	141,396	176,220	176,220
Repair and Maintenance	9,748	26,700	26,700	26,700	26,700
Allocated Expenditures	(662,133)	(611,517)	(662,133)	(662,133)	(662,133)
Capital Outlay	2,410	0	0	0	0
TOTAL EXPENDITURES	77,031	213,098	67,653	187,017	187,017
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					2.98%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2021	2021	2022	2022	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Public Works Director	1	1	1	1	III	75,407	107,234	139,060
Capital Projects Administrator	1	1	1	1	212	62,954	78,693	94,431
Staff Engineer	1	1	1	1	211	57,231	71,539	85,847
Engineering in Training	2	1	2	2	205	37,112	46,390	55,667
Engineering Tech	2	2	2	2	107	29,730	37,163	44,595
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
TOTAL	8	7	8	8				



PARISH VA SERVICE OFFICE

151-408 GENERAL FUND – PARISH VA SERVICE OFFICE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Veterans' Service Office provides counseling and assistance to veterans, their dependents, and their survivors in applying for all federal and state benefits to which they may be entitled. This includes U. S. Department of Veterans' Affairs benefits in the form of pensions, compensation, insurance, education, home loans, and medical care.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Other Services and Charges	<u>23,784</u>	<u>23,784</u>	<u>24,924</u>	<u>23,991</u>	<u>23,991</u>
TOTAL EXPENDITURES	<u>23,784</u>	<u>23,784</u>	<u>24,924</u>	<u>23,991</u>	<u>23,991</u>
% CHANGE OVER PRIOR YEAR					0.87%

BUDGET HIGHLIGHTS

- Parish supplement for State Veterans Service Office, \$23,991, \$933 increase from 2021, approved.

HEALTH & WELFARE - OTHER

151-409 GENERAL FUND – OTHER

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

Veterans Homeless Shelter. The Terrebonne Parish Consolidated Government has a cooperative endeavor agreement with START Corporation to partially fund the services and operations of the shelter for Veterans of the armed forces in need.

Lenox Hotard Post #31. Terrebonne Parish Consolidated Government has a cooperative endeavor agreement with the Lenox Hotard Post #31 (American Legion) to partially fund the services and operations of the post.

Houma-Terrebonne Marine Corps League. Terrebonne Parish Consolidated Government has a cooperative endeavor agreement with the Marine Corps League to partially fund the repairs to their building.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Other Services and Charges	41,750	78,000	68,699	73,000	73,000
TOTAL EXPENDITURES	<u>41,750</u>	<u>78,000</u>	<u>68,699</u>	<u>73,000</u>	<u>73,000</u>
% CHANGE OVER PRIOR YEAR					-6.41%

BUDGET HIGHLIGHTS

- Veterans Homeless Shelter, \$28,000, same as 2021, approved.
- Lenox Hotard Post #31 (American Legion) operating, \$20,000, decrease of \$5,000 from 2021, approved.
- Houma-Terrebonne Marine Corps League, \$25,000, same as 2021, approved.

ANIMAL CONTROL

151-442 GENERAL FUND – ANIMAL CONTROL

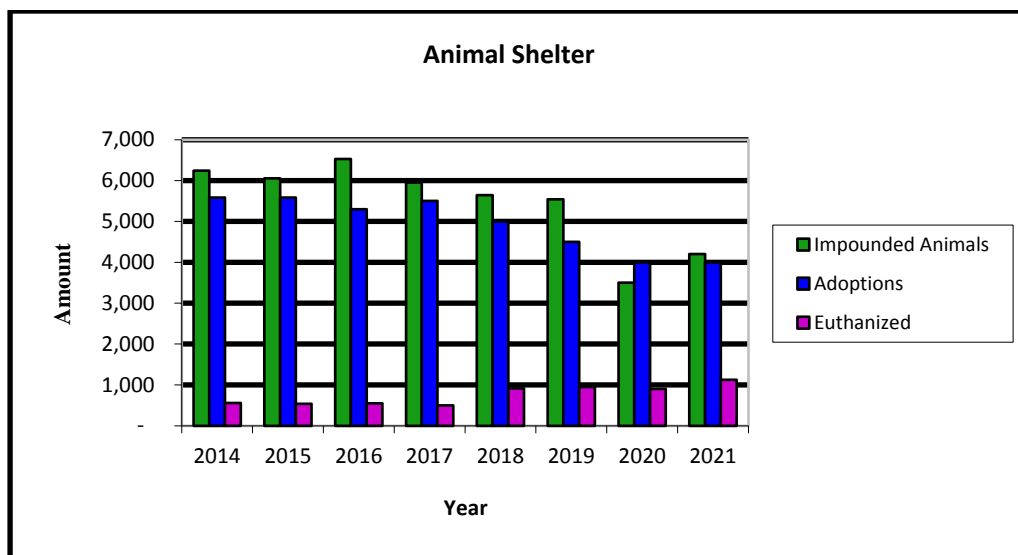
MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Animal Shelter’s mission is to balance the health, safety, and welfare of the people and animals by protecting the rights of people from the dangers and nuisances caused by uncontrolled animals, ensuring the protection of animals from mistreatment, and promoting and motivating responsible pet ownership. Animal Control Officers provide a variety of services including catching stray, lost, or dangerous animals. The Animal Shelter also houses unwanted pets, has an adoption program, and assists the public in animal related problems. Animal Control responds to eminent situations regarding animals and works in conjunction with local law enforcement for after hour, weekend, and holiday emergencies.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
<i>1. To enhance animal care and control services to the public</i>			
a. Number of impounded animals*	3,501	4,200	4,200
b. Number of complaints responded to by animal control*	2,391	2,500	2,500
c. Number of after hour complaints responded to by animal control	202	225	200
d. Number of bite cases investigated by animal control	65	50	60
e. Number of cruelty investigations handled by animal control	195	285	300
f. Number of dangerous/vicious dog investigations handled by animal control	113	135	130
<i>2. To increase the live release rate</i>			
a. Number of animals adopted by the public	971	1,125	1,100
b. Number of animals transferred to adoption agencies/organizations for adoption	726	775	800
c. Number of animals redeemed by their owners	145	220	250
d. Number of community cats trapped-neutered-returned (TNR)	873	1,230	1,300
<i>3. To reduce the overpopulation through public awareness and programs</i>			
a. Number of animals spayed/neutered through low-cost program**	824	550	900
b. Number of Facebook Followers	21,881	23,000	24,500
<i>4. To enhance quality of care for shelter animals</i>			
a. Spay/neuter surgeries performed in-house for adopted/transferred animals**	2,185	3,200	3,200
b. Exams completed in-house by veterinary team	5,798	7,600	7,000
c. Animals treated for illness/injury in-house by veterinarian	1,286	2,200	2,000

*Operations reduced due to COVID from March 16,2020 to June 25, 2021.

**Because the LA/SPCA’s spay/neuter clinic was closed Mar.-Dec. 2020 due to COVID, Spays/neuters for the public were performed by TPAS’s shelter veterinarian.



BUDGET SUMMARY

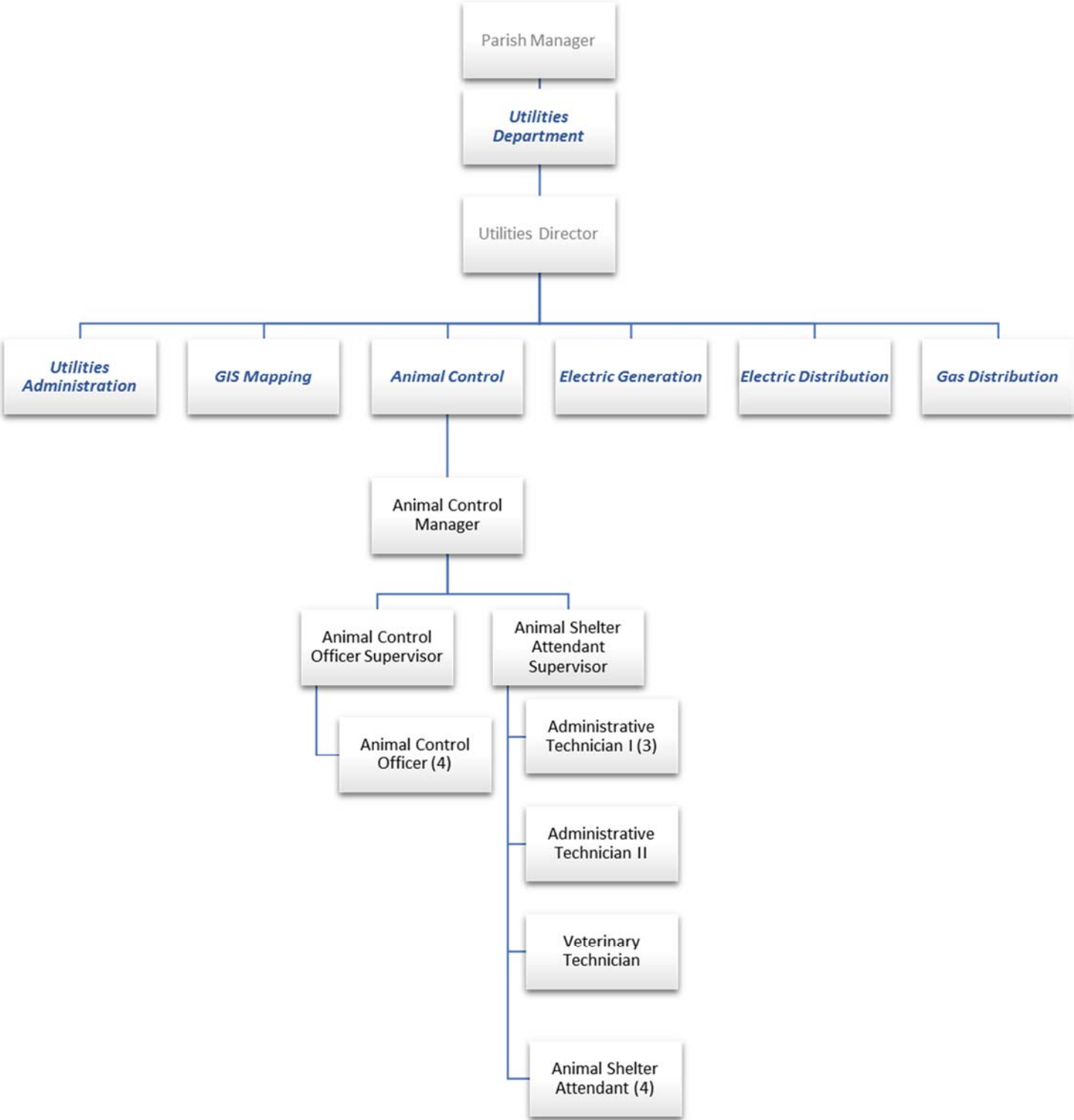
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	799,907	838,606	773,787	903,277	903,277
Supplies and Materials	175,138	157,063	176,300	169,550	169,550
Other Services and Charges	307,243	475,532	347,365	336,251	336,251
Repair and Maintenance	37,121	44,150	24,150	24,150	24,150
Capital Outlay	73,686	34,532	34,532	53,200	53,200
TOTAL EXPENDITURES	<u>1,393,095</u>	<u>1,549,883</u>	<u>1,356,134</u>	<u>1,486,428</u>	<u>1,486,428</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-5.42%

BUDGET HIGHLIGHTS

- Personnel, approved:
 - Add one (1) Animal Control Officer, Grade 105
- Capital (\$53,200), approved:
 - One (1) Capture dart gun, \$1,000
 - One (1) Animal Control Officer Vehicle, \$45,000
 - One (1) Wall mount table, \$1,200
 - New counter tops, \$6,000

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Animal Shelter Manager	1	1	1	1	209	47,732	59,665	71,599
Animal Shelter Supervisor	1	1	1	1	109	35,974	44,967	53,960
Veterinarian Technician	2	2	2	2	107	29,730	37,163	44,595
Animal Control Supervisor	1	1	1	1	106	27,275	34,094	40,913
Animal Control Officer	3	2	4	4	105	25,255	31,569	37,883
Admin. Tech II	1	1	1	1	102	21,206	26,508	31,810
Animal Shelter Attendant	4	4	4	4	102	21,206	26,508	31,810
Admin. Tech I	3	3	3	3	101	20,197	25,246	30,295
TOTAL FULL-TIME	<u>16</u>	<u>15</u>	<u>17</u>	<u>17</u>				
Animal Shelter Attendant	2	2	2	2	102	10,603	13,254	15,905
TOTAL PART-TIME	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				
TOTAL	<u>18</u>	<u>17</u>	<u>19</u>	<u>19</u>				



BAYOU TERREBONNE WATERLIFE MUSEUM

151-560 GENERAL FUND – BAYOU TERREBONNE WATERLIFE MUSEUM

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Bayou Terrebonne Waterlife Museum is under the direct supervision of the Houma Main Street Manager, head of the Downtown Revitalization Division of the Planning & Zoning Department. The museum houses a \$300,000 permanent exhibit on the economic, social, and natural history of Terrebonne Parish and southeast Louisiana’s bayous, wetlands, and nearby Gulf waters, especially fisheries past and present. There are 20 separate voices used in the various interactive narratives throughout the museum, 130 creatures displayed on the hand-painted eco-line mural, 64 interactive buttons, a 13.5-foot mounted alligator, and a stunning 7-piece suspended redfish diorama. The museum has been and continues to be a catalyst for economic growth of downtown Houma. The Waterlife Museum also serves as a prominent gateway into the 13-parish Atchafalaya Trace Heritage area, soon to be nationally designed, and plays a growing role in the “America’s Wetland” national campaign, and effort to save coastal Louisiana.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Quality of Community & Family Life			
1. To promote and pay tribute to the parish's and region's unique water-related economic, social, and natural history, celebrating the prominent role the bayou, wetland and Gulf of Mexico have played in the region's development and growth.			
a. Number of individual visitors to museum	800	825	2000
b. Amount of Group Tours to museum	10	10	40
c. Number of Special Events held at museum	0	0	2
d. Dollar amount of admissions to the museum	\$608	\$330	\$1,500
2. To bring new exhibits to the museum.			
a. Apply for grants to make exhibits possible	0	0%	10%
b. Partnering with non-profits to make new exhibits possible	0%	0%	10%
Effective and Efficient Government			
1. To promote the museum as an alternative rental facility for small parties, receptions, weddings, etc.			
a. Dollar amount from rentals of the museum	\$0	\$600	\$800
2. Department's use of Waterlife Museum banquet room for monthly meetings	0	6	24



BUDGET SUMMARY

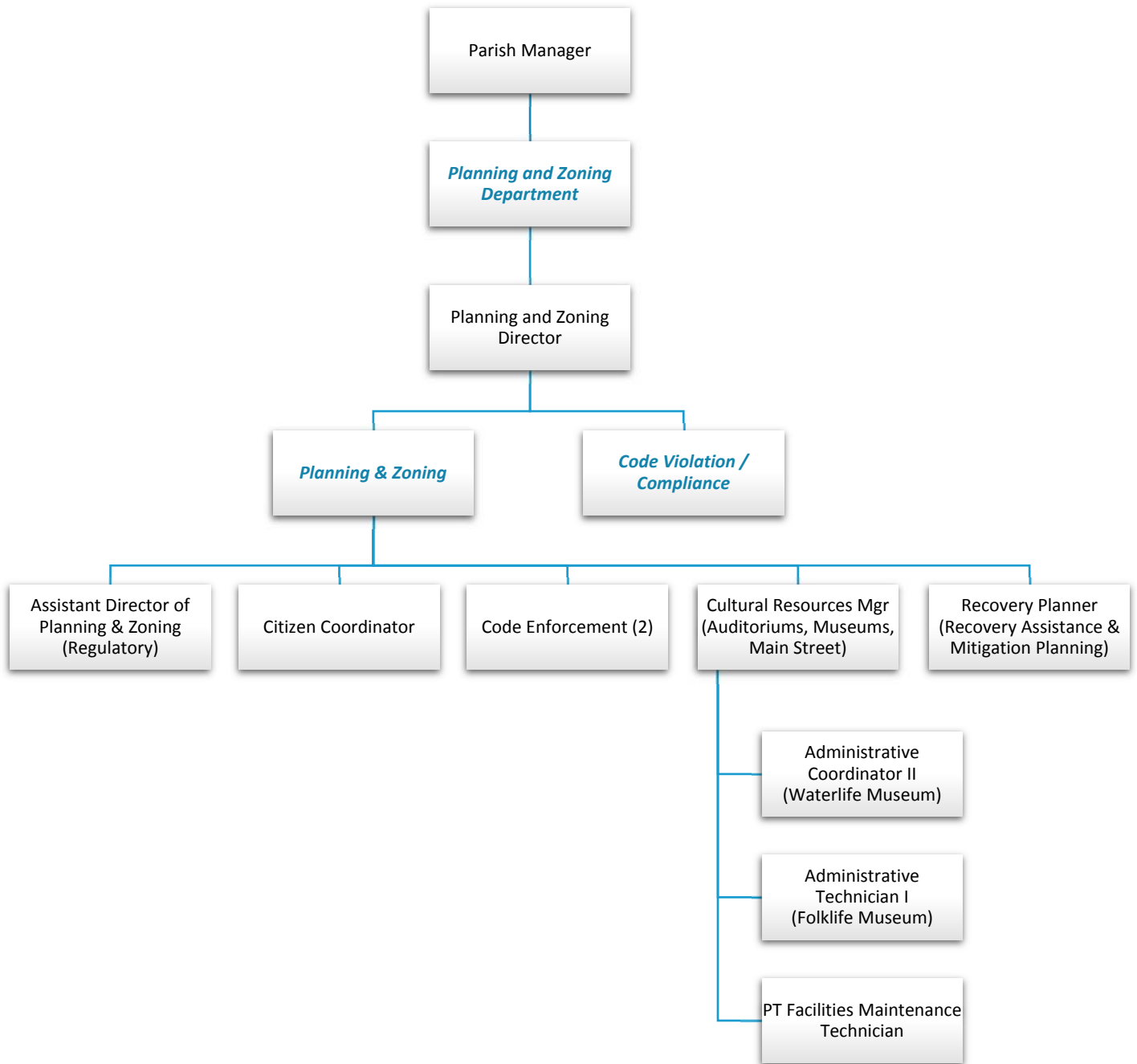
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	46,312	65,339	60,676	74,435	74,435
Supplies and Materials	284	2,100	989	1,900	1,900
Other Services and Charges	26,284	33,515	30,225	35,223	35,223
Repair and Maintenance	1,347	8,000	5,676	8,000	8,000
Capital Outlay	6,944	0	0	0	0
TOTAL EXPENDITURES	81,171	108,954	97,566	119,558	119,558
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					9.73%

BUDGET HIGHLIGHTS

- Self-generated revenue through the gift shop, concessions, commissions, rentals, admissions, membership fees and donations are projected for 2022 at \$2,100, approved.
- Publicity and promotions, \$1,500, same as 2021, approved.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin. Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL FULL-TIME	1	1	1	1				
Facilities Maintenance Tech	1	1	1	1	106	13,638	17,047	20,457
Admin. Tech I	1	1	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	2	2	2	2				
TOTAL	3	3	3	3				



PUBLICITY

151-651 GENERAL FUND – PUBLICITY

MISSION STATEMENT

To provide for Parishwide special events encouraging community involvement and partnership between government and the public and to present entertainment events to promote tourism for Terrebonne Parish.

The Tree Board is responsible for preserving and protecting healthy trees in Terrebonne Parish which play an important ecological role in controlling soil erosion and storm water runoff. To promote trees as enhancing air quality by reducing air pollution, noise, and water pollution. To further promote for the benefit of our community an understanding of the value of trees new and old as an important economic asset, environmental asset and as creating a positive image of a caring community. The Tree Board raises public awareness about the value of trees through the creation of educational materials, programs such as the annual Arbor Day Tree Giveaway and community citizen awards such as the Tree-Mendous Citizen award by utilizing partnerships with other organizations and businesses, grants, and their annual operating budget. The Tree Board is also responsible for the review and approval of permits to remove or prune trees on public properties and rights of way.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Other Services and Charges	<u>136,208</u>	<u>211,929</u>	<u>162,885</u>	<u>479,700</u>	<u>479,700</u>
TOTAL EXPENDITURES	<u>136,208</u>	<u>211,929</u>	<u>162,885</u>	<u>479,700</u>	<u>479,700</u>
% CHANGE OVER PRIOR YEAR					126.35%

BUDGET HIGHLIGHTS

- Holiday Expenses/ Parades, \$40,000, same as 2021, approved.
- Beautification Program, \$20,000, \$2,700 increase, approved.
- Co-sponsorships of various events, \$25,000, same as 2021, approved.
- Parish Publicity, \$300,000, approved.
- Independence Day Celebration, \$10,000, same as 2021, approved.
- Rougarou Festival, \$20,000, same as 2021, approved.
- Various afterschool programs, \$35,000, a \$5,000 decrease, approved.
- Tree Board, \$20,000, approved.

ECONOMIC DEVELOPMENT/OTHER

151-652 GENERAL FUND – ECONOMIC DEVELOPMENT/OTHER

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The mission of the *Houma Downtown Development Corporation* is to stimulate in-fill and economic growth and development within the established geographical boundaries of Historic Downtown Houma. This mission is to be accomplished by encouraging cooperation and leadership in the downtown business community to create a positive image for downtown as an attractive location to live, work, invest, and play. Positive image is developed by improving the outward appearances of the downtown area in both the natural and built environments, by encouraging the growth of cultural institutions and activities, and by initiating and completing various capital projects within the downtown area.

The *Houma Historic District's* mission is to administer the new regulatory historic district ordinance to ensure authenticity and a sense of place for the historic district comprised of both a National Historic Register District and a larger local Historic District.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Quality of Community and Family Life			
<i>1. To continue revitalization of Historic Downtown Houma.</i>			
a. Parking lots on Park Ave, electrical, water, cleanup and mulching annually	4	3	4
b. Downtown Houma grant from Keep Terrebonne Beautiful garbage receptacles	5	5	5
c. Planters purchased for downtown Houma with Demonstration days	50	5	10
d. Folklife Culture Center classes and activities per month	20	20	45
e. Number of times per year Court Square landscaping/sprinkler upkeep done	3	3	3
f. Number of times per year Waterlife Museum landscaping/sprinkler upkeep done	3	3	3
g. Number of sponsorships in the amount of \$500 for non-profits	10	2	10
h. Incorporating signage and historical markers	10%	10%	50%
i. Downtown Live After 5 Concerts	0	0	7
j. Art After Dark sponsorship, community band, entertainment, marketing	0	0	1
k. Picnic benches for citizens to have the option to eat outside	3	2	5
l. Pedestrian Crosswalks on Main Street, currently temporary	0	0	2
m. Marketing by use of Facebook and Instagram on a monthly base for downtown events and merchants	100%	100%	100%
n. Utilization of a website to market the multi-facets of downtown area	100%	100%	100%
o. Farmer's market downtown Houma weekly	20%	20%	60%
p. New Christmas Decorations for historic district	0%	0%	2%
q. Implementation of a partnership with the Downtown Merchants quarterly meetings	0%	0%	100%
r. Bayouwalk maintenance, pressure washing, electrical issues, & banners	60%	40%	60%
s. Creative Place Making/Public Art	2	4	4
t. Demonstration Days	2	0	2
u. White Boot Cleanup with Keep Terrebonne Beautiful	0	1	1
v. White Boot Stroll downtown to work with merchants and eateries alongside of Tourist comm.	0	0	2
w. Masterplan for Downtown Houma	0%	50%	100%

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	14,533	39,718	22,111	0	0
Supplies and Materials	29,678	91,892	39,921	0	0
Other Services and Charges	544,052	768,368	615,679	737,000	737,000
Repair and Maintenance	3,919	52,522	36,170	0	0
Capital Outlay	0	115,140	115,140	0	0
TOTAL EXPENDITURES	<u>592,182</u>	<u>1,067,640</u>	<u>829,021</u>	<u>737,000</u>	<u>737,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-22.62%

BUDGET HIGHLIGHTS

- South Central Planning Commission, approved:
 - \$42,000, Regional Membership
 - \$60,000, Local match for Urban System Grant Administration
- TEDA, \$400,000, an increase of \$27,500 from 2021, approved.
- African American Museum, \$15,000, a \$30,000 decrease from 2021, approved.
- Isle de Jean Charles Relocation, \$200,000, approved.



HOUSING & HUMAN SERVICES (FEDERAL PROGRAMS)

151-653 – GENERAL FUND - HOUSING & HUMAN SERVICES (FEDERAL PROGRAMS)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department carries out all activities relating to the creation, implementation and administration of federal and state grant programs that assist low income residents of the Parish. Programs administered and implemented during this period were: Section 8 Rental Assistance, Family Self-Sufficiency, Disaster Voucher Program, In- Fill Housing Program, Single Room Occupancy Program, Head Start Program, Child and Adult Care Food Program, Owner Occupied Rehabilitation, Emergency Shelter Grant, Weatherization, Crisis Intervention, Community Food & Nutrition, Commodities, First-Time Homebuyers, CHDO Loan Program, Emergency Repair Program, Tenant Based Rental Assistance, Rapid Re-Housing, and the Low Income Home Energy Assistance Program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Quality of Community & Family Life			
1. To provide programs which improve the quality of life for the low-income population of Terrebonne Parish and to seek new funding opportunities for new initiatives/services that address prevalent community issues when feasible and available.			
a. Number of programs implemented	21	19	19

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	242,056	221,134	246,376	217,496	217,496
Supplies and Materials	8,457	11,600	11,100	10,100	10,100
Other Services and Charges	175,009	77,284	76,096	40,571	40,571
Repair and Maintenance	(222)	(2,530)	(3,269)	(4,450)	(4,450)
Capital Outlay	29,780	14,278	14,278	0	0
TOTAL EXPENDITURES	<u>455,080</u>	<u>321,766</u>	<u>344,581</u>	<u>263,717</u>	<u>263,717</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-14.24%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Housing and Human Svc. Dir.	1	1	1	1	III	75,407	107,234	139,060
Asst. Dir. - Community Dev.	1	1	1	1	212	62,954	78,693	94,431
Sr. Housing Rehab Specialist	1	1	1	1	209	47,732	59,665	71,599
Housing Rehab Specialist	1	1	1	1	208	44,197	55,246	66,295
Program Specialist	2	2	2	2	206	38,967	48,709	58,451
Admin. Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>				



PARISH FARM AGENT

151-654 GENERAL FUND – PARISH FARM AGENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Cooperative Extension Service is responsible for statewide LSU (Louisiana State University) off-campus, informal teaching of agriculture and natural resource technology and management techniques as well as other off-campus programs focused on home economics, youth development, overall improvement of the state’s economy and efficient use of community and personal resources. In short, the Cooperative Extension Service helps the people of Terrebonne and Louisiana – both rural and urban – to improve their lives through an educational process that uses research-based knowledge focused on issues and needs.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Quality of Community & Family Life			
1. To assist, train and teach Terrebonne Citizens skills that will enable them to be more productive, to improve their quality of life, and to provide positive economic impacts to individuals, families, and parish through educational programs.			
a. Number of residents given assistance and educational training in matters related to Agriculture, Horticulture and Fisheries.	10,300	8,100	7,100
2. To build leaders and good citizens through the 4-H Youth Development Program.			
a. Number of youths receiving leadership skills and character education training.	883	1,000	1,500
b. Number of youths participating in 4-H Programs.	883	1,000	1,500
3. To strengthen families and communities and to implement nutrition, diet, food safety and health programs for better and healthier living.			
a. Number of residents trained in healthy lifestyles and habits and nutrition education.	1,300	2,000	2,500
Effective and Efficient Government			
1. To facilitate the wise use of natural resources and protection of the environment through educational programs.			
a. Number of contacts made to promote Best Management Practices in Agriculture, Horticulture and Natural Resources.	8,200	9,400	10,100
2. To increase the overall health and wealth of citizen of Terrebonne Parish.			
a. Number of residents provided with information and resources to live better lives in the community.	30,000	40,000	50,000

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Other Services and Charges	70,336	75,512	71,000	75,512	75,512
TOTAL EXPENDITURES	70,336	75,512	71,000	75,512	75,512
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.



WATERWAYS & MARINA

151-680 GENERAL FUND – WATERWAYS & MARINA

PURPOSE OF APPROPRIATION

As part of Houma's downtown revitalization efforts, the Marina, managed by the Downtown Development Corporation serves both transient, recreational boaters and local residents alike with its conveniences and park-like setting. Situated at the junction of Historic Bayou Terrebonne and the Gulf Intracoastal Waterway (GIWW), the Downtown Marina is officially located on the GIWW at Mile Marker 58WHL. It provides safe harbor for overnight stays with all the conveniences necessary to serve recreational boaters. The marina provides shore power, fresh water, and pump-out/dump-out stations with a Marina Master to facilitate mooring, access to utilities, and general information for the traveler.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Supplies & Materials	6,360	27	1,165	1,800	1,800
Other Services and Charges	40,543	37,150	30,321	45,170	45,170
Repair and Maintenance	0	1,531	1,023	0	0
Capital Outlay	<u>5,457</u>	<u>24,955</u>	<u>24,955</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>52,360</u>	<u>63,663</u>	<u>57,464</u>	<u>46,970</u>	<u>46,970</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					21.34%

BUDGET HIGHLIGHTS

- No significant changes.

OFFICE OF HOMELAND SECURITY & EMERGENCY PREPAREDNESS

151-912 GENERAL FUND – TOHSEP

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Office of Homeland Security and Emergency Preparedness (TOHSEP) is responsible for formulating and updating plans, procedures, arrangements, agreements and coordinating emergency and disaster operations within Terrebonne Parish. The TOHSEP operates under the direction of the Parish President. The office coordinates with various Local, State and Federal agencies to prevent, prepare, respond, recover, and mitigate for terrorism, technological disasters, man-made disasters, and natural disasters. The TOHSEP also coordinates the Parish’s Rapid Response Team (PRAT) to respond to hazardous material incidents and the Community Emergency Response Team (CERT) to provide volunteers to assist TOHSEP during emergencies and disasters. TOHSEP provides training and informational presentations to various governmental and non-governmental agencies throughout the year in order to have trained personnel to respond to emergencies and disasters. Informational presentations are given to organizations year-round to inform the public on homeland security and emergency preparedness issues.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
<i>1. To increase training of office staff.</i>			
a. Outside Training (days)	12	12	25
b. Web-based Training	48	48	48
<i>2. To increase Public Participation and Volunteerism.</i>			
a. Community Emergency Response Team (members)	115	125	130
b. Medical Reserve Corp	0%	25%	50%
c. Public meetings and presentation	6	12	24
d. Facebook Followers	20,527	20,800	19,750
e. Twitter Followers	2,716	2,800	2,900
f. Smartphone App	0%	95%	100%
Public Safety			
<i>1. To increase training of first responders and ESFs.</i>			
a. National Incident Management System Classes	2	4	8
b. Parish Rapid Assessment Team Training	2	6	24
<i>2. To continue all-hazard Planning and Exercises.</i>			
a. Planning Meetings (hours)	96	192	1,500
b. Exercises (days)	0	6	6
c. Implementation of ESRI Emergency Management Software	0%	90%	100%
d. Major Pipeline GIS Mapping and Incident Planning	0%	25%	75%
<i>3. To maintain equipment.</i>			
a. Calibrate and inspect hazmat detection equipment	12	12	12
b. Inspect and perform communication checks	24	24	24
<i>4. To Increase Coordination and Interaction.</i>			
a. With Intergovernmental Agencies (meetings)	12	24	64
b. With Public/Private Entities (meetings)	6	12	24
c. School Safety & Active Shooter Trainings	3	8	12
d. Active Shooter Training - Private	2	0	12
<i>5. Helicopter Landing Pad.</i>			
a. Study and Design	0%	10%	100%
b. Construction	0%	0%	25%

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES					
Personal Services	226,627	202,853	201,404	210,992	210,992
Supplies and Materials	55,287	126,149	89,847	91,796	91,796
Other Services and Charges	274,127	423,797	393,936	412,153	412,153
Repair and Maintenance	54,765	19,400	18,200	34,900	34,900
Capital Outlay	2,675	53,000	53,000	0	0
TOTAL EXPENDITURES	613,481	825,199	756,387	749,841	749,841
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-2.90%

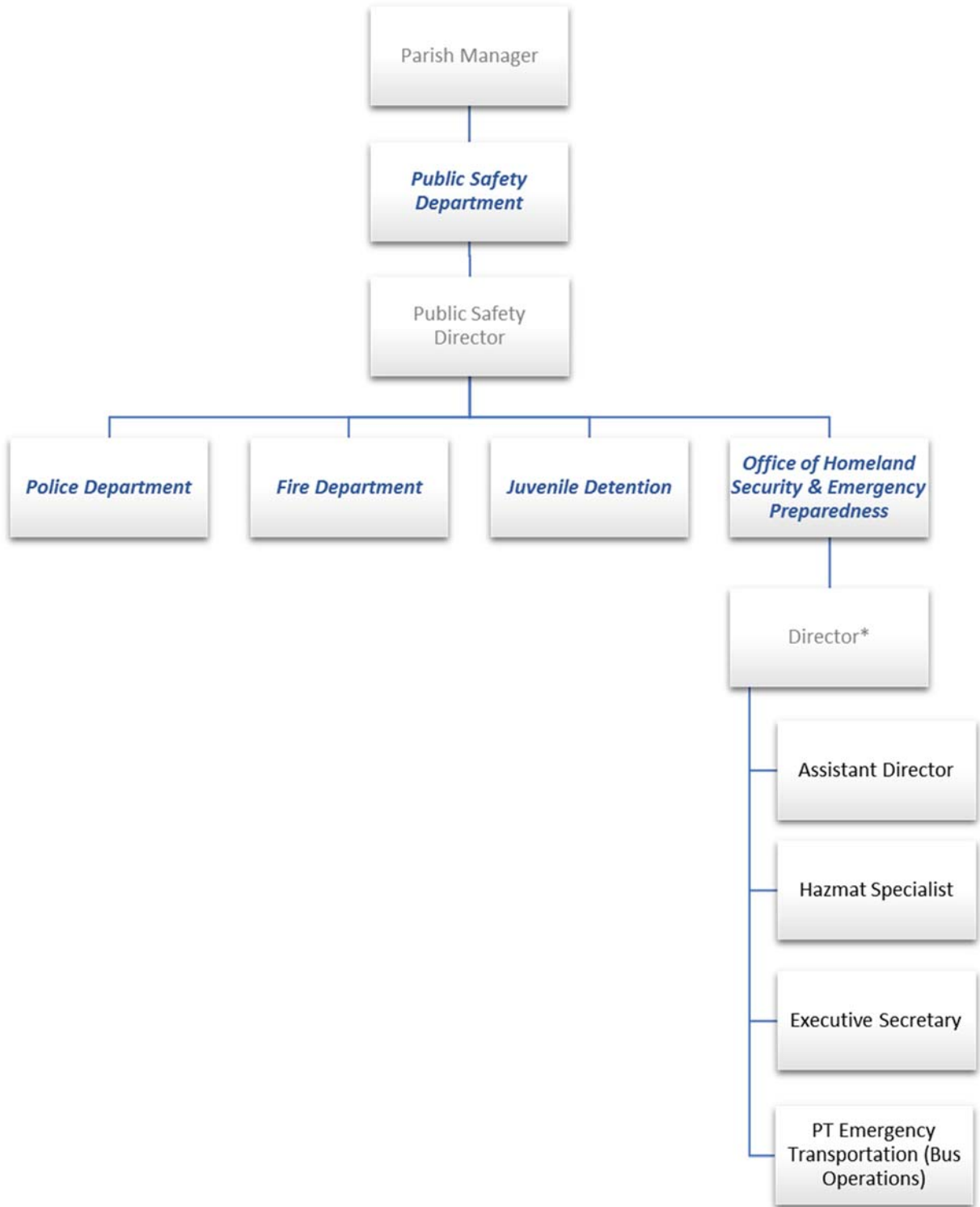
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Assistant Emergency Dir.	1	1	1	1	210	52,028	65,035	78,042
Hazard Material Responder	1	1	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
TOTAL FULL-TIME	3	3	3	3				
Bus Operation	1	1	1	1	104	11,802	14,752	17,702
TOTAL PART-TIME	1	1	1	1				
TOTAL	4	4	4	4				





* The director is not a Parish employee.

OPERATING TRANSFERS

151-999 GENERAL FUND – OPERATING TRANSFERS

DEDICATED EMERGENCY FUND - \$0

A transfer equal to 3% General Fund revenues (2020 Audit) is required when funds are below the minimum cap of \$3,000,000. The balance in 2022 will be \$3,000,000.

TERREBONNE JUVENILE DETENTION FUND – \$580,000 (Decrease of \$509,553)

Terrebonne Parish manages a juvenile detention facility assisting children who enter the juvenile justice system to become productive, law abiding citizens of the community by the establishment of rehabilitative programs. When Terrebonne Parish did not have this facility, the children were sent outside the Parish for rehabilitation. The General Fund supplements the operations of this facility for expenditures exceeding the dedicated ad valorem taxes.

PARISH PRISONERS FUND - \$3,765,000 (Decrease of \$366,810)

The General Fund supplements the operations of the Adult Detention Center for expenditures in excess of the Department of Corrections revenue shared with the Parish Sheriff.

PUBLIC SAFETY FUND - \$500,000 (Decrease of \$2,416,147)

Due to the losses in sales tax revenues and the continued high rates for employer contribution rates of the Municipal Police and Fire Employees' Retirement Systems, General Fund continues to supplement the Public Safety Fund.

NON-DISTRICT RECREATION FUND – \$68,968 (Decrease of \$50,000)

Monies in this fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities that are not funded through Parish Recreation Districts, which promote recreation and the general, health and well-being of the City's youth. The Municipal and Dumas Auditoriums net operations are included.

MARSHAL'S FUND -\$545,000 (Increase of \$169,912)

The General Fund supplements the operation of this Department.

COASTAL ZONE MANAGEMENT - \$159,452 (Increase of \$26,445)

To supplement the development and implementation of policies, plans and programs for multiple uses of coastal zones.

SECTION 8 HOUSING PROGRAM - \$40,000 (Same as 2021)

To assist in rental assistance program.

TERREBONNE HOMELESS SHELTER - \$18,400 (Same as 2021)

The General Fund supplements to help the homeless program.

HOME INVESTMENT PARTNERSHIP - \$50,874 (Same as 2021)

General Fund transfers local funds to supplement the U.S. Department of Housing and Urban Development Grant that is used to expand the supply of decent, affordable housing for low and very-low income families, and also to provide for coordinated assistance to state and local participants in the development of low-income housing stock.

HEAD START PROGRAM - \$490,785 (Same as 2021)

Local supplement from General Fund to provide for educational, nutritional, family, and social services to eligible school age children.

RURAL TRANSPORTATION - \$12,188 (Same as 2021)

The General Fund supplement to the Rural Transportation Program covering the Insurance premiums on the buses used by Council on Aging to manage operations of the program.

ROAD & BRIDGE FUND – \$0 (Decrease of \$753,000)

A supplemental transfer from the General Fund used for operating, maintaining, and constructing roads and bridges including parishwide grass cutting.

CRIMINAL COURT FUND - \$1,549,147 (Decrease of \$755,871)

Monies in this fund are used to supplement the operations of the criminal courts, petit jury, grand jury, witness fees, parish law library, and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies. In 2002, the Drug Court began operations to provide alternatives for nonviolent offenders charged with drug related crimes. There is a joint commitment from Court Officials, Law Enforcement Officials, Leonard J. Chabert Medical Center, the Parish Council and Parish President.

CIVIC CENTER O & M FUND - \$986,915 (Same as 2021)

Monies in this fund are used to supplement the activities necessary for the Houma-Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance, and marketing.



SPECIAL REVENUE FUNDS

Special Revenue Fund: A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses. Due to GASB 34 being implemented, the funds listed below that are considered to be major funds are reflected below.

***Dedicated Emergency Fund:** An appropriation of \$200,000 or 3% of General Fund Revenue based on previous years audited revenues, whichever is greater, is transferred for the purpose of emergency expenditures. Once there is a balance of at least the required cap amount the appropriation becomes discretionary.

Terrebonne Juvenile Detention Fund: Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used to purchase, acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

***Parish Prisoners Fund:** Monies in this Fund are received from the Terrebonne Parish Sheriff and supplemented by General Fund for the operation and maintenance of the Criminal Justice Complex.

Public Safety Fund: A portion of the monies in this fund are revenues dedicated to the City of Houma Police and Fire protection. Proceeds are used for operating, maintaining, and purchasing any necessary equipment for the police and fire departments. This is considered to be a major fund.

***Non-District Recreation Fund:** Monies in this Fund are primarily from the General Fund. Proceeds are used to provide playgrounds and other facilities, which promote recreation and the general health and well-being of the City's youth.

***Marshal's Fund:** Monies in this Fund are received from city court fines and the General Fund for the operation and maintenance of the City Marshal.

G.I.S. Technology Fund (Assessor): Monies in this fund are primarily from the proceeds of taxes assessed by the Parish. Proceeds from the taxes shall be used for the cost of the completion and implementation of the Terrebonne Geographical Information System map.

***Coastal Restoration and Preservation Fund:** Monies in this Fund are primarily from the Coastal Impact Certificate Fees. Also, this Fund receives grant monies from the State for various coastal restoration and preservation projects.

Parish Transportation Fund: Monies in this Fund are primarily from the State's Parish Transportation Revenue. Proceeds are used for operating, maintaining, and constructing roads and bridges.

Road and Bridge Fund: Monies in this fund are primarily from the proceeds of a dedicated ¼% sales tax, with a supplemental transfer from the General Fund. Proceeds are used for operating, maintaining, and constructing, roads and bridges. This is considered a major fund.

Drainage Tax Fund: Monies in the fund are primarily from the proceeds of a dedicated ¼% sales tax and ad valorem taxes assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining and constructing drainage works. This is considered to be a major fund.

¼% Capital Improvements Sales Tax Revenue Fund: This Fund accounts for the revenue from the ¼% Capital Improvement sales tax for the retirement of certain Public Improvement Bonds. The ¼% Capital Improvement sales tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. Monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met may be used by the Parish for the purposes for which the "Capital Improvement Sales Tax" and the "Parish Sales Tax" were authorized.

Road District No. 6 O & M: To accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

Road Lighting District Maintenance Funds: Monies in these Funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

Health Unit Fund: Monies in this Fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

Terrebonne Council on Aging, Inc: (TCOA) Monies in this fund are received from the proceeds of ad valorem taxes accessed by the Parish. Proceeds from the tax shall be used for the purpose of acquiring, constructing, operating and maintaining capital improvements to serve the elderly; and for operating and maintaining programs for the elderly and disabled persons in Terrebonne Parish.

Terrebonne-ARC: (TARC) TARC is infused with businesses creating jobs for adults with intellectual and other developmental disabilities since 1962. For 50 years, TARC has become a premier and leading ARC in the nation with its innovative job opportunities and services that include Pre-Vocational Training, Health Services, Residential Services, Therapies, and Transportation.

Parishwide Recreation Fund: Monies in this Fund are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax will be used for the purpose of maintaining and operating recreation programs.

Mental Health Unit: Monies are primarily from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Mental Health Unit.

Terrebonne Levee & Conservation District: To account for the collection and disbursement of a dedicated ¼% sales tax to be used according to a local services agreement between the Parish and the Terrebonne Levee & Conservation District to provide for local matching funds for the construction, acquisition, maintenance and operation, extension and/or improvement of Hurricane Protection for Terrebonne Parish and more specifically identified as the Corps of Engineers Project titled the “Morganza To The Gulf”.

Bayou Country Sports Park: Monies in this Fund are primarily from a 1% Hotel-Motel Tax collected and used for recreation and tourism infrastructure.

Criminal Court Fund. To account for criminal courts, grand jury, witness fees, parish law library and other expenses as related to criminal courts and of the District Attorney. This fund is funded through fines and forfeitures, Intergovernmental Revenue from the District Attorney, and a General Fund Supplement.

Grant Funds. (See page 148 for more information on Grant Funds.) This is considered to be a major fund.

**These funds are combined with General Fund for year-end financials; however, kept separate for monitoring activity.*

DEDICATED EMERGENCY FUND

200 – DEDICATED EMERGENCY FUND

PURPOSE OF APPROPRIATION

The Dedicated Emergency Fund was established in 1991. Each year there shall be a minimum appropriation of two hundred thousand dollars (\$200,000), or three (3) percent of General Fund revenues based on the previous year final audited revenues, whichever amount is greater, dedicated to an emergency fund account. All funds so appropriated and any interest accruing thereon shall be placed in this dedicated fund and shall be subject to the provisions of this section. In the event there is a balance of at least one million five hundred thousand dollars (\$1,500,000), the appropriation mandated herein shall become discretionary for all such periods of time that the fund has a balance of at least the cap amount as herein provided for. Additionally, every five (5) years, the cap amount will be increased by increments of two hundred fifty thousand dollars (\$250,000) to a maximum cap of five million dollars (\$5,000,000).

In order for any appropriation to be made from the emergency fund created by this section, there must be an emergency as provided in section 5-04 (b) (of the Home Rule Charter), and a two-thirds (2/3) vote of the authorized membership of the Council shall be required for any such appropriation.

Home Rule Charter, Section 5-04 (b): "To meet a public emergency affecting life, health, property or the public peace, the council may make emergency appropriations. Such appropriations shall be made by emergency ordinance in accordance with the provisions of this charter. To the extent that there are no available unappropriated revenues to meet such appropriations, the council may by such emergency ordinance borrow money in sums necessary to meet the emergency. The repayment of such sums shall be a fixed charge upon the revenues of the fiscal year next following the fiscal year in which the sums are borrowed."

After an approved expenditure of this emergency fund occurs, any reimbursement received from other governmental or private sources shall be returned to the Dedicated Emergency Fund up to the original amount expended for said emergency. Reimbursed funds in excess of expended emergency funds shall be placed into the appropriate Parish department budget to accomplish the restoration activities intended for such funds.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	16,576,410	44,011,215	44,011,215	0	0
Miscellaneous Revenue	32,282	35,000	1,061	0	0
Operating Transfers In	163,875	1,195,000	1,195,000	0	0
TOTAL REVENUES	16,772,567	45,241,215	45,207,276	0	0
EXPENDITURES					
Emergency Preparedness	17,547,954	47,011,215	47,086,215	0	0
TOTAL EXPENDITURES	17,547,954	47,011,215	47,086,215	0	0
% CHANGE OVER PRIOR YEAR					-100%
INCREASE (DECREASE) TO FUND BALANCE	(775,387)	(1,770,000)	(1,878,939)	0	0
FUND BALANCE, JANUARY 1	2,672,794	1,897,407	1,897,407	18,468	18,468
FUND BALANCE, DECEMBER 31	1,897,407	127,407	18,468	18,468	18,468

BUDGET HIGHLIGHTS

- The minimum cap for 2022 is \$3,000,000. Ordinance 21-9316 authorized the appropriation of Emergency Funds from the Dedicated Emergency Fund for purposes of protecting the health, safety and welfare of the Parish Citizens regarding the destruction and damages caused by Hurricane Ida.

<u>Year</u>	<u>Minimum Cap</u>	<u>Year</u>	<u>Minimum Cap</u>
1991	1,500,000	2031	3,500,000
1996	1,750,000	2036	3,750,000
2001	2,000,000	2041	4,000,000
2006	2,250,000	2046	4,250,000
2011	2,500,000	2051	4,500,000
2016	2,750,000	2056	4,750,000
2021	3,000,000	2061	5,000,000
2026	3,250,000		

TERREBONNE JUVENILE DETENTION FUND

202 – TERREBONNE JUVENILE DETENTION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from these taxes shall be used for the purchase or otherwise acquire, construct, reconstruct, rehabilitate, improve, repair, operate, lease as lessor or lessee, manage and administer or enter into contracts for the management, administration and operation of a Youth Center.

The Terrebonne Parish Juvenile Justice Complex has been established to provide short-term care in the secured custody of juveniles who are accused, adjudicated pending court action, awaiting transfer to another facility, and who cannot be served in an open setting. Specifically, the facility’s goals are the following:

- Provide for the juveniles’ basic needs, such as shelter, food, clothing, and medical care.
- Prevent the intentional abridgement of the juveniles’ legal rights during their detainment.
- Provide for the physical, emotional, religious, educational, and social needs of the juveniles during detainment.
- House the juveniles in a safe and humane environment, maintaining the level of security necessary to prevent escape and assure that the juveniles live free of fear from assault or intimidation by staff or other juveniles.

The mission of the Terrebonne Parish Juvenile Justice Complex is to provide a safe and restrictive environment for those juveniles requiring secure residential detention and to ensure that those detained will be available for scheduled court hearings. The atmosphere of the facility should be such that the juvenile will not be physically, emotionally, or psychologically injured or damaged by the detention experience. Programs in the detention facility will be developed to meet each juvenile’s nutritional, emotional, spiritual, educational, recreational, hygienic, and physical needs. Each juvenile’s medical, dental, and mental health needs will be addressed as necessary on an emergency or immediate care basis.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
<i>Effective and Efficient Government</i>			
1. To provide secured environment for those juveniles requiring secured residential detention.			
a. Number of juveniles housed in the facility	322	453	388
b. Number of Escapes	0	0	0
c. Bed Capacity (daily average times days of the month)	4,500	4,900	4,700
d. Average daily population by month	13	13	18
e. Average length of stay per juvenile (LOS)	14	9	12
2. To provide safe environment for those juveniles requiring secured residential detention by maintaining a greater than 90% monthly accuracy on the following:			
a. Classification- Performance Measure	100%	>95%	>90%
b. Confinement-Performance Measures	99%	>95%	>90%
c. Suicide Protective Protocols-Performance Measures	100%	>95%	>90%
d. Critical Incident Reporting Accuracy-Performance Measures	100%	>95%	>90%
3. To minimize the use of confinement:			
a. Monthly average use of confinement to <u>< 30N</u>	11	15	<20
b. Average hours of all isolation events <4.0 hours	3	3.5	<4.0
4. To develop staff through monthly training			
a. Annual training >40 hours per year	40+	>40	>40
b. Safe Crisis Management >12.0 hours per year	12+	>12	>12

BUDGET SUMMARY

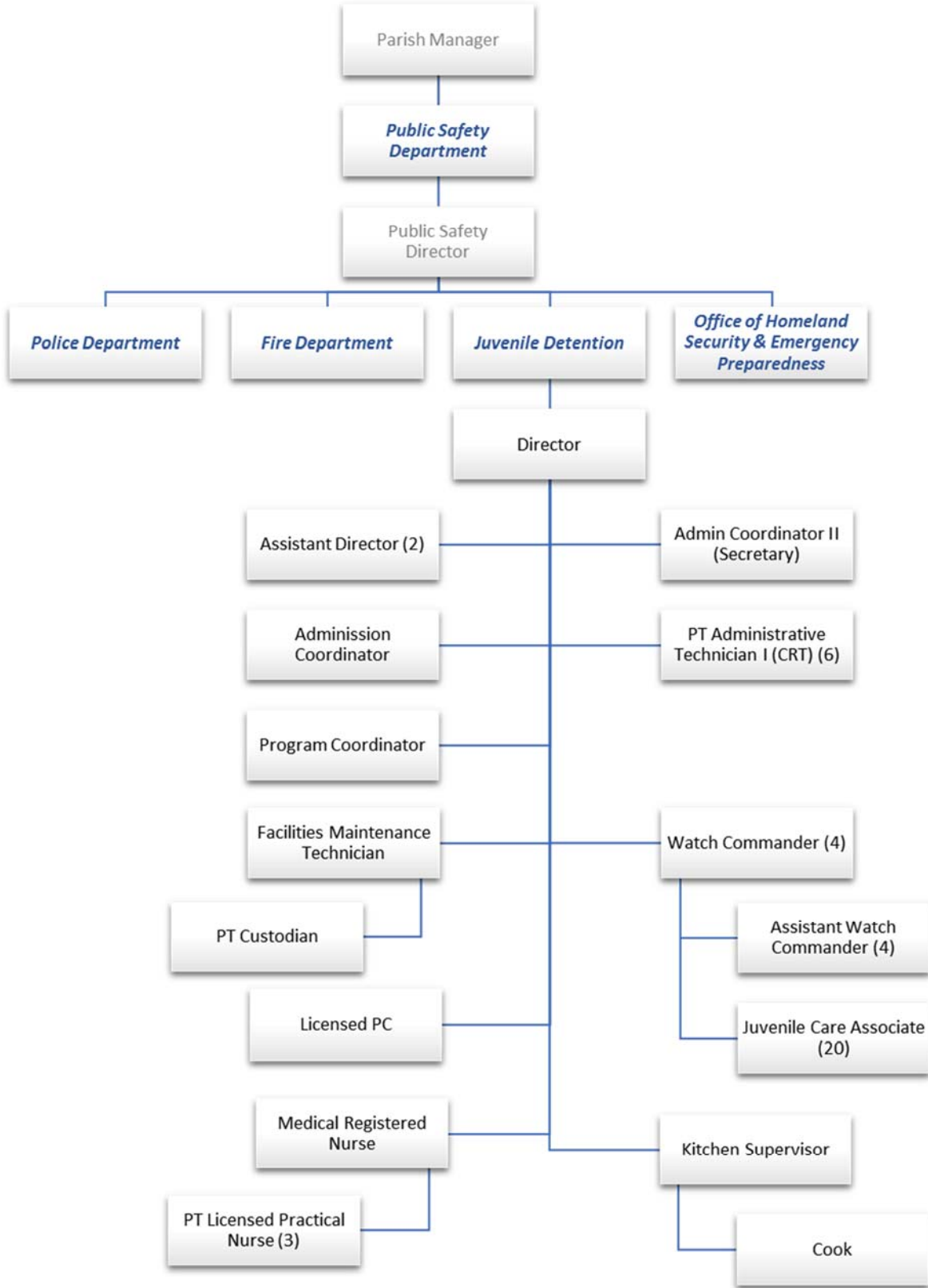
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	1,918,202	1,919,799	1,961,521	1,883,219	1,883,219
Intergovernmental	826,846	101,662	105,653	48,435	48,435
Charges for services	86,222	200,000	186,856	190,000	190,000
Miscellaneous Revenue	4,005	4,500	500	500	500
Operating Transfers In	172,402	1,458,851	1,458,851	731,453	731,453
TOTAL REVENUES	3,007,677	3,684,812	3,713,381	2,853,607	2,853,607
EXPENDITURES:					
Personal Services	2,171,972	2,424,333	2,183,391	2,495,064	2,495,064
Supplies and Materials	98,651	113,800	107,409	114,800	114,800
Other Services and Charges	504,033	553,748	533,731	576,568	576,568
Repair and Maintenance	25,185	16,900	19,200	18,700	18,700
Allocated Expenditure	34,532	31,896	34,532	34,532	34,532
Capital Outlay	438	112,427	112,427	42,000	42,000
Operating Transfers Out	250,000	350,000	350,000	250,000	250,000
TOTAL EXPENDITURES	3,084,811	3,603,104	3,340,690	3,531,664	3,531,664
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					3.10%
INCREASE (DECREASE) TO FUND BALANCE	(77,134)	81,708	372,691	(678,057)	(678,057)
FUND BALANCE, JANUARY 1	573,429	496,295	496,295	868,986	868,986
FUND BALANCE, DECEMBER 31	496,295	578,003	868,986	190,929	190,929

BUDGET HIGHLIGHTS

- Ad valorem taxes are levied 20 years through a .96-mill tax renewed by voters on November 16, 2013 (2013-2032), .94 mills through special state legislation (RS15:1099), renewed November 16, 2013 (2013-2032), approved.
 - \$1,880,219 for 2022
- Revenue generated from housing state DOC juveniles and from Office of Youth Development is estimated at \$40,000 for 2022, approved.
- Revenue generated from housing out of parish juveniles is estimated at \$150,000 for 2022, same as 2021, approved.
- General Fund Supplement, \$580,000, a decrease of \$509,553, approved.
- Single Point Assessment and Resource Center (SPARC) - \$250,000, transfers to Criminal Court Fund, approved.
 - Coupled with the state-of-the-art Detention Center will result in lowering the incidence of juvenile detention, reduce recidivism, lower the costs, and enable youth offenders to become permanent productive members of society.
- Capital (\$42,000), approved:
 - Scanning Equipment, \$15,000
 - Safety Wall Mats, \$27,000

PERSONNEL SUMMARY

JOB TITLE	2021	2021	2022	2022	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Director Juvenile Detention	1	1	1	1	I	64,650	93,719	122,788
Asst. Dir Juvenile Detention	2	1	2	2	211	57,231	71,539	85,847
Registered Nurse Supv	1	1	1	1	211	57,231	71,539	85,847
Licensed Professional Counselor	1	1	1	1	209	47,732	59,665	71,599
Juvenile Prog. Coordinator	1	1	1	1	208	44,197	55,246	66,295
Watch Commander	4	4	4	4	108	32,703	40,879	49,055
Asst. Watch Commander	4	4	4	4	106	27,275	34,094	40,913
Admin. Coordinator II	2	2	2	2	106	27,275	34,094	40,913
Facilities Maintenance Tech	1	1	1	1	106	27,275	34,094	40,913
Concessions/Kitchen Supervisor	1	1	1	1	105	25,255	31,569	37,883
Admin. Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Juvenile Care Associate	20	17	20	20	104	23,603	29,504	35,404
Cook	1	0	1	1	104	23,603	29,504	35,404
TOTAL FULL-TIME	40	35	40	40				
L.P. Nurse	0	3	3	3	206	19,483	24,354	29,225
L.P. Nurse	3	0	0	0	107	14,865	18,582	22,298
Admin. Tech I (CRT's)	6	5	6	6	101	10,099	12,623	15,148
Facilities Maintenance Asst.	1	0	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	10	8	10	10				
TOTAL	50	43	50	50				



PARISH PRISONERS FUND

203 – PARISH PRISONERS FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This division of the Public Safety Department is divided into two separate management groups; the Parish Government provides for the medical staff, prisoner’s education, and building maintenance and the Parish Sheriff provides for the Warden and his staff. The Terrebonne Parish Criminal Justice Complex (Jail) is in charge of the care, custody and control of all inmates. The Jail employee’s and the medical staff have a great working relationship. The Medical department is staffed twenty-four hours a day, seven days per week and three hundred sixty-five days per year. The Medical department has 12 full time nurses and EMT’s and 1 medical administrator. Primary medical and psychiatric care is provided on-site. Routine medical care services are accessed through a Sick Call System and require minimal co-pays. Inmates are charged five dollars (\$5.00) for a physician or psychiatric appointment, three dollars (\$3.00) per prescription and ten percent (10%) of dental invoices. Inability to pay never prevents access to medical care or medication needs. Due to Covid-19 one of our goals was met (with help of the Department of Health and Hospitals), we are now able to do Rapid Covid testing for our facility. Also, there is a large commercial kitchen which prepares the meals for all inmates in the facilities.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
<i>1. Provide quality healthcare to inmates</i>			
a. Number of physicians at Adult Facility	4	4	4
b. Number of medical support staff at Adult Facility	16	16	16
<i>2. Provide inmates with timely and appropriate medical screening and care</i>			
a. Number of adult detainees provided with medical services	20,014	24,000	23,602
b. Number of physical examinations performed at Adult Facility	2,178	3,800	2,378
c. Number of inmates seen by General Physician	1,122	1,700	1,548
d. Number of inmates seen by Psychiatrist	420	750	654
e. Number of inmates treated via TeleMedicine	12	15	12
Quality of Community & Family Life			
<i>1. Offer re-entry programs for inmates to participate in</i>			
a. Number of educational sessions/presentations for prisoners (per week)	3	3	2
b. Percent of prisoners attending educational sessions	17%	18%	28%

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	1,303,985	667,676	813,330	815,000	815,000
Charges for services	27,992	27,000	30,300	30,000	30,000
Miscellaneous Revenue	27,137	10,000	10,000	10,000	10,000
Operating Transfers In	<u>3,938,488</u>	<u>4,131,810</u>	<u>4,131,810</u>	<u>3,765,000</u>	<u>3,765,000</u>
TOTAL REVENUES	<u>5,297,602</u>	<u>4,836,486</u>	<u>4,985,440</u>	<u>4,620,000</u>	<u>4,620,000</u>
EXPENDITURES					
Parish Prisoners	3,388,534	3,204,749	3,676,085	3,110,453	3,110,453
Prisoners Medical Department	1,681,482	1,731,737	1,702,537	1,766,993	1,766,993
Operating Transfers Out	<u>405,000</u>	<u>95,000</u>	<u>95,000</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>5,475,016</u>	<u>5,031,486</u>	<u>5,473,622</u>	<u>4,877,446</u>	<u>4,877,446</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-1.20%
INCREASE (DECREASE) TO FUND BALANCE	(177,414)	(195,000)	(488,182)	(257,446)	(257,446)
FUND BALANCE, JANUARY 1	992,531	815,117	815,117	326,935	326,935
FUND BALANCE, DECEMBER 31	815,117	620,117	326,935	69,489	69,489

BUDGET HIGHLIGHTS

- In September 2020, an agreement (Reference: Ordinance No. 9027) between the Parish Government and the Sheriff of Terrebonne Parish was executed to memorialize their agreed-upon financial obligation for the maintenance and operation of the jails. Parish government agrees to pay a \$12.61 per diem for the maintenance on non-DOC prisoners. The Sheriff shall share with the Parish 50% of the DOC reimbursements, adjusted over time to comply with the current Louisiana Revised Statute's approved reimbursement rate. In addition, the Sheriff agrees to make a continuous good faith effort to maintain a total DOC prisoner population of two hundred (200) inmates, approved.
 - For 2022, the Parish is estimating to receive \$815,000 from the Sheriff of Terrebonne, \$147,324 more than 2021.
- General Fund Supplement, \$3,765,000, a decrease of \$366,810, approved.

PARISH PRISONERS

203-201 – PARISH PRISONERS

BUDGET SUMMARY

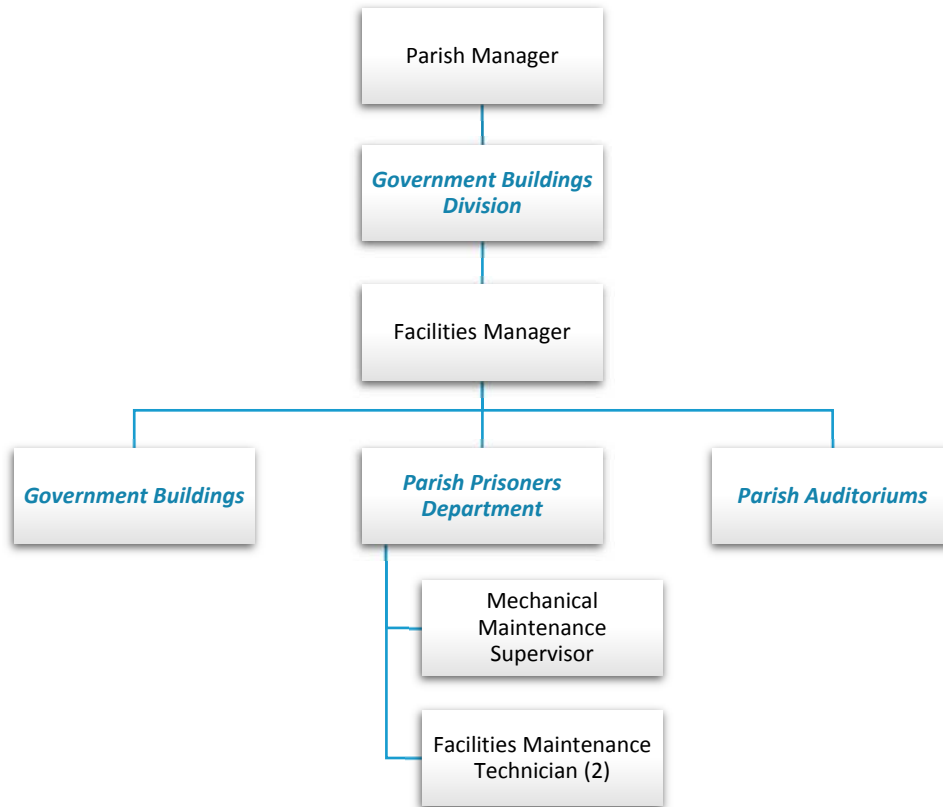
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	216,055	224,526	204,031	210,402	210,402
Supplies and Materials	177,951	222,130	192,777	40,300	40,300
Other Services and Charges	2,791,632	2,516,283	3,030,098	2,775,597	2,775,597
Repair and Maintenance	144,592	184,203	186,905	25,850	25,850
Allocated Expenditures	58,304	53,637	58,304	58,304	58,304
Capital Outlay	0	3,970	3,970	0	0
TOTAL EXPENDITURES	3,388,534	3,204,749	3,676,085	3,110,453	3,110,453
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-3.02%

BUDGET HIGHLIGHTS

- The Parish reimburses the Sheriff for the feeding of the prisoners based on a flat formula of \$1.75 per day for Department of Corrections (DOC) prisoners and \$12.61 per day for all others. The projected cost for 2022 is \$1,900,000, which is based on an average prison population of 650, approved.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Mechanical Maintenance Supr.	1	1	1	1	208	44,197	55,246	66,295
Facilities Maintenance Tech	2	1	2	2	106	27,275	34,094	40,913
TOTAL	3	2	3	3				



PRISONERS MEDICAL DEPARTMENT

203-202 – PRISONERS MEDICAL DEPARTMENT

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	919,355	954,580	929,111	917,455	917,455
Supplies and Materials	206,462	215,506	206,355	214,401	214,401
Other Services and Charges	549,860	561,651	567,071	635,137	635,137
Capital Outlay	5,805	0	0	0	0
TOTAL EXPENDITURES	1,681,482	1,731,737	1,702,537	1,766,993	1,766,993
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					2.04%

BUDGET HIGHLIGHTS

- The Parish currently contracts the Haydel Clinic for physicians' care at \$90,000 per year. With the inclusion of dental care, ambulance and hospital care, the medical services are estimated for 2022 at \$100,000; and prescriptions and OTC Medications, \$165,000, approved.
- In September 2020, the Parish entered into an Intergovernmental agreement with Terrebonne Parish Sherriff's Office (TPSO) for the medical administrator to become an employee of TPSO. TPCG shall reimburse TPSO for the actual base salary paid to the Medical Administrator by TPSO for only those services rendered to the Parish under the agreement, approved.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Medical Coordinator	1	1	1	1	208	44,197	55,246	66,295
L.P. Nurse	2	2	2	2	206	38,967	48,709	58,451
E.M.T.	12	12	12	12	107	29,730	37,163	44,595
TOTAL	15	15	15	15				

PUBLIC SAFETY FUND

204 – PUBLIC SAFETY FUND

PURPOSE OF APPROPRIATION

The proceeds of the Public Safety Fund are used for operating, maintaining and purchasing any necessary equipment for the police and fire departments.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	11,850,617	11,756,518	12,938,082	12,704,204	12,704,204
Licenses and Permits	1,108,441	1,098,325	1,136,367	1,136,000	1,136,000
Intergovernmental	5,663,768	965,332	1,120,642	911,309	911,309
Charges for services	132,380	186,857	185,377	112,800	112,800
Fines and Forfeitures	94,212	88,500	87,452	83,500	83,500
Miscellaneous Revenue	21,335	10,000	2,000	2,000	2,000
Other Revenue	39,435	320,600	1,577	0	0
Operating Transfers In	730,379	5,244,062	5,244,062	945,828	945,828
TOTAL REVENUES	19,640,567	19,670,194	20,715,559	15,895,641	15,895,641
EXPENDITURES					
General - Other	989,663	973,027	1,008,442	1,010,257	1,010,257
Police	11,041,194	11,864,864	10,874,997	10,872,420	10,872,420
LHSC Year Long	33,878	81,585	81,585	81,585	81,585
Fire - Urban	6,790,960	7,111,294	7,037,107	7,061,410	7,061,410
Operating Transfers Out	0	785,667	785,667	55,894	55,894
TOTAL EXPENDITURES	18,855,695	20,816,437	19,787,798	19,081,566	19,081,566
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-5.02%
INCREASE (DECREASE) TO FUND BALANCE	784,872	(1,146,243)	927,761	(3,185,925)	(3,185,925)
FUND BALANCE, JANUARY 1	2,771,046	3,555,918	3,555,918	4,483,679	4,483,679
FUND BALANCE, DECEMBER 31	3,555,918	2,409,675	4,483,679	1,297,754	1,297,754

BUDGET HIGHLIGHTS

- Ad valorem taxes are proposed for 2022 in the amount of \$4,378,204 from the levy of 6.20 mills (City Alimony Tax), 5.08 mills City Fire Protection, and 5.08 mills City Police Protection renewed by voters on November 16, 2013 (2019-2028), approved.
- In 1965 the Parish levied a 1% parishwide sales tax equally divided by the Parish Policy Jury, City of Houma, and Parish School Board. The 1/3 City of Houma portion has been dedicated through the budget for use by the Public Safety Fund and is projected to generate \$8,300,000, a 10.85% increase from 2020 collections and the same as 2021 projections, approved.
- Insurance occupational licenses in the City of Houma are proposed to collect \$900,000, an increase of \$85,000, approved.
- Occupational Licenses (50% collected in the city), \$208,000, a decrease of \$49,000, approved.
- Court fines are proposed at \$75,000, a decrease of \$5,000, approved.
- General Fund Supplement, \$500,000, a decrease of \$2,416,147, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Houma Police Department is to improve the quality of life of citizens living, working, or visiting our city. In order to carry out that mission, the Houma Police Department will: engage in crime prevention and public education activities; engage in crime interdiction and suppression by various means with emphasis on patrol services; implement a philosophy of community oriented problem solving in which citizens are equal partners in the crime prevention effort; provide efficient and courteous services to the public in non-criminal matters, including traffic movement, resolution of non-criminal disputes, and emergency assistance as needed; and work with the citizens of our community to preserve life, maintain order and human rights, protect property and promote individual responsibility and community commitment to ensure our city remains one of the safest in the state. The Houma Police Department serves a base population of approximately 35,000 residents in an area of 24 square miles. The Department is tasked with furnishing the citizens within its jurisdiction with a high standard of law enforcement, which ranks our city as one of the safest communities in this state.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
1. <i>Improve efficiency and accountability of crime scene and evidence by:</i>			
a. State certification for FBI Uniform Crime Reports (UCR)	75%	100%	100%
b. Increase storage space for evidence and records	75%	75%	100%
c. Large/Bulk Item Evidence Storage	75%	100%	100%
2. <i>Improve efficiency and accountability of record system by:</i>			
a. Improve accountability of record destruction	100%	100%	100%
b. Reduction in paper usage	70%	70%	70%
c. Security of record management system	20%	80%	100%
3. <i>Improve officer/employee productivity by:</i>			
a. Improve security of the front lobby and Dispatch	75%	100%	100%
b. Reduce paperwork for officers and dispatchers through use of Zuercher program			
• Number of arrest (including summonses)	1,903	1,994	2,094
• Number of complaints dispatched	36,035	28,040	28,600
4. <i>Improve department efficiency through technology by:</i>			
a. Updating software	100%	80%	80%
b. Upgrading body cams and side signals through Axon	75%	100%	100%
c. Purchasing of new computers for the department	0%	25%	40%
5. <i>Promote health and well-being of police employees by:</i>			
a. Replace ageing gas mask	0%	0%	25%
b. Offering Annual Hepatitis, Tuberculosis Shots and Flu Shots	100%	100%	100%
c. Encouraging Covid-19 testing for virus and antibodies, and vaccinations	85%	100%	100%
6. <i>Improve employee performance, moral, manpower by:</i>			
a. Identifying and addressing training needs of the department	60%	75%	75%
b. Develop Information Technology Division	75%	75%	75%
c. Developed FTO (Field Training Officer) tracking program for officers and dispatchers	75%	75%	100%
• Number of new hires completing or completed POST training academy	13	5	5
• Number of officers qualifying in weapons training	71	76	76
• Number of new vehicles ordered and received	9	0	10
Quality of Community & Family Life			
1. <i>Improve Safety and Quality of Life in City of Houma by:</i>			
a. Electronic Parking Meter Monitor	0%	0%	50%
b. Food distribution throughout the community	50%	75%	100%
c. "I Am More" campaign	50%	75%	100%
d. Promoting Covid-19 compliance/awareness	100%	100%	100%
e. Permanent Electric Speed Limit and Enforcement Signs	100%	70%	100%
• Number of meters read/maintained per month	305	303	303
• Amount collected in parking meter revenue	\$36,188	\$38,385	\$45,000
• Amount paid in parking meter fines	\$8,625	\$8,800	\$8,800

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Public Safety			
1. Reduce traffic crashes/injuries by:			
a. Improve traffic flow in City of Houma by implementing plans to deal with tunnel and bridge closures	100%	75%	100%
b. Targeted enforcement of driving while intoxicated, safety belt, child restraint and distracted driver laws			
• Number of vehicular accident reports processed	1,105	1,203	1,310
2. Reduce crime through Community Policing and Problem Oriented Policing by:			
a. Improving Neighborhood Watch by pinpointing issues discussed at meetings and following through with a plan of action	60%	50%	100%
b. K-9 in schools to check for narcotics and education	100%	0%	100%
c. Employee Community Policing training through the Department of Justice and LaPost	100%	100%	100%
d. Police Eyes Against Crime Engagement (PEACE) program			
• Installing cameras in neighborhoods	50%	75%	100%
d. Collaborating with other law enforcement agencies to reduce crime			
• Number of Neighborhood Watch Groups	20	20	20
• Number of Violent Crimes	49	86	84
Infrastructure Enhancement/Growth Management			
1. Improve HPD Building and Fleet			
a. Physical improvements to HPD (replacing/adding canopies; change lightening to LED)	80%	40%	50%
b. Increasing office space for Detective Bureau and Uniform Car Patrol	80%	80%	100%
c. Soundproofing areas within HPD (Squad Room; Detective Bureau interview room)	90%	90%	100%
d. Improve elevator (add emergency phone, replace walls, repair ventilation system, add LED lights)	30%	50%	70%

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	8,808,514	9,290,683	8,448,416	8,655,592	8,655,592
Supplies and Materials	258,269	315,801	304,732	322,684	322,684
Other Services and Charges	1,373,984	1,301,899	1,150,560	1,433,474	1,433,474
Repair and Maintenance	207,265	152,152	152,152	170,000	170,000
Capital Outlay	393,162	804,329	819,137	290,670	290,670
TOTAL EXPENDITURES	11,041,194	11,864,864	10,874,997	10,872,420	10,872,420
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-4.33%

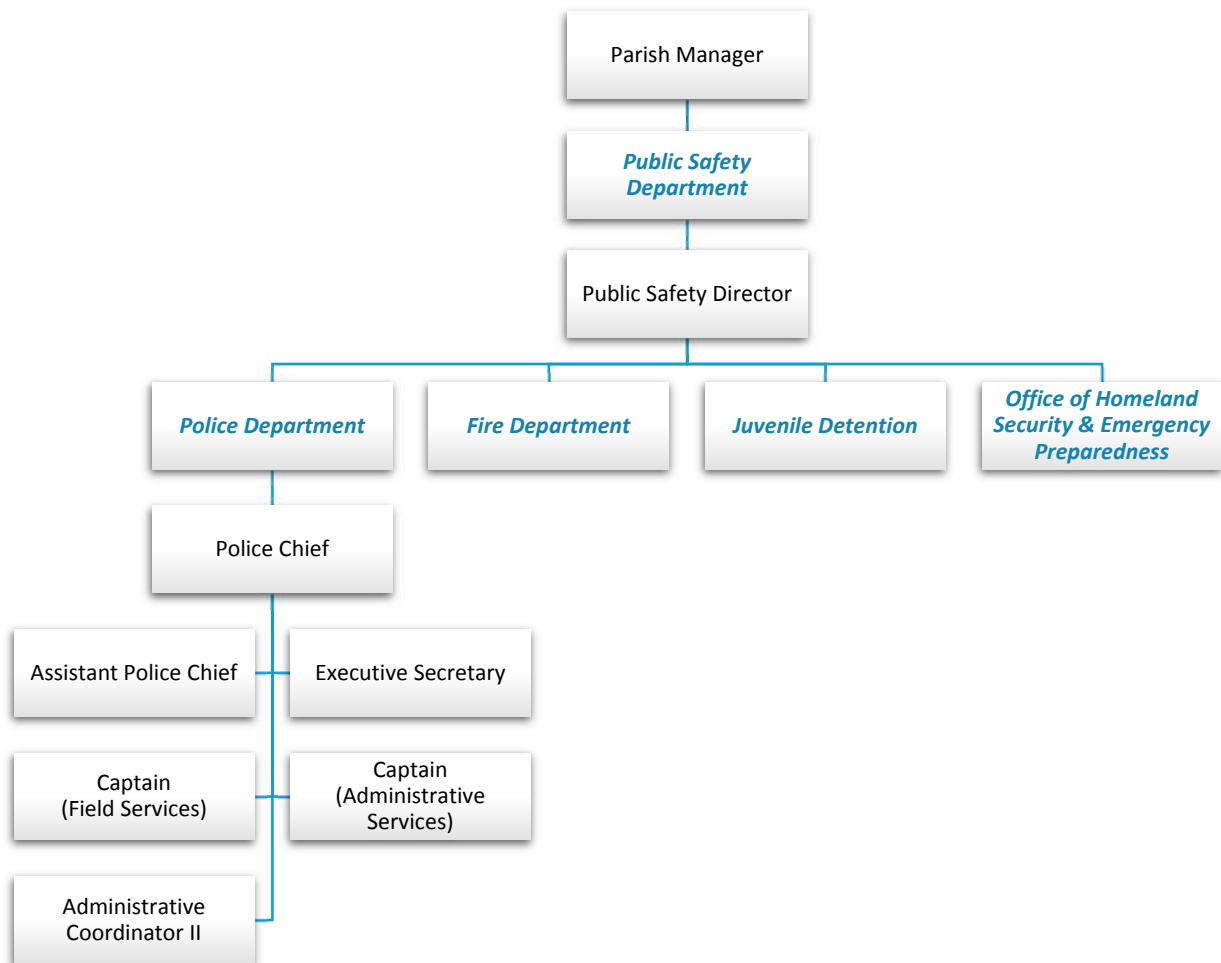
BUDGET HIGHLIGHTS

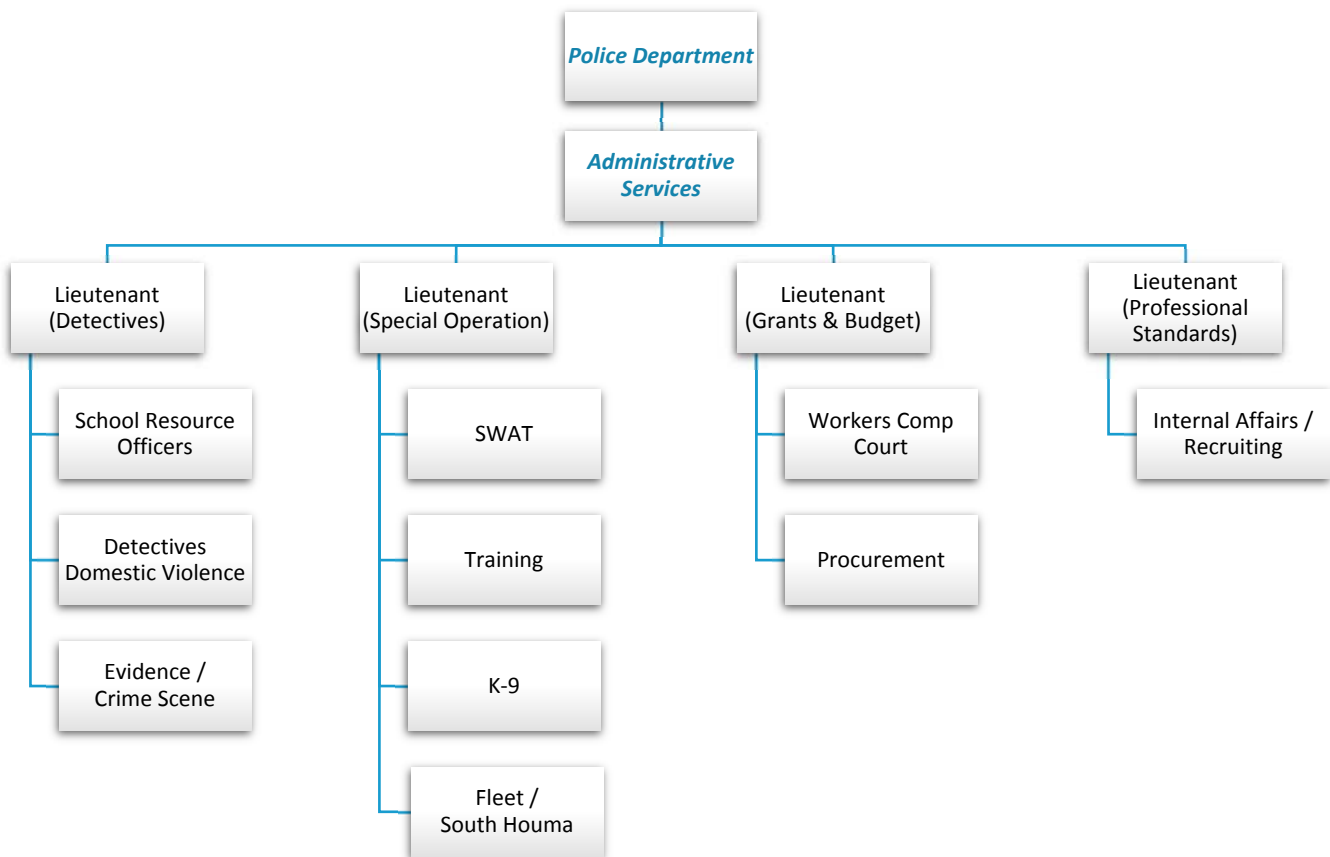
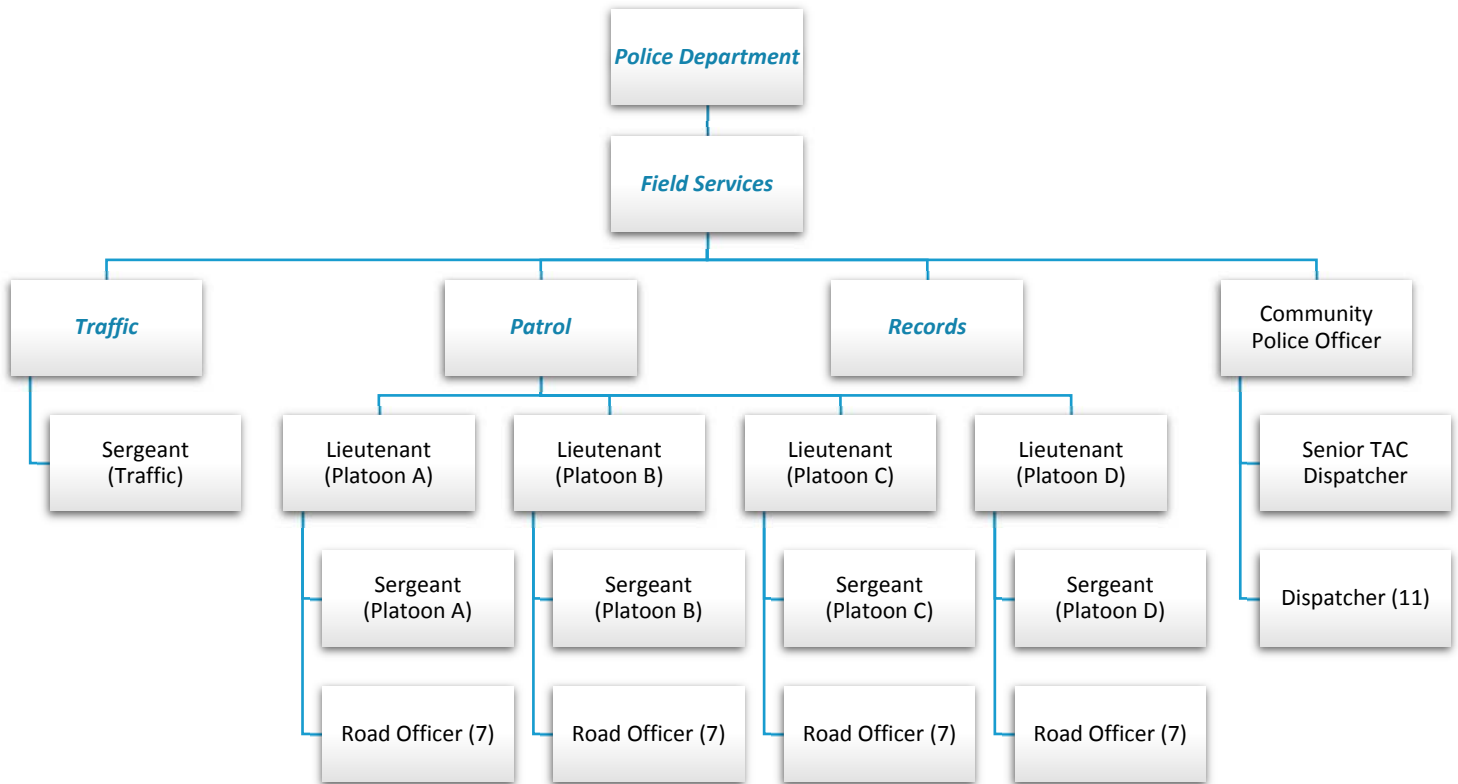
- Personnel, approved:
 - 2% adjustment across the board as mandated by State Law
- Capital (\$290,670), approved:
 - Five (5) new vehicles, \$270,670
 - One (1) battery backup, \$20,000



PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Police Chief	1	1	1	1	P-7	94,900	107,543	118,809
Assistant Police Chief	1	1	1	1	P-6	80,472	85,000	91,653
Police Captain	2	2	2	2	P-5	63,732	71,000	78,446
Police Lieutenant	8	8	8	8	P-4	56,901	65,684	72,558
Police Sergeant	9	9	9	9	P-3	48,414	55,394	64,326
Police Officer/Officer-1st Class	54	54	54	54	P-1/P-2	-	-	-
Police Officer-1st Class	-	-	-	-	P-2	42,962	48,181	53,252
Police Officer	-	-	-	-	P-1	40,480	46,526	51,406
Sr. Dispatcher - Public Safety	1	1	1	1	108	33,280	41,403	49,963
Executive Secretary	1	1	1	1	107	37,086	45,253	55,204
Admin. Coordinator II	1	1	1	1	106	33,904	41,371	50,472
Dispatcher	12	12	12	12	105	33,280	41,403	49,963
Admin. Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Admin. Tech II	2	2	2	2	102	21,206	26,508	31,810
TOTAL	93	93	93	93				





MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Houma Fire Department is responsible for preventing, preserving, and protecting lives and property of our citizens from the ravages and destruction caused by fire and we are dedicated to a quick response to the location where help is needed.

The Houma Fire Department is divided into five divisions – Administration, Suppression, Prevention, Training, and Maintenance. The Fire Chief is responsible for the management of the Houma Fire Department and the overall administrator of the four other divisions. The Houma Fire Department operates four station houses and one administrative office. The department operates four engines and two aerial trucks. The department is staffed 24 hours a day by certified firefighters.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Public Safety			
1. <i>To provide fire protection and medical services to the public.</i>			
a. Number of structure fires.	41	36	36
b. Number of non-structure fires.	79	60	60
c. Number of hazardous materials incidents.	52	55	55
d. Number of other emergency/non-emergency dispatches.	547	475	475
e. Number of EMS incidents.	292	350	350
f. Provide smoke alarms and fire extinguishers in residences upon request.	100%	100%	100%
2. <i>To continue to provide public fire safety education classes to schools and the public.</i>			
a. Number of educational programs in schools.	4	10	25
b. Number of persons reached with educational programs in schools.	296	800	1,200
c. Number of public presentations/programs.	3	6	25
d. Number of persons reached with public presentations/programs.	39	300	2,000
Effective and Efficient Government			
1. <i>To promote professional qualifications of Houma Fire Department employees by providing opportunities for training and education.</i>			
a. Number of certified firefighters.	43	53	53
b. Number of certified driver/operators.	30	32	32
c. Number of certified company officers.	11	11	12
d. Number of certified chief officers.	1	1	1
e. Number of certified hazardous material responders.	41	51	51
f. Number of personnel trained in CPR.	41	51	51
g. Number of personnel trained as Medical First Responder.	35	45	45
h. Number of personnel trained in basic EMT.	7	7	7
i. To continue to maintain Class 2 PIAL rating.	100%	100%	100%
2. <i>To provide safety inspections to all businesses.</i>			
a. Number of inspections.	1,262	1,300	1,400
Infrastructure Enhancement/Growth Management			
1. <i>To improve department efficiency through technology.</i>			
a. Acquire new computers.	100%	100%	100%
2. <i>To improve HFD building, fleet and equipment.</i>			
a. Upgrade nozzles and fire hose on apparatus.	25%	50%	50%
b. Add props to Training Field.	20%	20%	20%
c. Acquire new Ladder apparatus.	0%	100%	100%
d. Repair water damaged walls and remodel day room and office area at Airbase Fire Station.	0%	0%	0%
e. Establish a bunker gear replacement program.	20%	20%	20%
f. Update and upgrade equipment for Technical Rescue Team.	20%	20%	20%
g. Acquire new SCBA air packs to replace outdated ones.	20%	100%	100%

BUDGET SUMMARY

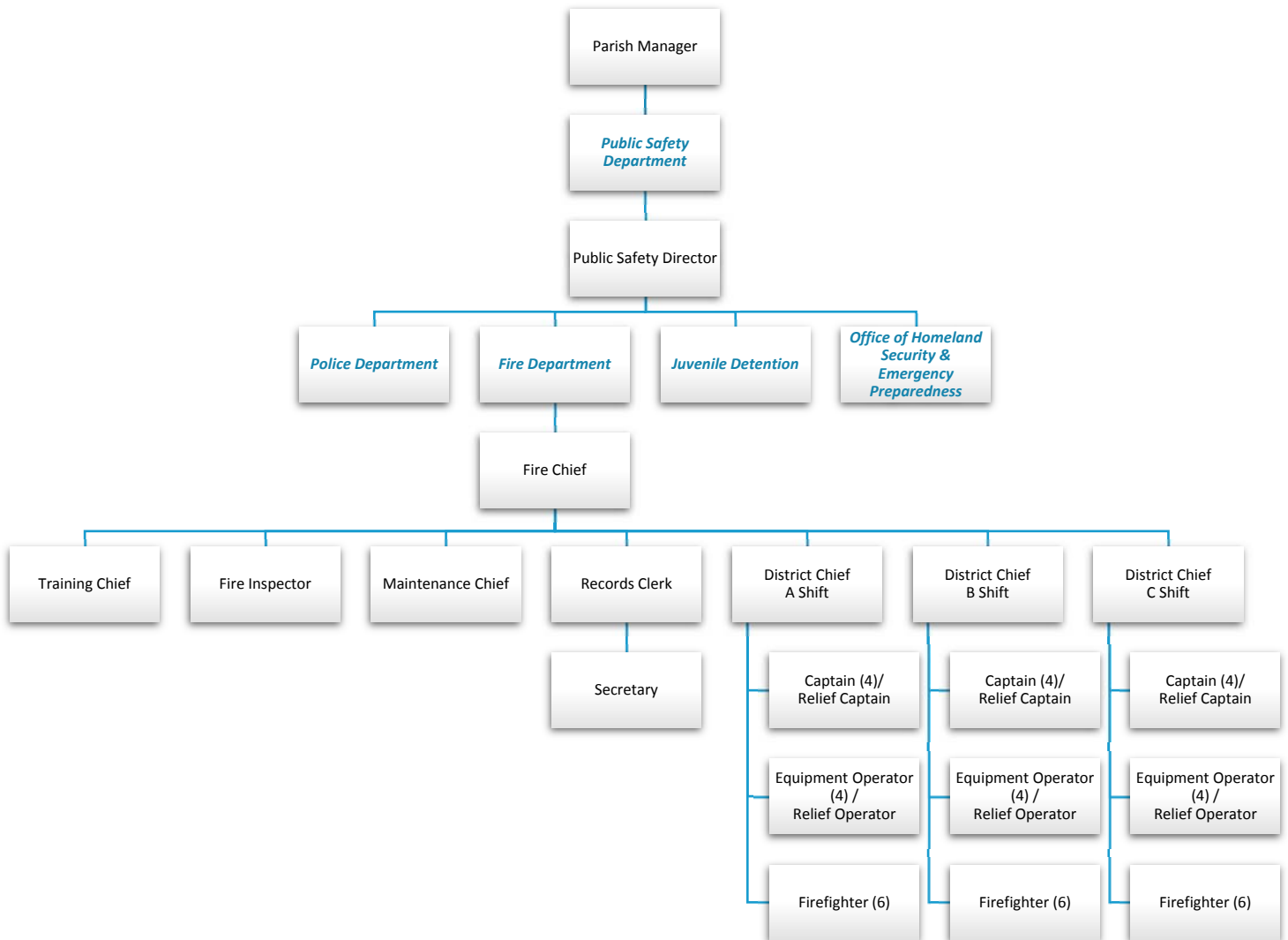
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	6,230,742	6,174,658	6,118,993	6,206,294	6,206,294
Supplies and Materials	84,858	121,203	104,221	113,850	113,850
Other Services and Charges	221,052	240,633	240,162	273,266	273,266
Repair and Maintenance	97,166	115,064	113,995	105,000	105,000
Capital Outlay	157,142	459,736	459,736	363,000	363,000
TOTAL EXPENDITURES	6,790,960	7,111,294	7,037,107	7,061,410	7,061,410
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					0.70%

BUDGET HIGHLIGHTS

- At the State Firefighters' Retirement board meeting of January 21, 2021, the following rates were adopted, approved:
 - 2020 32.25%
 - 2021 33.75%
- Personnel, approved:
 - 2% adjustment across the board as mandated by State Law
- Capital (\$363,000), approved:
 - Equipment, \$25,000
 - Aerial Ladder Truck, \$300,000
 - One (1) Motor Vehicles, \$30,000
 - Furniture and Fixtures, \$8,000

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fire Chief	1	1	1	1	F-6	57,675	74,978	92,552
Fire District Chief	3	3	3	3	F-4	42,316	55,011	67,905
Fire Training Officer	1	1	1	1	F-4	42,316	55,011	67,905
Fire Inspector	1	1	1	1	F-4	42,316	55,011	67,905
Fire Maintenance Chief	1	1	1	1	F-4	42,316	55,011	67,905
Fire Captain	15	15	15	15	F-3	37,536	48,797	60,234
Fire Driver - Operator	15	14	15	15	F-2	32,264	41,943	51,775
Firefighters	18	11	18	18	F-1	26,067	33,887	41,830
Office Manager	1	1	1	1	109	35,974	44,967	53,960
TOTAL FULL-TIME	56	48	56	56				
Admin. Tech I	1	0	1	1	101	10,099	12,623	15,148
TOTAL PART-TIME	1	0	1	1				
TOTAL	57	48	57	57				



NON-DISTRICT RECREATION

205 – NON-DISTRICT RECREATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Parish grounds and facilities managed or funded under non-district recreation include: Coteau Park, Presque Isle Park, The Municipal Auditorium and Dumas Auditorium and the Airbase Splash Park. Functions at Coteau Park, Presque Isle Park and Airbase Splash Park are planned by the Recreation Department. Functions at the Municipal and Dumas Auditoriums are managed and planned by the Planning Department downtown Main Street Manager. The Recreation Department maintains Coteau Park, Presque Isle Park and Airbase Splash Park. The Public Works Department, Government Buildings and Janitorial Staff maintain the Auditorium buildings. Grass cutting and trash pick-ups are provided for thirteen (13) parks in accordance with the contracts.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	111,000	111,000	111,000	111,000	111,000
Charges for services	3,690	6,000	29,025	29,000	29,000
Miscellaneous Revenue	1,306	1,155	100	100	100
Operating Transfers In	255,700	382,215	382,215	223,106	223,106
TOTAL REVENUES	371,696	500,370	522,340	363,206	363,206
EXPENDITURES					
Auditoriums	184,653	231,685	205,789	238,008	238,008
General - Other	40,423	47,422	40,423	40,423	40,423
Parks and Grounds	146,981	180,427	108,784	186,515	186,515
Airbase Splash Park	0	59,109	54,971	69,397	69,397
TOTAL EXPENDITURES	372,057	518,643	409,967	534,343	534,343
% CHANGE OVER PRIOR YEAR					3.03%
INCREASE (DECREASE) TO FUND BALANCE	(361)	(18,273)	112,373	(171,137)	(171,137)
FUND BALANCE, JANUARY 1	94,204	93,843	93,843	206,216	206,216
FUND BALANCE, DECEMBER 31	93,843	75,570	206,216	35,079	35,079

BUDGET HIGHLIGHTS

- General Fund transfer is \$68,968, a decrease of \$50,000, approved.
- Parishwide recreation transfer is \$154,138, a decrease of \$109,109, approved.
- Sales Tax, \$111,000 from the 1/3 of 1% Sales Tax dedicated to City of Houma (1964), approved.

AUDITORIUMS

205-196 – AUDITORIUMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department provides the Parish with Community Facilities that are maintained in a high state of readiness to accommodate the needs, not only of Parish Government for meeting room space, but for the general public as well as for weddings and reception, family and class reunions, dances, graduation parties, Carnival Krewe events and activities, seminars, banquets and not for profit organization fund raisers.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Quality of Community & Family Life			
1. To continue to provide a facility for the community's needs.			
a. Monitor the number of events held at the Municipal Auditorium.	84	100	180
b. Monitor the number of events held at the Dumas Auditorium.	40	60	95
Infrastructure Enhancement/Growth Management			
1. To continue to maintain both Auditoriums in good working condition.			
a. Install new generator at Municipal Auditorium.	N/A	10%	100%
b. Create a checklist for inventory and safety measures to be performed before shelter usage.	N/A	50%	100%
2. To continue to provide facilities for disaster relief services.			
a. Perform annual state fire marshal inspections.	100%	100%	100%
b. Perform annual red cross review and inspection.	100%	100%	100%
c. Perform generator PM program.	100%	100%	100%
d. Provide Board of Health inspection reports.	100%	100%	100%

BUDGET SUMMARY

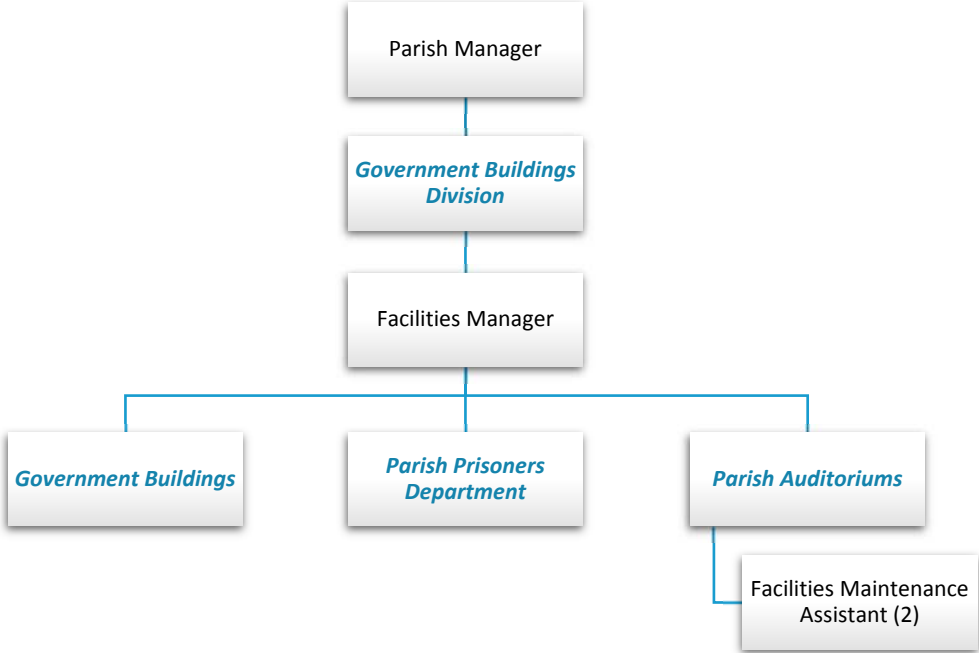
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	117,146	121,286	115,000	121,288	121,288
Supplies and Materials	5,089	12,250	7,452	12,250	12,250
Other Services and Charges	56,434	84,899	70,087	91,220	91,220
Repair and Maintenance	5,984	13,250	13,250	13,250	13,250
TOTAL EXPENDITURES	184,653	231,685	205,789	238,008	238,008
% CHANGE OVER PRIOR YEAR					2.73%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Facilities Maintenance Assistant	2	2	2	2	101	20,197	25,246	30,295
TOTAL	2	2	2	2				



PARKS & GROUNDS

205-501 – PARKS & GROUNDS

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

This department follows a detailed plan to concentrate on the beautification of the Parish parks and grounds. This department also concentrates on giving support to civic organizations, community organizations and a close mutual agreement with other departments in the Parish Government. Grass cutting and trash pick-ups are provided for the following eighteen (13) parks in accordance with the contract:

- Authement St. Park
- City Park
- Coteau Park
- Jim Bowie Park
- Shady Oaks Park
- Mahler St. Park
- Mulberry St Park
- Parish Park
- Presque Isle Park
- Rio Vista Park
- Lee Avenue Park
- Southdown Mandalay Park
- Maple St. Park

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Supplies & Materials	298	3,600	1,683	3,500	3,500
Other Services and Charges	99,590	145,056	69,257	145,171	145,171
Repair and Maintenance	18,478	18,000	18,000	18,000	18,000
Allocated Expenditures	19,844	13,771	19,844	19,844	19,844
Capital Outlay	8,771	0	0	0	0
TOTAL EXPENDITURES	146,981	180,427	108,784	186,515	186,515
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					0.01%

BUDGET HIGHLIGHTS

- Maintenance Contract – Grass cutting and park maintenance, \$122,000, same as 2021, approved.

AIRBASE SPLASH PARK

205-510 Airbase Splash Park

MISSION STATEMENT/ DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation Department supervises and maintains the Airbase Splash Park which is located at the Airbase City Park at 218 FOP Court. The Splash Park includes picnic tables, shade areas and park benches. Over 50 water jet heads dump over 40 gallons of water ever seven minutes from the Mega Bucket at the Splash Pad.

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	0	13,459	11,633	23,747	23,747
Supplies & Materials	0	2,750	1,838	2,750	2,750
Other Services and Charges	0	11,900	16,000	17,400	17,400
Repair and Maintenance	0	31,000	25,500	25,500	25,500
TOTAL EXPENDITURES	0	59,109	54,971	69,397	69,397
% CHANGE OVER PRIOR YEAR EXCLUDING					17.41%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Part-time Groundsman	2	2	2	2	101	10,099	12,623	15,148
TOTAL	2	2	2	2				



MARSHAL'S FUND

209 – MARSHAL'S FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The City Marshal's Office is a Parishwide elected office for a term of six years. It is mandated by State Statute that every city court shall have a Marshal. The Marshal is the executive office of the court and shall execute the orders and mandates of the court. In the execution there of, and in making arrest and preserving the peace, he has the same powers and authority as a sheriff. The Terrebonne Parish City Marshal presently appoints twelve (12) deputy marshals. The Marshal's jurisdiction encompasses all of Terrebonne Parish with duties consisting of providing court security for adult and juvenile proceedings, service of civil papers, criminal papers, seizure and sale of property, including garnishment of wages, executing orders of evictions, making arrests per warrants issued by City Court, handling of adult and juvenile prisoners and providing transportation for same to and from jail, hospitals, appointments, etc. The monies in the Marshal's Fund are received from fees charged by the Marshal (set by State Statute) for the serving of civil papers, commissions from seizures and Marshal's sales of property, court costs in criminal matters as set by the court and from the General Fund for the operation and maintenance of the City Marshal's Office.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
<i>1. To continue to provide efficient services to the Court in a professional manner.</i>			
a. Number of deputy marshals	12	13	13
b. Number of court sessions (adult criminal and civil)	296	294	300
c. Number of court sessions (juvenile)	200	195	225
d. Number of criminal and juvenile papers served	2,051	2,100	2,300
e. Number of civil papers served	8,410	7,500	7,600
f. Number of Marshal sales and settlements	3	2	2
g. Number of seizures	3	2	2
h. Number of garnishments accounts	4,197	4,262	3,700
<i>2. Maintain an aggressive attitude in serving of legal processes, arrest warrants, and working with attorneys and the business community so their experiences are efficient and has little delay in all proceedings.</i>			
a. Criminal fees collected	\$65,130	\$61,000	\$61,000
b. Amount of commissions on garnishments	\$172,734	\$183,000	\$185,000
c. Civil fees collected	\$128,408	\$121,420	\$125,000
d. Total fees collected	\$366,272	\$365,420	\$371,000



BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	70,391	66,000	40,000	48,000	48,000
Fines and Forfeitures	366,272	391,000	365,420	371,000	371,000
Operating Transfers In	<u>435,088</u>	<u>487,588</u>	<u>487,588</u>	<u>545,000</u>	<u>545,000</u>
TOTAL REVENUES	<u>871,751</u>	<u>944,588</u>	<u>893,008</u>	<u>964,000</u>	<u>964,000</u>
EXPENDITURES					
Personal Services	806,677	791,696	709,952	766,382	766,382
Supplies and Materials	18,076	26,337	24,030	29,000	29,000
Other Services and Charges	87,851	85,044	88,895	93,377	93,377
Repair and Maintenance	8,119	11,897	11,700	16,400	16,400
Allocated Expenditures	11,116	9,552	11,116	11,116	11,116
Capital Outlay	<u>1,094</u>	<u>112,500</u>	<u>112,500</u>	<u>34,814</u>	<u>34,814</u>
TOTAL EXPENDITURES	<u>932,933</u>	<u>1,037,026</u>	<u>958,193</u>	<u>951,089</u>	<u>951,089</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-1.07%
INCREASE (DECREASE) TO FUND BALANCE	(61,182)	(92,438)	(65,185)	12,911	12,911
FUND BALANCE, JANUARY 1	155,653	94,471	94,471	29,286	29,286
FUND BALANCE, DECEMBER 31	94,471	2,033	29,286	42,197	42,197

BUDGET HIGHLIGHTS

- General Fund transfer is \$545,000, an increase of \$169,912, approved.
- Capital (\$34,814), approved:
 - Radios

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
City Marshal	1	1	1	1	N/A	****	****	****
Chief Criminal Deputy	1	1	1	1	N/A	****	****	****
Office Manager	1	1	1	1	N/A	****	****	****
Deputy	10	9	10	10	N/A	****	****	****
TOTAL	<u>13</u>	<u>12</u>	<u>13</u>	<u>13</u>				

G.I.S. TECHNOLOGY FUND (ASSESSOR)

210 – G.I.S. TECHNOLOGY FUND (ASSESSOR)

PURPOSE OF ALLOCATION

The Louisiana Revised Statute (33:4713) requires that the cost of supplying maps to the Parish Assessor shall be borne proportionately by all tax recipient bodies in the parish, in the proportion of the amount received from such tax monies by each recipient body in the parish. The Terrebonne Parish Consolidated Government shall make these purchases and then bill the other tax recipients for their proportionate share. The Assessor will enter into an agreement with the Terrebonne Parish Consolidated Government to create a new centralized Terrebonne Parish Utilities G.I.S. Department using the G.I.S. Technology Fund to establish and equip the department. The mission of the Assessor is to inventory, with digital pictures, all properties in Terrebonne Parish and then have this information available to all governmental agencies through networking. The new Department was up and running by the first quarter of 2004. The G.I.S. Technology Fund will be the funding mechanism to establish and maintain the department. There is a more detailed section in this document under Utility Fund 300, Fund 306-808 G.I.S. Mapping System.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	230,000	230,000	230,000	230,000	230,000
TOTAL REVENUES	<u>230,000</u>	<u>230,000</u>	<u>230,000</u>	<u>230,000</u>	<u>230,000</u>
EXPENDITURES					
Operating Transfers Out	230,000	230,000	230,000	230,000	230,000
TOTAL EXPENDITURES	<u>230,000</u>	<u>230,000</u>	<u>230,000</u>	<u>230,000</u>	<u>230,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	0	0	0	0	0
FUND BALANCE, JANUARY 1	206,608	206,608	206,608	206,608	206,608
FUND BALANCE, DECEMBER 31	206,608	206,608	206,608	206,608	206,608

BUDGET HIGHLIGHTS

- In 2022, the taxing jurisdictions will be proportionately charged \$230,000 for these estimated expenditures, approved.
- The \$230,000, plus interest will be used to help fund the Terrebonne Parish Utilities G.I.S. Department as per an agreement between Terrebonne Parish Assessor and Terrebonne Parish Consolidated Government, approved.

OFFICE OF COASTAL RESTORATION/PRESERVATION

215 – COASTAL ZONE MANAGEMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Established in 2004 as a separate department of the Parish, the Office of Coastal Restoration & Preservation is funded partially by the parish's General Fund and fees collected via issuance of the TPCG Coastal Impact Certificate, as well as monies received via contract with the State of Louisiana's Department of Natural Resources (DNR) for the continued implementation of the Terrebonne Parish Local Coastal Management Program, which was approved by DNR in April 2000. This department's mission is to provide aggressive leadership, direction, and consonance in the development and implementation of policies, plans and programs which encourage multiple uses of the coastal zone and achieve a proper balance between development and conservation, restoration, creation and enhancement of Coastal Resources in Terrebonne Parish for the enjoyment and long-term benefit of our residents consistent with the State Comprehensive Master Plan for Coastal Restoration. This office has a similar focus at the Parish level as the Governor's Office of Coastal Activities does at the State level. This office facilitates the interaction of the Parish with the Coastal Protection and Restoration Authority (CPRA); and coordinates Terrebonne Parish's interaction with the Coastal Wetlands Planning, Protection and Restoration Act Task Force (CWPPRA), the Louisiana Coastal Area (LCA), the Louisiana Department of Natural Resources (DNR), the Corps of Engineers, as well as coordinating efforts to educate the general public on the value of renewable coastal resources and ways to avoid conflicts between user groups.

The Coastal Zone Management Program (CZM), CZM Permits, Local Coastal Impact Certificates and seismic permits are under this department.

The office also continues to manage efforts in securing funding for post-spill restoration through the Natural Resource Damage Assessment, Clean Water Act, Department of Justice Criminal Negligence fines, and other sources under the RESTORE Act umbrella, the Gulf of Mexico Energy Security Act (GOMESA), CPRA's Parish Matching Program (RESTORE Spill Component), and other grant programs.

In addition to its day-to-day programs and projects, the Office of Coastal Restoration and Preservation provides on-going support to the Emergency Operations Center during a State of Emergency declared as a result of severe storms, hurricanes, and other natural or man-made disasters with staff serving as Public Information Officer and nighttime Executive Secretary.

The Director of this office is also the officially designated Custodian of Public Records for Terrebonne Parish Consolidated Government.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
1. To continue to Participate in Local Coastal Program Meetings a. To achieve 100% Participation in Local Coastal Programs Quarterly Meetings with LA Dept. of Natural Resources.	N/A*	N/A*	Unknown
2. To secure funding for Coastal Restoration Projects in Terrebonne Parish a. Bayou Terrebonne Freshwater Diversion Project (Phase I) Coca Cola Foundation and (others) b. RESTORE Act Awards Multi-Year Implementation Plan (\$250,000) c. RESTORE Act Awards Amendment No. 1 (\$2,710,525) d. RESTORE Act Awards Amendment No. 2	Completion E/D N/A 0% N/A	Permitted; UC \$31,000 \$1,710,525 N/A	Completion \$30,000 \$1,000,000 \$1,177,891
3. To coordinate the Terrebonne Parish Christmas Tree Recycling Program, conjunction with the Barataria-Terrebonne National Estuary Program and Bayou Grace Community Services. a. Volunteers Participating b. Trees Collected	N/A 0	N/A 0	15 200
4. To review and process Coastal Impact Certificates a. Applications Processed b. Fees Collected	107 \$101,100	115 \$90,000	130 \$100,000
Infrastructure Enhancement/Growth Management			
1. To restore wetland habitat in Terrebonne Parish. a. Increase beneficial use of dredged material to restore wetland habitat.	25%	25%	25%
2. Utilize RESTORE Act Funding a. Develop Multi-year Implementation Plan	Amend No.1	Amend No. 2	N/A

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2022 Projected
Infrastructure Enhancement/Growth Management (continued)			
3. Coordinate with Corps of Engineers			
a. Initiate Section 206 Aquatic Restoration Project with the Corps of Engineers	Monitoring	Monitoring/Trip	Monitoring
4. To manage and advance Coastal Restoration Projects in Terrebonne Parish			
a. Review proposed PPL #30 projects with CZM Committee to set priorities for parish.	100%	N/A	N/A
b. Attend PPL #31 to see proposed restoration projects by federal sponsors	N/A	100%	N/A
c. Review proposed PPL #31 projects with CZM Committee to set priorities for parish.	N/A	100%	N/A
d. Vote parish restoration priorities in PPL #31 initial voting	N/A	100%	N/A
e. Attend PPL #32 to see proposed restoration projects by federal sponsors	N/A	N/A	100%
f. Vote parish restoration priorities in PPL #32 initial voting	N/A	100%	N/A
g. Atchafalaya Long Distance Sediment Pipeline (Proposed for 2023 Master Plan)	Proposed	Modeling	Modeling
h. Lost Lake Marsh Creation & Hydrologic Restoration (CWPPRA); TE-72	100%	Monitoring	Monitoring
i. Barrier Island and Beach Nourishment TE-143	Bid/Constr.	Construction	Completion
j. Bayou Terrebonne Ridge Restoration (NRDA); TE-139 E&D	65%	95%	Bid/Constr.
k. Caillou Lake Headlands Restoration (NRDA) (Whiskey Island); TE-100	Monitoring	Monitoring	Monitoring
l. Increase Atchafalaya Flow to Terrebonne (NFWF); TE-110 - Northern Alignment Selected E&D.	65%	95%	Bid/Constr.
m. Raccoon Island Maintenance (CWPPRA/CPRA); TE-48 (Maintenance Construction)	Monitoring	Monitoring	Monitoring
n. Bayou Decade Ridge & Marsh Creation (CWPPRA/NOAA): TE-138	E/D	Bid/Constr.	Construction
o. Island Road Marsh Creation and Nourishment (CWPPRA/NOAA); TE-117	E/D	95%	95%
p. Bayou Dularge Ridge, Marsh and Hydrologic Restoration (RESTORE/NRCS); TE-66	30%	95%	Bid/Constr.
q. Bayou Terrebonne Freshwater diversion Project (In-house public-private partnership)	E/D	Permit	Construction
r. Island Road Fishing Piers (NRDA) - TE-144	U/C	Completion	Monitoring
s. PAC/WMA enhancements (NADA) - TE-146	U/C	Completion	Monitoring
t. Bayou Little Caillou Conveyance Channel/Pump Station (RESTORE)	U/C	Completion	Operation
u. HNC Lock Complex (RESTORE- STATE) - TE-113	95%	Bid	Constr.
v. FTCC Coastal Workforce Development Program (RESTORE)	Planning	Start	Ongoing
w. Hollywood Road Extension Bridge (RESTORE Amend No. 2	E/D	Plan Approval/ Grant Appl.	Grant Award/ Bid/Constr.
x. Bay Raccourci Marsh Creation Increment No. 1 (CWPPRA)	E & D	E & D	E & D
y. Bay Raccourci Marsh Creation Increment No. 2 (CWPPRA)	N/A	Planning	E & D

* Program Suspended due to COVID-19 concerns.

U/C = under construction

E & D = Engineer & Design



BUDGET SUMMARY

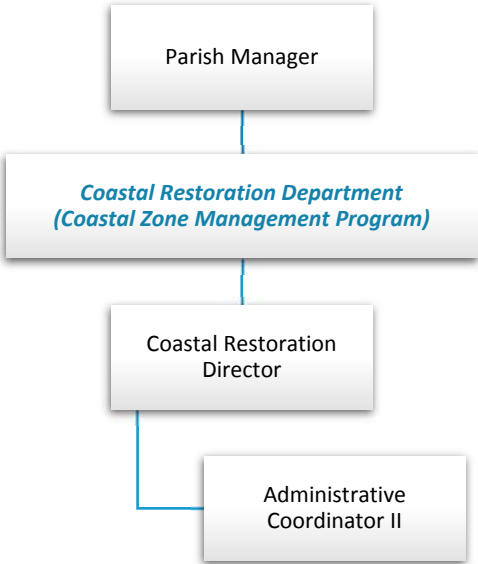
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	31,387	30,913	30,913	30,913	30,913
Charges for services	101,100	90,000	90,030	90,000	90,000
Operating Transfers In	<u>129,452</u>	<u>133,007</u>	<u>133,007</u>	<u>159,452</u>	<u>159,452</u>
TOTAL REVENUES	<u>261,939</u>	<u>253,920</u>	<u>253,950</u>	<u>280,365</u>	<u>280,365</u>
EXPENDITURES:					
Personal Services	221,586	213,644	213,425	213,627	213,627
Supplies and Materials	1,588	3,007	2,365	3,007	3,007
Other Services and Charges	23,938	38,524	33,536	36,667	36,667
Repair and Maintenance	120	1,035	1,035	1,025	1,025
Allocated Expenditure	1,171	1,268	1,171	1,171	1,171
Capital Outlay	<u>0</u>	<u>3,555</u>	<u>3,555</u>	<u>32,000</u>	<u>32,000</u>
TOTAL EXPENDITURES	<u>248,403</u>	<u>261,033</u>	<u>255,087</u>	<u>287,497</u>	<u>287,497</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					-0.74%
INCREASE (DECREASE) TO FUND BALANCE	13,536	(7,113)	(1,137)	(7,132)	(7,132)
FUND BALANCE, JANUARY 1	22,757	36,293	36,293	35,156	35,156
FUND BALANCE, DECEMBER 31	36,293	29,180	35,156	28,024	28,024

BUDGET HIGHLIGHTS

- Coastal Impact Fees collections, \$90,000, same as 2021, approved.
- General Fund Supplement, \$159,452, an increase of \$26,445, approved.
- Capital (\$32,000), approved:
 - One (1) Pickup truck

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coastal Restoration Dir	1	1	1	1	I	64,650	93,719	122,788
Admin. Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>				



PARISH TRANSPORTATION FUND

250 SPECIAL REVENUE FUNDS – PARISH TRANSPORTATION FUND

PURPOSE OF APPROPRIATION

Funds are provided by the State of Louisiana (defined by LRS 48:751) to local governments and dedicated for the constructing and repairing of roads and bridges. The Parish adopts a project priority list every year to provide those areas of need first. The Parish's goal is to establish a long-term preventative maintenance program that includes an annual inspection of each parish road. Each road is rated and issued a numerical value that creates a systematic approach to our street repairs. This report is called the Road Priority List. Street repair projects are determined based on the report. In 1987, the parish began implementing the Pavement Management Program.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	880,384	600,000	683,862	600,000	600,000
Miscellaneous Revenue	12,915	5,000	271	0	
TOTAL REVENUES	893,299	605,000	684,133	600,000	600,000
EXPENDITURES:					
Repair and Maintenance	1,098,283	2,797,135	2,797,135	806,676	806,676
TOTAL EXPENDITURES	1,098,283	2,797,135	2,797,135	806,676	806,676
% CHANGE OVER PRIOR YEAR					-71.16%
INCREASE (DECREASE) TO FUND BALANCE	(204,984)	(2,192,135)	(2,113,002)	(206,676)	(206,676)
FUND BALANCE, JANUARY 1	2,674,662	2,469,678	2,469,678	356,676	356,676
FUND BALANCE, DECEMBER 31	2,469,678	277,543	356,676	150,000	150,000

BUDGET HIGHLIGHTS

- The revenues are subject to annual state appropriation; therefore, \$600,000 is estimated through the State's fiscal year end of June 30, 2022, approved.
- Direct services for street repairs, \$806,676 are based on the estimated 2022 revenue through June 30th and unallocated fund balance at December 31, 2021, approved.

ROAD & BRIDGE FUND

251 – ROAD & BRIDGE FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The primary responsibilities of this division of Public Works are to maintain Terrebonne Parish roads, streets, bridges, and signs; perform grass cutting and tree trimming; and contract monitoring for levees, parks, medians, cemeteries, drainage laterals and various locations throughout the Parish. Funding is derived from a ¼ percent Parish wide sales tax with supplemental funding from the General Fund. This fund is a major fund.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
1. <i>To continue to upgrade with new technology</i>			
a. Percent of bridge maintenance and inventory program computerized	100%	100%	100%
b. Percent of traffic signals upgraded with new technology	35%	30%	30%
c. Percent of sign inventory program computerized	100%	100%	100%
d. Percent of tree inventory program computerized	20%	20%	20%
2. <i>To continue the upkeep of the grass cutting of the parish.</i>			
a. Number of routes for grass cutting and herbicide spraying	118	0	0
b. Right-of-way acres mowed (yearly)	26,802	12,000	12,000
3. <i>To provide an efficient, safe, and cost-effective Roads and Bridges services for all areas of Terrebonne Parish.</i>			
a. Percent of requests addressed in 30 days	95%	95%	95%
b. Percent of work orders request generated from public in 30 days	20%	20%	20%
c. Number of work orders completed in 30 days	7,817	8,000	10,000
4. <i>To provide an efficient, safe, and cost-effective Vegetation services for all areas of Terrebonne Parish.</i>			
a. Percent of requests addressed in 30 days	95%	N/A	N/A
b. Percent of work orders request generated from public in 30 days	20%	N/A	N/A
c. Number of work orders completed in 30 days	1,030	N/A	N/A
Infrastructure Enhancement/Growth Management			
1. <i>To continue to maintain all bridges, traffic signals, roads, road signs and boat launches.</i>			
a. Number of bridges maintained	86	86	86
b. Number of bridge maintenance work orders	5,100	6,000	6,000
c. Number of bridge replacements	3	2	2
d. Number of traffic signals maintained	15	15	15
e. Number of caution lights maintained	160	160	160
f. Number miles of concrete streets	369	369	370
g. Number miles of asphalt streets	191	191	192
h. Number miles of shell roads maintained	23	23	22
i. % Of streets striped annually	1%	90%	90%
j. Number of concrete slabs replaced (sq. Yds.)	84,100	90,000	76,000
k. Asphalt repairs (tons)	19,650	20,000	18,500
l. Percent of shoulders repaired annually	92%	95%	97%
m. Number of signs in inventory	17,313	17,400	17,500
n. Number of street name signs replaced	550	300	350
o. Number of boat launches maintained	5	5	5

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	5,698,193	5,587,158	6,331,885	6,400,000	6,400,000
Intergovernmental	612,050	0	(11,579)	0	0
Charges for Services	1,638	0	0	0	0
Miscellaneous Revenue	15,511	20,000	1,500	1,500	1,500
Other Revenue	1,650	0	0	0	0
Operating Transfers In	<u>875,270</u>	<u>1,703,000</u>	<u>1,703,557</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>7,204,312</u>	<u>7,310,158</u>	<u>8,025,363</u>	<u>6,401,500</u>	<u>6,401,500</u>
EXPENDITURES:					
Personal Services	2,990,146	2,976,714	2,767,492	3,089,466	3,089,466
Supplies and Materials	381,670	396,500	345,553	396,500	396,500
Other Services and Charges	933,102	889,496	862,043	919,149	919,149
Repair and Maintenance	2,122,121	2,347,920	2,356,920	2,356,920	2,356,920
Allocated Expenditure	164,698	187,852	164,698	164,698	164,698
Capital Outlay	<u>695,027</u>	<u>1,239,122</u>	<u>1,239,122</u>	<u>942,300</u>	<u>942,300</u>
TOTAL EXPENDITURES	<u>7,286,764</u>	<u>8,037,604</u>	<u>7,735,828</u>	<u>7,869,033</u>	<u>7,869,033</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND CAPITAL OUTLAY					
					2.29%
INCREASE (DECREASE) TO FUND BALANCE	(82,452)	(727,446)	289,535	(1,467,533)	(1,467,533)
FUND BALANCE, JANUARY 1	2,396,659	2,314,207	2,314,207	2,603,742	2,603,742
FUND BALANCE, DECEMBER 31	2,314,207	1,586,761	2,603,742	1,136,209	1,136,209

BUDGET HIGHLIGHTS

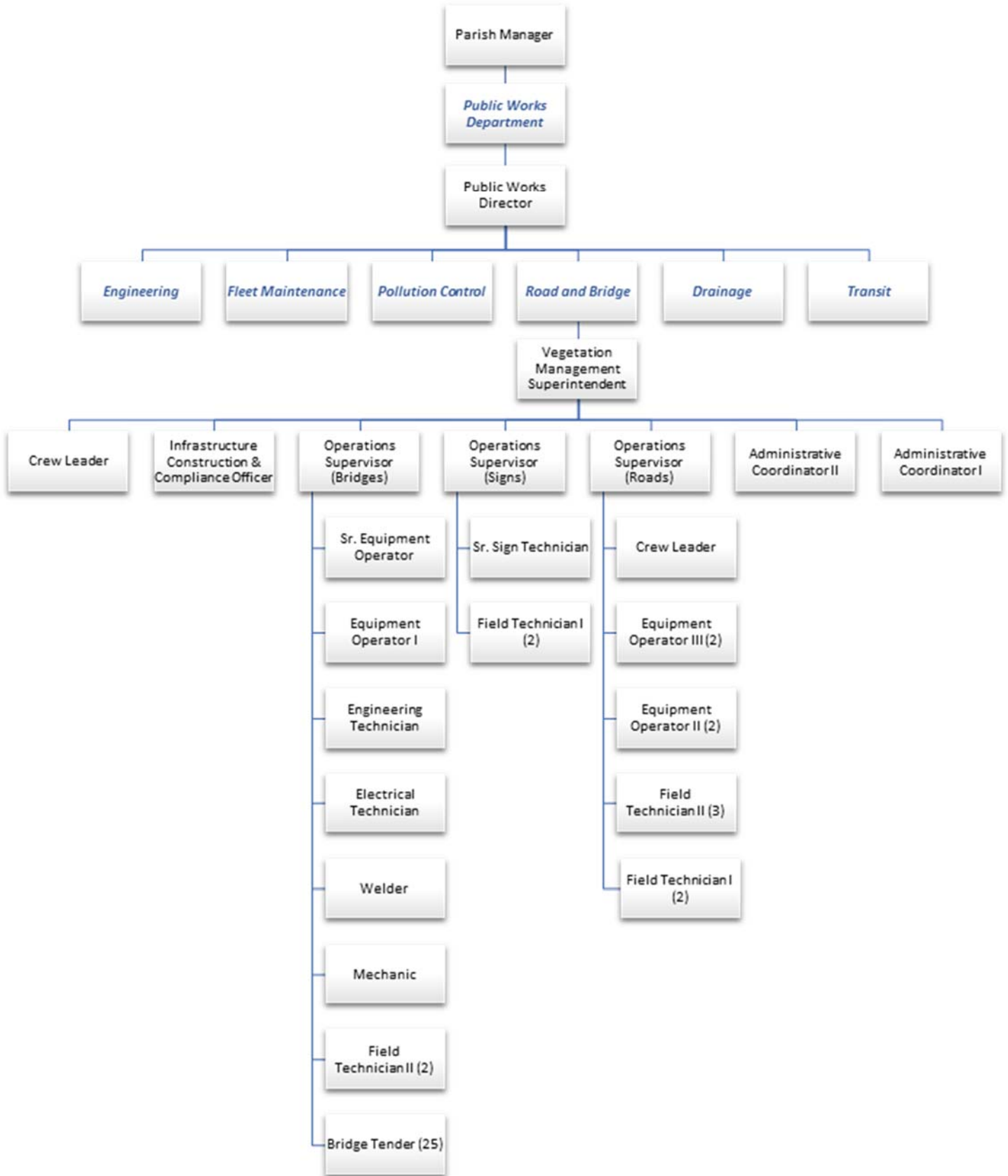
- In 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2022 revenues are estimated at \$6,400,00, a 12.32% increase from 2020 collections and a 1.08% increase from projected 2021 collections, approved.
- General Fund supplements this division as needed. The 2022 General Fund supplement is \$0, approved.
- Major operating expenditures, approved:
 - Gasoline & Oil, \$125,000, same as 2021
 - Shells, \$175,000, same as 2021
 - Urban Street Lights, \$168,320, same as 2021
 - Street Repairs – Contractors, \$1,412,621, same as 2021
- Personnel, approved:
 - Add one (1) Field Tech I, Grade 103
 - Transfer two (2) Sign Technician to Field Tech I, Grade 103
 - Add one (1) Field Tech II, Grade 104
- Capital (\$942,300), approved:
 - Various bridge work, \$715,000
 - Klondyke Bridge
 - Bobtown Bridge
 - Smithridge Bridge
 - Theriot Bridge

BUDGET HIGHLIGHTS (CONTINUED)

- One (1) Tandem Dump Truck, \$75,000
- One (1) ½ ton Dump Truck, \$50,000
- One (1) Bobcat and trailer, \$55,000
- Two (2) Gas post drivers, \$3,800
- One (1) Hex breaker hammer, \$6,500
- One (1) ¾ ton Extended Cab Truck, \$37,000

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Vegetation Mgmt. Supt.	1	1	1	1	211	57,231	71,539	85,847
Infra. Constr. and Comp. Officer	1	1	1	1	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Operations Supervisor	3	3	3	3	109	35,974	44,967	53,960
Senior Equipment Operator	1	0	1	1	108	32,703	40,879	49,055
Equip. Operator III	2	2	2	2	107	29,730	37,163	44,595
Crew Leader	2	2	2	2	107	29,730	37,163	44,595
Engineering Tech	1	0	1	1	107	29,730	37,163	44,595
Road and Bridge Mechanic	1	1	1	1	107	29,730	37,163	44,595
Admin. Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Welder	1	1	1	1	106	27,275	34,094	40,913
Equip. Operator II	2	2	2	2	106	27,275	34,094	40,913
Sr. Sign Tech	1	0	1	1	105	25,255	31,569	37,883
Field Tech II	4	3	5	5	104	23,603	29,504	35,404
Equipment Operator I	1	1	1	1	104	23,603	29,504	35,404
Admin. Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Field Tech I	0	0	3	3	103	22,267	27,834	33,400
Sign Technician	2	1	0	0	102	21,206	26,508	31,810
Bridge Tender	25	23	25	25	102	21,206	26,508	31,810
TOTAL	51	44	53	53				



DRAINAGE TAX FUND

252 – DRAINAGE TAX FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Drainage Division was formed to meet the growing need for protection from flooding caused by rain and storms such as Tropical Depressions and Hurricanes. The monies in this fund are primarily from the proceeds of a dedicated ¼ % sales tax, 7.31 mills ad valorem taxes, and State Revenue Sharing. Drainage services provided include maintain forced drainage pumps; clean canals in the forced drainage areas; clean roadside and lateral ditches; clean culverts and catch basins; cut grass on levees and lateral ditches; maintain aids to navigation; administer sizes for culverts and install culverts in ditches. The Drainage Division currently operates 88 forced drainage pump stations throughout the Parish. This fund is a major fund.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
<i>Infrastructure Enhancement/Growth Management</i>			
<i>1. To improve and maintain the parish wide drainage system</i>			
a. Number of forced drainage systems in parish	88	88	90
b. Number of forced drainage pumps	201	205	211
c. Number of canals cleaned in forced drainage areas	2	4	5
d. Number roadsides and lateral ditches cleaned	550	590	600
e. Number of culverts installed in ditches	66	80	50
f. Number of pumps rehabilitated/ replaced	9	10	10
g. Number of pump stations online of the telemetry system currently	32	32	38
i. % Of Force Drainage requests addressed in 30 days	80%	80%	100%
j. % Of Gravity drainage request addressed in 30 days	90%	80%	100%
<i>Quality of Community & Family Life</i>			
<i>1. To educate the public on dumping debris in drains</i>			
a. Place "No Dumping" markers on catch basins/drain boxes.	1,000	1,000	1,000
<i>2. To provide culvert and catch basin cleaning parishwide to alleviate the potential of homes being flooded.</i>			
a. Provide culvert and catch basin inspections and cleaning.	643	466	500

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	12,916,696	12,887,889	13,812,262	13,488,598	13,488,598
Intergovernmental	235,764	197,700	187,927	184,205	184,205
Charges for Services	467	0	0	0	0
Miscellaneous Revenue	102,913	40,000	23,621	26,500	26,500
Utility Revenue	7,349	10,000	8,288	10,000	10,000
Other Revenue	375	0	88,725	0	0
Operating Transfers In	<u>1,637,000</u>	<u>400,000</u>	<u>400,000</u>	<u>1,000,000</u>	<u>1,000,000</u>
TOTAL REVENUES	<u>14,900,564</u>	<u>13,535,589</u>	<u>14,520,823</u>	<u>14,709,303</u>	<u>14,709,303</u>
EXPENDITURES:					
Personal Services	4,967,925	5,136,290	4,347,208	5,888,744	5,888,744
Supplies and Materials	1,088,916	1,886,271	1,708,249	1,806,071	1,806,071
Other Services and Charges	2,420,817	2,710,395	2,759,632	3,368,899	3,368,899
Repair and Maintenance	2,114,206	2,970,920	2,443,734	2,526,920	2,526,920
Allocated Expenditure	1,028,315	964,735	1,028,315	1,028,315	1,028,315
Capital Outlay	1,462,182	3,382,572	3,568,564	2,169,000	2,169,000
Operating Transfers Out	<u>927,000</u>	<u>313,000</u>	<u>313,000</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>14,009,361</u>	<u>17,364,183</u>	<u>16,168,702</u>	<u>16,787,949</u>	<u>16,787,949</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					
					6.98%
INCREASE (DECREASE) TO FUND BALANCE	891,203	(3,828,594)	(1,647,879)	(2,078,646)	(2,078,646)
FUND BALANCE, JANUARY 1	4,351,597	5,242,800	5,242,800	3,594,921	3,594,921
FUND BALANCE, DECEMBER 31	5,242,800	1,414,206	3,594,921	1,516,275	1,516,275

BUDGET HIGHLIGHTS

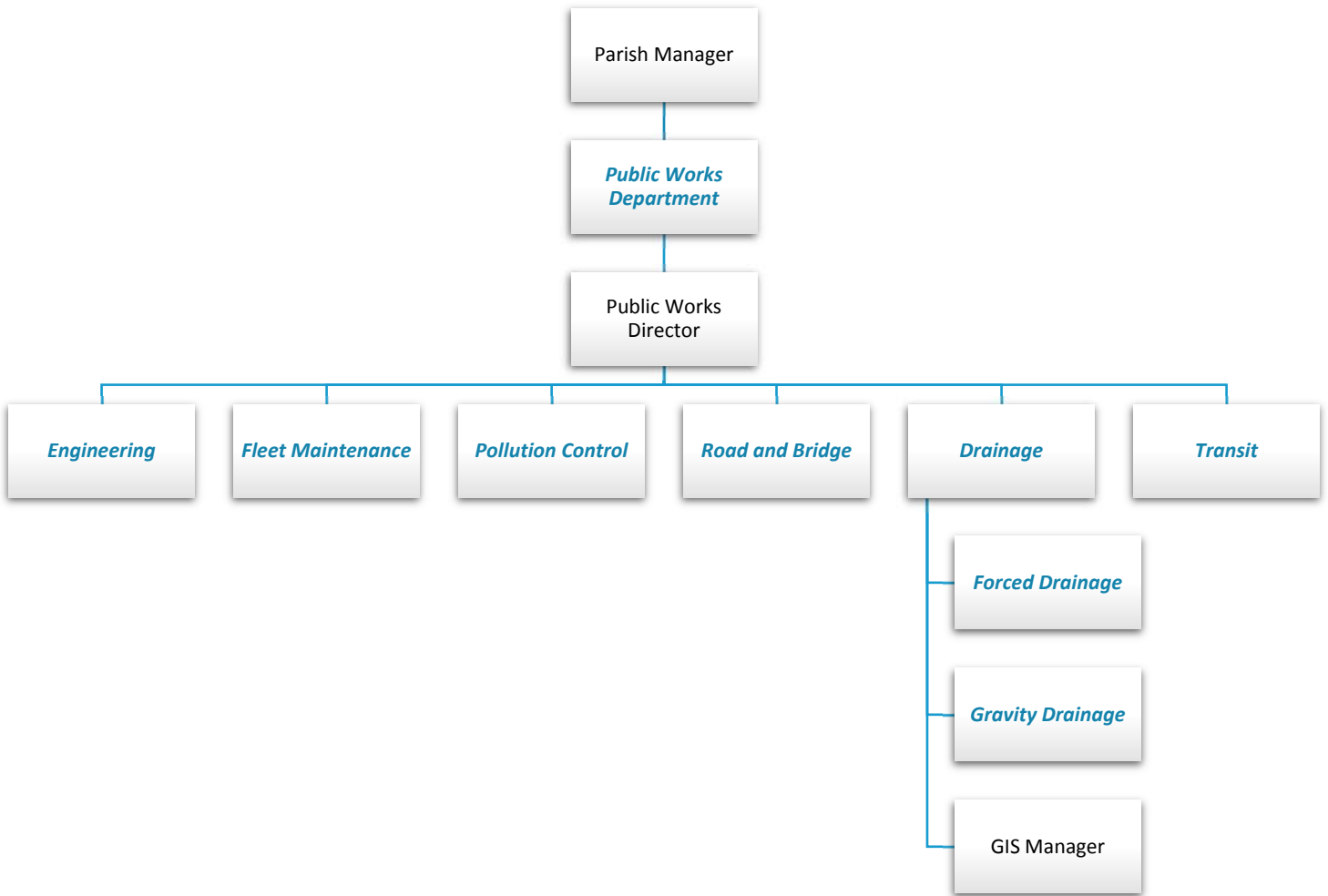
- 1992, the voters of Terrebonne Parish approved a ¼% sales tax used to fund this division. The 2022 collections are estimated at \$6,400,000 a 12.32% increase from 2020 collections and a 1.08% increase from 2021 projected collections, approved.
- On November 16, 2013, an ad valorem tax was renewed for years 2018-2027, (7.15 mills as adjusted for 2019 reassessment) which will generate an estimated \$7,075,560 for 2022, approved.
- Major operating expenditures, approved:
 - Other contracts, \$1,200,000 privatization of lateral maintenance and expand on the acreage rotation as compared to in-house workforce, \$14,441 decrease
 - Gasoline and Oil, \$350,000, same as 2021
 - Diesel/Pumps, \$1,150,000, an increase of \$175,000
 - Pump repairs, \$650,000, an increase of \$200,000
 - Contractors' repairs, \$400,000, same as 2021
 - Canal and Lateral Ditch Maintenance, \$120,000, same as 2021
 - Collection Canal Cleaning, \$20,000, same as 2021
 - Permit monitoring, \$46,000, same as 2021

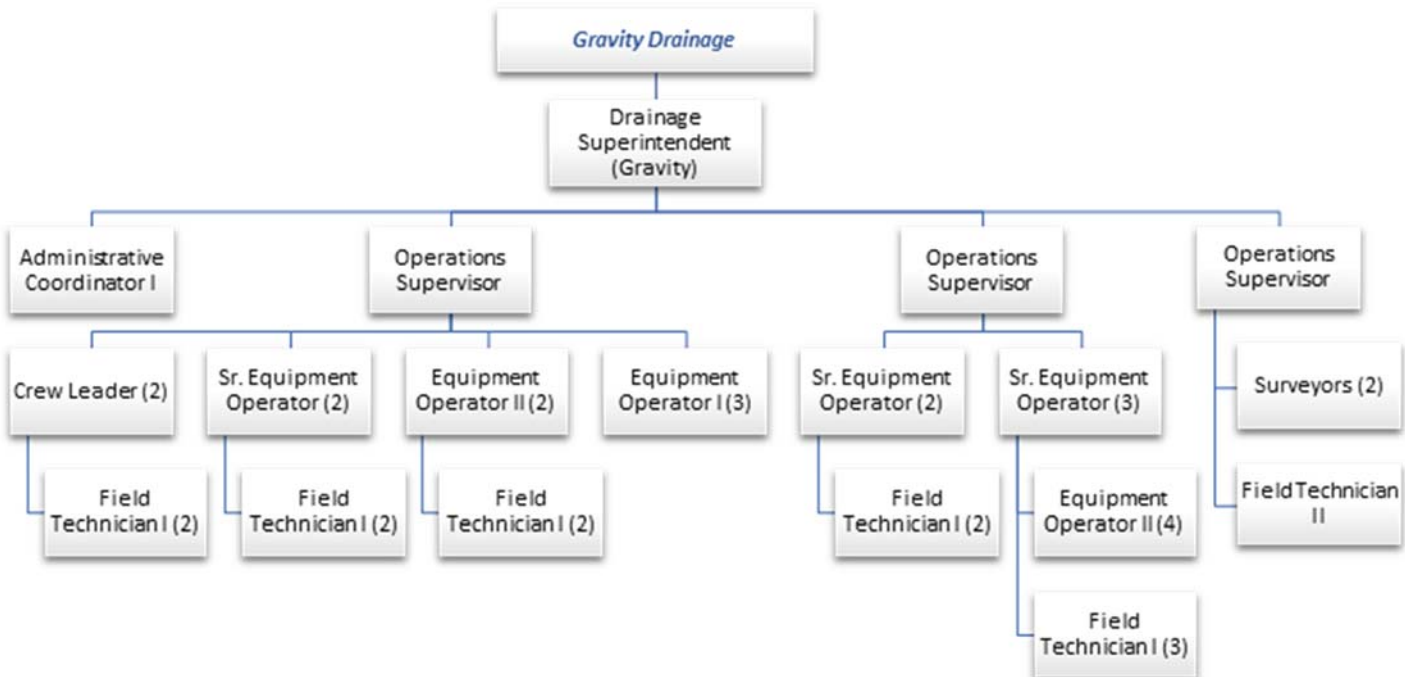
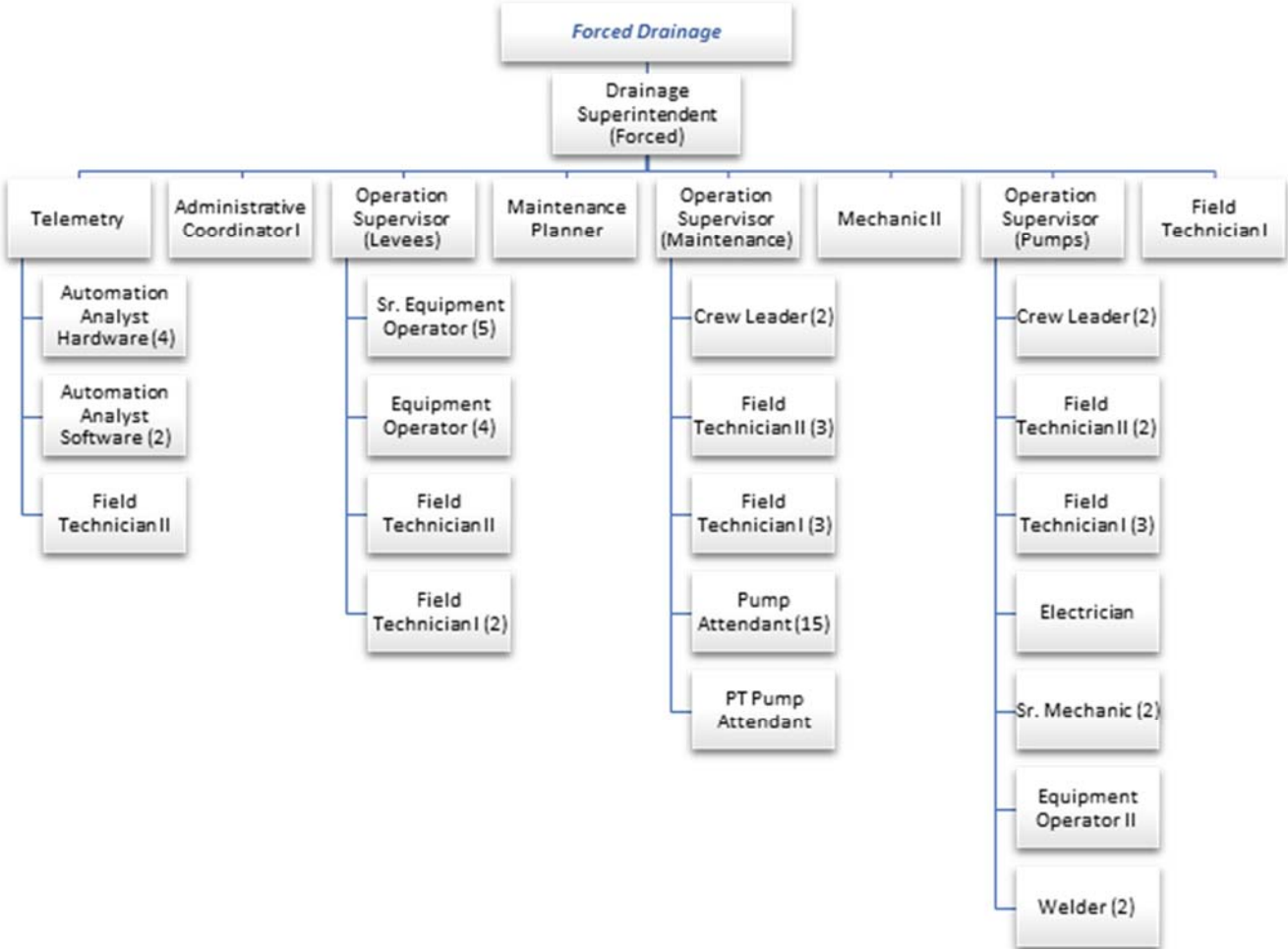
BUDGET HIGHLIGHTS (CONTINUED)

- Personnel, approved:
 - Add one (1) Operations Supervisor- Inspections, Grade 109-transfer culvert inspector to this position
 - Eliminate one (1) Culvert Inspector, Grade 105
 - Add one (1) Crew Leader, Grade 107
 - Add one (1) Automation Analyst Hardware, Grade 108
 - Add one (1) Automation Analyst Software, Grade 108
 - Add one (1) Pump Attendant, Grade 105
- Capital (\$2,169,000), approved:
 - Two (2) Tandem axel dump truck, \$135,000 each
 - One (1) Gradall, \$450,000
 - Four (4) Pickup trucks, \$30,000 each
 - Telemetry, \$300,000
 - Various projects portable generators, additional pumps, \$1,000,000
 - Camera with culvert locator, \$29,000

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Operations Manager	1	1	1	1	212	62,954	78,693	94,431
Drainage Superintendent	2	1	2	2	211	57,231	71,539	85,847
GIS Manager	1	1	1	1	210	52,028	65,035	78,042
Automation/Integration Supv	1	1	1	1	110	40,290	50,363	60,436
Operation Supv. - Drainage	6	5	5	5	109	35,974	44,967	53,960
Operation Supv. - Inspections	0	0	1	1	109	35,974	44,967	53,960
Surveyor	2	2	2	2	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Automation Analyst Hardware	2	1	4	4	108	32,703	40,879	49,055
Automation Analyst Software	1	1	2	2	108	32,703	40,879	49,055
Sr. Stat. Equip. Mechanic	2	2	2	2	108	32,703	40,879	49,055
Sr. Stat. Equip. Operator	12	10	12	12	108	32,703	40,879	49,055
Maintenance/Scheduler Plan	1	0	1	1	108	32,703	40,879	49,055
Crew Leader - Drainage	5	3	5	5	107	29,730	37,163	44,595
Welder	1	1	2	2	106	27,275	34,094	40,913
Equipment Operator II	16	13	14	14	106	27,275	34,094	40,913
Mechanic II	1	0	1	1	106	27,275	34,094	40,913
Culvert Inspector	1	1	0	0	105	25,255	31,569	37,883
Pump Attendant	14	10	15	15	105	25,255	31,569	37,883
Admin. Coordinator I	2	2	2	2	104	23,603	29,504	35,404
Field Tech II	6	5	9	9	104	23,603	29,504	35,404
Field Tech I	18	11	18	18	103	22,267	27,834	33,400
TOTAL FULL-TIME	96	72	101	101				
Pump Attendant	1	1	1	1	105	12,628	15,785	18,942
TOTAL PART-TIME	1	1	1	1				
TOTAL	97	73	102	102				





¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

255 – ¼% CAPITAL IMPROVEMENTS SALES TAX REVENUE FUND

PURPOSE OF APPROPRIATION

The ¼ % Capital Improvement Sales Tax is for the retirement of the various Public Improvement Bonds, used to finance major capital projects. The ¼ % Capital Improvement Sales Tax has an irrevocable pledge to the outstanding bonds. On a monthly basis, a portion of the ¼ % tax is transferred to the Debt Service Fund. The Parish may use monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the “Capital Improvement Sales Tax” was authorized.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	5,698,193	5,587,158	6,350,602	6,400,000	6,400,000
Miscellaneous Revenue	60,916	0	17,000	0	0
TOTAL REVENUES	5,759,109	5,587,158	6,367,602	6,400,000	6,400,000
EXPENDITURES:					
Operating Transfers Out	5,297,039	5,176,664	5,176,664	8,383,010	8,383,010
TOTAL EXPENDITURES	5,297,039	5,176,664	5,176,664	8,383,010	8,383,010
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	462,070	410,494	1,190,938	(1,983,010)	(1,983,010)
FUND BALANCE, JANUARY 1	3,076,046	3,538,116	3,538,116	4,729,054	4,729,054
FUND BALANCE, DECEMBER 31	3,538,116	3,948,610	4,729,054	2,746,044	2,746,044

BUDGET HIGHLIGHTS

- In 1976, the voters of the Parish approved a ¼% Capital Improvement sales tax used to fund capital projects and debt service for capital projects. The 2021 collections are estimated at \$6,400,000 a 12.32% increase from 2020 collections and 1.08% increase from 2021, approved.
- Transfer to Capital Improvement Bond Sinking Fund for annual bond requirements, \$4,020,051, approved.
- Maintain a reasonable balance for future bond payments (optimum 60 – 75% of next year’s bond debt), approved.
- Transfer to Drainage Fund (\$1,000,000), approved:
 - Miscellaneous Drainage Projects (Docks, Fishing Piers, Refurbish/Rebuild Pump Stations, portable generators)
- Transfer to Capital Projects Control Fund (\$2,362,959), approved:
 - District Court Repairs, \$58,000
 - Parking Garage elevator, \$495,000
 - Parking Garage security gates, \$75,000
 - Juvenile Detention perimeter fence, \$130,000
 - Bayou country Sports Park Baseball common areas, \$404,959
 - Bayou Country Sports Park Baseball concession, \$200,000
 - Public works administrative building, \$1,000,000
- Transfer to Road Construction Fund (\$1,000,000), approved:
 - Road overlay project

ROAD DISTRICT #6 O & M

258 – ROAD DISTRICT #6 O & M

PURPOSE OF APPROPRIATION

This fund is used to accumulate funds to maintain the roads in Ward 6. Monies in the fund are primarily from the proceeds of ad valorem taxes assessed by the Parish.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	40,358	40,668	39,531	39,534	39,534
Intergovernmental	534	545	599	599	599
Miscellaneous Revenue	<u>1,610</u>	<u>1,300</u>	<u>75</u>	<u>75</u>	<u>75</u>
TOTAL REVENUES	<u>42,502</u>	<u>42,513</u>	<u>40,205</u>	<u>40,208</u>	<u>40,208</u>
EXPENDITURES:					
Other Services and Charges	6,032	1,999	5,558	5,549	5,549
Road and Bridges	<u>125,000</u>	<u>266,750</u>	<u>266,750</u>	<u>40,000</u>	<u>40,000</u>
TOTAL EXPENDITURES	<u>131,032</u>	<u>268,749</u>	<u>272,308</u>	<u>45,549</u>	<u>45,549</u>
% CHANGE OVER PRIOR YEAR					-83.05%
INCREASE (DECREASE) TO FUND BALANCE	(88,530)	(226,236)	(232,103)	(5,341)	(5,341)
FUND BALANCE, JANUARY 1	347,329	258,799	258,799	26,696	26,696
FUND BALANCE, DECEMBER 31	258,799	32,563	26,696	21,355	21,355

BUDGET HIGHLIGHTS

- On November 7, 2006, the voters of Ward 6 approved a .82 mills ad valorem tax, generating an estimated \$39,514 for 2022, renewed for the years 2019 to 2028, approved.
- Street repairs in 2022 are proposed at \$40,000, approved.

ROAD LIGHTING DISTRICTS

267-276 – ROAD LIGHTING DISTRICTS

PURPOSE OF APPROPRIATION

The monies in these funds are primarily from the proceeds of ad valorem taxes (in their respective Districts) assessed by the Parish. Proceeds from the taxes shall be used for the purpose of providing and maintaining electric lights on the streets, roads, highways, alleys, and public places in said Districts.

COMBINED STATEMENT – DISTRICTS #1-#10

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	1,820,817	1,650,668	1,691,854	1,938,292	1,938,292
Intergovernmental	41,120	25,200	35,777	35,777	35,777
Miscellaneous Revenue	23,312	17,300	7,500	7,500	7,500
Operating Transfers In	250,000	0	0	0	0
TOTAL REVENUES	2,135,249	1,693,168	1,735,131	1,981,569	1,981,569
EXPENDITURES					
General - Other	193,051	168,034	183,553	185,120	185,120
Road Lighting	1,832,246	2,996,544	2,944,872	1,939,612	1,939,612
Transfer out	0	40,000	40,000	0	0
TOTAL EXPENDITURES	2,025,297	3,204,578	3,168,425	2,124,732	2,124,732
% CHANGE OVER PRIOR YEAR					-33.70%
INCREASE (DECREASE) TO FUND BALANCE	109,952	(1,511,410)	(1,433,294)	(143,163)	(143,163)
FUND BALANCE, JANUARY 1	2,291,645	2,401,597	2,401,597	968,303	968,303
FUND BALANCE, DECEMBER 31	2,401,597	890,187	968,303	825,140	825,140

INDIVIDUAL ROAD LIGHTING DISTRICTS

	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10
REVENUES:										
Taxes and Special Assmt.	34,389	534,290	489,980	191,646	65,863	114,542	162,469	78,257	80,134	186,722
Intergovernmental	2,437	10,151	5,807	2,748	3,558	1,095	1,200	2,080	3,092	3,609
Miscellaneous Revenue	500	500	2,000	1,000	500	500	1,000	500	500	500
Operating Transfers In	0	0	0	0	0	0	0	0	0	0
TOTAL REVENUES	37,326	544,941	497,787	195,394	69,921	116,137	164,669	80,837	83,726	190,831
EXPENDITURES										
General - Other	18,656	37,512	28,234	18,864	8,769	10,679	17,630	12,947	14,887	16,942
Road Lighting	285,000	210,000	498,000	189,000	90,500	133,000	170,281	87,200	106,631	170,000
TOTAL EXPENDITURES	303,656	247,512	526,234	207,864	99,269	143,679	187,911	100,147	121,518	186,942
INCREASE (DECREASE) TO FUND BALANCE										
	(266,330)	297,429	(28,447)	(12,470)	(29,348)	(27,542)	(23,242)	(19,310)	(37,792)	3,889
BEGINNING FUND BALANCE	424,825	193,245	45,092	35,585	34,775	34,126	30,057	62,865	72,838	34,895
ENDING FUND BALANCE	158,495	490,674	16,645	23,115	5,427	6,584	6,815	43,555	35,046	38,784

District	Date Authorized	Maximum Authorized (See *)	2021 Budget		2022 Budget		Expires
			Amount Levied	Projected Taxes	Amount Levied	Adopted Taxes	
RLD #1	December 8, 2018	6.50	0.50	92,161	0.25	34,189	2029
RLD #2	November 8, 2016	3.86	2.75	598,856	2.50	533,790	2027
RLD #3	October 12, 2019	6.50	1.00	222,268	2.25	489,980	2029
RLD #4	November 8, 2016	4.75	2.00	169,532	2.50	191,646	2027
RLD #5	December 8, 2018	6.50	2.00	60,879	2.00	65,763	2029
RLD #6	October 22, 2011	4.73	1.50	74,027	2.50	114,442	2021
RLD #7	October 22, 2011	6.10	0.75	43,737	3.00	162,319	2023
RLD #8	October 22, 2011	4.54	3.50	136,889	2.00	78,057	2021
RLD #9	October 22, 2011	6.08	1.75	84,892	1.75	84,102	2021
RLD #10	October 22, 2011	4.81	4.75	207,921	4.75	186,443	2021

**As Adjusted in the 2020 Reappraisal*

BUDGET HIGHLIGHTS

- The above table highlights the Road Lighting District’s Ad Valorem Tax Revenue (without penalties), maximum authorized, millages levied, and year tax expires, approved.

HEALTH UNIT FUND

277 SPECIAL REVENUE FUNDS – HEALTH UNIT FUNDS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The State Health Department manages this Parish facility providing for public health services. The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax shall be used for the purpose of operating and maintaining the Terrebonne Parish Health Unit.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Public Safety			
1. Providing Communicable Disease Control for persons residing in Terrebonne Parish			
a. Clinical Preventive Services for Tuberculosis (total visits)	616	650	668
b. Disease Intervention Services for Tuberculosis/Immigrants/Refugees (man hours)	425	460	520
c. Clinical Preventive Services for STD/HIV (total visits)	1,450	1,500	1550
d. Disease Intervention Services for STD//HIV (man hours)	1,200	1,300	1600
e. Immunizations and Vaccine Preventable Disease services (Child/Adult immunizations) – includes COVID-19	850	925	2500
f. Open and Closed Points of Distribution (PODs) supported	19	22	22
g. COVID Testing	1,500	1,800	2,000
2. Provide Chronic Disease and Injury Prevention Services			
a. Coalition Support Man-hours	1,300	150	400
b. Pregnancy Associated, Fetal, Infant, Child Mortality Abstract or Reviews (man hours)	700	700	710
c. Well spot facilities supported	49	50	52
d. Vital Records, Death Certificates Issued, Homebirth Certificate Assists	6,296	6,800	6950
e. Public Health Data requests and presentations	23	25	33
3. Provide Environmental Health Services to ensure Food Safety and Sanitation			
a. Food Establishment Inspections	2,300	2,100	2,300
b. Food Complaints	40	30	26
c. Sewer Inspections	2,150	2,200	2,300
d. Sewer Permits	325	350	375
e. Sewer Complaints	53	55	44
f. Institution Inspections	226	250	240
4. Provide Services to improve Maternal and Child Health			
a. First-time Mothers receiving Nurse Case Management (patients/visits)	50/1,200	50/1,200	66/1,250
c. Immunization records visits	700	800	840
5. Insuring Access to and Linkage w/ Clinical Care			
a. Referrals to a Medical Home	400	450	600
b. Community Social Worker Partner and Coalition hours	1,200	1,200	1,250
c. Community Health Improvement Coalition hours	1,200	1,500	1,500
d. Public Health and Primary Care Project hours	1,100	1,000	1,100

** Please note: Across each area/Program, we perform public health services including Disease Surveillance, Epidemiology, Laboratory, Policy Development/Support, Disaster Preparedness planning and response, Communications, Community Partnership Support, Health Equity and Continuous Quality Improvement are performed.

BUDGET SUMMARY

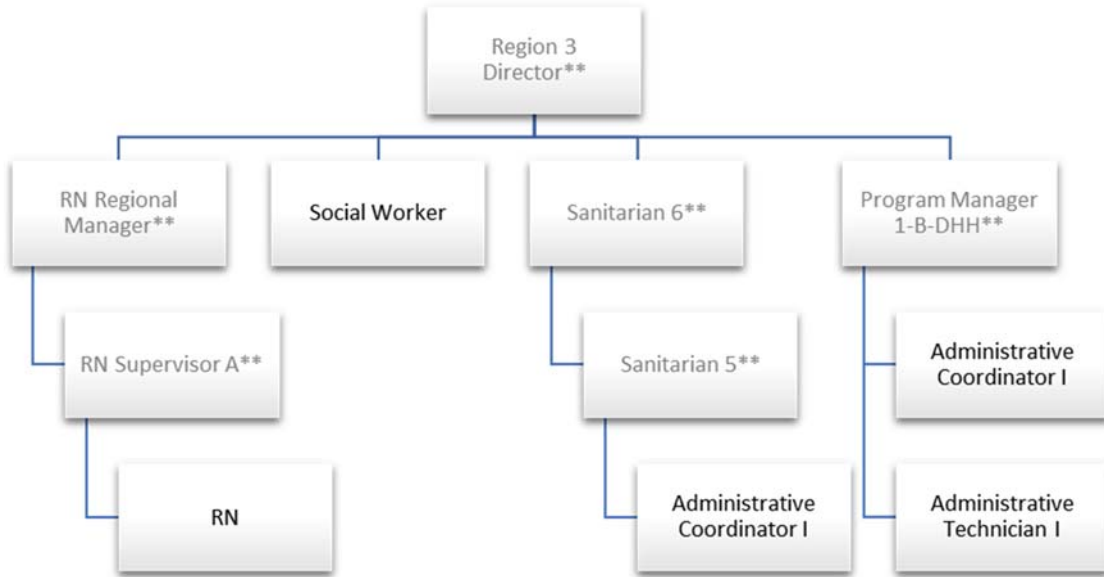
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	1,635,521	1,695,462	1,732,027	656,693	656,693
Intergovernmental	37,895	37,895	42,767	42,767	42,767
Charge for Services	38	0	0	0	0
Miscellaneous Revenue	102,455	37,014	30,200	30,200	30,200
TOTAL REVENUES	1,775,909	1,770,371	1,804,994	729,660	729,660
EXPENDITURES:					
Personal Services	190,923	340,274	232,857	375,236	375,236
Supplies and Materials	2,156	3,450	3,450	3,450	3,450
Other Services and Charges	576,466	579,414	579,210	553,544	553,544
Repair and Maintenance	224	15,500	13,672	15,500	15,500
Capital Outlay	0	13,900	13,900	0	0
Allocations	9,128	9,224	9,128	9,128	9,128
Operating Transfers Out	4,000,000	200,000	200,000	0	0
TOTAL EXPENDITURES	4,778,897	1,161,762	1,052,217	956,858	956,858
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					
					0.97%
INCREASE (DECREASE) TO FUND BALANCE	(3,002,988)	608,609	752,777	(227,198)	(227,198)
FUND BALANCE, JANUARY 1	4,877,073	1,874,085	1,874,085	2,626,862	2,626,862
FUND BALANCE, DECEMBER 31	1,874,085	2,482,694	2,626,862	2,399,664	2,399,664

BUDGET HIGHLIGHTS

- A 1.66 mill ad valorem tax approved by voters November 12, 2012 for years 2020-2029. It will generate an estimated \$653,993 in 2022, approved.
- Reimbursement of various expenditures incurred by the State, \$400,000 same as 2021, approved.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Registered Nurse	1	0	1	1	209	47,732	59,665	71,599
Community Health Educ. Spec.	1	0	1	1	209	47,732	59,665	71,599
Social Worker	1	1	1	1	208	44,197	55,246	66,295
Admin. Coordinator I	3	3	3	3	104	23,603	29,504	35,404
TOTAL	6	4	6	6				



** Not Terrebonne Parish employees.

TERREBONNE ELDERLY & DISABLED

278 – TERREBONNE ELDERLY & DISABLED

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The monies in this fund are received from the proceeds of ad valorem taxes assessed by the Parish. Proceeds from this tax shall be used for the purpose of acquiring, constructing, operating and maintaining capital improvements to serve the elderly; and for operating and maintaining programs for the elderly and disabled persons in Terrebonne Parish through the Terrebonne Council on Aging, Inc. Terrebonne Council on Aging (TCOA) is governed by a Board of Directors consisting of 11 citizens of Terrebonne Parish that meet on a monthly basis. The Board of Directors makes policies and procedures and is responsible for all of the actions of TCOA following the guidelines of the Older Americans Act.

In Louisiana, there are both regional and single-parish planning and service areas. Many Councils on Aging (COAs) are also designated single-parish Area Agencies on Aging (AAA). The essential difference between a AAA and a COA is that the AAA is charged with planning and coordinating a comprehensive system of services, and the COA ensures that those services are provided. This separation of functions provides for an effective system of checks and balances, and an opportunity for objective assessment and evaluation of service provision. It also assures the “grass roots” involvement of local agencies, such as Consolidated Governments, Police Juries, School Boards, etc. A COA that is a designated AAA must fulfill both functions. TCOA is a single parish AAA; therefore, it must fulfill both functions.

As part of a comprehensive community strategy to meet the needs of older adults, TCOA not only offers services and activities but also links participants with resources offered by other agencies.

Those who are serviced are participants aged 60 years and older, and their spouses, regardless, of age. This is done with preference given to provide services to older individuals with greatest economic and social need, with particular attention given to disabled, low-income minority individuals including the Native American population.

TCOA offers services in the departments of Transportation, Congregate Meals, In-Home Services (Home-Delivered Meals, Commodities, Personal Care, Home Maker, Respite, Material Aid, Utility Assistance, and Senior Rx Medication Assistance), Recreation, Wellness, Telephoning, Visiting, and Legal Assistance. The result of all the services we provide prevents seniors from being institutionalized, allowing them to remain in their homes as long as possible. TCOA also gives assistance to family caregivers overburdened by the responsibility of elderly care.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	7,410,321	0	860	7,435,916	7,435,916
Intergovernmental	171,697	0	0	171,000	171,000
Miscellaneous Revenue	114,719	1,500	33,100	33,100	33,100
Operating Transfers In	<u>100,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>7,796,737</u>	<u>1,500</u>	<u>33,960</u>	<u>7,640,016</u>	<u>7,640,016</u>
EXPENDITURES:					
General - Other	364,647	0	0	365,358	365,358
Health and Welfare	<u>350,988</u>	<u>2,197,564</u>	<u>2,097,564</u>	<u>10,050,000</u>	<u>10,050,000</u>
TOTAL EXPENDITURES	<u>715,635</u>	<u>2,197,564</u>	<u>2,097,564</u>	<u>10,415,358</u>	<u>10,415,358</u>
% CHANGE OVER PRIOR YEAR					373.95%
INCREASE (DECREASE) TO FUND BALANCE	7,081,102	(2,196,064)	(2,063,604)	(2,775,342)	(2,775,342)
FUND BALANCE, JANUARY 1	4,848,175	11,929,277	11,929,277	9,865,673	9,865,673
FUND BALANCE, DECEMBER 31	11,929,277	9,733,213	9,865,673	7,090,331	7,090,331

BUDGET HIGHLIGHTS

- A 7.50 mill ad valorem tax approved by voters November 16, 2013 (2020-2029). It will generate an estimated \$7,421,916 in 2022, approved.
- Terrebonne Parish has a cooperative endeavor agreement with TCOA to provide services to the elderly and disabled, \$7,500,000 estimated for 2022, approved.
- An independent budget is adopted by TCOA governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.
- In 2022, \$150,000 for elderly programs at Mechanicville Community Center, approved.
- In 2022, \$2,400,000 for Capital Improvements to Lenox Hotard Post #31 of the American Legion to Support elderly and disabled veterans, approved.

Terrebonne ARC (TARC) provides innovative services, the opportunity for community inclusion and the enjoyment of a meaningful life for people with intellectual and developmental disabilities in Terrebonne Parish. TARC's mission is accomplished by providing Residential Services, Vocational Services, Day Habilitation Services, Transportation Services, Specialized Services and Social Opportunities.

Residential Services are provided for habilitation and care through a variety of service styles. TARC offers Center-Based and In-Home Respite Services, Supervised Independent Living Supports, Individualized Family Supports, and three Community Homes.

Vocational Services are provided through a variety of employment training and work environments at the facility and in the community for individuals wishing to work. This is accomplished through the operation of 12 businesses including the Bayou Country Café (restaurant and gift shop), Cajun Confections (candy and bakery department), The Bayouland Yard Krewe (lawn care service), Lagniappe Cleaning Company (janitorial department), Houma Grown (salsa and pepper jelly department), Cedar Chest Boutique (four thrift store locations), Grand Designs (screen printing department), Buy-U-Beads (Mardi Gras bead recycling) and Creative Employment Opportunities (Louisiana Rehabilitation Supported Employment). These businesses provide participants with jobs where they earn a bi-weekly salary. Individual job placement is also facilitated for individuals in competitive work.

Day Habilitation - Options Plus Program offers services to participants with intellectual and developmental disabilities that do not wish to or cannot be employed, by utilizing innovative techniques in sensory stimulation, creative activities, and volunteerism. Community inclusion is extremely important for this population.

Transportation Services are provided for adult participants to and from our day programs, work sites and various community settings throughout the parish.

Let's Get Together is a social club for any person in Terrebonne Parish, 18 years or older with a diagnosis of an intellectual or developmental disability. Each individual is screened by staff and officers for eligibility. The club plans and hosts social events that include dances, bowling nights and parties.

Special Services include Advocacy and Family Support services through TARC's Licensed Professional Counselor. Services include family counseling, behavior training, psychological counseling, vocational assessments and counseling, anger management, social counseling, and resource referrals. TARC's nursing staff, consisting of an RN and an LPN, administers daily medications, handles emergency medical situations, monitors health conditions of participants, and when necessary, assists in scheduling needed follow up appointments with doctors. A dietician oversees the special dietary needs of the people we serve when necessary.

TARC is an internationally accredited agency since June 2003. Re-accreditation is mandated every 3 years. CARF, The Commission on Accreditation of Rehabilitation Facilities, is a well-known accreditation body within the field of rehabilitation and disabilities. TARC received re-accreditation in June 2018 for various programs, including TARC's Board of Directors which was accredited for the third time. The Board of Directors was an optional accreditation survey; however, surveyors were very impressed with their commitment and participation. Re-accreditation will be sought in 2021.



GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Quality of Community & Family Life			
1. <i>To continue to provide outstanding, quality services according to each participant's needs within our budget constraints and funding sources in the areas of: Residential, Vocational Day Habilitation, Respite, Personal Care Attendant, Transportation, Counseling, Nursing Service, Social Work and Advocacy.</i>			
a. Number of participants working the facility-based employment.	23	12	0
b. Dollar amount of money made by facility-based employment.	\$168,705	\$36,748	\$0
c. Number of participants working in mobile work groups.	35	42	45
d. Dollar amount of money made by mobile work groups.	\$159,647	\$246,691	\$260,000
e. Number of participants working in community retail locations.	56	55	77
f. Dollar amount of money made by community retail locations.	\$1,096,562	\$1,424,182	\$1,450,000
g. Total wages paid to participants working in all programs.	\$487,681	\$492,017	\$610,000
h. Number of individuals participating in Community Based Employment Program.	14	13	13
i. Number of individuals participating in Vocational Programs.	175	140	158
j. Number of individuals participating in Residential Programs.	56	54	55
k. Number of programs offered.	11	10	10
2. <i>To continue to provide transportation as required for the success of individuals in TARC programs.</i>			
a. Number of vehicles in transportation fleet.	44	48	49
b. Number of transportation miles.	267,633	249,509	300,000
3. <i>To continue the Let's Get Together Club designed to meet the recreational and social needs of TARC participants and Terrebonne Parish residents who have intellectual and developmental disabilities; and who meet criteria for membership.</i>			
a. Number of participants.	118	0	75
b. Number of events.	4	0	2
4. <i>To continue to seek opportunities to employ participants in supported employment by relocating retail businesses where there is community access.</i>			
a. Number of retail businesses with community access.	8	8	9
b. Number of participants working retail locations with community access.	56	55	77
Infrastructure Enhancement/Growth Management			
1. <i>To continue capital improvements in order to maintain safe learning and working environments and maintain the facilities adequately.</i>			
a. Amount of capital improvements budgeted.	\$2,712,591	\$2,065,745	\$1,195,745
b. Amount of capital improvements expended.	\$2,295,244	\$1,585,247	\$0
2. <i>To begin planning, designing and remodeling the Jane Rental Home</i>			
a. Budget costs necessary for current stage of planning.	\$0	\$0	\$168,000
b. Current percentage of project complete.	0%	0%	50%
3. <i>Planning, designing and constructing a new restaurant/gift shop</i>			
a. Budget costs necessary for current stage of planning.	\$2,807,864	\$2,807,864	\$2,807,864
b. Current percentage of project complete.	3%	62%	100%
4. <i>To begin planning, designing and remodeling the current restaurant for beads store.</i>			
a. Budget costs necessary for current stage of planning.	\$0	\$533,500	\$533,500
b. Current percentage of project complete.	0%	18%	100%

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	5,259,919	5,321,496	5,435,960	5,163,701	5,163,701
Intergovernmental	121,872	121,872	134,225	134,225	134,225
Miscellaneous Revenue	<u>3,835</u>	<u>5,000</u>	<u>900</u>	<u>900</u>	<u>900</u>
TOTAL REVENUES	<u>5,385,626</u>	<u>5,448,368</u>	<u>5,571,085</u>	<u>5,298,826</u>	<u>5,298,826</u>
EXPENDITURES:					
General - Other	258,837	267,214	282,289	279,798	279,798
Transfers to Terrebonne ARC	<u>4,950,000</u>	<u>5,450,000</u>	<u>5,450,000</u>	<u>5,250,000</u>	<u>5,250,000</u>
TOTAL EXPENDITURES	<u>5,208,837</u>	<u>5,717,214</u>	<u>5,732,289</u>	<u>5,529,798</u>	<u>5,529,798</u>
% CHANGE OVER PRIOR YEAR					-3.28%
INCREASE (DECREASE) TO FUND BALANCE	176,789	(268,846)	(161,204)	(230,972)	(230,972)
FUND BALANCE, JANUARY 1	449,868	626,657	626,657	465,453	465,453
FUND BALANCE, DECEMBER 31	626,657	357,811	465,453	234,481	234,481

BUDGET HIGHLIGHTS

- A 5.21 mill ad valorem tax renewed by voters November 16, 2013 (2018-2027) will generate an estimated \$5,155,339 in 2022, approved.
- Terrebonne Parish currently has a cooperative endeavor agreement with Terrebonne ARC to provide services, \$5,250,000, estimated for 2022, approved.
- An independent Budget is adopted by Terrebonne ARC governing authority for fiscal year ending June 30th and is submitted annually to the appointing authority, approved.

PARISHWIDE RECREATION FUND

280 – PARISHWIDE RECREATION FUND

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation Department shall provide the residents of the parish a mass variety of supervised and self-directed activities meeting their interest and needs during their leisure time. The programs provide enjoyment, contentment, self-expression, and physical improvement. All programs are designed and shall provide a wholesome atmosphere stimulating the mind and body.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Quality of Community & Family Life			
<i>1. To enhance the quality of life for all citizens of Terrebonne Parish through active participation in recreation, team/individual sports programs, educational and cultural enrichment activities for youth and adult residents of the parish.</i>			
a. Participants in the Youth sporting programs of Baseball, Basketball, Cheerleading Football, Softball, T-Ball and Volleyball.	2,015	4,613	5,000
b. Participants in the Adult sporting programs of Basketball (Men/Women) and Softball (Men/Women) and Pickleball (Men/Women) and Kickball (Men/Women)	0	372	585
c. Participants in the Special Olympics sporting programs of Aquatics, Bocce, Bowling, Horseshoes, Softball, Basketball, Powerlifting, Tennis, Track & Field, Volleyball, & Flag Football	236	187	235
d. State events hosted for the Youth Sporting programs	0	1	0
e. Events Special Olympics athletes participate in throughout the year	1	11	11
<i>2. To assist recreation volunteers in planning and organization of activities throughout the parish.</i>			
a. Volunteers in the Youth sporting programs	453	675	800
b. Volunteers in the Special Olympics sporting programs	15	60	60
<i>3. To promote competition with end of the season tournament with awards.</i>			
a. Youth sporting programs	1	6	6
b. Adult sporting programs	0	0	2
c. Special Olympics sporting programs	1	11	11
<i>4. To promote programs through the parish Arts and Craft division.</i>			
a. Number of Arts Funding Grants awarded for Arts and Crafts	8	7	10
b. Number of programs in the schools	0	0	1
c. Number of individuals participating	105	187	212
d. Number of audience members	458	4,750	5,635

* 2020 Numbers= COVID-19 issues for all programs.



BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	2,089,831	2,083,703	2,129,389	2,190,967	2,190,967
Intergovernmental	48,420	48,420	52,556	49,928	49,928
Charges for services	97,490	81,016	125,168	117,215	117,215
Miscellaneous Revenue	7,120	5,000	12,675	200	200
TOTAL REVENUES	2,242,861	2,218,139	2,319,788	2,358,310	2,358,310
EXPENDITURES					
General - Other	163,955	183,292	173,274	177,788	177,788
Adult Softball	63,901	71,001	41,279	40,062	40,062
Adult Basketball	42,318	45,668	20,460	22,050	22,050
TPR - Administration	678,100	926,622	874,982	916,219	916,219
Sports Officials	(319,765)	0	(55,284)	0	0
Quality of Life Program	7,450	15,000	15,000	15,000	15,000
Youth Basketball	109,680	146,849	139,541	169,008	169,008
Football	134,112	193,202	141,599	148,307	148,307
Youth Softball	62,608	103,028	98,831	110,585	110,585
Youth Volleyball	19,890	31,879	36,633	35,382	35,382
Baseball	134,429	199,098	133,896	159,731	159,731
Adult Volleyball	407	0	0	0	0
Special Olympics	2,069	52,185	16,465	51,032	51,032
Summer Camp	30,000	210,000	130,223	200,000	200,000
Tennis Courts	108,332	122,811	123,284	118,350	118,350
Adult Pickleball	0	6,000	6,852	8,032	8,032
Adaptive Sports League	0	5,000	9,040	10,061	10,061
Flag Football-Youth	0	59,800	16,131	77,000	77,000
Adult Kickball	0	0	5,800	7,500	7,500
Flag Football-Adult	0	20,500	20,500	20,500	20,500
Operating Transfers Out	337,000	278,247	278,247	154,138	154,138
TOTAL EXPENDITURES	1,574,486	2,670,182	2,226,753	2,440,745	2,440,745
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-4.40%
INCREASE (DECREASE) TO FUND BALANCE	668,375	(452,043)	93,035	(82,435)	(82,435)
FUND BALANCE, JANUARY 1	1,123,793	1,792,168	1,792,168	1,885,203	1,885,203
FUND BALANCE, DECEMBER 31	1,792,168	1,340,125	1,885,203	1,802,768	1,802,768

BUDGET HIGHLIGHTS

- A 2.21 mill ad valorem tax for years 2021-2030 was approved by the voters December 8, 2018, \$2,186,991 in 2022, approved.
- Registration Fees proposed will generate an estimated \$77,915 in 2022, approved.
- Special Olympics, \$51,032, approved.
- Summer Camps, \$200,000, approved.

TPR ADMINISTRATION

280-521 – TPR ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Terrebonne Parish Recreation (TPR) Department of Administration supervises and coordinates a diverse slate of leisure, recreational, wellness, cultural enrichment, and educational activities for all citizens of Terrebonne Parish.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	605,473	793,261	744,842	820,505	820,505
Supplies and Materials	12,138	18,000	22,160	33,200	33,200
Other Services and Charges	47,081	72,687	69,606	56,414	56,414
Repair and Maintenance	7,375	8,600	4,300	6,100	6,100
Capital Outlay	6,033	34,074	34,074	0	0
TOTAL EXPENDITURES	678,100	926,622	874,982	916,219	916,219
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					2.65%

2022 ADOPTED BUDGET SUMMARY

	YOUTH BASKETBALL	FOOTBALL	YOUTH SOFTBALL	YOUTH VOLLYBALL	BASEBALL
EXPENDITURES:					
Operating Supplies	30,000	75,000	35,000	5,000	58,800
Recreation Insurance	12,000	18,000	10,000	6,000	18,000
Other Fees	6,000	12,000	3,000	0	1,200
Official Fees	84,008	41,307	44,585	24,382	57,731
Travel and Training	37,000	2,000	8,000	0	24,000
TOTAL EXPENDITURES	169,008	148,307	100,585	35,382	159,731

	ADULT SOFTBALL	ADULT BASKETBALL	ADULT PICKLEBALL	ADAPTIVE LEAGUE	FLAG FOOTBALL YOUTH	ADULT KICKBALL	FLAG FOOTBALL ADULT
EXPENDITURES:							
Operating Supplies	5,000	350	2,500	2,000	18,000	500	6,000
Recreation Insurance	6,500	4,200	2,500	2,000	9,000	3,000	4,000
Legal Fees	0	0	0	500	0	500	0
Other Fees	0	0	500	500	4,000	3,500	500
Official Fees	28,562	17,500	2,532	5,061	44,800	0	10,000
Travel & Training	0	0	0	0	1,200	0	0
TOTAL EXPENDITURES	40,062	22,050	8,032	10,061	77,000	7,500	20,500

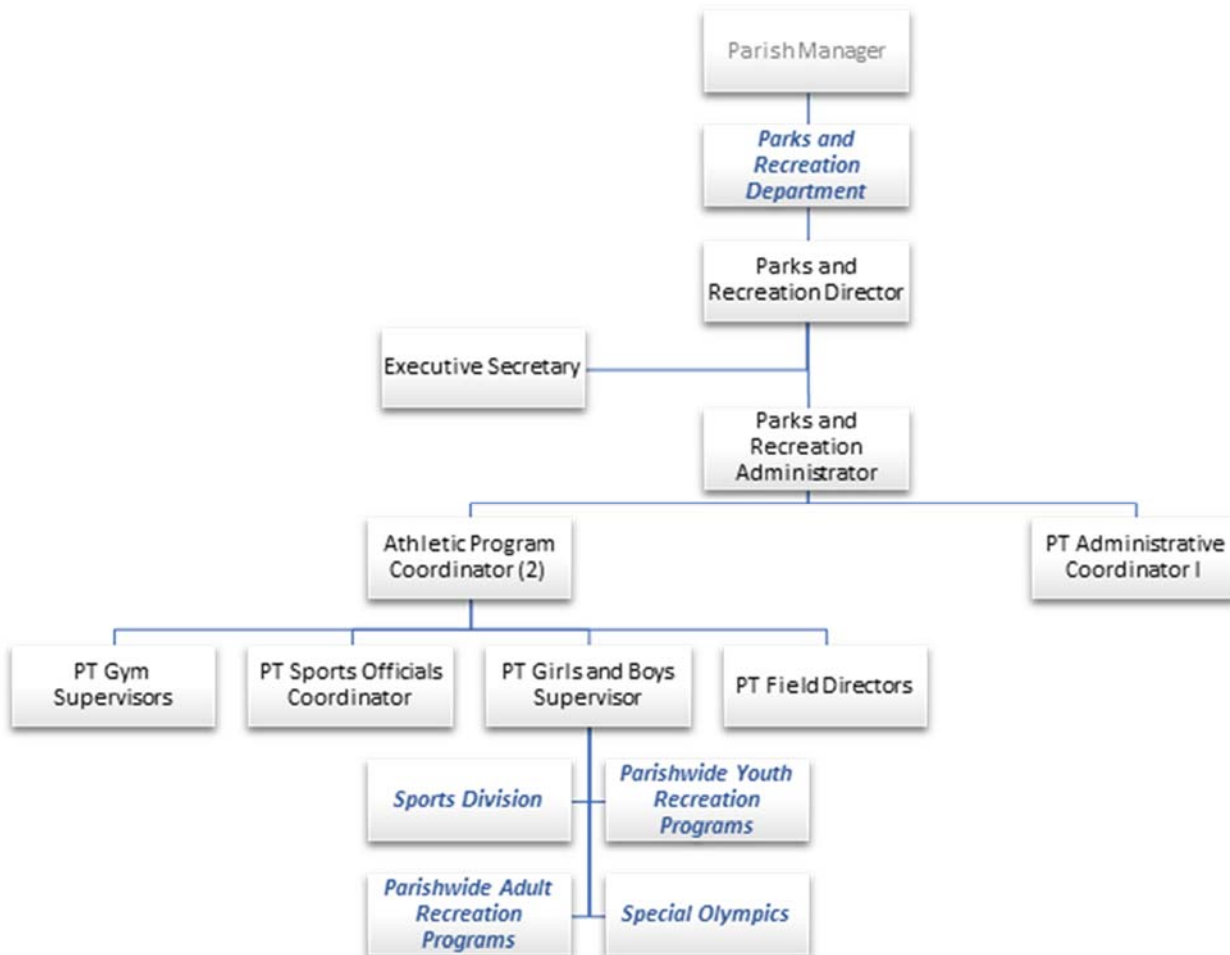
BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Parks and Recreation Director	1	1	1	1	II	69,822	100,217	130,612
Parks and Recreation Admin.	1	1	1	1	211	57,231	71,539	85,847
Athletic Program Coord.	2	2	2	2	208	44,197	55,246	66,295
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin. Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL FULL-TIME	6	6	6	6				
Sr. Groundsman	4	4	4	4	104	11,801	14,752	17,702
Admin. Coordinator I	1	0	1	1	104	11,801	14,752	17,702
Gym Supervisor**	18	17	18	18	101	10,099	12,623	15,148
TOTAL PART-TIME	23	21	23	23				
TOTAL	29	27	29	29				

***Gym Supervisors average 20 hrs/wk and manage the use of each district gym. The number of employees does not represent the number of gyms. Most gyms have multiple rotating on call supervisors per one slot budgeted.*



SPORTS OFFICIALS (CLEARING ACCOUNT)

280-522 – SPORTS OFFICIALS (CLEARING ACCOUNT)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

This department is to account for all the officials needed to officiate over the various sports taking place throughout the year.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	(319,776)	0	(55,284)	0	0
Other Services	11	0	0	0	0
TOTAL EXPENDITURES	<u>(319,765)</u>	<u>0</u>	<u>(55,284)</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Wages and fringes of \$406,832 are allocated to the various sports programs, approved.

PERSONNEL SUMMARY

JOB TITLE	2021	2021	2022	2022	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Sports Officials*	50	50	50	50	101	10,099	12,623	15,148
TOTAL	<u>50</u>	<u>50</u>	<u>50</u>	<u>50</u>				

*The number of officials is an average needed at any given time.

QUALITY OF LIFE PROGRAMS

280-523 – QUALITY OF LIFE PROGRAMS

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Community Development division of the Housing and Human Services Department provides services and activities to benefit children of low-income households to improve their quality of life. The camps and workshops provide local communities with activities geared toward recreational interest. The Houma-Terrebonne Arts and Humanities manage the Arts and Crafts.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Other Services and Charges	<u>7,450</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
TOTAL EXPENDITURES	<u>7,450</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>	<u>15,000</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- Parish Arts Funding Program, \$15,000 for 2022, approved.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The function of Special Olympics is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for the people eight years of age and older who are physically, mentally, and socially challenged, giving them the continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in sharing of gifts, skills and friendships with their families, other Special Olympic athletes and the community.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Supplies and Materials	313	7,935	4,465	7,000	7,000
Other Services and Charges	<u>1,756</u>	<u>44,250</u>	<u>12,000</u>	<u>44,032</u>	<u>44,032</u>
TOTAL EXPENDITURES	<u><u>2,069</u></u>	<u><u>52,185</u></u>	<u><u>16,465</u></u>	<u><u>51,032</u></u>	<u><u>51,032</u></u>
% CHANGE OVER PRIOR YEAR					-2.21%

BUDGET HIGHLIGHTS

- No significant changes.

SUMMER CAMPS

280-534 – SUMMER CAMPS

The function of the Summer Camps is to provide an organized summertime camp setting to provide group instruction in the following area. The campers will participate in games and activities that will be in the following range: ball relays, frog feet races, duck-duck goose, kickball, jumping rope, musical chairs, chalk writing and drawing, arts, and crafts, etc.

<u>Recreation District</u>	<u>2019</u>	<u>2020*</u>	<u>2021</u>
Rec. District #1	28,000		
Rec. District #2			
Rec. District #3			
Rec. District #4	23,000		30,000
Rec. District #5			
Rec. District #6			29,629
Rec. District #7	21,413		
Rec. District #8	17,740		14,040
Rec. District #9	28,000		28,000
Rec. District #10	30,000		28,554
Rec. District #11	30,000		
Dularge Summer Camp Village East Enrichment Program	11,110		
	25,776		
	<u>\$215,039</u>	<u>\$0</u>	<u>\$130,223</u>

*No summer camps held in 2020 because of COVID-19.

BUDGET SUMMARY

	<u>2020 ACTUAL</u>	<u>2021 BUDGET</u>	<u>2021 PROJECTED</u>	<u>2022 PROPOSED</u>	<u>2022 ADOPTED</u>
EXPENDITURES:					
Other Services and Charges	<u>30,000</u>	<u>210,000</u>	<u>130,223</u>	<u>200,000</u>	<u>200,000</u>
TOTAL EXPENDITURES	<u>30,000</u>	<u>210,000</u>	<u>130,223</u>	<u>200,000</u>	<u>200,000</u>
% CHANGE OVER PRIOR YEAR					-4.76%

BUDGET HIGHLIGHTS

- Summer Camp Programs through Cooperative Endeavor Agreements, \$200,000, approved.

TENNIS COURTS

280-535 – TENNIS COURTS

The function of the Tennis Courts is to provide a recreation, multi-court tennis facility complex capable of hosting individual, league, and tournament play.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Supplies and Materials	6,800	5,000	4,909	5,250	5,250
Other Services and Charges	<u>101,532</u>	<u>117,811</u>	<u>118,375</u>	<u>113,100</u>	<u>113,100</u>
TOTAL EXPENDITURES	<u>108,332</u>	<u>122,811</u>	<u>123,284</u>	<u>118,350</u>	<u>118,350</u>
% CHANGE OVER PRIOR YEAR					-3.63%

BUDGET HIGHLIGHTS

- No significant changes.

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Terrebonne Parish Mental Health Unit is to protect and promote health and to ensure access to medical, preventive and rehabilitative services for those in need with a mental illness and/or addictive disorders in a manner that honors the dignity and freedom of all persons involved; and to promise the realization of healthy lifestyles of those served and the health and welfare of their families and the community at large. This is done through the South Central Louisiana Human Services Authority (SCLHSA).

SOUTH CENTRAL LOUISIANA HUMAN SERVICES AUTHORITY (SCLHSA) The South Central Louisiana Human Services Authority (SCLHSA) was established in 2006 by Legislative Act 449 of the Louisiana Legislature to provide addictive disorder, developmental disability and mental health services to the residents of Assumption, Lafourche, St. Charles, St. James, St. John the Baptist, St. Mary and Terrebonne Parishes. The SCLHSA was created to be responsive to the local needs of the citizens in its respective parishes. It strives to identify, and address patient needs through partnerships with local governments, clients, advocates and providers.

The mission of the South Central Louisiana Human Services Authority (SCLHSA) is to promote overall health within the general population by increasing the public awareness and access for individuals with behavioral health and developmental disabilities to integrated primary care and community based services while promoting wellness, recovery and independence through education and the choice of a broad range of programmatic and community resources.

Behavioral Health Services (Mental Health and Addictions) are provided at each of SCLHSA's five outpatient clinics in its seven-parish catchment area to include the Terrebonne Behavioral Health Center in Houma. Services are broken down into Assessment and Treatment.

Assessment Services include screenings, behavioral health assessments, diagnosis, and assignment to level of care as warranted by the client's needs. In addition, the Center provides crisis intervention and facilitates placement at acute psychiatric facilities and addiction residential units as determined by the behavioral health assessment. Placement within any point on the continuum of services is implemented contingent upon availability and/or authorization by insurance plans.

Treatment Services include individual, group, and family counseling, psychiatric assessments, medication management, medication and compliance education, nursing services, psychological evaluations, and discharge planning. Case Management Services provided include advocacy and linking to community resources. In addition, SCLHSA provides crisis intervention and facilitates placement at acute psychiatric facilities and at addiction residential units as determined by the crisis assessment.

Contracted Services:

Security Services at Terrebonne Behavioral Health Clinic - Signal 88 Security – 248 operational days; average 9.25 hrs./day at a rate of \$21.60/hour.

Transportation for Clinic Appointments - Bergeron Mobile – Provides transportation to patients who otherwise do not have a mode of transportation to go to the Terrebonne Behavioral Health Center to see the physician/counselor. Transportation was provided for 254 appointments in the last agreement period at a rate of \$75.00/trip.

Mentoring Service to residents of Senator Circle - Gulf Coast Social Services – Program Director – oversight (33%), part-time mentoring staff (7 staff – 50%) includes staff travel through parish, supplies, and rent and utilities to Senator Circle for part time use of building.

Staffing Services- Gulf Coast Social Services – Contractor will provide staffing to the SCLHSA's Terrebonne Behavioral Health Center (TBHC) and SCLSHA's Administrative Office. Staff at the TBHC includes one fulltime Case Manager who is responsible for case management services to patients and two Administrative Coordinators who have reception duties as well as verifying patient insurance information. The staff assigned to the Administrative Office is responsible for custodial duties.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	413,931	428,973	438,201	416,254	416,254
Intergovernmental	9,591	9,591	10,820	10,820	10,820
Miscellaneous Revenue	<u>5,551</u>	<u>0</u>	<u>100</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>429,073</u>	<u>438,564</u>	<u>449,121</u>	<u>427,074</u>	<u>427,074</u>
EXPENDITURES					
General - Other	30,920	32,189	33,339	33,139	33,139
Health and Welfare - Other	155,707	195,128	195,128	195,128	195,128
Terr. Alcohol/Drug Abuse	103,839	118,049	118,049	118,049	118,049
Operating Transfers Out	<u>47,514</u>	<u>47,514</u>	<u>47,514</u>	<u>47,514</u>	<u>47,514</u>
TOTAL EXPENDITURES	<u>337,980</u>	<u>392,880</u>	<u>394,030</u>	<u>393,830</u>	<u>393,830</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.28%
INCREASE (DECREASE) TO FUND BALANCE	91,093	45,684	55,091	33,244	33,244
FUND BALANCE, JANUARY 1	1,033,487	1,124,580	1,124,580	1,179,671	1,179,671
FUND BALANCE, DECEMBER 31	1,124,580	1,170,264	1,179,671	1,212,915	1,212,915

BUDGET HIGHLIGHTS

- An ad valorem tax of .42 mills was renewed by the voters on November 16, 2013 for years 2020-2029. The estimated Revenue is \$415,594 for 2022, approved.
- Based on precedent, the allocation of the ad valorem tax is 60-40%, Mental Health (Treatment Center) and Alcohol & Drug Abuse Clinic (Assessment Center) respectively, approved.
- Transfer to Criminal Court Fund-Drug Court Dept., \$47,514, approved.

HEALTH & WELFARE – OTHER (TERREBONNE TREATMENT CENTER)

281-409 – TERREBONNE TREATMENT CENTER

The monies in this department are derived from 60% of the Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Quality of Community & Family Life			
<i>1. To provide a continuum of services.</i>			
a. Percentage of adults and adolescents with an addictive disorder who successfully complete treatment.	100%	80%	100%
b. Percentage of adults and adolescents with an addictive disorder who report improvement at discharge.	100%	80%	80%
c. Percentage of appointments kept for assessments and ongoing client appointments.	81%	75%	75%
d. Percentage of SCLHSA clients who state they would continue to receive services at our clinics if given the choice to go elsewhere.	96%	90%	90%
e. Appropriate level of care, frequency of service and reasonable duration is consistent with LOCUS and Clinical Justification.	96%	90%	90%
f. Percentage of child/adolescents with a diagnosis of major depressive disorder who received psychotherapy.	93%	75%	80%
g. Number of crises visits in all SCLHSA behavioral Health Clinics.	574	640	640
h. Number of referrals received by SCLHSA outpatient center from local stakeholders/ community.	3,950	3,000	4,000

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Other Services and Charges	155,707	195,128	195,128	195,128	195,128
TOTAL EXPENDITURES	155,707	195,128	195,128	195,128	195,128
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

TERREBONNE ALCOHOL/DRUG ABUSE (TERRE. ASSESSMENT CENTER)

281-412 – TERREBONNE ASSESSMENT CENTER

The monies in this department are derived from 40% of the Ad Valorem Taxes assessed by the Parish. These tax dollars are dedicated to helping those in need with a mental illness and/or addictive disorders. The fund for this department receives 40% of the Ad Valorem Taxes.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Quality of Community & Family Life			
<i>1. To have people with behavioral health issues participate in activities that promote wellness.</i>			
a. Percentage of individuals who are homeless that seek and obtain emergency shelter	25%	25%	35%

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Other Services and Charges	<u>103,839</u>	<u>118,049</u>	<u>118,049</u>	<u>118,049</u>	<u>118,049</u>
TOTAL EXPENDITURES	<u>103,839</u>	<u>118,049</u>	<u>118,049</u>	<u>118,049</u>	<u>118,049</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

COASTAL RESTORE BONDS

282 – COASTAL RESTORE BONDS

PURPOSE OF APPROPRIATION

Terrebonne Parish Consolidated Government issued bonds for the Terrebonne Parish Levee District in the amount of \$49,000,000 to be used for the Morganza Levee System. In 2018, the Parish refunded these bonds and issued \$15,312,854 of Sales Tax Bonds for the Morganza Levee Improvement project.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Miscellaneous Revenue	4,767	0	0	0	0
TOTAL REVENUES	4,767	0	0	0	0
EXPENDITURES					
Local Coastal Program Dev	1,010,402	707,708	707,758	0	0
TOTAL EXPENDITURES	1,010,402	707,708	707,758	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(1,005,635)	(707,708)	(707,758)	0	0
FUND BALANCE, JANUARY 1	1,831,724	826,089	826,089	118,331	118,331
FUND BALANCE, DECEMBER 31	826,089	118,381	118,331	118,331	118,331

BUDGET HIGHLIGHTS

- No significant changes.

TERREBONNE LEVEE & CONSERVATION DISTRICT

283 – TERREBONNE LEVEE & CONSERVATION DISTRICT

PURPOSE OF APPROPRIATION

A one-quarter percent (1/4%) sales tax is collected for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Terrebonne Parish Consolidated Government has authorized the collection of the sales tax and disburses the funds to the Terrebonne Levee and Conservation District based on an intergovernmental agreement.

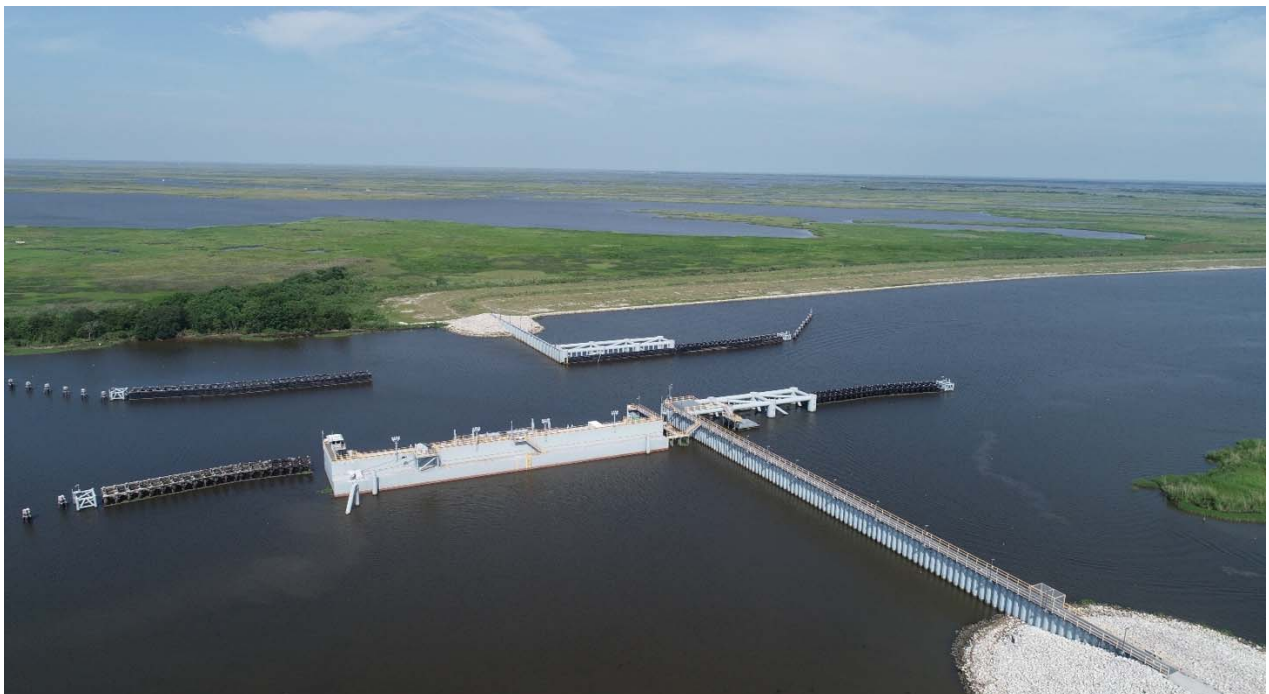
The purpose of this fund is the “collection and disbursement” point of the ¼% sales tax, however the Miscellaneous Section of this document serves to detail the projects led by the Terrebonne Levee and Conservation District as adopted in their Capital Outlay budget.

The Morganza to Gulf Hurricane Protection Project is a hurricane protection system for Terrebonne and Lafourche Parishes. The U. S. Army Corps of Engineers is the federal sponsor for this project, and the LA Department of Transportation and Development with the Terrebonne Levee and Conservation District jointly serve as the local sponsor. The Terrebonne Levee and Conservation District will provide operations and maintenance once the system is complete. The project’s purpose is to protect development and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Deterioration of coastal marshes as a result of saltwater intrusion, land subsidence and the lack of interchanges from the Mississippi River has increased surge inundation. The hurricane protection system will consist of approximately 72 miles of earthen levee with 12 floodgate structures proposed for the navigable waterways and a lock structure in the Houma Navigational Canal measuring 200-feet wide by 1200-feet long. The structural features are integrated into the levee alignment to provide flood protection, drainage, and environmental benefits, while allowing navigational passage.

BENEFITS

- **Inundation Reduction:** This project will provide protection against tidal and hurricane surge up to a Category 3 storm.
- **Water Supply Protection:** This project will eliminate over \$200,000 in annual water treatment costs.
- **Environmental Benefits:** This project has net positive benefits to the marshes and wetlands in the Terrebonne Basin.
- **Safe Harbor:** Fisherman will no longer have to leave the area in a storm event.

*Source: U.S. Army Corps of Engineers and the Terrebonne Levee & Conservation District



BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	5,698,193	5,587,158	6,331,885	6,400,000	6,400,000
Miscellaneous Revenue	3,206	3,500	(22,187)	0	0
Operating Transfer In	<u>0</u>	<u>225,000</u>	<u>225,000</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>5,701,399</u>	<u>5,815,658</u>	<u>6,534,698</u>	<u>6,400,000</u>	<u>6,400,000</u>
EXPENDITURES					
Other Services and Charges	1,635,744	2,303,413	2,046,901	3,280,003	3,280,003
Operating Transfer Out	<u>3,668,324</u>	<u>3,640,109</u>	<u>3,640,109</u>	<u>3,643,610</u>	<u>3,643,610</u>
TOTAL EXPENDITURES	<u>5,304,068</u>	<u>5,943,522</u>	<u>5,687,010</u>	<u>6,923,613</u>	<u>6,923,613</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFER OUT					42.40%
INCREASE (DECREASE) TO FUND BALANCE	397,331	(127,864)	847,688	(523,613)	(523,613)
FUND BALANCE, JANUARY 1	869,567	1,266,898	1,266,898	2,114,586	2,114,586
FUND BALANCE, DECEMBER 31	1,266,898	1,139,034	2,114,586	1,590,973	1,590,973

BUDGET HIGHLIGHTS

- In November 2001, the Parish voters approved a ¼% sales tax dedicated to construction and maintaining the Morganza to the Gulf Project collections in 2020, estimated \$6,400,000, approved.
- The Levee and Conservation District drawdown, \$3,250,000, for Morganza to the Gulf Projects in accordance with the intergovernmental agreement, approved.
- \$3,643,610 is to be transferred to the Bond Sinking Fund, approved.
- Highlights are in the Miscellaneous Information section of this document, approved.

BAYOU COUNTRY SPORTS PARK

285 – BAYOU COUNTRY SPORTS PARK

PURPOSE OF APPROPRIATION

The Terrebonne Parish Consolidated Government, in collaboration with Recreation District 2-3, initiated and facilitated the study and development of the Master Plan for Bayou Country Sports Park. In 2012, the Parish purchased 114.3 acres (with an option to purchase an additional 39.9 acres) for the construction of the park. In 2014, the Parish and Houma Area Convention and Visitors Bureau successfully entered a cooperative endeavor to utilize a Hotel-Motel Tax of 1% voted by the people of the Parish to assist with the funding. The Bayou Country Sports Park is a recreational public facility to create a better quality of life for Terrebonne Parish citizens through recreational diverse programming, special events and a safe park facility.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
<i>1. To optimize revenue to the Bayou Country Sports Park:</i>			
a. Increasing operating revenue from sponsorship sales and field rentals.	N/A	\$260,000	\$410,000
b. Maintaining at least 50% repetitive-occurring events compared to overall number of events.	N/A	95%	95%
c. Retaining all advertising sponsorships throughout the year.	N/A	100%	100%
d. Revenue from concessions sold at park events.	N/A	\$100,000	\$150,000
<i>2. Control operating expenses:</i>			
a. Cost for concessions sold at park events.	N/A	\$40,000	\$65,000
Economic Development			
<i>1. To optimize and promote more events booked at the Bayou Country Sports Park.</i>			
a. Total number of event days throughout the year.	N/A	50	80
b. Regional, State or National Tournaments/Events.	N/A	6	10
<i>2. Increase social media numbers and website usage for better reach of advertising events for the Bayou Country Sports Park and our promoters, as well as getting more accessible bookings.</i>			
a. Facebook followers.	N/A	10,000	15,000
b. Number of sessions on Website.	N/A	33,700	50,000
Infrastructure Enhancement/Growth Management			
<i>1. Improvements and future projects for the Bayou Country Sports Park.</i>			
a. Road lights	75%	100%	completed
b. Boy's baseball field Lights	25%	100%	completed
c. Boy's common area	25%	100%	completed
d. Boy's baseball Concessions	25%	100%	completed
e. Additional parking lot	25%	100%	completed
f. Connecting Roadway	25%	100%	completed
g. Two Soccer fields with lights	75%	100%	completed
h. Beach volleyball	25%	100%	completed

*Took over management of facility in late 2020.



BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	342,332	492,000	620,000	300,000	300,000
Charges for Services	1,690	40,000	37,098	43,928	43,928
Miscellaneous Revenue	1,800	281,200	490,529	560,000	560,000
Transfers In	0	15,000	15,000	0	0
TOTAL REVENUES	345,822	828,200	1,162,627	903,928	903,928
EXPENDITURES					
Personal Services	0	336,033	244,771	276,909	276,909
Supplies & Materials	0	47,020	50,000	65,000	65,000
Other Services and Charges	2,660	265,038	290,403	40,511	40,511
Repair & Maintenance	0	75,000	64,148	85,000	85,000
Capital Outlay	0	15,000	15,177	0	0
Operating Transfer Out	303,625	297,375	297,375	703,550	703,550
TOTAL EXPENDITURES	306,285	1,035,466	961,874	1,170,970	1,170,970
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFER OUT					-35.36%
INCREASE (DECREASE) TO FUND BALANCE	39,537	(207,266)	200,753	(267,042)	(267,042)
FUND BALANCE, JANUARY 1	134,205	173,742	173,742	374,495	374,495
FUND BALANCE, DECEMBER 31	173,742	(33,524)	374,495	107,453	107,453

BUDGET HIGHLIGHTS

- Hotel Motel Tax in the amount of \$300,000 is estimated for 2022 to use for the annual debt service of \$203,550 and use any remaining funds to supplement the Bayou Country Sports Park, approved.
- Personnel, approved:
 - Transfer three (3) Vegetation Department employees:
 - One (1) Senior Equipment Operator, Grade 108
 - Two (2) Field Tech II, Grade 104

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sr. Equipment Operator	0	0	1	1	108	32,703	40,879	49,055
Field Tech II	0	0	2	2	104	23,603	29,504	35,404
TOTAL	0	0	3	3				

CRIMINAL COURT FUND

299 – CRIMINAL COURT FUND

PURPOSE OF APPROPRIATION

To account for deposited fines and forfeitures which, on motion by the district attorney and approval order of the senior district judge, is used for the following expenses: the criminal courts, petit jury, grand jury, witness fees, parish law library and other expenses related to the judges of the criminal courts and office of the district attorney. In addition, expenses in the trial of indigent persons charged with the commission of felonies.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	185,000	0	0	0	0
Charges for services	19,972	25,000	30,000	25,000	25,000
Fines and Forfeitures	2,348,115	2,507,500	3,008,000	3,008,000	3,008,000
Miscellaneous Revenue	482	0	75	0	0
Operating Transfers In	<u>2,638,428</u>	<u>3,217,676</u>	<u>3,217,676</u>	<u>2,076,947</u>	<u>2,076,947</u>
TOTAL REVENUES	<u>5,191,997</u>	<u>5,750,176</u>	<u>6,255,751</u>	<u>5,109,947</u>	<u>5,109,947</u>
EXPENDITURES:					
Personal Services	3,247,583	3,170,823	3,251,277	3,621,322	3,621,322
Supplies and Materials	65,602	111,500	105,954	101,250	101,250
Other Services and Charges	1,805,060	1,885,365	1,902,176	1,767,845	1,767,845
Repair and Maintenance	1,395	4,500	4,500	4,025	4,025
Allocated Expenditure	2,926	30,444	2,926	2,926	2,926
Capital Outlay	1,164	17,454	17,454	0	0
Operating Transfers Out	<u>62,402</u>	<u>312,544</u>	<u>312,544</u>	<u>57,945</u>	<u>57,945</u>
TOTAL EXPENDITURES	<u>5,186,132</u>	<u>5,532,630</u>	<u>5,596,831</u>	<u>5,555,313</u>	<u>5,555,313</u>
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS, CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					6.23%
INCREASE (DECREASE) TO FUND BALANCE	5,865	217,546	658,920	(445,366)	(445,366)
FUND BALANCE, JANUARY 1	30,581	36,446	36,446	695,366	695,366
FUND BALANCE, DECEMBER 31	36,446	253,992	695,366	250,000	250,000

BUDGET HIGHLIGHTS

- Fines and Forfeitures Revenue is \$3,008,000 for 2022, approved.
- General Fund Supplement, \$1,549,147, a decrease of \$755,871, approved.
- Juvenile Detention Supplement, \$250,000, same as 2021, approved.
- Mental Health and Drug Abuse Fund Supplement, \$47,514, same as 2021, approved.

PERSONNEL SUMMARY

299-122 DISTRICT ATTORNEY - JUVENILE SERVICES

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Licensed Professional Counselor	1	1	1	1	N/A	****	****	****
Caseworker	2	0	2	2	N/A	****	****	****
TOTAL FULL-TIME	3	1	3	3				
Admin. Tech I	1	1	1	1	N/A	****	****	****
TOTAL PART-TIME	1	1	1	1				
TOTAL	4	2	4	4				

299-123 DISTRICT ATTORNEY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Administrative Assistant	1	1	1	1	N/A	****	****	****
Secretary	20	20	20	20	N/A	****	****	****
Receptionist	2	2	2	2	N/A	****	****	****
Caseworker	25	18	25	25	N/A	****	****	****
Investigator	10	9	10	10	N/A	****	****	****
Victim's Assistant Coordinator	1	1	1	1	N/A	****	****	****
Case Manager	1	0	1	1	N/A	****	****	****
Clerks	11	10	11	11	N/A	****	****	****
TOTAL	71	61	71	71				

299-125 DRUG COURT

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director	1	1	1	1	N/A	****	****	****
Drug Court Coordinator	1	1	1	1	N/A	****	****	****
Caseworker	3	3	3	3	N/A	****	****	****
Counselor	3	3	3	3	N/A	****	****	****
Case Manager	1	1	1	1	N/A	****	****	****
TOTAL	9	9	9	9				

GRANT FUNDS (206 THRU 241)

SPECIAL REVENUE FUNDS – GRANT FUNDS

The Grant Funds are made up of individual funds listed below. Miscellaneous grant funds received from the federal and state governments are accounted for in separate funds. However, for purposes of our Comprehensive Annual Financial Report, all funds are consolidated into a Grant Fund. Due to GASB 34 being implemented, the Grant Fund is considered a major fund.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	11,077,931	74,888,538	71,992,876	29,966,753	29,966,753
Charges for Services	242,777	184,700	115,378	161,533	161,533
Miscellaneous Revenue	3,579	1,336	6,205	5,636	5,636
Other Revenue	18,780	0	0	0	0
Operating Transfers In	<u>1,079,890</u>	<u>782,247</u>	<u>782,247</u>	<u>752,247</u>	<u>752,247</u>
TOTAL REVENUES	<u>12,422,957</u>	<u>75,856,821</u>	<u>72,896,706</u>	<u>30,886,169</u>	<u>30,886,169</u>
EXPENDITURES					
Personal Services	3,541,304	4,179,865	4,126,400	4,082,078	4,082,078
Supplies and Materials	381,394	659,980	639,183	603,560	603,560
Other Services and Charges	7,623,792	42,908,470	38,566,667	7,558,722	7,558,722
Repairs and Maintenance	301,204	1,036,605	1,034,339	141,690	141,690
OJP Hurricane Relief	54,897	3,743	3,749	0	0
Capital Outlay	65,497	7,078,771	7,088,899	535,765	535,765
Operating Transfers Out	<u>131,000</u>	<u>15,435,265</u>	<u>15,435,265</u>	<u>4,327,660</u>	<u>4,327,660</u>
TOTAL EXPENDITURES	<u>12,099,088</u>	<u>71,302,699</u>	<u>66,894,502</u>	<u>17,249,475</u>	<u>17,249,475</u>
% CHANGE OVER PRIOR YEAR					-74.61%
INCREASE (DECREASE) TO FUND BALANCE	323,869	4,554,122	6,002,204	13,636,694	13,636,694
FUND BALANCE, JANUARY 1	3,139,399	3,463,268	3,463,268	9,465,472	9,465,472
FUND BALANCE, DECEMBER 31	3,463,268	8,017,390	9,465,472	23,102,166	23,102,166

BUDGET HIGHLIGHTS

- CDBG-Recovery (Funds 241/ 641) has been established as a companion to Fund 241 to account for infrastructure separately; however, the two funds continue to be considered one program. See Capital Improvements Section for highlights.
- CDBG Entitlement (Fund 225) supplements the following, approved:
 - Homeless Shelter, \$120,000
 - Head Start, \$11,000
- The General Fund Supplements the following programs, approved:
 - Homeless Shelter (Fund 234), \$18,400, same as 2021
 - Home Investment Partnership (Fund 235), \$50,874, same as 2021
 - Head Start Program (Fund 239), \$490,785, same as 2021
 - Rural Transit (Fund 240), \$12,188, same as 2021
 - Section 8 (Fund 219), \$40,000, same as 2021

PROGRAMS AND PERSONNEL SUMMARIES

201- American Rescue Plan. On March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus Local Fiscal Recovery Funds. This program is intended to provide support to State, Local and Tribal governments in responding to the economic and public health impacts of Covid-19.

206 – JAG (Justice Assistance Grant Program). Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high- risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses most of its allocations on *Operation P.E.A.C.E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

211 – HMGP 4080-109-0001. The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Isaac. This grant provides assistance to mitigate and target repetitive loss structures in the Parish.

212 – OCD LMI Cost Share Program/LASAFE. The Louisiana Office of Community Development provides funding to assist qualified low to moderate families in meeting the 25% match requirement of the FEMA Hazard Mitigation Grant Program, which provides home elevation services for qualified properties in flood zone areas. The Louisiana’s Strategic Adaptations for Future Environments project will provide funds for resilient infrastructure and community nonstructural mitigation/flood risk project. These funds will be one of multiple lines of defense that will work together to protect the people and property of Terrebonne Parish, specifically north of Lake Boudreaux.

216 - LCLE/METLEC (Louisiana Commission on Law Enforcement/ Multi-Jurisdiction Task Force). The Louisiana Commission on Law Enforcement, METLEC District, and Multi-Jurisdictional Task Force allows state and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system. This program will target any residential and business areas identified as being high-risk to violent crime and crime affecting the quality of life of its residents. The Houma Police Department focuses its allocations on *Operation P. E. A. C. E. (Police Eyes Against Criminal Engagement)*, and first responder police interoperable communications.

217 - Hazard Mitigation Grant-624 HMGP 1603-01, 625 HMGP 1607-02, 626 HMGP 1607-01, HMGP 1603C-10. The monies in this fund were awarded for mitigation of substantially damaged structures from Hurricane Katrina and Rita. This grant provides assistance to mitigate target repetitive loss structures in the parish.

218 - Moderate Rehab Single Room Occupancy. The funding is received from HUD for the Single Room Occupancy Program (SRO Program), which provides rental assistance for single homeless male persons in connection with the moderate rehabilitation of SRO dwellings. SRO housing contains units for occupancy by one person. These units may contain food preparation or sanitary facilities, or both. The rental assistance provided is based on the individual’s income. Priority for occupancy of SRO units is given to homeless individuals; however, HUD will also provide rental assistance for homeless individuals currently residing in units who are eligible for Section 8 assistance. In Terrebonne Parish, there are presently 10 units of single room occupancy at the Bunk House in Houma.

219 - Section 8 Vouchers. The Section 8 Program has merged into one Housing Choice Voucher Program. The mission of the Section 8 Program is the same as that of the Department of Housing and Urban Development. The funding is received from HUD to promote adequate and affordable housing, economic opportunity, and a suitable living environment free from discrimination for low-income families.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Quality of Community & Family Life			
1. To increase the availability of decent, safe, and affordable housing			
a. Number of families being assisted with Housing Choice Vouchers	371	375	378
b. Vouchers issued	19	30	45
c. Landlords participating	189	192	195
2. To promote the Self-Sufficiency Program of assisted households			
a. Clients participating in the Family Self Sufficiency Program	37	45	45

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

219-604 VOUCHERS PROGRAM

JOB TITLE	2021	2021	2022	2022	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Section 8 Administrator	1	1	1	1	211	57,231	71,539	85,847
Admin. Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Admin. Coordinator I	3	3	3	3	104	23,603	29,504	35,404
TOTAL	5	5	5	5				

221 - Department of Health/Human Resources. This program is funded through a reimbursable grant from the U.S. Department of Agriculture through the State of Louisiana Department of Education, Child, and Adult Care Food Program. The program provides reimbursement of the cost for nutritious meals served to children participating in the Head Start Program. To ensure that these children receive at least two thirds of their daily nutritional requirements each day while enrolled in the Head Start Program.

223- Flood Mitigation Assistance (FMA). This program is funded through a reimbursable grant from FEMA through the Governor's Office of Homeland Security and Emergency Preparedness. This funding is being used to eliminate long term risk of flood damage to structures insured under the National Flood Insurance Program. This program will elevate and upgrade 14 structures.

225 - Housing /Urban Development Grant. The Community Development Block Grant Program (CDGB) is to provide decent housing, suitable living environments and the expansion of economic opportunities, principally for low- and moderate-income persons. The program is authorized under Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383, as amended.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020	FY2021	FY2022
	Actual	Estimated	Projected
Quality of Community & Family Life			
1. To provide Housing Rehabilitation Services to lower income households. a. Improved the quality of owner occupant housing by providing Housing Rehabilitation and Emergency Repair to lower income homeowners.	11	10	10
2. To provide the local match for the Louisiana Emergency Shelter Grant that supports the Beautiful Beginnings Center. a. Provided local match for Beautiful Beginnings Center to provide shelter and assist homeless Families in becoming self-sufficient. b. Provided savings march to residents to assist in transition to permanent housing.	79 11	50 10	50 10
3. To provide rental payments for Head Start Classrooms and supplement the cost of service delivery for the Head Start Program. a. Enhanced services for lower income families by funding rent payments for two Head Start Classrooms and other supplemental services required by the Head Start Program.	177	182	182

*COVID-19 concerns limited Housing Rehabilitation production in 2020 and 2021.

*COVID-19 concerns limited enrollment during the 2020-2021 school year.

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARIES

225-619 CDBG HOUSING REHAB

JOB TITLE	2021	2021	2022	2022	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Sr. Housing Rehab Tech	2	2	2	2	109	35,974	44,967	53,960
Housing Rehab Tech	4	2	4	4	107	29,730	37,163	44,595
TOTAL	6	4	6	6				



227 - Severe Repetitive Loss Fund. Severe Repetitive Loss Grant is Federal assistance approved by FEMA on May 26, 2010. The project will elevate three properties identified by FEMA as Severe Repetitive Loss from flood. The properties will be elevated to the Digital Flood Insurance Rate Map (DFIRM) legal elevation suggested by FEMA plus one foot of freeboard to eliminate damage from hurricanes up to the 100-year flood level which will lower their insurance costs significantly.

228 - Department of Energy – (Weatherization). The Weatherization Assistance Program is funded through the Louisiana Housing Finance Agency and aids moderate to low-income families, particularly the elderly and handicapped, by making their homes more energy efficient, as well as repairs of substandard housing. Weatherization services may include installation of attic, wall, floor and duct insulation; door and window repair; replacing missing or cracked windowpanes; caulking; weather stripping; patching cracks and holes in ceilings, walls and floors; switch and outlet gaskets, replacing thresholds; and installing door bottoms.

229 - Department of Labor- CSBG Grant (Community Services Block Grant). The CSBG Grant Programs is to work in partnership and cooperation with governmental and community agencies to provide a variety of human and economic development services and activities to enable low-income individuals and families to become self-sufficient, thereby creating within themselves a sense of dignity and worth. The agency will promote, encourage, and require the applicant to be part of the long-term solution through employment or other income management strategies. The management of this program is through the Parish Housing and Human Services Department.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Quality of Community & Family Life			
1. Crisis Intervention Program provides immediate assistance to families that have experienced a family emergency that rendered them unable to pay. a. Number of clients assisted with crisis intervention; • Rent/Mortgage • Shelter/Hotel	30 53	20 160	20 100
2. Budgeting Planning Class provides bill paying and saving tools to help clients become more stable and ultimately self-sufficient. a. Number of clients who developed family budgets.	26	27	27
3. Commodities Program provides food to needy families quarterly to help lessen the burden of food Cost. a. Number of families received food	781	780	780

*COVID-19 concerns limited commodities distribution in 2020 and 2021.

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARIES

229-643 CSBG PROGRAMS

JOB TITLE	2021	2021	2022	2022	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Human Development Admin.	1	0	0	0	211	57,231	71,539	85,847
Human Development Admin.	0	1	1	1	210	52,028	65,035	78,042
Admin. Coordinator I	2	3	3	3	104	23,603	29,504	35,404
TOTAL	3	4	4	4				

230 - Department of Health and Human Services – Energy (LIHEAP). The monies in this fund are received from the U.S. Department of Energy through the State Department of Social Services, Office of Community Services. The Low-Income Home Energy Assistance Program (LIHEAP) provides energy assistance to low-income families by reducing the impact of high fuel costs. The Parish Housing and Human Services Department administers this program.

231 - HMGP Gustav (1786). The Hazard Mitigation Grant Program was approved by FEMA on April 22, 2011 for the elevation of 43 structures throughout Terrebonne Parish. The structure must comply with federal, state, and local regulations and be elevated at least to or above the base flood elevation adopted by the Parish or the strictest applicable standard.

234 – Emergency Solutions Grant. The Emergency Solutions Grants Program funds are received from the Louisiana Department of Social Services for the provision of temporary shelter, prevention and essential services for families with children, homeless and at-risk individuals. This shelter provides homeless families with shelter and essential supportive services that promote self-sufficiency at the Beautiful Beginnings Center.

235 - Home Investment Partnership Program. The Home Investment Partnership Program funds are received from the U.S. Department of Housing and Urban Development to expand the supply of decent, affordable housing for low and very-low income families by providing housing programs that meet local needs and priorities.

236 - FEMA Emergency Food/Shelter. These funds are provided from the U.S. Department of Federal Emergency Management Agency through the Emergency Food and Shelter National Board Program, for the provision of emergency assistance rent or mortgage payments for needy low-income families identified through referral and/or outreach channels. The administration of this program is through the Parish Housing and Human Services Department.

237 - FTA Grant (Urban). The primary purpose of this grant is to enhance the mobility of Terrebonne Parish's residents. To achieve this Terrebonne Parish Consolidated Government maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in Terrebonne Parish. The administration of the program is with the Public Works Department.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Quality of Community & Family Life			
1. To maintain a safe, effective, and efficient public transit bus system that addresses the mobility needs of its citizenry.			
a. Dollar amount of operating cost/vehicle per revenue mile	\$6.33	\$6.20	\$5.67
b. Dollar amount of operating cost/vehicle per revenue hour	\$126.89	\$124.39	\$106.34
c. Dollar amount of operating cost per passenger trip	\$23.65	\$23.19	\$13.58
d. Passenger Boarding/Revenue mile	\$0.27	\$0.27	\$0.42
e. Passenger Boarding/Revenue hour	\$5.36	\$5.36	\$7.83
f. Total annual passenger boarding	68,007	68,007	151,878
g. Total annual operating costs	\$1,608,677	\$1,576,975	\$2,062,147

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARIES

237-690 PLANNING

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Public Transit Administrator	1	1	1	1	211	57,231	71,539	85,847
Office Manager	1	1	1	1	208	44,197	55,246	66,295
TOTAL	2	2	2	2				

237-691 OPERATION/GENERAL ADMINISTRATION

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin. Coordinator II	0	1	1	1	106	27,275	34,094	40,913
Admin. Tech II	1	0	0	0	102	21,206	26,508	31,810
TOTAL	1	1	1	1				

237-692 VEHICLE OPERATIONS

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Admin. Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Senior Bus Operator	3	0	3	3	105	25,255	31,569	37,883
Bus Operator	10	5	10	10	104	23,603	29,504	35,404
Para Transit Operators	2	1	2	2	102	21,206	26,508	31,810
TOTAL	16	7	16	16				

237-693 VEHICLE MAINTENANCE

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Transit Mntc. Supv.	1	1	1	1	109	35,974	44,967	53,960
Mechanic I	1	0	1	1	105	25,255	31,569	37,883
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
TOTAL	3	2	3	3				

237-694 NON-VEHICLE MAINTENANCE

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
TOTAL	1	1	1	1				

238 - FTA City of Thibodaux. The City of Thibodaux is part of the Houma/Thibodaux Metropolitan area. The Federal Transit Administration is awarding funding that will incorporate the City of Thibodaux in the expansion of the transit service. The City of Thibodaux is responsible for reimbursing the Parish for all costs associated with the transit services as it relates to its service area.

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

238-792 DIRECT VEHICLE OPERATIONS

JOB TITLE	2021	2021	2022	2022	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Bus Operators	2	2	2	2	104	23,603	29,504	35,404
TOTAL	2	2	2	2				

239 - ACF Head Start Program. The purpose of the Head Start Program is to work in partnership and cooperation with governmental and community agencies to provide educational and preschool developmental services and activities to enable low-income three and four year old children and their families to become self-sufficient by offering an educational advantage through early learning. The funds for the Head Start Services come through the Department of Housing and Human Services and the Administration for Children and Families to serve Terrebonne Parish. The Head Start Program provides educational, nutritional, social services and referral services to each child and family enrolled in the program.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Quality of Community & Family Life			
1. To successfully transition all children and families into kindergarten or Pre-Kindergarten services at the end of each school year.			
a. All four-year-old children enrolled will transition into kindergarten	9	8	8
b. All three-year-old children enrolled will transition into Pre-kindergarten services	177	182	182
2. To continue to serve as many children and families as possible in the Head Start Program each school year.			
a. Actual Numbers of Children Enrolled in the Head Start Program by school year	186	190	190

*COVID-19 concerns limited enrollment during the 2020-2021 school year.

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

239-193 HEAD START

JOB TITLE	2021	2021	2022	2022	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Head Start Admin.	1	1	1	1	211	57,231	71,539	85,847
Education Specialist	1	1	1	1	209	47,732	59,665	71,599
Program Specialist	4	4	4	4	206	38,967	48,709	58,451
Head Start Supv.	2	2	2	2	109	35,974	44,967	53,960
Teacher	10	10	10	10	108	32,703	40,879	49,055
Assistant Teacher	10	9	10	10	103	22,267	27,834	33,400
TOTAL FULL-TIME	28	27	28	28				
Substitute Assistant Teacher	10	6	10	10	103	11,134	13,917	16,700
Food Service Technician	6	6	6	6	101	10,099	12,623	15,148
TOTAL PART-TIME	16	12	16	16				
TOTAL	44	39	44	44				

240 - Federal Highway Administration (Rural Transit). The primary purpose of this grant is for the Terrebonne Parish Consolidated Government Public Transit Division is to enhance the mobility of Terrebonne Parish's residents. To achieve this Terrebonne Parish Consolidated Government implemented and maintains a safe, effective, and efficient public transit bus system that addresses the mobility needs of the citizenry. The monies in this fund are received from the U.S. Department of Transportation, Federal Transit Administration for the implementation and operation of a public transit system in the rural areas of Terrebonne Parish. The Rural Transit operations were turned over to the Terrebonne Council on Aging on September 1, 2005.

241/641 - HUD CDBG Recovery – Disaster First Time Homebuyer Program. CDBG Disaster Recovery Program purpose of funding activities under the Parish-Implemented Recovery Program, Affordable Rental Housing Program, the Economic Revitalization Program and the Sustainable Coastal Communities Program within Terrebonne Parish. Fund 641 has been established as a companion fund to account for infrastructure separately; however, the two funds continue to be considered one program, one fund.



ENTERPRISE FUNDS

Enterprise Fund: A fund established to account for operations that are financed and operated in a manner similar to private business enterprises-where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges. The enterprise funds listed below are all considered major funds.

Utilities Fund: To account for electricity and gas services to the residents of the City of Houma and gas services to certain outlying areas of Terrebonne Parish. All activities necessary to provide such services are accounted for in the Fund, including, but not limited to, administration, operations, constructions, maintenance, financing and related debt service, billing and collection.

Sewerage Fund: To account for all activities necessary to provide sewer services to Terrebonne Parish, including, but not limited to, operations, construction and maintenance charges. This includes the 2010 Sewer Bond Sinking and Bond Reserve Funds for the \$17,000,000 sewer bond issue of 2010 and \$8 million in Taxable limited Tax Bonds in 2016.

Sanitation Fund: Monies in this fund are primarily from the garbage collection fees from each household. This fund also receives the proceeds of ad valorem taxes assessed by the Parish. Proceeds from the tax and collection fee shall be used for the purpose of providing and maintaining garbage collection and disposal services and purchasing necessary equipment.

Civic Center Fund: To account for all activities necessary for the Houma – Terrebonne Civic Center, including, but not limited to, the administration, operations, maintenance, and marketing.

UTILITIES DEPARTMENT

300-306 ENTERPRISE FUNDS – UTILITIES DEPARTMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

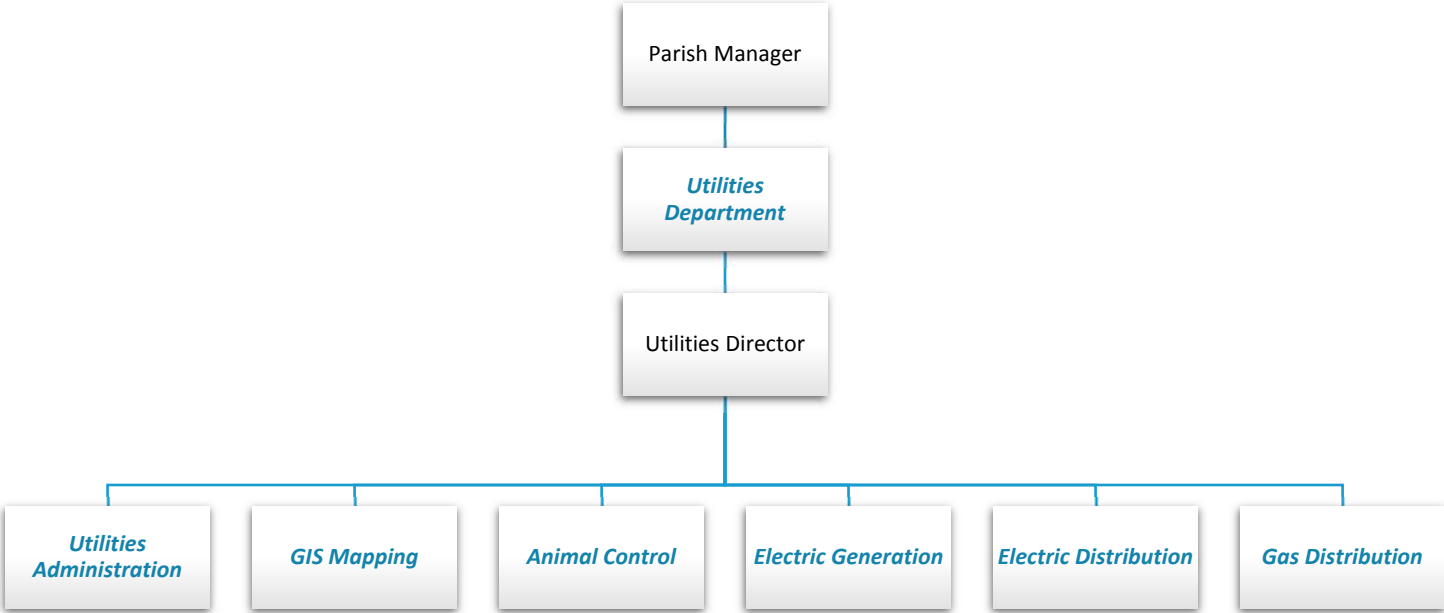
The Department of Utilities' mission is to render reliable and competitively priced electric and gas to our community in a customer oriented and environmentally responsible manner, while contributing to support other community needs.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	88,358	0	(33,269)	0	0
Charges for services	(22,125)	(17,500)	(19,437)	(25,500)	(25,500)
Miscellaneous Revenue	42,968	5,000	(1,324)	5,000	5,000
Utility Revenue	33,527,156	39,099,289	40,295,757	40,793,599	40,793,599
Other Revenue	49,658	0	16,226	0	0
Operating Transfers In	<u>230,000</u>	<u>2,730,000</u>	<u>2,730,000</u>	<u>230,000</u>	<u>230,000</u>
TOTAL REVENUES	<u>33,916,015</u>	<u>41,816,789</u>	<u>42,987,953</u>	<u>41,003,099</u>	<u>41,003,099</u>
EXPENDITURES					
Electric Generation	23,318,110	23,386,352	24,895,386	24,252,241	24,252,241
Electric Distribution	3,966,024	4,804,840	4,224,192	4,862,330	4,862,330
Gas Distribution	6,403,298	8,056,941	7,784,636	8,116,284	8,116,284
Utility Administration	3,011,650	3,053,948	3,128,612	3,152,976	3,152,976
G.I.S. Mapping System	164,575	297,363	277,046	291,322	291,322
Operating Transfers Out	<u>3,969,246</u>	<u>3,969,246</u>	<u>3,969,246</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>40,832,903</u>	<u>43,568,690</u>	<u>44,279,118</u>	<u>40,675,153</u>	<u>40,675,153</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					2.72%
INCREASE (DECREASE) TO NET POSITION	(6,916,888)	(1,751,901)	(1,291,165)	327,946	327,946
NET POSITION, JANUARY 1	63,227,094	56,310,206	56,310,206	55,019,041	55,019,041
NET POSITION, DECEMBER 31	56,310,206	54,558,305	55,019,041	55,346,987	55,346,987

BUDGET HIGHLIGHTS

- Electric residential and commercial sales revenue for year 2022 totals \$15,013,099, approved.
- \$2,350,000 is budgeted for residential and commercial sales of gas, approved.
- Sales from the gas distribution system to the power plant to fuel the production of electricity for year 2022 are estimated to be \$1,800,000, approved.
- Transfer from GIS Technological Fund for the GIS Mapping System is \$230,000, same as 2021, approved.



ELECTRIC GENERATION

301-802 – ELECTRIC GENERATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Generation Division’s mission is to operate and maintain the Houma Generating Station in such a manner as to maximize availability, reliability, and efficiency, and to manage the allocation of available electric supply resources to minimize total supply cost, while deriving optimum revenues from the sale and utilization of surplus production capacity. The system peak load is approximately 85 megawatts. The power supply resources for the system include native production, entitlement to a portion of production from the Rodemacher No. 2 Generating facility in Boyce, LA, LEPA No. 1 in Morgan City, LA, and off-system purchases. The native production capacity of 81 megawatts is comprised primarily of three simple-cycle; natural gas fueled steam turbine generators and originates from the Houma Generating Station. The Rodemacher project entitlement of 23 MW is secured through a power sales contract with the Louisiana Energy and Power Authority (LEPA) for a portion of their partial project ownership.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
<i>Effective and Efficient Government</i>			
1. To Address Major Maintenance Items to Achieve Availability			
a. Number of Turbine/Generator Major Inspections.	0	0	1
b. Number of Motor Testing/Reconditioning.	5	5	5
c. Number of Instrument Calibrations.	503	503	503
d. Number of Switchgear Buckets Serviced.	10	10	10
2. To Maintain CMMS Workorder System and Safety Awareness.			
a. Total number of Workorders.	2,060	2,060	2,060
b. Number of Job Safety Analysis.	2,060	2,060	2,060
c. Number of Daily Safety Kickoff Meetings.	249	249	249
3. To Maintain Unit Availability Considering Major Work Planning.			
a. Number of Forced Outages.	9	1	1
b. Number of Total Starts.	61	40	40
c. Number of Yearly Available Hours.	23,049	23,652	23,652
d. Number of Unavailable Hours.	3,231	2,628	2,628
e. Percent Available Time.	90%	90%	90%
<i>Infrastructure Enhancement/Growth Management</i>			
1. To Correct/Improve Major Maintenance Requirements Identified			
a. Unit 16 Overhaul.	0%	100%	0%
b. Unit 14 Overhaul	0%	0%	100%
c. Black Start Generators.	100%	0%	0%
d. Invertor/ HVAC repair and replacement.	50%	100%	0%
e. Diesel Plant Roof replacement.	0%	100%	0%
f. Controls upgrade	0%	100%	0%
2. To Maintain Full Load Capabilities			
a. Unit 14.	77%	100%	100%
b. Unit 15.	100%	100%	100%
c. Unit 16.	88%	88%	88%

BUDGET SUMMARY

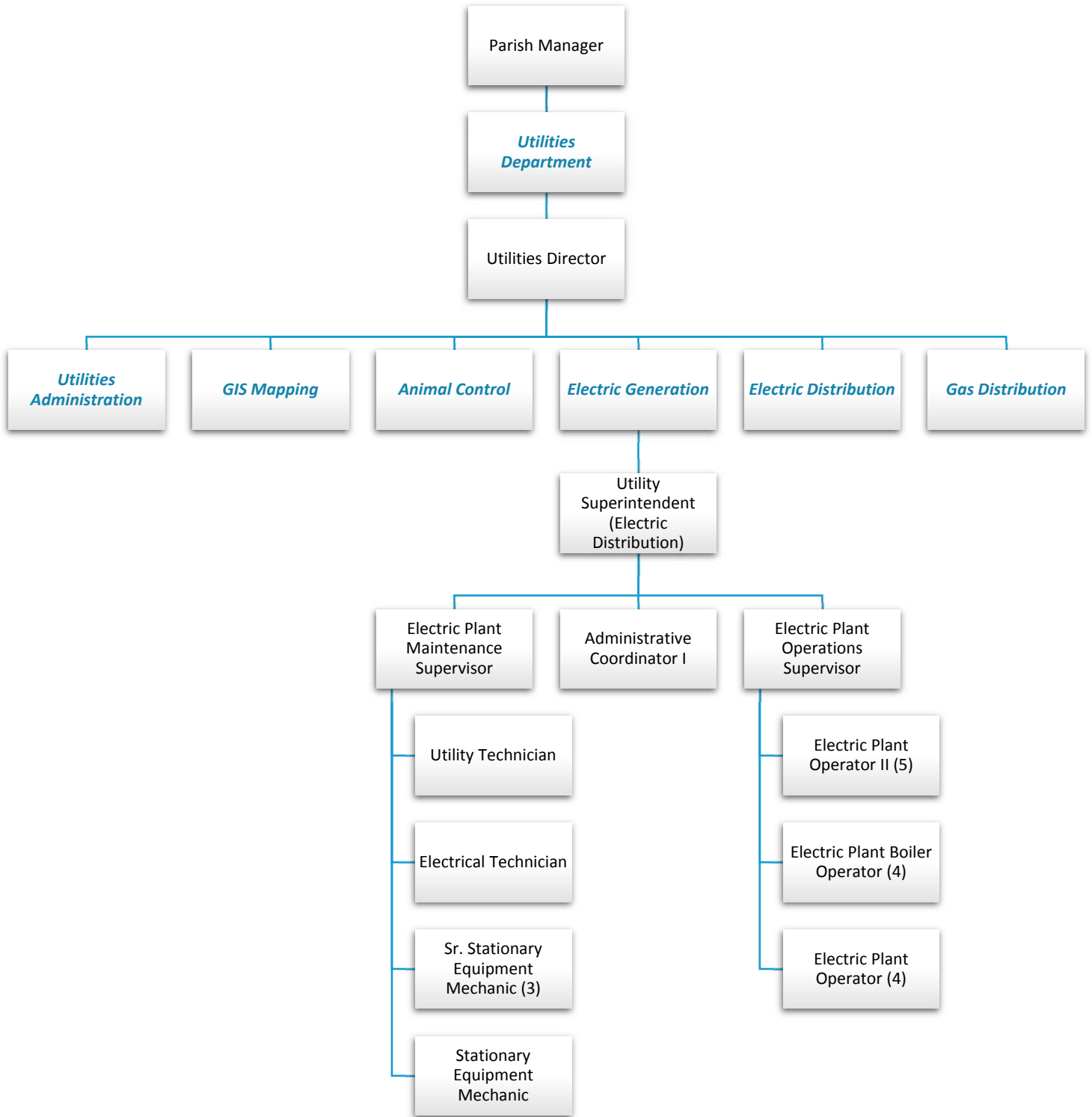
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	1,677,647	1,624,354	1,594,045	1,621,682	1,621,682
Supplies and Materials	104,401	161,634	158,910	158,836	158,836
Other Services and Charges	1,565,754	1,588,502	1,778,892	1,768,728	1,768,728
Repair and Maintenance	149,087	749,741	743,141	749,741	749,741
Capital Outlay (Depreciation)	770,375	700,000	650,000	650,000	650,000
Energy Purchases	19,050,846	18,562,121	19,970,398	19,303,254	19,303,254
TOTAL EXPENDITURES	23,318,110	23,386,352	24,895,386	24,252,241	24,252,241
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					4.24%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt. - Electrical Gen.	1	1	1	1	212	62,954	78,693	94,431
Electric Plant Oper. Supv.	1	1	1	1	110	40,290	50,363	60,436
Electric Plant Maint. Supv.	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	1	1	1	1	110	40,290	50,363	60,436
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Electric Plant Operator II	5	5	5	5	109	35,974	44,967	53,960
Sr. Stat. Equipment Mech.	3	3	3	3	108	32,703	40,879	49,055
Electric Plant Boiler Operator	4	4	4	4	108	32,703	40,879	49,055
Electric Plant Operator	4	4	4	4	106	27,275	34,094	40,913
Stat. Equipment Mechanic	1	1	1	1	106	27,275	34,094	40,913
Admin. Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL	23	23	23	23				



ELECTRIC DISTRIBUTION

301-803 – ELECTRIC DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Electric Distribution Division’s mission is to distribute electric supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. Electric service is provided to approximately 13,900 residential and commercial customers within the corporate limits of Houma and in immediate urban areas.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Effective and Efficient Government			
<i>1. Conduct regular inspections of distribution assets and facilities</i>			
a. Substations - monthly	85%	80%	90%
b. Underground components (transformers, pedestals, etc.)	70%	80%	80%
c. Overhead components	75%	85%	85%
d. Infrared survey	60%	90%	95%
e. Poles	40%	65%	80%
f. Maintain SCADA System availability	80%	85%	90%
<i>2. To provide a safe environment for employees.</i>			
a. Maintain American Red Cross CPR certification for all employees	50%	70%	100%
b. Rigging Training	75%	80%	100%
c. OSHA ID	50%	80%	100%
d. Defensive Driving	0%	50%	100%
<i>3. To maintain various statistical information for management reports.</i>			
a. Convert all paper maintenance reports and files to pdf format and used to schedule maintenance and replacement of equipment that is not conducive to our goal of customer reliability.	85%	90%	95%
b. Number of customers	13,935	14,000	14,000
c. Retail sales (kwh)(millions)	323,172,361	330,000,000	330,000,000

BUDGET SUMMARY

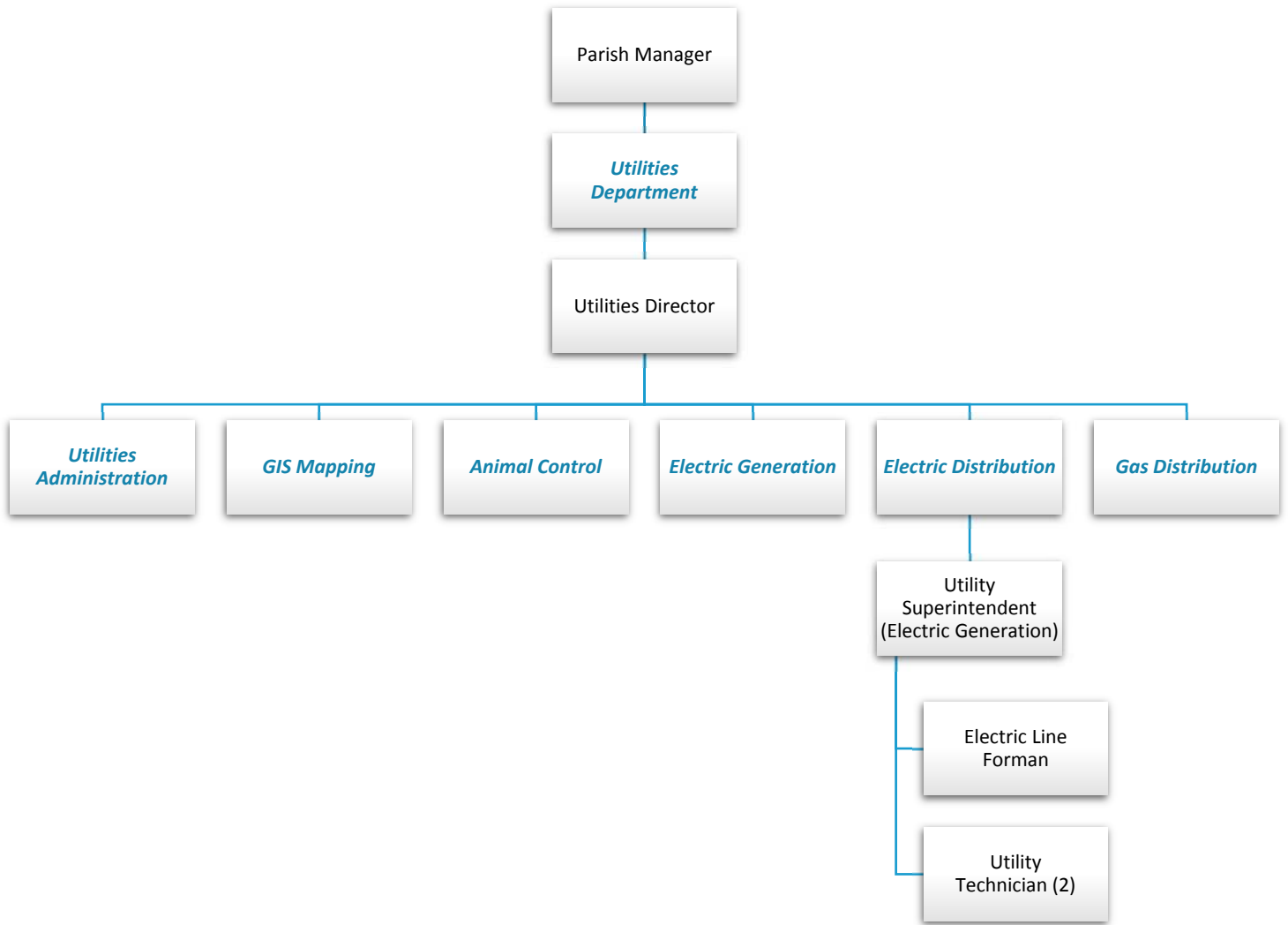
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	323,175	384,411	334,977	386,086	386,086
Supplies and Materials	45,184	75,600	54,940	81,600	81,600
Other Services and Charges	852,935	1,131,839	883,529	1,181,654	1,181,654
Repairs and Maintenance	665,539	1,040,990	778,746	1,040,990	1,040,990
Capital Outlay (Depreciation)	<u>2,079,191</u>	<u>2,172,000</u>	<u>2,172,000</u>	<u>2,172,000</u>	<u>2,172,000</u>
TOTAL EXPENDITURES	<u>3,966,024</u>	<u>4,804,840</u>	<u>4,224,192</u>	<u>4,862,330</u>	<u>4,862,330</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					2.18%

BUDGET HIGHLIGHTS

- Major operating expenses, approved:
 - Line clearing and maintenance service, \$560,000, same as 2021
 - Line repairs, \$324,500, same as 2021
 - Substation repairs, \$110,000, same as 2021
- Capital (\$3,335,000), approved:
 - Outage Management System, \$50,000
 - System Repairs, \$800,000
 - System Additions, \$2,500,000

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt. - Electrical Dist.	1	1	1	1	212	62,954	78,693	94,431
Electric Line Foreman	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	2	1	2	2	110	40,290	50,363	60,436
TOTAL	4	3	4	4				



GAS DISTRIBUTION

301-806 – GAS DISTRIBUTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Division of Gas Distribution’s mission is to manage the natural gas supply portfolio for minimum total supply cost, and to distribute the supply to connected customers safely, efficiently, and reliably with a focus on customer service satisfaction. The natural gas service is provided to approximately 14,800 customers throughout the corporate limits, in adjacent urban areas and in communities along the Bayou Dularge, Bayou Black, and Little Bayou Black arteries.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Infrastructure Enhancement/Growth Management			
1. To upgrade and enhance ongoing Parish projects			
a. Westside Blvd extension - upgrade gas pressure to MLK Blvd.	0%	50%	100%
2. To upgrade existing gas distribution lines and facilities			
a. Upgrade High St. regulator station	0%	100%	100%
b. Upgrade #9 and Broussard regulator stations	0%	50%	100%
c. Bulkhead repairs center@ICWW and Lois@ICWW	0%	10%	50%
d. Phase 1 Copper Replacement Program - State Mandated - planning phase	5%	10%	50%
e. Lucy / Pecan Street Bulkhead Project	0%	50%	100%
Effective and Efficient Government			
1. To maintain various statistical information for management reports.			
a. Number of Customers	14,917	15,000	15,500
b. Sales (CCF, in thousands)	775	780	800

BUDGET SUMMARY

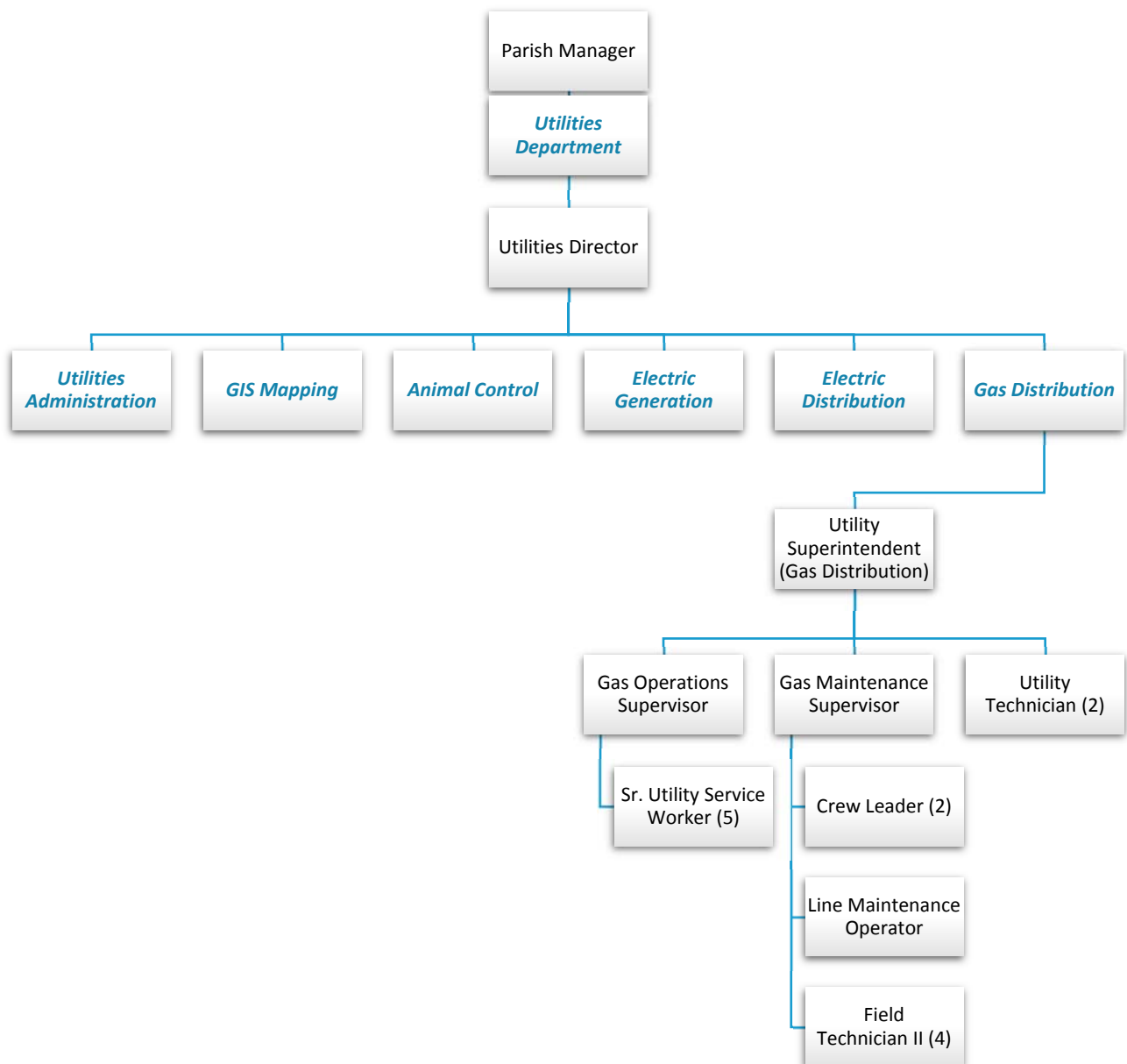
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	983,606	1,120,845	1,011,591	1,132,113	1,132,113
Supplies and Materials	83,702	169,250	134,744	182,750	182,750
Other Services and Charges	416,677	501,367	445,927	515,521	515,521
Repair and Maintenance	236,375	274,479	201,374	294,900	294,900
Capital Outlay (Depreciation)	1,179,136	1,175,000	1,175,000	1,175,000	1,175,000
Energy Purchases	<u>3,503,802</u>	<u>4,816,000</u>	<u>4,816,000</u>	<u>4,816,000</u>	<u>4,816,000</u>
TOTAL EXPENDITURES	<u>6,403,298</u>	<u>8,056,941</u>	<u>7,784,636</u>	<u>8,116,284</u>	<u>8,116,284</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION AND ENERGY PURCHASES					2.87%

BUDGET HIGHLIGHTS

- Capital (\$595,000), approved:
 - System additions, \$400,000
 - Regulator Station upgrade, \$30,000
 - Distribution System, \$100,000
 - Regulators, \$25,000
 - Gas Pressure Monitoring Project, \$20,000
 - Scratch and Sniff Program, \$20,000

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utility Supt. - Gas Distribution	1	1	1	1	212	62,954	78,693	94,431
Gas Maintenance Supervisor	1	1	1	1	110	40,290	50,363	60,436
Gas Operation Supervisor	1	1	1	1	110	40,290	50,363	60,436
Utility Technician	2	2	2	2	110	40,290	50,363	60,436
Sr. Utility Svc. Worker - Gas	5	4	5	5	109	35,974	44,967	53,960
Crew Leader - Gas	2	2	2	2	108	32,703	40,879	49,055
Line Maintenance Operator	1	0	1	1	106	27,275	34,094	40,913
Field Tech II - General	4	3	4	4	104	23,603	29,504	35,404
TOTAL	17	14	17	17				



UTILITY ADMINISTRATION

301-807 – UTILITY ADMINISTRATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Utility Administration provides continuous guidance, support, and counsel to the department management team so as to maximize overall efficiency and ensure uniform observance of general administrative guidelines.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Effective and Efficient Government			
1. Monitor Electric Utility Monthly Performance Metrics			
a. Energy supply and distribution volumes and costs.	93%	95%	95%
b. System losses.	93%	95%	95%
c. Operating expenses and revenues.	93%	95%	95%
d. Weekly status reports.	100%	100%	100%
2. Monitor Gas Utility Monthly Performance Metrics			
a. Gas supply volumes, allocation, and costs;	93%	95%	95%
b. System losses;	93%	95%	95%
c. Operating expenses and revenues;	93%	95%	95%
d. Weekly status reports	100%	100%	100%
3. Monitor Solid Waste Utility Monthly Performance Metrics			
a. Maintain the greenhouse gas reporting program (GHGRP).	93%	95%	95%
b. Operating expenses and revenues;	93%	95%	95%
c. Weekly status reports	100%	100%	100%
4. Monitor Animal Control Division Monthly Performance Metrics			
a. Intake and disposition statistics;	90%	95%	95%
b. Operating expenses and revenues;	90%	95%	95%
c. Weekly & monthly status reports	100%	100%	100%

BUDGET SUMMARY

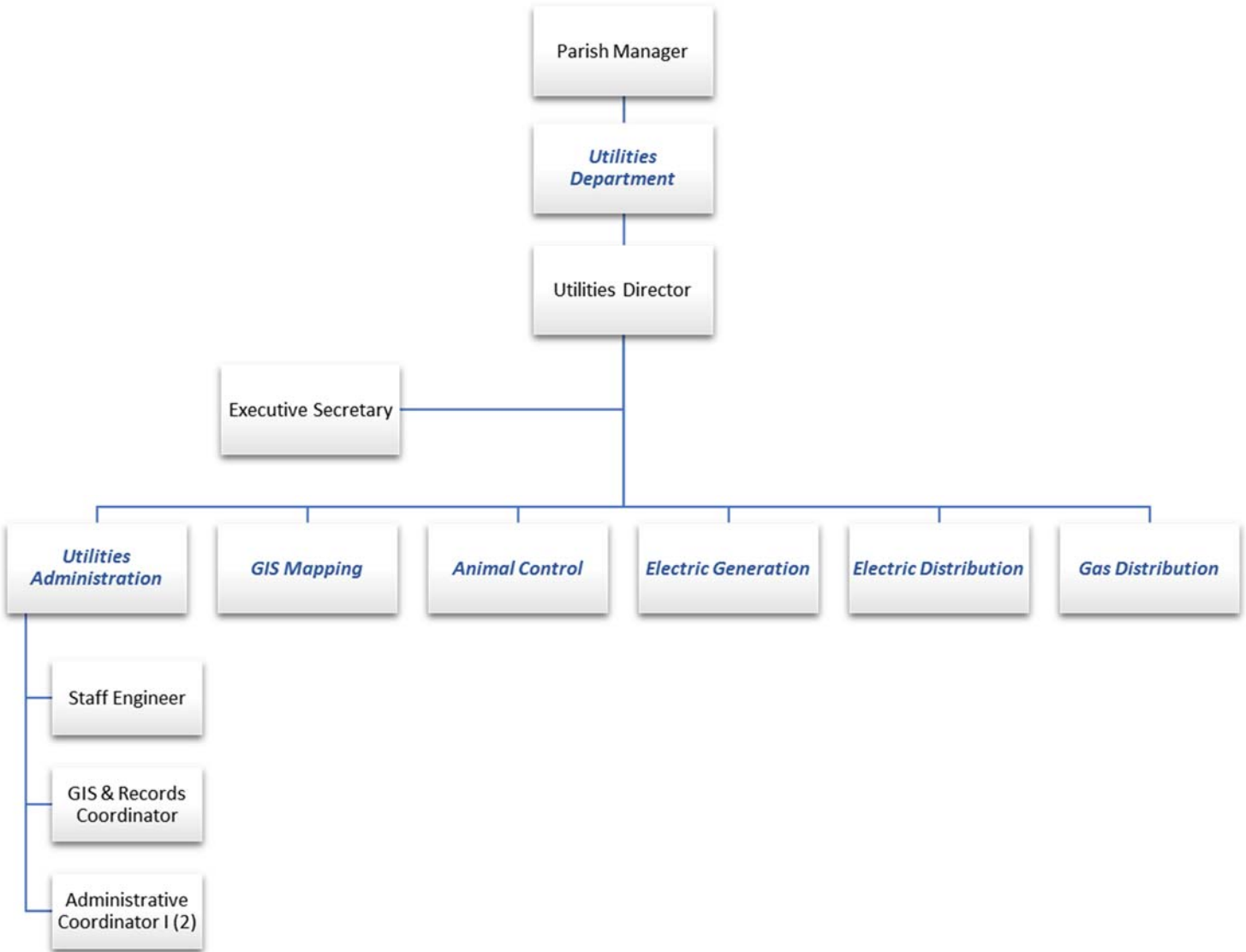
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	677,666	670,764	686,385	677,685	677,685
Supplies and Materials	11,772	21,320	15,755	21,320	21,320
Other Services and Charges	2,279,065	2,284,914	2,362,305	2,385,021	2,385,021
Repairs and Maintenance	5,616	13,950	9,167	13,950	13,950
Capital Outlay (Depreciation)	37,531	63,000	55,000	55,000	55,000
TOTAL EXPENDITURES	3,011,650	3,053,948	3,128,612	3,152,976	3,152,976
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					3.58%

BUDGET HIGHLIGHTS

- Capital (\$130,000), approved:
 - A/C Units, \$20,000
 - Computers, \$10,000
 - Camera system replacement, \$100,000

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Utilities Director	1	1	1	1	IV	81,440	114,813	148,185
Staff Engineer	1	1	1	1	211	57,231	71,539	85,847
GIS and Records Coordinator	1	0	1	1	107	29,730	37,163	44,595
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Admin. Coordinator I	2	2	2	2	104	23,603	29,504	35,404
TOTAL	6	5	6	6				



G.I.S. MAPPING SYSTEM

306-808 – G.I.S. MAPPING SYSTEM

MISSION STATEMENT

The mission of the G.I.S Mapping System is to provide a central system of integrated graphical and statistical data, including the Parish Intranet website; and to manage GIS workflow for participating agencies of the Parish for the purpose of effectively managing physical assets and geographically dependent data. The participating agencies include the following: TPCD, HFD, HPD, TPSO, TPAO, Consolidated Waterworks District No. 1, Volunteer Fire Departments, Terrebonne Parish Registrar, and the TPCG Utilities, Public Works, H.S.O.E.P., Risk Management, HPD, HFD, and Planning Departments. This department has the responsibility to manage projects with outside agencies or consultants involving the use of GIS and to provide geography to selected features.

BUDGET SUMMARY

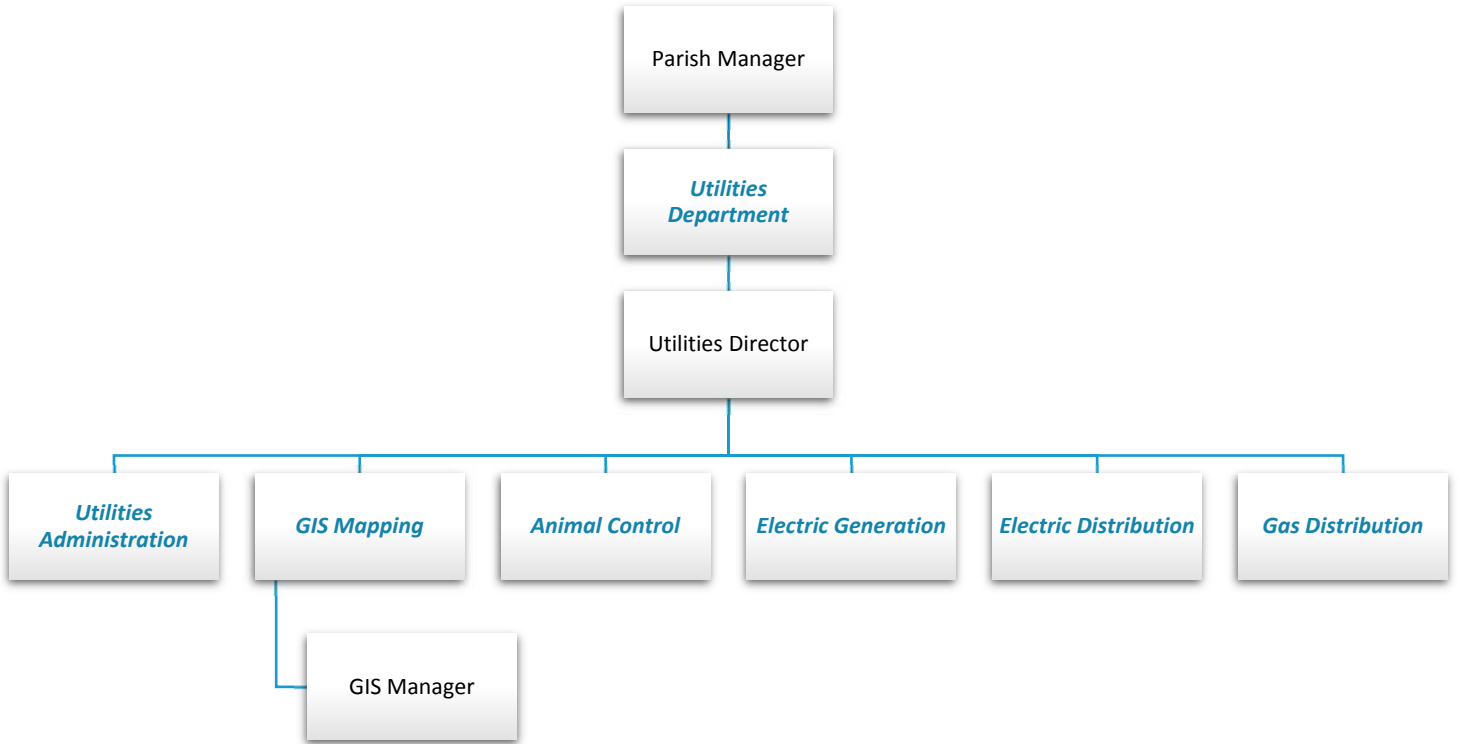
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	9,670	76,394	65,805	64,253	64,253
Supplies and Materials	525	1,300	1,300	2,500	2,500
Other Services and Charges	149,783	204,569	197,810	211,069	211,069
Repairs and Maintenance	221	100	131	1,500	1,500
Capital Outlay (Depreciation)	4,376	15,000	12,000	12,000	12,000
TOTAL EXPENDITURES	164,575	297,363	277,046	291,322	291,322
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-1.08%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
GIS Manager	1	1	1	1	210	52,028	65,035	78,042
TOTAL	1	1	1	1				



POLLUTION CONTROL

310-312 – POLLUTION CONTROL

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Pollution Control Division of the Public Works Department is responsible for providing collection and treatment of wastewater for the citizenry of Terrebonne Parish within the confines of the public sewerage system. To this end, this Division strives to provide the necessary service to its customers by maintaining continuity of sewage flows from its customers' property through an infrastructure consisting of approximately 277 miles of collection system, 182 lift stations and 13 treatment facilities. All discharges into the environment will meet regulatory agency guidelines as to provide a safe habitat for wildlife and public uses. Methods in attaining a high-performance standard will be through the utilization of quality personnel, equipment and administrative resources working as a harmonious unit.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Effective and Efficient Government			
<i>1. To Seek Agency Financing of Projects.</i>			
a. \$8 Million – DEQ Loan – Sewer System Expansion and Holding Basin Renovations	95%	100%	0
<i>2. To ensure compliance of all treatment plant permits.</i>			
a. Number of permitted treatment facilities	13	13	13
b. Total treatment plant capacity (MGD)	40.40	40.40	40.40
c. Total average plant discharge (MGD)	13.439	13.439	13.439
d. Total Laboratory Tests for Permits	3326	3326	3326
e. Total Laboratory Tests for Quality Assurance	8016	8016	8016
f. Total Laboratory Tests Outsourced	72	72	72
<i>3. To provide sewer service to citizens of the Parish.</i>			
a. Number of customer units	28,973	24,717	25,800
b. Number of miles of gravity line	276	277	279
c. Number of manholes	6,152	6,166	6,175
d. Number of lift stations	181	182	185
e. Number of miles of force mains	138.4	143	144
f. Number of holding basins in collection system	7	7	7
<i>4. To provide necessary maintenance for reliable operations.</i>			
a. Number of work orders issued, Collection System	6,163	6,764	6,700
b. Number of work orders issued, Treatment System	3	5	5
c. Number of Infrastructure Locates for LA One Call	4,416	4,800	4,800
d. Number of Main Line Repairs	26	30	33
e. Number of Service Line Repairs	32	35	38
f. Number of Manhole Repairs	17	20	20
g. Number of Force Main Repairs	9	10	10
h. Number of Main Line Stoppages	58	60	60
i. Number of Service Line Stoppages	346	350	350
Infrastructure Enhancement/Growth Management			
<i>1. To provide for sewerage system expansion.</i>			
a. Number of Sewerage Systems Accepted	2	3	3
b. Number of subdivision/developments reviewed	41	38	35
<i>2. To reduce the level of Infiltration/Inflow.</i>			
a. Linear Feet of Testing and Video of Gravity Mains and Services	8,743	13,000	13,000
b. Point Repairs performed by Maintenance Contractor	71	100	100

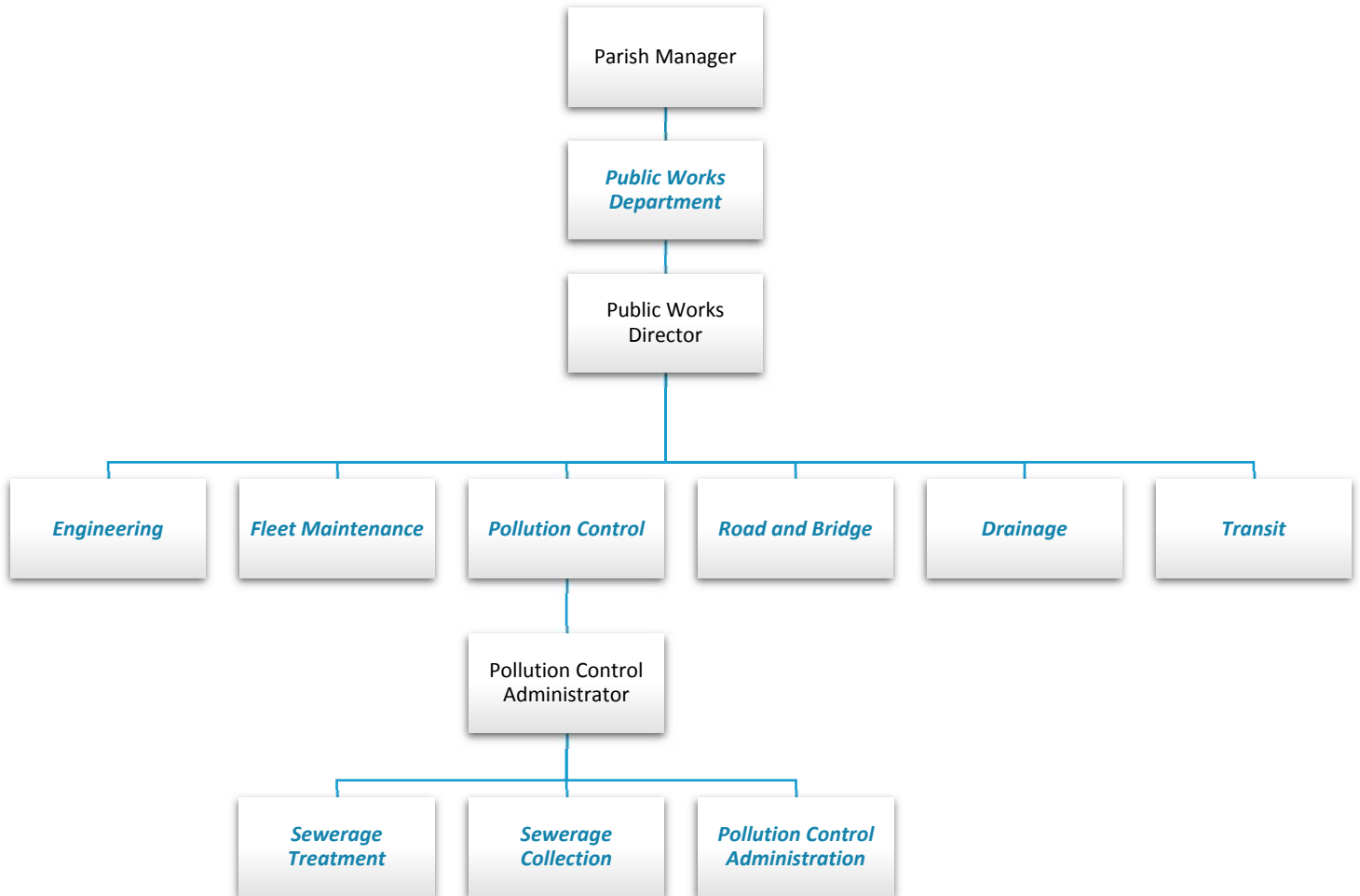
GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2019 Actual	FY2020 Estimated	FY2021 Projected
Infrastructure Enhancement/Growth Management (continued)			
3. To Increase Sewer System Reliability/Efficiency.			
a. Conversion of SCADA Transmission from Phone Line to Radio System	15%	90%	100%
b. Replace six (6) Fixed Aerators at North Plant	5%	20%	80%
c. Renovation of the Polk Street Lift Station, Funding Through an EPA 45% Grant	100%	0%	0%
d. In-House Lift Station Renovations	20%	40%	80%
e. Restoration of Deteriorated Levees at South Treatment Plant	100%	0%	0%
f. Naquin Sewer Lift Station Relocation	15%	100%	0%
g. Renovate Texas Sewer Lift Station	5%	50%	100%
h. Elevate Cell #1 Levee at South Treatment Plant with new Headworks	90%	100%	0%
i. Renovations of Oakshire & Southdown #2 Sewer Holding Basins	80%	100%	0%
j. Replace Gum Sewer Force Main from Lift Station to North Treatment Plant	0%	10%	40%
k. Renovate South Moss Sewer Lift Station	0%	10%	100%
l. Renovate Grande Sewer Lift Station	0%	10%	100%
m. Renovate Cleveland I Sewer Lift Station	0%	10%	100%
n. Conversion of SCADA Transmission from Phone Line to Radio System	15%	90%	100%
o. Replace six (6) Fixed Aerators at North Plant	5%	20%	80%
p. Renovation of the Polk Street Lift Station, Funding Through an EPA 45% Grant	100%	0%	0%

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	4,659	0	0	0	0
Charges for services	4,077	0	95	0	0
Miscellaneous Revenue	155,557	75,500	70,300	50,000	50,000
Utility Revenue	7,391,136	7,400,500	7,261,082	7,190,500	7,190,500
Other Revenue	4,678	0	0	0	0
Operating Transfers In	<u>2,039,924</u>	<u>1,984,609</u>	<u>1,984,793</u>	<u>1,695,951</u>	<u>1,695,951</u>
TOTAL REVENUES	<u>9,600,031</u>	<u>9,460,609</u>	<u>9,316,270</u>	<u>8,936,451</u>	<u>8,936,451</u>
EXPENDITURES					
Sewerage Collection	4,229,440	4,932,439	4,893,186	4,949,246	4,949,246
Treatment Plant	2,983,689	3,665,911	3,293,165	3,670,911	3,670,911
EPA Grant Administration	623,239	749,497	655,349	749,497	749,497
Sewerage Capital Addition	850,950	805,000	805,000	805,000	805,000
Operating Transfers Out	<u>225,000</u>	<u>210,000</u>	<u>210,000</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>8,912,318</u>	<u>10,362,847</u>	<u>9,856,700</u>	<u>10,174,654</u>	<u>10,174,654</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.21%
INCREASE (DECREASE) TO NET POSITION	687,713	(902,238)	(540,430)	(1,238,203)	(1,238,203)
NET POSITION, JANUARY 1	78,553,453	79,241,166	79,241,166	78,700,736	78,700,736
NET POSITION, DECEMBER 31	79,241,166	78,338,928	78,700,736	77,462,533	77,462,533

BUDGET HIGHLIGHTS

- Sewer collections for 2022 are estimated at \$7,400,500, approved.



SEWERAGE COLLECTION

310-431 – SEWERAGE COLLECTION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Collection Section of the Division of Pollution Control shall provide all functions necessary to maintain continuance of sewer flows from its customer to delivery at the treatment facilities. To this end, all gravity lines, lift stations, manholes and force mains shall be operated and maintenance performed to prevent interruptions of service and unauthorized discharges into the environment.

BUDGET SUMMARY

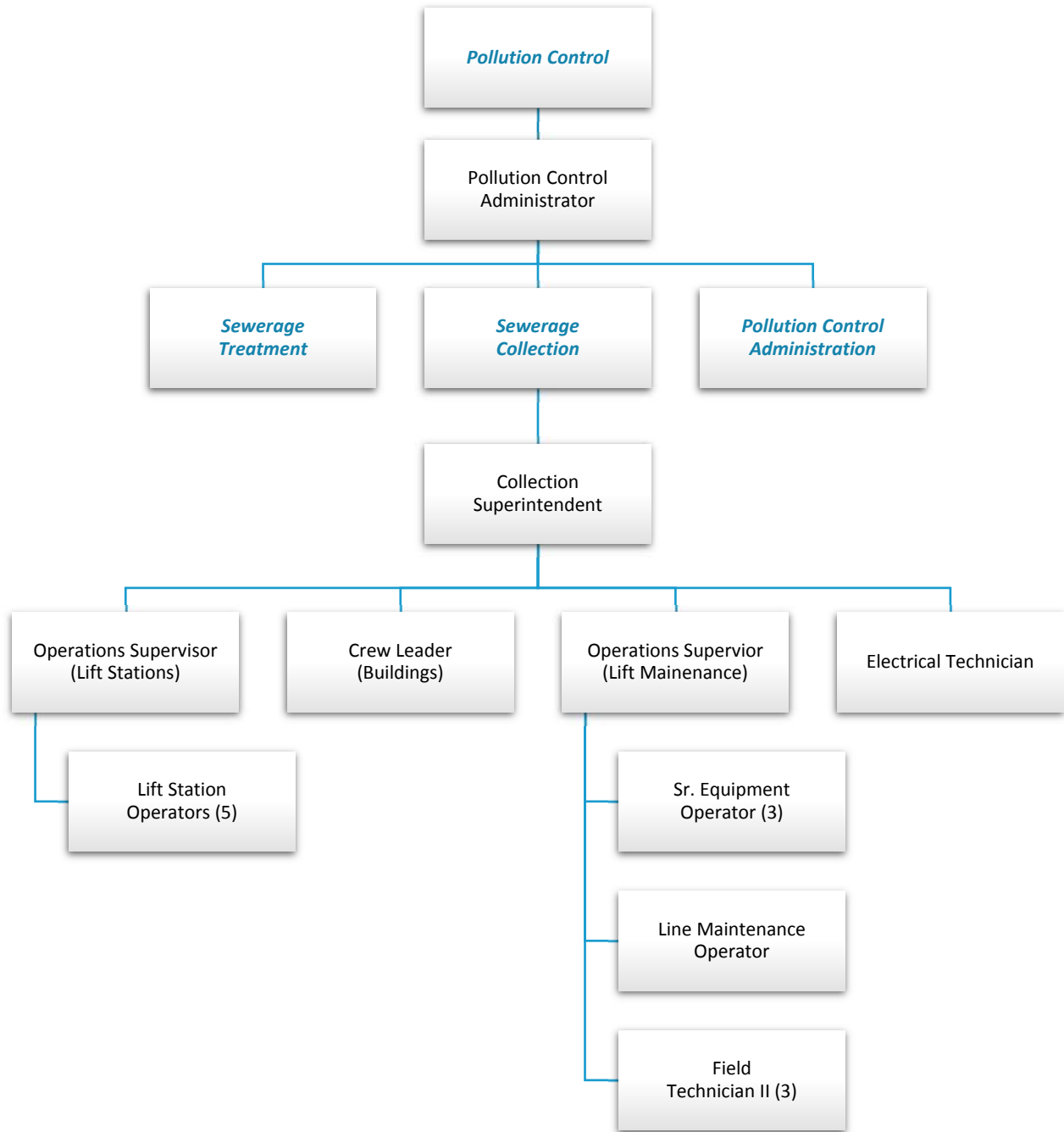
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	1,033,318	1,249,911	1,140,415	1,231,883	1,231,883
Supplies and Materials	82,803	126,830	108,690	133,130	133,130
Other Services and Charges	1,156,790	1,427,976	1,506,844	1,428,391	1,428,391
Repair and Maintenance	267,278	394,265	374,492	405,578	405,578
Capital Outlay (Depreciation)	<u>1,532,113</u>	<u>1,600,000</u>	<u>1,600,000</u>	<u>1,600,000</u>	<u>1,600,000</u>
TOTAL EXPENDITURES	<u>4,072,302</u>	<u>4,798,982</u>	<u>4,730,441</u>	<u>4,798,982</u>	<u>4,798,982</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.00%

BUDGET HIGHLIGHTS

- Major Expenditures, approved:
 - Utility cost, \$473,000, same as 2021
 - 2.25% Collection Fee of all sewerage revenue collected by Consolidated Waterworks, \$160,000, same as 2021
 - Sewer Pump Repairs, \$80,000, same as 2021
 - Contractor's Repairs, \$180,000, an increase of \$8,000
- Capital (\$8,000), approved:
 - Backup video camera and transporter

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt. - Collec.	1	1	1	1	211	57,231	71,539	85,857
Operations Supervisor	2	2	2	2	109	35,974	44,967	53,960
Electrical Technician	1	1	1	1	109	35,974	44,967	53,960
Sr. Equip. Operator	3	2	3	3	108	32,703	40,879	49,055
Crew Leader - Poll. Control	1	0	1	1	107	29,730	37,163	44,595
Pump Station Operator	5	5	5	5	107	29,730	37,163	44,595
Line Maint. Oper. - Poll. Control	1	1	1	1	106	27,275	34,094	40,913
Field Tech II	3	3	3	3	104	23,603	29,504	35,404
TOTAL	<u>17</u>	<u>15</u>	<u>17</u>	<u>17</u>				



TREATMENT PLANT

310-432 – TREATMENT PLANT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Sewerage Treatment Plant will provide operation, maintenance and renewals of all wastewater treatment facilities including 2 major and 11 minor wastewater treatment plants; management of wastewater laboratory and ensuring compliance with discharge permit monitoring and reporting requirements.

BUDGET SUMMARY

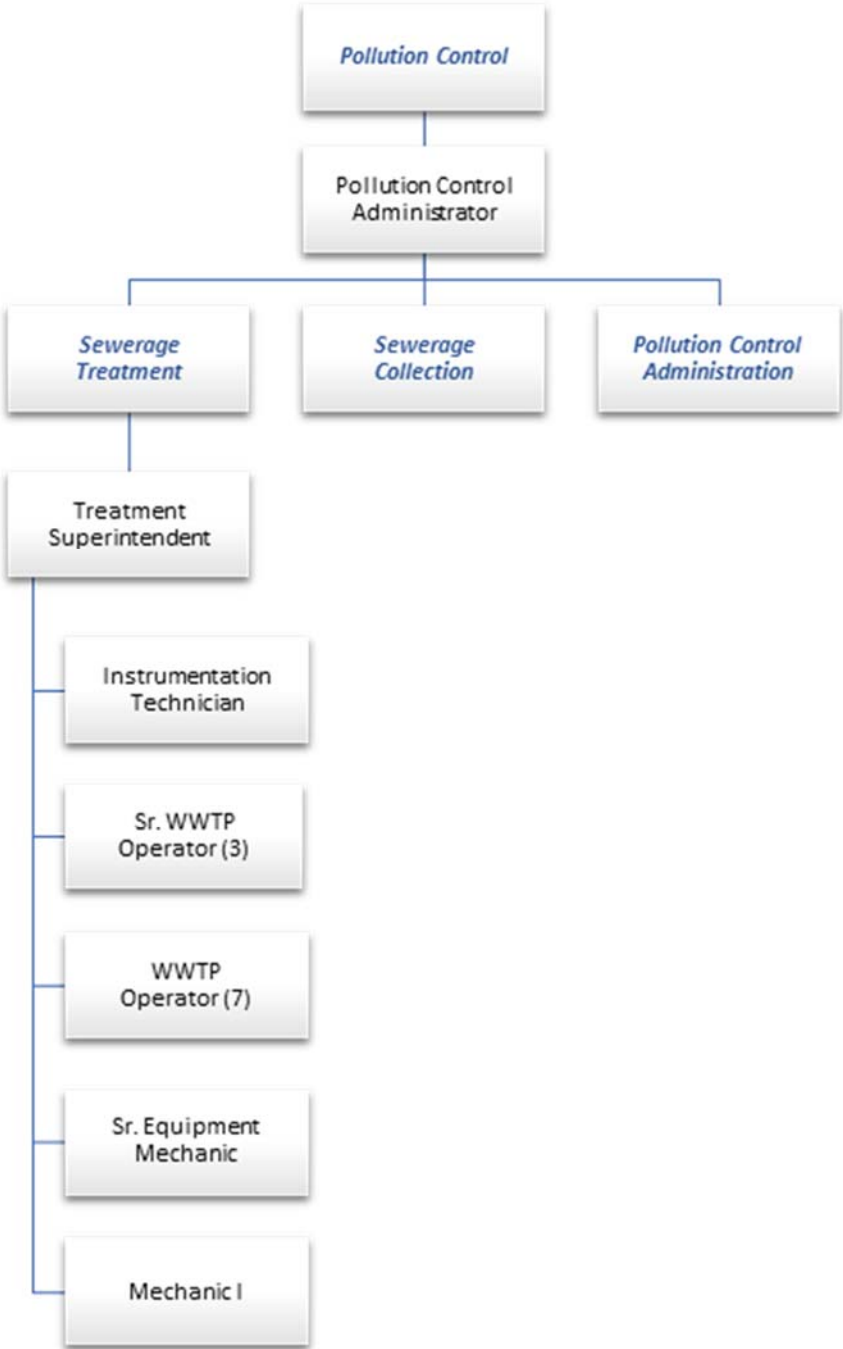
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	765,203	894,719	828,884	867,112	867,112
Supplies and Materials	106,329	310,750	151,700	317,450	317,450
Other Services and Charges	616,397	923,808	775,944	942,108	942,108
Repairs and Maintenance	72,758	116,634	111,637	119,241	119,241
Capital Outlay (Depreciation)	1,423,002	1,420,000	1,425,000	1,425,000	1,425,000
TOTAL EXPENDITURES	2,983,689	3,665,911	3,293,165	3,670,911	3,670,911
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.00%

BUDGET HIGHLIGHTS

- Capital (\$3,005,000), approved:
 - Ultraviolet Disinfection System, \$2,000,000
 - Replace beaches for Clari-Vac, \$175,000
 - Main pump replacements, \$680,000
 - Flocculation Tank Gate valve replacement, \$150,000

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Sewerage Supt. - Treatment	1	1	1	1	211	57,231	71,539	85,847
Instrumentation Technician	1	1	1	1	110	40,290	50,363	60,436
Sr. Stat. Equip. Mech.	1	1	1	1	108	32,703	40,879	49,055
Sr. WWTP Operator	3	1	3	3	108	32,703	40,879	49,055
Mechanic I	1	1	1	1	105	25,255	31,569	37,883
WWTP Operator	7	8	7	7	105	25,255	31,569	37,883
TOTAL	14	13	14	14				



POLLUTION CONTROL ADMINISTRATION

310-433– POLLUTION CONTROL ADMINISTRATION

MISSION STATEMENT /DEPARTMENT DESCRIPTION

The Sewer Administration Section provides the direct administrative, technical and managerial functions to the collection and treatment sections of the Pollution Control Division. These functions oversee the direction of all personnel, assets and methods necessary to serve the public in accordance within guidelines established by governmental agencies and those as set forth by the Terrebonne Parish Consolidated Government, under the Department of Public Works.

BUDGET SUMMARY

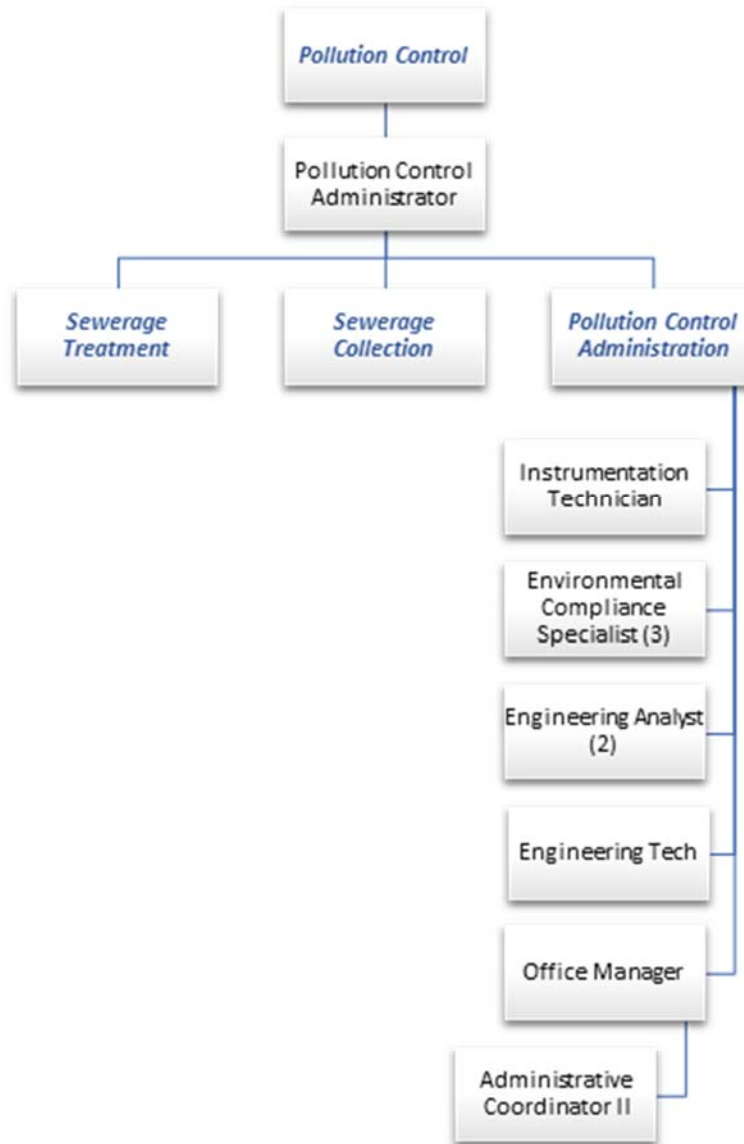
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	583,903	692,785	606,837	695,752	695,752
Supplies and Materials	3,713	8,000	5,500	8,000	8,000
Other Services and Charges	34,771	45,387	40,387	42,431	42,431
Repair and Maintenance	852	3,325	2,625	3,314	3,314
TOTAL EXPENDITURES	623,239	749,497	655,349	749,497	749,497
% CHANGE OVER					0.00%

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Pollution Control Amdin.	1	1	1	1	212	62,954	78,693	94,431
Office Manager	1	1	1	1	208	44,197	55,246	66,295
Instrumentation Technician	1	1	1	1	110	40,290	50,363	60,436
Engineering Anlyast	2	2	2	2	108	32,703	40,879	49,055
Engineering Tech	1	0	1	1	107	29,730	37,163	44,595
Environmental Compliance	3	2	3	3	106	27,275	34,094	40,913
Amin. Coordinator II	1	1	1	1	106	27,275	34,094	40,913
TOTAL	10	8	10	10				



SEWERAGE CAPITAL ADDITIONS

310-434 – SEWERAGE CAPITAL ADDITIONS

PURPOSE OF APPROPRIATION

The monies in this fund are for the depreciating renewal and replacement of the sewer system for the Pollution Control Department.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Capital Outlay (Depreciation)	850,950	805,000	805,000	805,000	805,000
TOTAL EXPENDITURES	<u>850,950</u>	<u>805,000</u>	<u>805,000</u>	<u>805,000</u>	<u>805,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					0.00%

BUDGET HIGHLIGHTS

- Capital (\$4,211,000), approved:
 - o Replace trucks, \$176,000
 - o Ultraviolet Disinfection System, \$2,000,000
 - o Dulac Package Plant upgrades, \$35,000
 - o Clinton Street Package Plant replacement, \$650,000
 - o Johnson Ridge Package Plant replacement, \$450,000
 - o Major repairs, \$250,000
 - o Sewer Force Main Elysian Lift Station to Denley Road, \$200,000
 - o Phase 2 Gum Force Main replacement, \$450,000

2010 BOND SINKING FUND

312-431 – 2010 BOND SINKING FUND

PURPOSE OF APPROPRIATION

The monies in this fund are to pay the debt for the 2010 sewer bonds, for the Pollution Control Department.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Debt Service	<u>157,138</u>	<u>133,457</u>	<u>162,745</u>	<u>150,264</u>	<u>150,264</u>
TOTAL EXPENDITURES	<u>157,138</u>	<u>133,457</u>	<u>162,745</u>	<u>150,264</u>	<u>150,264</u>
% CHANGE OVER PRIOR YEAR					12.59%

BUDGET HIGHLIGHTS

- \$162,745 of principal interest was paid in 2021 and \$150,264 proposed for 2022, approved.

SANITATION FUND

353 – SANITATION FUND

PURPOSE OF APPROPRIATION

This division provides for the maintaining of garbage collection/ disposal services and Ashland Landfill Closure. The major source of revenue is the collection of a monthly garbage user fee from each household. This Fund also receives proceeds of an ad valorem tax assessed by the Parish with a maximum levy of 11.21 mills.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Public Safety			
<i>1. Provide proper disposal of household waste, commercial waste, trash and debris; and to provide</i>			
a. Number of residential and small commercial unit collection stops	42,100	42,300	42,500
b. Average amount of tons of waste per year collected (tons).	126,453	140,000	141,000
c. Recycled waste in scrap metal, newspapers, and used oil (ton).	960	1,000	1,100
d. Dollar amount of hauling contract (millions).	\$1.80	\$1.80	\$1.81
e. Dollar amount of disposal contract (millions).	\$3.68	\$3.68	\$3.85
f. Dollar amount of collection contract (millions)	\$5.27	\$5.38	\$5.70
Effective and Efficient Government			
<i>1. Comply with all EPA/DEQ requirements.</i>			
a. Percentage of Ashland landfill closure complete.	100%	100%	100%
b. Years of maintenance and monitoring functions after closure.	11	10	9
c. Numbers of acres of Ashland landfill site	126	126	126
d. Dollar amount of closure cost.	\$40,784	\$40,784	\$40,784
e. Percentage complied with permits.	100%	100%	100%
f. Percentage met with EPA/DEQ requirements.	100%	100%	100%
Public Services			
<i>1. Provide proper maintenance of the vegetation along parish roads, streets, boulevards, Cemeteries, Bayou Country Sports Park grounds maintenance and various locations in the parish.</i>			
a. Dollar amount of boulevards contract (41 properties by contractor & 46 properties by TPCG).	\$88,776	\$88,776	\$135,150
b. Dollar amount of cemeteries and various location's contracts (30 properties)	\$48,720	\$48,720	\$48,720
c. Dollar amount of parks and grounds contracts (13 properties)	\$95,205	\$95,205	\$95,205
d. Dollar amount of TPCG maintenance contracts (41 properties)	\$180,000	\$180,000	\$180,000



BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Assessments	11,075,100	11,205,645	11,445,773	9,882,927	9,882,927
Intergovernmental	83,554	256,610	282,620	268,489	268,489
Charges for services	7,416	250	47,438	5,000	5,000
Miscellaneous Revenue	1,136,823	121,042	120,577	100,000	100,000
Utility Revenue	7,883,785	7,755,280	8,104,207	7,784,500	7,784,500
Operating Transfers In	0	200,000	200,000	0	0
TOTAL REVENUES	20,186,678	19,538,827	20,200,615	18,040,916	18,040,916
EXPENDITURES					
Solid Waste	15,999,834	16,962,860	16,471,200	17,378,669	17,378,669
Landfill Closure	23,395	40,784	40,784	40,784	40,784
Vegetation	0	1,340,781	1,976,349	1,561,075	1,561,075
Operating Transfers Out	3,400,486	4,679,932	4,679,932	3,103,646	3,103,646
TOTAL EXPENDITURES	19,423,715	23,024,357	23,168,265	22,084,174	22,084,174
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					3.47%
INCREASE (DECREASE) TO NET POSITION	762,963	(3,485,530)	(2,967,650)	(4,043,258)	(4,043,258)
NET POSITION, JANUARY 1	30,442,533	31,205,496	31,205,496	28,237,846	28,237,846
NET POSITION, DECEMBER 31	31,205,496	27,719,966	28,237,846	24,194,588	24,194,588

BUDGET HIGHLIGHTS

- Voters approved the 11.21 mills ad valorem tax on November 14, 2009 (2018-2029). It is projected to generate \$9,866,200 in 2022, approved.
- The 42,250 average units will produce approximately \$5,240,000 of collection fees with an \$8.50 per month user fee for garbage collection and \$1.50 for mosquito abatement fee, approved.
- The Tipping fees are \$42.00 for commercial rates, generating \$2,400,000, which has been legislatively enacted from the following, approved:
 - Per Ordinance # 6538:
Chapter 11, Section 11-34, Disposal Charges, Paragraph (a):
Except as provided in any contractual agreement to which the Parish is a party, any person, firm or corporation, individually, or collectively, disposing of solid waste which is generated upon the premises of their business or personal household within Terrebonne Parish, at any parish solid waste facility, shall pay a disposal fee of not less than forty-two dollars (\$42.00) per ton. Such fee shall be prorated and paid, as set forth in this subsection.
 - Any person, firm or corporation, individually or collectively, disposing of solid waste which is generated outside Terrebonne Parish, at any parish solid waste facility, under a permit issued pursuant to Section 11-31 (d), shall pay a disposal fee of not less than forty-five dollars (\$45.00) per ton or the actual cost to the Parish of waste handling, transportation and disposal, whichever is greater.

SOLID WASTE SERVICES

353-441 – SOLID WASTE SERVICES

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to collect, transport, and dispose of solid waste for our customers in an efficient, effective, and environmentally responsible manner. To provide for proper disposal of household waste, commercial waste, trash, and debris. To promote customer education as to the proper method of disposal of solid waste and to provide for a clean, safe, and enjoyable environment for our customers and our employees. To implement an efficient operation to save taxpayers' dollars and promote overall customer satisfaction.

Services provided for Parish Events Paid with Parish Funds:

- Mardi Gras - provide garbage trucks, Street Sweepers, cleanup crew and litter crew supplies.
- Christmas Parade-provide a dumpster
- Downtown Public Receptacles - collection
- Parish Boat Launches - garbage carts and collection
- Public Fishing Areas – garbage carts and collection
- Downtown Marina-garbage carts and collection
- Parish Cemeteries – garbage carts and collection
- Terrebonne Parish Sheriff's Office - inmate litter crews
- Supplies for inmate litter crews
- 9 Community Recycle Bins

BUDGET SUMMARY

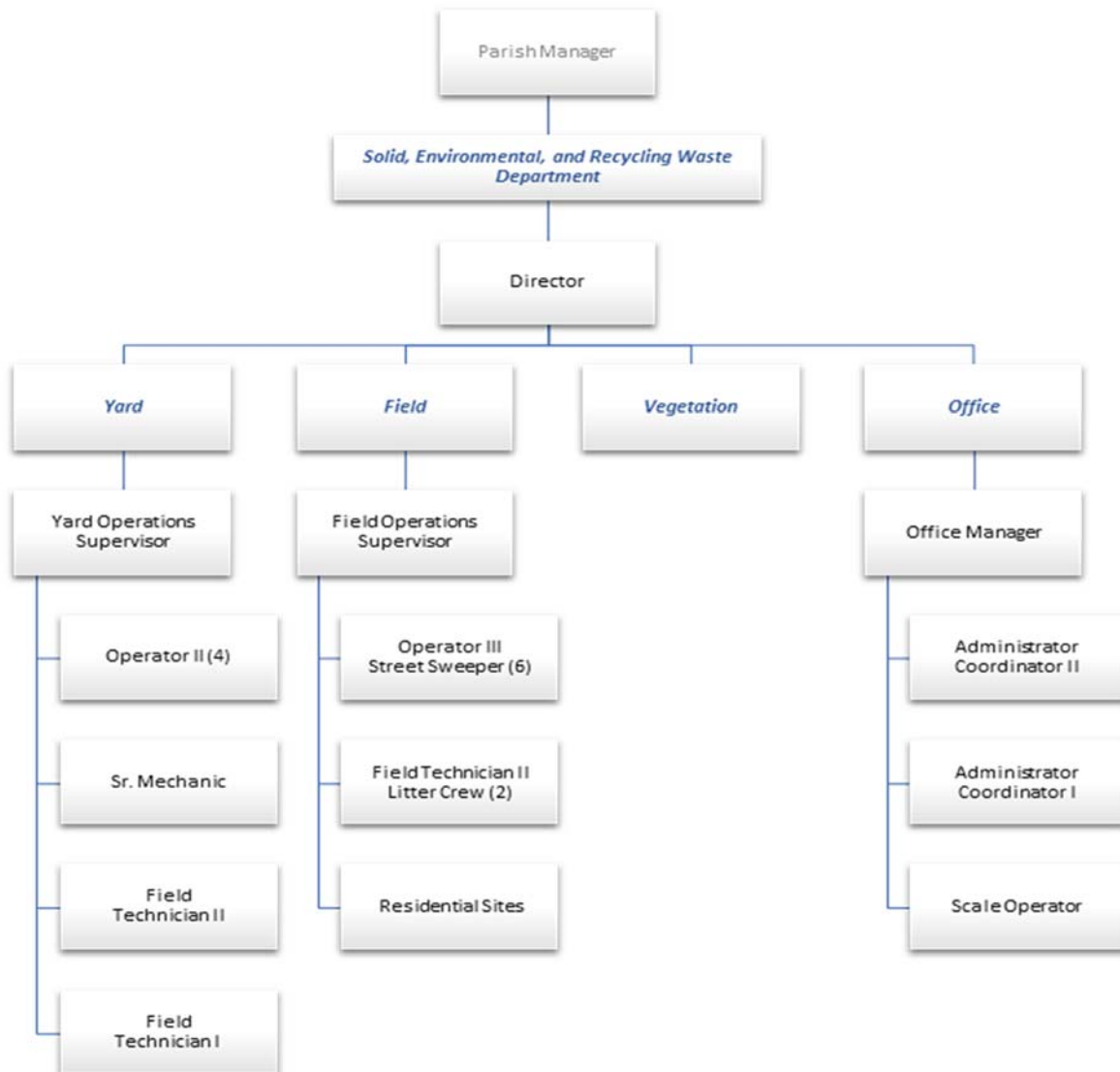
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	1,232,161	1,577,851	1,026,118	1,363,729	1,363,729
Supplies and Materials	395,874	399,324	376,324	384,324	384,324
Other Services and Charges	13,182,510	13,887,200	14,030,812	14,553,867	14,553,867
Repair and Maintenance	508,709	430,485	353,597	392,400	392,400
Capital Outlay (Depreciation)	680,580	668,000	684,349	684,349	684,349
TOTAL EXPENDITURES	15,999,834	16,962,860	16,471,200	17,378,669	17,378,669
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					2.45%

BUDGET HIGHLIGHTS

- Major operating expenses, approved:
 - \$3,846,533, disposal expense, an increase of \$167,485
 - \$1,813,073, Transportation, an increase of \$6,565
 - \$5,703,200, Solid Waste Contract, an increase of \$331,155
 - \$616,176 mosquito abatement, an increase of \$6,096
- Capital (\$98,000), approved:
 - Tractor Loader
- Personnel, approved:
 - Eliminate one (1) Sr. Equipment Operator, Grade 108
 - Eliminate two (2) Field Tech II, Grade 104

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Solid Waste Director	1	1	1	1	II	69,822	100,217	130,612
Oper. Supv. - Solid Waste	2	2	2	2	109	35,974	44,967	53,960
Office Manager	1	1	1	1	109	35,974	44,967	53,960
Senior Fleet Mechanic	1	1	1	1	108	32,703	40,879	49,055
Senior Equipment Operator	1	0	0	0	108	32,703	40,879	49,055
Crew Leader	1	0	1	1	107	29,730	37,163	44,595
Equipment Operator III	6	5	6	6	107	29,730	37,163	44,595
Equipment Operator II - General	4	4	4	4	106	27,275	34,094	40,913
Admin. Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Admin. Coordinator I	1	1	1	1	104	23,603	29,504	35,404
Field Technician II	5	1	3	3	104	23,603	29,504	35,404
Field Tech I	1	1	1	1	103	22,267	27,834	33,400
Scale Operator	1	1	1	1	102	21,206	26,508	31,810
TOTAL	26	19	23	23				



LANDFILL CLOSURE

353-444 – LANDFILL CLOSURE

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Prior to the Ashland Sanitary Landfill opening in 1981, solid waste disposal consisted of unregulated open dumps. In November 1981, the Ashland Sanitary Landfill opened and started receiving waste, as the first publicly owned permitted landfill in Louisiana. The site was permitted for municipal solid waste and commercial waste, regulated by the Louisiana Department of Environmental Quality's Solid Waste Division. The 126 acres Ashland site designed for 10 years of service closed July 31, 1999 well past its designed life with an estimated closure cost of 3 to 4 million dollars. The landfill had a de-capacity of 1,588,774 tons and averaged 80 scale trucks for 440 tons of solid waste per day. State and federal laws and regulations require the Parish to place a final cover on its Ashland Landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. On August 2, 1999, the Solid Waste Pickup Station was operational with subsequent transportation to the River Birch Landfill in Avondale, Louisiana.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	(4,957)	5,000	5,000	5,000	5,000
Supplies and Materials	24,945	10,500	10,500	10,500	10,500
Other Services and Charges	(6,345)	15,284	15,284	15,284	15,284
Repairs and Maintenance	9,752	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES	<u>23,395</u>	<u>40,784</u>	<u>40,784</u>	<u>40,784</u>	<u>40,784</u>
% CHANGE OVER PRIOR YEAR					0.00%

BUDGET HIGHLIGHTS

- The landfill closure costs are accounted for in the construction funds, approved.

VEGETATION

353-445 – VEGETATION

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of this division is to maintain vegetation along parish roads, streets, boulevards, cemeteries, and various locations around the parish, which include grass cutting, herbicide spraying, and tree trimming. Responsibilities vary performing the following:

- Coordinate contractual services for selected areas of the parish
- Manage vegetation maintenance contractors with respect to city parks, boulevards, cemeteries, boat launches, and various locations.
- Participate in parish wide beautification programs (landscaping)
- Control vegetation growth within the city limits near sidewalks and curbs
- Mardi Gras – provide reviewing stand, including the erection, and dismantling, along with litter clean up
- Christmas Parade – provide vehicles and personnel to pull floats
- Downtown Flags – maintain, put up, and take down flags for state and federal holidays

BUDGET SUMMARY

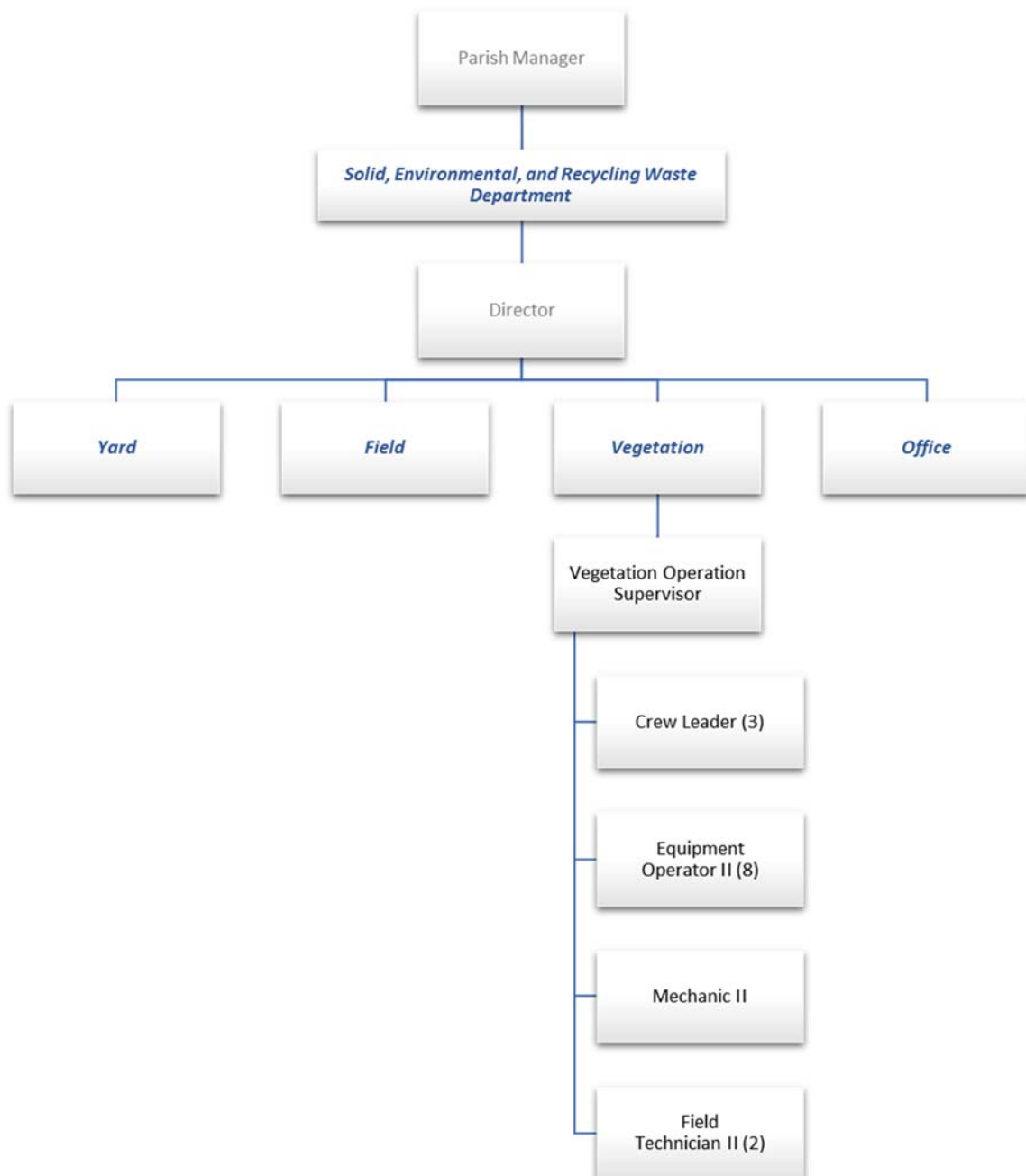
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
EXPENDITURES:					
Personal Services	0	588,621	1,224,189	759,415	759,415
Supplies and Materials	0	131,460	131,460	170,960	170,960
Other Services and Charges	0	383,900	383,900	393,900	393,900
Repairs and Maintenance	0	236,800	236,800	236,800	236,800
TOTAL EXPENDITURES	0	1,340,781	1,976,349	1,561,075	1,561,075
% CHANGE OVER PRIOR YEAR					16.43%

BUDGET HIGHLIGHTS

- Personnel, approved:
 - Transfer five (5) Equipment Operator I, Grade 104 to Equipment Operator II-General, Grade 106
 - Add one (1) Equipment Operator II-General, Grade 106
 - Add one (1) Mechanic II, Grade 106
- Capital (\$512,000), approved:
 - Three (3) John Deere 6120M Cab Tractors, \$95,000 each
 - Two (2) Tiger 60" side rotary mower (longarm cutter), \$40,000 each
 - One (1) Batwing Bushhog, \$25,000
 - One (1) Compact Loader, \$70,000
 - One (1) Tool Truck, \$52,000

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Opeartions Supervisor	1	1	1	1	109	35,974	44,967	53,960
Crew Leader	3	3	3	3	107	29,730	37,163	44,595
Equipment Operator II - General	2	2	8	8	106	27,275	34,094	40,913
Mechanic II	0	0	1	1	106	27,275	34,094	40,913
Equipment Operator I	5	4	0	0	104	23,603	29,504	35,404
Field Technician II	2	2	2	2	104	23,603	29,504	35,404
TOTAL	13	12	15	15				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Mission of the Houma Terrebonne Civic Center (HTCC) is to be an economic catalyst to the Parish while providing cultural enrichment, diverse entertainment, a public forum, and space for corporate and association conferences and/or conventions to hold their events in Terrebonne Parish. This mission is to be accomplished through innovative management, fiscal responsibility, aggressive sales efforts, quality control, and most importantly, superior customer service. The HTCC is a multipurpose facility consisting of a 37,000 square foot exhibit hall with a seating capacity of 4,500 and a connecting 10,000 square foot meeting room wing. It is uniquely designed to host events such as conventions, tradeshow, theater, concerts, banquets, sporting and other community events. The organization is an enterprise fund, meaning that it is a unique department of government, in that while it must adhere to the restrictions placed on governmental operations, it must also operate in a competitive marketplace environment like a commercial enterprise. Division management functions include Administration, Sales and Marketing, Event Services, Business (Box Office/Food & Beverage) and Operations.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
<i>1. To optimize revenue to the facility by:</i>			
a. Driving business to the local economy by increased hotel stays due to convention and other similar events; Hotel/Motel Tax Share.	\$342,333	\$268,900	\$260,000
b. Increasing operating revenue.	\$338,222	\$241,882	\$128,714
c. Maintaining at least 50% repetitive-occurring events compared to overall number of events.	37%	61%	85%
d. Retaining all marquee advertising sponsorships throughout the year.	100%	100%	100%
<i>2. Control operating expenses by:</i>			
a. Keeping operating expenses within 5% from previous year.	94.19%	-2.70%	7.50%
<i>3. Have a safe, accident free working environment for our employees.</i>			
a. Number of lost time employees' injuries.	0	0	0
Economic Development			
<i>1. To optimize and promote the number of events booked at the Civic Center.</i>			
a. Total number of event days throughout the year.	217	169	260
b. National acts/touring events to bring quality performances to the citizens of our area.	1	2	3
c. Wedding business to stay competitive with other facilities in the area.	2	3	8
d. Regional, State or National Conventions/RV Rallies.	5	5	13
<i>2. Increase social media numbers for better reach of advertising events for the Civic Center and our promoters.</i>			
a. Facebook followers.	11,100	12,100	13,100
<i>3. Increase website traffic for better reach of advertising events for the Civic Center and our Promoters, as well as getting more accessible bookings.</i>			
a. Number of sessions on the website.	33,254	29,134	60,000

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Assessments	342,332	260,000	370,000	300,000	300,000
Intergovernmental	2,315	0	0	0	0
Charges for services	291,271	602,008	365,472	602,266	602,266
Miscellaneous Revenue	1,367	2,200	669	700	700
Operating Transfers In	986,915	986,915	986,915	986,915	986,915
TOTAL REVENUES	1,624,200	1,851,123	1,723,056	1,889,881	1,889,881
EXPENDITURES					
Personal Services	1,132,642	1,212,049	975,439	1,055,428	1,055,428
Supplies and Materials	63,537	132,350	121,698	139,201	139,201
Other Services and Charges	458,345	514,931	496,795	529,104	529,104
Repairs and Maintenance	75,047	123,720	123,720	123,400	123,400
Capital Outlay (Depreciation)	495,015	479,548	485,346	482,747	482,747
TOTAL EXPENDITURES	2,224,586	2,462,598	2,202,998	2,329,880	2,329,880
% CHANGE OVER PRIOR YEAR EXCLUDING DEPRECIATION					-6.85%
INCREASE (DECREASE) TO NET POSITION	(600,386)	(611,475)	(479,942)	(439,999)	(439,999)
NET POSITION, JANUARY 1	8,545,127	7,944,741	7,944,741	7,464,799	7,464,799
NET POSITION, DECEMBER 31	7,944,741	7,333,266	7,464,799	7,024,800	7,024,800

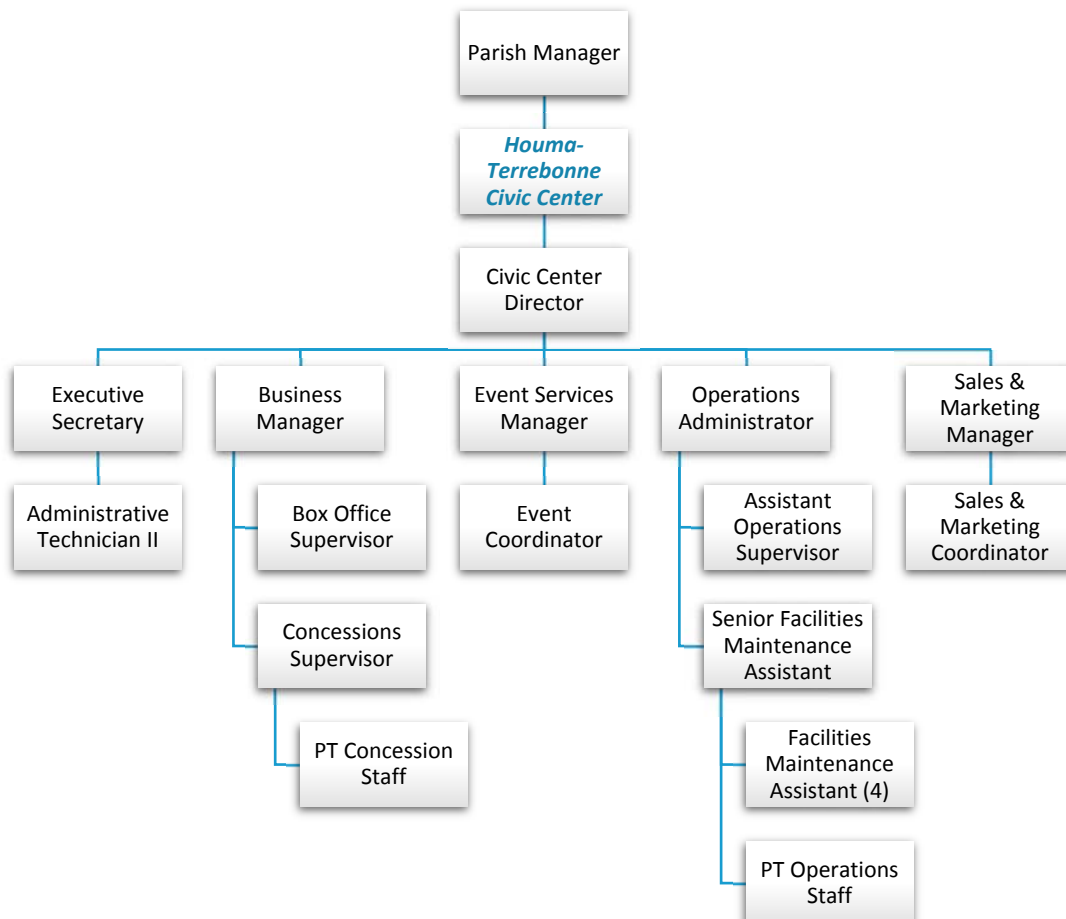
BUDGET HIGHLIGHTS

- Receives a special dedicated Hotel/Motel Tax, 2022 proposed, \$300,000, an increase of \$40,000, approved.
- Self-generated revenue from facility use rentals, marketing, celebrity promotions, and food and beverage sales are proposed at \$602,266, approved.
- General Fund supplement for 2022 is proposed to be \$986,915, same as 2021, approved.



PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Convention Center Director	1	1	1	1	I	64,650	93,719	122,788
Event Services Manager	1	1	1	1	210	52,028	65,035	78,042
Operations Administrator	1	1	1	1	210	52,028	65,035	78,042
Business Manager	1	1	1	1	209	47,732	59,665	71,599
Sales and Marketing Manager	1	1	1	1	209	47,732	59,665	71,599
Assistant Operations Supervisor	1	1	1	1	209	47,732	59,665	71,599
Event Coordinator	1	1	1	1	208	44,197	55,246	66,295
Box Office Supervisor	1	1	1	1	207	41,305	51,632	61,958
Sr. Facilities Maintenance Tech.	1	1	1	1	109	35,974	44,967	53,960
Executive Secretary	1	1	1	1	107	29,730	37,163	44,595
Sales and Marketing Coordinator	1	1	1	1	106	27,275	34,094	40,913
Concession/Kitchen Supervisor	1	1	1	1	105	25,255	31,569	37,883
Admin. Tech II	1	1	1	1	102	21,206	26,508	31,810
Facilities Maintenance Asst.	4	3	4	4	101	20,197	25,246	30,295
TOTAL FULL-TIME	17	16	17	17				
Event Staff	20	8	20	20	101	10,099	12,623	15,148
TOTAL PART-TIME	20	8	20	20				
TOTAL	37	24	37	37				



INTERNAL SERVICE FUNDS

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost – reimbursement basis.

Risk Management: The Insurance Control Fund is maintained by the Parish to account for the Risk Management Department, including, but not limited to, liability administration, safety claims loss control, billing to the various funds and the payment of insurance premiums for general liability, automobile and workmen’s compensation coverage. This fund is also used to account for the monies held in claims accounts for the self-insured portion of each claim in connection with the above coverages.

Group Health Insurance Fund: The Group Health Insurance Fund is maintained by the Parish to account for benefits administration, billings to the various funds and payment of insurance premiums for group health and dental coverage.

Human Resources: The Human Resources Fund is used to account for the personnel services offered to all divisions/departments of the Parish including but not limited to administration, training and unemployment claims.

Purchasing: The Centralized Purchasing Fund is maintained by the Parish to account for the allocation of various funds for the cost of operating the Purchasing Department.

Information Technologies: The Information Technologies Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Information Systems Department.

Centralized Fleet Maintenance: The Centralized Fleet Maintenance Fund is maintained by the Parish to account for the allocation to various funds for the cost of operating the Fleet Maintenance Department.

RISK MANAGEMENT

354 & 357 INTERNAL SERVICE FUNDS – RISK MANAGEMENT

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission of the Risk Management Department is to identify, reduce, transfer, and assume risk exposures for the TPCG governmental entity. Our current structure involves retaining risk through Self Insurance, participating in risk through various deductible and Self-Insured Retention policies, and transferring risk through various legal agreements and with insurance carriers. Our coverages are broad in scope and cover most insurable exposures as previously stated. Risk Management is also responsible for Group Benefits for our over 800 plus current and retired employees. This encompasses all benefits including future medical benefits for our retired employees. This program is administered through an outside administrator and the catastrophic risk is transferred to insurance carriers. Most of the program is self-funded which requires TPCG to accrue these liabilities on its balance sheet.

The department is combined with Human Resources and works collectively with Human Resources to review job classifications and identify safety issues based on performance requirements for current and future employees. A proactive Loss and Safety philosophy helps to reduce mitigate and prevent losses to the Parish. Our aggressive management of claims also compliments the safety philosophy, which balances out our risk profile and department goals.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
<i>1. Provide Health Insurance and Group Benefits to all employees and their family members.</i>			
a. Number of current employees with family group insurance	552	560	564
b. Number of current employees with single group insurance	491	500	505
c. Number of retired employees with family group insurance	100	110	120
d. Number of retired employees with single group insurance	120	130	135
e. Number of Short-Term Disability claims	75	80	85
f. Number of Long-Term Disability Claims	20	30	40
<i>2. Maintain monthly Director meetings to discuss loss history by department for Workers Compensation, Public Liability, and Automobile Liability. Use statistical data to assist in risk evaluation.</i>			
a. Number of Workers' Compensation claims processed	80	101	101
b. Number of General Liability claims processed	53	35	35
c. Number of Automobile Liability claims processed	71	62	62
d. Number of claim files closed	105	58	58
e. Total dollar amount of Workers' Compensation Medical payments (Millions)	\$0.33M	\$0.30M	\$0.30M
<i>3. Continue to use statistical data along with increase in training and seminars to promote our safety programs to decrease incident rates and lost time injuries.</i>			
a. Number of Safety Inspections	1284	1050	1050
b. Number of Safety Programs Implemented	2	0	0
c. Number of Safety Training Classes	10	30	30
<i>4. Reduce the number of benefit claims by proactively monitoring and communicating with employees the necessity use of preventive healthcare as a way to eliminate future medical claims, promote regular health checkups to minimize loss time on the job.</i>			
a. Total dollar amount of prescription claims paid (Millions)	\$3.5M	\$3.7M	\$4.0M
b. Total dollar amount of medical claims paid (Millions)	\$9M	\$9.5M	\$10M
c. Total dollar amount of dental claims paid	\$688,652	\$700,000	\$710,000
d. Number of life insurance claims paid	12	14	16
f. Total dollar amount of life insurance claims paid	\$100K	\$150K	\$175K
<i>5. Allocate Safety training to Departments based on needs, budgets, and prior history. Implement monthly safety meeting programs.</i>			
a. Number of Employees Trained	200	300	300

INSURANCE CONTROL FUND (354)

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Charges for services	8,106,830	8,908,675	8,483,846	9,153,966	9,153,966
Miscellaneous Revenue	110,794	25,000	12,642	0	0
Other Revenue	261,127	110,000	280,000	250,000	250,000
TOTAL REVENUES	8,478,751	9,043,675	8,776,488	9,403,966	9,403,966
EXPENDITURES					
Personal Services	580,706	630,560	604,360	625,547	625,547
Supplies and Materials	19,124	21,640	21,150	21,640	21,640
Other Services and Charges	7,866,138	8,536,959	8,071,593	8,715,951	8,715,951
Repair and Maintenance	205	1,150	1,150	1,150	1,150
Allocated Expenditures	212,360	192,713	212,360	212,360	212,360
Capital Outlay (Depreciation)	14,388	14,037	13,481	13,127	13,127
TOTAL EXPENDITURES	8,692,921	9,397,059	8,924,094	9,589,775	9,589,775
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND DEPRECIATION					1.89%
INCREASE (DECREASE) TO NET POSITION	(214,170)	(353,384)	(147,606)	(185,809)	(185,809)
NET POSITION, JANUARY 1	2,252,215	2,038,045	2,038,045	1,890,439	1,890,439
NET POSITION, DECEMBER 31	2,038,045	1,684,661	1,890,439	1,704,630	1,704,630

BUDGET HIGHLIGHTS

- Premium Revenue from departments and user agencies for major self-insured plans, approved:
 - Workmen’s Compensation, \$1,650,000
 - General Liability, \$3,017,674
 - Vehicle Insurance, \$700,000
 - Physical Plant, \$2,357,850
 - Gas/Electric Liability, \$605,000
 - Boiler Insurance, \$184,500
 - Medical Professional Liability, \$350,000
- Major Expenditures, approved:
 - Premiums for excess of our self –insurance retention:
 - Workmen’s Compensation, \$377,532
 - Medical Professional liability, \$347,735
 - Vehicle Insurance, \$184,405
 - General Liability, \$550,239
 - Boiler, \$184,500
 - Physical Plant, \$2,357,850
 - Gas /Electric Liability, \$529,735
 - Claims for all coverage, \$3,430,000
 - Actuarial Audit, \$16,000 as required for annual financial reporting

SPECIAL NOTES

The Parish is exposed to various risks of loss related to General liability, Auto liability, Cyber Liability, Aircraft Liability, and Workers' Compensation, Property and Group Health Benefits. Various suits and claims arising from personal injury and property damage, some for substantial amounts, are pending against the Parish, its insurers and others. In accordance with Statement of Financial Accounting Standards No. 5, the Parish's Internal Service Fund has provided for, in its financial statements, estimated losses from the aforementioned pending suits and claims based on the estimated ultimate cost of settling the claims, considering the effects of inflation, recent claim settlement trends and other social and economic factors, including the effects of specific incremental claim adjustment expenses, salvage and subrogation. The Parish believes the ultimate settlement costs will not materially exceed the amounts provided for the claims.

Under the Parish's limited risk management program, premiums are paid into the Internal Service Funds by all participating funds and are available to pay claims, claim reserves and administrative costs of the program. The total charge by the Internal Service Funds to the other funds is based on an actuarial method and adjusted over a reasonable period of time so that Internal Service Fund revenues and expenses are approximately equal.

Liabilities are reported when it is probable that a loss has occurred, and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNRs). The liability for claims and judgments is reported in the Internal Service Funds.

Insurance coverage for the various loss risks related to general liability, public officials and employees' liability, general liability for Electric and Gas Systems, auto liability, workmen's compensation, property, group health, and employment practices liability is provided as described below:

Boiler & Machinery Insurance (Fund 354) – For the period March 1, 2021 to March 1, 2022, the Parish is self-insured for the first \$50,000 and included in Combined Deductible Business Income, Extra Expense, and/or Spoilage deductible apply; except \$200,000 of each claim relating to all locations that produce electric power and all other "covered equipment" at substations; and, with a limit of insurance of \$100,000,000.

Protection & Indemnity Insurance (Fund 368) – For the period April 1, 2021 to April 1, 2022, is liability coverage of watercrafts. It protects from liabilities, from bodily injury, or property damage arising out of the use, and including crew coverage. The parish has a \$500,000 deductible of each claim with an insurance limit of \$1,000,000.

Excess Protection & Indemnity (Fund 368) – For the period April 1, 2021 to April 1, 2022, is liability coverage of watercrafts. It protects from liabilities, from bodily injury, or property damage arising out of the use, and including crew coverage. The parish has a \$9,000,000 limit of insurance per vessel.

Medical Professional Liability (Fund 369) – For the period April 1, 2021 to April 1, 2022, the Parish has a \$50,000 deductible per claim relating to professional incident also known as medical malpractice, with \$1,000,000 limit; with \$3,000,000 aggregate.

General Liability (Fund 371) – For the period April 1, 2021 to April 1, 2022, the Parish is self-insured for the first \$500,000 of each claim relating to general liability, with claims in excess thereof covered up to \$10,000,000 per claim with a \$20,000,000 aggregate. The Parish pays general liability claims in excess of \$10,000,000. The parish purchased an additional \$6,000,000 of Employers Liability with a \$1,550,000 deductible per occurrence and \$1,750,000 deductible for Police Officers, Firefighters, Gas Company, Electric Light or Power Cooperative.

Automobile Liability (Fund 372) - For the period April 1, 2021 to April 1, 2022, the auto liability self-insured retention is \$500,000, with claims in excess thereof covered up to \$10,000,000. Auto claims in excess of \$10,000,000 are paid by the Parish.

Workers' Compensation (Fund 373) – For the period April 1, 2021 to April 1, 2022, the Parish is self-insured for the first \$600,000 per occurrence and \$600,000 each employee for disease and \$750,000 per occurrence for Police, Firemen, Gas and Electrical employees. For liability in excess of \$750,000 for police, fire, gas and electric; and all others \$600,000, the Parish is covered under an insurance contract for claims up to \$25,000,000 per occurrence under the workers' compensation policy, employer's liability insurance limits are \$1,000,000.

Property Insurance (Fund 374) – For the period March 1, 2021 to March 1, 2022, the Parish is self-insured for the first \$50,000 of each claim relating to Fire & Extended Perils (excludes Wind/Hail & All pumping stations, Generating Plant & substations-per schedule). The parish is self-insured for the first \$ 50,000 of each claim relating to Fire & Extended perils for Generating Plant (excludes

Wind/Hail). The Parish has a 2% of the total insurable value of each “Unit of Insurance” at each building involved in the loss for the peril of “Named Storm”; minimum of \$100,000 deductible any one occurrence for claims relating to Wind/Hail (All scheduled property including Power Generating Facilities). The Parish is covered under insurance contracts for the excess liability up to \$65,000,000. Any claims in excess of \$65,000,000 are to be paid by the Parish.

Special Floater-Inland Marine Coverage (Fund 374) – For the period March 1, 2021 to March 1, 2022, the Parish is self-insured for \$10,000 per occurrence for items valued less than \$25,000 and self-insured for \$25,000 per occurrence for items valued \$25,000 or greater. This policy covers Physical Damage for equipment, pumps submersible, pumps above ground and pumps above ground with building all as submitted to the company on file. No coverage for major facilities as identified on SOV received 12/30/2017. This policy does not provide coverage for pumping stations. The Total Insurable Value is \$ 14,297,047.

Inland Marine coverage (Fund 374) – for the period of March 1, 2021 to March 1, 2022, the parish is self-insured for the first \$1,000 per occurrence for basic, flood, earth movement, and windstorm with limits of \$93,206. This policy covers the equipment on top of the High-Rise Building belonging to HPD, surveillance equipment for Planning at the Marina, and a Communication Tower for OEP (Office of Homeland Security & Emergency Preparedness).

General Liability for Electric and Gas Systems (Fund 375)– For the period April 1, 2021 to April 1, 2022, the Parish is self-insured for the first \$200,000 of each claim relating to general liability of the Electric and Gas Systems; the first \$500,000 related to pollution liability; and \$200,000 Emergency Assistance Agreement. For liability in excess thereof, the Parish is covered under an insurance contract for up to \$20,000,000 each occurrence, \$20,000,000 products; \$20,000,000 failure to supply, \$20,000,000 pollution aggregate, \$20,000,000 medical malpractice; \$20,000,000 wild Fire Liability Aggregate and \$40,000,000 General aggregate, with any claims over \$20,000,000 to be paid by the Parish.

Employment Practice Liability (Fund 376) - For the period April 1, 2021, to April 1, 2022, the employment practices liability self-insured retention is \$250,000, with claims in excess thereof covered up to \$10,000,000 with a \$20,000,000 Aggregate with any claims in excess of the \$10,000,000 to be paid by the Parish. Claims for Sexual Abuse are covered under this policy with limits of \$5,000,000.

Public Officials and Employee’s Liability (Fund 377) – For the period April 1, 2021 to April 1, 2022, the public officials, employee’s liability, and Sexual Harassment self-insured retention is \$250,000, with claims in excess thereof covered up to \$10,000,000 with \$20,000,000 aggregate. Any claims in excess of \$10,000,000 are paid by the Parish.

Environment Cleanup & Liability (Fund378) – For the period April 1, 2021 to April 1, 2022, the Parish has a \$250,000 deductible each incident, with limits of \$5,000,000 each incident with \$5,000,000 aggregate limit. This covers the Parish for departments with exposure to spills, chemical release, asbestos, and contaminations. Any claims in excess of \$5,000,000 are paid by the Parish.

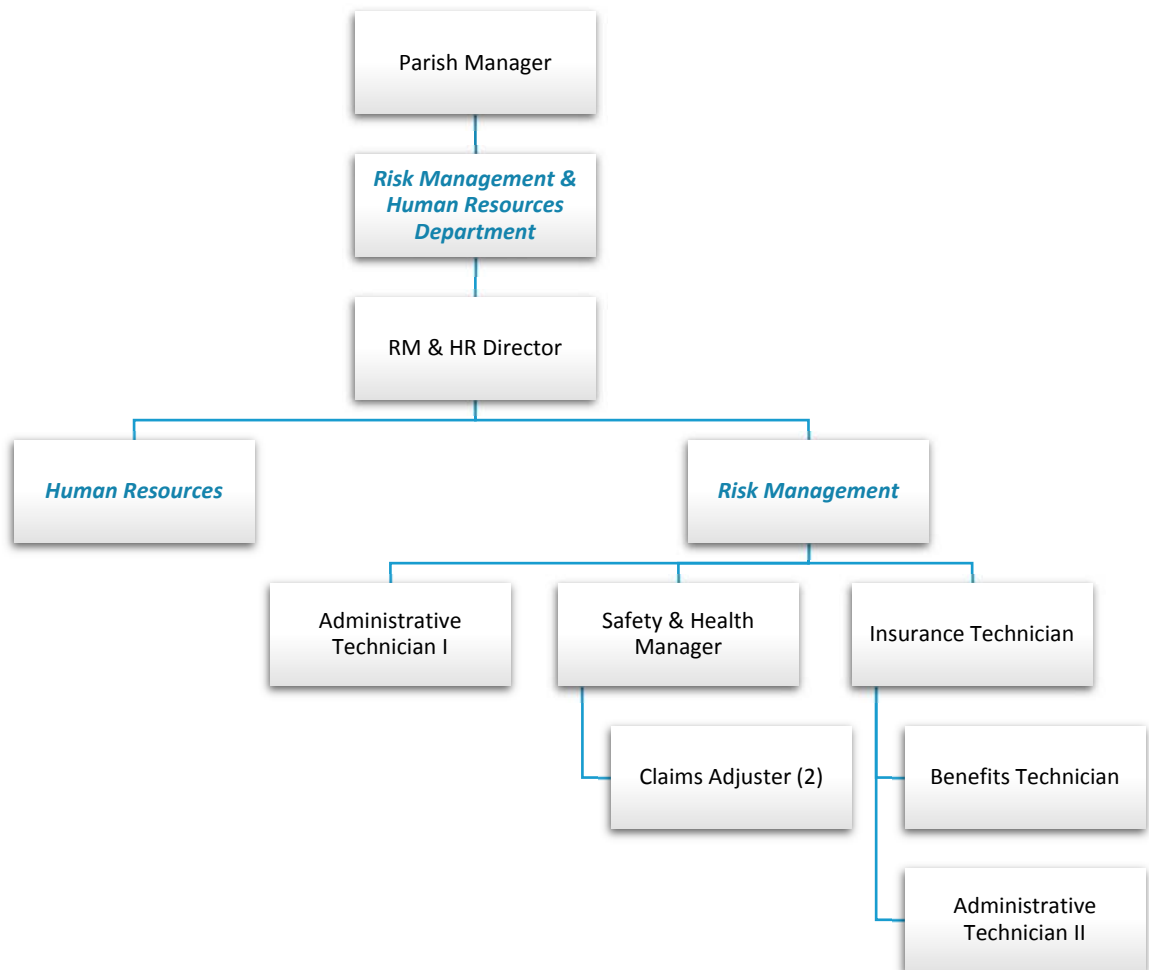
Contractors Pollution Liability (Fund 379) – For the period April 1, 2021 to April 1, 2022, the Parish has a \$5,000 deductible for each loss, with limits of \$1,000,000 each loss and \$2,000,000 aggregate limit. This covers our Housing and Human Services Department for Weatherization exposure.

Cyber Liability (Fund 367) -- for the period of April 1, 2021, to April 1, 2022, the Parish has a \$10,000 SIR and \$10,000 SIR for Event Management Liability with limits of \$1,000,000 per claim, \$1,000,000 Network interruption-per occurrence subject to 12 hour waiting period; \$1,000,000 Event Management-Discovery; and \$1,000,000 Cyber Extortion-per occurrence.

Drone-Aircraft Liability (Fund 366) – for the period of April 1, 2021 to April 1, 2022, the Parish has limits of \$5,000,000 per occurrence combined single limit of Bodily Injury and Property Damage and Medical per person \$5,000 with Medical per occurrence of \$50,000.

PERSONNEL SUMMARY

JOB TITLE	2021	2021	2022	2022	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Risk Management/HR Director	1	1	1	1	III	75,407	107,234	139,060
Safety and Health Manager	1	1	1	1	209	47,732	59,665	71,599
Claims Adjuster	2	2	2	2	207	41,305	51,632	61,958
Insurance Technician	2	2	2	2	108	32,703	40,879	49,055
Admin. Tech II	1	1	1	1	102	21,206	26,508	31,810
Admin. Tech I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	8	8	8	8				



GROUP HEALTH INSURANCE FUND (357)

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Charges for services	17,248,905	17,583,579	16,866,780	17,204,116	17,204,116
Other Revenue	542,050	500,000	500,016	250,000	250,000
TOTAL REVENUES	17,790,955	18,083,579	17,366,796	17,454,116	17,454,116
EXPENDITURES					
Other Services and Charges	15,199,312	18,436,423	16,802,943	17,540,655	17,540,655
Allocated Expenditures	292,408	286,386	292,408	292,408	292,408
Operating Transfers Out	500,000	500,000	500,000	500,000	500,000
TOTAL EXPENDITURES	15,991,720	19,222,809	17,595,351	18,333,063	18,333,063
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND OPERATING TRANSFERS OUT					-4.86%
INCREASE (DECREASE) TO NET POSITION	1,799,235	(1,139,230)	(228,555)	(878,947)	(878,947)
NET POSITION, JANUARY 1	2,290,149	4,089,384	4,089,384	3,860,829	3,860,829
NET POSITION, DECEMBER 31	4,089,384	2,950,154	3,860,829	2,981,882	2,981,882

BUDGET HIGHLIGHTS

- Premium Revenue, \$17,204,116, approved.
- Major expenditures, approved:
 - Premiums for excess liability including administrative fees, \$3,245,522, \$186,992 more than 2021
 - Claims, \$14,155,036

SPECIAL NOTE:

The Parish is self-insured for the first \$175,000 of each claim relating to group health insurance. The aggregate deductible for all group claims relating to group insurance for 2020 is \$16.1 million. The Parish is covered under an insurance contract for the excess liability up to \$2,000,000 on individual claims. Each covered employee is subject to an unlimited maximum claim.

In 2004, the Parish adopted a policy for providing continued group insurance coverage to retirees based on years of service in excess of ten years. (Reference Ordinance No. 6918)

Administration has recommended a 5% increase to premiums for 2022. The Parish will continue to review the claims in benefits and reserves through-out the year.

At the end of 2012, the Parish adopted a new policy incrementally increasing the employee/retiree's contribution rate from 15% to 20%. In January 2013, the employee contribution was raised to 17.50%, in January 2014 and 2015 the rate was raised to 18.75% to 20.00% respectively. For employees hired on or after January 1, 2013, post-retirement benefits will only be available to those with thirty years of service and are at least fifty-five (55) years of age. For Police and Fire employees hired on or after January 1, 2013, the benefits are for those with twenty-five (25) years of service and who are at least fifty-five (55) years of age. (Reference: Ordinance 8255, 12/19/2012)

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The mission for the Department of Human Resources is to attract and provide equitable and rewarding opportunities for all employees of the Terrebonne Parish Consolidated Government. This department carries out several Human Resources functions, which include recruitment, orientation, education and training, and employee services for nearly 950 employees. The department also handles several administrative functions such as parish classification and compensation plans, administers the retirement system, monitors the parish drug testing policy, and ensures compliance with all state and federal employment related laws. The department also works with all other parish departments to assist them as they relate to employment-related matters and the Parish’s Policy and Procedure Manual.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
<i>Effective and Efficient Government</i>			
<i>1. Implement & Present on-site employee training seminars at no cost to TPCG employees on various employment topics.</i>			
a. Number of employees trained	748	800	850
b. Number of employee orientations completed	5	6	10
c. Number of employees attending orientation	83	165	150
d. Number of Parish employees that completed the State mandated Ethics Training.	748	745	850
e. To continue to stress the importance of the TPCG Drug Testing Policy	83	200	125
<i>2. Strengthen rapport/working relationships with department directors and management.</i>			
a. Total number of Parish full-time employees	657	665	670
b. Number of Job Openings	110	177	120
c. Number of Vacancies filled	98	123	100
d. Number of Applications received	1,040	950	1,200
e. Number of Performance Evaluations Processed	111	185	500
f. Number of Terminations	171	187	150
g. Number of parish full-time hires (permanent)	108	147	125

BUDGET SUMMARY

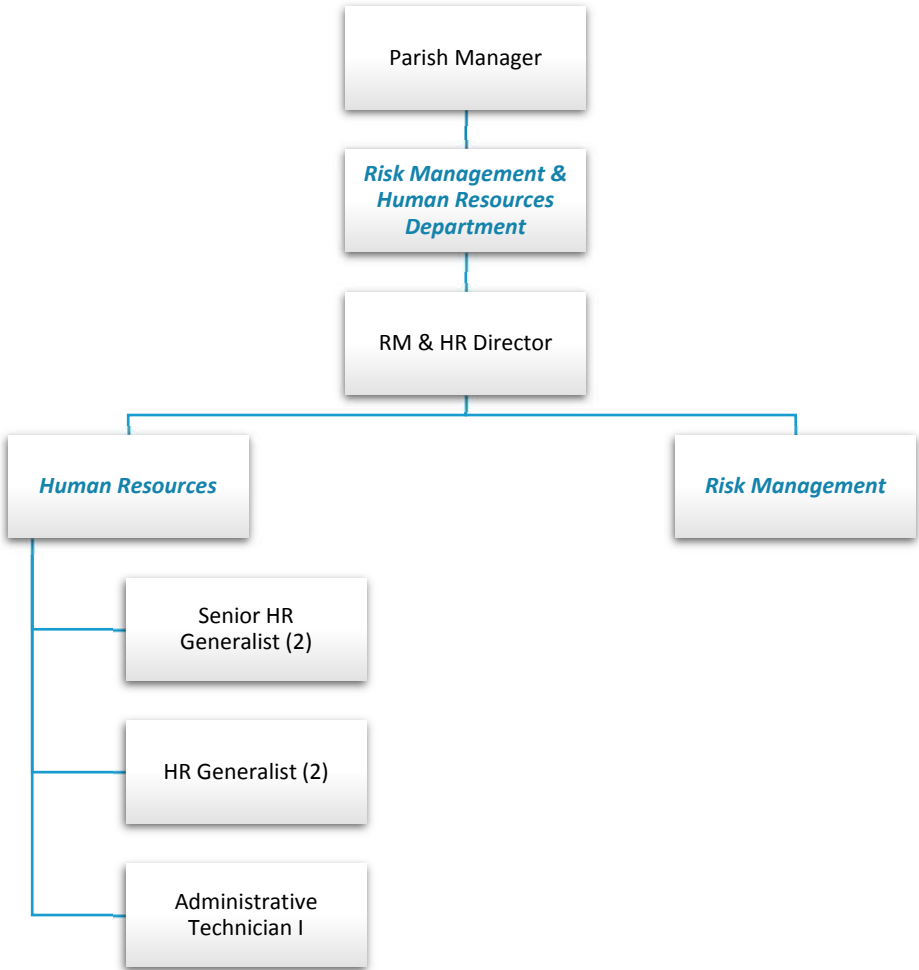
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	83	0	0	0	0
Charges for services	628,666	596,000	567,098	596,000	596,000
Miscellaneous Revenue	816	0	36	36	36
TOTAL REVENUES	629,565	596,000	567,134	596,036	596,036
EXPENDITURES					
Personal Services	337,268	392,022	370,684	405,830	405,830
Supplies and Materials	7,127	9,180	7,148	9,080	9,080
Other Services and Charges	204,352	229,692	198,075	230,836	230,836
Allocated Expenditures	86,352	82,361	86,352	86,352	86,352
Capital Outlay (Depreciation)	4,248	5,455	2,617	3,974	3,974
TOTAL EXPENDITURES	639,347	718,710	664,876	736,072	736,072
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND DEPRECIATION					2.35%
INCREASE (DECREASE) TO NET POSITION	(9,782)	(122,710)	(97,742)	(140,036)	(140,036)
NET POSITION, JANUARY 1	469,069	459,287	459,287	361,545	361,545
NET POSITION, DECEMBER 31	459,287	336,577	361,545	221,509	221,509

BUDGET HIGHLIGHTS

- Human Resources Department is funded by a user charge paid by all departments/divisions, which benefit from this service. The charge for 2022 is 1.5% of salaries and wages or \$596,000, approved.
- Major Expenditures, approved:
 - Unemployment Claims (UC): The Parish is 100% self-funded for UC, reimbursing the Louisiana State Department of Labor for all benefits paid each quarter. The Human Resources Department oversees the documentation and works with the Parish and State to monitor the claims.
 - 2015 - \$26,593
 - 2016 - \$29,733
 - 2017 - \$28,078
 - 2018 - \$23,648
 - 2019 - \$5,626
 - 2020 - \$18,183
 - 2021 Estimated - \$30,000
 - 2022 Estimated - \$30,000
 - Legal/Consultant, \$75,000
 - Summer Intern Jumpstart Program (eighth year), \$40,000

PERSONNEL SUMMARY

JOB TITLE	2021	2021	2022	2022	PAY GRADE	ANNUAL SALARY		
	ADPT	CUR	PRO	ADPT		MIN	MID	MAX
Senior HR Generalist	2	2	2	2	110	40,290	50,363	60,436
HR Generalist	2	1	2	2	108	32,703	40,879	49,055
Admin. Tech I	1	1	1	1	101	20,197	25,246	30,295
TOTAL	5	4	5	5				



MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Purchasing Division, of the Finance Department, currently operates as a combined centralized and decentralized purchasing program. The Purchasing Division services all departments of the Terrebonne Parish Consolidated Government, all districts of which the Terrebonne Parish Council is the governing authority, and other departments, commissions, and agencies by providing leadership and guidance in all phases of material utilization, including acquisition, storage, distribution, re-utilization and disposal. We provide responsive, professional, and outstanding support services to all our customers. It is our responsibility to ensure that all transactions conform to purchasing procedures and laws. While acting in the Parish’s best interest, it is our objective to maximum the value for each tax dollar spent on materials, supplies and/or services.

The mission of the Warehouse Division is to continue to provide all operating departments of the Terrebonne Parish Consolidated Government including all Fire & Recreation Districts with necessary supplies and materials needed daily. Our goal is to have available in our inventory stock control room, supplies which meet the required needs of all users. Items stocked for daily operations vary from general consumables such as janitorial, office, safety, paints and tools. Specialty products are stored for the Parish’s Utilities services providing electric generation & distribution, gas distribution, wastewater collection & treatment, and landfill management. Also, all recreation equipment is purchased and stored for TPR’s various youth team sports programs. We take pride in supporting the youth sports programs by collecting and storing used equipment. Equipment is inspected for safety reasons and repurposed the next season. The Warehouse provides material deliveries to all departments three days a week.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
<i>Effective and Efficient Government</i>			
1. To respond to requests for assistance			
a. Number of purchase orders issued	29,754	26,250	25,000
b. Dollar value of purchase orders (millions)	\$144	\$125	\$155
c. Number of training events hosted	0	0	1
d. Number of communication work orders processed	66	70	72
2. To maintain response time from receipt of requisitions / requests to issuance of purchase orders			
a. Material and Supply bids advertised	18	25	20
b. Capital projects advertised	15	15	15
c. RFP’s, RFQ’s, and SOQ’s advertised	3	4	6
d. Surplus Property bids advertised	27	26	26
e. Dollar value of surplus property sold	\$148,000	\$332,000	\$450,000
3. To continue revising and improving bidding documents and specifications.			
a. Updated guidelines for standard forms for contracts, solicitations	Annually	Annually	Annually
b. Updated Purchasing Handbook	Annually	Annually	Annually
4. To respond to all government agency Request for assistance			
a. Number of Warehouse Employees	3	3	3
b. Number of Fund/Departments Assisted	96	98	98
c. Number of Stock delivered to various Department	189	200	400
5. To obtain proper materials and equipment in a timely manner, while complying with all local, state, and federal laws.			
a. Number of items stocked in the warehouse	563,189	548,450	500,000
b. Number of Warehouse Requisitions	4,000	3,100	3,500
c. Number of Quotations Solicited	82	100	125
6. To continue to provide using departments with a Warehouse Staff that is professional, experienced and able to address departmental needs.			
a. Dollar value of Warehouse Inventory (Millions)	\$2.4	\$2.8	\$2.5
b. Dollar value of Warehouse Issues (Millions)	\$1.6	\$1.7	\$1.8

BUDGET SUMMARY

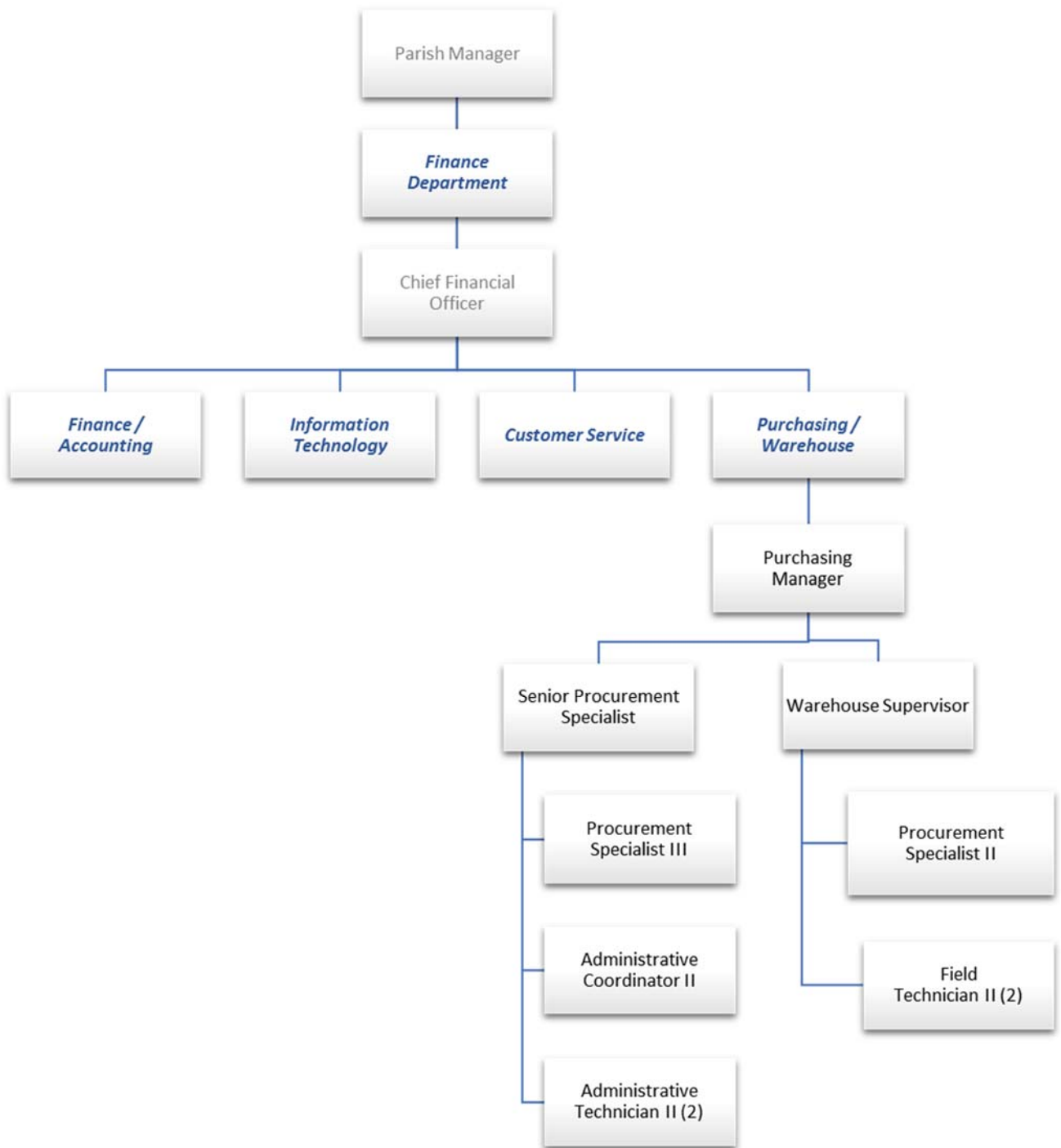
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	32,970	0	0	0	0
Charges for services	943,257	1,025,104	950,206	942,206	942,206
Transfers In	0	200,000	200,000	0	0
TOTAL REVENUES	976,227	1,225,104	1,150,206	942,206	942,206
EXPENDITURES					
Personal Services	622,867	611,143	544,809	692,220	692,220
Supplies and Materials	8,484	14,550	10,100	13,525	13,525
Other Services and Charges	172,207	185,928	176,088	196,642	196,642
Repairs and Maintenance	736	6,445	6,445	6,755	6,755
Allocated Expenditures	11,572	10,089	11,572	11,572	11,572
Capital Outlay (Depreciation)	48,654	46,949	46,215	55,368	55,368
TOTAL EXPENDITURES	864,520	875,104	795,229	976,082	976,082
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND DEPRECIATION					11.13%
INCREASE (DECREASE) TO NET POSITION	111,707	350,000	354,977	(33,876)	(33,876)
NET POSITION, JANUARY 1	(212,610)	(100,903)	(100,903)	254,074	254,074
NET POSITION, DECEMBER 31	(100,903)	249,097	254,074	220,198	220,198

BUDGET HIGHLIGHTS

- The Purchasing Division is funded by an allocation charge to all departments that process purchase orders and requisitions and 6% of adjudicated property sales. Total allocated revenues projected for 2022, \$934,206, approved.
- Personnel, approved:
 - Add one (1) Warehouse Supervisor, Grade 210

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Purchasing Manager	1	1	1	1	211	57,231	71,539	85,847
Warehouse Supervisor	0	0	1	1	210	52,028	65,035	78,042
Senior Procurement Officer	1	1	1	1	208	44,197	55,246	66,295
Procurement Specialist III	1	1	1	1	108	32,703	40,879	49,055
Procurement Specialist II	1	1	1	1	107	29,730	37,163	44,595
Admin. Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Field Tech II	2	2	2	2	104	23,603	29,504	35,404
Admin. Tech II	2	2	2	2	102	21,206	26,508	31,810
TOTAL	9	9	10	10				



INFORMATION TECHNOLOGY

390 INTERNAL SERVICE FUNDS – INFORMATION TECHNOLOGY

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Information Technology Division provides the most innovative, highest quality technology-based services, in the most cost-effective manner, and facilitates the achievement of goals and objectives of each of the parish's departments and various other governmental agencies within the parish. Services provided include consulting; documentation, design, development, and maintenance of all in-house developed applications and websites; purchasing, installing, and maintaining end-user equipment, system servers, and phone systems; and installing, maintaining, and securing the parish's network infrastructure. Additionally, the Information Technology Division is also responsible for the operation of TPTV, Terrebonne Parish's local PEG television channel.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government			
1. To assist departments with their technology needs.			
a. Number of users supported.	1,092	1,100	1,125
b. Number of servers supported.	92	97	90
c. Number of computers supported.	1,000	1,011	1,000
d. Number of work order requests for Networking.	1,923	2,100	2,500
e. Ratio of users supported per Technician.	364	366	375
2. To assist departments with their development needs.			
a. Number of applications supported.	116	117	118
b. Number of work order requests for Development.	904	1,010	1,050
c. Number of additional users supported for eBusiness (including myTPCG, TPCG utility customers, TPR families, AR-billed customers, teamTPCG employees, vendors online, and Waterworks online).	56,184	75,000	80,000
d. Ratio of government users supported per Software Team.	546	550	562
e. Ratio of applications supported per Software Team.	58	58	59
f. Ratio of applications supported per Technical Writer.	38	39	39
3. To recruit and retain superior employees and enhance employee morale.			
a. Average number of years of service for employees in the division.	11.07	11.47	12.47
b. Years of service in the technology industry.			
• 15-19 years of service	2	2	3
• 20-24 years of service	3	4	4
• 25 years of service or more	4	5	5
c. Number of professional degrees within the division.	15	17	17
d. Number of professional certifications within the division.	7	7	8
4. To enhance and expand the online services provided to the public through myTPCG.org.			
a. Number of active myTPCG accounts.	2,943	10,100	11,500
b. Number of gas and electric services.	2,452	7,500	8,250
c. Number of recreation participants.	523	1,625	2,000
d. Number of TPCG customers invoiced through Accounts Receivable.	N/A	40	80
e. Total number of payments processed.	14,555	31,800	45,500
5. To enhance and expand the online services provided to managers and employees through Forms Approval Software for TPCG (known as FAST) and the employee self-service portal called The Employee Access Modules for TPCG (known as teamTPCG).			
a. Total number of forms processed through FAST.	0	670	800
b. Total number of active employees registered with teamTPCG.	0	500	700
c. Total number of retired and terminated employees registered with teamTPCG.	0	25	100

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Effective and Efficient Government (continued)			
6. To upgrade and enhance capacity of the Parish technology infrastructure.			
a. Produce the Human Resources New Employee Setup Manual.	20%	95%	100%
b. Produce the Human Resources Maintenance Manual.	20%	50%	60%
c. Review and update the Investment Manual (bi-annual review).	0%	50%	100%
d. Produce documentation for various processes in Purchasing.	0%	50%	70%
e. Produce documentation for the teamTPCG web application.	0%	60%	80%
f. Document current and newly developed database for Transit.	5%	30%	50%
7. To upgrade and enhance capacity of the Parish technology infrastructure.			
a. Upgrade network infrastructure to 10GB to accommodate increase bandwidth demand.	50%	50%	55%
b. Implement gigabit capable network switches.	95%	100%	100%
8. To continue to move all Parish departments to one VoIP phone system.			
a. Percentage of Project Completion.	40%	50%	60%
b. Number of VoIP phones supported.	375	400	600

BUDGET SUMMARY

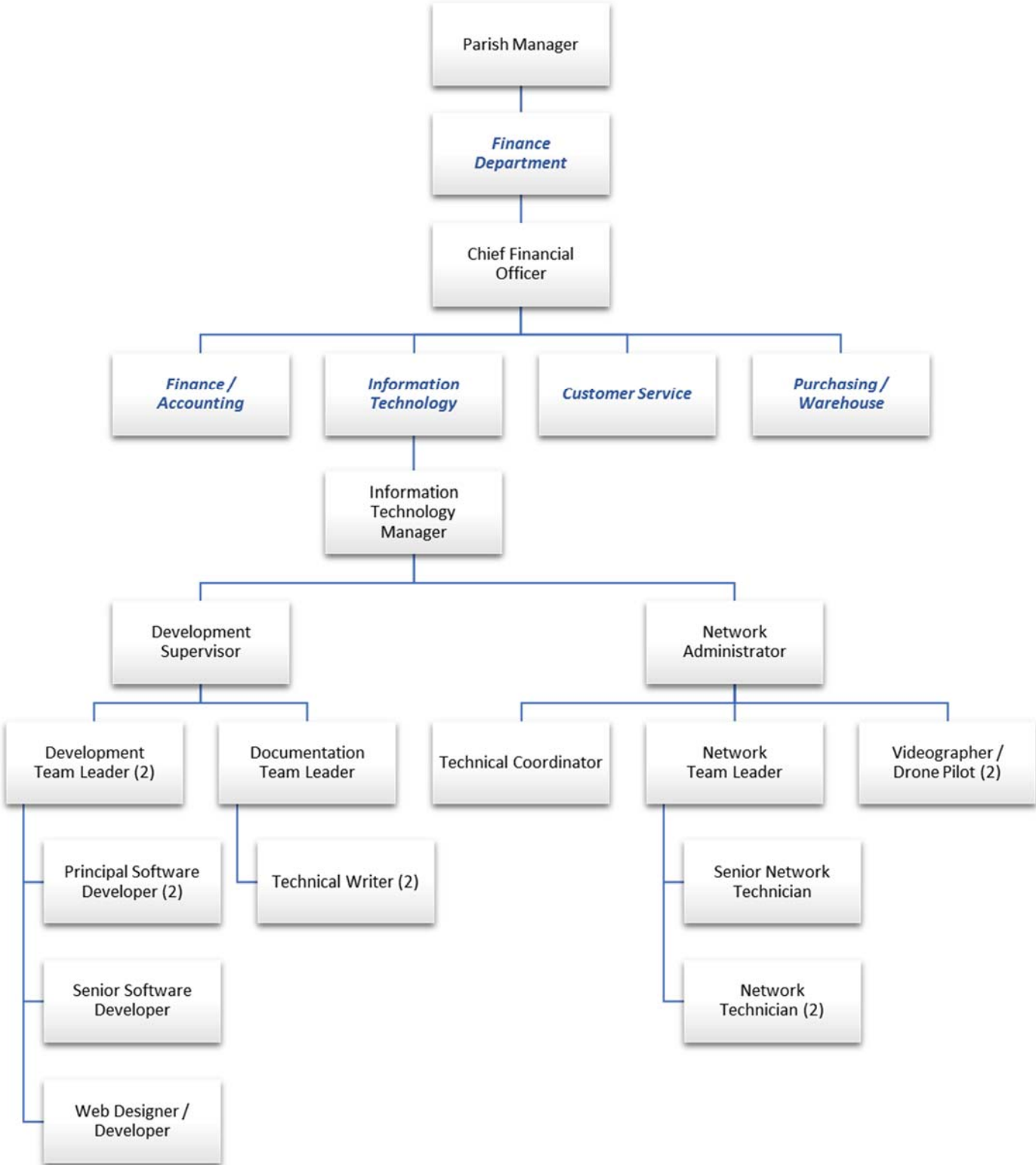
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	5,597	0	0	0	0
Charges for services	2,235,499	2,291,421	2,225,989	2,219,701	2,219,701
TOTAL REVENUES	2,241,096	2,291,421	2,225,989	2,219,701	2,219,701
EXPENDITURES					
Personal Services	1,469,776	1,547,983	1,461,678	1,504,834	1,504,834
Supplies and Materials	38,826	48,465	39,155	49,205	49,205
Other Services and Charges	312,373	385,080	355,404	411,703	411,703
Repairs and Maintenance	2,986	13,382	12,682	13,342	13,342
Allocated Expenditures	22,850	20,437	22,850	22,850	22,850
Capital Outlay (Depreciation)	117,536	126,074	115,175	154,112	154,112
TOTAL EXPENDITURES	1,964,347	2,141,421	2,006,944	2,156,046	2,156,046
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND DEPRECIATION					-0.79%
INCREASE (DECREASE) TO NET POSITION	276,749	150,000	219,045	63,655	63,655
NET POSITION, JANUARY 1	(632,850)	(356,101)	(356,101)	(137,056)	(137,056)
NET POSITION, DECEMBER 31	(356,101)	(206,101)	(137,056)	(73,401)	(73,401)

BUDGET HIGHLIGHTS

- Information Systems Fund derives revenues from the departments that it services. 2022 projected user fees, \$2,219,701, approved.
- Capital (\$82,000), approved:
 - Server upgrade, \$60,000
 - Computers, \$10,000
 - Firewall, \$12,000
- Personnel, approved:
 - Eliminate one (1) Part-time Network Tech., Grade 108
 - Add one (1) Full-time Network Tech, Grade 108

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Information Tech. Manager	1	1	1	1	212	62,954	78,693	94,431
System Analyst (Dev. Supr.)	1	1	1	1	211	57,231	71,539	85,847
Network Administrator	1	1	1	1	211	57,231	71,539	85,847
Development Team Leader/Sys	2	2	2	2	210	52,028	65,035	78,042
Network Team Leader	1	1	1	1	210	52,028	65,035	78,042
Programmer/Analyst	2	2	2	2	209	47,732	59,665	71,599
Lead Technical Writer	1	1	1	1	209	47,732	59,665	71,599
Senior Programmer	1	1	1	1	208	44,197	55,246	66,295
Programmer	1	1	1	1	206	38,967	48,709	58,451
Technical Writer	2	2	2	2	206	38,967	48,709	58,451
Senior Network Technician	1	1	1	1	109	35,974	44,967	53,960
Videographer/Drone Pilot	2	2	2	2	108	32,703	40,879	49,055
Network Technician	1	1	2	2	108	32,703	40,879	49,055
Technical Coordinator	1	1	1	1	108	32,703	40,879	49,055
TOTAL FULL-TIME	18	18	19	19				
Network Technician	1	1	0	0	108	16,352	20,440	24,528
TOTAL PART-TIME	1	1	0	0				
TOTAL	19	19	19	19				



CENTRALIZED FLEET MAINTENANCE

395 INTERNAL SERVICE FUNDS – CENTRALIZED FLEET

MISSION STATEMENT / DEPARTMENT DESCRIPTION

The Centralized Fleet Maintenance Division, under the direction of the Public Works Department, was created to utilize available resources within the Parish to provide a modern, efficient, and structured support system to all governmental departments. Centralized Fleet Maintenance operates two complete maintenance and repair facilities. The following functions of this division are all essential to an oversight of a complete maintenance plan for vehicles and equipment:

- Prepare specification for replacement vehicles and equipment in accordance with Risk Management and Purchasing Department guidelines; to promote job application or use of vehicles and equipment.
- Inspect and identify older vehicles and equipment; apply special handling of maintenance requirements to reduce future maintenance costs and prolong the anticipated life expectancy.
- Work with vendors and supervisors to arrange field demonstration of replacement equipment and coordinate training for operators of specialized equipment.
- Maintains an electronic inventory of rolling stock and preventive maintenance and record retention.
- Schedule services and does annual inspections.
- Conducts spot inspections and condition reports on request; maintains fuel station, issue fuel cards and develops usage reports.
- Performs road service and coordinates tire repairs and replacements.
- Installs and maintains GPS units in vehicles and designated equipment to improve transparency and enhance productivity and promote fuel savings.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
<i>Effective and Efficient Government</i>			
1. <i>To replace fueling station located at 1860 Grand Caillou Road.</i>			
a. Have plan engineered.	30%	100%	100%
b. Construct facility.	0%	0%	100%
2. <i>Update and Improve Fleet Maintenance Database Software</i>			
a. Hire a software programmer to convert current SQL database front end to a browser-based system	100%	100%	100%
b. Hire programmer to create and install inventory tracking module	50%	100%	100%
3. <i>To return vehicles to service within specific times.</i>			
a. Within 24 hours	95%	93%	95%
b. Within 48 hours	7%	4%	3%
c. After 48 hours	4%	3%	2%

BUDGET SUMMARY

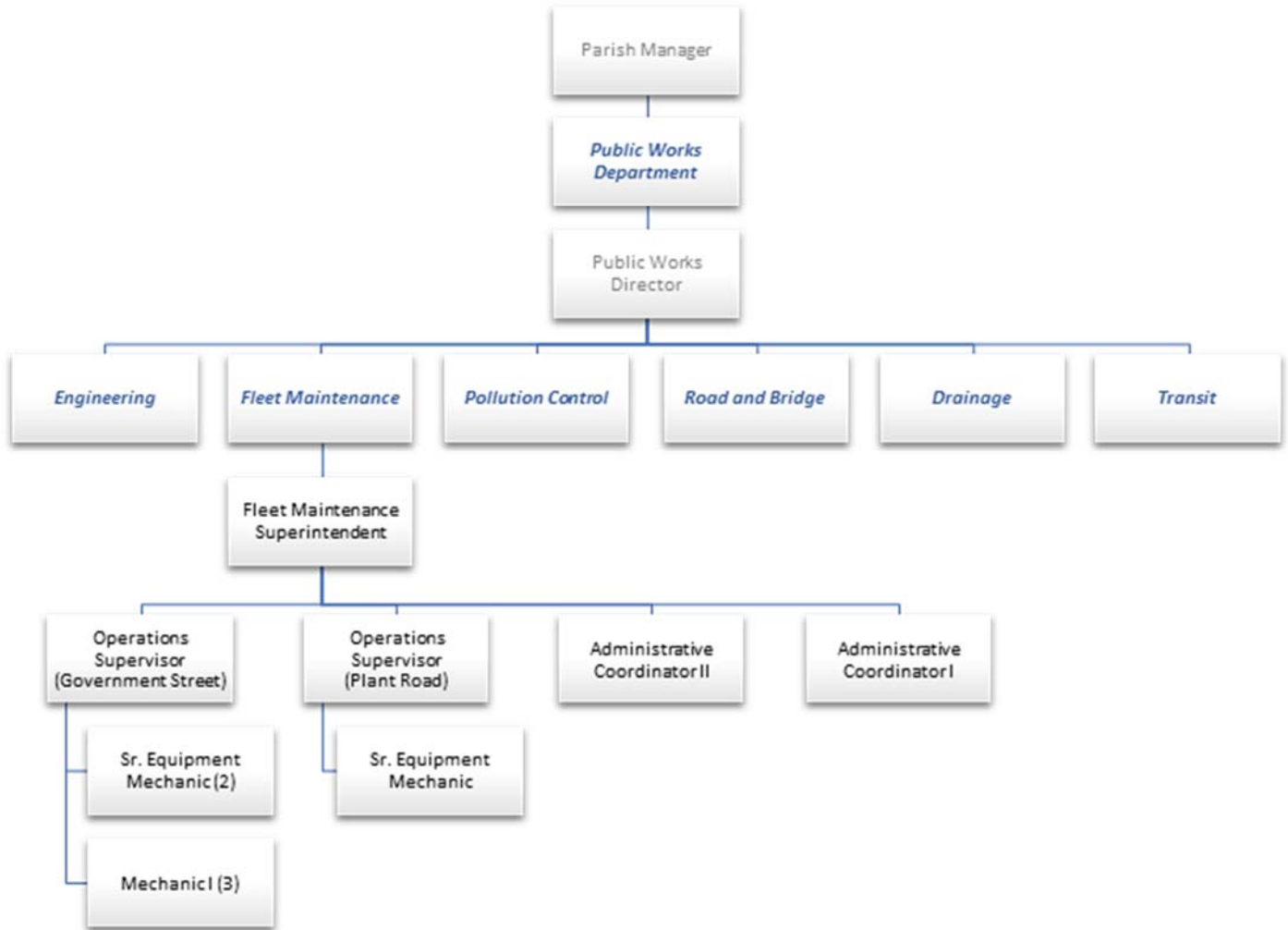
	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Charges for services	1,035,144	1,196,135	1,025,668	1,025,668	1,025,668
TOTAL REVENUES	1,035,144	1,196,135	1,025,668	1,025,668	1,025,668
EXPENDITURES					
Personal Services	688,881	763,380	727,221	803,902	803,902
Supplies and Materials	67,482	94,182	71,758	111,800	111,800
Other Services and Charges	142,525	152,264	155,613	163,232	163,232
Repairs and Maintenance	2,049	12,856	12,776	22,130	22,130
Allocated Expenditures	14,493	13,453	14,493	14,493	14,493
Capital Outlay (Depreciation)	18,915	10,000	15,362	10,000	10,000
TOTAL EXPENDITURES	934,345	1,046,135	997,223	1,125,557	1,125,557
% CHANGE OVER PRIOR YEAR EXCLUDING ALLOCATIONS AND DEPRECIATION					7.66%
INCREASE (DECREASE) TO NET POSITION	100,799	150,000	28,445	(99,889)	(99,889)
NET POSITION, JANUARY 1	(393,787)	(292,988)	(292,988)	(264,543)	(264,543)
NET POSITION, DECEMBER 31	(292,988)	(142,988)	(264,543)	(364,432)	(364,432)

BUDGET HIGHLIGHTS

- Major funding source - \$1,025,668 of user fees charged to user departments, approved.
- Personnel, approved:
 - Add one (1) Mechanic I, Grade 105

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Fleet Maint. Superintendent	1	1	1	1	211	57,231	71,539	85,847
Operations Supervisor	2	2	2	2	109	35,974	44,967	53,960
Senior Fleet Mechanic	3	2	3	3	108	32,703	40,879	49,055
Admin. Coordinator II	1	1	1	1	106	27,275	34,094	40,913
Mechanic I	2	2	3	3	105	25,255	31,569	37,883
Admin. Coordinator I	1	1	1	1	104	23,603	29,504	35,404
TOTAL	10	9	11	11				



DEBT SERVICE FUNDS

LEGAL DEBT MARGIN

Terrebonne Parish has issued and has outstanding two issues totaling \$8.7 million of General Obligation Bonds. Such bonds are secured by unlimited ad valorem taxation. The Parish's general obligation bond debt may not exceed 10% of the assessed value of all property of the Parish for any one purpose. There are numerous purposes for which said bonds might be issued, such as roads, drainage, hospitals, water projects, etc. The estimated assessed value of the Parish for 2020 is \$1.18 billion, making the present debt limit for any one purpose \$118.0 million.

The City of Houma may also issue General Obligation bonds in amounts up to 10% of its assessed valuation for any one purpose. The City may not exceed the 10% limitation for any one purpose provided the total outstanding general obligation bond debt of the City does not exceed 35% of its assessed valuation. The City currently has no outstanding general obligation bonds. Assessed value of the City for 2021 is \$260 million.

Both the Parish and the City have issued Sales and Use Tax Bonds over the years although the City currently has none outstanding. Such bonds are funded by the net revenues of one or more sales and use taxes levied by the Parish (the City shares a portion of the revenues of one Parish tax). The law does not allow the issuance of new bonds if the highest future year's principal and interest payment will exceed 75% of the anticipated revenues of the tax securing the bonds for the year the bonds are sold. Market forces often require higher revenue to debt service coverage.

The City issued Utilities Revenue Bonds that were payable from the net revenues of the combined electric and natural gas systems of the City and paid out in 2011. There is no legal limitation as to the principal amount of such bonds that may be issued at any one time, but such issuances are restricted by charter requirements, State Bond Commission rules and marketing requirements. The Parish has no outstanding utilities revenue bonds; however, on September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations, \$938,400 was delivered on August 28, 2013, and \$2 million of debt forgiveness bonds were delivered on October 1, 2014. On May 3, 2016, the Parish purchased \$8 million of Sewer Revenue Bonds.

DEBT SERVICE FUNDS

The 1995 Road and Drainage General Obligation bonds were called for redemption in 2005, and the 1996 bonds were called in 2006. The 1995 and 1996 Road and Drainage Bonds were both refinanced in 2005, with the Parish being able to realize a substantial savings. Since the 1996 Road and Drainage Bonds were not called until March 2006, the principal was placed in an escrow account. The 2003 General Obligation Refunding Bonds refunded the 1993 bonds, and the General Obligation Refunding Bonds, Series 2005 have refunded the 1995 and 1996 Road and Drainage General Obligation Bonds.

On November 2, 2004 voters authorized issuance of \$20.0 million General Obligation Bonds in three propositions: Proposition No. 1 authorized the issuance of \$9 million Drainage Bonds; Proposition No. 2 authorized the issuance of \$6 million Road Bonds and Proposition No. 3 authorized the issuance of \$5 million Sewer Bonds. These bonds are secured by and payable from unlimited ad valorem taxation. The first bonds were sold in 2005, with \$3 million for drainage and \$2 million for Road and Bridges. In 2007, \$4 million in Roads Bonds and \$6 million in Drainage Bonds were sold. In 2015, \$11.6 million of roads, drainage and sewerage refunding bonds were sold. As of December 31, 2021, the total outstanding principal amount of General Obligation combined Roads, Drainage and Sewerage Bonds are \$7,545,000.

There are eight Sales and Use Tax issues outstanding at the present time. These issues are being repaid from the revenue collections of the ¼% sales tax levied parishwide in 1981. The purpose of this sales tax was trifold. First \$20,000,000 of bonds was sold for Hospital facilities. Second, \$13,500,000 of sewer and sewerage disposal works for pollution control had to be expended, and finally \$6,000,000 was required to be bonded for a Civic and Community Center. These priorities have been accomplished.

The hospital bonds were sold in 1981, with Hospital Service District #1 taking over the hospital operations and the bonds in 1985. The first Sewer bonds were sold in 1982 for \$9,430,000 and various issues have been issued since that date. The current issues are Public Improvement Bonds issued in 1994, two in 1998, and 2000. 1994 bonds were for \$7.1 million for a new Civic Center and various sewer projects. In 1998, the parish issued \$12.6 million Sewer bonds and refinanced the 1991 and 1992 Sewer bonds for \$3.3 million.

DEBT SERVICE FUNDS (CONTINUED)

In 2000, the parish issued \$4.5 million bonds for public works and capital projects, such as \$1.6 million for Forced Drainage Project 1-1B, \$600,000 for a 400-acre Port Facility, and \$2 million for renovations to the new Bank Tower Administration Building. The 1994 Public Improvement Bonds were also refinanced in 2003 for \$5.2 million. \$7,495,000 Public Improvement Bonds were sold in 2005 for additional Drainage and Road & Bridge projects and to purchase a New City Court Building. \$9,825,000 of Public Improvement Bonds was sold in 2008 for Public Works and Capital Projects. \$11,850,000 of Public Improvement Bonds was sold in 2009 to refinance Series 1998A and Series 2000 bonds. In 2011, \$49,000,000 of Morganza Levee Improvement Bonds was sold, \$11,765,000 of Public Improvement Bonds was also sold in the year 2011, and \$11,275,000 of Public Improvement Bonds was sold in 2013. In 2014, \$2,900,000 of Limited Tax Bonds was sold for the construction of a sports complex. In 2015, \$10,020,000 of Public Improvement Refunding Bonds was sold. In 2018 \$40,425,000 was sold to refinance Series 2011 Morganza Levee Improvement Bonds and \$15,312,854 of Morganza Levee Improvement Bonds was sold. Also, in 2018 \$15,170,000 of Public Improvement Bonds were sold for various drainage projects. The Parish issued \$16,885,000 in Revenue Bonds in 2018. The purposes of these bonds are for the GOMESA project which will develop Hurricane Protection Infrastructure and Coastal Restoration Projects. These bonds are pledged with GOMESA revenues to secure payment. Insufficient funds in GOMESA revenues does not constitute an event of default. In 2020, the Parish refunded the Series ST-2013 and Series ST-2011 bonds as well as issued \$20.0 million in new Public Improvement Bonds (Series 2020).

As of December 31, 2021, the outstanding principal amount of Sales & Use Tax Bonds is \$105,032,854 and the outstanding principal amount of Limited Tax Bonds is \$2,080,000.

Two issues of Refunding Certificates were also done in 1998 for the City of Houma Firefighters and Police Retirements. Issued was \$2,265,000 of Certificates for the Police and \$3,725,000 for the Firemen. These certificates refunded the Municipal Employees Retirement System liability, which was incurred in September 1983. This liability resulted from the merger of the Urban Services District Firefighters and Police Pension and Relief Fund’s obligations for retired members and beneficiaries into the State of Louisiana Retirement System. These certificates were paid off during the year ended December 31, 2019.

The City of Houma currently has no outstanding Utility Revenue Bonds, which were funded from utility revenues of the city through 2011. These bonds were sold in 1992 for \$19,625,000 to upgrade the utility system and to refund \$8,256,075 of Utility Bonds, which had been issued in 1971 through 1986. When interest rates began dropping in 2002, the 1992 bonds were refunded for \$12,430,000.

On September 23, 2010 the Parish delivered \$17 million of Sewer Revenue Bonds for major renovations and delivered \$938,400 on August 28, 2013 and delivered \$2 million of debt forgiveness bonds on October 1, 2014. On May 3, 2016, \$8,000,000 of Sewer Revenue Bonds was sold.

Terrebonne Parish continues to strive towards maintaining our ratings as part of an aggressive financial and debt management. The ratings below reflect our leadership as well as local economics. Fitch has rated Terrebonne Parish’s outlook is stable.

	Underlying Ratings	Insured Ratings
	Standard and Poor's	Standard and Poor's
Public Improvement Bonds:		
2008 Public Improvent Bonds		AA-
2011 Public Improvent Bonds		AA-
2011 Public Improvent Bonds, Morganza Levee	A	AA
2013 Public Improvent Bonds		AA-
2014 Limited Tax Bonds		AA
2015 Public Improvent Bonds		AA-
2018 A&B Public Improvement Bonds, Morganza Levee	A	AA
2018 Public Improvement Bonds Drainage	AA-	AA
2020 Public Improvement Bonds		AA-
2021 Library Sales Tax		AA-
General Obligation:		
2008 Sewerage		AA
2015 Road/Drainage/Sewerage Refunding Bonds		AA

DEBT SERVICE FUNDS DESCRIPTIONS

Debt Service Fund. The Debt Service Funds is considered major funds. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principle and interest.

Below is a list of Terrebonne Parish's debt service funds with a description of each activity:

Bond Trust Fund. To accumulate funds, which the paying agent bank has returned to the Parish Government. These funds are for coupons and bonds, which have extended beyond the ten-year holding period for the bank.

Public Safety Debt Service Fund. To accumulate monies for the payment of certificates used to purchase Fire Personnel equipment.

Capital Improvement Bond Reserve Fund. To account for \$3,537,280 of required reserve, which equal to the highest combined principal and interest requirement in any succeeding calendar year on bonds payable from sales tax revenues.

Capital Improvement Bond Sinking Fund. To accumulate monies for payment of \$11,275,000 of Public Improvement Series 2013 Bonds, \$11,756,000 Public Improvement Series 2011 Bonds, \$49,000,000 Morganza Levee Improvement Series 2011 Bonds, Series 2008 \$2,080,000, \$11,850,000 Public Improvement Series 2009 bonds, and \$10,020,000 Public Improvement Refunding Bonds. Financing is to be provided from an irrevocable pledge and dedication of the Parish's portion of the one percent parishwide sales and use tax and the one-fourth of one percent sales and use tax levied for the Parish.

Sewer Improvement and Paving Sinking Funds. To accumulate monies for the payment of special assessment bonds. These bonds were used to finance public improvements or services deemed to benefit the properties against which the costs are assessed. The costs of the projects are estimated, and property owners are assessed their proportionate share, i.e., estimated cost per linear foot times front footage. The property owner either pays the assessment within 60 days or over a 10-year period. Interest is charged on the unpaid assessments usually at rates equal to the interest on the related bonds. Bond principal and interest are paid with the monies provided by payments on the assessments and related interest.

General Obligation Refunding Sinking Fund. To accumulate monies for the payment of \$7,545,000 General Obligation bonds including roads, drainage and sewerage.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	1,262,326	1,532,260	1,572,749	1,315,006	1,315,006
Intergovernmental	2,377,137	1,596,876	1,678,972	1,877,825	1,877,825
Miscellaneous Revenue	140,667	15,450	26,561	250	250
Operating Transfers In	<u>11,855,651</u>	<u>7,098,467</u>	<u>7,890,413</u>	<u>7,923,105</u>	<u>7,923,105</u>
TOTAL REVENUES	<u>15,635,781</u>	<u>10,243,053</u>	<u>11,168,695</u>	<u>11,116,186</u>	<u>11,116,186</u>
EXPENDITURES					
General - Other	60,643	76,950	78,058	58,000	58,000
Fire-Urban	0	0	0	49,948	49,948
Drainage	2,340,050	2,320,800	2,320,800	2,323,625	2,323,625
Sewerage Collection	3,706,781	3,729,288	3,205,189	3,208,642	3,208,642
Coastal Restore/Preserv	6,032,492	5,186,868	5,308,092	5,471,096	5,471,096
Parks and Grounds	204,375	200,625	200,625	201,800	201,800
Operating Transfers Out	<u>3,357,721</u>	<u>1,433,054</u>	<u>2,225,741</u>	<u>0</u>	<u>0</u>
TOTAL EXPENDITURES	<u>15,702,062</u>	<u>12,947,585</u>	<u>13,338,505</u>	<u>11,313,111</u>	<u>11,313,111</u>
% CHANGE OVER PRIOR YEAR					
EXCLUDING OPERATING TRANSFERS OUT					
					-1.75%
INCREASE (DECREASE) TO FUND BALANCE	(66,281)	(2,704,532)	(2,169,810)	(196,925)	(196,925)
FUND BALANCE, JANUARY 1	12,776,298	12,710,017	12,710,017	10,540,207	10,540,207
FUND BALANCE, DECEMBER 31	12,710,017	10,005,485	10,540,207	10,343,282	10,343,282

SCHEDULE OF BONDED PRINCIPAL & INTEREST REQUIREMENTS

	PUBLIC IMPROVEMENT BONDS	GENERAL OBLIGATION BONDS	TOTAL
2022	7,816,638	1,495,075	9,311,713
2023	7,822,920	1,499,700	9,322,620
2024	7,820,719	1,510,825	9,331,544
2025	7,817,019	1,513,325	9,330,344
2026	7,796,047	1,107,700	8,903,747
2027	7,728,526	1,110,425	8,838,951
2028	7,753,266	309,575	8,062,841
2029	7,928,109		7,928,109
2030	7,940,695		7,940,695
2031	7,936,628		7,936,628
2032	7,925,434		7,925,434
2033	7,924,244		7,924,244
2034	7,448,200		7,448,200
2035	7,245,200		7,245,200
2036	7,246,700		7,246,700
2037	7,248,500		7,248,500
2038	7,245,500		7,245,500
2039	7,252,500		7,252,500
2040	7,254,200		7,254,200
2041	7,255,400		7,255,400
2042	4,541,300		4,541,300
2043	4,539,000		4,539,000
	161,486,745	8,546,625	170,033,370

The objective of the Terrebonne Parish Consolidated Government debt management policy is to maintain the Parish’s ability to incur present and future debt at the most beneficial interest rates without adversely affecting the ability to finance essential services. Under Section 5-08. Bonded Debt; of the Terrebonne Parish Home Rule Charter, “Parish Government is empowered to incur bonded debt in accordance with this charter and the constitution and laws of the state. When voter approval is required, no resolution shall be passed calling for a referendum to incur a bonded debt until an engineering and economic feasibility report shall have been made to the Council and a summary there of published in the official journal at least sixty (60) days prior to the proposed date of the election, unless the Council is required to call such an election pursuant to a petition as provided for under the general laws of this state.”

COMPUTATION OF LEGAL DEBT MARGIN – AD VALOREM TAX BONDS

Purpose:	<u>Roads/Drainage/Sewerage</u>
Assessed valuation	<u>\$ 1,180,408,543</u>
Debt limit: 10% of assessed value*	<u>\$ 118,040,854</u>
Less: Debt outstanding	7,545,000
Amounts held in sinking funds	<u>0</u>
Debt applicable to limitation	<u>7,545,000</u>
Legal debt margin	<u>\$ 110,495,854</u>

*Debt may be incurred up to a limit of 10% of assessed valuation for any one purpose

Source: Comprehensive Annual Financial Report

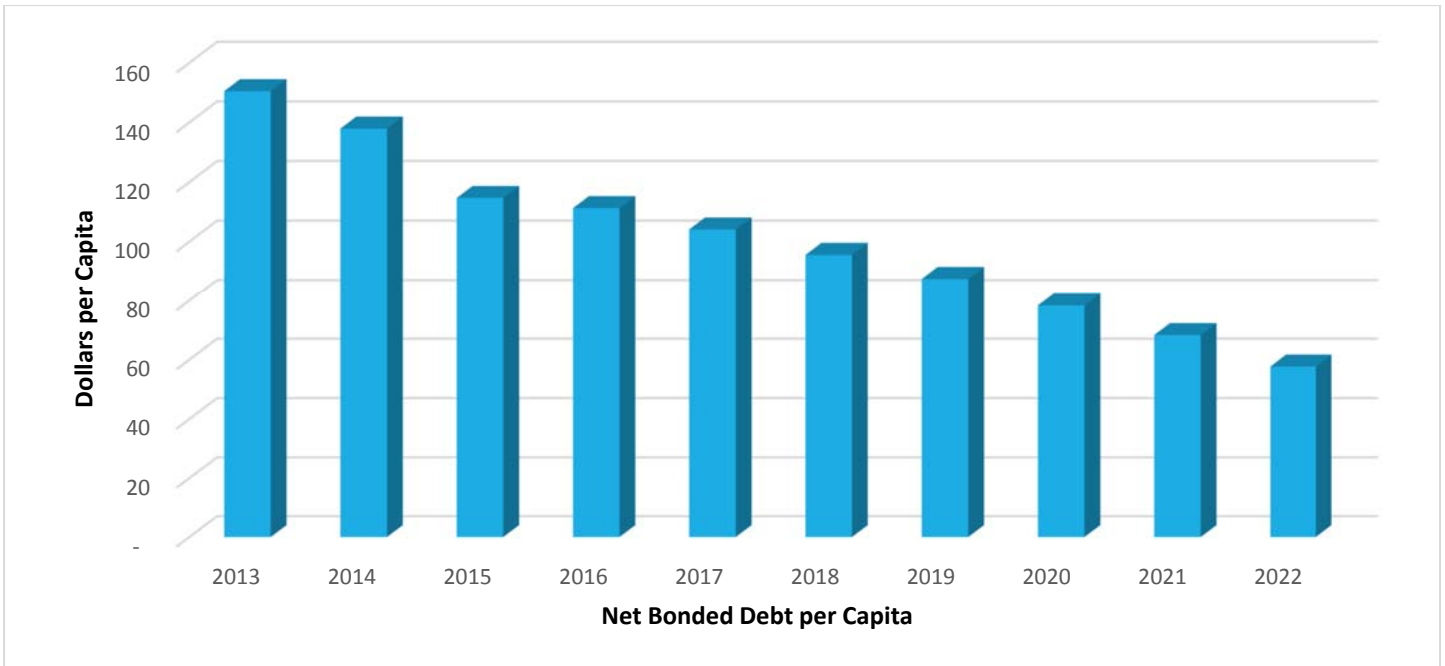
RATIO OF AD VALOREM TAX DEBT TO ASSESSED VALUE AND NET AD VALOREM TAX DEBT TO ASSESSED VALUE

Year	Population	Assessed Value	Ad Valorem Tax Debt	Less Debt Service Fund	Net Ad Valorem Tax Debt	Ratio of Net Ad Valorem Tax Debt to Assessed Value	Net Ad Valorem Tax Debt per Capita
2013	112,749 *	864,993,550	18,425,000	1,455,000	16,970,000	2.17%	151
2014	113,328 *	893,469,959	16,905,000	1,270,000	15,635,000	1.90%	138
2015	113,972 *	906,647,097	14,385,000	1,315,000	13,070,000	1.44%	115 *
2016	113,220 *	922,511,933	13,770,000	1,175,000	12,595,000	1.37%	111 *
2017	112,086 *	951,124,643	12,595,000	925,000	11,670,000	1.23%	104 *
2018	112,086 *	948,226,968	11,670,000	960,000	10,710,000	1.13%	96 *
2019	111,021 *	1,007,034,509	10,710,000	1,000,000	9,710,000	0.96%	87 *
2020	110,461 *	1,014,612,410	9,710,000	1,055,000	8,655,000	0.85%	78 *
2021 **	110,461 *	1,116,139,651	8,655,000	1,110,000	7,545,000	0.68%	68 *
2022 ***	110,461 *	1,227,753,616	7,545,000	1,175,000	6,370,000	0.52%	58 *

*Estimated by Terrebonne Parish Consolidated Government

**Projected amounts for 2021

***Budgeted amounts for 2022

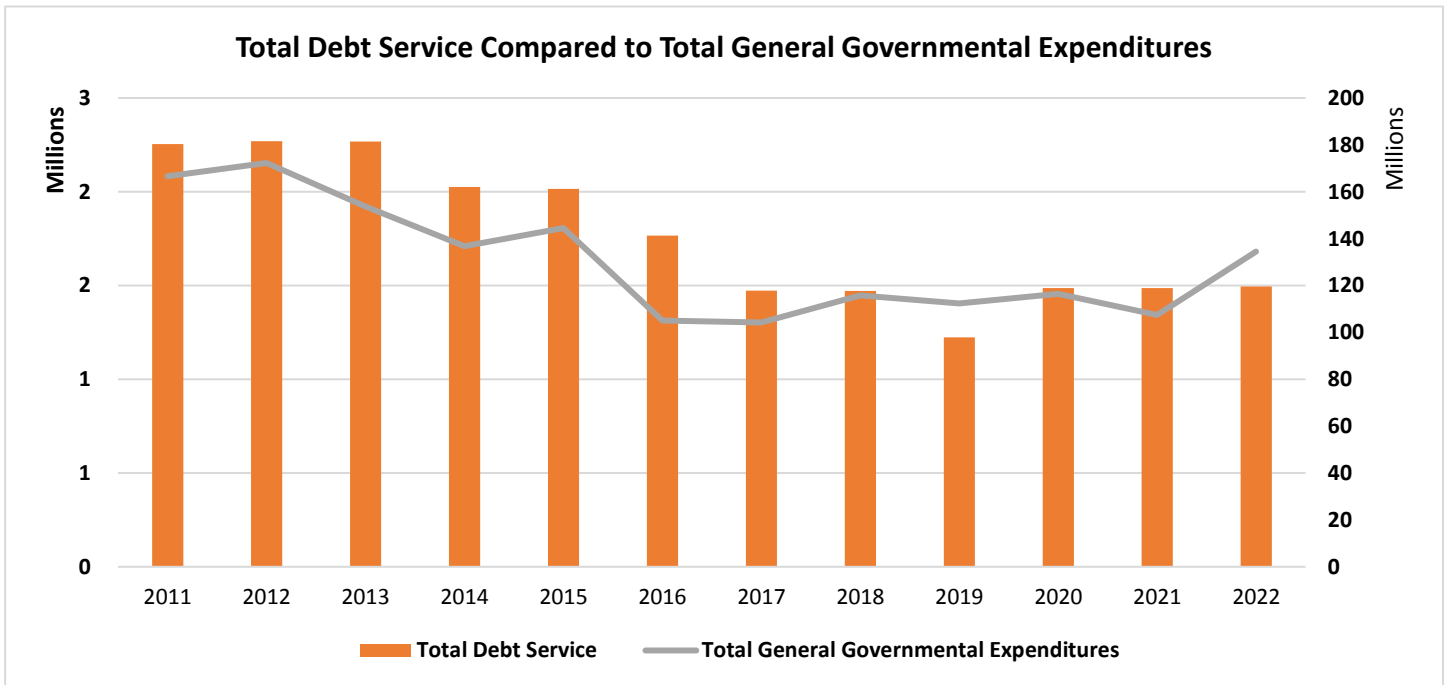


RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR AD VALOREM TAX DEBT TO TOTAL GOVERNMENTAL EXPENDITURES

Year	Principal	Interest and Fiscal Charges	Total Debt Service	Total General Governmental Expenditures	Ratio of Debt Service to General Governmental Expenditures
2011	1,330,000	925,451	2,255,451	166,559,474	1.35%
2012	1,400,000	870,035	2,270,035	172,337,338	1.32%
2013	1,455,000	812,473	2,267,473	153,773,260	1.47%
2014	1,270,000	756,104	2,026,104	136,824,068	1.48%
2015	1,315,000	700,928	2,015,928	144,436,498	1.40%
2016	1,175,000	592,115	1,767,115	105,018,913	1.68%
2017	925,000	548,645	1,473,645	104,255,046	1.41%
2018	960,000	512,069	1,472,069	115,744,012	1.27%
2019	755,000	469,075	1,224,075	112,342,395	1.09%
2020	1,055,000	431,325	1,486,325	116,410,707	1.28%
2021 *	1,110,000	377,200	1,487,200	107,459,646	1.38%
2022 **	1,175,000	320,075	1,495,075	134,520,278	1.11%

* Projected amounts for 2021.

** Budgeted amounts for 2022.



COMPUTATION OF DIRECT AND OVERLAPPING BONDED DEBT AD VALOREM TAX BONDS

Jurisdiction	Ad Valorem Tax Debt Outstanding	Percentage Applicable to Government	Amount Applicable to Government
Direct:			
Terrebonne Parish Consolidated Government	\$ 11,504,630	100%	\$ 11,504,630
Overlapping:			
Terrebonne Parish School Board*	10,000,000	100%	10,000,000
Fire Protection No. 5	980,000	2.37%	23,226
Fire Protection No. 10	240,000	3.97%	9,528
Schriever Fire Protection District	1,990,000	13.12%	261,088
Recreation District No. 5	1,920,000	3.32%	63,744
Recreation District No. 6	1,010,000	4.63%	46,763
Terrebonne Parish Veterans' Memorial District	2,235,000		2,235,000
Total	\$ 18,375,000	100%	\$ 12,639,349

*The fiscal year of the Terrebonne Parish School Board ends on June 30th.

Source: Comprehensive Annual Financial Report and Terrebonne Parish School Board.

CAPITAL IMPROVEMENT PROJECTS FUND

INTRODUCTION

The Capital Improvement Program addresses Terrebonne Parish's needs relating to the acquisition, expansion, and rehabilitation of long-lived facilities and systems. Capital projects are the infrastructure that the parish needs to provide essential services to current residents and support new growth and development. Because of the length of time required to plan, design, and construct the various projects, the Capital Program encompasses historic and anticipated future costs for each project. Specifically identified are the anticipated costs for the current fiscal year (the Capital Budget), and each of the four succeeding fiscal years. The five-year plan is updated and adjusted each year. These five years coupled with the prior year's costs and anticipated costs to be incurred, provide the total estimated cost of each project. This long-term cost projection, along with the reviews and controls set forth herein, enable the Parish to identify, prioritize and forecast the financial impact (capital and operating) on both a project and Parish-wide basis. Only projects that meet the definition of a capital improvement are included in the budget. Capital improvements are defined as:

- Street construction and improvements.
- Drainage improvements and levees.
- New and expanded physical facilities for the Parish.
- Large-scale rehabilitation or replacement of existing facilities.
- Purchase of pieces of equipment, which have a relatively long period of usefulness.
- Cost of engineering or architectural studies and service relative to the improvements.
- Acquisition of land and/or improvements for the Parish.

CAPITAL IMPROVEMENT BUDGET AND POLICIES

Each year, no later than the time of submission of the operating budget (at least ninety (90) days prior to the beginning of each fiscal year), the Parish President shall prepare and submit to the Council a Capital Improvement Budget covering a period of at least five (5) years. The amount indicated to be spent during the first year of the Capital Improvement Budget should be the Capital Budget for that year. The Capital Budget shall include:

- A clear general summary of its contents.
- A list of all capital improvements and acquisitions that are proposed to be undertaken for at least the next five (5) fiscal years ensuing with appropriate supporting information as to the necessity for such improvements and acquisitions.
- Cost estimates, method of financing and recommended time schedules for each such improvement or acquisition.
- The estimated annual cost of operating and maintaining the capital improvement to be constructed or acquired.

Changes in the proposed Capital Improvement Budget by the Council shall be by the favorable vote of at least a majority of the authorized membership of the Council. The Capital Improvement Budget shall be finally adopted no later than the second-to-last regular meeting of the fiscal year. Amendments to the finally adopted Capital Improvement Budget shall be by ordinance in accordance with provisions of the Parish's Home Rule Charter relative to ordinances. Adoption of the Capital Improvement Budget represents an appropriation of funds for the fiscal year. An appropriation for a capital expenditure shall continue in force until the purpose for which it was made has been accomplished or abandoned. The purpose of any such appropriation shall be deemed abandoned if three (3) years pass without any disbursement from or encumbrance of the appropriation.

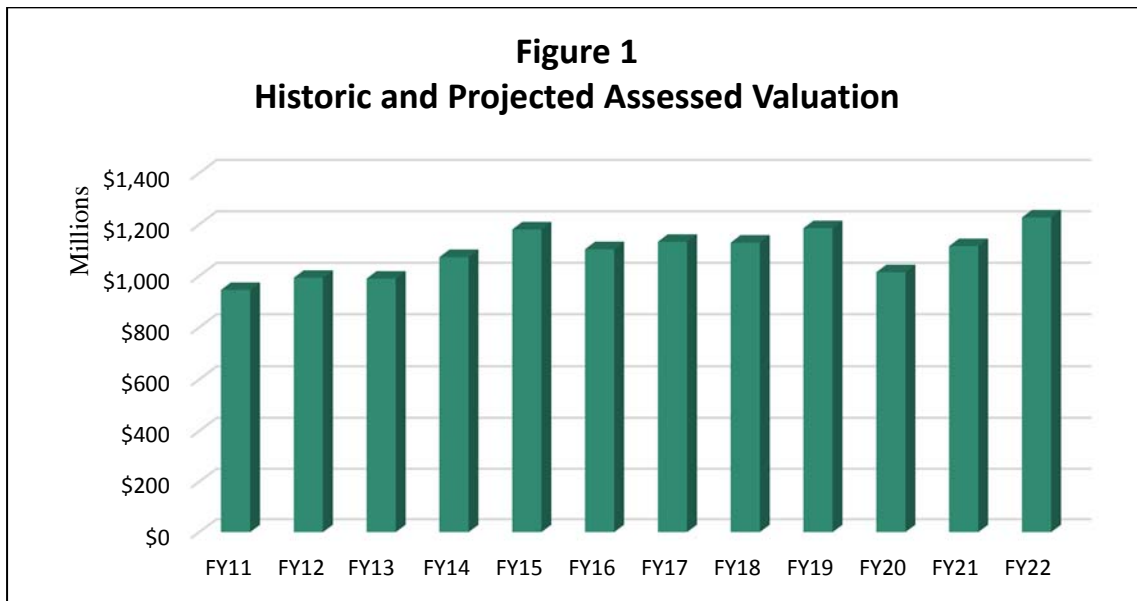
CAPITAL BUDGET FINANCING

Revenues for the Capital Budget come primarily from General Obligation Bonds, ¼ percent sales tax dedicated to capital improvements, non-recurring surplus funds such as video poker, excess state mineral royalties, etc., and state and federal grants.

GENERAL OBLIGATION BONDS

Local governments issue bonds in order to permit current financing of long-term improvements. Such financings enable the construction of projects today while deferring their burden until the future, thus diffusing the cost burden between present and future issues.

General Obligation Bonds have been used frequently to fund Capital Improvement Projects. Fifty years ago, municipalities and parishes in Louisiana had no general authority to levy sales and use taxes and accordingly the great majority of local government capital finance was through General Obligation Bonds. Such bonds are backed by the “full faith and credit” of the issuing government and are secured by property taxes that must be levied without limitation as to rate or amount. Because of the unlimited tax pledge, General Obligation Bonds are attractive to investors and usually bear lower interest rates than other bonds with similar maturities. The ability of a local government to issue such bonds is limited by the statutory debt limit (generally 10% of current assessed valuation for any one purpose) and there is a requirement for voter authorization. Accordingly, changes in the annual assessed valuation have a direct effect on the Parish’s ability to finance capital improvements through General Obligation Bond sales. The following graph in Figure 1 shows the historic and projected assessed valuations for Terrebonne Parish:

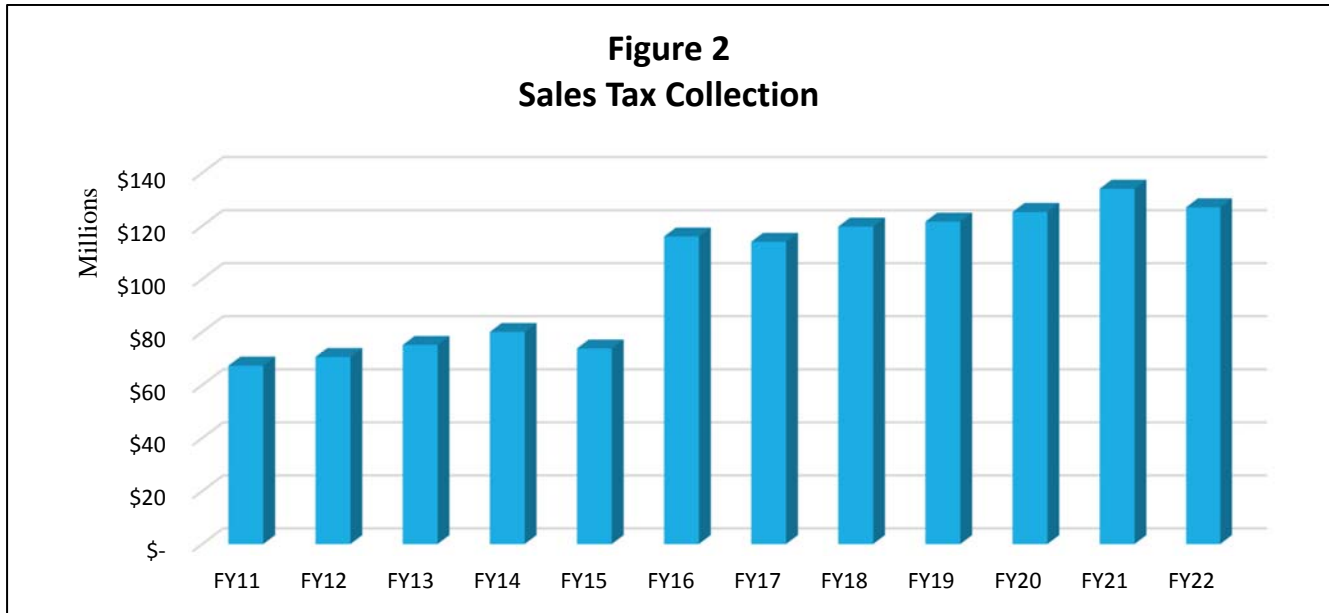


SALES TAX REVENUE BONDS

Terrebonne Parish receives revenues from sales and use taxes to fund various components of government. Sales tax revenue bonds must be voter authorized and their debt limit is a function of the revenues. In 1965, a 1% tax was levied and divided equally between the Parish Police Jury, City of Houma (both now part of the Consolidated Government) and School Board. Over a period of time, the Parish has added five dedicated ¼% levies, which brings the total Parish rate to 1.92%. Each 1/3% taxes received by the Parish and City are customarily used for operations and maintenance expenses; a ¼% tax for road and bridges operations; ¼% for drainage operations; ¼% for library, ¼% for the Gulf to Morganza Hurricane Protection Projects, and the remaining ¼% is used for various capital expenditures and paying debt services of Public Improvement Bonds. Those Public Improvement Bonds have funded major capital improvements including but not limited to a hospital, sewerage improvements, roads, bridges, drainage and other public buildings.

CAPITAL BUDGET FINANCING (CONTINUED)

The following graph in Figure 2 is a history of sales tax revenues collected in the Parish using a constant rate of the 5.5% Sales Tax through 2020.

**UTILITY REVENUE BONDS**

The Parish currently has no utilities revenue bonds outstanding at the time of the presentation of the Adopted Budget. However, on September 23, 2010, the Parish delivered \$17 million of Sewer Revenue Bonds, and \$938,400 on August 28, 2013, \$2 million of debt forgiveness bonds on October 1, 2014 and \$8 million of Sewer revenue Bonds on May 3, 2016. This money is to be used for major renovations of several sewer pump stations, sewer lift stations, and sewer lines located throughout the parish. Such bonds are payable from sewer revenues and are not a claim on any other revenues of the Parish. The revenues of the sewer system are almost entirely derived from user charges for sewer services. The Parish has two sewer treatment plants.

The Parish previously operated a natural gas distribution system that is now part of the City system and the City previously operated a water system that is now part of a parish wide waterworks system operated by a parish wide waterworks district. That district has financed all of its recent improvements from Revenue Bonds in order to leave tax-supported debt available for other Parish purposes. Similarly, the Parish previously operated a general hospital, originally financed through Public Improvement Bonds, is now operated by a hospital service district and all of its recent financings have been through the issuance of hospital revenue bonds.

Revenue Bonds may be issued under various statutes, some of which require no voter authorization and their debt limit is a function of the utility system's revenues.

LIMITED TAX BONDS

The Parish has the authority to issue limited tax bonds payable from the revenues of a specific tax. Such bonds operate much like General Obligation Bonds except they are paid from a fixed property tax rather than an unlimited tax. Although the taxpayers must vote on the tax, the bonds or certificates payable are not required to be voted for and the debt limit and maturity of such obligations are a function of the revenues and time length of the tax. The Parish issued \$2.9 million of Limited Tax Bonds in 2014 and \$8.0 million in 2016.

CAPITAL BUDGET FINANCING (CONTINUED)*DISTRICT DEBT*

As described above, the Parish has created many special service districts to finance improvements and services in particular areas. The Parish has created from time to time, airport districts, road districts, road lighting districts, waterworks districts, sewerage districts, fire protection districts, hospital service districts, gas utility districts and the state has created a levee district that is parish wide. Each of the districts can raise moneys through ad valorem taxes, user revenues, assessments or a combination thereof and most can incur debt for capital improvements. Such districts are generally restricted to a particular governmental service and to providing same in a particular area.

ONE-QUARTER PERCENT SALES TAX DEDICATED TO CAPITAL IMPROVEMENTS

The Sales Tax Capital Improvement Fund accounts for the revenue from the one-quarter percent (1/4%) Capital Improvement sales tax for the retirement of the 2008, 2009, 2011, 2013, 2015 and 2020 Public Improvement Sales Tax Bonds. The ¼% Capital improvement tax has an irrevocable pledge to the outstanding bonds. On a monthly basis a portion of the ¼% tax is transferred to the Debt Service Fund. The Parish may use the monies remaining in the Sales Tax Capital Improvement Fund after debt service requirements are met, for the purposes for which the “Capital Improvement Sales Tax” was authorized. The Parish uses these monies to fund various capital improvement projects throughout the Parish.

GULF OF MEXICO ENERGY SECURITY ACT (GOMESA) BONDS

The Parish has the authority to issue GOMESA Bonds secured by the GOMESA Revenues. The purpose of the bonds are for (i) paying the costs of additions, acquisitions, repairs and/or expansions needed for coastal restoration, protection and for other activities and endeavors permitted under the provisions of GOMESA, (ii) funding a debt service reserve fund, if any, and (iii) paying costs of issuance and other related costs. The Parish issued \$16.8 million in GOMESA bonds in 2019.

NON-RECURRING SURPLUS FUNDS

The expenditures in the Capital Project Funds are non-recurring in nature, therefore will fluctuate from year to year.

- **VIDEO POKER REVENUES**

Revenues generated from the operation of video poker devices, allocated annually through the State of Louisiana. This franchise fee is collected by the state on all video poker devices and is shared with participating Parishes. Many of Terrebonne Parish’s projects have been funded with video poker revenues. The adopted 2021 Revenues will be used for operations.

- **EXCESS STATE MINERAL ROYALTIES**

State Mineral Royalties as per the Louisiana Constitution, Article 7, Section 4, states one-tenth of the royalties from mineral leases on state-owned land, lake and river beds and other water bottoms belonging to the state or the title to which is in the public for mineral development shall be remitted to the governing authority of the parish in which severance or production occurs. A parish governing authority may fund these royalties into general obligation bonds of the parish in accordance with law. It has been the practice of Terrebonne Parish to use a portion of State Mineral Royalties for recurring operations and excess funds for non-recurring or special projects. For collections of State Mineral Royalties, the Parish received \$5.94 million in 2011, \$4.83 million for the year 2012, \$5.58 million for the year 2013, \$5.5 million for the year 2014, \$3.2 million in 2015, \$2.0 million in 2016, \$2.3 million in 2017, \$2.7 million in 2018, \$3.0 million in 2019, \$2.1 million in 2020 and estimates \$1.5 million in 2021 and \$2.0 million in 2022. The Mineral Royalty collections depend on the price of oil, production volume and the number of wells.

- **OTHER FINANCING ALTERNATIVES**

When Funds have excess reserves in their Fund Balances/Net Position, those alternatives are considered on an “as needed” basis for the use in the Capital Budget.

CAPITAL BUDGET FINANCING (CONTINUED)

STATE AND FEDERAL GRANTS

The majority of Terrebonne Parish’s grants for capital projects come from the federal or state government. There are two major types of grants. Open, competitive grant programs usually offer a great deal of latitude in developing a proposal and grants are awarded through a competitive review process. The majority of the Federal and State grants administered by the Parish are competitive grants.

Entitlements of categorical grants are allocated to qualified governmental entities based on a formula basis (by population, income levels, etc.). Entitlement funds must be used for a specific grantor-defined purpose. Community Development Block Grant (CDBG) and Home Funds are two significant entitlement grants administered by the Parish Government.

It is important to note that most federal and state grant programs, with the exception of some public housing programs, require the applicant to contribute to the cost of the project. The required contribution, referred to as local “match,” can vary from 5 to 75 percent.

Federal Transit Administration Public Transit Planning, Capital and Operating Assistance funds, HUD Emergency Shelter Grant Program Funds and Local Law Enforcement Block Grant Funds, as well as various U.S. Department of Transportation, and U.S. Department of Commerce Funds utilized for capital improvements all require a local match, which varies according to specific program regulations.

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET

The Terrebonne Parish Consolidated Government’s operating budget is directly affected by the Capital Improvement Projects depending on the project type. Almost every new capital improvement requires ongoing expenses for routine operation, repairs and maintenance. As they age, parish facilities and equipment that was once considered state-of-the-art will require rehabilitation, renovation or upgrading for new uses, safety and structural improvements. The Parish’s Capital Program pay-as-you-go projects, grant-matching funds, and payments for sanitation bonds and lease/purchase agreement expenses also come directly from the operating budget.

The costs of future operations and maintenance for each department estimates the Capital Improvement Projects based on past experience and expected increases in the costs of materials, labor, and other project components. For instance, in fiscal year 2021, the cost was approximately:

- \$1,753 to maintain one acre of park property;
- \$310.16 per garbage customer to maintain the sanitation system;
- \$106.34 operating cost per vehicle per hour, and
- \$11,281 annually to maintain one mile of street improvements.

Many improvements make a positive contribution to the fiscal well-being of the parish. Capital projects, such as downtown revitalization and the infrastructure expansion needed to support new development, help promote the economic development and growth that generates additional operating revenues. The new revenue sources provide the funding needed to maintain, improve and expand the parish’s infrastructure. The Parish along with the Downtown Development Corporation has a Boardwalk Project. This project is to continue a boardwalk from the Downtown Marina to the Transit Bus Terminal along Bayou Terrebonne that will create a continuous promenade along the waterway. Along the path of the boardwalk is Terrebonne’s Waterlife Museum among other points of interests. The project will attract visitors and residents alike to our historic downtown and provide another means of pedestrian flow adjacent to Main Street, greatly benefiting the businesses and restaurants located along this street. Hard-to-quantify savings offsets some of this cost, those associated with the economic boost to downtown gained by promoting tourism.

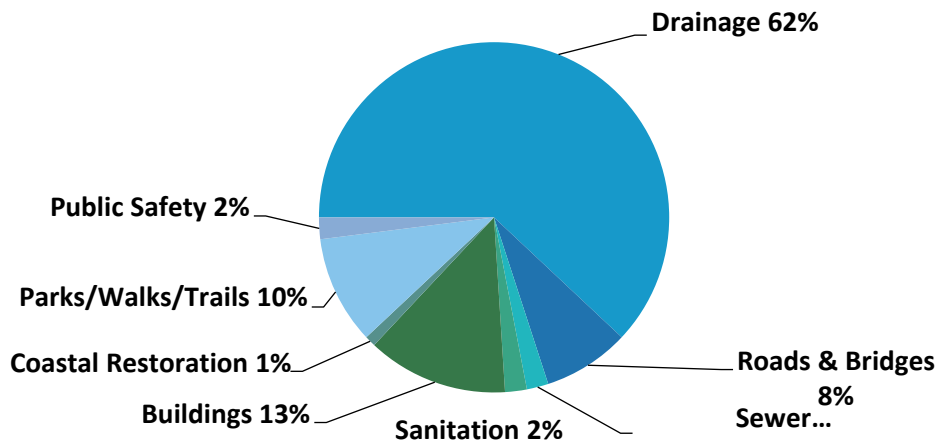
The 2022 Capital Improvements Budget totals \$90,201,858 an increase of 73% from the original 2021 budget. As reported below, the currently active capital projects are valued at net balance (total funding less cumulative changes through the year end). The “Change for 2021” represents new projects, 2020 expenditures, funding increases/decreases and transfer of closed out project balances.

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (CONTINUED)

Project Type	2021 Budget	Change for 2021	2022 Budget
Buildings	6,113,815	6,272,620	12,386,435
Roads & Bridges	2,802,740	4,367,131	7,169,871
Drainage	38,879,668	17,426,800	56,306,468
Parks/Sidewalks/Trails	598,641	8,103,213	8,701,854
Public Safety	575,595	1,152,733	1,728,328
Economic Development			200,000
Coastal Restoration	739,192	15,018	754,210
Sewer Improvements	1,249,736	95,352	1,345,088
Sanitation Improvements	1,059,646	549,958	1,609,604
Totals	52,019,033	38,182,825	90,201,858

Like in 2020, the greatest amount of funding is allocated for Drainage purposes. Because of the geographical location of Terrebonne Parish, storm/rainwater drainage is a key issue. Terrebonne Parish is located on the Gulf Coast and is subject to severe rainstorms as well as to tropical weather conditions. This government must keep the possible dangers of the tropical systems to the forefront of its planning for protection to the citizens of this great parish. Because of the coastal erosion, the storm surges are coming further north pushing its way into the southern parts of the City of Houma, which had never happened before in recent years past. This Parish has experienced horrific hurricanes in the past which has proved that we must provide our citizens with better drainage capabilities and hurricane levee protection. The channels of many of the streams, bayous, and canals are at or near sea level and gradients are too low to remove water effectively. The lower Atchafalaya River is the largest input of freshwater which flows along the western border of the Parish. It brings sediment and freshwater from the Mississippi and Red Rivers into the western part of the Parish and farther east via the Gulf Intracoastal Waterway. The coastal marshes and swamps range from sea level to about three feet in elevation. During tropical storms, large areas of the parish may be flooded to depths of several feet. High water levels frequently inundate some low-lying areas. The maximum elevations within the parish range between 10 and 15 feet and are situated along the crests of the ridges in the northern portion of the Parish. Another major factor facing the Parish is coastal erosion. The latest statistics reflect that we are losing anywhere from 5 to 10 square miles per year of Terrebonne Parish’s tender coastline. This loss equates up to 25 percent of the State of Louisiana’s total and Louisiana loses up to 80 percent of the national average of land loss per year. Storm surges and high tides are an increasing dilemma facing Terrebonne Parish. With these situations, one can see why Drainage Projects make up 75% of our total Capital Improvement Projects as shown on the following chart.

2022 CAPITAL IMPROVEMENT PROJECTS



IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (CONTINUED)

Sales Taxes and Ad Valorem Taxes play a major role in budgeting new monies for capital improvement. Of course, these taxes are related to the condition of the local economy. Our area economy was affected by the Gulf oil spill but is rebounding due to the resilience of our citizens and the local businesses. However, the Gulf oil spill did directly affect our economy as we are located in southeast Louisiana. Millions of barrels of oil have idled commercial and sport fishing operations throughout southeastern Louisiana coastal waters since the Deepwater Horizon rig disaster of April 20, 2010. Businesses that serve the fishing industry, or buy their harvests, were similarly affected. Among them are tackle shops, net makers, gas stations, restaurants, truckers, and seafood processors and distributors. Such is also the case for the travel and tourism sector, particularly in lower part of our parish which depends on summertime recreationists; although clean-up-related travel may partially offset such losses. The moratorium on deep-water oil drilling has had an even greater economic impact throughout coastal Louisiana. Rig workers and oil-service operations will see fewer and smaller paychecks, and thus will inject less money into coastal economies. It is safe to say that nearly every business in coastal southeastern Louisiana has felt some effect of the oil disaster. With the new regulations on issuing deep water drilling permits, the new permits are not forthcoming as quickly as in the past. With a cautious optimism, the Parish is remaining consistent with its 2022 operations and maintenance budget from 2021 budget because of decreases in Sales Taxes and Mineral Lease Payments due to a downturn in the local economy.

Drainage projects and coastal restoration projects are of the utmost importance to our citizens and to their safety. As already mentioned above, you will notice in the 2022 Capital Improvement Projects Chart, a large percentage is drainage projects. This government has placed major importance on drainage projects such as the Lashbrooke Pump Station which \$6,094,158 is budgeted to rehabilitate the pump station due to damages from Hurricane Ike. Another project is the 1-1B Drainage Project of various phases to-date has been budgeted at \$17,579,556, which covers approximately 16,576 acres between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. Included in this vast project are two major pumping stations, a levee along Intracoastal Waterway, and for marsh mitigation all of which is to prevent local flooding from excessive rainfalls and tidal surges.

The Ward 7 Drainage Improvements project has two phases with the ultimate goal of providing for a major levee system connected to major pumping station in the lower part of the parish. Another project is the Petit Caillou Drainage with a budget of \$10,191,260 which is the construction of a pump station to improve the drainage in the Chauvin area. The Petit Caillou Lock Structure is a new lock structure with miter gates to allow passage of boats/vessels when the gate is closed. The budget for this project is \$9,445,654. Also, the Bayou Terrebonne Lock Structure is a new lock structure with miter gates to allow passage of boats/vessels when the gate is closed. The budget for this project is \$10,060,017. The Bayou Black pump station project will provide a pump station for Bayou Black on Hanson Canal to give residents relief from flooding and standing water. The budget for this project is \$14,550,715. These projects along with a multitude of others (as listed on the following pages along with the operational impacts) are vital to the protection of our people and their homes and businesses in our parish. Our Drainage Department has a 2022 operation and maintenance including operating capital expenditures proposed budget of \$16,430,457 compared to the 2021 originally proposed budget of \$14,937,736. This is an increase of \$1,492,721 (10%) from 2021 to 2022.

Due to the growth in our area, a demand for our infrastructure is ever increasing. New road projects are on tab to help relieve the major traffic congestions in and around metro area of Houma. The total budget of Road Projects is \$7,169,871 that is shown on the chart above at 8%. In 2011, the Parish issued Public Improvement Bonds, Series ST-2011, in the amount of \$11,765,000 for road projects. Some of the projects in the planning are constructing roads around the City to divert some traffic from the city routes. Also, some major improvements are proposed to elevate other roads in lower parts of the parish to make them passable during minor flooding. The operation and maintenance including operating capital expenditures proposed budget of the Road and Bridge Department for 2022 is \$7,948,823 which is an increase of \$1,528,790 or 2.38% more than the 2021 original budget.

The Parish issued Sewer Revenue Bonds, Series 2010, in the amount of \$17,000,000 in 2010 for various Sewer Projects in the Parish. In 2013, the Parish issued \$938,400 Sewer Revenue Bond. In 2016 the Parish issued \$8 million in Taxable Limited Tax Bonds for Sewer Projects. Projects that are still ongoing in the budget are several sewer lift stations, infiltration/inflow projects, and North Wastewater Treatment Plant Rehabilitation. The Sewer Department operation and maintenance budget for 2022 is \$10,174,654 which is an increase of \$21,807 or .22% more than 2021.

IMPACT OF THE CAPITAL IMPROVEMENT PROJECTS ON THE OPERATING BUDGET (CONTINUED)

In the aftermath of Hurricanes Gustav and Ike during 2008, the United States Congress through Public Law 110-329, appropriated funds to the U. S. Department of Housing and Urban Development (“HUD”) Community Development Block Grant (“CDBG”) Program for use through the State of Louisiana for disaster recovery. The Office of Community of Development (“OCD”) on behalf of the State of Louisiana administers the State’s CDBG disaster recovery program which is subject to the Federal statutes and regulations governing CDBG grants. Hurricanes Gustav and Ike caused significant damage to the Parish. Based on the damage estimates prepared by the Federal Emergency Management Agency (FEMA), the Parish is one of the most heavily impacted parishes in the State. The Parish applied for assistance from the CDBG Disaster Recovery Program through the Parish-Implemented Recovery Program for the damages suffered by the Parish as a result of Hurricanes Gustav and/or Ike. The OCD has made available to the Parish disaster recovery funds in the amount of \$123,270,148. The goal of this money is expected to assist the Parish in the execution of the Parish-Implemented Recovery Program. This program is designed to promote the infrastructure and economic recovery of the Parish regarding the damages caused by the two hurricanes. Of this money, the following is a breakdown of the areas it is to be spent:

Total Housing Assistance	\$ 12,312,598
Total Levees	69,352,350
Total Forced Drainage	18,330,661
Total Roads	2,616,768
Total Waterworks	883,417
Total Pollution Control/Sewerage	3,160,235
Total Buildings	16,614,119
Total for Projects	<u>\$123,270,148</u>



CAPITAL IMPROVEMENT PROJECTS FUNDS

Capital Project Funds. Due to GASB 34 being implemented, the Capital Projects Funds are considered major funds. The budget contains funds for all of the Parish's construction projects authorized for a particular year. This budget is contained in a separate document but is summarized in the operating budget book.

Below is a list of Terrebonne Parish's Capital Improvement Project funds with a description of each activity:

City Court Building Fund. With the building purchased in 2006, this fund will be used for renovations needed to meet the needs of the City Court Complex.

Fund 641/241 HUD CDBG Recovery Construction Fund. Money provided by CDBG Disaster Recovery Assistance to help rebuild the affected areas declared a disaster from Gustav and Ike.

Parishwide Drainage Construction Fund. To account for the construction and improvements to Terrebonne Parish's Forced Drainage system. Financing was provided by General Obligation, Public Improvement Bond Proceeds, non-recurring reserves from General Fund, Drainage Tax Fund and ¼% capital improvement sales tax.

Parishwide Sewerage Construction Fund. To account for the construction and improvements of Terrebonne Parish's sewer treatment facilities and collection system. Financing was provided by non-recurring reserves from the General Fund. In 2008, the Parish sold \$5.0 million in General Obligation Bonds approved by the voters in October 2004.

Sewer Bond Construction Fund. Sale of \$17,000,000 Sewer Revenue Bonds in 2010, \$938,000 on August 28, 2013 and \$2 million of debt forgiveness bonds on October 1, 2014 and \$8 million in Taxable Limited Tax Bonds in 2016. Being used for renovations/ upgrades to several lift stations, infiltration/inflow, and rehabilitate North Wastewater Treatment Plant.

Capital Projects Control Fund. To account for construction and improvements for all capital projects. State of Louisiana Grants, Federal Revenue Sharing Funds, Federal Grants, General Fund Revenues, Capital Road Construction Revenues and Capital Improvements Sales Tax Revenues provided financing.

Road and Bridge Construction Fund. To account for construction, improving and maintaining of streets and bridges in the parish. Financing is provided by General Obligation bond proceeds (1/4% Sales Tax) and non-recurring revenues from General Fund and Road and Bridge O & M Funds.

Administrative Building Construction Fund. To account for the construction of the parish administrative building. General Obligation bond proceeds and a Public Trust Authority Grant will provide funding with partial financing by the Parish.

1-1B Construction Fund. To account for the construction of the 1-1B drainage project. Financing was provided by a Department of Transportation Grant with partial financing by the Parish.

General Obligation Bond Construction Fund. To account for the cost of various road and bridge and drainage projects within the Parish. Financing was provided by the sale of \$20 million in Public Improvement Bonds.

1994 Sewerage Construction Fund. To account for the construction projects funded by the 1994 Public Improvement Sewerage Bonds.

2005 Sales Tax Construction Fund. To account for the cost of a City Court building, various road and bridge, and drainage projects within the Parish. Financing was provided by the sale of \$7.5 million in Sales Tax Bonds.

2001 Sanitation Bond Construction Fund. To account for construction and capital improvements of Sanitation Program. Financing provided by 2001 General Obligation Bond proceeds of \$8.865 million.

Landfill Closure Construction Fund. To account for projects associated with the closure of the Ashland Landfill.

1998 Public Improvement Construction Fund. To account for the cost of various paving, drainage, landfill, port and sewer projects within the Parish. Financing was provided by the sale of \$16 million in Public Improvement Bonds.

2000 Public Improvement Construction Fund. To account for the cost of various paving, drainage, and Administrative Building Renovation projects within the Parish. Financing was provided by the sale of \$4.5 million in Public Improvement Bonds.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	0	152,288	152,288	0	0
Intergovernmental	4,419,961	34,572,613	34,572,613	0	0
Miscellaneous Revenue	38,517,340	0	45,249	0	0
Operating Transfers In	30,283,435	13,208,875	13,208,875	7,080,458	7,080,458
TOTAL REVENUES	73,220,736	47,933,776	47,979,025	7,080,458	7,080,458
EXPENDITURES					
Juvenile Services	0	4,747	4,747	130,000	130,000
Government Buildings	1,783,806	7,416,246	7,416,246	4,845,499	4,845,499
Auditoriums	236,319	2,923,418	2,923,418	0	0
Parish Prisoners	11,785	600,615	600,615	0	0
Coastal Restoration/Preservation	84,982	754,210	754,210	0	0
Economic Development-Other	0	200,000	200,000	0	0
Engineering	1,250	0	0	0	0
Roads and Bridges	1,511,391	6,169,871	6,169,871	1,000,000	1,000,000
Drainage	20,492,891	55,806,468	55,806,468	500,000	500,000
Sewerage Collection	114,606	1,345,088	1,345,088	0	0
Parks and Grounds	38,195	4,725,477	4,725,477	1,104,959	1,104,959
Public Safety	10,639	1,032,322	1,032,322	0	0
General - Other	17,943,080	0	0	0	0
Water Projects	122,074	0	0	0	0
City Court	73,959	124,690	124,690	0	0
Solid Waste Services	732,968	1,609,604	1,609,604	0	0
Operating Transfers Out	27,525,336	1,783,671	1,783,671	0	0
TOTAL EXPENDITURES	70,683,281	84,496,427	84,496,427	7,580,458	7,580,458
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-58.19%
INCREASE (DECREASE) TO FUND BALANCE	2,537,455	(36,562,651)	(36,517,402)	(500,000)	(500,000)
FUND BALANCE, JANUARY 1	36,546,324	39,083,779	39,083,779	2,566,377	2,566,377
FUND BALANCE, DECEMBER 31	39,083,779	2,521,128	2,566,377	2,066,377	2,066,377

CITY COURT BUILDING FUND

604 - CITY COURT BUILDING FUND

Act 901 of the 1999 Legislative Session allowed for the collection of a fee not to exceed ten dollars on civil filings and criminal convictions dedicated solely to the acquisition, leasing, construction, equipping and maintenance of new and existing City Courts. This fund will account for the fees collected and expenditures set forth. In addition, Act 518 of the 2003 Legislative Session allowed the fees to not exceed twenty dollars. The council initially levied the fee to be fifteen dollars increasing to the maximum of \$20.00 in 2005. In 2005, Sales Tax Bonds were sold for various Capital needs, including the purchase of the George Arceneaux Federal Courthouse, which now houses City Court, City Marshall, and two Federal agencies. In early 2007, initial renovations were completed for City Court to occupy their new area. The balance in the Construction Fund at the time the Parish entered into the Building Use Agreement, will be used for major capital improvements needed to the space allocated and operating furniture and fixtures. The fines are now recognized in the General Fund as compensation in accordance with the Intergovernmental Building Use Agreement. The remaining funds are being utilized for a roof replacement.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Operating Transfers In	30,000	0	0	0	0
TOTAL REVENUES	<u>30,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
EXPENDITURES					
City Court	73,959	124,690	124,690	0	0
TOTAL EXPENDITURES	<u>73,959</u>	<u>124,690</u>	<u>124,690</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(43,959)	(124,690)	(124,690)	0	0
FUND BALANCE, JANUARY 1	182,009	138,050	138,050	13,360	13,360
FUND BALANCE, DECEMBER 31	138,050	13,360	13,360	13,360	13,360

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR YEARS	PROJECTED 2021	2022	2023	2024	2025	TOTAL
City Court Complex	124,690	0	0	0	0	0	124,690
TOTAL EXPENDITURES	<u>124,690</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>124,690</u>

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

CITY COURT LAND PURCHASE	
<p><i>This project provides for the purchase and/or construction of a new building for City Court. The Federal Courthouse was purchased in 2005 for use by Houma City Court. The balance of funds for renovations and improvements will be used for the renovations necessary to accommodate City Court and City Marshal offices.</i></p>	
• Council District	5
• Funding Source	73% City Court Building Fund; 27% General Fund
• Project Appropriation	Total Project costs including prior authorizations totals \$1,020,765
• Engineer/Architect	Various
• Contractor	Various
• Operating Budget Impact	Replaces existing high-maintenance building; therefore, expect no financial impact on operations.
• Projected Year of Completion	Continuous

HUD CDBG RECOVERY CONSTRUCTION FUND

641-241 – HUD CDBG RECOVERY CONSTRUCTION FUND

On March 19, 2009, HUD approved Louisiana’s initial Action Plan for the Utilization of CDBG Funds in response to Hurricanes Gustav and Ike, which proposed using CDBG disaster funds for parish-implemented recovery programs designed to address the needs of the most heavily impacted parishes of the State. The parish has submitted the recommended proposal to the State of Louisiana, Division of Administration, Office of Community Development – Disaster Recovery Unit for final approval under the following categories for infrastructure: Non-Federal Levees - \$37,474,652, Forced Drainage Improvements - \$15,471,000, Government Buildings - \$477,500, and Pollution Control/Sewerage - \$238,750.

Fund 641 has been established as a companion to Fund 241 to account for infrastructure separately. However, the two funds continue to be considered one program. See Grant Funds Section.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	175,735	717,569	717,569	0	0
Operating Transfers In	214,172	39,356	39,356	0	0
TOTAL REVENUES	389,907	756,925	756,925	0	0
EXPENDITURES					
Police	0	929,734	929,734	0	0
Engineering	1,250	0	0	0	0
Drainage	173,895	0	0	0	0
TOTAL EXPENDITURES	175,145	929,734	929,734	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	214,762	(172,809)	(172,809)	0	0
FUND BALANCE, JANUARY 1	9,924	224,686	224,686	51,877	51,877
FUND BALANCE, DECEMBER 31	224,686	51,877	51,877	51,877	51,877

5 YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR	PROJECTED					TOTAL
	YEARS	2021	2022	2023	2024	2025	
CDBG Ashland North Levee Improvement and Extension	(1)	1	0	0	0	0	0
CDBG Cedar Grove to Ashland Landfill/Water Control	1	(1)	0	0	0	0	0
CDBG Eastside Police Substation	0	929,734	0	0	0	0	929,734
CDBG Falgout Canal with Pontoon Bridge	1	(1)	0	0	0	0	0
CDBG Public Works Administrative Building	24,629	(24,629)	0	0	0	0	0
CDBG Susie Canal North Levee Extension	362,117	(362,117)	0	0	0	0	0
CDBG Ward 7 Levee Elevation	254,118	(254,118)	0	0	0	0	0
TOTAL EXPENDITURES	640,865	288,869	0	0	0	0	929,734

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

<u>CDBG Ashland North Levee Improvements</u>	
<i>This project constructs 9,000 Linear Ft. of levee between the proposed Thompson Road Extension and St. Louis Canal.</i>	
• Council District:	7
• Funding Source:	CDBG Recovery
• Project Number:	10-CDBG-R-LEV-67 & 55-PARA-3305
• Project Appropriation:	Total Project costs including prior authorizations totals \$2,635,250
• Engineer/Architect:	CB&I Coastal
• Contractor:	Phylway Construction
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
• Projected Year of Completion:	2021

<u>CDBG Cedar Grove to Ashland Landfill Levee & Water Control Structure</u>	
<i>This project is the construction of a levee in upper Grand Caillou from north end of the proposed Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee.</i>	
• Council District:	7
• Funding Source:	CDBG Recovery
• Project Number:	10-CDBG-WTR-70 & 55-PARA-3308
• Project Appropriation:	Total Project costs including prior authorizations totals \$453,500
• Engineer/Architect:	T. Baker Smith, LLC
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
• Projected Year of Completion:	2022

<u>CDBG Eastside Police Substation</u>	
<i>This project constructs a new substation on the Eastside for the police department</i>	
• Council District:	1
• Funding Source:	96% CDBG Recovery and 4% ¼% Capital Sales Tax Fund
• Project Number:	55-PARA-3406
• Project Appropriation:	Total Project costs including prior authorizations totals \$929,734
• Engineer/Architect:	Duplantis Design Group and David Waitz Engineering
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated
• Projected Year of Completion:	2022

<u>CDBG Falgout Canal Pontoon Bridge</u>	
<i>This project replaces the existing pontoon bridge.</i>	
• Council District:	7
• Funding Source:	CDBG Recovery
• Project Number:	12-CDBG-32 & 55-PARA-3308
• Project Appropriation:	Total Project costs including prior authorizations totals \$3,903,749
• Engineer/Architect:	GSE Associates, LLC
• Contractor:	Sealevel Construction
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund.
• Projected Year of Completion:	2021

<u>CDBG Public Works Administrative Building</u>	
<i>This project is for the construction of a new public works facility, adequate parking lot, above ground fuel tanks and a wash rack.</i>	
• Council District:	Parishwide
• Funding Source:	CDBG Recovery
• Project Number:	12-PWCDBG-64 & 55-PARA-3203
• Project Appropriation:	Total Project costs including prior authorizations totals \$6,160,716
• Engineer/Architect:	Duplantis Design Group
• Contractor:	B.E.T. Construction/E3 Electrical
• Operating Budget Impact:	No operating impact is anticipated. The new building should allow for reduced energy costs and repairs. Routine maintenance funded out of General Fund.
• Projected Year of Completion:	2021

CDBG Susie Canal North Levee Extension

This project constructs a 13,000 linear foot levee from the northern boundary of the Cranebreak Subdivision to Bobtown Bridge. It also refurbishes Cranebreak forced drainage levee and constructs a new levee to provide drainage to Bobtown Bridge.

• Council District:	7
• Funding Source:	CDBG Recovery
• Project Number:	10-LEV-31 & 10-CDBG-R-31 & 55-PARA-3303
• Project Appropriation:	Total Project costs including prior authorizations totals \$6,241,823
• Engineer/Architect:	GSE Associates, LLC
• Contractor:	River Road Construction
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
• Projected Year of Completion:	2021

CDBG Ward 7 Levee

This project is the construction of a 10' lift design for 85,000 linear feet segment of levee that refurbishes the existing upper and lower Little Caillou forced drainage.

• Council District:	8
• Funding Source:	CDBG Recovery
• Project Number:	10-CDBG-R-LEV-63 & 55-PARA-3306
• Project Appropriation:	Total Project costs including prior authorizations totals \$21,330,382
• Engineer/Architect:	CB&I Coastal, Inc./Aptim Coastal
• Contractor:	Apeck Construction/Phylway Construction/Ceres Environmental/Coastal Dredging/LA Contracting Enterprise
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
• Projected Year of Completion:	2021

PARISHWIDE DRAINAGE CONSTRUCTION FUND

655 – PARISHWIDE DRAINAGE CONSTRUCTION FUND

Drainage improvements are accounted for in this fund for various locations in Terrebonne Parish. Projects are financed from the Drainage Tax Funds, Capital Sales Tax Funds, interest, General Fund, and Bond Issues. State and Federal grants from FEMA, Natural Resources Conservation and Louisiana Department of Transportation and Development supplement the funding of these projects. Following the 2005 Storm Season, sales tax and state mineral royalties' revenues were in excess of normal collections. These non-recurring sources have been transferred to the Drainage Construction Fund for much needed infrastructure improvements.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	3,183,965	28,662,086	28,662,086	0	0
Miscellaneous Revenue	443,034	0	44,142	0	0
Operating Transfers In	16,099,165	4,733,747	4,733,747	0	0
TOTAL REVENUES	19,726,164	33,395,833	33,439,975	0	0
EXPENDITURES					
Drainage	20,216,069	55,193,201	55,193,201	500,000	500,000
Operating Transfers Out	2,343,878	180,841	180,841	0	0
TOTAL EXPENDITURES	22,559,947	55,374,042	55,374,042	500,000	500,000
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-99.09%
INCREASE (DECREASE) TO FUND BALANCE	(2,833,783)	(21,978,209)	(21,934,067)	(500,000)	(500,000)
FUND BALANCE, JANUARY 1	26,352,816	23,519,033	23,519,033	1,584,966	1,584,966
FUND BALANCE, DECEMBER 31	23,519,033	1,540,824	1,584,966	1,084,966	1,084,966

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Bayou LaCarpe Drainage Loc "C", approved:**
 - Parishwide Drainage Construction Fund, \$500,000

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR	PROJECTED					TOTAL
	YEARS	2021	2022	2023	2024	2025	
1-1A Drainage	198,962	35,000	0	0	0	0	233,962
1 1B Pond Retention	0	1,000,000	0	0	0	0	1,000,000
Bayou Black Pump Station	122,730	605,000	0	0	0	0	727,730
Bayou Black Pump Station @ Geraldine	43,178	0	0	0	0	0	43,178
Bayou LaCache (Bayou side Drive Culverts)	75,000	0	0	0	0	0	75,000
Bayou LaCarpe Drainage Loc "C"	400,000	2,400,000	500,000	0	0	0	3,300,000
Bayou Terrebonne Clearing and Snagging	760,000	7,649,110	0	0	0	0	8,409,110
Bayou Terrebonne Lock System	3,934,581	(231,616)	0	0	0	0	3,702,965
Bayou Terrebonne Pump Station	9,580,793	(924,461)	0	0	0	0	8,656,332
Bayou side Dr. Drainage	75,000	0	0	0	0	0	75,000
Brady Rd. Drainage Improvements	100,000	0	0	0	0	0	100,000
Cedar Grove to Ashland Landfill and Water Control	493,491	0	0	0	0	0	493,491
Company Canal Road Pump Station	106,057	0	0	0	0	0	106,057
D-18 Pump Station Replacement (Dularge West)	423,785	(423,785)	0	0	0	0	0
Dulac (Parish) Levee	190,000	0	0	0	0	0	190,000
Elliot Jones Canal Pump Station	11,891,617	860,000	0	0	0	0	12,751,617
Exhibit 14 Channel Improvements	156,394	0	0	0	0	0	156,394
Houma Navigation Canal (HNC) Pump Station	75,000	0	0	0	0	0	75,000
Industrial Road Pump Station Replacement	0	200,000	0	0	0	0	200,000
Lashbrook Pump Station Repairs	5,001,154	100,000	0	0	0	0	5,101,154
Levee Improvements (Parish Maintained)	1,910	(1,910)	0	0	0	0	0
Little Bayou Black Pump Station @ Barrow	0	715,000	0	0	0	0	715,000
Lower Montegut Drainage	0	920,000	0	0	0	0	920,000
Montegut (Parish) Levee	66,329	0	0	0	0	0	66,329
Mount Pilgrim Forced Drainage (6-3) Humphries	1,803,526	0	0	0	0	0	1,803,526
Petit Caillou Drainage/Conveyance Channel	4,421,368	50,775	0	0	0	0	4,472,143
Petit Caillou Lock Structure	66,509	(66,314)	0	0	0	0	195
St. Louis Water Canal	1,365	(1,365)	0	0	0	0	0
Sylvia Street Phase 3	3	0	0	0	0	0	3
Thomson Rd. Levee/Drainage	56,264	(56,264)	0	0	0	0	0
Upper Dularge Levee	196,000	0	0	0	0	0	196,000
Valhi Drainage Improvements	0	153,747	0	0	0	0	153,747
Upper Ward 7 Mitigation	125,351	0	0	0	0	0	125,351
Ward Seven (7) Drainage Levee Phase I and II	67,290	0	0	0	0	0	67,290
Westside Area Drainage	472,011	1,304,616	0	0	0	0	1,776,627
TOTAL EXPENDITURES	40,905,668	14,287,533	500,000	0	0	0	55,693,201

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

1-1A Drainage	
<i>This project consists of the cleaning and deepening of Little Bayou Black from Barrow Street North to Schriever, Ouisiki Bayou (Dry Bayou).</i>	
• Council District:	2, 6
• Funding Source:	72% Louisiana Dept. of Transportation & Development, 23% Drainage Tax Fund, 4% ¼% Capital Sales Tax Fund, and 1% Parishwide Drainage Construction Fund
• Project Number:	02-DRA-28 & 06-DRA-47
• Project Appropriation:	Total Project costs including prior authorizations totals \$8,804,670
• Engineer/Architect:	T. Baker Smith
• Contractor:	Phylway Construction, Inc, Low Land Construction (Phase 8), Byron E. Talbot (Phase 6) and Wilco Industrial Services (Phase 2), RiverRoad Construction
• Operating Budget Impact:	\$9,500 annual increase for maintenance costs
• Projected Year of Completion:	2022

<u>1-1B Pond Retention</u>	
<i>To construct a retention pond for 1-1b Forced Drainage Project</i>	
• Council District:	2, 6
• Funding Source:	100% Public Improvement Bonds
• Project Appropriation:	Total Project costs including prior authorizations totals \$1,000,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design completed
• Projected Year of Completion:	To be determined when construction starts

<u>Bayou Black Pump Station</u>	
<i>This project provides a pump station for Bayou Black on the Hanson Canal to provide residents relief from flooding.</i>	
• Council District:	8
• Funding Source:	38% ¼% Capital Sales Tax Fund, 30% Drainage Tax Fund, 11% General Fund, 1% Statewide Flood Control, 18% GoMesa Revenue Bonds and 2% Capital Projects Control Fund
• Project Number:	16-DRA-26
• Project Appropriation:	Total project costs including prior year authorizations \$14,550,716
• Engineer/Architect:	GIS Engineers, LLC
• Contractor:	MR Pittman
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
• Projected Year of Completion:	2022

<u>Bayou Black Pump Station @ Geraldine</u>	
<i>This project consists of the construction of a new Drainage Pump Station in the Bayou Black area.</i>	
• Council District:	8
• Funding Source:	Drainage Tax Fund
• Project Number:	16-DRA-55
• Project Appropriation:	Total project costs including prior year authorizations \$300,000
• Engineer/Architect:	GIS Engineers, LLC
• Contractor:	To be determined
• Operating Budget Impact:	To be determined when construction starts
• Projected Year of Completion:	In early design phase

<u>Bayou LaCache (Bayou Dr. Culverts)</u>	
<i>This project provides improvements to Bayou LaCache Basin as well as culverts along Bayou Drive.</i>	
• Council District:	8, 9
• Funding Source:	100% Public Improvement Bonds
• Project Number:	To be determined
• Project Appropriation:	Total project costs including prior year authorizations \$75,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined upon completion of project design phase
• Projected Year of Completion:	In early design phase

<u>Bayou LaCarpe Drainage Loc C</u>	
<i>This project provides drainage improvements to Bayou LaCarpe area.</i>	
• Council District:	1,2,6
• Funding Source:	8% Drainage Tax Fund, 5% Public Improvement Bonds, 23% Parishwide Drainage Construction Fund, 23% Facility Planning and Control and 41% American Rescue Plan
• Project Number:	50-J55-14-02
• Project Appropriation:	\$500,000 FY 2022; Total project costs including prior year authorizations \$3,300,000
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design is completed
• Projected Year of Completion:	To be determined

<u>Bayou Terrebonne Clearing and Snagging</u>	
<i>This project provides for the dredging and clearing of Bayou Terrebonne.</i>	
• Council District:	2, 3, 4, 5
• Funding Source:	100% Public Improvement Bonds
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior year authorizations \$8,946,129
• Engineer/Architect:	GSE Associates, LLC
• Contractor:	Coastal Dredging Company
• Operating Budget Impact:	No operating budget impact expected
• Projected Year of Completion:	2022

<u>Bayou Terrebonne Lock System</u>	
<i>To construct a lock system in Bayou Terrebonne</i>	
• Council District:	5
• Funding Source:	10% Drainage Sales Tax Bonds, 89% GoMesa Revenue Bonds
• Project Number:	18-LOCK-46
• Project Appropriation:	Total project costs including prior year authorizations \$10,060,017
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	Sealevel Construction
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funding out of the existing annual general maintenance in Drainage Tax Maintenance Fund
• Projected Year of Completion:	2022

<u>Bayou Terrebonne Pump Station</u>	
<i>This project is for a new pump station for Bayou Terrebonne (Shell Oil Property)</i>	
• Council District:	5
• Funding Source:	4% ¼% Capital Sales Tax Fund, 5% GoMesa Revenue Bonds, 3% Drainage Tax Fund, 2% Capital Project Control Fund and 86% Public Improvement Bonds
• Project Number:	17-DRA-24
• Project Appropriation:	Total project costs including prior year authorizations \$10,453,328
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	To be determined
• Operating Budget Impact:	Not known at this time because this project is in design phase
• Projected Year of Completion:	To be determined

<u>Bayou Dr. Drainage</u>	
<i>This project is for excavations and cross culverts along Bayou Dr.</i>	
• Council District:	8
• Funding Source:	100% Public Improvement Bonds
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior year authorizations \$75,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	Not known at this time because this project is in design phase
• Projected Year of Completion:	To be determined.

<u>Brady Rd. Drainage</u>	
<i>This project is to improve the drainage along Brady Road (culverts, flap gates, etc.)</i>	
• Council District:	7
• Funding Source:	100% Public Improvement Bonds
• Project Number:	HMGP 1792-109-0003
• Project Appropriation:	Total project costs including prior year authorizations \$100,000
• Engineer/Architect:	To be determined
• Contractor	To be determined
• Operating Budget Impact:	No operating budget impact expected
• Projected Year of Completion:	2021

<u>Cedar Grove to Ashland Landfill Levee & Water Control Structure (CDBG)</u>	
<i>This project is the construction of a levee in upper Grand Caillou from north end of the proposed north Lake Boudreaux forced drainage system northward to St. Louis Canal and construction of a water control structure in the St. Louis Canal at the terminus of the proposed levee.</i>	
• Council District:	7
• Funding Source:	Drainage Tax Fund.
• Project Number:	10-CDBG-WTR-70
• Project Appropriation:	Total project costs including prior year authorizations \$500,000
• Engineer/Architect:	T. Baker Smith
• Contractor:	To be determined
• Operating Budget Impact:	Not known at this time because this project is in design phase
• Projected Year of Completion:	To be determined.

<u>Company Canal Road Pump Station- Bourg Culverts/Gates</u>	
<i>This project is for the installation of a pump station on the Company Canal Road and culverts/gates.</i>	
• Council District:	9
• Funding Source:	72% Drainage Tax Fund and 28% GoMesa Revenue Bonds
• Project Number:	20-DRA-32
• Project Appropriation:	Total project costs including prior year authorizations \$110,667
• Engineer/Architect:	David Waitz Engineering
• Contractor:	To be determined
• Operating Budget Impact:	Not known at this time because this project is in design phase
• Projected Year of Completion:	To be determined when construction starts

D-18 Pump Station Replacement- Dularge West Pump Station Replacement

This project is a replacement of the pump station and grant of access to Reach B access road.

• Council District:	7
• Funding Source:	TLCD
• Project Number:	20-DRA-03
• Project Appropriation:	Total project costs including prior year authorizations \$76,215
• Engineer/Architect:	Delta Coast Consulting
• Contractor:	To be determined
• Operating Budget Impact:	No impact on Parish Budget, will be completed and maintained by Terrebonne Levee.
• Projected Year of Completion:	To be determined

Dulac Levee

This project is for the engineering and construction of the Dulac Levee and culverts with Sluice Gates.

• Council District:	7
• Funding Source:	100% Public Improvement Bonds
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior year authorizations \$190,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	Not known at this time because this project is in design phase
• Projected Year of Completion:	To be determined.

Elliot Jones Canal Pump Station

This project is the construction of a new pump station in the Bayou Black area.

• Council District:	6
• Funding Source:	5% Drainage Tax Fund, 1% ¼% Capital Sales Tax Fund, 4% GoMesa Revenue Bonds, 12% Public Improvement Bonds, 73% CPRA and 5% American Rescue Plan
• Project Number:	18-DRA-44
• Project Appropriation:	Total project costs including prior year authorizations \$13,756,540
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	Sealevel Construction
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
• Projected Year of Completion:	2022

Exhibit 14 Channel

This project is to provide on-going improvement to several channels and pump stations and main feeder channels.

• Council District:	6
• Funding Source:	100% General Fund
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior year authorizations \$156,394
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated
• Projected Year of Completion:	2022

Houma Navigation Canal Pump Station

This project is for the engineering and design of a 6,000 cfs pump station at Houma Navigation Canal and Grand Caillou Bayou.

• Council District:	Parishwide
• Funding Source:	100% Public Improvement Bonds
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior year authorizations \$75,000
• Engineer/Architect:	T. Baker Smith
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	To be determined

Industrial Road Pump Station Replacement

This project is a replacement of the pump station on Industrial Road.

• Council District:	7, 8
• Funding Source:	Parishwide Drainage Construction Fund.
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior year authorizations \$200,000
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
• Projected Year of Completion:	2022

<u>Lashbrooke Pump Station Repairs (Clinton Street)</u>	
<i>This project is the rehabilitation of the Clinton Street (D-04) Pump Station due to damages from Hurricane Ike.</i>	
• Council District:	7, 8
• Funding Source:	10% Dedicated Emergency Fund, 6% NRCS, 52% Statewide Flood Control, 11% Drainage Tax Fund, 2% General Fund, 1% Sales Tax Construction Fund, 1% ¼% Capital Sales Tax Fund, 15% Public Improvement Bonds and 2% PW Drainage Construction Fund.
• Project Number:	16-DRA-67
• Project Appropriation:	\$100,000 FY 2021. Total costs including prior year authorization \$6,094,158
• Engineer/Architect:	T. Baker Smith, GSE Associates, LLC, Delta Coast Consultants
• Contractor:	Lowland Construction, Sealevel Construction
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund.
• Projected Year of Completion:	2022

<u>Levee Improvements (Parish Maintained)</u>	
<i>This project includes funding for Parish maintained levees.</i>	
• Council District:	Parishwide
• Funding Source:	40% ¼% Capital Sales Tax Fund and 60% General Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$971,330
• Engineer/Architect:	T. Baker Smith, CB&I Coastal, Inc.
• Contractor:	Lowland Construction
• Operating Budget Impact:	No operating impact. Project is for improvements.
• Projected Year of Completion:	Continuous

<u>Little Bayou Black Pump Station</u>	
<i>This project is to engineer and construct a pump station a Little Bayou Black @ Barrow</i>	
• Council District:	6
• Funding Source:	9% ¼% Capital Sales Tax Fund and 91% American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$715,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined. Project is in early design phase.
• Projected Year of Completion:	To be determined

<u>Lower Montegut Drainage</u>	
<i>This project is to improve the drainage in Lower Montegut.</i>	
• Council District:	9
• Funding Source:	100% American Rescue Plan.
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$920,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined. Project is in early design phase.
• Projected Year of Completion:	To be determined

<u>Montegut (Parish) Levee</u>	
<i>This project is to lift the Montegut Levee</i>	
• Council District:	9
• Funding Source:	100% Public Improvement Bonds
• Project Number:	To be determined
• Project Appropriation:	Total costs including prior year authorization \$200,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design
• Projected Year of Completion:	To be determined

<u>Mount Pilgrim Forced Drainage (6-3) Humphries</u>	
<i>This project is the preparation of plans to construct a new drainage pump station and to clean out canals, ditches, and install cross drain slide gates.</i>	
• Council District:	2
• Funding Source:	67% Louisiana Dept. of Transportation & Development, 13% Parish wide Drainage Construction Fund, 8% ¼% Capital Sales Tax Fund, 10% Drainage Tax Fund, and 2% 2000 Public Improvement Construction Fund
• Project Number:	01-DRA-44
• Project Appropriation:	Total costs including prior year authorization \$2,095,260
• Engineer/Architect:	T. Baker Smith
• Contractor:	To be determined
• Operating Budget Impact:	\$15,400 annual increase to operations
• Projected Year of Completion:	2022

Petit Caillou Drainage/LC Conveyance Channel

This project is the engineering, permitting and construction of a drainage system and conveyance channel for Petit Caillou, Chauvin, LA.

• Council District:	8
• Funding Source:	11% Drainage Tax Fund, 1% General Fund, 5% ¼% Capital Sales Tax Fund, 26% GoMesa Revenue Bonds, 30% FEMA and 27% Restore Act
• Project Number:	16-DRA-25
• Project Appropriation:	Total costs including prior year authorization \$10,191,260.
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	Sealevel Construction Inc.
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund
• Projected Year of Completion:	2022

Petit Caillou Lock Structure

This project designs and constructs a secondary gate in conjunction with the existing Boudreaux Canal Sector Gate to form a lock control.

• Council District:	8
• Funding Source:	7% General Fund, 92% Drainage Sales Tax Bonds and 1% Terrebonne Levee and Conservation District.
• Project Number:	16-LOCK-61
• Project Appropriation:	Total costs including prior year authorization \$9,445,654.
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	Sealevel Construction
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Drainage Tax Maintenance Fund
• Projected Year of Completion:	2021

St. Louis Water Canal

This project consists of modifying the St. Louis Canal Water Control Structure.

• Council District:	8
• Funding Source:	Drainage Tax Fund.
• Project Number:	06-DRA-08
• Project Appropriation:	Total costs including prior year authorization \$666
• Engineer/Architect:	Not required
• Contractor:	None
• Operating Budget Impact:	No operating impact anticipated
• Projected Year of Completion:	2021

<u>Sylvia Street Phase 3</u>	
<i>This project consists of drainage improvements in the Sylvia Street area.</i>	
• Council District:	5
• Funding Source:	30% ¼% Capital Sales Tax Fund, 53% Drainage Tax Fund, 10% Parishwide Drainage Construction Fund and 7% 2000 Public Improvement Fund
• Project Number:	14-DRA-50
• Project Appropriation:	Total costs including prior year authorization \$724,823
• Engineer/Architect:	Duplantis Design Group, All South Engineering
• Contractor:	LA Contracting
• Operating Budget Impact:	No operating impact anticipated
• Projected Year of Completion:	2020

<u>Thompson Rd Levee/Drainage</u>	
<i>This project consists of the construction of a road/levee from Hwy 57 to Hwy 56.</i>	
• Council District:	1, 8
• Funding Source:	28% CDBG Katrina/Rita, 26% Parishwide Drainage Construction Fund, 2% Drainage Tax Fund and 44% Facility Planning Control
• Project Number:	07-ROAD-24 & 13-ROAD-37
• Project Appropriation:	Total costs including prior year authorization \$12,877,908.
• Engineer/Architect:	CB&I Coastal, Inc., T. Baker Smith, LLC, Terracon Consultants, Inc., Neel-Schaffer, Inc.
• Contractor:	Great Southern Dredging, Barriere Construction
• Operating Budget Impact:	No operating impact anticipated
• Projected Year of Completion:	2020

<u>Upper Dularge Levee</u>	
<i>This project is a proposed levee on East bank of Bayou Dularge from Marmande Canal to Falgout Canal</i>	
• Council District:	7
• Funding Source:	27% Drainage Tax Fund, 55% General Fund, and 18% Facility Planning and Control (Construction)
• Project Number:	06-LEV-02, 05-J55-12-01
• Project Appropriation:	Total costs including prior year authorization \$1,093,363
• Engineer/Architect:	Shaw Environmental
• Contractor:	CB&I Coastal, Inc.
• Operating Budget Impact:	No operating impact anticipated
• Projected Year of Completion:	2021

<u>Upper Ward 7 Mitigation</u>	
<i>This project consists of mitigation for the levee at Upper Ward 7.</i>	
• Council District:	8
• Funding Source:	32% General Fund Mineral Royalties and 68% Drainage Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$234,000
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated
• Projected Year of Completion:	2021

<u>Valhi Drainage Improvements</u>	
<i>This project consists of improvements for the drainage along Valhi.</i>	
• Council District:	6
• Funding Source:	40% Drainage Tax Fund, 38% Drainage Sales Tax Bonds, 9% Statewide Flood Control, and 13% Public Improvement Construction Fund.
• Project Number:	18-DRA-53
• Project Appropriation:	Total costs including prior year authorization \$4,148,262.
• Engineer/Architect:	Delta Coast Consultants, LLC
• Contractor:	Lowland Construction, Norris & Boudreaux
• Operating Budget Impact:	No operating budget impact anticipated.
• Projected Year of Completion:	2021

<u>Ward Seven (7) Drainage Levee Phase I, Phase II</u>	
<i>This project is to build a levee from Lashbrooke to Boudreaux Canal for Phase I and Phase II Bayou Neuf to Lashbrooke Pump Station.</i>	
• Council District:	8
• Funding Source:	28% General Fund, 28% DOTD, 16% Drainage Tax Fund, 16% ¼% Capital Sales Tax Fund, 8% Dedicated Emergency Fund, 3% Apache and 1% Bond Issues
• Project Number:	08-LEV-41, 09-LEV-18, 09-LEV-01
• Project Appropriation:	Total costs including prior year authorization \$17,367,473
• Engineer/Architect:	T. Baker Smith, Inc. (Phase I) and Shaw Coastal (Phase II)
• Contractor:	Civil Construction Contractors (Phase I) and Phylway Construction (Phase II)
• Operating Budget Impact:	\$6,000 annual increase for grass cutting, earthwork including periodic capping for settlement and reshaping.
• Projected Year of Completion:	2021

<u>Westside Area Drainage</u>	
<i>This project is to make drainage improvements at Westside Boulevard and Alma Street.</i>	
• Council District:	3
• Funding Source:	24% Drainage Tax Fund, 8% ¼% Capital Sales Tax Fund, 56% FEMA and 12% GoMesa Revenue Bonds
• Project Number:	14-DRA-05
• Project Appropriation:	Total costs including prior year authorization \$2,413,155
• Engineer/Architect:	All South Consulting Engineers, LLC
• Contractor:	Byron E. Talbot Contractor, Inc.
• Operating Budget Impact:	No operating impact anticipated
• Projected Year of Completion:	2022

PARISHWIDE SEWERAGE CONSTRUCTION FUND

656 CAPITAL IMPROVEMENT PROJECTS FUNDS – PARISHWIDE SEWERAGE

New construction and improvements of Terrebonne Parish’s sewer treatment facilities and collection system are on-going projects of the Parish. For 2007, the Parish proposed that General Fund transfer \$2,700,000. Ordinance No. 6609 provided a funding source over five-years from video poker (not to exceed 50% of collections) and non-recurring state mineral royalties collected in excess of \$4.5 million. In 2006 and 2007, the Council amended the agreement to transfer the funds to the Drainage Construction Funds. In the 2008 Budget, the funds collected in the final year have been transferred to the Drainage Construction Fund from General Fund.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Miscellaneous Revenue	6,225	0	195	0	0
Operating Transfers In	225,000	210,000	210,000	0	0
TOTAL REVENUES	231,225	210,000	210,195	0	0
EXPENDITURES					
Sewerage Collection	75,872	1,207,731	1,207,731	0	0
Operating Transfers Out	272,299	0	0	0	0
TOTAL EXPENDITURES	348,171	1,207,731	1,207,731	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(116,946)	(997,731)	(997,536)	0	0
FUND BALANCE, JANUARY 1	1,271,625	1,154,679	1,154,679	157,143	157,143
FUND BALANCE, DECEMBER 31	1,154,679	156,948	157,143	157,143	157,143

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR YEARS	PROJECTED 2021	2022	2023	2024	2025	TOTAL
Gray Sewer Facilities	42	(42)	0	0	0	0	0
Martin Luther King Sewers	997,731	210,000	0	0	0	0	1,207,731
TOTAL EXPENDITURES	997,773	209,958	0	0	0	0	1,207,731

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

Gray Sewer Facilities

This project consists of sewerage along Highway 24 south from Laurel Bridge to Fairlane Drive.

• Council District:	2
• Funding Source:	42% General Fund and 58% Parishwide Sewerage Construction Fund
• Project Number:	12-CDBG-SEW-55
• Project Appropriation:	Total costs including prior year authorization \$344,156
• Engineer/Architect:	Greenpoint Engineering, PSI, Inc.
• Contractor:	LA Contracting
• Operating Budget Impact:	\$25,000 annual increase for operation and maintenance due to energy pumping costs.
• Projected Year of Completion:	2020

Martin Luther King Sewers

This project provides a major lift station located in the Martin Luther King Boulevard vicinity and force main to be installed within the Westside Boulevard extension (Main to MLK).

• Council District:	3
• Funding Source:	89% Sewerage Fund and 11% General Fund.
• Project Number:	05-SEW-27 & 10-SEW-94
• Project Appropriation:	Total costs including prior year authorization \$1,894,319
• Engineer/Architect:	CB&I Coastal, Inc., GSE Associates, LLC
• Contractor:	Guy Hopkins Construction
• Operating Budget Impact:	\$30,000 annual increase for additional pumping increased energy costs and some minor labor costs.
• Projected Year of Completion:	2021

CAPITAL PROJECTS CONTROL FUND

659 CAPITAL IMPROVEMENT PROJECTS FUNDS – CAPITAL PROJECTS

Projects in this fund are multi-year in nature and consist of ongoing, new and future endeavors. One of the major projects is the Lake Boudreaux Fresh Water Diversion Project, which has \$3,851,781 budgeted through 2018. This project is designed to slow the progression of salt-water intrusion and coastal erosion. Three other major projects include Falgout Canal Freshwater Enhancement and Falgout Restoration and Reach E Levee with a combined budget of \$12,770,842. See the 5-Year Capital Outlay Highlight Section for a complete list of new projects for 2022.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	1,126,832	3,772,958	3,772,958	0	0
Miscellaneous Revenue	35,643	0	0	0	0
Operating Transfers In	6,165,000	5,344,931	5,344,931	6,080,458	6,080,458
TOTAL REVENUES	7,327,475	9,117,889	9,117,889	6,080,458	6,080,458
EXPENDITURES					
Juvenile Services	0	4,747	4,747	130,000	130,000
Government Buildings	830,081	7,323,822	7,323,822	4,845,499	4,845,499
Auditoriums	236,319	2,923,418	2,923,418	0	0
Parish Prisoners	11,785	600,615	600,615	0	0
Public Safety	0	15,941	15,941	0	0
Fire Urban	10,639	86,647	86,647	0	0
Coastal Restoration/Preservation	84,982	754,210	754,210	0	0
Roads and Bridges	46,671	634,042	634,042	0	0
Drainage	0	548,853	548,853	0	0
Parks and Grounds	38,195	4,725,477	4,725,477	1,104,959	1,104,959
Economic Development	0	200,000	200,000	0	0
Water Projects	122,074	0	0	0	0
Operating Transfers Out	785,709	619,699	619,699	0	0
TOTAL EXPENDITURES	2,166,455	18,437,471	18,437,471	6,080,458	6,080,458
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-65.87%
INCREASE (DECREASE) TO FUND BALANCE	5,161,020	(9,319,582)	(9,319,582)	0	0
FUND BALANCE, JANUARY 1	4,218,236	9,379,256	9,379,256	59,674	59,674
FUND BALANCE, DECEMBER 31	9,379,256	59,674	59,674	59,674	59,674

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Bayou Country Sports Park Baseball Common Area, approved:**
 - Bayou Country Sports Park, \$500,000
 - ¼% Capital Sales Tax Fund, \$200,000
- **Bayou Country Sports Park Concessions, approved:**
 - ¼% Capital Sales Tax Fund, \$404,959
- **City Court-HVAC System, approved:**
 - American Rescue Plan, \$240,000
- **Courthouse and Annex-HVAC System, approved:**
 - American Rescue Plan, \$2,500,000
- **District Court Renovations, approved:**
 - American Rescue Plan, \$58,000
- **Dumas Auditorium-HVAC System, approved:**
 - American Rescue Plan, \$100,000
- **HVAC System-Government Tower, approved:**
 - American Rescue Plan, \$77,499
- **Juvenile Justice Repairs, approved:**
 - ¼% Capital Sales Tax Fund, \$130,000
- **Municipal Auditorium-HVAC System, approved:**
 - American Rescue Plan, \$300,000
- **Parking Garage Elevators, approved:**
 - ¼% Capital Sales Tax Fund, \$495,000
- **Parking Security Gates, approved:**
 - ¼% Capital Sales Tax Fund, \$75,000
- **Public Works Complex, approved:**
 - ¼% Capital Sales Tax Fund, \$1,000,000

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR	PROJECTED	2022	2023	2024	2025	TOTAL
	YEARS	2021					
Adaptive Park Bathroom	150,000	52,000	0	0	0	0	202,000
Adult Jail Chillers, A/C & Air Handlers	40,364	0	0	0	0	0	40,364
Airbase Adaptive Park	0	400,000	0	0	0	0	400,000
Airbase Dog Park	60,000	0	0	0	0	0	60,000
Airbase Splash Park	(1,718)	2,600	0	0	0	0	882
Aviation Road Drainage (HTAC)	20,853	0	0	0	0	0	20,853
Bayou Blue Sidewalks	20,000	0	0	0	0	0	20,000
Bayou Country Sports Park Baseball Common Area	0	0	404,959	0	0	0	404,959
Bayou Country Sports Park Concessions	0	0	700,000	0	0	0	700,000
Bayou Terrebonne Lock Pump Station	0	65,000	0	0	0	0	65,000
Bayou Terrebonne Miter Gate	0	65,000	0	0	0	0	65,000
Belanger Street Park	10,613	228,000	0	0	0	0	238,613
Boardwalk Construction	0	200,000	0	0	0	0	200,000
Chiller Handler (Jail/Bldg. 2)	163,215	0	0	0	0	0	163,215
City Court HVAC System	0	0	240,000	0	0	0	240,000
Civic Center Sidewalks	69,979	201,701	0	0	0	0	271,680
Coastal Restoration (HNC CAP 206)	135,766	0	0	0	0	0	135,766
Company Canal Miter Gate	0	65,000	0	0	0	0	65,000
Courthouse Annex Security	1,794	0	0	0	0	0	1,794
Courthouse and Annex HVAC System	0	0	2,500,000	0	0	0	2,500,000
District 5 Drainage Improvements	0	118,000	0	0	0	0	118,000
District Court Renovations	6,401	0	58,000	0	0	0	64,401
Dumas Auditorium- HVAC System	0	0	100,000	0	0	0	100,000
East Houma/East Park Walking Trails	179,335	37,890	0	0	0	0	217,225
Eastside Police Substation	15,941	0	0	0	0	0	15,941
Falgout Canal Freshwater Enhancement	18,894	0	0	0	0	0	18,894
Falgout Canal Marsh Management Project	32,394	0	0	0	0	0	32,394
Fire District 6 Apparatus	0	5,797	0	0	0	0	5,797
Fire Alarm (Jail/Bldg. 2)	0	43,000	0	0	0	0	43,000
Fire District 6 (Combined Generator Project)	80,850	0	0	0	0	0	80,850
GOHSEP Generators (Govt Towers)	70,629	0	0	0	0	0	70,629
Government Tower Chillers	121,267	0	0	0	0	0	121,267
Health Unit Construction	5,423,711	200,000	0	0	0	0	5,623,711
Highway 56 Landing	0	500,000	0	0	0	0	500,000
Houma Heights Fitness Park	0	400,000	0	0	0	0	400,000
HVAC System- Government Towers	0	1,422,501	77,499	0	0	0	1,500,000
Jail Plumbing Project	175,000	95,000	0	0	0	0	270,000
Juvenile Justice Repairs	4,747	0	130,000	0	0	0	134,747
LA 24 Sidewalks (Linda Ann to Marietta)	44,310	0	0	0	0	0	44,310
LA 24 Sidewalks - Rehab	60,827	0	0	0	0	0	60,827
Lake Boudreaux Diversion (CWPR)	17,892	0	0	0	0	0	17,892
Le Petit Facility Improvements	1,431,135	260,000	0	0	0	0	1,691,135
Lower Atchafalaya Pipeline Study	150,000	0	0	0	0	0	150,000
Mechanicville Splash Park	55,354	(2,600)	0	0	0	0	52,754
Municipal Auditorium HVAC System	0	0	300,000	0	0	0	300,000
Oyster Bed Surge Protection	34,998	331,600	0	0	0	0	366,598
Parking Garage Elevators	0	0	495,000	0	0	0	495,000
Parking Security Gates	0	0	75,000	0	0	0	75,000
Parish Sports Park Complex	357,064	1,373,031	0	0	0	0	1,730,095
Parish Sports Park Complex (CWEF Agreement)	222,200	0	0	0	0	0	222,200
Paved Shoulders - Main Project Road	0	150,000	0	0	0	0	150,000
Public Works Complex	67,652	0	1,000,000	0	0	0	1,067,652
Recreation District 5 Improvements	12,500	0	0	0	0	0	12,500
Replacement of D-19 Pump Station	0	65,000	0	0	0	0	65,000
Security System Control Upgrades	7,564	0	0	0	0	0	7,564
Segmented Breakwater Rocks @ Timbalier Island	32,666	0	0	0	0	0	32,666
Skateboard Park	16,422	40,000	0	0	0	0	56,422
South LA Wetlands Discovery Center	993,670	0	0	0	0	0	993,670
Tower Parking Garage Improvements	9,867	0	0	0	0	0	9,867
Valhi Blvd. - Multi-use Sidewalks	20,000	0	0	0	0	0	20,000
Village East Community Center	650,000	350,000	0	0	0	0	1,000,000
Westside Bike Trail	88,624	0	0	0	0	0	88,624
Window Replacement - Jail	76,472	0	0	0	0	0	76,472
TOTAL EXPENDITURES	11,149,252	6,668,520	6,080,458	0	0	0	23,898,230

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

Adaptive Park Bathroom

This project constructs a new bathroom at the Adaptive Park.

• Council District:	6
• Funding Source:	74% Public Improvement Bonds, 26% ¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$202,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined. Project is in early design phase.
• Projected Year of Completion:	To be determined

Adult Jail Chillers, A/C and Air Handlers

This project is the replacement of the chillers at the jail.

• Council District:	7
• Funding Source:	44% General Fund, 35% ¼% Sales Tax, and 21% Parish Prisoner's Fund
• Project Number:	11-JAIL-34
• Project Appropriation:	Total costs including prior year authorization \$2,842,505
• Engineer/Architect:	Castagnos Goodwin Utley Engineers, LLC
• Contractor:	Blanchard Mechanical Contractors, Inc., Bernhard Mechanical Contractors
• Operating Budget Impact:	Potential savings with efficient chillers.
• Projected Year of Completion:	2021

Airbase Adaptive Park

This project is to provide enhancements to the Airbase park to make it adaptive for everyone

• Council District:	8
• Funding Source:	100% American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$400,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	To be determined once construction is started

<u>Airbase Dog Park</u>	
<i>This project provides for a Dog Park on the Houma Airbase.</i>	
• Council District:	8
• Funding Source:	Parishwide Recreation Fund.
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$60,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	To be determined once construction is started

<u>Airbase Splash Park</u>	
<i>To provide a splash park on the Houma Airbase</i>	
• Council District:	8
• Funding Source:	Parishwide Recreation Fund
• Project Number:	18-PARK-43
• Project Appropriation:	Total costs including prior year authorization \$751,296
• Engineer/Architect:	David Waitz Engineering
• Contractor	LA Contracting
• Operating Budget Impact:	Some increase is expected (increase utilities, staffing).
• Projected Year of Completion:	2021

<u>Aviation Road Drainage (HTAC)</u>	
<i>This project consists of drainage improvements along Aviation Road, to be done with HTAC.</i>	
• Council District:	8
• Funding Source:	Drainage Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$75,000.
• Engineer/Architect:	Agreement with Houma-Terrebonne Airport Commission
• Contractor:	Agreement with Houma-Terrebonne Airport Commission
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
• Projected Year of Completion:	2021

<u>Bayou Blue Sidewalks</u>	
<i>This project consists of building sidewalks throughout the Bayou Blue Area.</i>	
• Council District:	4
• Funding Source:	100% Public Improvement Funds
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$20,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
• Projected Year of Completion:	To be determined, early stage of design

<u>Bayou Country Sports Park Concessions</u>	
<i>This project is to create concessions stands at the sports park.</i>	
• Council District:	Parishwide
• Funding Source:	71% Bayou Country Sports Park Fund, 29% ¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	\$700,000 FY 2022
• Engineer/Architect:	All South Engineers
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated
• Projected Year of Completion:	To be determined, early stage of design.

<u>Bayou Country Sports Park Baseball Common Area</u>	
<i>This project is to create a common area around the baseball fields at the sports park.</i>	
• Council District:	Parishwide
• Funding Source:	100% ¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	\$404,959 FY 2022
• Engineer/Architect:	All South Engineers
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated
• Projected Year of Completion:	To be determined, early stage of design

<u>Belanger Street Park</u>	
<i>This project is to create an outdoor park space that will serve the businesses as well as the downtown area.</i>	
• Council District:	1, 2, 5
• Funding Source:	7% ¼% Capital Sales Tax Fund, 6% Capital Projects Control Fund and 87% ACT 45 2020
• Project Appropriation:	Total costs including prior year authorization \$263,000
• Engineer/Architect:	Duplantis Design Group
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design is complete
• Projected Year of Completion:	To be determined, early stage of design

<u>Bayou Terrebonne Lock Pump</u>	
<i>To study/engineer Bayou Terrebonne Lock Pump Station.</i>	
• Council District:	1
• Funding Source:	Sales Tax Bond Construction Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$65,000
• Engineer/Architect:	GIS Engineering
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design is complete
• Projected Year of Completion:	To be determined, early stage of design

<u>Bayou Terrebonne Miter Gate</u>	
<i>To study/engineer for a Miter Gate to be installed in the Bayou Terrebonne area.</i>	
• Council District:	5
• Funding Source:	Sales Tax Bond Construction Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$65,000
• Engineer/Architect:	GIS Engineering
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design is complete
• Projected Year of Completion:	To be determined, early stage of design

<u>Boardwalk</u>	
<i>To extend the existing boardwalk near the marina to the transit bus terminal along Bayou Terrebonne.</i>	
• Council District:	1,2
• Funding Source:	28% General Fund, 45% Facility Planning and Control and 27% American Rescue Plan
• Project Number:	05-ECD-11
• Project Appropriation:	Total costs including prior year authorization \$729,708
• Engineer/Architect:	Gulf South Engineering
• Contractor:	Gray Construction
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	To be determined

<u>Chiller Handler (Jail/Bldg2)</u>	
<i>This project is the replacement of the chillers at building 2 of the Jail.</i>	
• Council District:	Parishwide
• Funding Source:	Parish Prisoners Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$175,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	Potential savings with replacement with an efficient chiller
• Projected Year of Completion:	Not determined yet

<u>City Court-HVAC System</u>	
<i>This project is to update HVAC system in the City Court Building.</i>	
• Council District:	Parishwide
• Funding Source:	American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	\$240,000 FY 2022
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	Potential savings with an efficient HVAC system
• Projected year of Completion:	To be determined after design is complete

<u>Civic Center Sidewalks</u>	
<i>This project is to design and construct ADA Sidewalks on both sides of Civic Center Blvd from Hwy 311 to LA182 (Barrow St.).</i>	
• Council District:	Parishwide
• Funding Source:	3% General Fund, 78% DOTD and 19% ¼% Capital Sales Tax Fund
• Project Number:	H.012338.5
• Project Appropriation:	Total costs including prior year authorization \$317,784
• Engineer/Architect:	Aucoin & Associates, Inc.
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
• Projected Year of Completion:	2022

<u>Coastal Restoration (HNC CAP 206)</u>	
<i>This project is to provide match funding for Federal Coastal Restoration projects in the future.</i>	
• Council District:	Parishwide
• Funding Source:	58% General Fund and 42% ¼% Capital Sales Tax Fund
• Project Number:	To be determined
• Project Appropriation:	Total costs including prior year authorization \$320,000
• Engineer/Architect:	None required
• Contractor:	Various
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	Continuous

<u>Company Canal Miter Gate</u>	
<i>To study/engineer for a Miter Gate to be installed in the Company Canal.</i>	
• Council District:	Parishwide
• Funding Source:	58% General Fund and 42% ¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$65,000
• Engineer/Architect:	GIS Engineering
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	To be determined after design is complete

<u>Courthouse Annex Security</u>	
<i>This project consists of installation of all security devices required to provide a safe and secure facility. Modifications to existing entrances and installation of metal detectors.</i>	
• Council District:	Parishwide
• Funding Source:	General Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$260,000
• Engineer/Architect:	None required
• Contractor:	LaTech, LLC
• Operating Budget Impact:	Potential savings with increase in security devices and possibly reducing manpower serving as security.
• Projected Year of Completion:	Continuous

<u>Courthouse and Annex HVAC Systems</u>	
<i>This project is to update the HVAC System in the Courthouse and the Courthouse Annex Buildings.</i>	
• Council District:	Parishwide
• Funding Source:	American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	\$2,500,000 FY 2022
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	Potential savings with an efficient HVAC system
• Projected Year of Completion:	To be determined

<u>District Court Renovations</u>	
<i>This project is for major renovations to the Courthouse and the Courthouse Annex for District Court</i>	
• Council District:	Parishwide
• Funding Source:	71% General Fund and 29% ¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	\$58,000 FY 2022. Total costs including prior year authorization \$200,187
• Engineer/Architect:	None required
• Contractor:	Various
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	Continuous

District 5 Drainage Improvements

This project will make improvements to the Drainage in District 5 at Pecan Street.

• Council District:	5
• Funding Source:	85% Act 25 State Aid and 15% Drainage Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$118,000
• Engineer/Architect:	Delta Coast Consulting
• Contractor:	Norris and Boudreaux
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2022

Dumas Auditorium HVAC System

This project is to update the HVAC System at the Dumas Auditorium.

• Council District:	2
• Funding Source:	100% American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	\$100,000 FY 2022
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	Potential savings an efficient HVAC system
• Projected Year of Completion:	To be determined

East Houma/East Park Walking Trails

This project consists of the construction of concrete sidewalks, installing street furniture and landscaping along East Park Avenue from Oak Street to Connley Street.

• Council District:	Parishwide
• Funding Source:	57% DOTD, 34% ¼% Capital Sales Tax Fund, and 9% General Fund
• Project Number:	02-WALK-38
• Project Appropriation:	Total costs including prior year authorization \$493,883.
• Engineer/Architect:	GSE Associates, LLC
• Contractor:	Hardrock Construction
• Operating Budget Impact:	\$2,000 annual increase.
• Projected Year of Completion:	2021

<u>Eastside Police Substation</u>	
<i>This project consists of creating a Substation to have officers on site on the East side of Houma, which would lead to quicker response to all of East Houma.</i>	
• Council District:	1
• Funding Source:	¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$15,941
• Engineer/Architect:	Not determined yet
• Contractor:	Not determined yet
• Operating Budget Impact:	Will be determined after design is complete
• Projected Year of Completion:	To be determined

<u>Falgout Canal Freshwater Enhancement</u>	
<i>This project introduces freshwater into the marshes adjacent to the Houma Navigational Canal Between HNC and Bayou Dularge.</i>	
• Council District:	Parishwide
• Funding Source:	65% U.S. Dept of Interior (CIAP) and 35% Department of Natural Resources (CPRA).
• Project Number:	08-CR-29
• Project Appropriation:	Total costs including prior year authorization \$6,051,471.
• Engineer/Architect:	T. Baker Smith, LLC
• Contractor:	Hemphill Construction
• Operating Budget Impact:	No operating impact expected.
• Projected Year of Completion:	2021

<u>Falgout Canal Marsh Management Project</u>	
<i>This project consists of excavating the canal and building up the levee.</i>	
• Council District:	7
• Funding Source:	¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$150,000
• Engineer/Architect:	Delta Coast Consultants, Inc.
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2022

<u>Fire Alarm (Jail Bldg. 2)</u>	
<i>This project consists of upgrading the fire alarm in building 2 at the Jail.</i>	
• Council District:	Parishwide
• Funding Source:	Capital Projects Control Fund
• Project Number:	N/A
• Project Appropriation:	Total cost including prior year authorizations \$43,000
• Engineer/Architect:	None require
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2022

<u>Fire District #6 Apparatus</u>	
<i>This project is to assist Terrebonne Fire District No. 6 purchase certain apparatuses needed</i>	
• Council District:	6
• Funding Source:	LGAP
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$16,436
• Engineer/Architect:	None required
• Contractor:	To be determined
• Operating Budget Impact:	None
• Projected Year of Completion:	2022

<u>Fire District #6-Combined Generator Project</u>	
<i>This project is to assist Terrebonne Fire District No. 6 to acquire a generator</i>	
• Council District:	6
• Funding Source:	100% FEMA
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$80,850
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	None
• Projected Year of Completion:	2022

<u>GOHSEP Statewide Generator Program</u>	
<i>This project provides a generator for the Government Tower.</i>	
• Council District:	Parishwide
• Funding Source:	71% FEMA, 15% ¼ Capital Sales Tax Fund, 8% Capital Projects Fund and 6% Administrative Building Fund.
• Project Number:	HMGP-1786-022-002, FEMA 0128
• Project Appropriation:	Total costs including prior year authorization \$1,066,571.
• Engineer/Architect:	Marrero, Couvillon and Associates
• Contractor:	Thomassie Construction
• Operating Budget Impact:	To be determined.
• Projected Year of Completion:	2021.

<u>Government Tower Chillers</u>	
<i>This project replaces chillers at Government Tower.</i>	
• Council District:	Parishwide
• Funding Source:	43% General Fund and 57% ¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$211,500
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	Should be a cost savings with an efficient chiller being installed
• Projected Year of Completion:	To be determined

<u>Health Unit Construction</u>	
<i>This project is for the construction of a new Health Unit facility.</i>	
• Council District:	Parishwide
• Funding Source:	Health Unit Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$5,940,000
• Engineer/Architect:	Marcello & Associates/Craig Hebert, Architect
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design completed
• Projected Year of Completion:	To be determined

<u>Houma Heights Fitness Park</u>	
<i>To construct a Fitness Park in the Houma Heights area.</i>	
• Council District:	Parishwide
• Funding Source:	American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$400,000
• Engineer/Architect:	Duplantis Design Group
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design completed
• Projected Year of Completion:	To be determined

<u>HVAC System – Government Towers</u>	
<i>This project provides an HVAC System at Government Tower</i>	
• Council District:	Parishwide
• Funding Source:	100% American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	\$1,422,501 FY 2022. Total costs including prior year authorization \$1,500,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	Potential savings with replacement of an efficient HVAC system
• Projected Year of Completion:	To be determined

<u>Hwy 56 Landing</u>	
<i>This project is to purchase ad re-furbish the boat launch</i>	
• Council District:	8
• Funding Source:	100% American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$500,000
• Engineer/Architect:	None required
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund.
• Projected Year of Completion:	2022

Jail Plumbing Project

This project is to repair the plumbing at the Jail

• Council District:	Parishwide
• Funding Source:	100% Parish Prisoners Fund.
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$270,000.
• Engineer/Architect:	None required.
• Contractor:	Peterson Plumbing
• Operating Budget Impact:	No operating impact is anticipated.
• Projected Year of Completion:	2021.

Juvenile Justice Repairs

This project is to provide for a perimeter fence and other improvements necessary for the day-to-day operations

• Council District:	Parishwide
• Funding Source:	69% General Fund and 31% ¼ Capital Sales Tax Fund.
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$700,000.
• Engineer/Architect:	None required.
• Contractor:	Triple B Construction
• Operating Budget Impact:	Possible savings because of new improvements
• Projected Year of Completion:	2022

LA 24 Sidewalks (Linda Ann St. to Marietta Place)

This project is for the construction of sidewalks along LA Highway 24 from Linda Ann Street to Marietta Place.

• Council District:	4 & 2
• Funding Source:	54% La DOTD Enhancement, 10% ¼ Capital Sales Tax Fund, 23% General Fund and 13% Road & Bridge Fund.
• Project Number:	11-WALK-10
• Project Appropriation:	Total costs including prior year authorization \$395,000.
• Engineer/Architect:	Duplantis Design Group
• Contractor:	Byron E. Talbot Contractors
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
• Projected Year of Completion:	2021

<u>LA 24 Sidewalks-Rehab</u>	
<i>This project is for the construction of ADA Sidewalks LA 24 from Baratavia Ave. to New Orleans Blvd.</i>	
• Council District:	5
• Funding Source:	48% La DOTD Enhancement, 14% General Fund, 36% ¼ Capital Sales Tax Fund and 2% Roads and Bridges
• Project Number:	H.012339.5
• Project Appropriation:	Total costs including prior year authorization \$151,748
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance funded out of the existing annual general maintenance in Road and Bridge Fund
• Projected Year of Completion:	2022

<u>Lake Boudreaux Diversion (CWPR)</u>	
<i>This project consists of Coastal Wetlands planning and restoration.</i>	
• Council District:	7
• Funding Source:	47% ¼ Capital Sales Tax Fund, 16% Dept. of Natural Resources and 37% General Fund
• Project Number:	05-LAND-14, 09-DRA-66
• Project Appropriation:	Total costs including prior year authorization \$646,311
• Engineer/Architect:	T. Baker Smith
• Contractor:	To be determined
• Operating Budget Impact:	No impact
• Projected Year of Completion:	2022

<u>Le Petit Facility Improvements</u>	
<i>This project consists of improvements to the Le Petit Theatre de Terrebonne.</i>	
• Council District:	Parishwide
• Funding Source:	24% Le Petit Theatre, 4% ¼ Capital Sales Tax Fund, 14% American Rescue Plan, 20% Public Improvement Bonds and 38% Facility Planning and Control
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$1,793,000
• Engineer/Architect:	Duplantis Design Group
• Contractor:	Justin Reeves
• Operating Budget Impact:	No impact
• Projected Year of Completion:	2022

Lower Atchafalaya Pipeline Study

This project is for a study of the lower Atchafalaya pipeline with Terrebonne Levee and Conservation District.

• Council District:	Parishwide
• Funding Source:	Terrebonne Levee & Conservation District
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$150,000
• Engineer/Architect:	Agreement with Terrebonne Levee and Conservation District
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	2021

Mechanicville Splash Park

This project provides for a Splash Park in the Mechanicville area.

• Council District:	1
• Funding Source:	100% Parishwide Recreation Fund
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$80,183
• Engineer/Architect:	David A. Waitz
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after designed.
• Projected Year of Completion:	Currently in design phase

Municipal Auditorium HVAC System

This project is to update the HVAC system at the Municipal Auditorium.

• Council District:	2
• Funding Source:	100% American Rescue Plan
• Project Number:	To be determined
• Project Appropriation:	\$300,000 FY 2022
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	Potential Savings with an efficient HVAC System
• Projected Year of Completion:	To be determined

<u>Oyster Bed Surge Protection System</u>	
<i>To construct an oyster bed surge protection system that would protect shorelines in Lake Tambour and Lake Chien in Terrebonne Parish.</i>	
• Council District:	Parishwide
• Funding Source:	24% Parishwide Drainage Construction Fund, 25% CPRA, 2% GoMesa, 36% Capital Projects Control Fund, 10% General Fund and ¼ Capital Fund
• Project Number:	CPRA 2000219599, 17-OYS-37
• Project Appropriation:	Total costs including prior year authorization \$850,240
• Engineer/Architect:	T. Baker Smith
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2022

<u>Parking Garage Elevators</u>	
<i>This project is being done to update elevators in the Parking Garage at Government Towers.</i>	
• Council District:	Parishwide
• Funding Source:	¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	\$495,000 FY 2022
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2022

<u>Parking Garage Security Gates</u>	
<i>This project is to install security gates to the parking garage at Government Towers.</i>	
• Council District:	Parishwide
• Funding Source:	¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	\$75,000 FY 2022
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	To be determined

<u>Parish Sports Park (CWEF Agreement)</u>	
<i>This project is for a waterline from the concession stand to main highway</i>	
• Council District:	Parishwide
• Funding Source:	Community Water Enrichment Fund
• Project Number:	2018-2019, 2019-2020 CWEF-LGAP Contract
• Project Appropriation:	Total costs including prior year authorization \$222,200
• Engineer/Architect:	All South Engineers
• Contractor:	Waterworks
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2021

<u>Parish Sports Park Complex</u>	
<i>This project is to for the purpose of developing a major sports park complex.</i>	
• Council District:	Parishwide
• Funding Source:	28% General Fund, 24% Recreation fund, 3% Recreation District 2-3 and 4% Land & Water Conservation, 16% Bayou Country Sports Park and 1% Statewide Flood Control
• Project Number:	N/A
• Project Appropriation:	Total costs including prior year authorization \$6,143,214
• Engineer/Architect:	Joseph Furr Design, All South Consulting
• Contractor:	Lewis Stone, LA Contracting Enterprise, LLC, Norris Boudreaux
• Operating Budget Impact:	There will be an increase in operations once fully functioning sports plex, but the revenue coming in for sponsorships and tournaments should exceed the increase.
• Projected Year of Completion:	2022

<u>Paved Shoulders on Main Project Road</u>	
<i>This project is to evaluate the need for paved shoulders and possible construct the shoulders on Main Project Road</i>	
• Council District:	4
• Funding Source:	¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total cost including prior year authorization \$150,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined upon completion of project
• Projected Year of Completion:	Project is in design phase

Public Works Complex

This project is to relocate and expand the Public Works Services to an area of the Parish which provides centralized access from flooding during active storm seasons and protection offered.

• Council District:	5
• Funding Source:	14% General Fund and 80% ¼% Capital Sales Tax Fund and 6% Capital Project Control Fund
• Project Number:	12-RDS-04
• Project Appropriation:	\$1,000,000 FY 2022. Total project costs including prior authorizations \$1,442,468
• Engineer/Architect:	Stantec Consulting Services, Inc.
• Contractor:	Various
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Public Works department
• Projected Year of Completion:	2022

Recreation District 5 Improvements

This project is to assist the recreation department to purchase equipment and programs for District 5.

• Council District:	5
• Funding Source:	Parishwide Recreation Fund
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$12,500
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	None
• Projected Year of Completion:	2022

Replacement of D-19 Pump Station

This project is to replace D-19 Pump Station.

• Council District:	5
• Funding Source:	Sales Tax Construction Fund
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$65,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	None
• Projected Year of Completion:	2022

Security System Control Upgrades Jail

This project consists of upgrades to the Jail Security System.

• Council District:	Parishwide
• Funding Source:	General Fund
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$157,114
• Engineer/Architect:	None
• Contractor:	Various
• Operating Budget Impact:	No operating impact
• Projected Year of Completion:	2021

Segmented Breakwater Rocks @ Timbalier Island

This project consists of performing work in relation to the Barrier Islands.

• Council District:	Parishwide
• Funding Source:	21% General Fund and 79% ¼% Capital Sales Tax Fund
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$41,156
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	2021

Skateboard Park

This project is to construct a skateboard park in the Hwy 311 area.

• Council District:	Parishwide
• Funding Source:	73% Parish wide Recreation Fund, 23% Facility Planning and Control, 3% Road Lighting District 2 and 1% Gautreaux Family Donation
• Project Number:	12-PARK-44
• Project Appropriation:	Total project costs including prior authorizations \$1,274,000.
• Engineer/Architect:	Duplantis Design Group
• Contractor:	Larry Doiron, Inc.
• Operating Budget Impact:	No impact on operating budget
• Projected Year of Completion:	2021

<u>South LA Wetlands Discovery Center</u>	
<i>This project is for the construction of the South LA Wetlands Discovery Center.</i>	
• Council District:	Parishwide
• Funding Source:	76% Facility Planning and Control and 24% SLWD.
• Project Number:	15-BLDG-13
• Project Appropriation:	Total project costs including prior authorizations \$1,284,000.
• Engineer/Architect:	Perez, APC
• Contractor:	Legacy Restoration and Referral, LLC.
• Operating Budget Impact:	No Impact.
• Project Year of Completion:	2022

<u>Tower Parking Garage Improvements</u>	
<i>This project is to develop a master plan of items needed to expand the life of the structure.</i>	
• Council District:	5
• Funding Source:	General Fund.
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$25,000
• Engineer/Architect:	Badeaux Engineers
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	Currently in design phase

<u>Valhi Multi-use Sidewalks</u>	
<i>This project is to construct multiuse sidewalks along Valhi.</i>	
• Council District:	3, 4
• Funding Source:	100% Public Improvement Bonds
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$20,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design phase is complete
• Projected Year of Completion:	To be determined. Project is in early design phase

Village East Community Center

This project is to construct a community center in Village East

• Council District:	3
• Funding Source:	65% Public Improvement Bonds and 35% American Rescue Plan
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$1,000,000
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined after design phase is complete
• Projected Year of Completion:	To be determined. Project is in early design phase

Westside Bike Trail

This project is for the expansion of Southdown Trail System (Westside Loop to connect to existing route along Valhi Blvd.)

• Council District:	2, 4, 6, 7
• Funding Source:	Federal Highway Administration
• Project Number:	To be determined
• Project Appropriation:	Total project costs including prior authorizations \$89,240
• Engineer/Architect:	To be determined
• Contractor:	To be determined
• Operating Budget Impact:	To be determined upon completion of project
• Projected Year of Completion:	Project is in design phase

Window Replacement at Jail

This project consists of changing internal windows at the Jail.

• Council District:	7
• Funding Source:	85% General Fund and 15% Parish Prisoners Fund
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$373,532.
• Engineer/Architect:	None
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact
• Projected Year of Completion:	2022

ROAD CONSTRUCTION FUND

661 CAPITAL IMPROVEMENT PROJECTS FUNDS – ROAD CONSTRUCTION

There are several road projects under construction in the next few years. Multi-year projects include the Country Drive Improvements, Hollywood Road South 4-Lane, Hollywood Rd Extension (Valhi to Hwy 182) and Thompson Rd Construction. In 2019 an Asphalt Overlay Project throughout the Parish will be started. The major source of funding for these projects comes from the General Fund, Capital Improvement Sales Tax and excess Road & Bridge Operations Fund Balance.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes and Special Assessments	0	152,288	152,288	0	0
Intergovernmental	(66,571)	1,420,000	1,420,000	0	0
Miscellaneous Revenue	12,764	0	353	0	0
Operating Transfers In	<u>3,414,415</u>	<u>580,841</u>	<u>580,841</u>	<u>1,000,000</u>	<u>1,000,000</u>
TOTAL REVENUES	<u>3,360,608</u>	<u>2,153,129</u>	<u>2,153,482</u>	<u>1,000,000</u>	<u>1,000,000</u>
EXPENDITURES					
Roads and Bridges	1,464,720	5,535,829	5,535,829	1,000,000	1,000,000
Operating Transfers Out	<u>261,116</u>	<u>18,131</u>	<u>18,131</u>	0	0
TOTAL EXPENDITURES	<u>1,725,836</u>	<u>5,553,960</u>	<u>5,553,960</u>	<u>1,000,000</u>	<u>1,000,000</u>
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-81.94%
INCREASE (DECREASE) TO FUND BALANCE	1,634,772	(3,400,831)	(3,400,478)	0	0
FUND BALANCE, JANUARY 1	1,933,195	3,567,967	3,567,967	167,489	167,489
FUND BALANCE, DECEMBER 31	3,567,967	167,136	167,489	167,489	167,489

5 YEAR CAPITAL OUTLAY HIGHLIGHTS

- **Asphalt-Overlays Project, approved:**
¼% Capital Sales Tax Fund, \$1,000,000

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR YEARS	PROJECTED 2021	2022	2023	2024	2025	TOTAL
Asphalt Overlays Project	2,000,000	0	1,000,000	0	0	0	3,000,000
BCSP - Asphalt Road - Valhi Connector	18,131	(18,131)	0	0	0	0	0
Brady Road Bridge Replacement	232,638	1,234,029	0	0	0	0	1,466,667
Country Drive Improvements	35,167	(35,167)	0	0	0	0	0
Hollywood Rd. (South) 4 Lane	324,335	0	0	0	0	0	324,335
Hollywood Rd. Extension Bridge	918,160	0	0	0	0	0	918,160
Nelo Street Bridge Paving Project	141,670	(141,670)	0	0	0	0	0
Westside/Alma Drng-Alma to Cannata's	0	826,667	0	0	0	0	826,667
TOTAL EXPENDITURES	3,670,101	1,865,728	1,000,000	0	0	0	6,535,829

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

<u>Asphalt Overlay Project</u>	
<i>This project is to overlay, patch and stripe various roads.</i>	
• Council District:	Parishwide
• Funding Source:	36% ¼% Capital Sales Tax Fund, 10% Road & Bridge Fund, 1% Road Construction Fund and 53% Public Improvement Bonds
• Project Number:	19-RDS-01
• Project Appropriation:	\$1,000,000 FY 2022. Total project costs including prior authorizations \$3,800,067
• Engineer/Architect:	David A. Waitz Engineering
• Contractor:	Barriere Construction
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
• Projected Year of Completion:	Continuous

<u>BCSP-Asphalt Road</u>	
<i>This project is to construct an asphalt road to connect Bayou Country Parkway to Valhi Blvd.</i>	
• Council District:	Parishwide.
• Funding Source:	89% ¼% Sales Tax Fund and 11% Parishwide Recreation Fund
• Project Number:	07-EXT-22, 19-ROAD-68
• Project Appropriation:	Total project costs including prior authorizations \$763,489
• Engineer/Architect:	All South Consulting, LLC
• Contractor	LA Contracting Enterprise, LLC
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund.
• Projected Year of Completion:	2020

Brady Road Bridge Replacement

This project is the replacement of the Brady Road Bridge.

• Council District:	Parishwide
• Funding Source:	5% Road and Bridge Maintenance Fund, 54% Facility Planning, 27% American Rescue Plan and 14% Public Improvement Bonds
• Project Number:	20-BRG-33
• Project Appropriation:	Total project costs including prior authorizations \$1,466,667.
• Engineer/Architect:	Delta Coast Consultants, LLC
• Contractor:	To be determined
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
• Projected Year of Completion:	Project is in early design phase

Country Drive Improvements

This project consists of upgrading the 2-laned roadway to current standards. It will feature two 12-foot lanes, 8-foot shoulder, subsurface drainage and reconstruction of the St. Anne Bridge.

• Council District:	9
• Funding Source:	62% Louisiana Department of Transportation and Development, 17% General Fund, 11% ¼% Capital Sales Tax Fund, 9% Road and Bridge Maintenance Fund, and 1% Road and Bridge Construction Fund.
• Project Number:	97-PAV-21
• Project Appropriation:	Total project costs including prior authorizations \$8,139,110.
• Engineer/Architect:	T. Baker Smith, Meyer Engineers, LTD
• Contractor:	Huey Stockstill, Inc.
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
• Projected Year of Completion:	2021

Hollywood Road (South)- 4 Lane

This project consists of widening .80 miles of roadway to 4 undivided lanes from LA-311 to LA-3040 (Tunnel Boulevard), with subsurface drainage.

• Council District:	2
• Funding Source:	73% Louisiana Department of Transportation and Development, 14% General Fund, 7% ¼ % Capital Sales Tax Fund, 3% Interest and 3% Road and Bridge Maintenance Fund
• Project Number:	98-WID-25
• Project Appropriation:	Total project costs including prior authorizations \$24,730,089.
• Engineer/Architect:	Hartman Engineer and GSE Associates, LLC (Utility Relocation)
• Contractor:	Low Land Construction (Utility Relocation) & Conti Enterprises, Inc.
• Operating Budget Impact:	\$100,000 annual increase for road surface maintenance costs in future years and pavement markings as well.
• Projected Year of Completion:	2021

<u>Hollywood Road Extension Bridge</u>	
<i>This project provides access of Hollywood Road from LA182.</i>	
• Council District:	6
• Funding Source:	9% Road and Bridges Fund, 18% Road Construction Fund, 3% ¼% Capital Sales Tax Fund, 5% General Obligation Bonds, 7% Sales Tax Construction Fund and 58% Public Improvement Bonds
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$1,109,155
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	2022

<u>Nelo Street Paving Project</u>	
<i>This project is to make improvements to the pavement on Nelo Street.</i>	
• Council District:	3 & 4
• Funding Source:	28% Road and Bridge Maintenance Fund and 72% ¼% Capital Sales Tax Fund.
• Project Number:	19-PAV-15
• Project Appropriation:	Total project costs including prior authorizations \$268,330.
• Engineer/Architect:	Delta Coast Consultants
• Contractor:	Barrier Construction
• Operating Budget Impact:	No operating impact is anticipated. Routine maintenance and operations will be funded out of the existing annual budgets for Road and Bridge Fund
• Projected Year of Completion:	2021

<u>Westside Blvd./Alma to Cannata's</u>	
<i>This project consists of widening and improving drainage along Westside Blvd. from Alma to Cannata's</i>	
• Council District:	3
• Funding Source:	77% Louisiana Department of Transportation, Development and 17% General Fund and 6% Road and Bridge Maintenance Fund
• Project Number:	50-J55-18-01
• Project Appropriation:	Total project costs including prior authorizations \$826,667
• Engineer/Architect:	All South Consulting
• Contractor:	To be determined
• Operating Budget Impact:	To be determined
• Projected Year of Completion:	To be determined

<u>Westside Blvd. – (Phase I) to St. Louis Canal Road</u>	
<i>The project consists of extending the divided 4-lane road to intersect with St. Louis Canal Road.</i>	
• Council District:	3
• Funding Source:	77% Louisiana Department of Transportation, Development and 17% General Fund and 6% Road and Bridge Maintenance Fund.
• Project Number:	99-EXT-58
• Project Appropriation:	Total project costs including prior authorizations \$3,398,308.
• Engineer/Architect:	GSE & Associates, Inc. and ECM Consultants
• Contractor:	Byron E. Talbot Contractors, Inc.
• Operating Budget Impact:	\$54,000 annual increase for road surface, neutral ground, pavement markings and road signs.
• Projected Year of Completion:	2020

ADMINISTRATIVE BUILDINGS

662 CAPITAL IMPROVEMENT PROJECTS FUNDS – ADMINISTRATIVE

In December 2000, the Parish purchased the downtown Houma Bank One Tower, approximately 87,000 square feet of office and an adjacent multi-story parking garage to consolidate government functions in the downtown area to provide for more convenient governmental services and public access. The Parish has redesigned the layout of the building to be able to provide the most efficient space to government offices. All designated Parish departments have occupied the building during the year 2005. The funding for the purchase and renovations has been provided through the General Fund, ¼ % Capital Sales Tax, Public Improvement Bonds and interest. The final phase of major renovations is the replacement of the air handler and chiller systems on floors one through five which has been supplemented by a Federal Energy Grant in the amount of \$885,000. Other projects include the Courthouse Annex Building Modification, purchase of an emergency generator and the replacement of elevators. Funds remaining are used for Government Buildings.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Operating Transfers In	697,707	0	0	0	0
TOTAL REVENUES	697,707	0	0	0	0
EXPENDITURES					
Government Buildings	953,725	92,424	92,424	0	0
Operating Transfers Out	477,707	0	0	0	0
TOTAL EXPENDITURES	1,431,432	92,424	92,424	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(733,725)	(92,424)	(92,424)	0	0
FUND BALANCE, JANUARY 1	860,818	127,093	127,093	34,669	34,669
FUND BALANCE, DECEMBER 31	127,093	34,669	34,669	34,669	34,669

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR	PROJECTED					TOTAL
	YEARS	2021	2023	2023	2024	2025	
Administrative Buildings/Renovations	83,263	0	0	0	0	0	83,263
Old Courthouse Improvements	9,161	0	0	0	0	0	9,161
TOTAL EXPENDITURES	92,424	0	0	0	0	0	92,424

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

<u>Administrative Building – Government Towers Renovation</u>	
<i>Renovation of the new government tower building.</i>	
• Council District:	5
• Funding Source:	General Fund, Interest
• Project Number:	01-GT-02, 19-GT-03
• Project Appropriation:	Total project costs including prior authorizations \$12,486,585
• Engineer/Architect:	Houston J. Lirette, GSE Associates, LLC
• Contractor:	Thompson Construction, M&H Builders, Inc., Blanchard Mechanical Contractors, EMR Services, LLC
• Operating Budget Impact:	No impact; possible savings from reduced utilities and maintenance
• Projected Year of Completion:	Continuous

<u>Old Courthouse Improvements</u>	
<i>To make necessary repairs to the Elevator in the Old Courthouse.</i>	
• Council District:	1
• Funding Source:	Administrative Building Fund
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$73,296
• Engineer/Architect:	None required
• Contractor:	Various
• Operating Budget Impact:	No impact; possible savings from reduced utilities and maintenance
• Projected Year of Completion:	Continuous

1-1B CONSTRUCTION FUND

664 CAPITAL IMPROVEMENT PROJECTS FUNDS – 1-1B CONSTRUCTION

The Forced Drainage 1-1-B channel improvement project is now underway. The overall project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to West and Bayou Blue to East. Two major pump stations have been constructed and a levee along the Intracoastal Waterway. The current project is intended to more efficiently convey storm water to the major pumping stations in order to prevent flooding from excessive rainfalls and tidal surges.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Miscellaneous Revenue	5,637	0	203	0	0
TOTAL REVENUES	<u>5,637</u>	<u>0</u>	<u>203</u>	<u>0</u>	<u>0</u>
EXPENDITURES					
Drainage	102,927	64,414	64,414	0	0
TOTAL EXPENDITURES	<u>102,927</u>	<u>64,414</u>	<u>64,414</u>	<u>0</u>	<u>0</u>
% CHANGE OVER PRIOR YEAR EXCLUDING					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(97,290)	(64,414)	(64,211)	0	0
FUND BALANCE, JANUARY 1	221,098	123,808	123,808	59,597	59,597
FUND BALANCE, DECEMBER 31	123,808	59,394	59,597	59,597	59,597

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR YEARS	PROJECTED					TOTAL
		2021	2022	2023	2024	2025	
1-1B Drainage Project	64,414	0	0	0	0	0	64,414
TOTAL EXPENDITURES	<u>64,414</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>64,414</u>

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

1-1B Drainage Project

This project encompasses approximately 16,576 acres, located between the natural ridges of Bayou Terrebonne to the west and Bayou Blue to the east. It also includes construction of two major pump stations, levee along Intracoastal waterway, and for marsh mitigation. This project prevents local flooding from excessive rainfalls and tidal surges.

• Council District:	2, 3, 4, 5
• Funding Source:	48% Capital Projects Control Fund, 15% ¼% Capital Sales Tax Fund, 20% Drainage Tax Fund, 3% 1-1B Construction Fund, 6% 1998 Public Improvement Bond Fund, 16% State Grant and 1% 2000 Public Improvement Bond Fund
• Project Number:	86-148-01
• Project Appropriation:	Total project costs including prior authorizations \$8,874,538
• Engineer/Architect:	T. Baker Smith
• Contractor:	Lowland Construction and Chet Morrison
• Operating Budget Impact:	No impact; possible savings from reduced utilities and maintenance
• Projected Year of Completion:	2021

GENERAL OBLIGATION BOND CONSTRUCTION FUND

665 CAPITAL IMPROVEMENT PROJECTS FUNDS – GENERAL OBLIGATION

This fund was set up due to sale of General Obligation Bonds in 2005 for \$5.0 million. This money will be used for drainage projects (\$3.0 million) and roads and bridges projects (\$2.0 million). In 2007, an additional \$5.0 million of General Obligation Bonds were sold restricted for drainage, \$3.0 million and \$2.0 million roads. With the continuing population growth in Terrebonne Parish, road improvements are needed as soon as possible.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Miscellaneous Revenue	4,177	0	59	0	0
TOTAL REVENUES	4,177	0	59	0	0
EXPENDITURES					
Sewerage Collection	38,734	68,776	68,776	0	0
Operating Transfers Out	54,785	0	0	0	0
TOTAL EXPENDITURES	93,519	68,776	68,776	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(89,342)	(68,776)	(68,717)	0	0
FUND BALANCE, JANUARY 1	175,274	85,932	85,932	17,215	17,215
FUND BALANCE, DECEMBER 31	85,932	17,156	17,215	17,215	17,215

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR YEARS	PROJECTED 2021	2022	2023	2024	2025	TOTAL
	Gray Sewer Facilities	68,776	0	0	0	0	0
TOTAL EXPENDITURES	68,776	0	0	0	0	0	68,776

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

Gray Sewer Facilities	
<i>Sewerage along Hwy 24 South from Laurel Bridge to Fairlane Drive.</i>	
• Council District:	2
• Funding Source:	General Obligation Bonds
• Project Number:	12-CDBG-SEW-55
• Project Appropriation:	Total project costs including prior authorizations \$480,802
• Engineer/Architect:	Greenpoint Engineering
• Contractor:	LA Contracting Enterprise
• Operating Budget Impact:	None, current line replaced
• Projected Year of Completion:	2021

SALES TAX CONSTRUCTION FUND

667 CAPITAL IMPROVEMENT PROJECTS FUNDS – SALES TAX CONSTRUCTION

In 2020, the Parish issued \$19,370,000 of Public Improvement Bonds and \$14,015,000 of taxable Public Improvement Sales Tax Revenue Refunding bonds. This money will be used to complete the on-going improvements.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Miscellaneous Revenue	4,614,977	0	230	0	0
Other Revenue	33,385,000	0	0	0	0
Operating Transfers In	3,187,976	1,000,000	1,000,000	0	0
TOTAL REVENUES	41,187,953	1,000,000	1,000,230	0	0
EXPENDITURES					
General-Other	17,943,080	0	0	0	0
Operating Transfers Out	23,329,842	965,000	965,000	0	0
TOTAL EXPENDITURES	41,272,922	965,000	965,000	0	0
% CHANGE OVER PRIOR YEAR EXCLUDING OPERATING TRANSFERS OUT					0.00%
INCREASE (DECREASE) TO FUND BALANCE	(84,969)	35,000	35,230	0	0
FUND BALANCE, JANUARY 1	141,432	56,463	56,463	91,693	91,693
FUND BALANCE, DECEMBER 31	56,463	91,463	91,693	91,693	91,693

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SANITATION 2001 BOND CONSTRUCTION FUND

695 CAPITAL IMPROVEMENT PROJECTS FUNDS – SANITATION 2001 BOND

The Sanitation 2001 Bond Construction Fund was proposed in the 2002 Budget to continue expending proceeds of Sanitation Capital Improvement Bonds. The issuance of \$8.865 million was used in the summer of 2001 as part of an overall solution to inadequate funding of the solid waste functions of the Utilities Department. This method of funding provided immediate financing of major capital expenditures of the Solid Waste Division, such as the Ashland Landfill Closure and C & D Landfill Construction. This approach is also more consistent with the typical method funding of major capital improvements, whereby the improvements are paid for over the project life.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Miscellaneous Revenue	8,413	0	0	0	0
Operating Transfers In	250,000	1,300,000	1,300,000	0	0
TOTAL REVENUES	258,413	1,300,000	1,300,000	0	0
EXPENDITURES					
Solid Waste Services	732,968	1,609,604	1,609,604	0	0
TOTAL EXPENDITURES	732,968	1,609,604	1,609,604	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	(474,555)	(309,604)	(309,604)	0	0
FUND BALANCE, JANUARY 1	860,933	386,378	386,378	76,774	76,774
FUND BALANCE, DECEMBER 31	386,378	76,774	76,774	76,774	76,774

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR YEARS	PROJECTED 2021	2022	2023	2024	2025	TOTAL
Ashland Landfill Office/Warehouse Renovation	6,483	0	0	0	0	0	6,483
Ashland Landfill Road Extension	129,227	1,300,000	0	0	0	0	1,429,227
Ashland Transfer Station	173,707	0	0	0	0	0	173,707
Ashland Weigh Scales and Admin. Building	187	(187)	0	0	0	0	0
TOTAL EXPENDITURES	309,604	1,299,813	0	0	0	0	1,609,417

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

Ashland Landfill Road Extension

This project includes major repairs and construction to the Ashland Landfill Road Extension

• Council District:	7
• Funding Source:	Sanitation Maintenance Fund
• Project Number:	20-SW-28
• Project Appropriation:	Total project costs including prior authorizations \$1,550,000
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	La Contracting
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2022

Ashland Transfer Station

This project includes major repairs to the Ashland transfer station.

• Council District:	7
• Funding Source:	21% 2001 Bond Proceed, 79% Sanitation Maintenance Fund
• Project Number:	10-LDF-76
• Project Appropriation:	Total project costs including prior authorizations \$2,141,000
• Engineer/Architect:	GIS Engineering, LLC
• Contractor:	LA Contracting
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2021

Ashland Weigh Scales and Administration Building

This project installs new weigh scales adjacent to the existing scales and 3 new prefabricated 12 feet by 12 feet modules that are rated up to 150 mph.

• Council District:	7
• Funding Source:	Sanitation Maintenance Fund
• Project Number:	13-LNDFL-54
• Project Appropriation:	Total project costs including prior authorizations \$1,830,618.
• Engineer/Architect:	CB&I Coastal, Inc.
• Contractor:	Bonneval Construction
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2021

Ashland Landfill Office/Warehouse Renovation

This project demolishes the entire building, replacing it with a new metal building on the current site. Meeting the current IBC codes.

• Council District:	7
• Funding Source:	Sanitation Maintenance Fund
• Project Number:	18-LANDFILL-19
• Project Appropriation:	Total project costs including prior authorizations \$725,000
• Engineer/Architect:	Milford & Associates
• Contractor:	Bonneval Construction
• Operating Budget Impact:	No operating impact expected
• Projected Year of Completion:	2020

LANDFILL CLOSURE/CONSTRUCTION

696 CAPITAL IMPROVEMENT PROJECTS FUNDS – LANDFILL

As required by the Louisiana Department of Environmental Quality (LDEQ), the Ashland Sanitary Landfill ceased accepting solid waste on July 31, 1999. On August 2, 1999, the Parish's Ashland Solid Waste Pickup Station commenced operations and all solid waste has since been transported to the River Birch Landfill in Avondale, Louisiana. State and federal laws and regulations governing the closure of the Ashland Sanitary Landfill required the Parish to place a final cover and to perform certain maintenance and monitoring functions at the site for thirty years' post-closure.

At December 31, 2006, the Parish reports that the Ashland Landfill Solid Waste Disposal Facility was closed on November 4, 2003 in accordance with the Louisiana Administrative Code, Title 33, Part VII. During an inspection performed on May 30, 2003, Louisiana Department of Environmental Quality representatives noted that the final cover was in place and vegetation had been established in all areas. Certification of final closure was approved by the Department of Environmental Quality on July 14, 2004. An inspection of the groundwater monitoring system on October 18, 2004, indicated that the facility is in compliance with the post-closure requirements established by the facility's approved permit. The parish reports this closure and post-closure care costs as obligations within the government-wide financial statements. The \$640,046 (\$71,116 and \$568,930, due within one year and due after one year, respectively), reported as landfill closure and post-closure care liability at December 31, 2021, represents the total estimated remaining cost of closure and post-closure and post-closure care.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Miscellaneous Revenue	1,054	0	48	0	0
TOTAL REVENUES	1,054	0	48	0	0
% CHANGE OVER PRIOR YEAR					
INCREASE (DECREASE) TO FUND BALANCE	1,054	0	48	0	0
FUND BALANCE, JANUARY 1	214,289	215,343	215,343	215,391	215,391
FUND BALANCE, DECEMBER 31	215,343	215,343	215,391	215,391	215,391

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR YEARS	PROJECTED 2021	2022	2023	2024	2025	TOTAL
Landfill Closure - Final Cap	17,074	(17,074)	0	0	0	0	0
TOTAL EXPENDITURES	17,074	(17,074)	0	0	0	0	0
* Total funding less prior year expenditures							

CAPITAL IMPROVEMENT PROJECT DETAIL

<u>Landfill Closure – Final Cap</u>	
<i>This project is the construction of a landfill closure design in accordance with applicable regulations of the Louisiana Department of Environmental Quality (LDEQ) – Office of Waste Services and Landfill Road Designs.</i>	
• Council District:	7
• Funding Source:	33% 1.4% Capital Sales Tax Fund, 30% Sanitation Maintenance Fund, 26% Landfill Closure/Construction Fund and 11% General Fund
• Project Number:	99-SAN-09
• Project Appropriation:	Total project costs including prior authorizations \$5,042,977
• Engineer/Architect:	Coastal Engineering, T. Baker Smith
• Contractor:	Rad-Ton, Inc.
• Operating Budget Impact:	No impact expected
• Projected Year of Completion:	2020

1998 PUBLIC IMPROVEMENT CONSTRUCTION FUND

698 CAPITAL IMPROVEMENT PROJECTS FUNDS – 1998 PUBLIC IMPROVEMENT

Valhi Boulevard and Hollywood Road Extensions will be accomplished in three segments. “Segment I” (Valhi Boulevard Extension) which is complete and consist of a divided four-lane boulevard with a grassy median together with subsurface drainage, concrete box culverts within median ditch and turning lanes from St. Charles Street to the Hollywood Road Extension. “Segment II” (Hollywood Road Extension) will consist of a four-lane roadway together with curb and gutter subsurface drainage facilities from La. Highway 311 to the Valhi Boulevard Extension. “Segment III” (Hollywood Road Extension) will consist of a four-lane roadway together with curbs and gutters and subsurface drainage facilities from the Valhi Boulevard Extension to U. S. Highway 90 (Big Bayou Black Drive). Another phase is to extend Valhi Extension to Equity Boulevard, then to Savanne Road. The Parish has proposed \$1.0 million for the Valhi Extension Project to Savanne for 2011, from the Capital Sales Tax Fund. In addition, the Parish has proposed \$1.0 million per year for Years 2011 through 2012 from the ¼% Sales Tax Fund.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Miscellaneous Revenue	416	0	19	0	0
TOTAL REVENUES	416	0	19	0	0
EXPENDITURES					
Sewerage Collection	0	68,581	68,581	0	0
TOTAL EXPENDITURES	0	68,581	68,581	0	0
% CHANGE OVER PRIOR YEAR					-100.00%
INCREASE (DECREASE) TO FUND BALANCE	416	(68,581)	(68,562)	0	0
FUND BALANCE, JANUARY 1	104,675	105,091	105,091	36,529	36,529
FUND BALANCE, DECEMBER 31	105,091	36,510	36,529	36,529	36,529

5-YEAR CAPITAL OUTLAY HIGHLIGHTS

- No new activity.

SUMMARY OF CAPITAL PROJECTS

PROJECT TITLE	* PRIOR YEARS	PROJECTED 2021	2022	2023	2024	2025	TOTAL
Sanitary Sewer Rehab Project	41,088	0	0	0	0	0	41,088
Sewerage Projects	27,493	0	0	0	0	0	27,493
TOTAL EXPENDITURES	68,581	0	0	0	0	0	68,581

* Total funding less prior year expenditures

CAPITAL IMPROVEMENT PROJECT DETAIL

<u>Sanitary Sewer Rehabilitation Projects</u>	
<i>This project is for sewer rehabilitation in Mulberry, Barrios, Broadmoor and other areas.</i>	
• Council District:	1, 2, 3, 4, 5, 6, 7, 8, 9
• Funding Source:	Public Improvement Bond Proceeds
• Project Number:	99-SEW-50
• Project Appropriation:	Total project costs including prior authorizations \$807,600
• Engineer/Architect:	T. Baker Smith
• Contractor:	Insituform Technologies
• Operating Budget Impact:	\$16,500 annual increase in operations. Annual debt service \$26,000 from dedicated Public Improvement tax.
• Projected Year of Completion:	2021

<u>Sewerage Projects</u>	
<i>Public improvements bond proceeds to be allocated to future sewerage projects</i>	
• Council District:	1, 2, 3, 4, 5, 6, 7, 8, 9
• Funding Source:	Public Improvement Bond Proceeds
• Project Number:	N/A
• Project Appropriation:	Total project costs including prior authorizations \$82,948
• Engineer/Architect:	To be determined
• Contractor	To be determined
• Operating Budget Impact:	To be determined upon completion of project design phase.
• Projected Year of Completion:	Continuous

MISCELLANEOUS INFORMATION

TERREBONNE ECONOMIC DEVELOPMENT AUTHORITY (TEDA)

MISCELLANEOUS INFORMATION – TEDA

MISSION STATEMENT / DEPARTMENT DESCRIPTION

Terrebonne Economic Development Authority (TEDA) works to position Terrebonne Parish among the most progressive and growth-focused communities in Louisiana and our region.

TEDA works toward its goals as identified by its strategic plan, as prioritized by its board. This strategic focus is based on several areas:

First, TEDA proactively engages existing local firms to assist them with their growth and expansion plans. This includes one-on-one visitations with companies already operating within the parish as well as outreach through industry organizations.

Second, TEDA works on concepts for the growth and development of entrepreneurs and startups which can create job opportunities in Terrebonne Parish. Various concepts are used to identify the most effective way to attract, engage, and retain small businesses and entrepreneurs. These include one-on-one technical assistance sessions and seminars.

Third, TEDA seeks to attract new firms to Terrebonne that complement the parish's existing economic strengths as well as attracting new firms that add a level of economic diversity to the Terrebonne Parish. This goal, along with other key priorities such as heightened profile, increased workforce development, infrastructure needs, and the development of real estate sites for corporate expansion and relocation, are addressed with collaboration and partnership with local business and industry organizations, Louisiana Department of Economic Development, and regional stakeholders and partners including South Louisiana Economic Council (SLEC).

Lastly, TEDA engages with the community on business activities as much as possible. This includes speaking at public events, attendance and participation with community and business organizations, along with having an active social media presence, primarily using Facebook and other platforms as necessary.

Economic Indicators	<i>compiled August, 2021</i>
Population	111,860
Total Businesses in Terrebonne Parish	11,509*
Total Commercial Building Permits	125*
Unemployment Rate	6.9%
Labor Force	43,819
Average Weekly Wage	\$1,118.33

**At year's end, 2020*

The COVID-19 Pandemic severely impacted economic activity in 2020 and 2021. The State of Louisiana mandated shutdown of all-but essential businesses in Spring 2020 resulted in job losses, business mergers and bankruptcies. TEDA activities centered on outreach to assess impact, then grant and technical assistance to strengthen companies. Small businesses required more attention than larger companies (which tend to have greater resources to recover) as consumer spending shifted to more online sources and demand for natural resources was interrupted. Although the original shutdown ended, successive waves of the pandemic in 2021 impacted businesses' recovery efforts and workforce availability.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Economic Development			
1. Support Local Businesses			
a. Business Retention and Expansion Visits			
1. Number of visits	65	60	60
2. Number of existing jobs represented by companies visited	5,240	2,713	3,500
3. Recent job creation represented by companies visited (prior 2 year)	527	226	250
4. Projected capital investment (next 3 years)	\$42,100,000	\$11,525,000	\$15,000,000
5. Projected job growth (next 3 years)	656	209	200
6. Real estate growth (acreage needed next 3 years)	20	5	10
b. Technical assistance provided			
1. Incentive applications			
a. Number of applications supported	12	8	10
b. Existing and retained jobs	1,827	3,712	2,500
c. New jobs committed	583	112	150
d. Capital investment committed	\$58,550,618	\$22,373,737	\$20,000,000
2. General Technical Assistance			
a. Referral to outside programs (e.g. grant programs, leadership programs, etc.)	158	117	100
b. Other technical assistance provided	254	119	60
2. Support Entrepreneurs and New Business Formations			
a. Consultations with TEDA staff	37	35	30
b. Referrals			
1. Training providers	30	8	10
2. Other general support provided	3	10	10
3. New Business Attraction			
a. Competing for New Business Locations			
1. RFPs received	24	26	20
2. Completed RFPs	7	8	9
b. Real Estate Database Development			
1. Terrebonne Parish properties listed on Louisiana Site Selection Database	9	17	15
2. Promoting local usage of Louisiana Site Selection Database	7	3	5
3. Other collaborations with local real estate community	15	9	8
4. Community Engagement			
a. Public Speaking Engagements	5	4	5
b. Attendance at events hosted by other community and/or industry organizations	29	30	25



BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Occupational Licenses	372,500	455,000	372,500	372,500	372,500
Miscellaneous Revenue	<u>1,745</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REVENUES	<u>374,245</u>	<u>455,000</u>	<u>372,500</u>	<u>372,500</u>	<u>372,500</u>
EXPENDITURES					
Personal Services	349,625	354,984	351,193	356,614	356,614
Supplies and Materials	9,973	8,750	5,504	6,450	6,450
Other Services and Charges	32,693	85,000	33,464	40,040	40,040
Capital Outlay	<u>0</u>	<u>1,000</u>	<u>3,200</u>	<u>1,000</u>	<u>1,000</u>
TOTAL EXPENDITURES	<u>392,291</u>	<u>449,734</u>	<u>393,361</u>	<u>404,104</u>	<u>404,104</u>
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					-10.17%
INCREASE (DECREASE) TO FUND BALANCE	(18,046)	5,266	(20,861)	(31,604)	(31,604)
FUND BALANCE, JANUARY 1	73,076	55,030	55,030	34,169	34,169
FUND BALANCE, DECEMBER 31	55,030	60,296	34,169	2,565	2,565

BUDGET HIGHLIGHTS

- No significant changes.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Senior Planner	1	1	1	1	N/A	****	****	****
Marketing Manager	1	1	1	1	N/A	****	****	****
Administrative Coordinator II	1	1	1	1	N/A	****	****	****
TOTAL	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>				

CORONER'S OFFICE

MISCELLANEOUS INFORMATION – CORONER'S OFFICE

The Office of the Coroner of Terrebonne Parish serves the public 24 hours a day, 365 days a year. It is charged with determining the manner and cause of death for those cases that fall within its jurisdiction, including homicide, suicide, and accidental, unusual, or suspicious deaths. The Coroner's Office performs autopsies when appropriate and issues death certificates. It issues orders of protective custody for the mentally ill and chemically dependent and performs court ordered sanity commission exams. It investigates cases of possible criminal sex offense.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY2021 Estimated	FY2022 Projected
Public Safety			
1. <i>To maintain professional and comprehensive abilities to investigate</i>			
a) Number of investigations - deaths	1,145*	1,176*	1200
b) Number of investigations - mental cases	1,188	1,167	1,250
c) Number of investigations - possible criminal sex offense	18	14	12
2. <i>To perform autopsies as needed to complete investigations</i>			
a) Number of autopsies	77**	50**	75
b) Number of views	875	899	925
c) Number of toxicology studies	116	84	100
3. <i>Examinations are performed to evaluate the mentally ill</i>			
a) Number of mental exams	986	925	1,000
b) Number of commitments	188	228	250
c) Number of sanity commission exams (court ordered)	14	15	12
4. <i>To effectively provide services to the parish citizens</i>			
a) Average autopsies performed	1 out of 15	1 out of 23	1 out of 16
b) Orders of protective custody produced	1 out of 15	1 out of 5	1 out of 6
c) Estimated case loads	3,337	3,524	3,712

* Increase in deaths due to COVID-19 death reporting guidelines. All COVID-19 deaths are reported to the Coroner's Office whether death occurred in the hospital or elsewhere. Normally the death of an individual in the hospital more than 24 hours is not reported to TPCO.

** Autopsies are down due to safety guidelines during the COVID-19 pandemic.



BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Intergovernmental	740,120	740,120	740,120	805,626	805,626
Charges for Services	32,800	35,000	35,000	30,000	30,000
Miscellaneous Revenue	60,031	46,010	60,743	46,010	46,010
TOTAL REVENUES	832,951	821,130	835,863	881,636	881,636
EXPENDITURES					
Personal Services	611,276	584,230	584,230	617,508	617,508
Supplies and Materials	12,244	16,500	16,500	16,500	16,500
Other Services and Charges	206,205	223,001	223,074	236,715	236,715
Repairs and Maintenance	1,855	2,500	2,788	2,500	2,500
Bad Debt	0	200	200	200	200
Capital Outlay	0	0	0	0	0
TOTAL EXPENDITURES	831,580	826,431	826,792	873,423	873,423
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY					5.70%
INCREASE (DECREASE) TO FUND BALANCE	1,371	(5,301)	9,071	8,213	8,213
FUND BALANCE, JANUARY 1	68,801	70,172	70,172	79,243	79,243
FUND BALANCE, DECEMBER 31	70,172	64,871	79,243	87,456	87,456

BUDGET HIGHLIGHTS

- Intergovernmental Revenue from the Terrebonne Parish Consolidated Government for 2022 is \$805,626, an increase of \$65,506, approved.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Coroner	1	1	1	1	N/A	****	****	****
Deputy Coroner	2	2	2	2	N/A	****	****	****
Office Administrator	1	1	1	1	N/A	****	****	****
Chief Investigator	1	1	1	1	N/A	****	****	****
Investigators	2	2	3	3	N/A	****	****	****
Secretary	1	1	1	1	N/A	****	****	****
TOTAL FULL-TIME	8	8	9	9				
Investigator	1	1	1	1	N/A	****	****	****
TOTAL PART-TIME	1	1	1	1				
TOTAL	9	9	10	10				

TERREBONNE PARISH LIBRARY

MISCELLANEOUS INFORMATION – TERREBONNE PARISH LIBRARY

This fund accounts for the receipt, investment of and payment to the Terrebonne Parish Library system of monies received by the Parish on its behalf. The mission of the Terrebonne Parish Library System is to provide to all segments of Terrebonne Parish's diverse population a comprehensive collection of library resources and services necessary to satisfy the evolving informational needs and recreational pursuits of the community, thus enhancing the quality of life in Terrebonne Parish. The library system has four primary roles: It will provide timely, accurate information and services employing a well-trained and motivated library staff. It will provide resources which are technologically advanced. It will serve as a door to learning for children by promoting the enjoyment of reading, learning, and libraries by providing materials and programs. The Terrebonne Parish Library system will uphold the public's freedom of access to knowledge.

The Terrebonne Parish Library was recognized as a finalist for the Nation Medal in 2014, 2015, 2017 and 2018. This prestigious honor is bestowed by the Institute of Museums and Library Services, a federal agency.

BUDGET SUMMARY

	2020 ACTUAL	2021 BUDGET	2021 PROJECTED	2022 PROPOSED	2022 ADOPTED
REVENUES:					
Taxes	5,698,193	5,450,000	5,500,000	5,500,000	5,600,000
Grants	29,356	1,000	51,952	5,000	1,000
Charges for Services	27,918	50,000	40,000	40,000	28,000
Fines and Forfeitures	6,876	18,000	5,000	7,000	7,000
Investment Income	(1,883)	100	500	100	100
Other Income	3,035	10,000	100,572	5,000	10,000
Transfers In	1,095,914				
TOTAL REVENUES	6,859,409	5,529,100	5,698,024	5,557,100	5,646,100
EXPENDITURES					
Personal Services	2,965,713	3,117,631	3,100,000	3,150,000	3,139,073
Supplies and Materials	101,026	134,000	130,000	130,000	124,000
Other Services and Charges	641,937	879,955	800,000	820,000	787,639
Repairs and Maintenance	241,404	233,350	230,000	260,000	251,200
Capital Outlay	493,782	820,000	600,000	300,000	570,000
Operating Transfers Out	0	0	252,000	756,000	764,196
TOTAL EXPENDITURES	4,443,862	5,184,936	5,112,000	5,416,000	5,636,108
% CHANGE OVER PRIOR YEAR EXCLUDING CAPITAL OUTLAY AND OPERATING TRANSFERS OUT					-1.96%
INCREASE (DECREASE) TO FUND BALANCE	2,415,547	344,164	586,024	141,100	9,992
FUND BALANCE, JANUARY 1	(277,193)	2,138,354	2,138,354	2,724,378	2,724,378
FUND BALANCE, DECEMBER 31	2,138,354	2,482,518	2,724,378	2,865,478	2,734,370

BUDGET HIGHLIGHTS

- Sales & Use Taxes for 2022 is \$5,500,000, an increase of \$50,000, approved.

PERSONNEL SUMMARY

JOB TITLE	2021 ADPT	2021 CUR	2022 PRO	2022 ADPT	PAY GRADE	ANNUAL SALARY		
						MIN	MID	MAX
Director*	1	1	1	1	III	75,407	94,259	114,060
Assistant Director	1	1	1	1	10	58,614	71,718	86,278
Branch Manager III	1	1	1	1	9	53,268	65,436	78,956
Finance Manager	1	1	1	1	9	53,268	65,436	78,956
Reference Services Supervisor	1	1	1	1	8	48,235	60,403	73,923
Youth Services Supervisor	1	1	1	1	8	48,235	60,403	73,923
Technology Librarian	1	1	1	1	7	43,180	54,412	66,892
Acquisitions Librarian	1	1	1	1	7	43,180	54,412	66,892
Reference Librarian	2	2	2	2	7	43,180	54,412	66,892
Adult Services/Public Relations	1	1	1	1	6	40,955	51,251	62,691
Reference Associate	2	2	2	2	6	40,955	51,251	62,691
Outreach Coordinator	1	1	1	1	6	40,955	51,251	62,691
Main Branch Manager	1	1	1	1	5	36,774	46,134	56,534
Outreach Supervisor	1	1	1	1	5	36,774	46,134	56,534
Technical Processing Supervisor	1	1	1	1	5	36,774	46,134	56,534
Branch Manager II	1	1	1	1	4	31,491	39,915	49,275
Branch Manager I	6	6	6	6	3	27,768	35,256	43,576
Administrative Assistant	1	1	1	1	3	27,768	35,256	43,576
Outreach Clerk	0	0	0	0	3	27,768	35,256	43,576
ILL Clerk	1	1	1	1	2	26,395	32,947	40,227
Clerk 1	17	17	17	17	2	26,395	32,947	40,227
Courier	1	1	1	1	2	26,395	32,947	40,227
Custodian	1	1	1	1	1	25,147	31,699	38,979
TOTAL FULL-TIME	45	45	45	45				
Clerk	23	23	23	23		12,470	14,810	17,410
TOTAL PART-TIME	23	23	23	23				
TOTAL	68	68	68	68				

*Director follows parish pay scale



MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

MISCELLANEOUS INFORMATION – MORGANZA TO THE GULF

Terrebonne Parish Consolidated Government and Terrebonne Levee and Conservation District have an Intergovernmental Agreement to provide for the funding of the Morganza to the Gulf Project (MTG). The MTG Project is a hurricane protection system for Terrebonne and Lafourche Parishes designed to protect developed areas and the remaining fragile marsh from hurricane storm surge. The U.S. Army Corps of Engineers is a federal sponsor for this project, while the CPRA (jointly with the Issuer) serve as the local sponsor. Notwithstanding federal co-sponsorship, the MTG Project to date has received no federal funds and has been funded almost exclusively by State and local funding. State and local funding has been achieved through a combination of sales tax revenues received by the Parish and the Issuer (including the Issuer’s special one-half of one percent (1/2%) sales and use tax securing the Bonds) and grants from the State through the CPRA. Nearly \$450 million of flood protection projects comprising the MTG Project have been funded to date.

The mission of the Terrebonne Levee and Conservation District is to protect lives and property during times of emergency by using the available manpower and equipment in a safe and timely sequence, while maintaining the integrity of the levee systems and flood control structures. The project purpose is to protect infrastructure and the remaining fragile marsh from hurricane storm surge. The area is significantly affected by tides emanating from the Gulf of Mexico. Terrebonne Levee and Conservation District shall engage in flood control works as it relates to hurricane protection, tidal flooding, saltwater intrusion, and conservation. The Parish and the District are jointly participating in this project to provide for the acquisition, construction, improvement, maintenance, and operation of new and existing facilities for the furtherance of the statutorily authorized purposes of the District.

In 2001, the citizens of Terrebonne Parish voted to levy a one fourth of one percent (1/4%) sales and use tax for the purpose of constructing and maintaining the Morganza to the Gulf Project. The Government has authorized the collection of the sales tax. The funds derived are to be spent according to the provisions of the Morganza to the Gulf Project Intergovernmental Agreement.

The proposed work is located in coastal Louisiana approximately 60 miles southwest of New Orleans and includes portions of Terrebonne and Lafourche Parishes. The area is bounded on the west by Bayou Dularge and State Highway 311 and on the east by Bayou Lafourche with the east and west boundaries forming an apex at Thibodaux, LA. The southern boundary is the Gulf of Mexico. Upon final completion, the MTG Project will consist of approximately ninety-eight (98) miles of earthen levee with twenty-two (22) floodgate structures proposed for the navigable waterways and a lock structure in the Houma Navigational Canal measuring 200-foot wide by 1200-foot long. The structural features are integrated into the levee alignment to provide flood protection, drainage, and environmental benefits, while allowing navigational passage. To date, approximately forty (45) miles of levees and floodgates comprising the MTG Project have been completed or are under construction.

It will take 15 to 16 years to build the entire system, which would be maintained by the Terrebonne Levee & Conservation District. The Army Corps of Engineers will likely operate the massive set of locks in the Houma Navigation Canal and Gulf Intracoastal Waterway water control structures.

GOALS/OBJECTIVES/PERFORMANCE MEASURES/INDICATORS	FY2020 Actual	FY202 Estimated	FY2022 Projected
Infrastructure Enhancement/Growth Management			
1. To increase the awareness of the extent of protection this project will provide.	100%	100%	100%
2. To keep the public aware of the progress as the project moves forward.	100%	100%	100%
3. To continue to work with the Federal and State Governments to acquire any grants and/or matching monies for the hurricane protection program.	90%	90%	95%
4. To continue design and construction of the first lift of the project.	89%	90%	95%



COMPLETED CAPITAL PROJECTS – FLOODGATES

While TLCD floodgates were built over the last twenty-five years there have been several translations of the vertical datum’s used for establishing elevations of these structures. The elevations stated in this report have been adjusted to reflect the current datum and vertical adjustment prepared by TLCD in 2015. These elevations are referenced to the North American Vertical Datum.

1. **Bush Canal "Willis Henry" Floodgate**--This 56 ft. steel barge floodgate was built in 2011 to an 18 ft. elevation. This gate located in Bush Canal at its intersection with Bayou Terrebonne. It is located at the transition between Reach H-3 and Reach I of the MTG alignment. Construction of the gate was completed in 2011 with a cost of \$14 Million.

2. **Placid Canal Floodgate**--This 30 ft. steel floodgate was built in 2011 to an 18 ft. elevation with a cost of \$9 Million. This gate located in Placid Canal at its intersection with Bayou Petit Caillou along the MTG alignment across from LA Hwy 56. It is located at the transition between Reach H-2 and H-3 of the MTG alignment. This is the smallest of all TLCD's navigable floodgates and is only accessible by boat.

3. **HNC "Bubba Dove" Floodgate**--This 250-ft. steel barge floodgate was built in 2013 to an 18 ft. elevation. This gate located in the Houma Navigation Canal (HNC) in lower Dulac about 16 miles south of Houma. This floodgate is the transition between MTG lower Reach F and Reach G-1 levees. This is the only TLCD floodgate on a Federal waterway in Terrebonne Parish and is the largest of all TLCD's floodgates. This floodgate was constructed with bond revenue from the ¼% tax of \$50 Million. *Update: The TLCD recently completed a contract to upgrade the winches and cables on the floodgate at a cost of \$2 Million.*

4. **Bayou Grand Caillou Floodgate**--This 200 ft. steel barge floodgate cost \$24.5 Million and was complete in 2013 to an 18 ft. elevation. It is located along MTG Reach F levee and is the transition between what is commonly referred to as upper Reach F and lower Reach F.

5. **Bayou Petit Caillou Floodgate & Hwy 56 Road Gate**--This floodgate and Highway Roller Gate or the newest structures in Terrebonne Parish. They were both built in 2015 to an 18 ft. elevation with a total cost of \$22 Million. TLCD constructed an emergency limestone by-pass ramp on the side of the Hwy gate to allow for motorist who may be on the south side of the road gate to safely drive over the levee. This by-pass ramp is only left open when the Hwy gate will be closed. This gate is the transition between MTG Reach H-1 and H-2 levees. This is at the most southern part of the MTG alignment, about 4 miles north of Cocodrie. This floodgate and road gate are immediately adjacent to LA Hwy 56 and is accessible from that Hwy.

6. **Gibson/Bayou Black Floodgate**--This 56 ft. steel barge floodgate was built by TPCG (Parish Government) in about 1998 to an 8 ft. elevation. In 2015, TLCD assumed the ownership, operations, and maintenance of this floodgate because after the 2014 WRDA bill, this floodgate now falls in the MTG Alignment on the western side of the MTG Western Tie-in.

7. **Pointe-Aux-Chenes Floodgate** – This 56’ wide barge gate is located in Bayou Pointe-aux-Chenes between the Terrebonne and Lafourche Parish line. It features an operable road gate with an emergency bypass ramp similar to LA Hwy 56 Roller gate recently constructed in 2017. The total cost of the floodgate is \$13 Million, with Statewide Flood Control Grant supplying \$8 Million toward the project. This gate was complete October 2017.

8. **Falgout Canal Floodgate** – This is a 189’ barge gate situated in Falgout Canal on the west side of Bayou Dularge just below Reach B. Bids were awarded in the fall of 2017 for a total amount of \$35.4 Million. The floodgate was completed in June 2019.

COMPLETED CAPITAL PROJECTS – LEVEES

1. **Upper MTG Reach F—3 miles**—This levee runs between the Falgout Canal Road and the Bayou Grand Caillou Floodgate along the west bank of the HNC. This levee is built to a 12 ft. elevation with a total cost of \$16.5 Million.

2. **Lower MTG Reach F—1 mile**—This levee runs between the Bayou Grand Caillou Floodgate and the HNC "Bubba Dove" Floodgate along the west bank of the HNC. This levee is built to a 12 ft. elevation with a cost of \$4 Million. This levee is only accessible by water.

3. **MTG Reach G-1—1 mile**—This levee runs east-west between the east side of the HNC "Bubba Dove" Floodgate and the lower parish "Mayfield" levee in lower Dulac. It was built to a 12 ft. elevation for a cost of \$4 Million. Note that the access road to the HNC Floodgate runs on the protected berm of this levee.
4. **MTG Reach G-2-a—1.3 miles**—This levee is between the Reach G-1 levee and Four Point Road in lower Dulac. It runs along the most southern part of the parish Mayfield drainage system. It was built to a 12 ft. elevation with a cost of \$3.5 Million.
5. **MTG Reach G-2-c—1.3 miles**—This levee runs in a southeastern direction parallel to Bayou Salé Road (LA Hwy 57). It is a 12 ft. elevation and cost \$3.5 Million.
6. **MTG Reach H-1—1 mile**—This levee runs east-west between Bayou Salé Road (LA Hwy 57) and LA Hwy 56 adjacent the Bayou Petit Caillou Floodgate and the Hwy 56 road gate. It is a 12 ft. elevation with a cost of \$6.3 Million. This levee has one water control structure:
 - H-1 water control structure—This structure has (4) 72-inch round culverts with sluice gates
7. **MTG Reach H-2—3.5 miles**—This levee is along the west bank of Bayou Petit Caillou (Little Caillou) between the Bayou Petit Caillou Floodgate and the Placid Canal Floodgate. It is approximately at a 12 ft. elevation and cost \$8.5 Million
8. **MTG Reach H-3—3 miles**—This levee is along the west bank of Bayou Petit Caillou and travels diagonally to the west bank of Bayou Terrebonne. It is between the Placid Canal Floodgate and the Bush Canal Floodgate. It has an approximate elevation of 12 ft. and a cost of \$6.5 Million.
9. **Lower MTG Reach I—1.3 miles**—This levee is along the west bank of Bayou Terrebonne between the Bush Canal Floodgate and the Bayou Terrebonne Floodgate. It is approximately 11 ft. in elevation and has been in existence since the early 1990s.
10. **Upper MTG Reach I—3.5 miles**—This levee is along the east bank of Bayou Terrebonne between the Bayou Terrebonne Floodgate and the Humble Canal Floodgate in lower Montegut. It is approximately a 9.5 ft. elevation. This levee has a parish pump station and has no other water control structures.
11. **MTG Reach J-2—5 miles**—This levee runs east-west between Montegut and Pointe-aux-Chenes (PAC) through the PAC Wildlife Management Area. This levee is approximately at a 9 ft. elevation and contains three water control structures. The TLCD has been continuously improving this levee section and has spent approximately \$15 Million on levees and water control structures.
12. **Reach J-1—3 miles**—This levee runs parallel to Hwy 665 in lower PAC up to the Island Road. This levee is approximately 9.5 ft. in elevation and cost \$18 Million to construct. The transition between Reach J-1 and J-3 is Isle de Jean Charles that has a 15 ft. road ramp.
13. **MTG Reach J-3—1 mile**—This levee runs along the west side of PAC from the Island Road to the future PAC floodgate at the Terrebonne/Lafourche Parish line. This levee is at an approximate 7 ft. elevation. It was constructed to a 12 ft. elevation with a much wider base. This construction project was substantially complete Summer 2017. This levee is a parish forced drainage system (formerly known as the 4-3-b levee) with a parish pump station with (2) 20-inch pumps. The total cost for this reach is \$5.8 Million.
14. **MTG Reach G-2-b—1.7 miles**—This levee was substantially complete Summer 2017. It was built to a 13.5 ft. elevation between Four Point Road & Bayou Four Point and Bayou Salé Road (LA Hwy 57). There will be no structure over Bayou Four Point. This levee is crossing open water areas such as Sweetwater Pond. This levee will have three water control structures. The contract for this project is \$14.3 Million.
15. **MTG Reach E-Segment 2 —1.5 miles**—This levee segment was complete early 2017. It begins at Falgout Canal Road westward to the second water control structure along Reach E. It is a 12 ft. elevation. There will be two large water control structures along this levee and parish road. Each of these two structures will have seven (7) 6 ft. X 6 ft. concrete culverts with flap gates on the south side and sluice gates on the north side of the road. These structures were completed Fall 2017 for a total cost of \$7.8 Million. The total cost for this levee was \$7.2 Million funded by Terrebonne Parish CDBG dollars, TLCD dollars, and CPRA.

MORGANZA TO THE GULF HURRICANE PROTECTION PROJECT

16. **MTG Reach E – Segment 1 – 2.5 miles** – This levee segment is currently under construction and expected to be complete by November 2017. It begins at the Lower Dularge East levee and spans eastward to the second water control structure along Falgout Canal Road. It will be built to a 12 ft. elevation with an estimated cost of \$11 Million funded by Terrebonne Parish CDBG dollars, TLCD dollars, and CPRA.
17. **Falgout Canal North Tie-In – 1 mile** – This new levee will tie in the Falgout Canal Floodgate to Reach B to its north. It is estimated to cost approximately \$5.5 Million. The CPRA recently released \$2.5 Million for this project which will partially fund the initial lift to 8' elevation. It was completed fall 2019.
18. **Falgout Canal South Tie-In – ¾ mile** - This levee was bid late fall of 2017 with a cost of \$3 Million funded by CPRA funds. In addition, this project contained an alternate project which was awarded to be solely funded by the ¼% and ½% tax dollars. This alternate dredged and stockpile the remaining available material from the Lower Dularge West Levee (Brady Road Levee).
19. **Lower Dularge East Levee – 7 miles** – The draft permit for this levee reach was recently received and authorizes the rehabilitation of the entire levee from Reach E to the Lower Dularge Floodgate to a 12 ft. elevation. Due to funding constraints, this lift will be in three phases from North to South beginning at Reach E to the D-19 Pump Station, approx. 2 miles estimated to cost \$4 Million. The entire cost to lift all phases of this levee is \$12 Million. This project began April 2018 and will be completed by the fall of 2020.
20. **MTG Western Tie-in--12 miles**--In early 2016, TLCD and TPCG jointly built or repaired approx. 12 miles of levees to an approximate 7 ft. elevation in the Bayou Black/Gibson Area. These levees follow the south side and run parallel to LA Hwy 182 and Bayou Black. Included in these levees is about a 1.5-mile levee from the Gibson/Bayou Black Floodgate along Geraldine Road in Gibson built to a 5 ft. level. The other levees along Bayou Black run from about 1.8 miles west of the Jarvis Bridge in Gibson eastward to Daneco Alligator Farm (about 1/2 mile west of Savanne Road Bridge). Thus far, the TLCD spent approximately \$13 Million. TLCD is completed construction in 2020 after the 2019 High River threat.

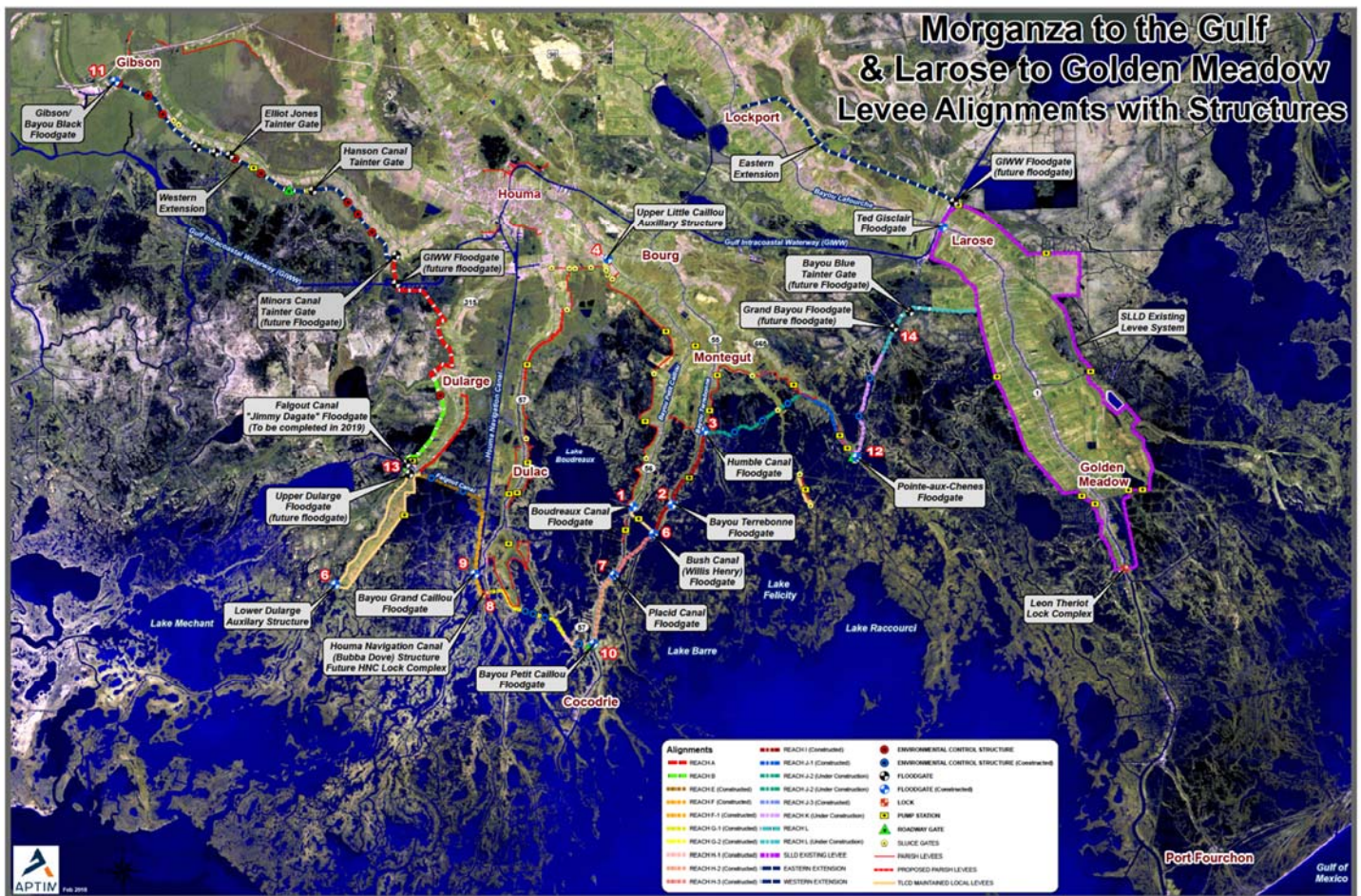
IN-PROGRESS CAPITAL PROJECTS

21. **HNC Lock Complex** – The TLCD is acting as an agent of the State of Louisiana for this project. Currently, it is in the engineering and design phase with construction of the \$300 Million complex to begin in 2021 with Restore Act dollars.
22. **MTG Reaches K & L (Lafourche Parish)** --This Levee is in Lafourche Parish and under the jurisdiction of the South Lafourche Levee District. Reach K runs from the parish line in PAC northeastward toward Larose. The existing 6.5-mile levee on Reach K is a low elevation (about 4-5 ft.) marsh management levee on the Grand Bayou Wetland unit of the PAC Wildlife Management Area. This marsh management levee is AKA as the South Lafourche Mitigation levee because it was originally built in the 1980's as the mitigation for the Larose to Golden Meadow Hurricane Protection project. In 2011, TLCD built an 800 ft. levee to an 8 ft. elevation from Bayou PAC (future PAC Floodgate--No 12) to the end of Oak Point Road on the end of the Lafourche side of PAC. South Lafourche Levee District (SLLD) recently completed a construction project to extend this 800 ft. levee for approx. 1600 ft. Further, SLLD awarded a dredge contract to dredge about 6.5 miles of Grand Bayou to build a foundation for the Reach K and the southern part of Reach L levees, for a cost of \$2.1 Million. Reach K has two water control structures that are operated by LA WL&F. The CPRA accepted bids in late September 2017 for a 2-mile section of Reach L totaling \$7 Million. The remaining portion of Reach L is currently under design by the SLLD.
23. **MTG Reach B--5 miles**--This 5-mile levee is a parish forced drainage levee that falls along the MTG Alignment on the west side of Dularge north of the Falgout Canal Marina. The northern part of this levee has an elevation of approximate 7 ft. However, the most southern part has areas that are at or below a 5 ft. elevation.

MORGANZA PROJECT MANAGEMENT

The Louisiana DOTD (Department of Transportation and Development) and the U.S. Army Corps of Engineers have recommended the TLCD (Terrebonne Levee and Conservation District) hire a project manager for the Morganza to the Gulf project. As the local sponsor the TLCD is required to provide LERRD's (Lands, Easements, Rights-of-Ways, Relocations and Disposals) for this project to proceed. In addition, the TLCD will provide a portion of its local cost share responsibility by constructing a portion of the project. These immense tasks are beyond the current capability of the TLCD and will necessitate the hiring of Project Management to ensure compliance with all U.S. Army Corps of Engineers requirements.

The Project Manager will act as an administrator for the MTG (Morganza to the Gulf) project, assisting the TLCD in managing the various related tasks of the overall effort. This oversight is essential to meet COE (Corps of Engineers) standards and to maximize reimbursement for local expenditures. Project Management will be performed by a local engineering firm with expertise and personnel capable of providing management and supervision of TLCD controlled projects, in addition to projects under U.S. Army Corps of Engineers control. The Project Manager will also assist the TLCD in long range project planning. These project management costs will be completely creditable to the local sponsor's share of project costs.



Source: Army Corps of Engineers

In Terrebonne Parish,

- Land was lost from 1956-78 at a rate of .79% per year.
- From 1978-90, the rate increased to 1.2%.
- It is predicted that 93,792 acres or 34.5% of the remaining wetlands will be lost in 50 years without any action to protect them.

STATISTICAL INFORMATION

GOVERNMENTAL ACTIVITIES TAX REVENUES BY SOURCE

Governmental Activities Tax Revenues by Source (1)
Last Ten Fiscal Years
(modified accrual basis of accounting)

Year	Ad Valorem Taxes (2)	Sales & Use Taxes	Special Assessment Taxes	Other Taxes	Total
2013	26,473,371	43,251,970	27,837	1,446,469	71,199,647
2014	26,726,303	44,756,815	40,952	1,715,772	73,239,842
2015	27,278,054	38,623,466	-	1,681,944	67,583,464
2016	33,804,530	34,810,159	-	1,626,256	70,240,945
2017	35,439,219	34,950,737	-	1,424,713	71,814,669
2018	36,036,675	36,248,137	2,968	1,349,256	73,637,036
2019	35,945,937	37,356,920	-	1,423,226	74,726,083
2020	47,570,041	37,990,464	2,602	1,335,470	86,898,577
2021	41,856,598	42,155,240	10,101	1,313,420	85,335,359
2022	45,364,138	42,413,850	2,500	1,321,000	89,101,488

(1) Includes all governmental fund types.

(2) Sanitation maintenance activities were converted to business-type activities on January 1, 2008.

Source: Comprehensive Annual Financial Audit Report

CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS

Changes in Fund Balances of Governmental Funds Last Ten Fiscal Years (modified accrual basis of accounting)

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Revenues				
Taxes	\$ 71,028,983	\$ 73,398,504	\$ 67,700,468	\$ 70,274,143
Licenses and permits	4,201,367	4,146,687	4,024,732	3,700,475
Intergovernmental	53,481,155	51,160,627	50,101,545	79,667,999
Charges for services	1,216,183	1,199,929	1,036,761	1,022,851
Fines and forfeitures	4,280,476	3,551,020	4,155,995	4,677,111
Miscellaneous	1,734,906	3,148,949	13,059,728	1,747,169
Total revenues	<u>135,943,070</u>	<u>136,605,716</u>	<u>140,079,229</u>	<u>161,089,748</u>
Expenditures				
General government	19,772,987	18,727,624	21,149,326	19,739,653
Public safety	37,844,243	27,736,884	25,464,963	33,808,259
Streets and drainage	19,780,415	18,295,577	20,084,744	29,563,337
Health and welfare	12,466,424	12,070,501	12,389,502	17,560,773
Culture and recreation	3,851,846	2,107,761	3,605,170	2,469,340
Education	95,407	101,172	102,403	103,004
Urban redevelopment and housing	2,973,838	939,034	887,546	1,745,783
Conservation and development	252,080	266,486	210,402	227,224
Economic development and assistance	12,436,869	16,125,647	10,173,256	16,269,064
Debt service				
Principal	5,315,000	5,060,000	9,215,590	5,320,590
Interest	4,848,321	4,937,431	4,599,725	4,345,586
Other charges	84,170	59,291	347,152	-
Capital outlay	26,879,016	29,821,590	35,592,575	63,957,527
Intergovernmental	7,172,644	575,070	614,144	6,088,093
Total expenditures	<u>153,773,260</u>	<u>136,824,068</u>	<u>144,436,498</u>	<u>201,198,233</u>
Excess of revenues over (under) expenditures	<u>(17,830,190)</u>	<u>(218,352)</u>	<u>(4,357,269)</u>	<u>(40,108,485)</u>

CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS (CONTINUED)

Changes in Fund Balances of Governmental Funds Last Ten Fiscal Years (modified accrual basis of accounting)

2017	2018	2019	2020	2021	2022
\$ 71,849,460	\$ 73,668,272	\$ 74,757,856	\$ 75,823,478	\$ 67,789,245	78,918,561
3,657,444	3,639,669	3,649,814	3,661,854	3,631,100	3,746,180
39,744,689	53,000,490	34,105,073	49,540,131	19,292,923	40,856,656
1,199,287	1,234,365	1,076,871	731,087	964,191	1,049,276
4,933,298	3,935,711	3,911,582	3,028,489	3,250,800	3,731,500
3,253,174	2,877,297	6,011,951	2,715,742	434,983	885,470
<u>124,637,352</u>	<u>138,355,804</u>	<u>123,513,147</u>	<u>135,500,781</u>	<u>95,363,242</u>	<u>129,187,643</u>
20,615,523	19,638,955	20,117,860	20,634,614	27,589,863	29,806,913
31,312,488	31,103,906	43,265,609	49,193,534	29,247,842	30,577,481
17,951,798	19,705,930	22,557,763	22,390,305	24,555,707	27,272,795
17,884,342	17,557,202	19,221,322	12,498,235	5,906,232	18,437,250
3,235,632	2,180,834	2,136,624	1,568,789	2,589,127	3,189,717
103,844	104,239	73,441	70,336	75,512	75,512
2,722,207	1,887,964	2,416,067	1,864,106	387,732	414,556
228,992	230,925	240,755	248,403	2,101,981	3,567,500
9,003,186	7,331,183	3,565,382	2,893,055	2,176,519	2,284,985
5,385,000	5,630,000	6,235,000	7,885,000	6,525,000	6,590,000
4,135,420	3,584,877	4,561,801	4,398,698	4,494,081	4,599,538
	2,079,957		536,588	93,683	123,573
23,353,639	41,088,725	33,702,716	25,955,570	1,234,600	7,580,458
350,544	3,690,149	20,664	148,569		
<u>136,282,615</u>	<u>155,814,846</u>	<u>158,115,004</u>	<u>150,285,802</u>	<u>106,977,879</u>	<u>134,520,278</u>
<u>(11,645,263)</u>	<u>(17,459,042)</u>	<u>(34,601,857)</u>	<u>(14,785,021)</u>	<u>(11,614,637)</u>	<u>(5,332,635)</u>

CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS (CONTINUED)

Changes in Fund Balances of Governmental Funds Last Ten Fiscal Years (modified accrual basis of accounting)

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Other financing sources (uses)				
Transfers in	\$ 31,478,467	\$ 28,045,924	\$ 37,910,584	\$ 27,678,743
Transfers out	(28,004,845)	(25,370,533)	(36,920,181)	(24,758,086)
Public improvement bond proceeds	11,275,000			
Premium on public improvement debt				
General obligation bonds proceeds				
Refunding bonds issued				
Payment to refunded bond escrow agent				
Premium on refunding debt			(25,136,485)	
Certificate of indebtedness			2,774,703	
Capital leases				
Proceeds of bonds and other debt issued			21,665,000	
Bond proceeds		2,900,000	3,910,000	
Bond discounts	(78,925)			
Bond premiums	54,613	152,920		
Proceeds of capital asset dispositions	117,853	48,712	149,667	553,622
Total other financing sources (uses)	<u>14,842,163</u>	<u>5,777,023</u>	<u>4,353,288</u>	<u>3,474,279</u>
Net change in fund balances	(2,988,027)	5,558,671	(3,981)	(36,634,206)
Debt service as a percentage of noncapital expenditures	8.01%	9.34%	12.69%	7.04%

CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS (CONTINUED)

**Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)**

<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
\$ 35,783,497 (31,378,812)	\$ 49,636,662 (45,320,644)	\$ 26,442,420 (21,035,877)	\$ 36,258,042 (32,228,989)	\$ 29,091,042 (24,643,388)	\$ 27,310,830 (26,620,050)
	40,425,000 (43,951,727)		(17,406,492) 14,015,000		
			19,370,000		
	47,337,854 203,236 147,622		4,609,916 360,280		
<u>634,259</u>	<u>147,622</u>	<u>241,152</u>	<u>360,280</u>		
<u>5,038,944</u>	<u>48,478,003</u>	<u>5,647,695</u>	<u>24,977,757</u>	<u>4,447,654</u>	<u>690,780</u>
(6,606,319)	31,018,961	(28,954,162)	10,192,736	(7,166,983)	(4,641,855)
8.43%	8.03%	8.68%	9.88%	10.42%	8.81%

ASSESSED VALUE AND ESTIMATED VALUE OF TAXABLE PROPERTY

Assessed Value and Estimated Actual Value of Taxable Property Last Ten Fiscal Years

Fiscal Year Ended December 31	Real Property	Movable Property	Other	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value
2012	550,626,415	344,464,845	94,723,300	179,113,825	810,700,735	406.84	8,181,589,650	12.10%
2013	564,671,350	386,160,935	94,103,740	179,942,475	864,993,550	401.50	8,597,534,693	12.15%
2014	576,858,590	404,430,195	92,273,080	180,091,915	893,469,950	392.22	8,833,879,520	12.15%
2015	589,570,570	409,476,187	88,125,070	180,524,711	906,647,116	384.54	8,978,047,227	12.11%
2016	619,132,990	392,532,493	92,385,220	181,538,770	922,511,933	391.47	9,177,754,067	12.03%
2017	627,673,115	411,970,803	93,400,050	181,919,325	951,124,643	404.52	9,396,803,370	12.06%
2018	632,867,070	404,117,903	92,711,940	181,469,945	948,226,968	421.29	9,393,637,813	12.03%
2019	658,280,395	429,417,479	98,323,570	178,986,935	1,007,034,509	414.69	9,838,881,423	12.05%
2020	687,066,010	434,023,160	101,901,160	181,317,920	1,041,672,410	401.01	10,171,752,473	12.02%
2021	646,045,325	419,087,818	115,275,400	180,903,860	999,504,683	409.59	9,715,473,637	12.15%

*Actual Valuation (Market Value) as computed to Assessed Valuation

Residential properties are assessed at 10% of fair market value; other movable property excluding land are to be assessed at 15%; and public service properties excluding land are to be assessed at 25% of fair market value. The total assessed value is estimated to be 15% of actual market value. Tax rates are per \$1,000 of net assessed value.

** Exempt Properties Not Included

Does not include exempt assessed valuations as follows:

Fiscal Year Ended December 31	Real Estate and Improvements (Under 10 Year Exemption)	Exempt Real Estate and Improvements	Total Exempt Properties
2012	297,748,752	57,290,550	355,039,302
2013	361,901,433	61,328,365	423,229,798
2014	343,718,008	62,486,580	406,204,588
2015	398,495,929	65,629,480	464,125,409
2016	431,253,511	67,858,495	499,112,006
2017	343,488,934	69,938,380	413,427,314
2018	304,637,070	72,438,070	377,075,140
2019	268,468,332	77,660,710	346,129,042
2020	182,306,334	82,233,140	264,539,474
2021	167,620,664	74,175,945	241,796,609

Source: Terrebonne Parish Assessor's Grand Recapitulations of the Assessment Roll for the Parish of Terrebonne.

PROPERTY TAX RATES

**Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years**

Fiscal Year	Terrebonne Parish Consolidated Government			Overlapping Rates		Total Direct & Overlapping Rates
	Operating Millage	Debt Service Millage	Total Parish Millage	Total School Millage	Other Districts	
2012	367.37	39.47	406.84	9.27	14.58	430.69
2013	364.51	36.99	401.50	9.27	17.04	427.81
2014	365.64	26.58	392.22	9.27	17.04	418.53
2015	373.49	11.05	384.54	9.27	17.04	410.85
2016	376.63	14.84	391.47	9.27	16.99	417.73
2017	384.84	19.68	404.52	9.27	16.93	430.72
2018	398.74	22.55	421.29	9.27	16.98	447.54
2019	395.40	19.29	414.69	9.27	17.04	441.00
2020	386.96	14.05	401.01	9.27	17.03	427.31
2021	389.44	20.15	409.59	9.27	15.05	433.91

PRINCIPAL PROPERTY TAXPAYERS

Principal Property Taxpayers Current Year and Nine Years Ago

Taxpayer	2021			2012		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
B P Exploration & Product	\$29,821,320	1	2.98%			
Hilcorp Energy Company	26,774,020	2	2.68%	39,837,890	1	5.17%
Zydeco Pipeline Company	27,773,180	3	2.78%			
Shell Exploration & Production	27,921,280	4	2.79%			
Chevron NA Exploration	25,720,270	5	2.57%			
Entergy Louisiana LLC	20,716,360	6	2.07%			
P H I, Aviation LLC	15,283,220	7	1.53%			
Transcontinental Gas Pipeline	13,139,600	8	1.31%	8,848,070	9	1.15%
Weeks Marine, Inc.	11,395,600	9	1.14%			
Bristow US, LLC	10,050,240	10	1.01%			
Petroleum Helicopters, Inc.				27,595,305	2	3.58%
S C F Marine, Inc.				14,441,860	3	1.87%
Shell Pipeline				12,733,875	4	1.65%
Tennessee Gas Pipeline Co.				12,522,060	5	1.63%
Apache Corporation				12,256,990	6	1.59%
Hercules Drilling Company				11,536,090	7	1.50%
Entergy LA., Inc.				9,771,380	8	1.27%
Bell South				8,415,830	10	1.09%
Totals	<u>\$208,595,090</u>		<u>20.86%</u>	<u>\$ 157,959,350</u>		<u>20.50%</u>

Source: Terrebonne Parish Assessor's Office.

PROPERTY TAX LEVIES AND COLLECTIONS

Property Tax Levies and Collections Last Ten Fiscal Years

Fiscal Year Ended December 31	Collection Year Ended December 31	Taxes Levied for the Fiscal Year		Total Tax Levy for Fiscal Year	Collected Within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		(Original Levy)	Adjustments		Amount	Percentage of Levy		Amount	Percentage of Levy
2012	2013	34,780,278	-	34,780,278	34,164,340	98.23%	730,407	34,894,747	100.33% (2)
2013	2014	36,137,191	-	36,137,191	35,746,909	98.92%	41,360	35,788,269	99.03%
2014	2015	37,128,457	-	37,128,457	36,730,260	98.93%	111,058	36,841,318	99.23%
2015	2016	43,091,214	-	43,091,214 (4)	42,659,498	99.00%	25,524	42,685,022	99.06%
2016	2017	45,452,117	-	45,452,117	45,211,818	99.47%	40,323	45,252,141	99.56%
2017	2018	46,856,757	-	46,856,757	45,765,277	97.67%	24,152	45,789,429	97.72%
2018	2019	46,731,366	-	46,731,366	46,330,285	99.14%	11,867	46,342,152	99.17%
2019	2020	49,430,052	-	49,430,052	46,933,455	94.95%	4,543	46,937,998	94.96%
2020	2021	41,735,910	-	41,735,910	30,984,915	74.24%	-	30,984,915	74.24%
2021	2022	45,739,386	-	45,739,386	4,375,846	9.57%	-	4,375,846	9.57%

"Total Tax Levy" represents the taxpayer portion of the original levy of the Assessor. The amounts to be paid by the taxpayer are ultimately collected in full except for those adjustments due to assessment error or delayed homestead exemptions.

For financial statement reporting, ad valorem taxes represent total tax levy plus delinquent tax collections.

- (1) 2009 and 2010 Total Tax Levy was adjusted for the creation of a separate governing authority for Terrebonne Fire Protection District No. 8.
- (2) For the Fiscal Years 2011 and 2012, which reflects greater than 100%, these years include the release of protest taxes previously held in escrow. The levy year for protest taxes is unknown. Therefore, included in the year the taxes were released.
- (3) The collections in 2012 include protest taxes settled during the year.
- (4) Tax assessments and collections of taxes dedicated to the mission of the Terrebonne Council on Aging, Inc. were included based on a change of entity.

Source: Sheriff and Ex-Officio Tax Collector's Grand Recapitulation of the Assessment Roll for the Parish of Terrebonne.

DEMOGRAPHIC AND ECONOMIC STATISTICS

Demographic and Economic Statistics Last Ten Fiscal Years

Fiscal Year	Population	Personal Income (3)	Per Capita Personal Income (3)	Median Age	Public School Enrollment (1)	Average % Unemployment Terrebonne Parish (2)
2012	111,917 (4)	4,608,070,558	41,174	34.0 (4)	18,891	4.80%
2013	112,749 (4)	4,983,167,553	44,197	35.1 (4)	18,564	4.30%
2014	113,328 (4)	4,859,277,984	42,878	35.2 (4)	18,540	4.80%
2015	113,972 (4)	5,123,274,000	44,952	35.3 (5)	18,353	5.40%
2016	113,220 (4)	4,623,243,000	40,834	35.3 (2)	17,995	7.00%
2017	112,086 (4)	4,576,919,724 **	40,834 *	35.4 (4)	17,804	5.70%
2018	112,086 (4)	4,366,618,000	38,958	35.5 (5)	17,399	4.90%
2019	111,021 (3)	4,607,770,000	41,504	35.8 (4)	17,228	4.90%
2020	110,461 (3)	4,668,895,000	42,267	36.2 (4)	16,862	7.76%
2021	109,859 (3)	5,047,090,000	45,942	35.8 (4)	14,909	4.60%

Sources:

* Latest available 2018

** Estimated based on 2018 per capita personal income

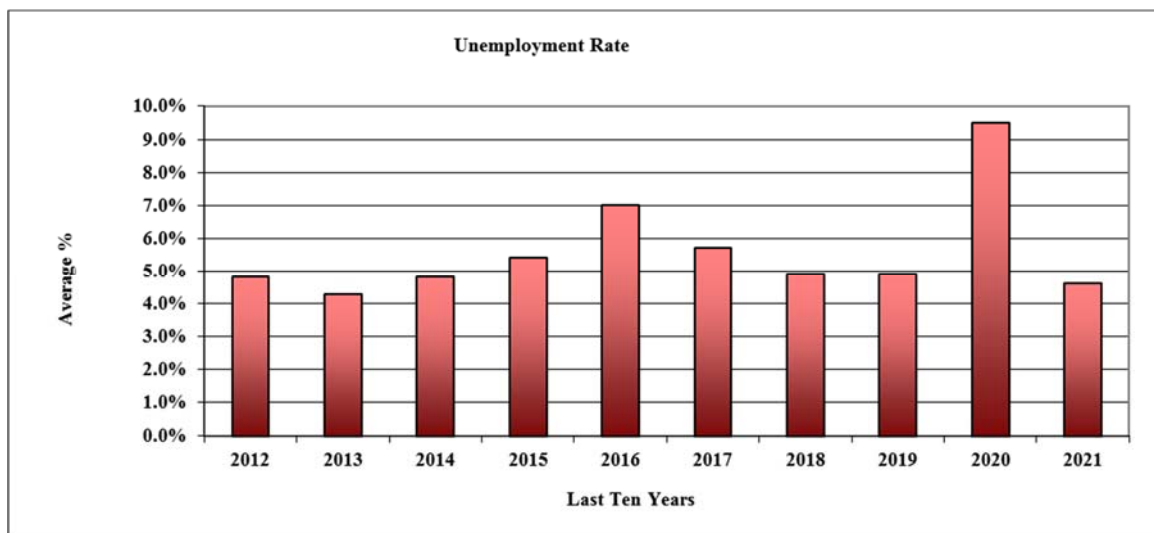
(1) Terrebonne Parish School Board

(2) Louisiana Department of Labor Statistics

(3) U.S. Department of Commerce, Bureau of Economic Analysis

(4) U.S. Census Bureau

(5) Louisiana-demographics



PRINCIPAL EMPLOYERS

Principal Employers Current Year and Nine Years Ago

Employer	2021			2012		
	Employees	Rank	Percentage of Total Parish Employment	Employees	Rank	Percentage of Total Parish Employment
Danos	3,000	1	6.50%			
Terrebonne Parish School Board	2,318	2	5.02%	2,460	1	4.40%
Terrebonne General Medical Center	1,500	3	3.25%	1,362	3	2.43%
Cardiovascular Institute of the South	847	4	1.83%			
Terrebonne Parish Consolidated Govt.	822	5	1.78%	992	5	1.77%
Wal-Mart	750	6	1.62%	714	8	1.28%
Ochsner Health System/Chabert Medical Center	650	7	1.41%			
Enterprise Marine Service	603	8	1.31%			
Rouse's Supermarket	503	9	1.09%	730	7	1.30%
Performance Energy Services	500	10	1.08%	600	10	1.07%
Gulf Island Fabrication, Inc.				2,200	2	3.93%
Leonard J. Chabert Medical Center/Ochsner				840	6	1.50%
Seacor Marine				620	9	1.11%
Chet Morrison				600	10	1.07%
Catholic Diocese of Houma Thibodaux				1,100	4	1.97%
Total	11,996		24.89%	12,218		21.83%
	46,181			55,940		

Source: 2020 - TEDA

*2009 - Houmatoday.com

FULL-TIME EQUIVALENT PARISH GOVERNMENT EMPLOYEES BY FUNCTION

Full-time Equivalent Parish Government Employees by Function Last Ten Fiscal Years

Function	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
General fund	164	165	166	171	162	111	115	112	177 *	190 *
Public safety										
Police	105	106	94	97	95	92	88	90	93	93
Fire	69	68	68	69	57	54	52	46	48	56
Grants	76	75	81	79	72	74	71	74	57	70
Road and Bridge	65	57	58	54	52	52	53	46	44	53
Drainage	74	84	96	92	86	81	84	83	72	101
Sanitation	15	14	14	15	18	18	19	21	31	38
Culture & Recreation	262	299	307	278	235	213	160	139	6 ^	6 ^
Sewer	39	37	40	37	38	39	38	35	36	41
Utility Maintenance & Operation	38	38	46	49	46	44	43	46	46	51
Civic Center	27	27	29	30	28	29	24	23	16	17
Internal Service Funds	48	52	48	48	49	50	48	49	48	53
Other Governmental Funds	<u>127</u>	<u>122</u>	<u>129</u>	<u>135</u>	<u>148</u>	<u>65</u>	<u>62</u>	<u>62</u>	<u>141</u>	<u>165</u>
Total	1109	1144	1176	1154	1086	922	857	826	815	934

*In 2021, started to include funds not managed internally

^In 2021, Sports Officials were classified as Part-time

Sources: Terrebonne Parish Consolidated Government, Human Resources Department.

CAPITAL ASSET STATISTICS BY FUNCTION

Capital Asset Statistics by Function December 31, 2021

Function	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Public safety										
Police:										
Stations	1	1	1	1	1	1	5	5	6	6
Patrol units	93	87	87	91	105	106	109	127	118	111
Fire stations	5	5	5	5	5	5	5	5	5	5
Roads & Bridges										
Streets-concrete (miles)	334	331	337	341	341	346	348	347	347	350
Streets-asphalt (miles)	186	187	187	187	187	190	190	190	190	190
Streetlights	3,801	3,812	3,812	3,831	3,832	3,862	3,864	3,909	3,922	3,931
Traffic signals	20	14	14	14	14	21	22	21	22	22
Caution lights	76	148	150	164	166	106	112	106	104	104
Bridges	81	82	82	82	83	84	85	82	84	83
Drainage										
Forced drainage stations	71	70	70	69	69	69	80	84	90	99
Forced drainage pumps	173	177	177	174	174	175	187	190	210	201
Culture and recreation										
Parks	5	5	4	3	3	17	17	17	25	25
Utilities										
Electric:										
Number of distribution stations	9	9	9	9	9	9	9	9	9	9
Circuit miles above ground	299	300	304	304	285	286	290	292	292	290
Circuit miles underground	222	223	230	230	214	230	235	224	224	225
Gas:										
Number of miles of distribution mains	424	424	428	428	428	429	429	429	433	433
Number of gas delivery stations	11	12	10	10	10	10	9	9	9	9
Number of pressure regulator stations	10	10	12	12	12	12	16	16	16	16
Sewer										
Sanitary sewers (miles)	234	263	264	270	272	273	273	275	275	276
Force main transport lines (miles)	127	128	128	130	130	132	134	134	134	134
Pumping stations	169	169	169	177	179	179	181	181	181	182
Manholes	5,849	5,900	5,817	5,977	6,028	6,081	6,105	6,132	6,142	6,155
Maximum daily treatment capacity (thousand of gallons)	24,470	24,500	24,500	24,000	32,295	32,402	32,402	32,402	32,402	36,402

Sources: Various government departments

OPERATING INDICATORS BY FUNCTION

Operating Indicators by Function December 31, 2021

Function	2012	2013	2014	2015
Police				
Physical arrests	1,087	1,595	1,425	1,320
Parking violations	1,144	1,223	546	978
Traffic violations	2,548	5,629	5,674	3,760
Complaints dispatched	30,262	29,161	28,453	29,860
Fire				
Number of calls answered	1,901	1,899	2,096	2,037
Inspections	857	878	791	1,259
Roads & Bridges				
Street resurfacing (square yards)	66,203	123,286	753	7,948
Potholes repaired	129	179	153	180
Number of signs repaired/installed	200	650	412	637
Number of street name signs replaced	335	444	1,730	1,200
Drainage				
Number of culverts installed	100	106	82	88
Sanitation				
Refuse collected (tons/year)	124,976	126,773	134,949	126,789
Animal Shelter				
Number of impounded animals	6,467	6,469	6,243	6,054
Number of adoptions	510	552	558	535
Utilities				
Electric:				
Purchase of power	370,088,100	380,223,800	447,310,320	461,102,906
Yearly net generation (kwh)	38,427,334	9,402,714	14,054,760	42,644,464
Gas:				
Purchase of gas (mcf)	872,556,000	1,016,635,000	1,119,681,000	1,017,325,000
Sewer				
Average daily sewage treatment (thousands of gallons)	11,877	13,115	12,000	7,300
Civic Center				
Event attendance	124,040	138,967	129,771	121,857
Event days	167	167	170	173

n/a - not available

Sources: Various Terrebonne Parish Consolidated Government departments.

OPERATING INDICATORS BY FUNCTION (CONTINUED)

**Operating Indicators by Function
December 31, 2021**

2016	2017	2018	2019	2020	2021
1,016	750	778	2,280	1,617	679
1,670	2,153	1,511	1,768	904	783
4,515	4,157	4,352	3,286	2,201	1,791
31,541	31,499	31,895	33,898	36,035	28,649
1,916	2,065	1,985	985	1,056	1,399
1,586	1,292	1,402	1,413	1,262	1,280
26,967	11,250	6,490	25,905	84,382	59,067
156	106	1,430	134	131	131
720	780	378	371	487	1,272
912	420	810	489	846	240
46	48	37	63	78	85
121,509	122,228	136,324	140,760	126,452	129,305
6,528	5,954	5,637	5,509	4,104	4,336
639	1,009	914	954	977	1,093
466,985,783	382,112,610	390,633,016	370,995,539	369,772,433	338,707,195
40,650,410	33,308,585	37,270,867	61,750,076	24,005,178	19,272,557
811,262,000	934,280,000	980,100,000	1,938,409	1,264,961	1,165,478
14,500	12,327	16,220	15,560	14,164	13,052
120,659	112,679	136,889	149,088	47,516	45,562
154	159	209	256	183	120

SCHEDULE OF INSURANCE IN FORCE

Schedule of Insurance in Force - Utilities Fund December 31, 2021

Company	Type of Insurance	Amount	Expiration Date
Safety National Casualty Corporation	Workers' Compensation Deductible: \$600,000 Deductible: \$750,000 Police & Fireman & Auto	\$ 25,000,000 1,000,000 (employer's liability)	4-1-22
American Alternative Insurance Corporation	Special Excess Liability Auto & General Liability Deductible: \$500,000	10,000,000 20,000,000 (General Aggregate)	4-1-22
Associated Electric and Gas Insurance Services, Ltd.	Excess Liability: Gas and Electric Utility Liability, Emergency Assistance Agreement and Engineers Errors & Omissions Deductible: \$200,000 General Liability Deductible: \$500,000 Pollution Liability Deductible: \$200,000 Emergency Assistant Agreement	20,000,000 40,000,000 (Aggregate)	4-1-22
American Alternative Insurance Corporation	Excess Public Officials, Employees Liability and Employment Practices Liability Deductible: \$250,000	10,000,000 20,000,000 (Aggregate)	4-1-22
Illinois Union Insurance Company	Environmental Pollution Liability Deductible: \$250,000	5,000,000	4-1-22
Travelers Property Casualty Company of America	Boiler and Machinery Policy Deductible: \$200,000 \$25,000 All other "covered equipment"	100,000,000	3-1-22
Great American Insurance Company of New York *	Commercial Property - Fire & Extended Perils (Ex. Wind/Hail) Deductible: \$50,000 per occurrence	255,469,038 (including auto)	3-1-22
ACE American Insurance Company	* Commercial Property - Fire & Extended Perils (Ex. Wind/Hail) Generator Plant Deductible: \$50,000 per occurrence; \$100,000 per occurrence as respects Steam Boilers and Turbine Generator Units	65,000,000	3-1-22
Certain Underwriters @ Lloyd's of London	* Commercial Property - Wind/Hail (17.5% of \$25,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	4,375,000	3-1-22
Velocity- Lloyd's/ Interstate Fire & Casualty	* Commercial Property (10% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	6,500,000	3-1-22
National Fire & Marine	* Commercial Property (25% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	16,250,000	3-1-22

SCHEDULE OF INSURANCE IN FORCE (CONTINUED)

Company	Type of Insurance	Amount	Expiration Date
Landmark American Insurance Company	* Commercial Property (5% of \$25,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	1,250,000	3-1-22
First Specialty Insurance Company	* Commercial Property (10% of \$25,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	2,500,000	3-1-22
Underwriters' @ Lloyd's of London (Various Underwriters)	* Commercial Property (17.5% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	11,375,000	3-1-22
James River Insurance Company	* Commercial Property (17.5% of \$40,000,000, excess of \$25M) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	7,000,000	3-1-22
Everest Insurance	* Commercial Property (7.5% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	4,875,000	3-1-22
Star Stone Specialty Insurance Company	* Commercial Property (7.5% of \$65,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	4,875,000	3-1-22
Axis Surplus Insurance Company	* Commercial Property (15% of \$40,000,000) 2% of TIV of each Unit of Insurance Minimum \$100,000 per occurrence	6,000,000	3-1-22
Great American Insurance Company	Inland Marine Deductible: \$10,000 per occurrence for items <\$25,000 in value; \$25,000 per occurrence for items >\$25,000	14,297,047	3-1-22
Wright National Flood Insurance Company	Flood Insurance (Ashland Jail) Building Contents Deductible	500,000 500,000 1,250	4-8-22
Wright National Flood Insurance Company	Flood Insurance (Juvenile Detention Center) Building Contents Deductible	500,000 500,000 1,250	4-22-22
Wright National Flood Insurance Company	Flood Insurance (Bus Depot) Building Contents Deductible	435,000 11,000 1,250	1-27-22
Wright National Flood Insurance Company	Flood Insurance (Dulac Library) Building Contents Deductible	500,000 500,000 1,250	8-26-22

SCHEDULE OF INSURANCE IN FORCE (CONTINUED)

Company	Type of Insurance	Amount	Expiration Date
Wright National Flood Insurance Company	Flood Insurance (614 Woodside Drive) Building Deductible	200,000 5,000	2-20-22
Wright National Flood Insurance Company	Flood Insurance (Pollution Lift Station - 98 Bonnie Street) Building Deductible	35,000 1,000	7-31-22
AIG Specialty Insurance Company	Contractors' Pollution Liability Deductible: \$5,000	\$1,000,000 2,000,000 (Aggregate)	4-1-22
AIG Specialty Insurance Company	Cyber Liability Security and Privacy, Network Interruption, Event Management, Cyber Extortion Deductible: \$25,000 (All coverages)	3,000,000	4-1-22
Atlantic Specialty Insurance Company	Protection and Indemnity (Watercraft) Deductible: \$500,000	1,000,000	4-1-22
Lloyd's of London Underwriters	Excess Protection and Indemnity (Watercraft) (In excess of \$1,000,000) Deductible: N/A	9,000,000	4-1-22
Lloyd's of London Insurance Company	Auto Physical Damage Insurance - Scheduled vehicles Deductible: \$2,500 (Comprehensive and Collision)	208,838 (On 8 scheduled vehicles)	4-1-22
Syndicates 2623/623 @ Lloyd's of London	Medical Professional Liability Deductible: \$500,000	1,000,000 3,000,000 (Aggregate)	4-1-22
American Alternative Insurance Corporation	Aircraft Liability Deductible: N/A	5,000,000	4-1-22

ACRONYMS

ABFE. Advisory Based Flood Elevation.	GASB. Governmental Accounting Standards Board.
ACA. American Corrections Association.	GFOA. Government Finance Officers Association.
ACT. Assertive Children Team.	GIS. Geographical Information System.
ADA. Americans with Disabilities Act.	GIWW. Gulf Intercoastal Waterway.
ADAC. Alcohol Drug Abuse Council.	GOEA. Governor’s Office of Elderly Affairs.
CARES. Coronavirus Aid, Relief, and Economic Security Act.	GOMESA. Gulf of Mexico Energy Security Act.
C & D. Construction and Demolition.	GPS. Global Positions System.
CDBG. Community Development Block Grant.	HDDC. Houma Downtown Development Corporation.
CEDS. Comprehensive Economic Development Strategy.	HEZ. Heritage Enterprise Zone.
CHDO. Community Housing Development Organizations.	HHWCP. Household Hazardous Waste Collection Program.
CNG. Compressed Natural Gas.	HNC. Houma Navigational Canal.
COE. Corps of Engineers.	HTAHC. Houma Terrebonne Arts & Humanities Council.
CSBG. Community Service Block Grant.	HTV. Houma Television System.
CVA. Crime Victim’s Assistance Act.	HUD. Housing & Urban Development.
CWPPRA. Coastal Wetlands Planning and Protection Act.	JARC. Job Access Reverse Commute.
CZM. Coastal Zone Management.	JASP. Juvenile Assessment and Services Program.
DBA. Downtown Business Association.	KAB. Keep America Beautiful.
DHH. Department Health & Hospitals.	KLB. Keep Louisiana Beautiful.
DNR. Department of Natural Resources.	KTP. Keep Terrebonne Beautiful.
DOC. Department of Corrections.	LAMP. Louisiana Asset Management Pool.
DOTD. Department of Transportation and Development – a State of Louisiana Department.	LCA. Louisiana Coastal Area.
DPW. Department of Public Works.	LCDA. Louisiana Community Development Authority.
ECD. External Cardiac Defibrillator.	LCLE. Louisiana Commission on Law Enforcement.
EDA. Economic Development Administration.	LDEQ. Louisiana Department of Environmental Quality.
EF & S. Emergency Food and Shelter Grant.	LEPA. Louisiana Energy and Power Authority.
EIA. Energy Information Administration.	LEPC. Local Emergency Planning Committee.
FEMA. Federal Emergency Management Agency.	LERRD. Lands, Easements Right of Ways, Relocations, and Disposals.
FERC. Federal Energy and Regulatory Commission.	LHFA. Louisiana Housing Finance Agency.
FIFO. First in, first out inventory system.	LIHEAP. Low Income Home Energy Assistance Program.
FMLA. Family Medical Leave Act.	LJDA. Louisiana Juvenile Detention Association.
FRS. Firefighters Retirement System.	LLEBG. Louisiana Law Enforcement Block Grant.
FSA. Farm Service Agency.	LMA. Louisiana Municipal Association.
FTA. Federal Transit Administration.	LPDES. Louisiana Pollutant Discharge Elimination System.
GAAP. Generally Accepted Accounting Principles.	LSU. Louisiana State University.

METLAC. Metropolitan Law Enforcement Commission.
MPERS. Municipal Police Employees Retirement System.
MS4. Municipal Separate Storm Sewer Systems.
MTG. Morganza to the Gulf Project.
MW. Megawatts.
NACO. National Association of Counties.
NCD. Non-Compliant Discharges.
NFPA. National Fire Protection Association.
NIGP. National Institute of Governmental Purchasing.
NOAA. National Oceanic and Atmospheric Administration.
NPDES. National Pollutant Discharge Elimination.
NRCS. Natural Resources Conservation Service.
NTP. North Treatment Plant.
NSU. Nicholls State University.
OAD. Office for Addictive Disorders.
OEP. Office of Emergency Preparedness.
OJP. Office of Justice Programs.
PCA. Personal Care Attendant Program.
PCS. Possible Criminal Sex Offense.
PIAL. Property Insurance Association of Louisiana.
PIN. Personal Identification Number.
PRISM. Program Review Instrument System Monitoring.
PSA. Public Service Area.
RELIC. Reading in Literature and Culture.

SAIDA. System Average Interruption Duration Index.
SAIFA. System Average Interruption Frequency Index.
SCADA. Supervisory Control & Data Acquisition.
SCIA. South Central Industrial Association.
SIL. Supervised Independent Living.
SOP. Standard Operation Procedures.
SSDU. Street Sales Disruption Unit.
SSO. Sanitary Sewer Overflows.
STP. South Treatment Plant.
TARC. Terrebonne Association for Retarded Citizens.
TBRA. Tenant Based Rental Assistance.
TCOA. Terrebonne Council on Aging.
TEDA. Terrebonne Economic Development Authority.
TLCD. Terrebonne Levee and Conservation District.
TPCG. Terrebonne Parish Consolidated Government.
TPR. Terrebonne Parish Recreation.
VA. Veterans' Affairs.
VAWA. Violence Against Women Act.
VFC. Volunteers for Family and Community.
VFIS. Volunteer Firemen's Insurance Services.
VPN. Virtual Private Network.
WIA. Workforce Investment Act.
WRDA. Water Resources Development Appropriation.
WWTP. WasteWater Treatment Plant.

GLOSSARY

Accrual Basis. A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Adopted. To accept formally and put into effect.

Ad Valorem Taxes. Taxes, commonly referred to as property taxes, levied on both real and personal property according to the property's valuation and the tax rate.

Allocate. Set apart portions of budgeted expenditures that are specifically designated to departments/organizations for special activities or purposes.

Appropriation. A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

Assessed Valuation. A valuation set upon real estate or other property by a government as a basis for levying taxes.

Assessment. The process for determining values of real estate and personal property for taxation purposes.

Audit. An official examination of an organization's or individual's accounts or financial situation by an independent third party.

Balanced Budget. A budget in which all funds have a favorable or zero fund balance or net balance or net position.

Bond. A written promise to pay a specified sum of money (principal or face value) at a specified future date (the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate).

Budget. An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money that may be spent within a certain time period.

Budget Message. A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the government's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Capital Outlay. Long-lived tangible assets including land, buildings, equipment, construction in process and infrastructure with a unit cost of \$1,000 or more and a useful life in excess of two years.

Capital Outlay. Expenses or Expenditures for assets that have a value of \$1,000 or more and has a useful life of more than two years. Capital Outlay may also be called capital expenditures.

Capital Project Funds. The budget that contains funds for all the Parish's construction projects authorized for a particular year. This budget is contained in a separate document but is summarized in the operating budget book.

Debt Service. Outlays in the form of debt principal payments, periodic interest payments, and related service charges for benefits received in part in prior fiscal periods as well as in current and future fiscal periods.

Debt Service Fund. Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Department. The largest organizational unit within a fund.

Depreciation. Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Enterprise Fund. A fund established to account for operations that are financed and operated in a manner similar to private business enterprises—where the costs of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

Expenditure. The cost of goods received, or services rendered whether cash payments have been made or accrued.

Fiduciary Fund. A fund used to account for assets held by the Parish of Terrebonne in a trustee capacity, or as an agent for individuals, private organizations, other governments and/or other funds.

Financial Accounting Standards Board (FASB). A seven-member board organized in 1973 to establish standards of financial accounting and reporting for the private sector.

Fiscal Year. A twelve-month period of time to which the annual operating budget applies. At the end of this period the government determines its financial position and the results of its operations. The fiscal year for the budget contained herein is January 1 through December 31.

Function. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

Culture-Recreation. All cultural and recreational activities maintained for the benefit of residents and visitors.

Economic Development & Assistance. Activities designed to conserve and develop such natural resources as water, soil, forests, and minerals; activities related to the planning and provision of adequate housing and the redevelopment of substandard and blighted physical facilities; and activities involving economic development.

General Government. All governmental expenditures for the legislative and judicial branch of a government. Also includes expenditures made by the Parish President and other top-level auxiliary and staff agencies in the administrative branch of the government.

Health and Welfare. All activities involved in the conservation and improvement of public assistance and institutional care for individuals economically unable to provide essential needs for themselves.

Public Safety. A major function of the government that has as its objective the protection of persons and property. The major sub functions are police protection, fire protection, protective inspection, and corrections.

Sanitation. All activities involved in the removal and disposal of sewage and other types of waste.

Streets & Drainage. All activities involved in maintaining roadways, walkways, bridges, and canals.

Fund. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, together with all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance. Amounts that remain unspent after all budgeted expenditures have been made.

General Fund. The fund used to account for all financial resources except those required to be accounted for in another fund.

Goals. A statement of broad direction, purpose or intent based on the needs of the community or which programs are directed.

Governmental Accounting Standards Board (GASB). A seven-member board organized in 1984 to establish standards of financial accounting and reporting for state and local governmental entities.

Governmental Fund Types. Four fund types are used to account for a government's governmental-type activities. These are the general fund, the special revenue fund, the debt service fund and the capital projects fund.

Grant. Contribution or gift of cash or other assets from another government to be used or expended for a specific purpose, activity, or facility.

Homestead Exemption. Value of residential property exempted from property tax assessment for owner-occupied property. The present exemption in Louisiana is \$7,500 of assessed valuation.

Intergovernmental Revenue. Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Fund. A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

Major Fund. Funds whose revenue, expenditure/expenses, assets or liabilities are at least 10 percent of the total for their fund category and 5 percent of the aggregate of all governmental and enterprise funds in total.

Mill/Millage. A mill is the thousandth part of a dollar used in calculating property taxes. The millage represents the total mills assessed for a given tax program.

Mission Statement. Fundamental purpose; a statement of what a department really wants to accomplish. The statement should refer to the impact on the Parish and its people.

Non-Major Fund. Funds whose revenues or expenditures/expenses, assets or liabilities are less than 10% of the total for their fund category.

Objectives. Specific productivity targets within a certain time frame, with results that are measurable. Narrower than goals.

Ordinance. A formal legislative enactment by the Council that has the full force and effect of law within the boundaries of the Parish.

Pay Grade. Salary level or range for each personnel classification.

Performance Measures. Specific quantitative measures of work performed within an activity or program. They may also measure results obtained through an activity or program.

Personal Services. Expenditures for gross salaries provided for all persons funded by the government.

Personnel Summary. The number and classifications of employee positions authorized for a given department.

PILOT. Payment In Lieu Of Taxes. It refers to an amount calculated that the Utilities Revenue Fund will pay to General Fund for taxes as though the Utilities Department would be a private utility company.

Projected. Estimate for the future.

Proposed. To set forth for acceptance or rejection.

Proprietary Fund Type. Two fund types are used to account for a government's business-type activities (e.g., activities that receive a significant portion of their funding through user charges). These are the enterprise and internal service fund.

Revenues. Increases in net current assets from sources other than expenditure refunds and residual equity transfers. Types of revenues include taxes, licenses and permits, intergovernmental revenues, charges for services, fines and forfeits, and miscellaneous revenues.

Sales Taxes. Taxes levied upon the sale or consumption of goods or services.

Special Revenue Fund. A budgetary fund where revenues are dedicated for specific purposes and are designated to be expended for specific uses.

Supplies. All articles that are consumed are materially altered when used. Principal types are gasoline & oil, office supplies, operating supplies, and small tools & instruments.

Taxes. Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

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